

MEETING OF THE PLUMAS COUNTY TRANSPORTATION COMMISSION
1834 E. Main St., Quincy - COUNTY OF PLUMAS - Tel. 283-6268

MINUTES

Monday, September 19, 2016

Meeting of the Plumas County Transportation Commission (PCTC) is called to order with roll call at 1:30 p.m. in the Conference Room of the Plumas County Public Works Department.

1A. Roll call is conducted by Bob Perreault

Commissioners in attendance are: Lori Simpson, Susan Scarlett, John Larrieu, Sharon Thrall and Bill Powers are in attendance. Kevin Goss is absent.

Staff Attendees: Bob Perreault, Interim Executive Director; John Mannle, Associate Engineer & Transportation Planner; Jim Graham, Senior Environmental Planner and Donna Carpenter, Recording Secretary.

Others in attendance are Daven Moore, District Director of Caltrans, Gary McFarland, PRS, Kelly McElwain, PRS, John Maxwell, Caltrans and John Rix, Seniors Transportation.

1B. Public Forum - Public

Dave Warren, District Director of Caltrans, located in the Redding office, introduces himself and provides the following project updates:

Construction project on Hwy 89 between Greenville and Quincy was awarded and construction will begin soon.

The Spring Garden Overhead Bridge overlay project is planned for the summer of 2017. Traffic will be controlled by a traffic signal during construction. The signal timer will be set at approximately 9-13 minute intervals based on current traffic data.

1C. Public Forum - Commissioners

Commissioner Thrall inquires as to the status of the bridge replacement project for the Hamilton Branch Bridge. Dave Moore, Caltrans, stated that there is a meeting scheduled in late October with the Contractor to discuss the project that is slated to begin in 2017.

Commissioner Simpson makes an inquiry regarding the current maintenance agreement with Caltrans to determine who is responsible for cleaning the storm drains in downtown Quincy. She asked if the current maintenance agreement, which has been in place for 15 years, should be amended or replaced. Dave Moore stated that the current maintenance agreement should be kept in place. If Caltrans is not upholding their commitment to the maintenance agreement, he should be notified. Commissioner Simpson and Dave Moore agree to meet at a later date to address current areas of concern.

Bob Perreault advised Mr. Moore about the Feather River Inn project to realign the main driveway on Highway 70. Public Works staff will meet with Caltrans staff to discuss the project in more detail at the Redding office in the near future.

2. **Consideration of Draft minutes from PCTC meeting conducted on July 18, 2016**
Motion is made by Commissioner Larrieu, seconded by Commissioner Scarlett: to adopt the draft minutes for the July 18, 2016 meeting. Motion passed 5-0.
3. **Introduction of Caltrans District Director Dave Moore**
This item was addressed under Public Forum - Commissioners
4. **Approval of Triennial Performance Audits**
Motion to approve was made by Commissioner Simpson, seconded by Commissioner Thrall, to approve the Triennial Performance audits; Motion passed 5-0.
5. **Status report on Electrical Update Project at Quincy Public Works Maintenance Yard**
John Mannle informed the Commission that the Electrical Update Project is now completed. Now that the electrical project has been substantially completed, the next step will be to prepare bid documents for the fueling facility.
6. **Status Report on the Public Informational Meeting for SR 89 in Greenville**
Public Information meeting will be held in Greenville on September 29, 2016, 5:00PM – 6:00PM.
7. **Resolution 16-18 allocating an amount not to exceed \$132,506 to Plumas Transit Services**
This resolution supersedes the Resolution that was adopted June 20, 2016 meeting. Motion is made by Commissioner Larrieu, seconded by Commissioner Thrall; to allocate an amount not to exceed \$132,506 to Plumas Transit Services. Motion passed 5-0
8. **Resolution 16-19 Authorizing Federal Funding Under FTA Section 5339 with the California Department of Transportation**
Motion is made by Commissioner Thrall, seconded by Commissioner Simpson; to authorize Federal Funding under FTA Section 5339. Motion passed 5-0
9. **Resolution 16-20 Authorizing the Execution of the 2016-17 Transportation Improvement Program (STIP) Planning, Programming and Monitoring (PP&M) Fund Transfer Agreement and Authorizing the Deposit of PP&M funds to District Planning Fund 2027**
PP&M funding must now be invoiced as monthly reimbursement requests. Motion is made by Commissioner Larrieu, seconded by Commissioner Thrall; to authorize the execution of the 2016/17 STIP & PP&M Fund Transfer Agreement and authorize deposit of said funds. Motion passes 5-0

10. **Seniors Transit Revised LTF Budget in the amount of \$10,800**
Staff discusses the suggestion to modify the Senior Transportation budget to reimburse their program to provide seats open to the public on the weekly Reno trip. Senior Transportation will be required to provide a monthly report of usage and they will be reimbursed up to a predicted monthly amount of \$270. This covers 40 weeks of bus service, which is \$10,800 for the 40 weeks of service. Seniors Transportation budget resolution can be amended at a later date to accommodate the increase if the general public takes advantage of the service.
11. **Plumas Transit 4th Quarter Report**
Gary McFarland, Transit Manager, provided the Commission the 4th Quarter Report. Everything is on track.
12. **Update on the ATP Bicycle and Pedestrian plan**
Bob Perrault reports the schedule remains on track. Public Works staff will concur with Consultants list of proposed projects and improvements. The project will move forward to the final stages in the near future.
13. **Confirmation was made that the next meeting of the Transportation Commission will be held on Monday, October 17, 2016 at 1:30 pm**
14. **Vice-Chair Powers adjourned the meeting at 2:27 pm.**

ADOPTED BY:
PCTC ON 10/17/2016

Robert A. Perrault
INTERIM EXECUTIVE DIRECTOR
PCTC