



### **Board of Supervisors**

Dwight Ceresola, 1st District  
Kevin Goss, Chair, 2nd District  
Thomas McGowan, 3rd District  
Mimi Hall, Vice Chair, 4th District  
Jeff Engel, 5th District  
Allen Hiskey, Clerk of the Board

### **MEETING MINUTES**

## **ADJOURNED REGULAR MEETING OF THE BOARD OF SUPERVISORS COUNTY OF PLUMAS, STATE OF CALIFORNIA HELD IN QUINCY ON SEPTEMBER 2, 2025**

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### **STANDING ORDERS**

Due to the Coronavirus disease (COVID-19) Public Health Emergency, dated March 16, 2020, the County of Plumas is making several changes related to Board of Supervisors meetings to protect the public's health and prevent the disease from spreading locally.

The Plumas County Health Officer Recommendation Regarding Teleconferencing, issued on September 30, 2021, recommends local legislative bodies, such as commissions, committees, boards, and councils, hold public meetings with teleconferencing as authorized by Government Code section 54953 (e).

Pursuant to Government Code section 54953 (e) and to maintain the orderly conduct of the meeting, the County of Plumas members of the Board of Supervisors may attend the meeting via teleconference or phone conference and participate in the meeting to the same extent as if they were physically present. Due to Government Code section 54953(e), the Boardroom will be open to the public but subject to state or federal social distancing or masking requirements, if applicable. It is strongly recommended that individuals attending meetings wear masks. The public may participate as follows:

#### **Live Stream of Meeting**

Members of the public who wish to watch the meeting, are encouraged to view it [LIVE ONLINE](#)

#### **ZOOM Participation**

Although the County strives to offer remote participation, be advised that remote Zoom participation is provided for convenience only. In the event of a technological malfunction, the only assurance of live comments being received by the Board is to attend in person or submit written comments as outlined below. Except for a noticed, teleconference meeting, the Board of Supervisors reserves the right to conduct the meeting without remote access if we are experiencing technical difficulties.

The Plumas County Board of Supervisors meeting is accessible for public comment via live streaming at: <https://zoom.us/j/94875867850?pwd=SGlSeGpLVG9wQWtRSnNUM25mczlvZz09> or by phone at: Phone Number 1-669-900-9128; Meeting ID: 948 7586 7850. Passcode: 261352

## **Public Comment Opportunity/Written Comment**

Members of the public may submit written comments on any matter within the Board's subject matter jurisdiction, regardless of whether the matter is on the agenda for Board consideration or action. Comments will be entered into the administrative record of the meeting. Members of the public are strongly encouraged to submit their comments on agenda and non-agenda items using e-mail address [Public@countyofplumas.com](mailto:Public@countyofplumas.com)

## **CALL TO ORDER**

### **Roll Call.**

**Present:** Supervisor - District 1 Ceresola, Supervisor - District 2, Chair Goss, Supervisor - District 3 McGowan, Supervisor - District 5 Engel, Supervisor - District 4, Vice-Chair Hall

## **PLEDGE OF ALLEGIANCE**

Scott A. led the Pledge of Allegiance.

## **ADDITIONS TO OR DELETIONS FROM THE AGENDA**

Chair Goss has requested that Item 3.B.4 be moved up the agenda after the Consent Agenda.

## **PUBLIC COMMENT OPPORTUNITY**

Matters under the jurisdiction of the Board, and not on the posted agenda, may be addressed by the general public at the beginning of the regular agenda and any off-agenda matters before the Board for consideration. However, California law prohibits the Board from taking action on any matter which is not on the posted agenda unless it is determined to be an urgency item by the Board of Supervisors. Any member of the public wishing to address the Board during the "Public Comment" period will be limited to a maximum of 3 minutes.

D. Hopkins comments on the Court St. closure and asks the Board to make sure that they keep the public informed of the progress.

J. Threet comments via Zoom on the COVID-19 vaccines.

## **DEPARTMENT HEAD ANNOUNCEMENTS/REPORTS**

Brief announcements by, or brief reports on their activities by County Department Heads

Julie White (Treasurer-Tax Collector) updates the Board on the tax roll, and the formation of the Treasury Oversight Committee

Sheriff Hermann congratulates Deputy Chandler Dale in receiving his Chaplain certificate, and updates the Board on recent arrest in the County.

Tracey Ferguson (Planning Director) updates the Board

## **ACTION AGENDA**

### **1. CONSENT AGENDA**

These items are expected to be routine and non-controversial. The Board of Supervisors will act upon them at one time without discussion. Any Board members, staff member or interested party may request that an item be removed from the consent agenda for discussion. Additional budget appropriations and/or allocations from reserves will require a four/fifths roll call vote.

**Motion:** Approve the following consent matters, as submitted, **Action:** Approve, **Moved by** Supervisor - District 5 Engel, **Seconded by** Supervisor - District 1 Ceresola.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 5).

**Yes:** Supervisor - District 1 Ceresola, Supervisor - District 2, Chair Goss, Supervisor - District 3 McGowan, Supervisor - District 5 Engel, Supervisor - District 4, Vice-Chair Hall.

**A. CLERK OF THE BOARD**

- 1) Approve the Meeting Minutes for all meetings held in August 2025, as submitted.

**B. SHERIFF'S OFFICE**

- 1) Approve and authorize Chair to sign an agreement between Plumas County Sheriff's Office and Crossroads Software, site license for collision software; effective September 25, 2025; not to exceed \$1,900.00; (No General Fund Impact) as approved in FY25/26 preliminary recommended budget 70356 / 520411 (Sheriff SLESF / Annual Software Fees); approved as to form by County Counsel.

**C. PUBLIC HEALTH AGENCY**

- 1) Approve and authorize Chair to ratify and sign an agreement between Plumas County Public Health Agency and Anna Hanlon, RDH, to provide licensed dental screenings and oral health education at County Schools, Preschools, and the Community; effective July 1, 2025; not to exceed \$12,000.00; (No General Fund Impact) Oral Health; approved as to form by County Counsel.
- 2) Approve and authorize Chair to ratify and sign a Memorandum of Understanding between Plumas County Public Health Agency and Plumas District Hospital to establish a collaborative framework PCPHA and PDH to facilitate a referral process for the Oral Health program; effective April 15, 2025; (No General Fund Impact); approved as to form by County Counsel.

**D. ENVIRONMENTAL HEALTH**

- 1) Approve and authorize Environmental Health to recruit and fill, funded and allocated, vacant 1.0 FTE Administrative Assistant I/II due to promotion; (General Fund Impact) as approved in FY25/26 preliminary recommended budget.

**E. PLANNING**

- 1) Approve and authorize the Planning Department to recruit and fill, funded and allocated, vacant 1.0 FTE Assistant/Associate/Senior Planner flexibility allocated position due to resignation, effective September 24, 2025; (General Fund Impact) as approved in FY25/26 preliminary recommended budget.

## **F. COUNTY CLERK-RECORDER**

- 1) Adopt **RESOLUTION** authorizing the Plumas County Clerk-Recorder Registrar of Voters, to Conduct the Uniform District Election Consolidated with the Statewide Special Election on November 4, 2025; (General Fund Impact) as approved in (FY25/26) preliminary recommended budget 20100 (various; election services; printing; extra help; postage); approved as to form by County Counsel. **Roll call vote**

**Motion:** Adopt **RESOLUTION No. 25-9056** authorizing the Plumas County Clerk-Recorder Registrar of Voters, to Conduct the Uniform District Election Consolidated with the Statewide Special Election on November 4, 2025; (General Fund Impact) as approved in (FY25/26) preliminary recommended budget 20100 (various; election services; printing; extra help; postage); approved as to form by County Counsel. **Roll call vote, Action:** Approve, **Moved by** Supervisor - District 5 Engel, **Seconded by** Supervisor - District 1 Ceresola.

**Vote:** Motion Passed by unanimous roll call vote (**summary:** Yes = 5).

**Yes:** Supervisor - District 1 Ceresola, Supervisor - District 2, Chair Goss, Supervisor - District 3 McGowan, Supervisor - District 5 Engel, Supervisor - District 4, Vice-Chair Hall.

## **G. HUMAN RESOURCES**

- 1) Approve and authorize Chair to ratify and sign an agreement between Plumas County Human Resources and Client First for assistance with Munis; effective July 1, 2025; not to exceed \$50,000.00; (General Fund Impact) as approved in FY25/26 preliminary recommended budget 20035/521900 (Professional Services); approved as to form by County Counsel; discussion and possible action.

## **2. DEPARTMENTAL MATTERS**

### **A. PLUMAS COUNTY ANIMAL CONTROL** - Chad Hermann

- 1) Approve and authorize Plumas County Animal Control to pay California State of Tax and Fee Administration a non-contract invoice in the amount of \$735.00, for owed taxes on a donated horse trailer during the Dixie Complex Fire; (General Fund Impact) 204428 / 520900 (Animal Control Vehicle Maintenance); discussion and possible action.

**Motion:** Approve and authorize Plumas County Animal Control to pay California State of Tax and Fee Administration a non-contract invoice in the amount of \$735.00, for owed taxes on a donated horse trailer during the Dixie Complex Fire; (General Fund Impact) 204428 / 520900 (Animal Control Vehicle Maintenance); discussion and possible action., **Action:** Approve, **Moved by** None, **Seconded by** None.

**Vote:** Motion by unanimous roll call vote (**summary:** Yes = 5).

**Yes:** Supervisor - District 1 Ceresola, Supervisor - District 2, Chair Goss, Supervisor - District 3 McGowan, Supervisor - District 5 Engel, Supervisor - District 4, Vice-Chair Hall.

**Sheriff Hermann presents**

**Martee Nieman comments**

**Supervisor McGowan comments**

**B. INFORMATION TECHNOLOGY - Gregory Ellingson**

- 1) Approve and authorize Chair to sign an agreement between Plumas County Information Technology and KnowBe4 for security awareness training and PhishER subscriptions for three years; effective September 27, 2025; not to exceed \$22,107.14; (General Fund Impact) as approved in FY25/26 Preliminary Recommended budget 20220/520411 (IT/Annual Software Fee); approved as to form by County Counsel; discussion and possible action.

**Motion:** Approve and authorize Chair to sign an agreement between Plumas County Information Technology and KnowBe4 for security awareness training and PhishER subscriptions for three years; effective September 27, 2025; not to exceed \$22,107.14; (General Fund Impact) as approved in FY25/26 Preliminary Recommended budget 20220/520411 (IT/Annual Software Fee); approved as to form by County Counsel; discussion and possible action., **Action:** Approve, **Moved by** Supervisor - District 5 Engel, **Seconded by** Supervisor - District 1 Ceresola.

**Vote:** Motion Passed by unanimous roll call vote (**summary:** Yes = 5).

**Yes:** Supervisor - District 1 Ceresola, Supervisor - District 2, Chair Goss, Supervisor - District 3 McGowan, Supervisor - District 5 Engel, Supervisor - District 4, Vice-Chair Hall.

**Greg Ellingson presents**

**Supervisor McGowan comments**

**D. Hopkins comments**

**Supervisor Hall comments**

**C. SHERIFF'S OFFICE - Chad Hermann**

- 1) Adopt **RESOLUTION** authorizing Plumas County Sheriff's Office to apply for and administer grant funding from the California Board of State and Community Corrections (BSCC), Edward Byrne Memorial Justice Assistance Grant (JAG) program; (No General Fund Impact); approved as to form by County Counsel. **Roll call vote**

**Motion:** Adopt [RESOLUTION No. 25-9055](#) authorizing Plumas County Sheriff's Office to apply for and administer grant funding from the California Board of State and Community Corrections (BSCC), Edward Byrne Memorial Justice Assistance Grant (JAG) program; (No General Fund Impact); approved as to form by County Counsel. **Roll call vote**, **Action:** Approve, **Moved by** Supervisor - District 1 Ceresola, **Seconded by** Supervisor - District 3 McGowan.

**Vote:** Motion Passed by unanimous roll call vote (**summary:** Yes = 5).

**Yes:** Supervisor - District 1 Ceresola, Supervisor - District 2, Chair Goss, Supervisor - District 3 McGowan, Supervisor - District 5 Engel, Supervisor - District 4, Vice-Chair Hall.

**Sheriff Hermann presents**

- 2) Approve and authorize Chair to sign an agreement between Plumas County Sheriff's Office and PowerDMS software; effective September 2, 2025; not to exceed \$38,700.00; (General Fund Impact) as approved in FY 25/26 preliminary recommended budget 70356/520411 (Sheriff/Annual Software Fee); approved as to form by County Counsel; discussion and possible action.

**Motion:** Approve and authorize Chair to sign an agreement between Plumas County Sheriff's Office and PowerDMS software; effective September 2, 2025; not to exceed \$38,700.00; (General Fund Impact) as approved in FY 25/26 preliminary recommended budget 70356/520411 (Sheriff/Annual Software Fee); approved as to form by County Counsel; discussion and possible action., **Action:** Approve, **Moved by** Supervisor - District 3 McGowan, **Seconded by** Supervisor - District 4, Vice-Chair Hall.

**Vote:** Motion Passed by unanimous roll call vote (**summary:** Yes = 5).

**Yes:** Supervisor - District 1 Ceresola, Supervisor - District 2, Chair Goss, Supervisor - District 3 McGowan, Supervisor - District 5 Engel, Supervisor - District 4, Vice-Chair Hall.

**Sheriff Hermann presents**

**D. PUBLIC HEALTH AGENCY - Nicole Reinert**

- 1) Approve the Public Health Agency's temporary change in hours of operation on Monday, September 22, 2025, from 8:30 a.m. to 1:00 p.m. for a mandatory, all-staff in-person professional development training day on Public Health 101; discussion and possible action.

**Motion:** Approve the Public Health Agency's temporary change in hours of operation on Monday, September 22, 2025, from 8:30 a.m. to 1:00 p.m. for a mandatory, all-staff in-person professional development training day on Public Health 101; discussion and possible action., **Action:** Approve, **Moved by** Supervisor - District 3 McGowan, **Seconded by** Supervisor - District 4, Vice-Chair Hall.

**Vote:** Motion Passed by unanimous roll call vote (**summary:** Yes = 5).

**Yes:** Supervisor - District 1 Ceresola, Supervisor - District 2, Chair Goss, Supervisor - District 3 McGowan, Supervisor - District 5 Engel, Supervisor - District 4, Vice-Chair Hall.

**Public Health Director Nicole Reinert presents**

**Supervisor Hall comments**

**E. AUDITOR-CONTROLLER - Martee Nieman**

- 1) Adopt **RESOLUTION** Amending Resolution No. 25-9028 establishing Fiscal Year 2025/2026 Appropriations limits under Article XIII B of the California Constitution, and establishing period for contesting such limits for Plumas County and Board of Supervisors governed Special Districts; (No General Fund Impact); approved as to form by County Counsel; discussion and possible action. **Roll call vote**

**Motion:** Adopt [\*\*RESOLUTION No. 25-9057\*\*](#) Amending Resolution No. 25-9028 establishing Fiscal Year 2025/2026 Appropriations limits under Article XIII B of the California Constitution, and establishing period for contesting such limits for Plumas County and Board of Supervisors governed Special Districts; (No General Fund Impact); approved as to form by County Counsel; discussion and possible action. **Roll call vote, Action:** Approve, **Moved by** Supervisor - District 3 McGowan, **Seconded by** Supervisor - District 1 Ceresola.

**Vote:** Motion Passed by unanimous roll call vote (**summary:** Yes = 5).

**Yes:** Supervisor - District 1 Ceresola, Supervisor - District 2, Chair Goss, Supervisor - District 3 McGowan, Supervisor - District 5 Engel, Supervisor - District 4, Vice-Chair Hall.

**Auditor-Controller Martee Nieman presents**

- 2) Approve and authorize supplemental budget transfer of \$298,843.00 from Fund# 0001 (General Fund Contribution) to 2003153/534360 (Contribution to Seniors) to cover over-budget costs; approved by Auditor/Controller. **Four/Fifths roll call vote**

**Motion:** Approve and authorize supplemental budget transfer of \$298,843.00 from Fund# 0001 (General Fund Contribution) to 2003153/534360 (Contribution to Seniors) to cover over-budget costs; approved by Auditor/Controller. **Four/Fifths roll call vote, Action:** Approve, **Moved by** Supervisor - District 3 McGowan, **Seconded by** Supervisor - District 1 Ceresola.

**Vote:** Motion Passed by unanimous roll call vote (**summary:** Yes = 5).

**Yes:** Supervisor - District 1 Ceresola, Supervisor - District 2, Chair Goss, Supervisor - District 3 McGowan, Supervisor - District 5 Engel, Supervisor - District 4, Vice-Chair Hall.

**Auditor-Controller Martee Nieman presents**



### 3. BOARD OF SUPERVISORS

- A. Approve and authorize Chair to ratify and sign an agreement between Plumas County Board of Supervisors and Hurst, Brooks, and Espinosa, LLC to provide services as an advocate for Plumas County before the State Legislature and Administration; effective July 1, 2025; not to exceed \$30,000.00; (General Fund Impact) as approved in FY 25/26 preliminary recommended budget; approved as to form by County Counsel; discussion and possible action.

**Motion:** Approve and authorize Chair to ratify and sign an agreement between Plumas County Board of Supervisors and Hurst, Brooks, and Espinosa, LLC to provide services as an advocate for Plumas County before the State Legislature and Administration; effective July 1, 2025; not to exceed \$30,000.00; (General Fund Impact) as approved in FY 25/26 preliminary recommended budget; approved as to form by County Counsel; discussion and possible action., **Action:** Approve, **Moved by** Supervisor - District 3 McGowan, **Seconded by** Supervisor - District 4, Vice-Chair Hall.

**Vote:** Motion Passed by unanimous roll call vote (**summary:** Yes = 5).

**Yes:** Supervisor - District 1 Ceresola, Supervisor - District 2, Chair Goss, Supervisor - District 3 McGowan, Supervisor - District 5 Engel, Supervisor - District 4, Vice-Chair Hall.

**Supervisor Hall presents**

**Plumas Sun comments**

- B. Verizon cell tower construction community and tribal concerns; discussion and possible direction to staff

Chair Goss read the following letters of opposition into the record:

<https://www.plumascounty.us/ArchiveCenter/ViewFile/Item/18960>

<https://www.plumascounty.us/ArchiveCenter/ViewFile/Item/18958>

<https://www.plumascounty.us/ArchiveCenter/ViewFile/Item/18957>

Planning Director Ferguson handed out the following maps/illustrations of the project to the Board.

<https://www.plumascounty.us/ArchiveCenter/ViewFile/Item/18961>

**Motion: Direction to Planning Department, County Counsel, Chair Goss to communicate with all parties, verifying questions, and attempt to get a Cease and Assist Order.** Verizon cell tower construction community and tribal concerns; discussion and possible direction to staff, **Action:** Approve, **Moved by** Supervisor - District 3 McGowan, **Seconded by** Supervisor — District 1 Ceresola.

**Vote:** Motion Passed by unanimous roll call vote (**summary:** Yes = 5).

**Yes:** Supervisor - District 1 Ceresola, Supervisor - District 2, Chair Goss, Supervisor - District 3 McGowan, Supervisor - District 5 Engel, Supervisor - District 4, Vice-Chair Hall.

**There were several public comments made during this item from members of the public as well as the Board.**

**Planning Director Ferguson presents.**

- C. Correspondence and weekly reports by Board members of meetings attended, key topics, project updates, standing committees and appointed Boards and Associations

Reported by Supervisor Hall regarding matters related to County Government and included attending Budget Meetings, and her Town Hall Meeting on September 4, 2025 at 6:30pm.

Reported by Supervisor McGowan regarding matters related to County Government and included attending the Nortec Meeting, Town Hall in Chester, and NSAQMD Meeting.

Reported by Supervisor Goss regarding matters related to County Government and included attending a showing of the Crescent Mills Hotel.

Reported by Supervisor Engel regarding matters related to County Government and included attending the American Valley CSD Meeting.

Reported by Supervisor Ceresola regarding matters related to County Government and included attending the NSAQMD Meeting, met with Beckworth Fire Chief, Fire Safe Meeting, SVGWMD Meeting, and a meeting with California Fish and Wildlife concerning the wolves.

**4. CLOSED SESSION**

**ANNOUNCE ITEMS TO BE DISCUSSED IN CLOSED SESSION**

- A. Personnel: Public Employee Performance Evaluation - Chief Probation Officer, Keevin Allred; Director of Facility Services & Airports, Nick Collin; Director of Environmental Health, Rob Robinette
- B. Conference with Legal Counsel: Significant exposure to litigation pursuant to Subdivision (d)(2) and (e)(1) of Government Code Section 54956.9

**REPORT OF ACTION IN CLOSED SESSION (IF APPLICABLE)**

Chair Goss reported the following reportable actions taken during closed session.  
Item No. 4.A Probation Chief Keevin Allred step increase to step 5  
No other reportable actions were taken.

**5. SPECIAL DISTRICTS GOVERNED BY BOARD OF SUPERVISORS**

The Board of Supervisors sits as the Governing Board for various special districts in Plumas County including Dixie Valley Community Services District; Walker Ranch Community Services District; Plumas County Flood Control and Water Conservation District; Beckwourth County Service Area, Quincy Lighting District; and Crescent Mills Lighting District.

**A. ADJOURN AS THE BOARD OF SUPERVISORS**

**B. CONVENE AS THE PLUMAS COUNTY FLOOD CONTROL AND WATER CONSERVATION DISTRICT**

**6. CLOSED SESSION**

**ANNOUNCE ITEMS TO BE DISCUSSED IN CLOSED SESSION**

- A. Conference with real property negotiator pursuant to Gov. Code § 54956.8, regarding: Portions of APN's 025-020-033, 025-050-044, 128-010-027, 128-010-049, 128-010-029, 025-050-027, 025-050-054, 128-030-023, 025-020-034, 025-050-035, 128-090-028, 128-090-021, 128-010-054, 128-231-010, 128-010-028, 128-010-055, 128-010-048, 025-260-003, 025-260-014, and 025-020-030. Agency Negotiator Rob Thorman, Negotiating Parties: City of Portola and Department of Water Resources, Discussion of Terms of Payment



**REPORT OF ACTION IN CLOSED SESSION (IF APPLICABLE)**

Chair Goss reported there was no reportable action taken during closed session.

A. **ADJOURN AS THE PLUMAS COUNTY FLOOD CONTROL AND WATER CONSERVATION DISTRICT.**

B. **RECONVENE AS THE BOARD OF SUPERVISORS**

**7. ADJOURNMENT**

Adjourned meeting to Tuesday, September 9, 2025, Board of Supervisors Room 308, Courthouse, Quincy, California