

# **PLUMAS COUNTY TRANSPORTATION COMMISSION**

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## **MINUTES**

July 18, 2011

Meeting of the Plumas County Transportation Commission (PCTC) opens with roll call at 1:30 p.m. in the Conference Room of Plumas County Public Works Department. Commissioners in attendance are: Jon Kennedy, Susan Scarlett, Dan Wilson, Sharon Thrall, Chairman John Larrieu, Robert Meacher and Dan Wilson. Also in attendance are: Bob Perreault, Executive Director for the Commission & Director of Public Works; Aaron Cabaccang, Caltrans.

Chairman Larrieu requests any comments for Public Forum.

1a. Public Forum

There being no comment from the Public, Chairman Larrieu moves on to item b.

b. Chairman Larrieu Requests Input from Commissioners on Non-Agenda Items:

There being no input from Commissioners, Chairman Larrieu closes Public Forum.

2. Approval of Minutes of June 20, 2011.

Minutes of the June 20, 2011 meeting are approved on motion by Susan Scarlett, second by Sharon Thrall, followed by unanimous votes of approval.

3. Mobility Management Study & Report – Status Update

Bob Perreault gives a brief summary on the status of the MMS&R.

After the June 21<sup>st</sup> Board of Supervisors meeting, the Project Team is met with County Counsel to focus on the volunteer drivers program. The end result was that County Counsel had previously worked with a similar program. At the Mid Management meeting, County Counsel distributed a draft document that was asking for feedback from all County Departments. County Counsel believes they have enough information to bring the entire program back before the Board of Supervisors. The Project Team is satisfied that the project is moving forward.

The Project is attempting to meet with the Health Services Cabinet in regards to proposed nominees to form a new committee that will come under the jurisdiction of PCTC. The next cabinet meeting for the Health Services will be held on July 26, 2011. The MMS&R project should be on their agenda. PCTC should see the recommendations in either August or September.

4. Plumas Transit – FY 10/11 Preliminary 4<sup>th</sup> Quarter Report

Bob Perreault states he has no comments, except to point out that ridership has increased.

Robert Meacher motions to accept the report, second by Dan Wilson, followed by unanimous votes of approval.

5. Staff Request to Award Contract for Audit Services for FY 10/11

Bob Perreault reports that with the new contract with Plumas Rural Services, there is a clause in the contract that states that there shall be a performance audit performed after the first year of operation. Smith & Newell submitted a proposal to prepare the audit after it was determined that PCTC would no longer contract for audit services through the Plumas County Auditor.

Bob Perreault asks the commission to approve Resolution #11-16 authorizing award of the contract for Audit services.

Susan Scarlett motions to accept, second by Jon Kennedy followed by unanimous votes of approval

6. Upcoming Request for Qualifications for Performance Audit of Transit Services

Bob Perreault explains that this is a request for Staff to prepare an RFQ for Audit Services to be performed in the future. This item is continued to the next meeting date.

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7. The next meeting is set for August 15,, 2011 at 1:30 pm.

The meeting adjourns at 1:45 pm.

ATTEST:

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Bob Perreault Executive Director