

BOARD OF SUPERVISORS

Terrell Swofford, 1st District
Kevin Goss, Chair 2nd District
Sharon Thrall, Vice Chair 3rd District
Lori Simpson, 4th District
Jeff Engel, 5th District

**AGENDA FOR REGULAR MEETING OF SEPTEMBER 15, 2015 TO BE HELD AT 10:00 A.M.
IN THE BOARD OF SUPERVISORS ROOM 308, COURTHOUSE, QUINCY, CALIFORNIA**

www.countyofplumas.com

AGENDA

The Board of Supervisors welcomes you to its meetings which are regularly held on the first three Tuesdays of each month, and your interest is encouraged and appreciated.

Any item without a specified time on the agenda may be taken up at any time and in any order. Any member of the public may contact the Clerk of the Board before the meeting to request that any item be addressed as early in the day as possible, and the Board will attempt to accommodate such requests.

Any person desiring to address the Board shall first secure permission of the presiding officer. For noticed public hearings, speaker cards are provided so that individuals can bring to the attention of the presiding officer their desire to speak on a particular agenda item.

Any public comments made during a regular Board meeting will be recorded. The Clerk will not interpret any public comments for inclusion in the written public record. Members of the public may submit their comments in writing to be included in the public record.

CONSENT AGENDA: These matters include routine financial and administrative actions. All items on the consent calendar will be voted on at some time during the meeting under "Consent Agenda." If you wish to have an item removed from the Consent Agenda, you may do so by addressing the Chairperson.



REASONABLE ACCOMMODATIONS: In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting please contact the Clerk of the Board at (530) 283-6170. Notification 72 hours prior to the meeting will enable the County to make reasonable arrangements to ensure accessibility. Auxiliary aids and services are available for people with disabilities.

STANDING ORDERS

10:00 A.M. **CALL TO ORDER/ROLL CALL**

PLEDGE OF ALLEGIANCE

ADDITIONS TO OR DELETIONS FROM THE AGENDA

PUBLIC COMMENT OPPORTUNITY

Matters under the jurisdiction of the Board, and not on the posted agenda, may be addressed by the general public at the beginning of the regular agenda and any off-agenda matters before the Board for consideration. However, California law prohibits the Board from taking action on any matter which is not on the posted agenda unless it is determined to be an urgency item by the Board of Supervisors. Any member of the public wishing to address the Board during the "Public Comment" period will be limited to a maximum of 3 minutes.

DEPARTMENT HEAD ANNOUNCEMENTS/REPORTS

Brief announcements by, or brief reports on their activities by County Department Heads

ACTION AGENDA

1. CONSENT AGENDA

These items are expected to be routine and non-controversial. The Board of Supervisors will act upon them at one time without discussion. Any Board members, staff member or interested party may request that an item be removed from the consent agenda for discussion. Additional budget appropriations and/or allocations from reserves will require a four/fifths roll call vote.

A) PUBLIC HEALTH AGENCY

Approve and authorize the Chair to sign Memorandum of Understanding between Public Health and Alcohol & Drug of \$14,653 for use of office space and office equipment; approved as to form by County Counsel

B) SHERIFF

Approve the 2015 State Homeland Security Grant Application; and adopt **RESOLUTION** authorizing the Sheriff to administer the Grant

2. LASSEN VOLCANIC NATIONAL PARK – Superintendent Steve Gibbons Report and update on park activities and planned projects

3. DEPARTMENTAL MATTERS

A) EMERGENCY SERVICES – Jerry Sipe

Report and update regarding activities of the Fire Prevention Specialist

B) ALCOHOL & OTHER DRUG SERVICES - Louise Steenkamp

Authorize the Alcohol & Drug Department to recruit and fill 1.0 FTE Substance Use Disorders Specialist position included in the FY 2015-2016 budget; discussion and possible action

C) MENTAL HEALTH – Louise Steenkamp

Authorize the Mental Health Department to recruit and fill 1.0 FTE Case Manager position created by vacancy effective August 26, 2015 included in the FY 2015-2016 budget; discussion and possible action

- D) **PROBATION** – Clint Armitage
Authorize the Probation Department to recruit and fill vacant 1.0 FTE Deputy Probation Officer I/II/III position; discussion and possible action
- E) **DISTRICT ATTORNEY** – David Hollister
Authorize the District Attorney to start an open recruitment list for filling the currently occupied position of Deputy District Attorney; and further authorize the District Attorney to receive a finalist list of Deputy District Attorney Candidates prior to the position becoming vacant; discussion and possible action
- F) **PUBLIC WORKS** – Robert Perreault
Solid Waste: Establish a schedule to enable consideration and final adoption of the proposed, revised Solid Waste Franchise Contracts and the proposed, revised Solid Waste Ordinance of the County Code; discussion and possible action
- G) **AUDITOR/CONTROLLER** – Roberta Allen
Adopt **RESOLUTION** adopting the Basic Tax Rate for Plumas County and the Bond Rates for the Plumas Unified School District and Plumas District Hospital for FY 2015-2016. **Roll call vote**

4. **BOARD OF SUPERVISORS**

- A. Set schedule for interviews of Human Resources Director
- B. Correspondence
- C. Weekly report by Board members of meetings attended, key topics, project updates, standing committees and appointed Boards and Associations.
- D. Susan Scarlett, Budget Consultant: Review and discuss prior year budgets to actual amounts; report and update regarding the FY 2015-2016 Budget; discussion and possible action

NOON RECESS

1:00 P.M. **AFTERNOON SESSION**

5. **BOARD OF SUPERVISORS**

- A. **PUBLIC HEARING:** The Board of Supervisors will open its public hearing on the FY 2015-2016 Plumas County Budget; discussion and possible action
- B. Susan Scarlett, Budget Consultant: Review and discuss prior year budgets to actual amounts; report and update regarding the FY 2015-2016 Budget; discussion and possible action

6. **CLOSED SESSION**

ANNOUNCE ITEMS TO BE DISCUSSED IN CLOSED SESSION

- A. Personnel: Public employee performance evaluation – County Counsel
- B. Conference with Legal Counsel: Initiation of litigation pursuant to Subdivision (c) of Government Code §54956.9 (one case)
- C. Conference with Legal Counsel: Significant exposure to litigation pursuant to Subdivision (d)(2) of Government Code Section 54956.9
- D. Conference with Labor Negotiator regarding employee negotiations: Sheriff's Administrative Unit; Sheriff's Department Employees Association; Operating Engineers Local #3; Confidential Employees Unit

REPORT OF ACTION IN CLOSED SESSION (IF APPLICABLE)

ADJOURNMENT

Adjourn meeting to Tuesday, September 29, 2015, Board of Supervisors Room 308, Courthouse, Quincy, California.



Plumas County Public Health Agency

270 County Hospital Road, Quincy, California 95971

1A

Mimi Khin Hall, MPH, CHES, Director

Mark Satterfield, M.D., Health Officer

<input type="checkbox"/> Administration & Health Education Suite 206 Quincy, CA 95971 (530) 283-6337 (530) 283-6425 Fax	<input type="checkbox"/> Clinic & Nursing Services Suite 111 Quincy, CA 95971 (530) 283-6330 (530) 283-6110 Fax	<input type="checkbox"/> Senior Nutrition & Transportation Suite 206 Quincy, CA 95971 (530) 283-3546 (530) 283-6425 Fax	<input type="checkbox"/> Veteran's Services Office Suite 206 Quincy, CA 95971 (530) 283-6275 (530) 283-6425 Fax
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Date: September 8, 2015

To: Honorable Board of Supervisors

From: Mimi Khin Hall

Agenda: Item for September 15, 2015

Item Description/Recommendation: Approve and direct the Chair to sign Memorandum of Understanding #A&D1516PCPHA with Alcohol & Drug in the amount of \$14,653.33.

Background Information As the Board is aware Plumas County Public Health Agency has an agreement with Plumas County Department of Alcohol and Drug Programs (PCADP) for the purpose of providing administrative and Office space and Office Equipment use to the County Alcohol and Drug Programs.

Both parties agreed to continue providing certain core activities necessary for the continued administration and provision of county alcohol and drug services in a manner compliant with the California Department of Health Care Services and relevant state statute.

A copy of the agreement is on file with the Clerk of the Board for your review.

Please contact me if you have any questions or need additional information. Thank you.

Cc: Louise Steenkamp, Mental Health Interim Director



GREGORY J. HAGWOOD
SHERIFF/CORONER


Office of the Sheriff

1400 E. Main Street, Quincy, California 95971 • (530) 283-6375 • Fax 283-6344

1B

DATE: Sept. 3, 2015

TO: Honorable Board of Supervisors

FROM: Sheriff Gregory Hagwood 

RE: Agenda Item for the meeting of September 15, 2015

Recommended Action:

Review and authorize the Sheriff to sign and administer the 2015 State Homeland Security Grant for \$94,494.00 on behalf of Plumas County and approve and sign the attached resolution on behalf of Plumas County.

Background and Discussion:

The State Homeland Security Grant Program has been in effect since 2001. In Plumas County this funding is typically used to modernize public safety communication systems and provide needed equipment to public safety agencies. This year is no different, with the majority of the funds going toward replacing mountain top repeaters, adding a portable repeater to help with coverage gaps during major operations and also continued replacement of public safety mobile and portable radios to enhance communications.

There is no match requirement with this grant and the grant expenditure period will run from Sept. 1, 2015 through Aug. 31, 2018. The Sheriff's Office has been administering this grant program since 2004.

Due to the length of this application a copy is on file with the Clerk of the Board for review.

RESOLUTION NO. _____

**Resolution of the Board of Supervisors of Plumas County
Approving Application for the 2015 State Homeland Security Grant**

*BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE COUNTY OF PLUMAS
THAT:*

GREGORY HAGWOOD, SHERIFF- CORONER

is hereby authorized to execute for and on behalf of the named applicant, a public entity established under the laws of the State of California, any actions necessary for the purpose of obtaining federal financial assistance provided by the federal Department of Homeland Security and sub-granted through the State of California, as the 2015 State Homeland Security Grant.

Passed and approved this _____ day of _____,
20____

Certification

I, _____, duly appointed,

and Clerk of the Board of the Plumas County Board of Supervisors
do hereby certify that the above is a true and correct copy of a resolution passed and
approved by the Board of Supervisors of the County of Plumas on the

_____ day of _____,

20_____.

(Official Position)

(Signature)

(Cal OES Use Only)			
Cal OES #	FIPS #	VS #	Subaward #

**CALIFORNIA GOVERNOR'S OFFICE OF EMERGENCY SERVICES
GRANT SUBAWARD FACE SHEET**

The California Governor's Office of Emergency Services (Cal OES), makes a Grant Subaward of funds set forth to the following:


1. Subrecipient:	Plumas County	1a. DUNS #:	010992419
2. Implementing Agency:	Plumas County Sheriff's Office	2a. DUNS #:	137165549
3. Implementing Agency Address:	1400 E Main St Quincy City		95971-0000 Zip+4
4. Location of Project:	Quincy City		95971-0000 Zip+4
5. Disaster/Program Title:	State Homeland Security Grant	6. Performance Period:	09/01/15 to 08/31/18

7. Indirect Cost Rate: ☐ N/A; ☐ 10% de Minimis; ☐ Federally Approved ICR;

Grant Year	Fund Source	A. State	B. Federal	C. Total	D. Cash Match	E. In-Kind Match	F. Total Match	G. Total Project Cost
2015	8. HSGP-SHSP	\$94,494					\$0	\$94,494
Select	9. Select						\$0	\$0
Select	10. Select						\$0	\$0
Select	11. Select						\$0	\$0
12. TOTALS		\$94,494	\$0	\$94,494	\$0	\$0	\$0	12G. Total Project Cost: \$94,494

13. This Grant Subaward consists of this title page, the application for the grant, which is attached and made a part hereof, and the Assurances/Certifications. I hereby certify I am vested with the authority to enter into this Grant Subaward, and have the approval of the City/County Financial Officer, City Manager, County Administrator, Governing Board Chair, or other Approving Body. The Subrecipient certifies that all funds received pursuant to this agreement will be spent exclusively on the purposes specified in the Grant Subaward. The Subrecipient accepts this Grant Subaward and agrees to administer the grant project in accordance with the Grant Subaward as well as all applicable state and federal laws, audit requirements, federal program guidelines, and Cal OES policy and program guidance. The Subrecipient further agrees that the allocation of funds may be contingent on the enactment of the State Budget.

14. Official Authorized to Sign for Subrecipient:

Name:	Gregory Hagwood	15. Federal Employer ID Number:	94-6000528
Telephone:	530-283-6375 (area code)	FAX:	530-283-6344 (area code)
Payment Mailing Address:	1400 E Main St	Title:	Sheriff - Coroner
Signature:		Email:	ghagwood@pcso.net
		City:	Quincy
		Zip+ 4:	95971-0000
		Date:	08/31/15

(FOR Cal OES USE ONLY)

I hereby certify upon my personal knowledge that budgeted funds are available for the period and purposes of this expenditure stated above.

Cal OES Fiscal Officer	Date	Cal OES Director (or designee)	Date
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CALIFORNIA GOVERNOR'S OFFICE OF EMERGENCY SERVICES (Cal OES)

AUTHORIZED BODY OF 5 - SIGNATURE AND CONTACT INFORMATION

Alterations to this document may result in delayed application approval, modification requests, or reimbursement requests. Subrecipients may be asked to revise and/or re-submit any altered Financial Management Forms Workbook.

CFDA #

Plumas County

Authorized Body of 5-Signature and Contact Information		Printed Name	Title	Phone	Email
Position	Signature	Mimi Hall	Director-Health Services	530-283-6337	mimi.hall@countyofplumas.com
County Public Health Officer		None, Position does not exist in the OA			
County Fire Chief		Henry Johnson	Chief, Portola Fire Dept.	530-318-5864	hjohnson@ci.portola.ca.us
Municipal Fire Chief		Gregory Hagwood	Sheriff	530-283-6375	ghagwood@pcso.net
County Sheriff		None, Position does not exist in the OA			
Chief of Police					
Additional Position (Optional)					
Additional Position (Optional)					

Additional Authorized Agent Contact Information		Mailing Address	City	State	Zip	Phone	Email
Authorized Agent's Name	Title	1400 E Main St	Quincy	CA	95971	530-283-6375	ghagwood@pcso.net
Gregory Hagwood	Sheriff-Coroner						
Contact's Name	Title	1400 E Main St	Quincy	CA	95971	530-283-6375	mgrant@pcso.net
Mike Grant	Deputy Sheriff						
Roni Towery	Fiscal Officer	1400 E Main St	Quincy	CA	95971	530-283-6396	roni@pcso.net

FFATA Financial Disclosure

CFDA #

- Public Law (PL) 109-282 (Federal Funding Accountability and Transparency Act of 2006), as amended by Section 6202(a) of the Government Funding Transparency Act of 2008 (PL 110-252), which is outlined in FEMA GPD information Bulletin No. 350.
- If the subrecipient in the preceding year did not get 80% or more of its annual gross revenues from Federal Awards, **and** \$25M or more in annual gross revenues from Federal awards, **and** the public does have access to information about the compensation of the senior executives of the entity, then the subrecipient is **not subject to the FFATA Financial Disclosure requirements**.
- FFATA Financial Disclosure is **in addition** to the Authorized Body of Five page.
- Cal OES enters FFATA information on behalf of the subrecipient.

☒ Not Subject to FFATA Financial Disclosure

CALIFORNIA GOVERNOR'S OFFICE OF EMERGENCY SERVICES (Cal OES)

PROJECT DESCRIPTIONS

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Plumas County

CFDA #

Project	Project Description	Homeland Security Investment Justification	Homeland Security Strategy Goals	Homeland Security Strategy Objectives	MPG Mission Areas	MPG Core Capabilities	Capabilities Building	Need	Project Milestone & Justifications
Project A	Continued replacement of public safety (in this case, LE) repeaters to meet FCC requirements and migrate to P25 digital operations.	Investment #3: Strengthen Communications Capabilities	Goal 3: Strengthen Communications Capabilities	Objective 3.1: Implement the California Statewide Communications Interoperability Plan	Response	Operational Communications	Build	Due to the FCC mandated narrowband requirements, conversion to that standard has caused significant loss of communication system coverage. This equipment will be used as a piece of a larger plan to convert to P25 digital operations in an attempt to recover some of the coverage. All LE and Public Safety is adversely affected by reduced communication coverage and this project endeavors to mitigate the noted gaps in coverage	At the 6 month mark, this project will be 0% complete and \$0 funds will be expended. At the 12 month mark, this project will be 0% complete and \$0 funds will be expended. At the 18 month mark, this project will be 100% complete and \$30,000 funds will be expended. At the 24 month mark, this project will be % complete and \$ funds will be expended. At the 30 month mark, this project will be % complete and \$ funds will be expended. At the 33 month mark, this project will be % complete and \$ funds will be expended.
Project B	Purchase of a portable repeater to cover permanent repeater coverage gaps.	Investment #3: Strengthen Communications Capabilities	Goal 3: Strengthen Communications Capabilities	Objective 3.1: Implement the California Statewide Communications Interoperability Plan	Response	Operational Coordination	Build	FCC mandated narrowbanding has caused significant coverage loss with the OA's permanent repeater system. Operational requirements require continued communications with the OA dispatch center. This portable repeater will be deployed, as needed, in areas of poor coverage to fill this need.	At the 6 month mark, this project will be 0% complete and \$0 funds will be expended. At the 12 month mark, this project will be 100% complete and \$22,000 funds will be expended. At the 18 month mark, this project will be % complete and \$ funds will be expended. At the 24 month mark, this project will be % complete and \$ funds will be expended. At the 30 month mark, this project will be % complete and \$ funds will be expended. At the 33 month mark, this project will be % complete and \$ funds will be expended.
Project C	Replace old, outdated mobile radios for public safety needs with newer P25 capable equipment.	Investment #3: Strengthen Communications Capabilities	Goal 3: Strengthen Communications Capabilities	Objective 3.1: Implement the California Statewide Communications Interoperability Plan	Response	Operational Communications	Build	As mentioned in Project A, the conversion to digital radio communication is necessary to recover lost coverage due to narrow banding. This project will allow purchase of additional radios moving toward that overall goal.	At the 6 month mark, this project will be 0% complete and \$0 funds will be expended. At the 12 month mark, this project will be 100% complete and \$27,245 funds will be expended. At the 18 month mark, this project will be % complete and \$ funds will be expended. At the 24 month mark, this project will be % complete and \$ funds will be expended. At the 30 month mark, this project will be % complete and \$ funds will be expended. At the 33 month mark, this project will be % complete and \$ funds will be expended.

Project	Project Description	Homeland Security Investment Justification	Homeland Security Strategy Goals	Homeland Security Strategy Objectives	NPG Mission Areas	NPG Core Capabilities	Capabilities Building	Need	Project Milestone & Justifications
Project D	Installation services needed for Projects A and E	Investment #3: Strengthen Communications Capabilities	Goal 3: Strengthen Communications Capabilities	Objective 3.1: Implement the California Statewide Communications Interoperability Plan	Response	Operational Communications	Build	As mentioned in Project A, the conversion to digital radio communication is necessary to recover lost coverage due to narrow banding. This project will allow installation of additional radios moving toward that overall goal.	At the 6 month mark, this project will be 0_% complete and \$__0__ funds will be expended. At the 12 month mark, this project will be 33% complete and \$__3,000 funds will be expended. At the 18 month mark, this project will be 100% complete and \$9,000 funds will be expended. At the 24 month mark, this project will be __% complete and \$__ funds will be expended. At the 30 month mark, this project will be __% complete and \$__ funds will be expended. At the 33 month mark, this project will be __% complete and \$__ funds will be expended.
Project E	Replace old, outdated portable radios for public safety needs with newer P25 Capable equipment.	Investment #3: Strengthen Communications Capabilities	Goal 3: Strengthen Communications Capabilities	Objective 3.1: Implement the California Statewide Communications Interoperability Plan	Response	Operational Communications	Build	As mentioned in Project A, the conversion to digital radio communication is necessary to recover lost coverage due to narrow banding. This project will allow purchase of additional radios moving toward that overall goal.	At the 6 month mark, this project will be 0% complete and \$__0__ funds will be expended. At the 12 month mark, this project will be 100% complete and \$4,649 funds will be expended. At the 18 month mark, this project will be __% complete and \$__ funds will be expended. At the 24 month mark, this project will be __% complete and \$__ funds will be expended. At the 30 month mark, this project will be __% complete and \$__ funds will be expended. At the 33 month mark, this project will be __% complete and \$__ funds will be expended.
Project F	Laptop computer to manage, repeaters, mobile and portable radios and networking infrastructure related to public safety communication systems	Investment #3: Strengthen Communications Capabilities	Goal 3: Strengthen Communications Capabilities	Objective 3.1: Implement the California Statewide Communications Interoperability Plan	Mitigation	Operational Communications	Sustain	All communication equipment used in the OA requires use of computers to program, tune and maintain. This computer will be used for those purposes.	At the 6 month mark, this project will be 100% complete and \$1,600 funds will be expended. At the 12 month mark, this project will be __% complete and \$__ funds will be expended. At the 18 month mark, this project will be __% complete and \$__ funds will be expended. At the 24 month mark, this project will be __% complete and \$__ funds will be expended. At the 30 month mark, this project will be __% complete and \$__ funds will be expended. At the 33 month mark, this project will be __% complete and \$__ funds will be expended.
Project G									At the 6 month mark, this project will be __% complete and \$__ funds will be expended. At the 12 month mark, this project will be __% complete and \$__ funds will be expended. At the 18 month mark, this project will be __% complete and \$__ funds will be expended.
Project H									At the 6 month mark, this project will be __% complete and \$__ funds will be expended. At the 12 month mark, this project will be __% complete and \$__ funds will be expended. At the 18 month mark, this project will be __% complete and \$__ funds will be expended.
Project I									At the 6 month mark, this project will be __% complete and \$__ funds will be expended. At the 12 month mark, this project will be __% complete and \$__ funds will be expended. At the 18 month mark, this project will be __% complete and \$__ funds will be expended.

PROJECT LEDGER		CFDA #
<p>Alterations to this document may result in delayed application approval, modification requests, or reimbursement requests. Subrecipients may be asked to revise and/or re-submit any altered Financial Management Forms Workbook.</p>		

Warning! Decimal usage is not allowed. Attempts to use decimals will prompt error message.

LEDGER TYPE:	Initial Application
Today's Date:	August 31, 2015

[illegible]

Warning! Decimal usage is not allowed. Attempts to use decimals will prompt error message.

Plumas County

Today's Date:	August 31 2015
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FMAW V1.15 - 2015

CALIFORNIA GOVERNOR'S OFFICE OF EMERGENCY SERVICES (Cal OES)

AUTHORIZED AGENT

Alterations to this document may result in delayed application approval, modification requests, or reimbursement requests. Subrecipients may be asked to revise and/or re-submit any altered Financial Management Forms Workbook.

CFDA #:

Plumas County

Supporting Information for Reimbursement/Advance of State and Federal Funds

Initial Application

This request is for an/a:

This claim is for costs incurred within the grant expenditure period from and does not cross fiscal years.

September 1, 2015 through August 31, 2015
(Beginning Expenditure Period Date) (Ending Expenditure Period Date)

(REIMB or MOD Request #)

(Amount This Request)

Under Penalty of Perjury I certify that:

I am the duly authorized officer of the claimant herein. This claim is true, correct, and all expenditures were made in accordance with applicable laws, rules, regulations and grant conditions and assurances.

Statement of Certification - Authorized Agent

This Grant Subaward consists of this title page, the application for the grant, which is attached and made a part hereof, and the Assurances/Certifications. I hereby certify I am vested with the authority to enter into this Grant Subaward Agreement, and have the approval of the City/County Financial Officer, City Manager, County Administrator, Governing Board Chair, or other Approving Body. The Subrecipient certifies that all funds received pursuant to this agreement will be spent exclusively on the purposes specified in the Grant Subaward. The Subrecipient accepts this Grant Subaward and agrees to administer the grant project in accordance with the Grant Subaward as well as all applicable state and federal laws, audit requirements, federal program guidelines, and Cal OES policy and program guidance. The Subrecipient further agrees that the allocation of funds may be contingent on the enactment of the State Budget. For HSGP: All equipment and training procured under this grant must be in support of the development or maintenance of an identified team or capability.

Gregory Hagwood Sheriff - Coroner

Printed Name and Title

Signature of Authorized Agent

August 31, 2015

Date

Please reference the Instructions Page under the "Authorized Agent" section for instructions/address on where to mail workbook



Office of the Sheriff

1400 E. Main Street, Quincy, California 95971 • (530) 283-6375 • Fax 283-6344

GREGORY J. HAGWOOD
SHERIFF/CORONER

August 31, 2015

Rachel Magana
Homeland Security Grant Unit
California Emergency Management Agency
3650 Schriever Ave
Mather, CA 95655

Dear Rachel,

Plumas County is not requesting any M&A costs with this grant, therefore we will not reach the 5% threshold. Additionally the OA has no plans to hire personnel with SHSP funding so there will be no associated costs, making the 50% cap on personnel costs moot.

Sincerely,

Gregory Hagwood
Sheriff- Coroner

mg



Office of the Sheriff

1400 E. Main Street, Quincy, California 95971 • (530) 283-6375 • Fax 283-6344

GREGORY J. HAGWOOD
SHERIFF/CORONER

Aug. 31, 2015

Governor's Office of Homeland Security
State Homeland Security Grant Management Unit
3650 Schriever Ave
Mather, CA 95665-4203

RE: FY15 State Homeland Security Application

Dear Sirs and Madams,

Per grant requirements, the Plumas OA application for FY15 SHSP contains 66.5% funding for law enforcement activities.

The Authorized Body of Five requirement of the grant continues to be a problem for our jurisdiction. The county has no Fire Chief or Warden position allocated, thus no one to fill that slot in the "Gang of Five.. Additionally the County has one incorporated city, the City of Portola. While Portola has a fire department and a chief, they have no police department and use the services of my office for their law enforcement needs. With that there is no position of Police Chief in our OA and we have indicated "None" on the application cover sheet.

Sincerely,

Gregory Hagwood
Sheriff- Coroner

mg



Office of the Sheriff

1400 E. Main Street, Quincy, California 95971 • (530) 283-6375 • Fax 283-6344

GREGORY J. HAGWOOD
SHERIFF/CORONER

August 31, 2015

Governor's Office of Homeland Security
State Homeland Security Grant Management Unit
3650 Schriever Ave
Mather, CA 95665-4203

RE: FY15 State Homeland Security Application

Dear Sirs and Madams,

The following narratives cover requirements of this grant application:

Emergency Operations Plan- In our OA, this is a living document and is under continuous review and updates. There have been changes to the EOP made each year and that process will continue to assure we are meeting the needs of our communities. In regards to the requirements of the FY15 FOA, the current document meets or exceeds more than 95% of the requirements. Partial review and updating this document has taken place in 2015 and the entire document will be reviewed and updated in late 2016

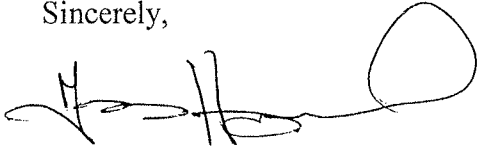
Training with AAR/Exercise Detail- While no funding is being use for training or exercises with this application, we do run a minimum of three exercises a year and provide, or attend, numerous related trainings under other funding programs.

Intelligence Analysts Certificates- Our OA is too small to have trained Intelligence Analysts. With that, any related information we come across is forwarded to the Sacramento Fusion Center where their analysts process the data and report back to us on homeland security needs, if any. We maintain a close relationship with the fusion center to leverage their capabilities and resources to help further our mission within the OA.

Equipment Typing- There is no specific typing available for the projects that make up this grant application. Typically typing supports a specific level of capability of a resource, whether human or equipment based. The equipment specified in this grant

application would be used by any human resource that would make up, or be part of, a team of any level of typing. In a literal sense all equipment in this grant application would meet Type I, or lesser, requirements

Sincerely,

A handwritten signature in black ink, appearing to read 'Hagwood', with a large, loopy flourish at the end.

Gregory Hagwood
Sheriff- Coroner

mg



Plumas County Office of Emergency Services

270 County Hospital Road #127
Quincy, California 95971

Phone: (530) 283-6332
Fax: (530) 283-6241

3A

Date: September 4, 2015
To: Honorable Board of Supervisors
From: Jerry Sipe
RE: Agenda Item for September 15, 2015

Recommendation: Receive an update and report of activities of the Office of Emergency Services and the Fire Prevention Specialist.

Background and Discussion: As the Board is aware, Sue McCourt is serving under contract as the county's Fire Prevention Specialist. Funded through Title III, her scope of work includes a wide range of Firewise and community wildfire protection planning activities.

The attached report summarizes the activities and accomplishments of the Fire Prevention Specialist for the past few months. As you can see, she continues providing important support and resources to communities throughout Plumas County. Thanks to her help, Plumas County continues making big strides in wildfire prevention and preparedness.

At this time the Board is invited to ask questions of staff and receive this report of activities.

If you have any questions, please do not hesitate to contact me at 283-6367.

Thank you.

Enclosure

Summary of Activities June 2015 - August 2015
Fire Prevention Specialist

Community Wildfire Evacuation Route Map Project

- C Road and Red Dirt Road Community Wildfire Evacuation Map Publication produced and distributed
- Plumas County Wildfire Evacuation Map book (17 maps- Phase 1) completed. 75 copies distributed to Plumas County Sheriffs Office, Plumas County Fire Chiefs, and cooperators.
- Maps posted on line at Plumas County Office of Emergency Services website. Print and geospatial PDF maps available for download.

Firewise support:

- Mohawk Vista – application submitted for National Firewise Certification
- Genesee Woods Community Firewise Assessment completed
- Lake Almanor Country Club support in developing Community Wildfire Protection Plan
- Warner Valley area
- North of Johnsville “Red Dirt Road” community
- Gold Mountain Firewise Committee
- Old Mill Ranch- Twain
- Support to Plumas County Fire Departments and Plumas Firesafe Council

Fire Season 2015 Wildfire Emergency Preparedness Presentations

- Gold Mountain
- Greenhorn Ranch
- C Road
- Butterfly Valley
- Radio interview KQNY Quincy

Continued implementation of action items in Communication Plan: Fire Protection in Plumas County- Public Education and information relating to residents residing outside a Fire District.

- Continued discussions and providing assistance to fire districts for outreach of out of fire district residents in their response area.

BOARD AGENDA REQUEST FORM

3B

Department: ALCOHOL AND OTHER DRUG

Authorized Signature: Jonise Steenbuck

Board Meeting Date: SEPTEMBER 15, 2015

Request for 15 minutes for presentation

Consent Agenda: ☐ Yes ☐ No

(If a specific time is needed, please contact the Clerk of the Board directly.)

Description of Item for the Agenda (This is the wording that should appear on the agenda):

A. Permission is requested to fill Substance Use Disorders Specialist Position included in the FY15-16 #70580
AOD Budget upon BOS Approval of the FY15-16 Budget. Permission is requested at this time to expedite the filling of the position rather than waiting to request permission after Budget Approval.

B. _____

C. _____

Review by Necessary Departments:

I have had this item reviewed and approved by the following departments:

If another department or the CAO is opposed to an agenda item, please indicate the objection:

Attached Documents:

Contracts/Agreements:

Three copies? (Y ☐ / N ☐)

Signed? (Y ☐ / N ☐)

Budget Transfers Sheets:

Signed? (Y ☐ / N ☐)

Other: 15 copies attached

Publication:

☐ Clerk to publish on _____ ☐ Notice attached and e-mailed to Clerk.

☐ Notice to be published _____ days prior to the hearing. _____
(if a specific newspaper is required, enter name here.)

☐ Dept. published on _____ (Per Code § _____). ☐ Copy of Affidavit Attached.

County Ordinances-Procedural Requirements for Adoption, Amendment or Repeal:

I have complied with the policy adopted by the Board regarding County Ordinances Procedural Requirements:

Yes: ☐ No: ☐ Not Applicable: ☐

If Not Applicable, please state reason why:

The deadline to place an item on the agenda for the following week's board meeting is Monday at 12:00 p.m. If the Monday deadline falls on a holiday, the deadline is then the Friday before the Holiday.



ALCOHOL AND OTHER DRUG SERVICES (AOD)

270 County Hospital Road, Suite 111, Quincy, CA 95971
(530) 283-7050 Fax (530) 283-6110

Date: September 4, 2015

To: Honorable Board of Supervisors

From: Louise Steenkamp, AOD Director

Agenda Item: AOD Staffing Request for September 15, 2015 Agenda

Item Description: Upon Approval of FY15-16 Budget, Request to fill Substance Use Disorders Specialist Position I/II included in FY15-16 AOD Budget and Position Allocation #70580

Recommendation: Request permission to fill 1.0 FTE Substance Use Disorders Specialist I/II included in the proposed FY15-16 Budget and Position Allocation for Alcohol and Other Drug Services #70580, after the FY15-16 Budget is approved.

Background: The FY15-16 AOD Budget and Position Allocation include three full-time Substance Use Disorders Specialists/SUDS and one Supervising Clinician to serve a growing caseload of out-patient clients. The FY15-16 Position Allocation includes 1 more SUDS over the FY14-15 Allocation to meet the growing demands for services. To date, AOD has not had to develop a "wait list" for services but without the additional SUDS staffing, that time may occur. The weekly caseload is averaging 100 clients referred by CPS, the Court and Prop 36. Six clients are in Intensive Outpatient Programming and attend services 3-5 days per week. The caseload includes families with 71 total children, three pregnant females, and 22 children involved with CPS. More than half of the clients also receive Mental Health Services and 74 clients receive MediCal.

Overall demand has consistently increased for outpatient individual and group treatment in Quincy, Portola, Greenville and Chester, along with services in the county jail. To expedite the hiring process as soon as the FY15-16 Budget and Position Allocation are approved, we are requesting permission to fill the position. The position will be fully funded by the Substance Abuse Prevention and Treatment Block Grant and will not draw on any County General Funds.

An Organization Chart for AOD is attached. Thank you for your consideration.

CRITICAL STAFFING COMMITTEE
REQUEST FORM

The following information and questionnaire must be completed in its entirety before the request will be reviewed by the Critical Staffing Committee.

DATE OF REQUEST: September 15, 2015

DEPARTMENT TITLE: Alcohol and Other Drug Services

BUDGET CODE(s) AND BREAKDOWN FOR REQUESTED POSITION:
70580-Alcohol and Other Drug Services

POSITION TITLES: 1.0FTE Substance Use Disorders Specialist I/II

ARE POSITIONS CURRENTLY ALLOCATED? YES FY15-16 budget
NO _____

For Committee use only

Date of Committee Review: _____

Determination of Committee? _____ Recommended
_____ Not Recommended

Comments: _____

Date to Board of Supervisors: _____

Board Action: _____ Approved _____ Denied

Board Modifications _____

Date returned to Department: _____

Date submitted to HR Technician for recruitment: _____

QUESTIONS FOR STAFFING CRITICAL POSITIONS WHICH ARE CURRENTLY ALLOCATED.

- Is there a legitimate business, statutory or financial justification to fill the position?
- Why is it critical that this position be filled at this time?
- How long has the position been vacant?

The FY15-16 AOD Budget and Position Allocation include three full-time Substance Use Disorders Specialists/SUDS and one Supervising Clinician to serve a growing caseload of out-patient clients. The FY15-16 Position Allocation includes 1 more SUDS over the FY14-15 Allocation to meet the growing demands for services. To date, AOD has not had to develop a "wait list" for services but without the additional SUDS staffing, that time may occur. The weekly caseload is averaging 100 clients referred by CPS, the Court and Prop 36. Six clients are in Intensive Outpatient Programming and attend services 3-5 days per week. The caseload includes families with 71 total children, three pregnant females, and 22 children involved with CPS. More than half of the clients also receive Mental Health Services and 74 clients receive MediCal.

Overall demand has consistently increased for outpatient individual and group treatment in Quincy, Portola, Greenville and Chester, along with services in the county jail. To expedite the hiring process as soon as the FY15-16 Budget and Position Allocation are approved, we are requesting permission to fill the position. The position will be fully funded by the Substance Abuse Prevention and Treatment Block Grant and will not draw on any County General.

- Can the department use other wages until the next budget cycle?

This position is budgeted and funded in the proposed FY15-16 budget and staff allocation.

- What are staffing levels at other counties for similar departments and/or positions?

Compared to regional counties and counties of similar size, Plumas has a small treatment staff.

- What core function will be impacted without filling the position prior to July 1?

Treatment for individual and group counseling for the public and services in the jail will be negatively impacted. Without an additional SUDS counselor the likelihood of a "wait list" for conducting assessments and providing treatment services will increase.

- What negative fiscal impact will the County suffer if the position is not filled prior to July 1?

Reporting requirements included in the Annual County Monitoring Report and Action Plan for 2015-16 may be impacted which may potentially have an impact on compliance and ongoing SAPT BG funding.

- A non-general fund department head need to satisfy that he/she has developed a budget reduction plan in the event of the loss of future state, federal or local funding? What impact will this reduction plan have to other County departments?

N/A. Substance Abuse Prevention and Treatment Block Grant funds support the AOD department. Non General Funds are used..

- Does the department expect other financial expenditures which will impact the general fund and are not budgeted such as audit exceptions?

No.

- Does the budget reduction plan anticipate the elimination of any of the requested positions?

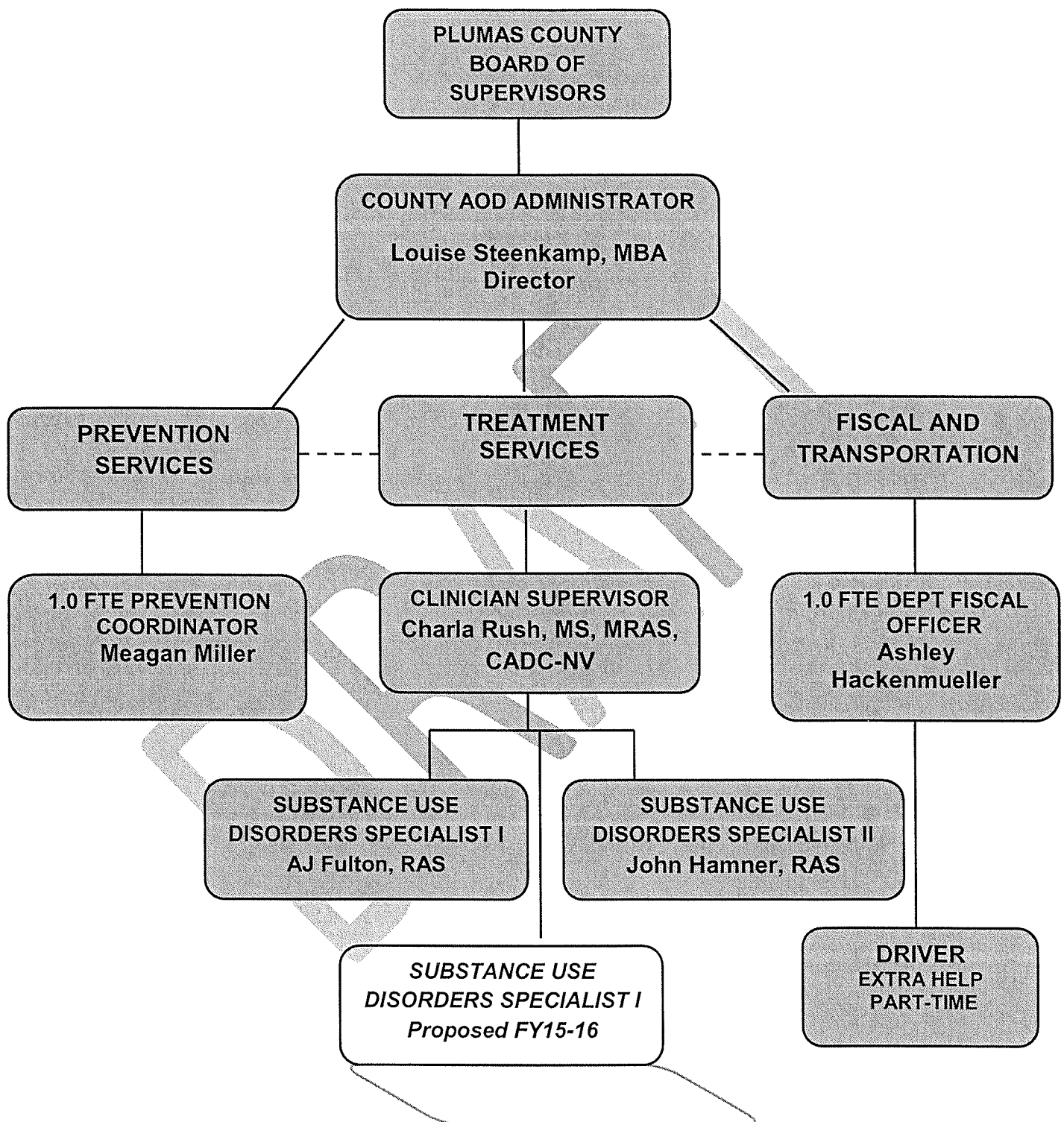
N/A.

- Departments shall provide an estimate of future general fund support for the next two years and how the immediate filling of this position may impact, positively or negatively, the need for general fund support?

N/A

- Does the department have a reserve? If yes, provide the activity of the department's reserve account for the last three years?

N/A



3c

BOARD AGENDA REQUEST FORM

Department: Mental Health Department

Authorized Signature: Joanne Steenkamp

Board Meeting Date: SEPTEMBER 15, 2015

Consent Agenda: ☐ Yes ☐ No

Request for 15 minutes for presentation

(If a specific time is needed, please contact the Clerk of the Board directly.)

Description of Item for the Agenda (This is the wording that should appear on the agenda):

A. Permission is requested to fill Case Manager Position in Mental Health #70570 due to Vacancy as of August 26, 2015

B. _____

C. _____

Review by Necessary Departments:

I have had this item reviewed and approved by the following departments:

If another department or the CAO is opposed to an agenda item, please indicate the objection:

Attached Documents:

Contracts/Agreements:

Three copies? (Y ☐ / N ☐)

Signed? (Y ☐ / N ☐)

Budget Transfers Sheets:

Signed? (Y ☐ / N ☐)

Other: 15 copies attached

Publication:

☐ Clerk to publish on _____ ☐ Notice attached and e-mailed to Clerk.

☐ Notice to be published _____ days prior to the hearing.

☐ Dept. published on _____ (Per Code § _____). ☐ Copy of Affidavit Attached. (if a specific newspaper is required, enter name here.)

County Ordinances-Procedural Requirements for Adoption, Amendment or Repeal:

I have complied with the policy adopted by the Board regarding County Ordinances Procedural Requirements:

Yes: ☐ No: ☐ Not Applicable: ☐

If Not Applicable, please state reason why:

The deadline to place an item on the agenda for the following week's board meeting is Monday at 12:00 p.m. If the Monday deadline falls on a holiday, the deadline is then the Friday before the Holiday.



ALCOHOL AND OTHER DRUG SERVICES (AOD)

270 County Hospital Road, Suite 111, Quincy, CA 95971
(530) 283-7050 Fax (530) 283-6110

Date: September 4, 2015
To: Honorable Board of Supervisors
From: Louise Steenkamp, AOD Director and Interim Mental Health Director
Agenda Item: Mental Health Staffing Request for September 15, 2015 Agenda

Item Description: Request to fill Case Manager Position #70570 Mental Health due to vacancy

Recommendation: Request permission to fill 1.0 FTE Case Manager Position in Mental Health, Budgeted and Allocated in FY 15-16 Mental Health #70570.

Background: On August 26, 2015, a Case Manager resigned her full-time position in the Mental Health department to take a job with the Plumas Unified School District. Filling the Case Manager position is critical for the Department to meet consumer needs. The Case Manager is responsible for planning, coordinating and monitoring service needs for consumers. The Case Manager facilitates social skills development, coordinates therapeutic activities and assists consumers in securing housing, food, clothing, educational services and access to other agencies and services. Case Managers work closely with Mental and Behavioral Health Counselors to meet consumer needs and not delay crucial mental health services.

This request is for permission to fill the vacancy as soon as possible. The Critical Staffing Request Form is attached along with a Mental Health Organization Chart.

Thank you for your consideration.

CRITICAL STAFFING COMMITTEE REQUEST FORM

The following information and questionnaire must be completed in its entirety before the request will be reviewed by the Critical Staffing Committee.

DATE OF REQUEST: 9/15/2015

DEPARTMENT TITLE: Mental Health Department

BUDGET CODE AND BREAKDOWN FOR REQUESTED POSITION: 70570-Mental Health

POSITION TITLES: 1.00 Case Manager

ARE POSITIONS CURRENTLY ALLOCATED? YES X NO

For Committee use only

Date of Committee Review: _____

Determination of Committee? _____ Recommended
Not Recommended

Comments: _____

Date to Board of Supervisors: _____

Board Action: Approved Denied

Board Modifications

Date returned to Department:

Date submitted to HR Technician for recruitment:

QUESTIONS FOR STAFFING CRITICAL POSITIONS WHICH ARE CURRENTLY ALLOCATED.

- Is there a legitimate business, statutory or financial justification to fill the position?
- Why is it critical that this position be filled at this time?
- How long has the position been vacant?

1. 1.0 FTE Case Manager - This position became vacated in August 2015 when the full time employee was hired by the Plumas Unified School District as a Student Services Coordinator for Quincy High School. The Case Manager is responsible for planning, coordinating and monitoring delivery of services to consumers; to facilitate social skills development; to conduct planned therapeutic activities and to provide personal assistance for clients in securing housing, food, clothing, and basic services; educational groups as needed; liaison with other agencies and staff.

- Can the department use other wages until the next budget cycle?

All positions are budgeted and funded in the current year.

- What are staffing levels at other counties for similar departments and/or positions?

N/A

- What core function will be impacted without filling the position prior to July 1?

Lack of service provisions as required in the Mental Health department's contract with the State for Medi-Cal as well as Full Service Partnership provisions in MHSA are core functions at risk. Lack of compliance, loss of funds/reimbursements, billing and administration exceptions are all possible negative impacts if the vacancy continues.

- What negative fiscal impact will the County suffer if the position is not filled prior to July 1?

Not filling the Case Manager position will cost the Mental Health Department the ability to draw down Medi-Cal reimbursement from the State and have a negative impact on the Department's ongoing budget and opportunity loss to provide needed services for mental health consumers, including families, children, and seniors.

- A non-general fund department head need to satisfy that he/she has developed a budget reduction plan in the event of the loss of future state, federal or local funding? What impact will this reduction plan have to other County departments?

Staff's due diligence in responsible fiscal planning along with the highest commitment to continue providing needed services has resulted in Mental Health clients perceiving little or no difference in the scope of services they receive. A reduction in the Department's potential budget reductions will not impact other county departments at this time. All state and federal grant funds are tied by contract to

deliverables and staffing positions. If these funds are lost, the county is not responsible for providing the work and staff to accomplish contracted health service deliverables.

- Does the department expect other financial expenditures which will impact the general fund and are not budgeted such as audit exceptions?

No.

- Does the budget reduction plan anticipate the elimination of any of the requested positions?

No.

- Departments shall provide an estimate of future general fund support for the next two years and how the immediate filling of this position may impact, positively or negatively, the need for general fund support?

N/A. No general funds are requested. The Case Manager position is fully funded for the 2015-16 fiscal year. The Department draws down Medi-Cal revenue and uses MHSA funding for additional support and client expenses.

- Does the department have a reserve? If yes, provide the activity of the department's reserve account for the last three years?

FY 13/14 Total Cash Reserves \$15,769,977

FY 14/15 Total Cash Reserves \$16,371,567

FY 15-16 Total Cash Reserves \$15,026,275



Clint Armitage
Acting Chief Probation Officer

County of Plumas

Department of Probation

270 County Hospital Rd. #128,
Quincy, California, 95971



Phone: 530-283-6200
FAX: 530-283-6165

DATE: September 4, 2015

TO: Honorable Board of Supervisors

FROM: Clint Armitage, Acting Chief Probation Officer 

SUBJECT: Request for approval to recruit and fill fully funded vacant 1.0 FTE Deputy Probation Officer I/II/III position

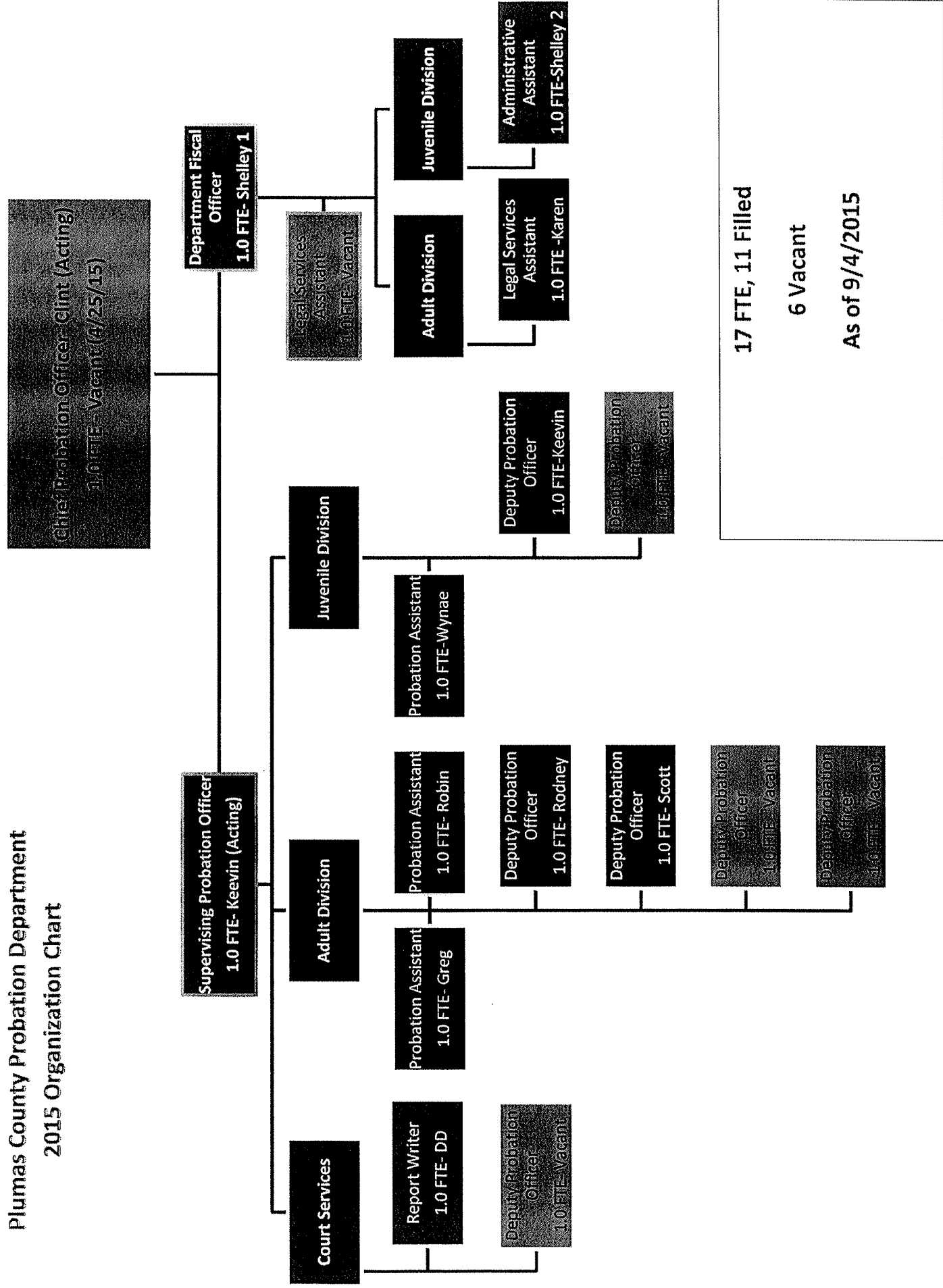
Recommendation

Approve the filling of the vacant, allocated position of 1.0 FTE Deputy Probation Officer I/II/III within Department 20400, which was already allocated and funded in the 2014-2015 budget and is pending approval in the 2015-2016 budget.

Background and Discussion

The Probation Department is requesting approval to fill a 1.0 FTE Deputy Probation Officer I/II/III position that is vacant because of an employee resigning from the position on August 28, 2015. The position was approved and funded in the Probation Department's 2014-2015 budget and is pending the same approval in the 15-16 budget year. At this time, the Deputy Probation Officer I/II/III position is funded with monies from .50 FTE General Fund (20400) and .50 FTE AB109 (20418) The Department is seeking Board approval to fill the position without additional General Fund monies being appropriated.

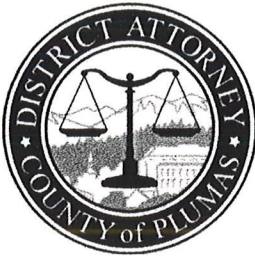
Plumas County Probation Department 2015 Organization Chart



QUESTIONS FOR STAFFING CRITICAL POSITIONS WHICH ARE CURRENTLY ALLOCATED.

- Is there a legitimate business, statutory or financial justification to fill the position? Yes, the Deputy Probation Officer I/II/II position is a legitimate business need.
- Why is it critical that this position be filled at this time? The department is required and mandated to have a Deputy Probation Officer's. This officer will provide intensive supervision and caseload management for high risk offenders.
- How long has the position been vacant? As of August 28, 2015.
- Can the department use other wages until the next budget cycle? Other wages are not an option for the Deputy Probation Officer position. The job requires a specific degree and experience. A permanent employee in this position is important to maintain continuity of service.
- What are staffing levels at other counties for similar departments and/or positions? Probation's request to fill the Deputy Probation Officer I/II/III positions are similar to other comparably sized departments in other counties.
- What core function will be impacted without filling the position prior to July 1? Timely flow and completion of Court related documentation related to criminal cases would be negatively impacted without the assistance of the Probation Officer.
- What negative fiscal impact will the County suffer if the position is not filled prior to July 1? There would not be a fiscal impact on the County if the position is left unfilled.
- A non-general fund department head needs to satisfy that he/she has developed a budget reduction plan in the event of the loss of future state, federal or local funding? What impact will this reduction plan have to other County departments? Probation is a general fund department that is off-set by grants.
- Does the department expect other financial expenditures which will impact the general fund and are not budgeted such as audit exceptions? Probation does not expect unbudgeted audit exceptions that will affect the general fund.
- Does the budget reduction plan anticipate the elimination of any of the requested positions? Probation is not requesting elimination of any positions.

- Departments shall provide an estimate of future general fund support for the next two years and how the immediate filling of this position may impact, positively or negatively, the need for general fund support? It is anticipated that 50% of the Probation Officer positions will be borne partially by the General Fund. The other 50% will be offset by use of AB109 funding.
- Does the department have a reserve? There is not a reserve in Probation's portion of approved AB109 funding.



3E

**OFFICE OF THE DISTRICT ATTORNEY AND PUBLIC
ADMINISTRATOR**

David Hollister, District Attorney
520 Main Street, Room 404 • Quincy, California 95971
(530) 283-6303 • Fax (530) 283-6340

Date: September 22, 2015
To: Plumas County Board of Supervisors
From: David Hollister, District Attorney
Subject: Request to create a finalist list to hire a Deputy District Attorney

Recommendation:

- A. The District Attorney requests approval for starting an open recruitment list for filling the currently occupied position of Deputy District Attorney as soon as possible.
- B. The District Attorney requests approval to create a finalist list of Deputy District Attorney Candidates prior to the position opening up (that would include creating a qualified applicant list and conducting interviews).

Background and Discussion

We are facing the very real possibility of losing one of our prosecutors in the near future. This will put extraordinary pressure on the other two attorneys and the entire office to meet the needs of the criminal justice system. We are in the midst of prosecuting a recent homicide which makes it virtually impossible for the District Attorney to interview and hire a candidate in a timely fashion. This position is already funded in the 2015-16 budget and will not be filled until the vacancy occurs, so there will not be a request for additional funding

Please approve starting an open recruitment and creating a finalist list to hire a Deputy District Attorney position as soon as possible.

3F

PLUMAS COUNTY
DEPARTMENT OF PUBLIC WORKS • SOLID WASTE DIVISION


1834 East Main Street • Quincy, CA 95971 • (530) 283-6268
Robert A. Perreault, Jr., Director of Public Works and Manager, Solid Waste Division

AGENDA REQUEST

for the September 15, 2015 Meeting of the Plumas County Board of Supervisors

September 8, 2015

To: Honorable Board of Supervisors

From: Robert Perreault, Director of Public Works and Manager, Solid Waste 

Subject: Distribution of New and Updated Documents Pertaining to the
Proposed, Revised Solid Waste Franchise Contracts, including
a Proposed, Revised Solid Waste Ordinance of the County Code

Background:

The several different pending solid waste matters are approaching finalization and it is now time for the Board of Supervisors to schedule final meetings and schedules for the consideration of the proposed, revised Solid Waste Franchise Contracts as well as the related proposed revisions to Title 6, Chapter 10, "Solid Waste Control" of the Plumas County Code.

At the September 15th Board of Supervisors meeting, Public Works staff will distribute:

- Proposed, Revised Solid Waste Franchise Contracts, including the recommendation of the Solid Waste Task Force, as adopted on July 13, 2015, and
- Proposed, Revised Solid Waste Ordinance of the Plumas County Code, including the recommendation of the Solid Waste Task Force, as adopted on July 13, 2015.

Public Works staff will not make a comprehensive presentation at the September 15th Board meeting on each of the above listed topics. Instead, Public Works will answer questions as a Public Hearing and adoption schedule is established by the Board of Supervisors. This agenda request will also enable the general public to submit comments on any of the above referenced documents.

Recommendation:

The Director of Public Works respectfully recommends that the Board of Supervisors vote to establish a schedule to enable consideration and final adoption of the proposed, revised Solid Waste Franchise Contracts and the proposed, revised Solid Waste Ordinance of the County Code.

PLUMAS COUNTY AUDITOR / CONTROLLER

520 MAIN STREET • ROOM 205 • QUINCY, CA 95971-4111 • (530) 283-6246 • FAX (530) 283-6442
ROBERTA M. ALLEN, CPA • AUDITOR / CONTROLLER



Date: September 2, 2015

To: The Honorable Board of Supervisors

From: Roberta Allen, Auditor / Controller

Subject: Adoption of Basic and Bond Tax Rates for Fiscal Year 2015/16, Tax Year 2015

RECOMMENDATION:

Adopt a Resolution adopting the Basic Tax Rate for Plumas County and the rates for the Plumas Unified School District and the Plumas District Hospital Bonds for Fiscal Year 2015/16, Tax Year 2015.

BACKGROUND:

Government Code §29100 requires that the board shall adopt by resolution the rates of taxes on the secured roll on or before October 3 of each year.

RESOLUTION NO. 15-

**A RESOLUTION ADOPTING THE BASIC TAX RATE FOR PLUMAS COUNTY AND THE RATES FOR
THE PLUMAS UNIFIED SCHOOL DISTRICT AND THE PLUMAS DISTRICT HOSPITAL BONDS FOR
FISCAL YEAR 2015/16**

WHEREAS, Government Code §29100 requires that the tax rates be set and approved by the Board of Supervisors.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors, County of Plumas, State of California, as follows:

The ad valorem property tax rate for Plumas County is 1% of the assessed value (\$1,000.00 per \$100,000 of assessed value) for the 2015/16 fiscal year, tax year 2015, with the bond rates to be ADDED to the 1% rate as follows:

The additional tax rates for the Plumas Unified School District Bond are affixed at 0.03166% of the Secured assessed value (\$31.66 per \$100,000 of assessed value) and 0.03316% of the Unsecured assessed value for the fiscal year 2015/16, tax year 2015.

The additional tax rates for the Plumas District Hospital Bond, as calculated and approved, by resolution, by the Plumas District Hospital's Board, are affixed at 0.02532% of the Secured assessed value (\$25.32 per \$100,000 of assessed value) and 0.02833% of the Unsecured assessed value for the fiscal year 2015/16, tax year 2015.

The additional tax rates for the Plumas Unified School District and Plumas District Hospital Bonds is affixed at 0.04032% (\$40.32 per \$100,000 of assessed value) of the assessed value of the Unitary/State Board Roll for the fiscal year 2015/16, tax year 2015.

The foregoing, Resolution No. 15-_____ was duly passed and adopted by the Board of Supervisors of the County of Plumas, State of California, at a regular meeting of said Board held on the 15th day of September, 2015 by the following vote:

AYES:

NOES:

ABSENT:

Chair, Board of Supervisors

ATTEST:

Clerk of the Board of Supervisors

PLUMAS COUNTY
DEBT SERVICE
Measure A School Bond
FY 2015/16 | Tax Year 2015

FY 2015/16 Bond Debt Requirement	\$	1,197,987.50
Unitary portion of Debt Service	\$	179,270.69
Total Debt	\$	1,197,987.50
Total left in fund from Prior Year	\$	(30,174.81)
Unitary Portion	\$	(179,270.69)
Unsecured Portion	\$	(27,038.42)
Total Debt for Secured	\$	961,503.58
Total Unsecured Value	\$	94,483,521.00
Minus 13.7% Delinquent Rate	\$	(12,944,242.38)
Unsecured Rate (Prior Year Sec Rate)		0.03316%
Unsecured Portion	\$	27,038.42
Total Secured / Utility Value	\$	3,130,920,879.00
Plus HOE	\$	31,440,332.00
Minus 4% Delinquent Rate	\$	(125,236,835.16)
Total Value to collect on	\$	3,037,124,375.84
Secured Debt Service	\$	961,503.58
FY 2015/16 Secured Bond Rate		0.03166%

County of Plumas
AUDITOR CERTIFIED VALUES BY TAX BASE
Model Num: final, Tax Year: 2015
AIRCRAFT VALUES EXCLUDED

TAX CODE: 00001 BASIC TAX			
VALUE BASE 7 Net of All			
TYPE:	OPERATING		
	SECURED	UNSECURED	TOTAL
PARCEL COUNT	25,769	3,428	29,197
LOCAL	3,228,231,033	96,764,130	3,324,995,163
UTILITY	4,551,165		4,551,165
TOTAL	3,232,782,198	96,764,130	3,329,546,328
PLUS HOX	32,245,332	87,152	32,332,484
TOTAL	3,265,027,530	96,851,282	3,361,878,812

TAX CODE: 10001 Unitary Bond			
VALUE BASE 7 Net of All			
TYPE:	OPERATING		
	SECURED	UNSECURED	TOTAL
PARCEL COUNT	25,769	3,428	29,197
LOCAL	3,228,231,033	96,764,130	3,324,995,163
UTILITY	4,551,165		4,551,165
TOTAL	3,232,782,198	96,764,130	3,329,546,328
PLUS HOX	32,245,332	87,152	32,332,484
TOTAL	3,265,027,530	96,851,282	3,361,878,812

TAX CODE: 10020 Beckwourth CSA			
VALUE BASE 7 Net of All			
TYPE:	OPERATING		
	SECURED	UNSECURED	TOTAL
PARCEL COUNT	104	1	105
LOCAL	7,895,603	3,993	7,899,596
UTILITY			0
TOTAL	7,895,603	3,993	7,899,596
PLUS HOX	175,000		175,000
TOTAL	8,070,603	3,993	8,074,596

TAX CODE: 10040 Chester PUD - Zone A			
VALUE BASE 7 Net of All			
TYPE:	OPERATING		
	SECURED	UNSECURED	TOTAL
PARCEL COUNT	1,232	184	1,416
LOCAL	143,522,774	6,933,202	150,455,976
UTILITY			0
TOTAL	143,522,774	6,933,202	150,455,976
PLUS HOX	2,618,000		2,618,000
TOTAL	146,140,774	6,933,202	153,073,976

TAX CODE: 10070 School Bond Measure A			
VALUE BASE 7 Net of All			
TYPE:	OPERATING		
	SECURED	UNSECURED	TOTAL
PARCEL COUNT	24,657	3,350	28,007
LOCAL	3,126,770,982	94,396,369	3,221,167,351
UTILITY	4,149,897		4,149,897
TOTAL	3,130,920,879	94,396,369	3,225,317,248
PLUS HOX	31,440,332	87,152	31,527,484
TOTAL	3,162,361,211	94,483,521	3,256,844,732

TAX CODE: 00002 Unitary Rate			
VALUE BASE 7 Net of All			
TYPE:	OPERATING		
	SECURED	UNSECURED	TOTAL
PARCEL COUNT	20	0	20
LOCAL			0
UTILITY	514,055,711		514,055,711
TOTAL	514,055,711		514,055,711
PLUS HOX			0
TOTAL	514,055,711		514,055,711

TAX CODE: 10010 Plumas Unified School District			
VALUE BASE 7 Net of All			
TYPE:	OPERATING		
	SECURED	UNSECURED	TOTAL
PARCEL COUNT	24,657	3,350	28,007
LOCAL	3,126,770,982	94,396,369	3,221,167,351
UTILITY	4,149,897		4,149,897
TOTAL	3,130,920,879	94,396,369	3,225,317,248
PLUS HOX	31,440,332	87,152	31,527,484
TOTAL	3,162,361,211	94,483,521	3,256,844,732

TAX CODE: 10030 Chester PUD			
VALUE BASE 7 Net of All			
TYPE:	OPERATING		
	SECURED	UNSECURED	TOTAL
PARCEL COUNT	1,431	205	1,636
LOCAL	201,396,507	8,947,610	210,344,117
UTILITY			0
TOTAL	201,396,507	8,947,610	210,344,117
PLUS HOX	3,150,000		3,150,000
TOTAL	204,546,507	8,947,610	213,494,117

TAX CODE: 10050 Eastern Plumas Hospital			
VALUE BASE 7 Net of All			
TYPE:	OPERATING		
	SECURED	UNSECURED	TOTAL
PARCEL COUNT	9,731	539	10,270
LOCAL	1,034,437,553	19,466,229	1,053,903,782
UTILITY	1,352,821		1,352,821
TOTAL	1,035,790,374	19,466,229	1,055,256,603
PLUS HOX	10,456,174		10,456,174
TOTAL	1,046,246,548	19,466,229	1,065,712,777

TAX CODE: 10075 Unitary Debt Service			
VALUE BASE 7 Net of All			
TYPE:	OPERATING		
	SECURED	UNSECURED	TOTAL
PARCEL COUNT	20	0	20
LOCAL			0
UTILITY	514,055,711		514,055,711
TOTAL	514,055,711		514,055,711
PLUS HOX			0
TOTAL	514,055,711		514,055,711

Debt Service - Plumas Hospital District

2015/16 bond debt service		2015-16
1	Total Debt	186,066.00
2	Total left in fund after Aug 15 pymt	(44,292.18)
3	Unitary Portion	0.00
4	Unsecured Portion	(8,349.25)
5	Total Debt for Secured Portion	133,424.57
6	Total Unsecured Value	33,872,214.00
7	Minus 13% delq rate	(4,403,387.82)
8	Unsec rate (prior yr sec rate)	0.02833%
9	Unsecured's portion	8,349.25
10	Total Secured/utility Value	561,765,241.00
11	Plus HOE/HOX	10,171,733.00
12	Minus 8% delq rate	(44,941,219.28)
13	Total Value to collect on	526,995,754.72
14	Secured Debt Svc	133,424.57
15	Secured Bond Rate	0.02532%

PLUMAS HOSPITAL DISTRICT

RESOLUTION No. 2015-4

**RESOLUTION OF THE BOARD OF DIRECTORS OF THE
PLUMAS HOSPITAL DISTRICT
GENERAL OBLIGATION BONDS SERIES A
PROPERTY TAX RATE 2015-2016**

NOW, THEREFORE BE IT RESOLVED that the President and Secretary of the Board of the Plumas Hospital District Board of Directors are hereby authorized and empowered to take all actions necessary or appropriate:


1. To authorize the Plumas County Tax Assessor's office to set the 2015-2016 Property Tax Rate for the Plumas District Hospital General Obligation Bond Series A at \$0.0002532.

PASSED AND ADOPTED this 9th day of September, 2015, by the following vote:

AYES: Bill Wickman
Mark Satterfield MD
Kathy Price

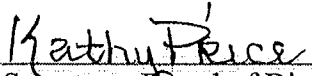
NAYES:

ABSENT: John Kimmel
Valerie Flanigan



President, Board of Directors
Plumas Hospital District

ATTEST:



Secretary, Board of Directors
Plumas Hospital District

County of Plumas
AUDITOR CERTIFIED VALUES BY TAX BASE
Model Num: final, Tax Year: 2015
AIRCRAFT VALUES EXCLUDED

TAX CODE: 10080 Plumas District Hospital Bond			
VALUE BASE 7 Net of All			
TYPE: OPERATING			
	<u>SECURED</u>	<u>UNSECURED</u>	<u>TOTAL</u>
PARCEL COUNT	4,816	1,052	5,868
LOCAL	560,655,829	33,797,407	594,453,236
UTILITY	1,109,412		1,109,412
TOTAL	561,765,241	33,797,407	595,562,648
PLUS HOX	10,171,733	74,807	10,246,540
TOTAL	571,936,974	33,872,214	605,809,188

TAX CODE: 19940 East Quincy Services			
VALUE BASE 7 Net of All			
TYPE: OPERATING			
	<u>SECURED</u>	<u>UNSECURED</u>	<u>TOTAL</u>
PARCEL COUNT	1,579	331	1,910
LOCAL	211,415,425	7,115,109	218,530,534
UTILITY	373,267		373,267
TOTAL	211,788,692	7,115,109	218,903,801
PLUS HOX	3,905,390	44,470	3,949,860
TOTAL	215,694,082	7,159,579	222,853,661

TAX CODE: 19970 Seneca Hospital			
VALUE BASE 7 Net of All			
TYPE: OPERATING			
	<u>SECURED</u>	<u>UNSECURED</u>	<u>TOTAL</u>
PARCEL COUNT	7,437	1,148	8,585
LOCAL	1,354,862,607	33,352,081	1,388,214,688
UTILITY	203,362		203,362
TOTAL	1,355,065,969	33,352,081	1,388,418,050
PLUS HOX	7,261,800		7,261,800
TOTAL	1,362,327,769	33,352,081	1,395,679,850

TAX CODE: 20100 BECKWOURTH CSA			
VALUE BASE 7 Net of All			
TYPE: SPECIAL			
	<u>SECURED</u>	<u>UNSECURED</u>	<u>TOTAL</u>
PARCEL COUNT	104	1	105
LOCAL	7,895,603	3,993	7,899,596
UTILITY			0
TOTAL	7,895,603	3,993	7,899,596
PLUS HOX	175,000		175,000
TOTAL	8,070,603	3,993	8,074,596

TAX CODE: 20120 CENTRAL PLUMAS REC			
VALUE BASE 7 Net of All			
TYPE: SPECIAL			
	<u>SECURED</u>	<u>UNSECURED</u>	<u>TOTAL</u>
PARCEL COUNT	3,873	691	4,564
LOCAL	488,852,058	15,092,836	503,944,894
UTILITY	520,603		520,603
TOTAL	489,372,661	15,092,836	504,465,497
PLUS HOX	9,394,733	60,807	9,455,540
TOTAL	498,767,394	15,153,643	513,921,037

TAX CODE: 19930 Portola			
VALUE BASE 7 Net of All			
TYPE: OPERATING			
	<u>SECURED</u>	<u>UNSECURED</u>	<u>TOTAL</u>
PARCEL COUNT	1,599	118	1,717
LOCAL	99,929,721	4,089,050	104,018,771
UTILITY	538,840		538,840
TOTAL	100,468,561	4,089,050	104,557,611
PLUS HOX	2,489,519		2,489,519
TOTAL	102,958,080	4,089,050	107,047,130

TAX CODE: 19960 Peninsula Fire			
VALUE BASE 7 Net of All			
TYPE: OPERATING			
	<u>SECURED</u>	<u>UNSECURED</u>	<u>TOTAL</u>
PARCEL COUNT	3,493	460	3,953
LOCAL	679,103,401	8,075,934	687,179,335
UTILITY			0
TOTAL	679,103,401	8,075,934	687,179,335
PLUS HOX	1,957,200		1,957,200
TOTAL	681,060,601	8,075,934	689,136,535

TAX CODE: 20001 COUNTY			
VALUE BASE 7 Net of All			
TYPE: SPECIAL			
	<u>SECURED</u>	<u>UNSECURED</u>	<u>TOTAL</u>
PARCEL COUNT	25,769	3,428	29,197
LOCAL	3,228,231,033	96,764,130	3,324,995,163
UTILITY	4,551,165		4,551,165
TOTAL	3,232,782,198	96,764,130	3,329,546,328
PLUS HOX	32,245,332	87,152	32,332,484
TOTAL	3,265,027,530	96,851,282	3,361,878,812

TAX CODE: 20110 BECKWOURTH FIRE			
VALUE BASE 7 Net of All			
TYPE: SPECIAL			
	<u>SECURED</u>	<u>UNSECURED</u>	<u>TOTAL</u>
PARCEL COUNT	560	44	604
LOCAL	47,473,737	1,998,299	49,472,036
UTILITY	5,058		5,058
TOTAL	47,478,795	1,998,299	49,477,094
PLUS HOX	329,000		329,000
TOTAL	47,807,795	1,998,299	49,806,094

TAX CODE: 20130 CHESTER CEMETERY			
VALUE BASE 7 Net of All			
TYPE: SPECIAL			
	<u>SECURED</u>	<u>UNSECURED</u>	<u>TOTAL</u>
PARCEL COUNT	7,437	1,148	8,585
LOCAL	1,354,862,607	33,352,081	1,388,214,688
UTILITY	203,362		203,362
TOTAL	1,355,065,969	33,352,081	1,388,418,050
PLUS HOX	7,261,800		7,261,800
TOTAL	1,362,327,769	33,352,081	1,395,679,850

PLUMAS COUNTY
Calculation of Unitary Average Tax Rate
FY 2015/16 | Tax Year 2015

9/9/2015

FY 2015/16 Ad Valorem Secured	\$ 3,313,543,357.00	A
Plus Utility	\$ 518,606,876.00	B
Plus HOE	\$ 32,245,332.00	C
Total Secured, Utility, & HOE	\$ 3,864,395,565.00	D
Times the 1% Tax Rate	1.00000%	
FY 2015/16 Gross County Wide Tax (Less Unsecured)	\$ 38,643,956.00	
Divided by Secured Ad Valorem (see above 'D')	\$ 3,864,395,565.00	
Unitary Rate - Countywide Tax Divided by Secured Ad Valorem - R&T Code 98.9(b)(1)	1.00000%	
Prior Year Unitary Debt Service Rate	0.03838%	F
Countywide Secured (including HOE) Debt Service Levy 2014/15 (<i>immediate prior fiscal year</i>)	\$ 975,451.02	G
Countywide Secured (including HOE) Debt Service Levy 2013/15 (<i>second prior fiscal year</i>)	\$ 928,601.12	H
Percentage of Difference Between 2 Preceding Years	105.04521%	
Final Unitary Debt Service Tax Rate	0.04032%	
Current Year Unitary Value	\$ 514,055,711.00	E
Current Year Unitary Debt Service Levy	\$ 207,248.51	A1

County of Plumas
ASSESSOR TO AUDITOR CERTIFIED VALUES BY TRA
Model Num: final, Tax Year: 2015

TRA	PARCEL CNT	LAND	IMPS	PERS PROP	GROSS VALUE	HOX	OTHER EXEMPT	NET VALUE
055-006								
SECURED	76	9,395,936	4,198,328	529,621	14,123,885	84,000	0	14,039,885
UNSECURED	4	0		85,797	85,797	0	0	85,797
TOTALS	80	9,395,936	4,198,328	615,418	14,209,682	84,000	0	14,125,682
055-007								
SECURED	29	4,308,871	980,664	133,810	5,423,345	0	0	5,423,345
UNSECURED	1	0		11,830	11,830	0	0	11,830
UTILITY	1	27,246		0	27,246	0	0	27,246
TOTALS	31	4,336,117	980,664	145,640	5,462,421	0	0	5,462,421
055-011								
SECURED	426	15,696,571	22,766,367	975,556	39,438,494	609,000	141,625	38,687,869
UNSECURED	32	11,418	4,728	1,222,531	1,238,677	0	13,760	1,224,917
UTILITY	1	374,022		0	374,022	0	0	374,022
TOTALS	459	16,082,011	22,771,095	2,198,087	41,051,193	609,000	155,385	40,286,808
055-012								
SECURED	7	1,471,527	296,968	303,940	2,072,435	7,000	0	2,065,435
UNSECURED	1	0		3,300	3,300	0	0	3,300
TOTALS	8	1,471,527	296,968	307,240	2,075,735	7,000	0	2,068,735
055-013								
SECURED	137	4,586,396	2,233,402	0	6,819,798	7,000	0	6,812,798
TOTALS	137	4,586,396	2,233,402	0	6,819,798	7,000	0	6,812,798
055-016								
SECURED	2	60,503	336,420	344,949	741,872	0	0	741,872
TOTALS	2	60,503	336,420	344,949	741,872	0	0	741,872
055-017								
SECURED	31	1,534,033	1,964,417	14,280	3,512,730	49,000	0	3,463,730
UNSECURED	4	0	710	83,360	84,070	0	0	84,070
TOTALS	35	1,534,033	1,965,127	97,640	3,596,800	49,000	0	3,547,800
SECURED	25,749	1,176,297,612	2,114,928,231	22,317,514	3,313,543,357 ^A	32,245,332 ^C	52,404,006	3,228,894,019
UNSECURED	3,485	15,101,998	36,980,166	49,883,405	101,965,569	87,152	2,262,077	99,616,340
UTILITY	42	75,646,665	417,410,388	25,549,823	518,606,876 ^B			518,606,876
TOTALS	29,276	1,267,046,275	2,569,318,785	97,750,742	3,934,115,802	32,332,484	54,666,083	3,847,117,235
TOTAL TRA'S WITH NO VALUE			11					
TOTAL TRA COUNT			210					

County of Plumas
ASSESSOR TO AUDITOR CERTIFIED VALUES BY TRA
Model Num: final, Tax Year: 2015

TRA	PARCEL CNT	LAND	IMPS	PERS PROP	GROSS VALUE	HOX	OTHER EXEMPT	NET VALUE
000-001								
UTILITY	17	45,101,682	396,287,553	14,124,754	455,513,989	0	0 E	455,513,989
TOTALS	17	45,101,682	396,287,553	14,124,754	455,513,989	0	0	455,513,989
000-002								
UTILITY	3	26,470,271	20,646,382	11,425,069	58,541,722	0	0 E	58,541,722
TOTALS	3	26,470,271	20,646,382	11,425,069	58,541,722	0	0	58,541,722
001-001					455,513,989.00 +			
SECURED	1,543	24,526,931	74,328,837	803,767	58,541,722.00 +		3,080	91,985,936
UNSECURED	115	0	1,058,126	2,996,611	514,055,711.00 *		1,716	4,033,020
UTILITY	1	347,581	191,259				0	538,840
TOTALS	1,659	24,874,512	75,578,222	3,800,377			4,796	96,557,796
001-002								
SECURED	1	507,338					0	507,338
TOTALS	1	507,338		0	507,338	0	0	507,338
001-003								
UNSECURED	1	3,300	9,800	15,290	28,390	0	28,390	0
TOTALS	2	3,300	9,800	15,290	28,390	0	28,390	0
001-004								
SECURED	45	1,592,780	5,320,735	0	6,913,515	161,000	0	6,752,515
UNSECURED	2	0		56,030	56,030	0	0	56,030
TOTALS	47	1,592,780	5,320,735	56,030	6,969,545	161,000	0	6,808,545
001-005								
SECURED	5	105,380	252,506	0	357,886	14,000	0	343,886
TOTALS	5	105,380	252,506	0	357,886	14,000	0	343,886
001-006								
SECURED	3	121,683	225,363	0	347,046	7,000	0	340,046
TOTALS	3	121,683	225,363	0	347,046	7,000	0	340,046
001-007								
SECURED	2	466,295		0	466,295	0	0	466,295
TOTALS	2	466,295		0	466,295	0	0	466,295
001-008								
SECURED	14	538,551	1,011,667	0	1,550,218	28,000	0	1,522,218
TOTALS	14	538,551	1,011,667	0	1,550,218	28,000	0	1,522,218
001-009								
SECURED	1	249,174	1,188,776	0	1,437,950	0	0	1,437,950
TOTALS	1	249,174	1,188,776	0	1,437,950	0	0	1,437,950
001-010								
SECURED	1	5,961		0	5,961	0	0	5,961
TOTALS	1	5,961		0	5,961	0	0	5,961
001-013								
SECURED	1	26,693		0	26,693	0	0	26,693
TOTALS	1	26,693		0	26,693	0	0	26,693

5A



TO: Feather Publishing

FROM: Plumas County

DATE: August 18, 2015

RE: PUBLICATION OF NOTICE

Please publish the following notice in all of your newspapers in the September 2nd and September 9th editions:

NOTICE

The Plumas County Board of Supervisors will open its hearing on the 2015/2016 County Budget at 1:00 p.m. on September 15, 2015. The proposed budget documents are available to members of the general public at the Board of Supervisors Office in the County Courthouse, Room 309. The hearing will take place in the Board of Supervisors Chambers in the County Courthouse, Third Floor, Room 308, Quincy, California. Any member of the general public may appear at the hearing and be heard regarding any item of the budget or for the inclusion of additional items.