

RESOLUTION NO. 2025 - 9094

**APPROVE RESOLUTION ADOPTING REVISED PLUMAS COUNTY
ADMINISTRATIVE OFFICER JOB CLASSIFICATION BASE WAGE \$100.15/HOUR.**

WHEREAS, Plumas County Personnel Rule 5 provides amendments to be made by resolution of the classification plan covering all positions in the County service; and

WHEREAS, during the fiscal year needs may arise to amend the Classification Plan, position allocation, and funding revenues; and

WHEREAS, Plumas County Code of Ordinances, Title 2, Chapter 4, Article 6, states that the scope of authority of the office shall be prescribed from time to time by resolution of the Board of Supervisors; and

WHEREAS, this resolution and job description is intended to supersede the Scope of authority in Plumas County Resolution 2022-8684; and

WHEREAS, the County Administrative Officer position is currently vacant, and the salary study completed by Regional Government Systems, has been completed for this position; and

WHEREAS, the Human Resources Director has written and attached a new job classification attached as Exhibit A for the County Administrative Officer; and

WHEREAS, the base wage is amended to \$100.15/hour; and

WHEREAS, there is no meet and confer obligation for this position.

NOW, THEREFORE BE IT RESOLVED by the County of Plumas Board of Supervisors as follows:

- 1) Approve the revised job description and Scope of Duties for County Administrative Officer, attached as Exhibit A.
- 2) Approve a base wage of \$100.15/hour.
- 3) This resolution supersedes Resolution 2022-8684.

The foregoing Resolution is duly passed and adopted by the Board of Supervisors of the County of Plumas, State of California, at a regular meeting of said Board held on the 9th day of December, 2025, by the following vote:

AYES: Supervisors Goss, Hall, McGowan, Ceresola, Engel

NOES: Supervisors

ABSENT: Supervisors



Kevin Goss, Chair
Board of Supervisors

ATTEST:



Allen Hiskey, Clerk of the Board