



BOARD OF SUPERVISORS

Terrell Swofford, 1st District
Kevin Goss, Chair 2nd District
Sharon Thrall, Vice Chair 3rd District
Lori Simpson, 4th District
Jeff Engel, 5th District

**AGENDA FOR REGULAR MEETING OF DECEMBER 15, 2015 TO BE HELD AT 10:00 A.M.
IN THE BOARD OF SUPERVISORS ROOM 308, COURTHOUSE, QUINCY, CALIFORNIA**

www.countyofplumas.com

AGENDA

The Board of Supervisors welcomes you to its meetings which are regularly held on the first three Tuesdays of each month, and your interest is encouraged and appreciated.

Any item without a specified time on the agenda may be taken up at any time and in any order. Any member of the public may contact the Clerk of the Board before the meeting to request that any item be addressed as early in the day as possible, and the Board will attempt to accommodate such requests.

Any person desiring to address the Board shall first secure permission of the presiding officer. For noticed public hearings, speaker cards are provided so that individuals can bring to the attention of the presiding officer their desire to speak on a particular agenda item.

Any public comments made during a regular Board meeting will be recorded. The Clerk will not interpret any public comments for inclusion in the written public record. Members of the public may submit their comments in writing to be included in the public record.

CONSENT AGENDA: These matters include routine financial and administrative actions. All items on the consent calendar will be voted on at some time during the meeting under "Consent Agenda." If you wish to have an item removed from the Consent Agenda, you may do so by addressing the Chairperson.



REASONABLE ACCOMMODATIONS: In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting please contact the Clerk of the Board at (530) 283-6170. Notification 72 hours prior to the meeting will enable the County to make reasonable arrangements to ensure accessibility. Auxiliary aids and services are available for people with disabilities.

STANDING ORDERS

10:00 A.M. **CALL TO ORDER/ROLL CALL**

PLEDGE OF ALLEGIANCE

ADDITIONS TO OR DELETIONS FROM THE AGENDA

PUBLIC COMMENT OPPORTUNITY

Matters under the jurisdiction of the Board, and not on the posted agenda, may be addressed by the general public at the beginning of the regular agenda and any off-agenda matters before the Board for consideration. However, California law prohibits the Board from taking action on any matter which is not on the posted agenda unless it is determined to be an urgency item by the Board of Supervisors. Any member of the public wishing to address the Board during the "Public Comment" period will be limited to a maximum of 3 minutes.

DEPARTMENT HEAD ANNOUNCEMENTS/REPORTS

Brief announcements by, or brief reports on their activities by County Department Heads

ACTION AGENDA

1. CONSENT AGENDA

These items are expected to be routine and non-controversial. The Board of Supervisors will act upon them at one time without discussion. Any Board members, staff member or interested party may request that an item be removed from the consent agenda for discussion. Additional budget appropriations and/or allocations from reserves will require a four/fifths roll call vote.

A) BOARD OF SUPERVISORS

Ratify letter to Department of Transportation (Caltrans) for encroachment permit (Quincy Chamber of Commerce: 26th Annual Quincy Main Street Sparkle and Light Parade, Friday, December 4, 2015, 5:00 p.m. – 8:00 p.m.) signed by the Chair

B) CLERK OF THE BOARD

Approve Board minutes for November 2015

C) DISTRICT ATTORNEY

Approve and authorize the District Attorney to sign an agreement between County of Plumas and Plumas Superior Court of \$24,280 for the Alternative Sentencing Program; approved as to form by County Counsel

D) SHERIFF

- 1) Approve and authorize the Chair to sign Cooperative Law Enforcement Agreement between the County of Plumas and the USDA Forest Service-Plumas National Forest for law enforcement services; approved as to form by County Counsel
- 2) Approve and authorize the Chair to sign Cooperative Law Enforcement Agreement between the County of Plumas and the USDA Forest Service-Lassen National Forest for law enforcement services; approved as to form by County Counsel
- 3) Approve and authorize the Chair to sign contract between the County of Plumas and Kassbohrer All Terrain Vehicles of \$20,000 for services to Sheriff's snowcat; approved as to form by County Counsel
- 4) Authorize the Auditor/Controller to pay invoice of \$1,187.50 to Washoe County Sheriff's Office for forensic services provided without a contract
- 5) Approve and authorize the Sheriff to sign contract of \$25,000 between County of Plumas and the Department of Justice Bureau of Criminal Identification & Information for live scan fingerprint submissions; approved as to form by County Counsel

- 6) Approve and authorize the Sheriff to sign Agreement of \$25,000 between County of Plumas and B.I. Inc. for purchase of ten ET-One GPS complete units and five Soberlink 2 Units for the Plumas County Correctional Facility (funding provided by the Alternative Sentencing Program); approved as to form by County Counsel

E) BUILDING

Approve request to increase maximum allowable balance of compensated time-off for Jeff Miller, Building Inspector to 240 hours

F) MENTAL HEALTH

- 1) Approve and authorize the Chair to sign FY 2015-2016 Amendment to contract with Plumas Crisis Intervention and Resource Center for housing of Mental Health clients; approved as to form by County Counsel
- 2) Approve Mental Health Services Act/MHSA Annual Update for 2015-2016 as required
- 3) Approve and authorize the Chair to sign FY 2015-2016 Contract of \$75,000 between County of Plumas and Maxon Furniture Inc.; approved as to form by County Counsel

G) PROBATION

Award of bid to Ray Morgan Company for lease of two copy machines for the Probation Department, and authorize the Acting Chief Probation Officer to sign the lease agreement subject to approval by County Counsel

H) SOCIAL SERVICES

- 1) Award bid to Quincy Auto Sales of \$36,149 for purchase of an all-wheel drive Toyota Sienna seven passenger van; and authorize the Director of Social Services to sign all documents
- 2) Approve and authorize the Director of Social Services to sign contract between the County of Plumas and the State Department of Justice for criminal offender record information; and authorize the Director of Social Services to sign extensions of the agreement following the end of the contracted term; approved as to form by County Counsel

I) MUSEUM

Authorize the Plumas County Museum Director to close the Museum to the public for the months of January and February 2016 for renovations, cataloging and processing back-logged material

J) PUBLIC HEALTH AGENCY

Approve and authorize the Chair to sign the following multi-year service agreements for activities related to Medi-Cal Administrative Activities: MAA1518EPHC-Eastern Plumas Healthcare; MAA1518PCCFC-Plumas County Children and Families Commission; MAA1518PCIRC-Plumas Crisis Intervention & Resource Center; MAA1518PROB-Plumas County Probation Department; and MAA1518RHC-Roundhouse Council; approved as to form by County Counsel

K) AGRICULTURE/WEIGHTS & MEASURES

Grant an exemption to competitive bidding for the purchase of a 2016 F-250 Diesel Engine Pick-Up of \$34,299 plus tax from Corning Ford pursuant to Purchasing Policy Section 3-1(n); and authorize the Agricultural Commission to sign purchase agreement for vehicle, subject to approval as to form by County Counsel (approved in the FY 2015-2016 budget)

2. 10:15 **COMMUNITY DEVELOPMENT COMMISSION**

- A. **PUBLIC HEARING:** Approve Grantee Performance Report for Community Development Block Grant (CDBG) No. 10-STBG-6734-Plumas Rural Services building, Quincy; discussion and possible action
- B. Report on accomplishments of CDBG Grant No. 12-CDBG-8407 Microenterprise/Planning

3. DEPARTMENTAL MATTERS

A) PUBLIC HEALTH AGENCY – Mimi Hall

- 1) **PUBLIC HEARING:** Adopt **RESOLUTION** amending portions of the Master Fee Schedule establishing a service fee for Hepatitis C Testing for Plumas County Public Health Agency, effective December 15, 2015. **Roll call vote**
- 2) Approve supplemental budget of \$9,449 to increase expenses to balance revenue for FY 2014-2015 Public Health Agency, budget unit 70559; approved by Auditor/Controller; discussion and possible action
- 3) Authorize Public Health to recruit and fill 1.0 FTE Licensed Vocational Nurse I/II, Registered Nurse I/II, and/or Public Health Nurse I/II due to a resignation effective October 30, 2015; discussion and possible action

B) VETERANS SERVICES – Mimi Hall

Approve and authorize the Chair to submit a request to the Sierra County Board of Supervisors requesting a contribution of \$11,000 for providing services to veterans in Sierra County; discussion and possible action

C) DISTRICT ATTORNEY – David Hollister

- 1) Adopt **RESOLUTION** authorizing the District Attorney to Execute and Administer a Grant Award Agreement for the Edward Byrne Memorial Justice Assistance Grant (JAG) Program. **Roll call vote**
- 2) Authorize the District Attorney to recruit and fill vacant 1.0 FTE Community Case Manager position to provide assistance to the Alternative Sentencing Program; discussion and possible action

D) ASSESSOR – Charles Leonhardt

Authorize the Assessor to recruit and fill 1.0 FTE Property Tax Assessment Specialist position as either a Property Tax Assessment Technician or Property Tax Assessment Specialist I/II depending on qualifications; discussion and possible action

E) SHERIFF-Greg Hagwood

- 1) Adopt **RESOLUTION** to Amend the Plumas County Position Allocation for Budget Year 2015-2016 to include an additional 4.0 FTE Correctional Officer I/II positions, increasing the current allocation from 11.0 FTE to 15.0 FTE. **Roll call vote**
- 2) Appropriate \$10,000 from Criminal Justice Construction Contingencies to Special Department Expense for purchase of a computer and support equipment at the Plumas County Correctional Facility; **four/fifths required roll call vote**

F) HUMAN RESOURCES – Nancy Selvage

- 1) Appoint a representative of the Board to serve on the interview panel for Chief Probation Officer; discussion and possible action
- 2) Adopt **RESOLUTION** to Amend the County Classification Plan to include the Job Description of Recording Secretary. **Roll call vote**
- 3) Adopt **RESOLUTION** Ratifying the Memorandum of Understanding between the County of Plumas and the Bargaining Units of General & Mid-Management represented by Operating Engineers Local #3. **Roll call vote**

G) PROBATION – Clint Armitage

- 1) Approve and authorize the Acting Chief Probation Officer to sign contract of \$25,000 between County of Plumas and the Alliance for Workforce Development, Inc. for facilitation of job search services; approved as to form by County Counsel; discussion and possible action
- 2) Approve and authorize the Acting Chief Probation Officer to sign contract of \$36,821 between County of Plumas and Plumas Crisis Intervention and Resource Center for facilitation of the 24/7 Dad Project; approved as to form by County Counsel; discussion and possible action

H) **PLANNING** – Randy Wilson

- 1) Approve and authorize the Planning Director to sign Agreement between the State of California, Department of Water Resources and Plumas County (Proposition 50) to extend the Grant Agreement expiration date until December 31, 2016; discussion and possible action
- 2) Approve and authorize the Planning Director to sign funding Agreements between the Quincy CSD, Indian Valley CSD, Feather River Land Trust, UC Davis, and Burkhard Bohm, which implement unfinished projects funded under the Grant Agreement 4600007650 (Proposition 50); discussion and possible action

I) **PUBLIC WORKS** – Robert Perreault

- 1) Authorize the Department of Public Works to recruit and fill vacant 1.0 FTE Maintenance Worker I/II position, Beckwourth District; discussion and possible action
- 2) Authorize the Department of Public Works to recruit and fill vacant 1.0 FTE Power Equipment Mechanic II position, Quincy; discussion and possible action
- 3) Approve and authorize the Chair to sign an Amendment to the “Agreement on Administration and Funding Between the Indian Valley Community Services District and the County of Plumas for the Greenville Water System and Sewer System Repair Project,” dated March 10, 2015; approved as to form by County Counsel; discussion and possible action

4. **BOARD OF SUPERVISORS**

- A. Approve and authorize the Chair to sign amendment to employment agreement between County of Plumas and Sharyl Preskitt, Human Resources Director, effective December 21, 2015; approved as to form by County Counsel
- B. Consider applications received for 2014 HR 2389-Title III funding; and direct the Clerk to provide public notice to begin the 45 day comment period followed by a noticed public hearing to allocate funding; discussion and possible action
- C. Correspondence
- D. Weekly report by Board members of meetings attended, key topics, project updates, standing committees and appointed Boards and Associations

5. **CLOSED SESSION**

ANNOUNCE ITEMS TO BE DISCUSSED IN CLOSED SESSION

- A. Personnel: Public employee appointment or employment – Behavioral Health Director
- B. Personnel: Public employee appointment or employment – Chief Probation Officer
- C. Conference with Legal Counsel: Significant exposure to litigation pursuant to Subdivision (d)(2) of Government Code Section 54956.9
- D. Conference with Labor Negotiator regarding employee negotiations: Sheriff's Administrative Unit; Sheriff's Department Employees Association; Operating Engineers Local #3; Confidential Employees Unit

REPORT OF ACTION IN CLOSED SESSION (IF APPLICABLE)

ADJOURNMENT

Adjourn meeting to Tuesday, December 22, 2015, Board of Supervisors Room 308, Courthouse, Quincy, California.

*Adjourn Meeting in Memory and Honor
of the San Bernardino County Employees*