



BOARD OF SUPERVISORS

Terrell Swofford, Chair 1st District
Kevin Goss, 2nd District
Sharon Thrall, 3rd District
Lori Simpson, 4th District
Jon Kennedy, Vice Chair 5th District

MEETING MINUTES

REGULAR MEETING OF THE BOARD OF SUPERVISORS COUNTY OF PLUMAS, STATE OF CALIFORNIA HELD IN QUINCY ON JANUARY 07, 2014

STANDING ORDERS

10:00 A.M. **CALL TO ORDER/ROLL CALL**

Present: Supervisor Swofford, Supervisor Simpson, Supervisor Thrall, Supervisor Kennedy, Supervisor Goss.

PLEDGE OF ALLEGIANCE

Supervisor leads the Pledge of Allegiance.

ADDITIONS TO OR DELETIONS FROM THE AGENDA

Agenda Item **4.A.-Fish and Game Advisory Commission** is removed from the consent agenda to allow for discussion by the Board.

PUBLIC COMMENT OPPORTUNITY

Larry Douglas comments on goals of the High Sierra Community Development Facility in Portola.

DEPARTMENT HEAD ANNOUNCEMENTS/REPORTS

David Hollister, District Attorney introduced newly hired Arin Meisenheimer, Legal Services Assistant.

Doug Carver, Acting Chief Probation Officer introduced Samantha Rick and Andrew Carmon, newly hired Deputy Probation Officers.

Dave Preston, Director of Information Technology gives a report and update on the upcoming live streaming of Board meetings.

ACTION AGENDA

1. BOARD OF SUPERVISORS

A. Selection of Chair and Vice Chair of the Board of Supervisors for 2014

Motion: Nominate Supervisor Kennedy as Chair and Supervisor Goss as Vice Chair for 2014, **Action:** Approve, **Moved by** Supervisor Thrall, **Seconded by** Supervisor Simpson.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Supervisor Goss, Supervisor Kennedy, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

B. Set schedule for interviews of Alcohol & Drug Administrator position

The afternoon of January 21, 2014 is scheduled for interviews.

C. Approve and authorize the Chair to execute Employment Agreement with Daniel Prince as Acting Chief Probation Officer. Approved as to form by County Counsel. Discussion and possible action

Motion: Approve and authorize the Chair to execute Employment Agreement with Daniel Prince as Acting Chief Probation Officer, **Action:** Approve, **Moved by** Supervisor Simpson, **Seconded by** Supervisor Goss.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Supervisor Goss, Supervisor Kennedy, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

D. Continued from December 17, 2013: Response to FY 2012-2013 Grand Jury Report. Discussion, possible action and/or direction to staff

Various members of the past Grand Jury are present and address clarifying questions from Board members.

David Hollister, District Attorney addresses the Board where public safety should be as a priority.

Motion: approve Response to FY 2012-2013 Grand Jury Report as presented on December 17, 2013 as discussed and amended, and authorize the Chair to execute, **Action:** Approve, **Moved by** Supervisor Goss, **Seconded by** Supervisor Thrall.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Supervisor Goss, Supervisor Kennedy, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

E. CORRESPONDENCE

Sierra Pacific Industries has received their permits and will begin construction of the new mill on January 07, 2014.

F. INFORMATIONAL ANNOUNCEMENTS

Report by Supervisor Swofford regarding issues related to County government and include meeting with Jim Smith regarding green waste; meeting with Grizzly Ranch.

G. APPOINTMENTS CHILD ABUSE PREVENTION

Appoint Members and Alternates to the Child Abuse Prevention Council for 2014 as submitted and recommended

Motion: Appoint Members and Alternates to the Child Abuse Prevention Council for 2014 as submitted and recommended, **Action:** Adjourn, **Moved by** Supervisor Swofford, **Seconded by** Supervisor Thrall.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Supervisor Goss, Supervisor Kennedy, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

Convened as the Flood Control & Water Conservation District Governing Board

SPECIAL DISTRICTS GOVERNED BY BOARD OF SUPERVISORS

The Board of Supervisors sits as the Governing Board for various special districts in Plumas County including Dixie Valley Community Services District; Walker Ranch Community Services District; Grizzly Ranch Community Services District; Beckwourth County Service Area; Plumas County Flood Control and Water Conservation District; Quincy Lighting District; Crescent Mills Lighting District; County Service Area #12.

2. **FLOOD CONTROL & WATER CONSERVATION DISTRICT** – Robert Perreault
Report on the status of the public negotiations with the California Department of Water Resources and the State Water Contractors having to do with the State Water Project Contract Extension. Discussion, possible action and/or direction to staff

Adjourned as the Flood Control & Water Conservation District Governing Board and reconvened as the Board of Supervisors

3. DEPARTMENTAL MATTERS

- A. **ENVIRONMENTAL HEALTH** – Jerry Sipe

Adopt **RESOLUTION** Supporting Categorical Exemption for Low-Risk Hazardous Material Facilities from Unified Hazardous Material Management Program Business Plan Requirements. **Roll call vote**

Motion: Adopt **RESOLUTION No. 14-7932** Supporting Categorical Exemption for Low-Risk Hazardous Material Facilities from Unified Hazardous Material Management Program Business Plan Requirements,

Action: Approve, **Moved by** Supervisor Simpson, **Seconded by** Supervisor Swofford.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Supervisor Goss, Supervisor Kennedy, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

- B. **SOCIAL SERVICES** – Elliott Smart

Authorize the Department of Social Services to recruit and fill vacant, funded, and allocated 1.0 FTE Benefits Assistance Counselor I/II; and 1.0 FTE Office Assistant I/II positions. Discussion and possible action

Motion: Authorize the Department of Social Services to recruit and fill vacant, funded, and allocated 1.0 FTE Benefits Assistance Counselor I/II; and 1.0 FTE Office Assistant I/II positions, **Action:** Approve, **Moved by** Supervisor Swofford, **Seconded by** Supervisor Goss.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Supervisor Goss, Supervisor Kennedy, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

- C. **MENTAL HEALTH** – Peter Livingston

Authorize the Department of Mental Health to recruit and fill vacant, funded and allocated 1.0 FTE Department Fiscal Officer I/II; and 1.0 FTE Mental Health Therapist I/II or Behavioral Health Therapist I/II. Discussion and possible action

Motion: Authorize the Department of Mental Health to recruit and fill vacant, funded and allocated 1.0 FTE Department Fiscal Officer I/II; and 1.0 FTE Mental Health Therapist I/II or Behavioral Health Therapist I/II,

Action: Approve, **Moved by** Supervisor Thrall, **Seconded by** Supervisor Swofford.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Supervisor Goss, Supervisor Kennedy, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

D. **PUBLIC WORKS** – Robert Perreault

- 1) Authorize the Department of Public Works to recruit and fill vacant, funded and allocated 1.0 FTE Road Maintenance Worker I/II in Quincy. Discussion and possible action

Motion: Authorize the Department of Public Works to recruit and fill vacant, funded and allocated 1.0 FTE Road Maintenance Worker I/II in Quincy, **Action:** Approve, **Moved by** Supervisor Swofford, **Seconded by** Supervisor Thrall.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Supervisor Goss, Supervisor Kennedy, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

- 2) Adopt **RESOLUTION** Re-Naming a Certain Road near the Town of Chester (Stover Mountain Road). **Roll call vote**

At the request of Robert Perreault, Director of Public Works, this matter is continued to a later date. No action is taken.

E. **PROBATION** – Doug Carver

Approve budget transfer request of \$53,750 from Regular Wages (20400-51000) to Other Wages (20400-51020 \$50,000) and Special Department Expense (20400-52400 \$3,750) to cover costs for wages and expenses of Acting Chief Probation Officer. Discussion and possible action

Motion: Approve budget transfer request of \$53,750 from Regular Wages (20400-51000) to Other Wages (20400-51020 \$50,000) and Special Department Expense (20400-52400 \$3,750) to cover costs for wages and expenses of Acting Chief Probation Officer, **Action:** Approve, **Moved by** Supervisor Swofford, **Seconded by** Supervisor Simpson.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Supervisor Goss, Supervisor Kennedy, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

F. **AUDITOR/CONTROLLER** – Roberta Allen

Approve and authorize the Chair to execute renewal of Service Agreement between County of Plumas and Susan Scarlett for preparation of the FY 2014-2015 Plumas County Budget not to exceed \$30,000. Approved as to form by County Counsel. Discussion and possible action

Motion: Approve and authorize the Chair to execute renewal of Service Agreement between County of Plumas and Susan Scarlett for preparation of the FY 2014-2015 Plumas County Budget not to exceed \$30,000,

Action: Approve, **Moved by** Supervisor Simpson, **Seconded by** Supervisor Goss.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Supervisor Goss, Supervisor Kennedy, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

4. CONSENT AGENDA

These items are expected to be routine and non-controversial. The Board of Supervisors will act upon them at one time without discussion. Any Board members, staff member or interested party may request that an item be removed from the consent agenda for discussion. Additional budget appropriations and/or allocations from reserves will require a four/fifths roll call vote.

Motion: Approve the following consent agenda matters as submitted, **Action:** Approve, **Moved by** Supervisor Thrall, **Seconded by** Supervisor Goss.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Supervisor Goss, Supervisor Kennedy, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

A. FISH & GAME ADVISORY COMMISSION

Authorize the Plumas County Fish & Game Advisory Commission to release \$50,000 held for the Feather River Land Trust purchase of the Smith property in northwest Sierra Valley; said funds to be paid directly into escrow

This matter is removed from the consent agenda to allow for discussion.

Craig Settemire, County Counsel addresses the Board regarding legal considerations. Counsel recommends this money not be used as intended for purchase of property in Sierra Valley. The Feather River Land Trust has informed Counsel that they will move forward with the purchase without using the \$50,000 as discussed.

Motion: deny request to release \$50,000 held for the Feather River Land Trust purchase of the Smith property in northwest Sierra Valley as recommended by County Counsel, **Action:** Approve, **Moved by** Supervisor Thrall, **Seconded by** Supervisor Goss.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Supervisor Goss, Supervisor Kennedy, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

B. ELECTIONS

Adopt **RESOLUTION No. 14-7933** authorizing the Clerk-Recorder/Registrar of Voters to conduct all Federal, State and Local Elections for 2014

C. CLERK OF THE BOARD

Approve Board minutes for December 2013

D. EARLY EDUCATION & CHILD CARE COUNCIL

Approve and authorize the Chair to execute 2013 Certification Statement regarding composition of Local Planning Council Membership

E. PUBLIC WORKS

Approve extension for Extra-Help employee in the Public Works Engineering Department not to exceed an additional sixty (60) days

F. BOARD OF SUPERVISORS

Accept donation from Supervisor Thrall of \$483.17 for costs of Wi-Fi service at Almanor Rec Center

5. CLOSED SESSION

ANNOUNCE ITEMS TO BE DISCUSSED IN CLOSED SESSION

- A. Conference with Legal Counsel: Significant exposure to litigation pursuant to Subdivision (d)(2) of Government Code Section 54956.9
- B. Conference with Legal Counsel: Initiation of litigation pursuant to Subdivision (d)(4) of Government Code §54956.9 - Plumas National Forest Travel Management Plan
- C. Conference with Labor Negotiator regarding employee negotiations: Sheriff's Administrative Unit; Sheriff's Department Employees Association; Operating Engineers Local #3; Confidential Employees Unit

REPORT OF ACTION IN CLOSED SESSION (IF APPLICABLE)

- A. Conference with Legal Counsel: Significant exposure to litigation pursuant to Subdivision (d)(2) of Government Code Section 54956.9

This matter was not addressed.

- B. Conference with Legal Counsel: Initiation of litigation pursuant to Subdivision (d)(4) of Government Code §54956.9 - Plumas National Forest Travel Management Plan

There was no reportable action taken

- C. Conference with Labor Negotiator regarding employee negotiations: Sheriff's Administrative Unit; Sheriff's Department Employees Association; Operating Engineers Local #3; Confidential Employees Unit

There was no reportable action taken

ADJOURNMENT

Adjourned meeting to Tuesday, January 14, 2014, Board of Supervisors Room 308, Courthouse, Quincy, California.