



### **Board of Supervisors**

Dwight Ceresola, 1st District  
Kevin Goss, Chair, 2nd District  
Thomas McGowan, 3rd District  
Mimi Hall Vice-Chair, 4th District  
Jeff Engel, 5th District  
Allen Hiskey, Clerk of the Board

### **MEETING MINUTES**

## **ADJOURNED REGULAR MEETING OF THE BOARD OF SUPERVISORS COUNTY OF PLUMAS, STATE OF CALIFORNIA HELD IN QUINCY ON AUGUST 12, 2025**

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### **STANDING ORDERS**

#### **Live Stream of Meeting**

Members of the public who wish to watch the meeting, are encouraged to view it [LIVE ONLINE](#)

#### **ZOOM Participation**

Although the County strives to offer remote participation, be advised that remote Zoom participation is provided for convenience only. In the event of a technological malfunction, the only assurance of live comments being received by the Board is to attend in person or submit written comments as outlined below. Except for a noticed, teleconference meeting, the Board of Supervisors reserves the right to conduct the meeting without remote access if we are experiencing technical difficulties.

The Plumas County Board of Supervisors meeting is accessible for public comment via live streaming at: <https://zoom.us/j/94875867850?pwd=SGlSeGpLVG9wQWtRSnNUM25mczlvZz09> or by phone at: Phone Number 1-669-900-9128; Meeting ID: 948 7586 7850. Passcode: 261352

#### **Public Comment Opportunity/Written Comment**

Members of the public may submit written comments on any matter within the Board's subject matter jurisdiction, regardless of whether the matter is on the agenda for Board consideration or action. Comments will be entered into the administrative record of the meeting. Members of the public are strongly encouraged to submit their comments on agenda and non-agenda items using e-mail address [Public@countyofplumas.com](mailto:Public@countyofplumas.com)

#### **CALL TO ORDER**

##### **Roll Call.**

**Present:** Supervisor - District 1 Ceresola, Supervisor - District 2, Chair Goss, Supervisor - District 3 McGowan, Supervisor - District 5 Engel, Supervisor - District 4, Vice-Chair Hall

## **PLEDGE OF ALLEGIANCE**

Undersheriff J. Beatley led the Pledge of Allegiance.

## **ADDITIONS TO OR DELETIONS FROM THE AGENDA**

There are no additions or deletions to the agenda.

## **PUBLIC COMMENT OPPORTUNITY**

Matters under the jurisdiction of the Board, and not on the posted agenda, may be addressed by the general public at the beginning of the regular agenda and any off-agenda matters before the Board for consideration. However, California law prohibits the Board from taking action on any matter which is not on the posted agenda unless it is determined to be an urgency item by the Board of Supervisors. Any member of the public wishing to address the Board during the "Public Comment" period will be limited to a maximum of 3 minutes. All members of the public who are in the Board Chambers are kindly asked to step to the podium, so that people using Zoom can hear you.

R. Foster commented on Zoom not working properly sometimes

C. Koble comments on Sheriff Hermann and congratulates him on his appointment.

J. Threet comments via Zoom on the COVID-19 vaccine.

## **DEPARTMENT HEAD ANNOUNCEMENTS/REPORTS**

Brief announcements by, or brief reports on their activities by County Department Heads (10 minutes)

Marcy DeMartile (Clerk Recorder/Registrar) updates the Board on Uniform District Elections; Ballots will be mailed out on the 6th of October. She informed the public to make sure that their addresses are current. The elections that are on the ballot for Plumas County include IVCSD, American Valley CSD, PUSD #5.

Rob Thorman (PW Director) updates the Board that tonight, August 12, 2025, at the Quincy Library they are having a public meeting concerning the closure of Court Street.

Sheriff Hermann updates the Board that they are closing the Dispatcher application list, and introduces J. Beatley as the new Undersheriff. His department currently has 8 open positions on patrol.

Grant Manager Zach Gately updates the Board on the Strategic Plan

Interim HR Director Sara James updates the Board on HR activities.

## **ACTION AGENDA**

- A. Receive a presentation from Craig Ferguson, Senior Vice President of Rural County Representatives of California (RCRC), on their Strategic Plan; (15 minutes)

The Board received a presentation from Craig Ferguson with RCRC.

**Supervisor Hall comments**

**Supervisor McGowan comments**

**Rick F. comments**

**Janet C. comments**

**Clint K. comments**

**Supervisor Engel comments**

## 1. **CONSENT AGENDA**

These items are expected to be routine and non-controversial. The Board of Supervisors will act upon them at one time without discussion. Any Board members, staff member or interested party may request that an item be removed from the consent agenda for discussion. Additional budget appropriations and/or allocations from reserves will require a four/fifths roll call vote.

**Motion:** Approve the following consent matters, as submitted, **Action:** Approve, **Moved by** Supervisor - District 5 Engel, **Seconded by** Supervisor - District 1 Ceresola.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 5).

**Yes:** Supervisor - District 1 Ceresola, Supervisor - District 2, Chair Goss, Supervisor - District 3 McGowan, Supervisor - District 5 Engel, Supervisor - District 4, Vice-Chair Hall.

### A. **SOCIAL SERVICES**

- 1) Approve and authorize Chair to sign an agreement between Plumas County Department of Social Services and Environmental Systems Inc. replace 7 door units for key cards; effective work to be completed no later than June 30, 2026; not to exceed \$33,788.00; (No General Fund Impact) Realignment Funds; approved as to form by County Counsel.
- 2) Approve and authorize Chair to sign a Purchase agreement between Plumas County Department of Social Services and Granite Data Solutions for the purchase of 15 computers; total not to exceed \$13,951.56; (No General Fund Impact) State and Federal Funds; approved as to form by County Counsel.
- 3) Approve and authorize Chair to sign a Purchase agreement between Plumas County Department of Social Services and UBEO West LLC for the purchase of 2 Printers; total not to exceed \$2,095.60; (No General Fund Impact) State and Federal Funds; approved as to form by County Counsel.
- 4) Approve and authorize Social Services to recruit and fill, funded and allocated, vacant 1 FTE Staff Services Analyst I/II; (No General Fund Impact) State and Federal Funds
- 5) Approve and authorize Social Services to recruit and fill, funded and allocated, vacant 1 FTE Welfare Fraud Investigator I/II; (No General Fund Impact). Funds to support this position come from state, federal and realignment dollars.

### B. **SHERIFF'S OFFICE**

- 1) Approve and authorize Chair to ratify and sign an agreement between Plumas County Sheriff's Office and Polaris Pharmacy Services of Warrington, LLC, to provide pharmaceutical services for inmates housed at the Plumas County Correctional Facility; effective July 1, 2025; not to exceed \$100,000.00; (General Fund Impact) as approved in FY25/26 preliminary recommended budget (various budgets); approved as to form by County Counsel.

- 2) Approve and authorize Chair to ratify and sign an agreement between Plumas County Sheriff's Office and Genasys Inc., to provide Zonehaven and GEMS software; effective May 9, 2025; not to exceed \$36,018.00; (No General Fund Impact) AB443 / Annual Software Fees (70331 / 520411) ; approved as to form by County Counsel.

**C. PUBLIC WORKS/ROAD**

- 1) Authorization for the Public Works/Road Department to recruit and fill, funded and allocated, the vacancy of One (1) FTE Lead Power Equipment Mechanic position. No General Fund impact, paid for by Road Funds.

**D. HUMAN RESOURCES**

- 1) Authorize the Directors of Human Resources, Risk Management, Information Technology and County Counsel to schedule their employees' workweek into a four-day workweek pursuant to section 3.05 of the Confidential Unit MOU, or other flexible schedule under section 3.07, if the Department Head ensures adequate staffing; effective August 12, 2025; (No General Impact).

**E. BEHAVIORAL HEALTH**

- 1) Approve and authorize Behavioral Health to recruit and fill, funded and allocated, vacant 1.0 FTE Information Systems Technician; (No General Fund Impact) State and Federal Funds

**F. PUBLIC HEALTH AGENCY**

- 1) Approve and authorize Chair to ratify and sign an agreement between Plumas County Public Health Agency and True North Psychology Center, Inc. to provide counseling for the Public Health Agency Home Visiting clients; effective July 1, 2025; not to exceed \$25,000.00; (No General Fund Impact) (realignment); approved as to form by County Counsel.
- 2) Approve and authorize Chair to ratify and sign an agreement between Plumas County Public Health Agency and Erin Barnes, M.D., to perform the duties of a Deputy County Health Officer; effective July 1, 2025; not to exceed \$11,250.00; (No General Fund Impact) Future of Public Health (FOPH); approved as to form by County Counsel.

**G. BOARD OF SUPERVISORS**

- 1) Review, pursuant to Government Code section 8630, **RESOLUTION No. 21-8601** and **RESOLUTION No. 21-8605** ratifying the Proclamations of County-Wide Local Emergency due to the Beckworth Complex, Dixie and Fly Fires; recommendation to continue the emergency and bring back within 60 days, on October 7, 2025

## 2. DEPARTMENTAL MATTERS

### A. SHERIFF'S OFFICE - Chad Hermann

- 1) Approve and authorize the Federal Annual Equitable Sharing Agreement and Certification (ESAC) report to the U.S. Department of Justice and U.S. Department of the Treasury for the asset forfeiture fund and authorize the preparer to submit the report electronically; discussion and possible action.

**Motion:** Approve and authorize the Federal Annual Equitable Sharing Agreement and Certification (ESAC) report to the U.S. Department of Justice and U.S. Department of the Treasury for the asset forfeiture fund and authorize the preparer to submit the report electronically; discussion and possible action. , **Action:** Approve, **Moved by** Supervisor - District 5 Engel, **Seconded by** Supervisor - District 1 Ceresola.

**Vote:** Motion Passed by unanimous roll call vote (**summary:** Yes = 5).

**Yes:** Supervisor - District 1 Ceresola, Supervisor - District 2, Chair Goss, Supervisor - District 3 McGowan, Supervisor - District 5 Engel, Supervisor - District 4, Vice-Chair Hall.

**Sheriff Hermann presents**

### B. INFORMATION TECHNOLOGY - Gregory Ellingson

- 1) Approve and authorize Chair to sign an agreement between Plumas County Information Technology and FourJ's Development Tools, Inc. for Genero software development platform and maintenance required for in-house software HAL; effective August 5, 2025; not to exceed \$8,512; (General Fund Impact) as approved in FY25-26 preliminary recommended budget (2022052 / 520411); approved as to form by County Counsel.

**Motion:** Approve and authorize Chair to sign an agreement between Plumas County Information Technology and FourJ's Development Tools, Inc. for Genero software development platform and maintenance required for in-house software HAL; effective August 5, 2025; not to exceed \$8,512; (General Fund Impact) as approved in FY25-26 preliminary recommended budget (2022052 / 520411); approved as to form by County Counsel., **Action:** Approve, **Moved by** Supervisor - District 1 Ceresola, **Seconded by** Supervisor - District 5 Engel.

**Vote:** Motion Passed by unanimous roll call vote (**summary:** Yes = 5).

**Yes:** Supervisor - District 1 Ceresola, Supervisor - District 2, Chair Goss, Supervisor - District 3 McGowan, Supervisor - District 5 Engel, Supervisor - District 4, Vice-Chair Hall.

**Greg Ellingson presents**

### C. PUBLIC WORKS/ROAD - Rob Thorman

- 1) **11:00 AM - PUBLIC HEARING:** Introduce and waive first reading of an **ORDINANCE** of the County of Plumas, State of California AMENDING ARTICLE 5, CHAPTER 3 OF TITLE 4 OF THE PLUMAS COUNTY CODE; approved as to form by County Counsel.; discussion and possible action. **Roll call vote**

Rob Thorman Public Works Director is present and addresses the Board with an overview of the matter before them.

The Chair opens the public hearing. There being no further comment, the hearing is closed.

**Motion: 11:00 AM - PUBLIC HEARING:** Introduce and waive first reading of an **ORDINANCE** of the County of Plumas, State of California AMENDING ARTICLE 5, CHAPTER 3 OF TITLE 4 OF THE PLUMAS COUNTY CODE; approved as to form by County Counsel.; discussion and possible action. **Roll call vote, Action:** Approve, **Moved by** Supervisor - District 5 Engel, **Seconded by** Supervisor - District 1 Ceresola.

**Vote:** Motion Passed by unanimous roll call vote (**summary:** Yes = 5).

**Yes:** Supervisor - District 1 Ceresola, Supervisor - District 2, Chair Goss, Supervisor - District 3 McGowan, Supervisor - District 5 Engel, Supervisor - District 4, Vice-Chair Hall.

**Rob Thorman presents**

**Rick F. comments**

**Supervisor Hall comments**

**Linda M. comments**

The title of the Ordinance is read and continued to August 19, 2025, for adoption.

**D. SOCIAL SERVICES - Christine Renteria**

- 1) Approve and authorize Chair to sign an agreement between Plumas County Social Services and Chuck Patterson Toyota for the fixed asset purchase of 2025 Tacoma SR; total not to exceed \$42,376.75; (No General Fund Impact) #7059054/#541501 Realignment Funds; approved as to form by County Counsel; discussion and possible action. **Four/Fifths roll call vote**

**Motion:** Approve and authorize Chair to sign an agreement between Plumas County Social Services and Chuck Patterson Toyota for the fixed asset purchase of 2025 Tacoma SR; total not to exceed \$42,376.75; (No General Fund Impact) #7059054/#541501 Realignment Funds; approved as to form by County Counsel; discussion and possible action. **Four/Fifths roll call vote, Action:** Approve, **Moved by** Supervisor - District 1 Ceresola, **Seconded by** Supervisor - District 5 Engel.

**Vote:** Motion Passed by unanimous roll call vote (**summary:** Yes = 5).

**Yes:** Supervisor - District 1 Ceresola, Supervisor - District 2, Chair Goss, Supervisor - District 3 McGowan, Supervisor - District 5 Engel, Supervisor - District 4, Vice-Chair Hall.

**Jennifer Bromby presents**

**E. FAIRGROUNDS - John Steffanic**

- 1) Approve and authorize Plumas County Fairgrounds to pay Dickens Drilling a non-contract invoice in the amount of \$6687.60 for emergency well repairs; (No General Fund Impact) funds will be taken from the FY 23/24 adopted budget; discussion and possible action.

**Motion:** Approve and authorize Plumas County Fairgrounds to pay Dickens Drilling a non-contract invoice in the amount of \$6687.60 for emergency well repairs; (No General Fund Impact) funds will be taken from the FY 23/24 adopted budget; discussion and possible action., **Action:** Approve, **Moved by** Supervisor - District 5 Engel, **Seconded by** Supervisor - District 1 Ceresola.

**Vote:** Motion Passed by unanimous roll call vote (**summary:** Yes = 5).

**Yes:** Supervisor - District 1 Ceresola, Supervisor - District 2, Chair Goss, Supervisor - District 3 McGowan, Supervisor - District 5 Engel, Supervisor - District 4, Vice-Chair Hall.

**John Steffanic presents**

**Supervisor McGowan comments**

**Plumas Sun comments**

**F. HUMAN RESOURCES - Sara James**

- 1) Approve and adopt the Appointed Department Head Annual Performance Evaluation/Review Policy, allowing department heads to submit employment contract amendment requests; approved as to form by County Counsel; discussion and possible action.

**Motion:** Approve and adopt the Appointed Department Head Annual Performance Evaluation/Review Policy, allowing department heads to submit employment contract amendment requests; approved as to form by County Counsel; discussion and possible action., **Action:** Approve, **Moved by** Supervisor - District 3 McGowan, **Seconded by** Supervisor - District 5 Engel.

**Vote:** Motion Passed by unanimous roll call vote (**summary:** Yes = 5).

**Yes:** Supervisor - District 1 Ceresola, Supervisor - District 2, Chair Goss, Supervisor - District 3 McGowan, Supervisor - District 5 Engel, Supervisor - District 4, Vice-Chair Hall.

**Sara James presents via Zoom**

**Supervisor Hall comments**

**3. BOARD OF SUPERVISORS**

**A. APPOINTMENTS**

- 1) Appoint Bob Orange to the Taylorsville Cemetery Board for a four-year term ending on August 12, 2029; discussion and possible action.

**Motion:** Appoint Bob Orange to the Taylorsville Cemetery Board for a four-year term ending on August 12, 2029; discussion and possible action., **Action:** Approve, **Moved by** Supervisor - District 5 Engel, **Seconded by** Supervisor - District 3 McGowan.

**Vote:** Motion Passed by unanimous roll call vote (**summary:** Yes = 5).

**Yes:** Supervisor - District 1 Ceresola, Supervisor - District 2, Chair Goss, Supervisor - District 3 McGowan, Supervisor - District 5 Engel, Supervisor - District 4, Vice-Chair Hall.

- 2) Appointment for the alternate position on Trindel and Prism Board; discussion and possible action.

**Motion:** Appointment for the alternate position on Trindel and Prism Board; discussion and possible action., **Action:** Approve, **Moved by** Supervisor - District 2, Chair Goss, **Seconded by** Supervisor - District 1 Ceresola.

**Vote:** Motion Passed by unanimous roll call vote (**summary:** Yes = 5).

**Yes:** Supervisor - District 1 Ceresola, Supervisor - District 2, Chair Goss, Supervisor - District 3 McGowan, Supervisor - District 5 Engel, Supervisor - District 4, Vice-Chair Hall.

**An appointment was made to Supervisor McGowan as the alternate to both of these Boards.**

**B. CORRESPONDENCE AND WEEKLY REPORTS BY BOARD MEMBERS OF MEETINGS ATTENDED, KEY TOPICS, PROJECT UPDATES, STANDING COMMITTEES AND APPOINTED BOARDS AND ASSOCIATIONS**

Reported by Supervisor Hall regarding matters related to County Government and included attending the Core Group Strategic Planning meeting, and the Quincy Rotary Meeting.

Reported by Supervisor McGowan regarding matters related to County Government and included attending Merchants night out in Chester.

Reported by Supervisor Goss regarding matters related to County Government and included attending the Core Group Strategic Planning meeting, LAFco, and Cal LAFco.

Reported by Supervisor Ceresola regarding matters related to County Government and include speaking about the wolf concerns in Sierra/Plumas County.

**4. CLOSED SESSION**

**ANNOUNCE ITEMS TO BE DISCUSSED IN CLOSED SESSION**

- A. Personnel: Public Employee Performance Evaluation - Risk Management/OES Director
- B. Personnel: Public Employee Performance Evaluation - Behavioral Health Director
- C. Personnel: Public Employee Performance Evaluation - Environmental Health Director (Board Only)
- D. Conference with Legal Counsel: Initiating litigation pursuant to Subdivision (c) (d)(4) of Government Code Section 54956.9 (2 cases)
- E. Conference with Legal Counsel: Significant exposure to litigation pursuant to Subdivision (d)(2) and (e)(2) (e)(1) of Government Code Section 54956.9
- F. Public Employee Appointment Pursuant to Government Code §54957(b) Title: Human Resource Director
- G. Public Employee Appointment Pursuant to Government Code §54957(b) Title: Social Services Director
- H. Conference with Legal Counsel: Existing litigation Purdue Bankruptcy: *In re: Purdue Pharma L.P.*, et al, Cae No. 19-23649, pending in the United States Bankruptcy Court, Southern District of New York, pursuant to Subdivision (d)(1) of Government Code Section 54956.9
- I. Conference with Legal Counsel: Existing litigation Sackler Settlement: *In Re: National Prescription Opiate Litigation*, Case No. 1:17-md-02804-DAP, pending in the U.S. District Court for the Northern District of Ohio. Includes Alvogen, Amneal, Apotex, Hikma, Indivior, Mylan, Sun Pharma, Zydus as Defendants, pursuant to Subdivision (d)(1) of Government Code Section 54956.9

**REPORT OF ACTION IN CLOSED SESSION (IF APPLICABLE)**

Chair Goss reported there was no reportable action taken during closed session.  
Item 4.B was not discussed.

**5. ADJOURNMENT**

Adjourned meeting to Tuesday, August 19, 2025, Board of Supervisors Room 308, Courthouse, Quincy, California



