



BOARD OF SUPERVISORS

Terrell Swofford, 1st District
Kevin Goss, 2nd District
Sharon Thrall, Chair 3rd District
Lori Simpson, Vice Chair 4th District
Jeff Engel, 5th District

**AGENDA FOR REGULAR MEETING OF APRIL 05, 2016 TO BE HELD AT 10:00 A.M.
IN THE BOARD OF SUPERVISORS ROOM 308, COURTHOUSE, QUINCY, CALIFORNIA**

9:00 – 10:00 A.M. – COMMUNITY DEVELOPMENT COMMISSION

www.countyofplumas.com

AGENDA

The Board of Supervisors welcomes you to its meetings which are regularly held on the first three Tuesdays of each month, and your interest is encouraged and appreciated.

Any item without a specified time on the agenda may be taken up at any time and in any order. Any member of the public may contact the Clerk of the Board before the meeting to request that any item be addressed as early in the day as possible, and the Board will attempt to accommodate such requests.

Any person desiring to address the Board shall first secure permission of the presiding officer. For noticed public hearings, speaker cards are provided so that individuals can bring to the attention of the presiding officer their desire to speak on a particular agenda item.

Any public comments made during a regular Board meeting will be recorded. The Clerk will not interpret any public comments for inclusion in the written public record. Members of the public may submit their comments in writing to be included in the public record.

CONSENT AGENDA: These matters include routine financial and administrative actions. All items on the consent calendar will be voted on at some time during the meeting under "Consent Agenda." If you wish to have an item removed from the Consent Agenda, you may do so by addressing the Chairperson.



REASONABLE ACCOMMODATIONS: In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting please contact the Clerk of the Board at (530) 283-6170. Notification 72 hours prior to the meeting will enable the County to make reasonable arrangements to ensure accessibility. Auxiliary aids and services are available for people with disabilities.

STANDING ORDERS

10:00 A.M. **CALL TO ORDER/ROLL CALL**

PLEDGE OF ALLEGIANCE

ADDITIONS TO OR DELETIONS FROM THE AGENDA

PUBLIC COMMENT OPPORTUNITY

Matters under the jurisdiction of the Board, and not on the posted agenda, may be addressed by the general public at the beginning of the regular agenda and any off-agenda matters before the Board for consideration. However, California law prohibits the Board from taking action on any matter which is not on the posted agenda unless it is determined to be an urgency item by the Board of Supervisors. Any member of the public wishing to address the Board during the "Public Comment" period will be limited to a maximum of 3 minutes.

DEPARTMENT HEAD ANNOUNCEMENTS/REPORTS

Brief announcements by, or brief reports on their activities by County Department Heads

ACTION AGENDA

1. CONSENT AGENDA

These items are expected to be routine and non-controversial. The Board of Supervisors will act upon them at one time without discussion. Any Board members, staff member or interested party may request that an item be removed from the consent agenda for discussion. Additional budget appropriations and/or allocations from reserves will require a four/fifths roll call vote.

A) SHERIFF

Approve and authorize the Sheriff to sign Agreement between County of Plumas and U.S. Department of Justice, Drug Enforcement Agency of \$50,000 for Domestic Cannabis Eradication & Suppression Program; approved as to form by County Counsel

B) CLERK OF THE BOARD

Approve Board minutes for March 2016

C) BOARD OF SUPERVISORS

- 1) Authorize the Chair to sign letter to the Department of Transportation (Caltrans) for encroachment permit (Quincy Senior Prom: April 30, 2016, Courthouse, Quincy, 5:45-7:30 p.m.)
- 2) Authorize the Chair to sign letter to the Department of Transportation (Caltrans) for encroachment permit (Annual events in and around Indian Valley, Greenville, Crescent Mills, Taylorsville and Genesee June through November 2016)

D) ASSESSOR

Approve and authorize the Assessor to sign Lease Agreement between County of Plumas and Wells Fargo Bank for lease of copy machine; and associated Maintenance/Service Agreement with Scott Tanner Business Equipment; approved as to form by County Counsel

E) SOCIAL SERVICES

- 1) Approve and authorize the Director of Social Services to sign lease agreement between the County of Plumas and Ray Morgan Company for photocopier; approved as to form by County Counsel
- 2) Approve and authorize the Director of Social Services to sign revised and restated Interagency Memorandum of Understanding between the Office of Public Guardian and the Behavioral Health Department governing the administration and payment for conservatorship services provided on behalf of Lanterman-Petris-Short conservatees; approved as to form by County Counsel

F) PUBLIC WORKS

- 1) Solid Waste Division: Approve and authorize the Chair to sign Professional Services Contract between County of Plumas and R3 Consulting Group of \$25,000 to provide professional solid waste consulting services; approved as to form by County Counsel
- 2) Approve and authorize the Chair and the Director of Public Works to sign Amendment No. 6 to existing On-Call Environmental/CEQA & NEPA Services Contract with North State Resources, Inc. to perform biological evaluations and associated permitting assistance for two projects (Quincy Drainage Channel Maintenance Project; and Jack's Ditch Culvert Extension Project, Meadow Valley); approved as to form by County Counsel

G) ALCOHOL & OTHER DRUGS

Adopt **RESOLUTION** to Accept Contract Agreement Number 14-90084 Amendment Number A02 from the State of California Department of Health Care Services for Substance Use Disorder Services

H) BUILDING

Approve and authorize the Chair to sign Agreement between County of Plumas and West Coast Code Consultants, Inc. for plan review services on an as-needed-basis; approved as to form by County Counsel

2. DEPARTMENTAL MATTERS

A) MUSEUM – Scott Lawson

Approve budget transfer of \$3,000 from 20780/521832-Pamphlets to 20780/521903-Security System SVC for installation of a camera security system at the Museum; discussion and possible action

B) SOCIAL SERVICES – Elliott Smart

- 1) Authorize the Department of Social Services to execute the First Amendment to an existing contract with Richard England, Sr. specifying that the maximum compensation available during the term of the agreement is \$10,000; approved as to form by County Counsel; discussion and possible action
- 2) Authorize the Department of Social Services to recruit and fill vacant 1.0 FTE Social Worker I/II/III position; discussion and possible action

C) INFORMATION TECHNOLOGY – Dave Preston

Authorize the Information Technology Manager to recruit and refill upcoming vacancy of 1.0 FTE Systems Analyst II effective August 2016; and authorize a three month overlap effective May 01, 2016 to allow for training with the outgoing employee; discussion and possible action

D) PROBATION – Clint Armitage

Authorize the Probation Department to recruit and fill vacant 1.0 FTE Administrative Assistant I/II position; discussion and possible action

E) HUMAN RESOURCES – Nancy Selvage

- 1) Adopt **RESOLUTION** to Amend the Job Description of Assistant Director of Public Works, Salary Range 2925. **Roll call vote**
- 2) Adopt **RESOLUTION** Ratifying the Memorandum of Understanding between the County of Plumas and the Bargaining Unit of Crafts & Trades represented by Operating Engineers Local #3. **Roll call vote**
- 3) Adopt **RESOLUTION** for Employer Paid Members Contributions (EPMC) for the Crafts & Trades Unit. **Roll call vote**
- 4) Adopt **RESOLUTION** for Employees Under OE3 Crafts & Trades to make required Contributions to CalPERS on a Pre-Tax Basis. **Roll call vote**

F) **PUBLIC WORKS** – Robert Perreault

- 1) Approve the “Covenant to Restrict Use of Property”, an Environmental Restriction for 555 Main Street, Quincy (APN 115-011-057) and the Regulatory Easement Area within adjoining West Main Street (County Road 411), and authorize the Director of Public Works/Road Commissioner to execute and record the Covenant; discussion and possible action
- 2) Authorize the Department of Public Works to recruit and fill vacant 1.0 FTE Public Works Maintenance Worker I/II Position, LaPorte District; discussion and possible action.

3. **BOARD OF SUPERVISORS**

- A. Adopt **RESOLUTION** of Agreement Adopting a Property Tax Transfer Agreement for Plumas County LAFCo File No. 2015-ANNX-003 to Quincy Fire Protection District. **Roll call vote**
- B. Correspondence
- C. Weekly report by Board members of meetings attended, key topics, project updates, standing committees and appointed Boards and Associations

1:00 P.M. **AFTERNOON SESSION**

4. **CLOSED SESSION**

ANNOUNCE ITEMS TO BE DISCUSSED IN CLOSED SESSION

- A. Personnel: Public employee appointment or employment – Building Official
- B. Personnel: Public employee appointment or employment – Chief Probation Officer
- C. Personnel: Public employee appointment or employment – Human Resources Director
- D. Personnel: Public employee discipline/dismissal/separation
- E. Conference with Legal Counsel: Claim Against the County filed by Joshua Voboril on February 29, 2016
- F. Conference with Legal Counsel: Existing litigation pursuant to Subdivision (d) (1) of Government Code §54956.9 – County of Plumas v. BCM Construction, et al., Plumas Superior Court Case No. CV14-00168
- G. Conference with Legal Counsel: Significant exposure to litigation pursuant to Subdivision (d)(2) of Government Code Section 54956.9

REPORT OF ACTION IN CLOSED SESSION (IF APPLICABLE)

ADJOURNMENT

Adjourn meeting to Tuesday, April 12, 2016, Board of Supervisors Room 308, Courthouse, Quincy, California.