



BOARD OF SUPERVISORS

Terrell Swofford, 1st District

Kevin Goss, 2nd District

Sharon Thrall, Chair 3rd District

Lori Simpson, Vice Chair 4th District

Jeff Engel, 5th District

**AGENDA FOR REGULAR MEETING OF OCTOBER 04, 2016 TO BE HELD AT 10:00 A.M.
IN THE BOARD OF SUPERVISORS ROOM 308, COURTHOUSE, QUINCY, CALIFORNIA**

www.countyofplumas.com

AGENDA

The Board of Supervisors welcomes you to its meetings which are regularly held on the first three Tuesdays of each month, and your interest is encouraged and appreciated.

Any item without a specified time on the agenda may be taken up at any time and in any order. Any member of the public may contact the Clerk of the Board before the meeting to request that any item be addressed as early in the day as possible, and the Board will attempt to accommodate such requests.

Any person desiring to address the Board shall first secure permission of the presiding officer. For noticed public hearings, speaker cards are provided so that individuals can bring to the attention of the presiding officer their desire to speak on a particular agenda item.

Any public comments made during a regular Board meeting will be recorded. The Clerk will not interpret any public comments for inclusion in the written public record. Members of the public may submit their comments in writing to be included in the public record.

CONSENT AGENDA: These matters include routine financial and administrative actions. All items on the consent calendar will be voted on at some time during the meeting under "Consent Agenda." If you wish to have an item removed from the Consent Agenda, you may do so by addressing the Chairperson.



REASONABLE ACCOMMODATIONS: In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting please contact the Clerk of the Board at (530) 283-6170. Notification 72 hours prior to the meeting will enable the County to make reasonable arrangements to ensure accessibility. Auxiliary aids and services are available for people with disabilities.

STANDING ORDERS

10:00 A.M. **CALL TO ORDER/ROLL CALL**

PLEDGE OF ALLEGIANCE

ADDITIONS TO OR DELETIONS FROM THE AGENDA

PUBLIC COMMENT OPPORTUNITY

Matters under the jurisdiction of the Board, and not on the posted agenda, may be addressed by the general public at the beginning of the regular agenda and any off-agenda matters before the Board for consideration. However, California law prohibits the Board from taking action on any matter which is not on the posted agenda unless it is determined to be an urgency item by the Board of Supervisors. Any member of the public wishing to address the Board during the "Public Comment" period will be limited to a maximum of 3 minutes.

DEPARTMENT HEAD ANNOUNCEMENTS/REPORTS

Brief announcements by, or brief reports on their activities by County Department Heads

ACTION AGENDA

1. CONSENT AGENDA

These items are expected to be routine and non-controversial. The Board of Supervisors will act upon them at one time without discussion. Any Board members, staff member or interested party may request that an item be removed from the consent agenda for discussion. Additional budget appropriations and/or allocations from reserves will require a four/fifths roll call vote.

A) BOARD OF SUPERVISORS

Approve and authorize the Chair to sign letter to the Department of Transportation for encroachment permit (Chester Jr. Sr. High School 10th Annual Homecoming Parade to be held October 28, 2016 at 1:30 p.m., Chester)

B) CLERK OF THE BOARD

Approve Board minutes for September 2016

C) BEHAVIORAL HEALTH

Approve and authorize the Chair to sign FY 2016-2017 Contract between County of Plumas and St. Helena Hospital not to exceed \$75,000 for psychiatric inpatient services; approved as to form by County Counsel

D) INFORMATION TECHNOLOGY

Authorize payment of software support claims without a contract for CDWG of \$5,985 and DLT Solution of \$1,046.37 included in the FY 2016-2017 budget

E) PUBLIC HEALTH AGENCY

Adopt **RESOLUTION** to accept Standard Agreement #15-11068 from the California Department of Public Health, Office of AIDS for various HIV/AIDS services, and authorize the Director of Public Health to sign the Standard Agreement; approved as to form by County Counsel

SPECIAL DISTRICTS GOVERNED BY BOARD OF SUPERVISORS

The Board of Supervisors sits as the Governing Board for various special districts in Plumas County including Dixie Valley Community Services District; Walker Ranch Community Services District; Beckwourth County Service Area; Plumas County Flood Control and Water Conservation District; Quincy Lighting District; Crescent Mills Lighting District; County Service Area #12.

Convene as the Flood Control & Water Conservation District Governing Board

2. FLOOD CONTROL & WATER CONSERVATION DISTRICT – Randy Wilson

Request authorization to extend the Proposition 84 Grant Agreement, for the Integrated Regional Water Management Plan Update, between the Plumas County Flood Control and Water Conservation District and the California Department of Water Resources from October 4, 2016 until December 31, 2016; and to extend the associated Professional Services Agreement between the Plumas County Flood Control and Water Conservation District and Uma Hinman Consulting from October 4, 2016 until December 31, 2016 and authorize the Planning Director to sign amendments to both agreements with all other provisions of both agreements to remain unchanged; discussion and possible action

Adjourn as the Flood Control & Water Conservation District Governing Board and reconvene as the Board of Supervisors

3. PLUMAS RURAL SERVICES

Adopt **PROCLAMATION** Proclaiming the Month of October 2016 as Domestic Violence Awareness Month. **Roll call vote**

4. DEPARTMENTAL MATTERS

A) SOCIAL SERVICES – Elliott Smart

Authorize the Department of Social Services to recruit and fill 2.0 FTE vacant Benefits Assistance Counselor I/II positions; discussion and possible action

B) ENVIRONMENTAL HEALTH – Jerry Sipe

Authorize Environmental Health to recruit and refill vacant 1.0 FTE Administrative Assistant I/II position created by resignation; discussion and possible action

C) PUBLIC WORKS – Robert Perreault

1) Authorize the Department of Public Works/Road Department to recruit and fill vacant 1.0 FTE Power Equipment Mechanic II position in Quincy; discussion and possible action

2) Solid Waste Division: Adopt **RESOLUTION** authorizing Sierra Institute for Community and Environment to make Application for Available Zone Incentive Funds, and execute associated documents necessary to implement and secure payment. **Roll call vote**

D) HUMAN RESOURCES – Nancy Selvage

1) Adopt **RESOLUTION** amending the Job Classifications and Salary Ranges for Public Health and Behavioral Health Nursing Positions. **Roll call vote**

2) Adopt **RESOLUTION** approving New Job Descriptions for Solid Waste Program Manager, Range 2228 and Associate Engineer, Range 2456; and amending the Position Allocation for FY 2016-2017 to reflect 0.5 FTE Solid Waste Program Manager and 0.5 FTE Associate Engineer positions; and further authorize the Department of Human Resources to recruit and fill positions. **Roll call vote**

E) **PUBLIC HEALTH AGENCY** – Mimi Hall

- 1) Adopt **RESOLUTION** to amend the 2016-2017 County Personnel Allocation in Public Health Budget Units 70559, 70560, 70561, and 70566, effective July 1, 2016, for a net increase of .75 FTE. **Roll call vote**
 - Budget Unit 70559 – ADD .05 FTE Public Health Program Chief; and
 - Budget Unit 70560 - ADD .01 FTE Director of Nursing; .42 FTE Public Health Nurse I, II or III, OR Registered Nurse I or II, OR Public Health Licensed Vocational Nurse I or II; .40 FTE Health Education Coordinator I or II, OR Health Education Specialist, OR Community Outreach Coordinator; .20 FTE Administrative Assistant I or II, OR Fiscal and Technical Assistant I or II or III, OR Office Assistant I or II or III; and
 - Budget Unit 70561– DELETE .01 FTE Director of Nursing; and .4 FTE Health Education Coordinator; and ADD .22 FTE Public Health Nurse I or II or III, OR Registered Nurse I or II, OR Public Health Licensed Vocational Nurse; and
 - Budget Unit 70566 – DELETE .5 FTE Health Education Coordinator I or II, OR Health Education Specialist, OR Community Outreach Coordinator; and ADD .36 FTE Public Health Nurse I or II or III, OR Registered Nurse I or II, OR Public Health Licensed Vocational Nurse; and
- 2) Authorize the Department of Human Resources to recruit and fill allocated, vacant and funded positions (1.0 FTE Public Health Nurse I/II/III; 1.0 FTE Administrative Assistant I or II, OR Fiscal and Technical Assistant I or II or III, OR Office Assistant I or II or III; 1.0 FTE Department Fiscal Officer I/II, OR Management Analyst I/II, OR Grants Compliance Officer; and .5 FTE Health Education Coordinator I or II, OR Health Education Specialist, OR Community Outreach Coordinator); discussion and possible action

5. **BOARD OF SUPERVISORS**

- A. Select Director and Alternate for the CSAC Board of Directors 2016-2017 Association year commencing November 29, 2016; discussion and possible action
- B. Correspondence
- C. Weekly report by Board members of meetings attended, key topics, project updates, standing committees and appointed Boards and Associations
- D. Appointments

PLUMAS COUNTY CANNABIS WORKING GROUP

Appoint members (one from each Supervisorial District) to the Plumas County Cannabis Working Group; discussion and possible action

6. CLOSED SESSION

ANNOUNCE ITEMS TO BE DISCUSSED IN CLOSED SESSION

- A. Personnel: Public employee performance evaluation – Fair Manager
- B. Conference with Legal Counsel: Claim Against the County filed by Dennis d'Autremont on September 08, 2016
- C. Conference with Legal Counsel: Significant exposure to litigation pursuant to Subdivision (d)(2) of Government Code Section 54956.9
- D. Conference with Labor Negotiator regarding employee negotiations: Sheriff's Administrative Unit; Sheriff's Department Employees Association; Operating Engineers Local #3; Confidential Employees Unit; Probation; Unrepresented Employees and Appointed Department Heads

REPORT OF ACTION IN CLOSED SESSION (IF APPLICABLE)

ADJOURNMENT

Adjourn meeting to Tuesday, October 11, 2016, Board of Supervisors Room 308, Courthouse, Quincy, California.

*Adjourn Meeting
in Memory of
Carol Meacher*