



## **BOARD OF SUPERVISORS**

Terrell Swofford, Chair 1<sup>st</sup> District  
Kevin Goss, 2<sup>nd</sup> District  
Sharon Thrall, 3<sup>rd</sup> District  
Lori Simpson, 4<sup>th</sup> District  
Jon Kennedy, Vice Chair 5<sup>th</sup> District

### **MEETING MINUTES**

#### **REGULAR MEETING OF THE BOARD OF SUPERVISORS COUNTY OF PLUMAS, STATE OF CALIFORNIA HELD IN QUINCY ON DECEMBER 10, 2013**

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### **STANDING ORDERS**

10:00 A.M.

#### **CALL TO ORDER/ROLL CALL**

**Present:** Supervisor Swofford, Supervisor Simpson, Supervisor Thrall, Supervisor Kennedy, Supervisor Goss.

#### **PLEDGE OF ALLEGIANCE**

Supervisor Thrall leads the pledge of allegiance.

#### **ADDITIONS TO OR DELETIONS FROM THE AGENDA**

None

#### **PUBLIC COMMENT OPPORTUNITY**

Pastor Tarleton of the First Baptist Church offers a prayer.

Larry Douglas comments on economic development in Plumas County.

Todd Anderson of Indian Valley addresses the Board regarding what he believes to be "public corruption" in Plumas County.

#### **DEPARTMENT HEAD ANNOUNCEMENTS/REPORTS**

Bob Perreault, Director of Public Works introduces Janice Thomas, new Maintenance Supervisor in the Road Department.

Dave Preston, Information Systems Manager gives a report and update on the Board meeting video project. Implementation is scheduled for January 2014.

## ACTION AGENDA

### **1. BOARD OF SUPERVISORS**

#### **A. CORRESPONDENCE**

None

#### **B. INFORMATIONAL ANNOUNCEMENTS**

Report by Supervisor Thrall regarding issues related to County government and include Sierra Nevada Conservancy Governing Board meeting held in Jackson. Supervisor Thrall publicly thanks the Assessor and the Treasurer/Tax Collector for all their help with a constituent.

Report by Supervisor Goss regarding issues related to County government and include LAFCo; Transportation Commission; Indian Valley Healthcare District meeting; CSAC Annual Conference

Report by Supervisor Simpson regarding issues related to County government and include CSAC Annual Conference; meetings with various County Departments; meeting with Grand Jury

Report by Supervisor Kennedy regarding issues related to County government and include LAFCo; CSAC Annual Conference; Transportation Commission meeting; CCP Meeting; meeting with Mental Health

Report by Supervisor Swofford regarding issues related to County government and include RCRC Board Meeting; Management Council; Tree Lighting Festival in Portola; LAFCo

#### **C. APPOINTMENTS**

##### **PLUMAS COUNTY COMMUNITY CORRECTIONS PARTNERSHIP COMMITTEE**

Appoint Peter Livingston, Director of Mental Health to the Community Corrections Partnership Executive Committee as recommended

**Motion:** Appoint Peter Livingston, Director of Mental Health to the Community Corrections Partnership Executive Committee as recommended, **Action:** Approve, **Moved by** Supervisor Thrall, **Seconded by** Supervisor Kennedy.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 5).

**Yes:** Supervisor Goss, Supervisor Kennedy, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

### **2. DEPARTMENTAL MATTERS**

#### **A. PUBLIC HEALTH AGENCY/CLERK-RECORDER – Mimi Hall/Kathleen Williams**

1) **PUBLIC HEARING:** Adopt **RESOLUTION** amending portions of the Master Fee Schedule to increase fees for Certified Copies of Birth, Death, Fetal Death, and Stillbirth Certificates, Public Marriage Certificates and License, permits for Disposition of Human Remains, and the Vital and Health Statistics Trust Fund, effective January 01, 2014. **Roll call vote**

The public hearing is opened. Todd Anderson comments opposed to the proposed fee increase. There being no further public comment, the hearing is closed and before the Board for decision.

**Motion:** Adopt **RESOLUTION 13-7925** amending portions of the Master Fee Schedule to increase fees for Certified Copies of Birth, Death, Fetal Death, and Stillbirth Certificates, Public Marriage Certificates and License, permits for Disposition of Human Remains, and the Vital and Health Statistics Trust Fund, effective January 01, 2014, **Action:** Approve, **Moved by** Supervisor Thrall, **Seconded by** Supervisor Goss.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 5).

**Yes:** Supervisor Goss, Supervisor Kennedy, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

2) Consider request to appropriate \$6,500 from the General Fund Contingency to Senior Transportation (20480) to meet Transportation Development Act Fare Revenue Ratio requirements and address audit findings. **Four/fifths required roll call vote**

There is discussion by the Board. Supervisor Thrall gives an overview of the intent of the Transportation Commission and their contribution to Senior Transportation. Supervisor Thrall recommends this matter be considered closer to the end of the fiscal year and suggests further review in March 2014 following mid-year budget review.

Mimi Hall, Director of Public Health informs the Board that the \$6,500 would allow Senior Transportation to enhance services to the seniors.

Following further discussion **Motion:** Board concurs with 10% ratio as discussed; approve concept to enhance services to Senior Transportation to begin immediately; and direct Public Health to return to the Board in March 2014 for further review and consideration, **Action:** Approve, **Moved by** Supervisor Thrall, **Seconded by** Supervisor Kennedy.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 5).

**Yes:** Supervisor Goss, Supervisor Kennedy, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

**B. PUBLIC WORKS – Robert Perreault**

1) Consider request authorizing the Director of Facility Services to issue a conditional letter permitting the Feather River Blue Star Moms organization to place “Hometown Hero” Banners on eight poles located within Dame Shirley Plaza. Discussion, possible action and/or direction to staff

**Motion:** request authorizing the Director of Facility Services to issue a conditional letter permitting the Feather River Blue Star Moms organization to place “Hometown Hero” Banners on eight poles located within Dame Shirley Plaza subject to concurrence of the Quincy Design Review Committee, **Action:** Approve, **Moved by** Supervisor Simpson, **Seconded by** Supervisor Kennedy.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 5).

**Yes:** Supervisor Goss, Supervisor Kennedy, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

2) Solid Waste: Discussion and possible action regarding Green Waste Disposal as part of the Plumas County Solid Waste Program

This matter is for informational purposes only, no action is taken.

**C. AUDITOR/CONTROLLER – Roberta Allen**

Adopt **RESOLUTION** to amend the FY 2013-2014 Position Allocation to Reflect Reorganization of the Auditor’s Department (20040). **Roll call vote**

**Motion:** Adopt **RESOLUTION 13-7926** to amend the FY 2013-2014 Position Allocation to Reflect Reorganization of the Auditor’s Department (20040), **Action:** Approve, **Moved by** Supervisor Simpson, **Seconded by** Supervisor Goss.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 5).

**Yes:** Supervisor Goss, Supervisor Kennedy, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

**D. FACILITY SERVICES – Donald Sawchuk**

Approve supplemental budget of \$8,659 for receipt of unanticipated revenue from Pacific Forest & Lands Stewardship Council to perform a Feasibility Study in the planning and possible construction of a trail at Bucks Lake. **Four/fifths required roll call vote**

**Motion:** Approve supplemental budget of \$8,659 for receipt of unanticipated revenue from Pacific Forest & Lands Stewardship Council to perform a Feasibility Study in the planning and possible construction of a trail at Bucks Lake, **Action:** Approve, **Moved by** Supervisor Kennedy, **Seconded by** Supervisor Thrall.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 5).

**Yes:** Supervisor Goss, Supervisor Kennedy, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

### **3. CONSENT AGENDA**

These items are expected to be routine and non-controversial. The Board of Supervisors will act upon them at one time without discussion. Any Board members, staff member or interested party may request that an item be removed from the consent agenda for discussion. Additional budget appropriations and/or allocations from reserves will require a four/fifths roll call vote.

**Motion:** Approve the following consent agenda matters as submitted, **Action:** Approve, **Moved by** Supervisor Thrall, **Seconded by** Supervisor Goss.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 5).

**Yes:** Supervisor Goss, Supervisor Kennedy, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

#### **A. SHERIFF**

Adopt **RESOLUTION 13-7927** of the Plumas County Anti Drug Abuse Enforcement Operation authorizing the Sheriff to submit the grant application to the Board of State & Community Corrections and to sign the Grant Award Agreement

#### **B. SOCIAL SERVICES**

Award bid of \$26,752 to Susanville Motors for purchase of a new Ford Explorer for the Special Welfare Fraud Investigator; and authorize the Director of Social Services to sign contracts

#### **C. FACILITY SERVICES & AIRPORTS**

Approve and authorize the Chair to execute First Amendment to Hat Creek Construction Services Agreement, Rogers Field Airport of \$22,328 for additional construction costs not covered in original agreement. Approved as to form by County Counsel

#### **D. PUBLIC HEALTH AGENCY**

- 1) Approve and authorize the Director of Public Health to sign Service Agreement with Stericycle, Inc. to provide required medical waste removal and disposal. Approved as to form by County Counsel
- 2) Approve and authorize the Chair to execute Service Agreement with Hilltop Recovery Services to provide residential treatment services to Alcohol & Drug Program clients for FY 2013-2014. Approved as to form by County Counsel

#### **E. MENTAL HEALTH**

- 1) Approve and authorize the Director of Mental Health to sign second amendment to Contract with Lassen County for FY 2013-2014 for Board and Care Services. Approved as to form by County Counsel
- 2) Approve and authorize the Chair to execute Memorandum of Understanding with Public Health for Mental Health Sponsorship of Senior Nutrition, and authorize interdepartmental fund transfers up to \$12,000 for congregate meals. Approved as to form by County Counsel

#### **F. PUBLIC WORKS**

- 1) Approve and authorize the Director of Public Works to execute Reimbursable Agreement for right-of-way Acquisition Services with the FHWA on the Beckwourth-Genesee Road Reconstruction Project. Approved as to form by County Counsel
- 2) Authorize the Director of Public Works to pay \$2,224.30 to Caltrans without a Contract for damaged light pole at Highway 70 at La Porte Road

#### **G. HUMAN RESOURCES**

Adopt **RESOLUTION 13-7928** to amend the Salary Classification of the Alcohol & Drug Administrator to the Annual Salary of \$75,000 - \$90,000

#### **4. CLOSED SESSION**

##### **ANNOUNCE ITEMS TO BE DISCUSSED IN CLOSED SESSION**

- A. Conference with Legal Counsel: Claim Against the County filed by Katie Desmond on October 02, 2013
- B. Personnel: Public employee appointment or employment – Interim Chief Probation Officer
- C. Conference with Legal Counsel: Significant exposure to litigation pursuant to Subdivision (d)(2) of Government Code Section 54956.9 (two cases)
- D. Conference with Legal Counsel: Initiation of litigation pursuant to Subdivision (d)(4) of Government Code §54956.9 - Plumas National Forest Travel Management Plan
- E. Conference with Labor Negotiator regarding employee negotiations: Sheriff's Administrative Unit; Sheriff's Department Employees Association; Operating Engineers Local #3; Confidential Employees Unit

##### **REPORT OF ACTION IN CLOSED SESSION (IF APPLICABLE)**

- A. Conference with Legal Counsel: Claim Against the County filed by Katie Desmond on October 02, 2013  
**By unanimous vote of the Board, the Claim against the County filed by Katie Desmond on October 02, 2013 was approved on the condition that the claimant provide a release of all claims arising out of the incident and County Counsel was directed to process payment.**
- B. Personnel: Public employee appointment or employment – Interim Chief Probation Officer  
**There was no reportable action taken.**
- C. Conference with Legal Counsel: Significant exposure to litigation pursuant to Subdivision (d)(2) of Government Code Section 54956.9 (two cases)  
**There was no reportable action taken.**
- D. Conference with Legal Counsel: Initiation of litigation pursuant to Subdivision (d)(4) of Government Code §54956.9 - Plumas National Forest Travel Management Plan  
**There was no reportable action taken.**
- E. Conference with Labor Negotiator regarding employee negotiations: Sheriff's Administrative Unit; Sheriff's Department Employees Association; Operating Engineers Local #3; Confidential Employees Unit  
**There was no reportable action taken.**

##### **ADJOURNMENT**

Adjourned meeting to Tuesday, December 17, 2013, Board of Supervisors Room 308, Courthouse, Quincy, California.

*2013 “The Year of the Child”*