

**REGULAR MEETING OF THE BOARD OF SUPERVISORS
COUNTY OF PLUMAS, STATE OF CALIFORNIA
HELD IN QUINCY ON MARCH 18, 2008**

STANDING ORDERS

ROLL CALL

The meeting is called to order at 9:00 a.m. with Supervisors William Powers, Sharon Thrall, Robert Meacher and Chair Rose Comstock present. Supervisor Ole Olsen is absent.

INVOCATION AND FLAG SALUTE

Pastor Tarleton from the First Baptist Church of Quincy offers the invocation and Supervisor Powers leads the flag salute.

PUBLIC COMMENT OPPORTUNITY

Scott Lawson announces today, March 18, 2008, is Plumas County's 154th Birthday.

Scott Lawson gives a report on the successful Longboard Races held in Johnsville on Sunday March 16, 2008.

Larry Douglas addresses the Board regarding "Save Our Schools" Committee meeting.

ACTION AGENDA

COMMUNITY DEVELOPMENT COMMISSION

PUBLIC HEARING/RESOLUTION 08-7453 RE: CDBG BLOCK GRANT

The public hearing opened. Larry Douglas, a member of the public, addresses the Board. There being no further comment, the public hearing is closed. Motion by Supervisor Meacher and second by Supervisor Thrall to adopt Resolution No. 08-7453, approving an application and contract execution for funding from the General/Native American Allocation of the State Community Development Block Grant (CDBG) Program and authorizing the execution of a Grant Agreement and any amendments thereto with the State of California for the purposes of the Grant (Plumas Crisis Line Expansion Project \$1,350,000; and Feather River Canyon Water System Improvements \$150,000). AYES: Supervisors Powers, Thrall, Meacher and Comstock. NOES: None. ABSENT: Supervisor Olsen. Carried and so ordered.

REPORTS/ANNOUNCEMENTS

1. COUNTY ADMINISTRATIVE OFFICER

- A. Legislative Update
- B. Weekly report of meetings attended, key topics and project updates
- C. Departmental Matters

Public Health Agency

Report by Mimi Hall, Director of Public Health informs the Board that NorCal EMS has purchased a 19 foot Medical Surge Trailer to meet public health preparedness Critical Capacities requirements for local health departments. The trailer will be used to meet surge needs during mass vaccinations, mass prophylaxis, and when hospitals or clinics require alternate care sites/surge capacity.

D. Budget Briefing

FY 2007-2008 Mid-Year Budget

Jack Ingstad, County Administrative Officer presents the Board with a Mid-year Budget review for FY 2007-2008. Economic and budget indicators for Plumas County are as follows: The following is informational; no action is required by the Board. The County Administrative Officer will return to the Board in April 2008 for formal action.

- Our labor market grew from 9,400 in 1990 to 10,450 in January of 2008
- Plumas County's unemployment rate is currently 12.8%
- Our average unemployment rate for 2007 was 8.5%
- The average unemployment rate in 2007 for the State of California was 5.4%
- Property tax collections are running approximately \$370,000 ahead of last year
- Timber Yield and Sales taxes are down slightly
- Hotel tax collections are up \$142,250
- In 2006 we received \$1,097,510 in Hotel tax (TOT) and \$1,195,664 in 2007
- To date, Building construction permit fees are down \$528,000
- The Building Department has substantially reduce expenditures and is expecting a \$150,809 loss (revenues vs. expenditures)
- Total general fund revenues are anticipated to remain flat
- Recorded deeds in the Clerk-Recorder's office are down from a high of 4,078 in Fiscal Year 2004-05 to 1,483 the first eight months of current fiscal year
- Most obvious impacts are to the construction and real estate sectors
- No expenditures have been made to date from our general fund contingencies

Potential further fiscal impacts:

- Continued stress in the local and state economy
- Reductions of revenues to our Health and Service Departments
- Delay in the payment of revenues from the State to the County, such as the gas tax
- Loss of federal funding, such as \$3.2 million from Secure Rural Schools to Public Works

Recommended guidelines for our 2008-09 budget development:

- Continue our core business
- Adjust resources to where they are most needed
- Evaluate existing program efficiencies and staffing levels by including performance measurements in further budgets
- Maintain a quality work force
- Do not set the stage for maintenance backlogs to accomplish short-term gains
- Complete a motor pool replacement plan

FY 2007-08 Budget Highlights

- General fund departments reduced their services and supplies by at least 5 percent from previous budget
- 12.25 unfilled general fund positions were left unfunded and unfilled
- General Fund Contingencies remain at \$895,202
- No transfers are permitted from Salary and Benefit line items
- All vacated positions can only be filled with review by the Critical Staffing Committee and approval by the Board
- General Fund reserves are \$2,292,085
- ADA was budgeted at \$200,000

Budget Recommendations

- A number of departments may be short in wages and benefits due to COLA increase calculations. Many of the departments are covering these shortages from other expenditure line items. It won't be known until closer to the end of the budget year which departments will run into the negative in these line items. I will recommend the Board authorize a general fund contingency transfer to allow the CAO and Auditor to make these revisions in the event general fund departments run into the negative in these accounts.
- Increase the Public Defenders budget by \$50,000 by a general fund contingency.
- Sheriff's Office receives a general fund contribution and has indicated they will be short due to settlements. The CAO recommends a separate agenda discussion regarding this matter.
- The general fund contribution to the Fair may need to increase by \$29,000 due to COLA adjustments.
- The Building Department to address the Board regarding revenue shortfall.
- CAO recommends no other mid-year adjustments.

John Cunningham, Director of Building Services, addresses the Board. Due to revenue shortfalls, Mr. Cunningham recommends eliminating a 1.0 FTE Building Inspector position immediately and requests Board approval to begin the layoff procedure. Mr. Cunningham informs the Board it may be necessary to eliminate an additional 1.0 FTE this fiscal year.

At the request of Supervisor Powers, Randy Wilson, Interim Director of Planning, is present and addresses questions regarding the General Plan amendment/update process and concerns from members of the public. Mr. Wilson informs the Board he continues to meet with applicants to address outstanding applications and issues in regard to General Plan amendments.

2. BOARD OF SUPERVISORS

A. Correspondence

B. 2008 SECURE RURAL SCHOOLS-TITLE III FUNDING

Following discussion, motion by Supervisor Meacher, second by Supervisor Powers and carried to tentatively approve applications submitted, as amended, for 2008 Secure Rural Schools Title III funding. Following the required 45 day comments period and a public hearing on May 06, 2008, funding for the projects will be allocated. A list of applications and projects approved are on file with the Clerk of the Board.

C. RESOLUTION 08-7454 RE: PROTESTING CLOSURE OF PLUMAS-EUREKA STATE PARK

Motion by Supervisor Olsen and second by Supervisor Thrall to adopt Resolution 08-7454, Protesting the Proposed Closure of Plumas Eureka State Park, Plumas County, State of California. AYES: Supervisors Powers, Thrall, Meacher, Olsen and Comstock. NOES: None. ABSENT: None. Carried and so ordered.

D. Report and update by Board members on Standing Committees and appointed Boards and Associations. No report.

3. COUNTY COUNSEL

Weekly report of meetings attended, key topics and project updates by Barbara Thompson, County Counsel.

4. CLERK OF THE BOARD

MARCH 2008 BOARD MINUTES

Motion by Supervisor Meacher, second by Supervisor Powers and carried to approve the Board minutes for March 04 and March 11, 2008.

NOON RECESS

AFTERNOON SESSION

The Board reconvenes at 1:30 p.m. with Supervisors William Powers, Sharon Thrall, Robert Meacher, Ole Olsen and Chair Rose Comstock present.

ACTION AGENDA

CONSENT AGENDA

Motion by Supervisor Powers, second by Supervisor Thrall and carried to remove consent agenda item B.- Probation from the consent agenda to allow for discussion.

Motion by Supervisor Thrall and second by Supervisor Olsen to approve the following consent agenda matters. AYES: Supervisors Powers, Thrall, Meacher, Olsen and Comstock. NOES: None. ABSENT: None. Carried and so ordered.

A. BOARD OF SUPERVISORS

- 1) Authorize the Chair to sign a letter to the Department of Transportation for encroachment permit for the Chester Lake Almanor Chamber of Commerce – 4th of July Parade and Celebration in Chester
- 2) Approve expenditures from Community Services Funds.

Department 20710 – Supervisor Powers

Public Health Agency - Portola Sr. Nutrition Site – Donation (purchase of shutter); and supplemental budget transfer	\$530.00
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Public Works – Donation (plowing for annual Dog Sled Races)	\$839.11
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Department 20730 – Supervisor Thrall

The American Legion – Donation (CA Boys State Program)	\$300.00
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B. PROBATION

RESOLUTION 08-7455, approving the Juvenile Justice Improvement Plan and acceptance of the Youthful Offender Block Grant funding (supplemental budget) for \$58,500.

At the request of Supervisor Powers, this matter is removed from the consent agenda to allow for discussion. Motion by Supervisor Meacher and second by Supervisor Thrall to adopt Resolution No. 08-7455, Juvenile Justice Improvement Plan and acceptance of Youthful Offender Block Grant funding. AYES: Supervisors Thrall, Meacher, Olsen and Comstock. NOES: None. ABSTAIN: Supervisor Powers. ABSENT: None. Carried and so ordered.

C. HUMAN RESOURCES

- 1) **RESOLUTION 08-7456**, authorizing salary amendment for the appointed Department Head of Agricultural Commissioner/Sealer of Weights and Measures.
- 2) **RESOLUTION 08-7457**, amending the FY 2007-2008 Position Allocation for the Department of Alcohol & Drug; Drug Court; and Proposition 36.

D. SHERIFF

Budget transfer for \$5,087 from various accounts to fixed asset account for purchase of necessary investigations equipment.

E. PUBLIC WORKS

- 1) Adopt plans, specifications and working details of a public project involving the formal bidding procedure for “Guardrail and Guardrail Upgrades on North Valley Road, Arlington Road and Lake Davis Road project”.
- 2) Adopt plans, specifications and working details of a public project involving the formal bidding procedure for “Pedestrian/Bicycle Facilities on Harbison and High Streets, East Main Street, and Mill Creek Road project”.
- 3) Adopt plans, specifications and working details of a public project involving the formal bidding procedure for “First Avenue Bridge Barrier Rail Replacement project”.

UNITED STATES FOREST SERVICE

Presentation by Bob Varner and Judy Schaber regarding establishing day use fees at selected high use Lake Davis Recreation Area sites.

PLUMAS CORPORATION

Presentation by John Sheehan of Plumas County Economic Indicators for 2008.

PUBLIC WORKS

QUINCY/EAST QUINCY SOLID WASTE PROGRAM RECYCLING COMPONENT

Presentation by Robert Perreault, Director of Public Works of *Quincy/East Quincy Solid Waste Program-Recycling Component Alternate Locations Study* revised February 27, 2008. As a result of changes to the recycling component of the solid waste program in the Quincy area, and, recognizing the goal to permanently re-establish one-stop recycling, the Department of Public Works has prepared the subject study for consideration by the Board. The Board is provided with alternatives for consideration.

Alternative 8 involves consideration of a new retaining wall at the southeast corner of the transfer station property, adjacent to the road department property, but has since been eliminated due to operational decisions of Feather River Disposal (FRD). Alternative 9 involves a change in the operations of FRD, such that bailing will be performed outside of the Quincy area, thus eliminating the need for a building to house the FRD bailing operation. Costs associated with Alternative 9 are discussed. Staff reports that FRD believes that the overall costs are "do-able," although FRD intends to eliminate its currently free cardboard commercial pickup service to Quincy area businesses. Public Works recommends that Alternative 9 be selected for the permanent recycling location at the Armory (with only exterior use of the building site). Presently the Sheriff's Office is using the Armory Building for secured indoor storage to protect costly equipment such as boats used for boat patrol, snowmobiles, ATV's, a snow cat and rescue trucks. The Sheriff's Office estimates that 5,000 square feet is a bare minimum for their needs.

There is discussion by the Board. Supervisor Comstock believes the Armory Building is the appropriate location for a one-stop recycling center and further recommends the Sheriff's Office begin looking for an alternative location for storing equipment. Supervisor Comstock objects to loss of cardboard pickup services to Quincy area businesses.

Supervisor Olsen objects to possible future constraints on the Judicial Center concept proposed for use of the Armory property and recommends the Sheriff continue use of the building.

Following discussion, motion by Supervisor Meacher directing the Sheriff to find an alternative location for storing equipment and begin the installation of electrical needs at the Armory property to accommodate the bailing equipment for locating the one-stop recycling center at the Armory Building on an interim basis. Motion dies for lack of a second.

Motion by Supervisor Meacher and second by Supervisor Powers to approve Alternative No. 9, resulting in no capital improvement costs at this time, as an interim option for thirty days, while staff reviews costs associated with Alternative No. 1, the Armory Building in East Quincy as the permanent site for a one-stop recycling center, for report back to the Board. AYES: Supervisors Powers, Thrall and Meacher. NOES: Supervisor Olsen and Comstock. ABSENT: None. Carried and so ordered.

URGENCY MATTER – PUBLIC HEALTH AGENCY

\$3,500 BUDGET TRANSFER – PURCHASE OF CABINETS FOR QUINCY NUTRITION SITE

Motion by Supervisor Meacher and second by Supervisor Thrall to add this matter to the agenda as an urgency item because the need for action was not apparent prior to the posting of the agenda. AYES: Supervisors Powers, Thrall, Meacher and Comstock. NOES: None. ABSENT: Supervisor Olsen. Carried and so ordered.

Motion by Supervisor Powers, second by Supervisor Meacher and carried to approve a budget transfer for \$3,500 in Senior Nutrition Budget Unit 20830 to cover purchase of cabinets for the Quincy Nutrition Site.

CLOSED SESSION

The Board meets in closed session from 3:40 p.m. to 4:20 p.m. as follows:

BOARD OF SUPERVISORS

- Contract Negotiations - High Sierra Music Festival Contract; American Valley Raceway Contract
- Conference with Risk Manager regarding Workers Compensation (Pini, Case No. PLU0400017; Bergstrand, Case No. PLU0300032; Warndorf, Case No. PLU0600027)
- Conference with Labor Negotiator regarding employee negotiations: Operating Engineers Local #3, Sheriff's Department Employees Association, Confidential Employees, and Un-represented Department Heads.

ADJOURNMENT

Adjourned meeting to Tuesday, April 08, 2008, Board of Supervisors Room, 308, Courthouse, Quincy, California.

I, NANCY L. DAFORNO, CLERK OF THE BOARD DO HEREBY CERTIFY THAT THE FOREGOING MINUTES OF SAID MEETING OF THE PLUMAS COUNTY BOARD OF SUPERVISORS HELD ON MARCH 18, 2008 ARE CORRECT AS RECORDED.

Nancy L. DaForno, Clerk of the Board