

Plumas Children's Council - Regular Meeting Minutes

Date: 10/29/20205

Location: Department of Social Services, 270 County Hospital Rd.

Meeting Called to Order: Shawn Adams

Facilitator: Shawn Adams

Interim Coordinator: Jennifer Bromby

Note Taker: Robin Eich

1. Attendees

	YES	NO	
Shawn Adams	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Bob Battistoni	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Pamela Becwar	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Jennifer Bromby	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Robin Eich	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Andrea Higgins	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Amber Hughes	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Wendi James	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Ashley Simpson	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Jessica Stading	<input type="checkbox"/>	<input checked="" type="checkbox"/>	*On maternity leave
Cheyanne Tiradeau	<input type="checkbox"/>	<input checked="" type="checkbox"/>	

2. Approval of Previous Agenda/Minutes

Motion to approve: Robin Eich

Seconded by: Ashley Simpson

Approved: Yes No With Revisions

3. Public Comments

- Robin Eich stated that a discussion of the Plumas CAP Council providing direct support to the County's Food Banks, in response to the threat of SNAP benefits not being available in November 2025, was a necessity. Council discussed the need to provide support to the County's Food Banks. Jennifer Bromby stated that a meeting with County Supervisor Mimi Hall and other Community resource programs is scheduled for 10/31/2025. Jennifer stated the need for funding support would be clearer on Tuesday, 11/04/2025. The subject of the CAP Council providing "in-county" funding has been added to the 11/06/2025 CAP special meeting agenda for review. Jennifer Bromby stated the CAP Council total fiscal balance would be shared with CAP Council members by 11/06/2025. If the Council does approve the additional \$35,000 in-county funding amendment to the current approved 2025/2026 CAP Fiscal budget, Ashley Simpson and Robin Eich stated they would volunteer to attend the 11/18/2025 regular Board of Supervisors meeting. Representing the CAP Council, they would request that the \$35,000 amendment be approved by the Board. Jennifer Bromby stated she would support them by providing talking points and the language needed to make a clear request for funds.

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- Shawn Adams stated the CAP Council could request to participate in the Co-op Roundup at the Register for the month of April 2026. Andrea Higgins stated that SCFO had participated before and was willing to coordinate with the Co-op as they did their scheduling for the Roundup at the Register a year in advance.

4. Old Business

- Shawn Adams addressed the voiced concerns of the CAP Council from the 09/24/2025 regular meeting, regarding the funding of the CAP mini-grant #2, FRC summer childcare. Shawn stated the possibly awarded 2025/2026 mini-grant funding would be used to fund both the program's supplies and employee salaries. Without the funding, the necessary childcare for families during the summer months would not be possible. Pam Becwar voiced concern about using CAP mini-grant funding to pay the salaries of employees. Clarifying that the CAP funding has a strict purpose, the question was asked, did that include paying salaries? Robin Eich stated the need for a rubric was needed to frame the process of reviewing and approving mini-grant applications.

5. New Business

- Six mini-grant applications were submitted for review by the Council. Six CAP members were in attendance; however, due to Bob Battistoni needing to abstain from voting, the Council did not have a voting quorum. Ashley Simpson expressed concern about the Council approving six mini-grant applications from the same parent resource business, as the approval of funds would take up a significant amount of the remaining mini-grant funding available for the 2025/2026 fiscal year. Bob Battistoni clarified that each of the programs are under the "umbrella" of Plumas Rural Services, but they are individual programs with their own funding source. Robin Eich stated there was a need to develop a rubric to avoid confusion of priority of processing applications and the Council should change the application process so that applications can be submitted by a set due date and all applications reviewed at the same time, to give priority to applications that meet the needs of the requirements of the mini-grant and the MOU of the CAP Council. Pam Becwar stated CAP should have two periods of acceptance of applications, as the current format did not support summer programming, due to the County's Fiscal year ending in June.

Mini-grant Number	Description	Amount	Action
#2	FRC; summer Childcare	3,000.00	Deferred to 11/21/25
#3	PRS; Domestic Violence Services	3,000.00	Deferred to 11/21/25
#4	PRS; Grief Recovery Program	3,000.00	Deferred to 11/21/25
#5	PRS; Mindfulness-based stress reduction	3,000.00	Deferred to 11/21/25
#6	PRS; Helping children with loss	3,000.00	Deferred to 11/21/25
#7	PRS; Trauma counseling	3,000.00	Deferred to 11/21/25
#8	PRS; Vision's youth development program	1,740.00	Deferred to 11/21/25

- The 2025/2026 CAP Calendar was discussed. Robin Eich stated that the CAP Planning sub-committee members (Pam Becwar, Ashley Simpson, and Robin Eich), met by Zoom and finalized the in-county community outreach events the committee would be focusing on. The Council members voted for

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agreement on the planned calendar. The CAP council agreed that funding and Council efforts would focus on: Back-to-school collaboration, Community Swim Days, Children's Fair, Dump/Clean-up Day, and possibly creating an avenue for direct donations for the needs of youth.

- Jennifer Bromby stated to the CAP Council, any item that needs to be added to the County Calendar or the CAP Council website, please email her. The Council discussed the need to update the CAP website or transition to using the County website for Council needs. Jennifer offered to add the Council's MOU, By-laws, and Community-Based Child Abuse Prevention Program (CBCAP) to the website for transparency.
- Robin Eich suggested the CAP regular meeting scheduled for November 21, 2025, at 10 AM, should be used as an opportunity to invite community programs to share a meal and discuss partnering for future events. CAP members agreed, and Robin Eich volunteered to get an estimate for the catered food for the 11/06/2025 special meeting.

6. Coordinator's Report

- Jennifer Bromby stated a County Analyst had been hired and would be starting on 11/03/2025. This individual would not start as the CAP coordinator till 01/2026. Jennifer would be working with the new employee till January to ensure they were prepared to support the Council.
- Jennifer Bromby stated she would be speaking at the Plumas County Board of Supervisors' regular meeting on 11/04/2025, regarding County resource needs.

7. Action Items

Action item description	Responsible Party	Due Date	Status
Development of an estimate of Banners for: Programs awarded mini-grants to display recognition that the CAP Council provided their funding.	SADAMS	11/21/2025	In-progress
Update CAP Council by email or at Special Meeting on 11/06/2025; Need for Food Bank funding confirmed.	JBROMBY	11/06/2025	In-progress
Coordinate and cost estimate for: Catering 11/21/25 CAP meeting	REICH	11/06/2025	In-progress
Coordinate with Co-op for Roundup at the Register	AHIGGINS	11/21/2025	In-progress
Request \$35,000 amendment to the current 2025/2026 CAP fiscal budget	REICH	11/18/2025	In-progress

8. Announcements

9. Next Meeting

Date: 11/21/2025

Time: 10 AM-12:00 PM

Location: Dept. of Social Services, 270 County Hospital Rd., Suite 207

10. Meeting Concluded

Adjourned at: 2:05 PM

Minutes prepared by: Robin Eich