

MEETING OF THE PLUMAS COUNTY TRANSPORTATION COMMISSION
1834 E. Main St., Quincy - COUNTY OF PLUMAS - Tel. 283-6268

MINUTES

Monday, November 16, 2015

Meeting of the Plumas County Transportation Commission (PCTC) is called to order with roll call at 1:30 p.m. in the Conference Room of the Plumas County Public Works Department.

1. **Roll call** is conducted by Bob Perreault
Commissioners in attendance are: John Larrieu, Lori Simpson, Bill Powers and Susan Scarlett. Commissioner Thrall and Commissioner Goss are absent. Bob Perreault stated that 4 Commissioners being present, a quorum is declared to exist.

Staff Attendees: Bob Perreault, Interim Executive Director, John Mannle, Associate Engineer, Transportation Planner, Jim Graham, Environmental Planner and Cinda Leonard, Recording Secretary.

Others in attendance are Tamara Rich, Caltrans; Jack Bridge; and Kelly McElwain, PRS;

- 1A. **Public Forum - Public**

Bob Perreault stated that the Plumas County Safety Officer wanted to speak to the Commission, but was unable to attend the meeting. Joe Blackwell, Deputy Director of Public Works spoke on his behalf.

There is a concern with the Safety Officer about leaving traffic control signs up on State highways when no work is being performed. He feels that people may get accustomed to seeing the signs and would ignore them when work was actually being performed.

Joe stated that there are no rules against leaving the signs in place when work is not being performed as long as they are folded down. Bob Perreault added that such signs are not being folded down during work inactivity.

This topic pertains to signage allowed by permittees of Caltrans Encroachment Permits, not to Caltrans construction contracts.

Tamara Rich, Caltrans, states that she will bring this topic to the Caltrans Maintenance Chief.

- 1B. **Public Forum - Commissioners**

Commissioner Simpson reports that her constituents on North Lindan Avenue in Quincy are wondering why Caltrans provides workers to clean the drainage ditch in front of the Plumas Pines Shopping Center, but they no longer clean the ditch after it crosses under Highway 70 and goes behind the residences on North Lindan Avenue. Commissioner Simpson has spoken with a Caltrans Representative and was told that Caltrans was only responsible for the 75 foot of right-of-way. Public Works is researching the matter.

2. **Approval of Minutes for October 19, 2015**

Motion is made by Commissioner Powers, seconded by Commissioner Simpson: to adopt

the draft minutes for the October 19, 2015 meeting with changes by adding the word absent to the end of the sentence mentioning that Commissioner Goss and Commissioner Scarlett were absent. Motion passed 4-0.

3. Letter to Caltrans in regard to Caltrans joint participation in the highway improvements at the Feather River Inn area along SR70 and CR129 -

Bob Perreault distributed copies of the November 13, 2015 letter to Caltrans formally requesting Caltrans to participate in a joint improvement project with the County of Plumas and the owners of the Feather River Inn project along the SR70 and County Road 129 and the new driveway at the Feather River Inn. The letter identifies the need for a Project Study Report (PSR).

Bob Perreault introduces Jack Bridge, Consultant to the owners of the Feather River Inn Project.

Mr. Bridge informed the Commission that he was hired by the owners to procure an encroachment permit for the complex. There was an Environmental Impact Report (EIR) prepared for the Feather River Inn Project that included a Transportation Impact Study. This study identified existing sight distance deficiencies associated with the existing intersection. He stated that there is also a need to address existing drainage and flood boundaries impacts associated with the nearby Bonta Creek

4. Transportation Corridor Concept Report (TCR) for State Route 70 meeting with Caltrans on Tuesday, November 19th at 5:30 pm to 7:30 pm in the Quincy Library

Bob Perreault distributed a draft listing of Public Works-recommended projects in regards to the Highway Improvement needs along the SR 70 Corridor within Plumas County. There was general discussion on the needs that have been identified to date.

5. Resolution 15-29 – Adoption of the Regional Transportation Improvement Program (RTIP) for the State Transportation Improvement Program (STIP)

Motion is made by Commission Simpson, seconded by Commissioner Scarlett with unanimous votes of approval; to adopt the RTIP for the 2016 State Transportation Improvement Program. Motion passed 4-0.

6. FTA 5339 Discretionary Funding Awarded to PCTC for Bus Acquisition

John Mannle informed the Commission that the Letter of Intent requesting FTA 5339 Discretionary funds for the purpose of purchasing a new bus was accepted. The funds will be available sometime in 2017.

7. Plumas County Active Transportation Program – Pedestrian/Bicycle Plan

Bob Perreault informed the Commission that the Workshops for this project have been conducted in Quincy, LaPorte, Portola, Graeagle, Greenville and Chester. Jim Graham stated that the workshops all had quality comments and were extremely successful. The Consultants are now compiling all of the comments from the workshops; Public Works will also be soliciting comments from the Forest Service, California Highway Patrol (CHP) and the Sheriff's Office at a special agencies-only workshop. The Maintenance Supervisors from all of the Public Works crews are also preparing project-specific proposals.

8. Status Report on the Transportation Contract Amendment #2 – Office of Emergency Services (OES) Coordination

Bob Perreault reported that the Contract Amendment #2 is complete and finalized, as recently approved by the Governing Board of CSA #12.

9. Status Report on the Memorandum of Understanding (MOU) between Plumas Rural Services (PRS) and Plumas County in regards to video surveillance equipment on County to monitor the Transit fleet

Bob Perreault explained that Plumas Transit Operator, PRS, has requested that the County allow video monitoring of the bus parking area that is located within the Public Works Quincy Yard. The need for the cameras serves two purposes. One would be to monitor the area for theft or damage to the fleet and the second would be to monitor the Transit drivers when they perform their bus inspections before and after operation.

PRS will purchase, install and maintain the equipment.

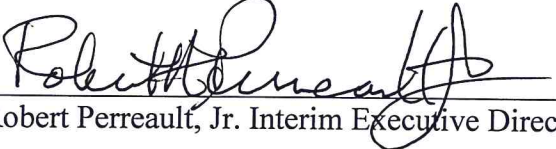
The MOU is complete and finalized, as recently approved by the Plumas County Board of Supervisors

10. Meeting confirmation

It is confirmed that the next PCTC meeting is scheduled for Monday, December 21, 2015 at 1:30 pm in the Public Works Conference Room.

11. Adjournment

Chair John Larrieu adjourns the meeting at 2:16 pm.


Robert Perreault, Jr. Interim Executive Director

DECEMBER 21, 2015
Date