



## **BOARD OF SUPERVISORS**

Terrell Swofford, 1<sup>st</sup> District  
Kevin Goss, Vice Chair 2<sup>nd</sup> District  
Sharon Thrall, 3<sup>rd</sup> District  
Lori Simpson, 4<sup>th</sup> District  
Jon Kennedy, Chair 5<sup>th</sup> District

### **MEETING MINUTES**

#### **REGULAR MEETING OF THE BOARD OF SUPERVISORS COUNTY OF PLUMAS, STATE OF CALIFORNIA HELD IN QUINCY ON JANUARY 14, 2014**

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#### **STANDING ORDERS**

10:00 A.M. **CALL TO ORDER/ROLL CALL**

**Present:** Supervisor Swofford, Supervisor Simpson, Supervisor Thrall, Supervisor Kennedy, Supervisor Goss.

#### **PLEDGE OF ALLEGIANCE**

Supervisor Thrall leads the Pledge of Allegiance.

#### **ADDITIONS TO OR DELETIONS FROM THE AGENDA**

None

#### **PUBLIC COMMENT OPPORTUNITY**

Pastor Tarleton of the First Baptist Church offers a prayer.

Larry Douglas comments on a contract between Supervisor Kennedy and the City of Portola.

Supervisor Simpson gives a report and update on environmental findings of the recent fire that destroyed businesses in downtown Quincy.

#### **DEPARTMENT HEAD ANNOUNCEMENTS/REPORTS**

Doug Carver, Acting Chief Probation Officer addresses the Board regarding a training audit performed by the State Department of Corrections finding that the Probation Department is not in compliance with training requirements. Mr. Carver has submitted a corrective action plan that has been accepted by the Department of Corrections.

Mimi Hall, Director of Public Health gives a report and update on influenza.

Dony Sawchuk, Director of Facility Services gives a report and update on Management Council. Mr. Sawchuk has been selected as the new Chair for 2014.

## **ACTION AGENDA**

### **Convened as the Flood Control & Water Conservation District Governing Board**

#### **SPECIAL DISTRICTS GOVERNED BY BOARD OF SUPERVISORS**

The Board of Supervisors sits as the Governing Board for various special districts in Plumas County including Dixie Valley Community Services District; Walker Ranch Community Services District; Grizzly Ranch Community Services District; Beckwourth County Service Area; Plumas County Flood Control and Water Conservation District; Quincy Lighting District; Crescent Mills Lighting District; County Service Area #12.

1. **FLOOD CONTROL & WATER CONSERVATION DISTRICT** – Robert Perreault  
Report on the status of the public negotiations with the California Department of Water Resources and the State Water Contractors having to do with the State Water Project Contract Extension. Discussion, possible action and/or direction to staff

### **Adjourned as the Flood Control & Water Conservation District Governing Board and reconvened as the Board of Supervisors**

#### **2. BOARD OF SUPERVISORS**

- A. Presentation of *Certificate of Appreciation and Recognition* of Marleen Langrehr, Senior Services to acknowledge her dedicated service to the citizens of Plumas County

- B. **CORRESPONDENCE**  
Correspondence from David Hollister, District Attorney

#### **C. INFORMATIONAL ANNOUNCEMENTS**

Report by Supervisor Thrall regarding issues related to County government and include Lake Almanor Chamber of Commerce, invite to attend the Annual Chili Cook Off in Chester; Watershed Advisory Group; Coordinating Council; Volcanic Scenic Byway Board of Directors.

Report by Supervisor Goss regarding issues related to County government and include Indian Valley CSD; Auctioneer for the Indian Valley Fire fundraiser.

Report by Supervisor Simpson regarding issues related to County government and include First 5 Commission; Mental Health Commission; Sierra Valley RCD; various meetings regarding green waste program in Quincy; meeting with David Hollister, District Attorney; Management Council; Quincy Rotary; conference call with NACo regarding payment in lieu of taxes (PILT).

Report by Supervisor Swofford regarding issues related to County government and include Sierra Valley RCD; Grizzly Lake CSD; Portola City Council; Norcal EMS; Coordinating Council; Sierra Valley Groundwater Management District.

Report by Supervisor Kennedy regarding issues related to County government and include Management Council; countywide Broadband issues.

## **D. APPOINTMENTS**

### **CHESTER CEMETERY DISTRICT**

Appoint Gary Cornwell to the Chester Cemetery District Board of Directors replacing Ron Longacre

**Motion:** Appoint Gary Cornwell to the Chester Cemetery District Board of Directors replacing Ron Longacre,

**Action:** Approve, **Moved by** Supervisor Thrall, **Seconded by** Supervisor Swofford.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 5).

**Yes:** Supervisor Goss, Supervisor Kennedy, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

## **3. DEPARTMENTAL MATTERS**

### **A. MENTAL HEALTH** – Peter Livingston

- 1) Presentation of planning document entitled “2014 Plumas County Mental Health Program Adjustments”. Discussion, possible action and/or direction to staff

This matter is for informational purposes only; no action is taken by the Board.

- 2) Adopt **RESOLUTION** to amend the Plumas County Position Allocation for Budget Year 2013-2014 by adding 1.0 FTE Lead Community Care House Attendant within Department 70574. **Roll call vote**

**Motion:** Adopt **RESOLUTION No. 14-7934** to amend the Plumas County Position Allocation for Budget Year 2013-2014 by adding 1.0 FTE Lead Community Care House Attendant within Department 70574, **Action:**

Approve, **Moved by** Supervisor Thrall, **Seconded by** Supervisor Goss.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 5).

**Yes:** Supervisor Goss, Supervisor Kennedy, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

### **B. DISTRICT ATTORNEY** – David Hollister

- 1) Adopt **RESOLUTION** amending the Job Description of Deputy District Attorney II/III. **Roll call vote**

**Motion:** Adopt **RESOLUTION No. 14-7935** amending the Job Description of Deputy District Attorney II/III,

**Action:** Approve, **Moved by** Supervisor Thrall, **Seconded by** Supervisor Goss.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 5).

**Yes:** Supervisor Goss, Supervisor Kennedy, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

- 2) Adopt **RESOLUTION** to amend the Classification Plan to include Investigations Specialist, Range 1817. **Roll call vote**

**Motion:** Adopt **RESOLUTION No. 14-7936** to amend the Classification Plan to include Investigations

Specialist, Range 1817, **Action:** Approve, **Moved by** Supervisor Simpson, **Seconded by** Supervisor Goss.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 5).

**Yes:** Supervisor Goss, Supervisor Kennedy, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

- 3) Adopt **RESOLUTION** to amend the 2013-2014 Position Allocation for the District Attorney Department 70301 to reflect .80 FTE Investigative Assistant or Investigations Specialist. **Roll call vote**

**Motion:** Adopt **RESOLUTION No. 14-7937** to amend the 2013-2014 Position Allocation for the District

Attorney Department 70301 to reflect .80 FTE Investigative Assistant or Investigations Specialist, **Action:**

Approve, **Moved by** Supervisor Goss, **Seconded by** Supervisor Thrall.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 5).

**Yes:** Supervisor Goss, Supervisor Kennedy, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

- 4) Authorize the District Attorney to recruit and fill funded and allocated 1.0 FTE Legal Services Assistant I/II to replace retiring employee. Discussion and possible action

**Motion:** Authorize the District Attorney to recruit and fill funded and allocated 1.0 FTE Legal Services Assistant I/II to replace retiring employee, **Action:** Approve, **Moved by** Supervisor Simpson, **Seconded by** Supervisor Swofford.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 5).

**Yes:** Supervisor Goss, Supervisor Kennedy, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

- 5) Adopt **RESOLUTION** to amend the 2013-2014 Position Allocation for the District Attorney Department 70301 by increasing 1.0 FTE Legal Services Assistant effective January 14, 2014 and decrease .80 FTE Department Fiscal Officer I/II. **Roll call vote**

**Motion:** Adopt **RESOLUTION No. 14-7938** to amend the 2013-2014 Position Allocation for the District Attorney Department 70301 by increasing 1.0 FTE Legal Services Assistant effective January 14, 2014 and decrease .80 FTE Department Fiscal Officer I/II effective February 22, 2014, **Action:** Approve, **Moved by** Supervisor Thrall, **Seconded by** Supervisor Goss.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 5).

**Yes:** Supervisor Goss, Supervisor Kennedy, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

#### **4. BOARD OF SUPERVISORS**

Approve and authorize the Chair to execute License Agreement between County of Plumas and High Sierra Music, Inc. for annual outdoor music festival held in and around the Plumas-Sierra County Fairgrounds, Quincy (2014-2018). Approved as to form by County Counsel. Discussion and possible action

**Motion:** Approve and authorize the Chair to execute License Agreement between County of Plumas and High Sierra Music, Inc. for annual outdoor music festival held in and around the Plumas-Sierra County Fairgrounds, Quincy (2014-2018), **Action:** Approve, **Moved by** Supervisor Simpson, **Seconded by** Supervisor Goss.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 5).

**Yes:** Supervisor Goss, Supervisor Kennedy, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

#### **5. CONSENT AGENDA**

These items are expected to be routine and non-controversial. The Board of Supervisors will act upon them at one time without discussion. Any Board members, staff member or interested party may request that an item be removed from the consent agenda for discussion. Additional budget appropriations and/or allocations from reserves will require a four/fifths roll call vote.

**Motion:** Approve the following consent agenda matters as submitted, **Action:** Approve, **Moved by** Supervisor Thrall, **Seconded by** Supervisor Goss.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 5).

**Yes:** Supervisor Goss, Supervisor Kennedy, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

##### **A. SHERIFF**

Approve and authorize the Sheriff to sign contract between the Plumas County Sheriff and California Department of Justice of \$40,000 for livescan fingerprint submission. Approved as to form by County Counsel

##### **B. PROBATION**

Approve and authorize the Acting Chief Probation Officer to sign contract between Plumas County and Trinity County Juvenile Detention Facility for use of the juvenile hall for minors in custody. Approved as to form by County Counsel

##### **C. BOARD OF SUPERVISORS**

Accept donation from Supervisor Thrall of \$420.96 for cost of camera for live-streaming Board of Supervisors meetings



## **6. CLOSED SESSION**

### **ANNOUNCE ITEMS TO BE DISCUSSED IN CLOSED SESSION**

- A. Conference with Legal Counsel: Significant exposure to litigation pursuant to Subdivision (d)(2) of Government Code Section 54956.9
- B. Conference with Legal Counsel: Initiation of litigation pursuant to Subdivision (d)(4) of Government Code §54956.9 - Plumas National Forest Travel Management Plan
- C. Conference with Labor Negotiator regarding employee negotiations: Sheriff's Administrative Unit; Sheriff's Department Employees Association; Operating Engineers Local #3; Confidential Employees Unit

### **REPORT OF ACTION IN CLOSED SESSION (IF APPLICABLE)**

- A. Conference with Legal Counsel: Significant exposure to litigation pursuant to Subdivision (d)(2) of Government Code Section 54956.9

**There was no reportable action taken.**

- B. Conference with Legal Counsel: Initiation of litigation pursuant to Subdivision (d)(4) of Government Code §54956.9 - Plumas National Forest Travel Management Plan

**This matter was not addressed.**

- C. Conference with Labor Negotiator regarding employee negotiations: Sheriff's Administrative Unit; Sheriff's Department Employees Association; Operating Engineers Local #3; Confidential Employees Unit

**There was no reportable action taken.**

### **ADJOURNMENT**

Adjourned meeting to Tuesday, January 21, 2014, Board of Supervisors Room 308, Courthouse, Quincy, California.