

MEETING OF THE PLUMAS COUNTY TRANSPORTATION COMMISSION
1834 E. Main St., Quincy - COUNTY OF PLUMAS - Tel. 283-6268

MINUTES

June 15, 2015

Meeting of the Plumas County Transportation Commission (PCTC) opens with roll call at 1:30 p.m. in the Conference Room of the Plumas County Public Works Department.

1. Roll call is conducted by John Mannle

Commissioners in attendance are: John Larrieu, Susan Scarlett, Lori Simpson and Kevin Goss. Bill Powers and Sharon Thrall are absent. Chair Larrieu stated that 4 Commissioners being present, a quorum is declared to exist.

Staff Attendees: John Mannle, Associate Engineer, Transportation Planner, and Cinda Leonard, Recording Secretary.

Others in attendance are Rob Burnett, Caltrans; Tamara Rich, Caltrans; Gary McFarland, PRS Transit Manager; Kelly McElwain, PRS; John Rix, Seniors Transportation

1A. Public Forum - Public

Gary McFarland, PRS Transit Manager, informs the Commission that the annual CHP Bus inspections went well with no major write-ups

1B. Public Forum - Commissioners

There being no comments from the Commissioner, Chair Larrieu moves to Item 2.

2. Approval of Minutes for May 18, 2015

Motion is made by Commissioner Scarlett, seconded by Commissioner Simpson: to adopt the draft minutes for the May 18, 2015 meeting. Motion passed unanimously.

3. Budget Resolutions for Plumas Transit

A. Resolution 15-11 – Motion is made by Commissioner Simpson, seconded by Commissioner Goss; to adopt Resolution 15-11 authorizing funds in the amount of \$310,327 to Plumas Rural Services for FY 2015/16 from the Local Transportation Fund (2029A)

B. Resolution 15-12 – Motion is made by Commissioner Goss, seconded by Commissioner Simpson; to adopt Resolution 15-12 authorizing funds in the amount of \$96,798 to Plumas Rural Services for FY 2015/16 from the State Transit Fund (2028)

C. Resolution 15-13 – Motion is made by Commissioner Goss, seconded by Commissioner Scarlett; to adopt Resolution 15-13 allocating \$112,602 to Plumas Rural

Services as “Pass-Thru” FTA Section 5311 Operators Assistance Grant Funding from the Local District Fund (2029) for Fiscal Year 2015/16

D. Resolution 15-14 – Motion is made by Commissioner Simpson, seconded by Commissioner Goss, with unanimous votes of approval; to adopt Resolution 15-14 allocating \$99,930 to Plumas Rural Services as “Pass-Thru” FTA Section 5311 (f) Operators Assistance Grant Funding from the Local District Fund (2029) for Fiscal Year 2015/16

4. Budget Resolution for Seniors Transportation

John Mannle informs the Commission that Seniors Transportation has adopted a status quo budget. They will receive the same amount as they had the previous 2 years

Resolution 15-15 – Motion is made by Commissioner Simpson, seconded by Commissioner Goss, with unanimous votes of approval; to adopt Resolution 15-15 allocation \$199,243 to Plumas County Public Health Agency for operation for the Seniors Transportation from the Local Transportation Fund (2029A) for FY 2015/16

5. Resolution to adopt Overall Work Plan (OWP) and Budget

John Mannle distributes some minor edits that Caltrans would like to be made to the draft OWP. John explains that the adjustments are minor and will not affect the overall expenditures.

Resolution 15-16 – Motion is made by Commissioner Goss, seconded by Commissioner Simpson, with unanimous votes of approval; adopting the Overall Work Plan and authorizing Commission staff to execute the Agreement for FY 2015/16 for \$288,291 from the Transportation Planning Fund (2027)

6. Resolution to award the Triennial Performance Audit contract to Majic Consulting Group

John Mannle informs the Commission that out of the 3 bids received in regards to the Triennial Performance Audit, Majic Consulting had the best qualifications. John states that Majic Consulting performed the triennial audits for the Commission in the past

Resolution 15-17 – Motion is made by Commissioner Scarlett, seconded by Commissioner Goss, with unanimous votes of approval; authorizing the Interim Executive Director to execute the contract between Majic Consulting and PCTC in the amount of \$22,767

7. Resolution to adopt Paratransit Policy and Procedure –

John Mannle informs the Commission that in order to be in Compliance with FTA guidelines Plumas Transit Services needs to adopt a policy for service criteria for Complementary Paratransit Service. Gary McFarland, Plumas Transit Manager, has confirmed by adopting a policy that was drafted from a template approved by the FTA

guidelines.

Resolution 15-18 – Motion is made by Commissioner Goss, seconded by Commissioner Simpson, with unanimous votes of approval; to adopt the Paratransit Policy and Procedures to ensure compliance with FTA Guidelines

9. Bi-annual Report from Caltrans on the Regional Improvement Program (RIP) funded projects on the State Highway System. The project to be reported on will be the Greenville SR89 Rehabilitation Project

Rob Burnett, Caltrans Project Manager, reports that the SR 89 Rehab project is currently in the design phase. The design plans will be submitted by the end of the month.

Rob reports, that after pavement studies, it has been decided to completely replace the pavement during the SR 89 rehabilitation project. The funding will come from the Caltrans SHOPP funding.

Moving on to County-wide projects for this year, Rob reports that there will be various locations receiving Chain Control improvements by widening roadway shoulders.

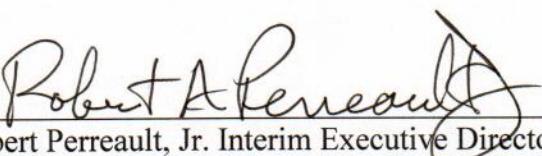
Rob also reports that the Crescent Mills/Greenville passing lanes will be receiving a pavement overlay this summer and Hamilton Branch will be receiving paving and shoulder widening.

10. Meeting confirmation

It is confirmed that the next PCTC meeting is scheduled for Monday, July 20, 2015 at 1:30 pm in the Public Works Conference Room.

11. Adjournment

Chair John Larrieu adjourns the meeting at 2:09 pm



Robert Perreault, Jr. Interim Executive Director

JULY 20, 2015

Date