

BOARD OF SUPERVISORS

Michael Sanchez, 1st District

Kevin Goss, 2nd District

Sharon Thrall, 3rd District

Lori Simpson, Chair 4th District

Jeff Engel, Vice Chair 5th District

**AGENDA FOR REGULAR MEETING OF FEBRUARY 7, 2017 TO BE HELD AT 11:00 A.M.
IN THE BOARD OF SUPERVISORS ROOM 308, COURTHOUSE, QUINCY, CALIFORNIA**

www.countyofplumas.com

AGENDA

The Board of Supervisors welcomes you to its meetings which are regularly held on the first three Tuesdays of each month, and your interest is encouraged and appreciated.

Any item without a specified time on the agenda may be taken up at any time and in any order. Any member of the public may contact the Clerk of the Board before the meeting to request that any item be addressed as early in the day as possible, and the Board will attempt to accommodate such requests.

Any person desiring to address the Board shall first secure permission of the presiding officer. For noticed public hearings, speaker cards are provided so that individuals can bring to the attention of the presiding officer their desire to speak on a particular agenda item.

Any public comments made during a regular Board meeting will be recorded. The Clerk will not interpret any public comments for inclusion in the written public record. Members of the public may submit their comments in writing to be included in the public record.

CONSENT AGENDA: These matters include routine financial and administrative actions. All items on the consent calendar will be voted on at some time during the meeting under "Consent Agenda." If you wish to have an item removed from the Consent Agenda, you may do so by addressing the Chairperson.



REASONABLE ACCOMMODATIONS: In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting please contact the Clerk of the Board at (530) 283-6170. Notification 72 hours prior to the meeting will enable the County to make reasonable arrangements to ensure accessibility. Auxiliary aids and services are available for people with disabilities.

STANDING ORDERS

11:00 A.M. **CALL TO ORDER/ROLL CALL**

PLEDGE OF ALLEGIANCE

ADDITIONS TO OR DELETIONS FROM THE AGENDA

PUBLIC COMMENT OPPORTUNITY

Matters under the jurisdiction of the Board, and not on the posted agenda, may be addressed by the general public at the beginning of the regular agenda and any off-agenda matters before the Board for consideration. However, California law prohibits the Board from taking action on any matter which is not on the posted agenda unless it is determined to be an urgency item by the Board of Supervisors. Any member of the public wishing to address the Board during the "Public Comment" period will be limited to a maximum of 3 minutes.

DEPARTMENT HEAD ANNOUNCEMENTS/REPORTS

Brief announcements by, or brief reports on their activities by County Department Heads

ACTION AGENDA

1. CONSENT AGENDA

These items are expected to be routine and non-controversial. The Board of Supervisors will act upon them at one time without discussion. Any Board members, staff member or interested party may request that an item be removed from the consent agenda for discussion. Additional budget appropriations and/or allocations from reserves will require a four/fifths roll call vote.

A) **SHERIFF** – Greg Hagwood

- 1) Adopt **RESOLUTION** approving Application for the 2017 State Homeland Security Grant of \$94,953; and authorize the Sheriff to administer the grant.
- 2) Approve Continuation of Local Emergency Due to Severe Winter Storms of January 2017

B) **DISTRICT ATTORNEY**

Authorize the District Attorney to recruit and fill vacant, funded and allocated 1.0 FTE Deputy District Attorney I/II, created by resignation

C) **SOCIAL SERVICES**

- 1) Authorize the Department of Social Services to recruit and fill vacant, funded and allocated 1.0 FTE Benefits Assistance Counselor I/II/III
- 2) Appoint Kinderlin Hozner, Jessica McGill, Kara Gately, Katie Windle and Kendrah Fredrickson to fill vacancies on the Plumas County Child Abuse Prevention Council

D) **ELECTIONS**

- 1) Certify Election Results of the Peninsula Fire Protection District Special Tax Election held on January 10, 2017
- 2) Adopt **RESOLUTION** authorizing the County Clerk to Conduct an All Mail Ballot Election within the Boundaries of the City of Portola to be held on June 06, 2017

E) **CLERK OF THE BOARD**

Approve Board minutes for January 2017

F) BOARD OF SUPERVISORS

Approve and authorize the Chair to sign letter to the Department of Transportation (Caltrans) for encroachment permit (Lake Almanor Area Chamber of Commerce: Mile High 100 Event, June 17, 2017; Annual 4th of July Parade, Chester)

G) PUBLIC HEALTH AGENCY

Adopt **RESOLUTION** to Amend the 2016-2017 County Personnel Allocation in Budget Units 70560 and 70566 for the position of Management Analyst I/II or Department Fiscal Officer II/I or Grant Compliance Officer

SPECIAL DISTRICTS GOVERNED BY BOARD OF SUPERVISORS

The Board of Supervisors sits as the Governing Board for various special districts in Plumas County including Dixie Valley Community Services District; Walker Ranch Community Services District; Beckwourth County Service Area; Plumas County Flood Control and Water Conservation District; Quincy Lighting District; Crescent Mills Lighting District; County Service Area #12.

Convene as the Flood Control & Water Conservation District Governing Board

2. FLOOD CONTROL & WATER CONSERVATION DISTRICT – Randy Wilson

Approve an agreement with Uma Hinman Consulting for \$10,000 to provide professional services to assist the Plumas County Flood Control and Water Conservation District (PCFCWCD) with support services to the Upper Feather River Integrated Regional Water Management Plan program and authorize the Co-Manager of the PCFCWCD to sign the agreement; discussion and possible action

Adjourn as the Flood Control & Water Conservation District Governing Board and reconvene as the Walker Ranch Community Services District Governing Board

3. WALKER RANCH CSD – Robert Perreault

Approve and authorize the Auditor/Controller to process payment of \$861.75 to North State Electrical & Pump for emergency expenditures related to the Walker Ranch CSD water system; discussion and possible action

Adjourn as the Walker Ranch Community Services District Governing Board and reconvene as the Board of Supervisors

4. BIG FISH CREATIONS

Discussion and possible action to consider funding an ad for the Plumas County Visitors Guide to promote economic development in Plumas County

5. DEPARTMENTAL MATTERS

A) DISTRICT ATTORNEY – David Hollister

Authorize the District Attorney to extend three part-time extra help positions for the Mise En Place Grant through June 2017; and approve budget transfer of \$45,283 within department 70307 to cover costs accordingly; discussion and possible action

B) SHERIFF – Greg Hagwood

- 1) Adopt **RESOLUTION** authorizing Submission of an Application for the SB 844 Adult Local Criminal Justice Facilities Construction Financing Program. **Roll call vote**
- 2) Approve supplemental budget of \$6,000 for Every 15 Minutes program to be held at the Portola High School; discussion and possible action

C) SOCIAL SERVICES – Elliott Smart

Adopt **RESOLUTION** to Amend the 2016-2017 Plumas County Position Allocation for the Social Services Department (70590) (decreasing the Senior Social Worker position from 2.0 FTE to 1.0 FTE; and increasing the Social Services Supervisor I/II position from 1.0 FTE to 2.0 FTE). **Roll call vote**

D) PLANNING – Randy Wilson

- 1) Approve third amendment to the Professional Services Agreement with Uma Hinman Consulting for invoicing services for the Prop. 50 Grant Agreement extending the Agreement to December 31, 2016, and authorize the Planning Director/Co-Manager of the Plumas County Flood Control and Water Conservation District to sign the agreement; discussion and possible action
- 2) Request to appropriate \$10,000 from the General Fund Contingency as a loan to Flood Control 0208B to provide funds for the agreement with Uma Hinman Consulting; **four/fifths required roll call vote**

6. LEAGUE OF WOMEN VOTERS

Presentation by League of Women Voters of annual countywide essay contest winners

7. BOARD OF SUPERVISORS

- A. Correspondence
- B. Weekly report by Board members of meetings attended, key topics, project updates, standing committees and appointed Boards and Associations
- C. Appointments

PLUMAS COUNTY BOARDS, COMMISSIONS AND COMMITTEES

Appoint and/or re-appoint members to Plumas County Boards, Commissions and Committees

CLIO PUBLIC UTILITY DISTRICT

Appoint Matt Williams to the Clio Public Utility District Board of Directors to form a quorum necessary to conduct business

1:00 P.M. **AFTERNOON SESSION**

8. **PUBLIC WORKS** – Robert Perreault
 - A. Assign responsibility for maintenance of the Gansner Park River Pathway to the Facility Services Department; discussion and possible action
 - B. Status report on the January 2017 storm water damage to Public Works infrastructure
9. **SOLID WASTE DIVISION** – Robert Perreault
 - A. Consideration of adoption of the proposed replacement Solid Waste Franchise Contract with InterMountain Disposal; approved as to form by County Counsel; discussion and possible action
 - B. Consideration of adoption of the proposed replacement Solid Waste Franchise Contract with Feather River Disposal approved as to form by County Counsel; discussion and possible action
 - C. Adopt **RESOLUTION** that establishes a Solid Waste Fee Schedule, as set forth in Section 6-10.201 of the Current Chapter 10 of Title 6 of the Plumas County Code, due to removal of said Fee Schedule from the revised Solid Waste Ordinance adopted by the Board of Supervisors on January 10, 2017.
Roll call vote

10. CLOSED SESSION

ANNOUNCE ITEMS TO BE DISCUSSED IN CLOSED SESSION

- A. Conference with Legal Counsel: Significant exposure to litigation pursuant to Subdivision (d)(2) of Government Code Section 54956.9
- B. Conference with Labor Negotiator regarding employee negotiations: Sheriff's Administrative Unit; Sheriff's Department Employees Association; Operating Engineers Local #3; Confidential Employees Unit; Probation; Unrepresented Employees and Appointed Department Heads

REPORT OF ACTION IN CLOSED SESSION (IF APPLICABLE)

ADJOURNMENT

Adjourn meeting to Tuesday, February 14, 2017, Board of Supervisors Room 308, Courthouse, Quincy, California.



Office of the Sheriff

1400 E. Main Street, Quincy, California 95971 • (530) 283-6375 • Fax 283-6344

IAI

GREGORY J. HAGWOOD
SHERIFF/CORONER

DATE: **Jan. 19, 2017**

TO: **Honorable Board of Supervisors**

FROM: **Sheriff Gregory Hagwood**

RE: **Agenda Item for the meeting of February 7, 2017**

Recommended Action:

Review and authorize the Sheriff to sign and administer the 2017 State Homeland Security Grant for \$94,953.00 on behalf of Plumas County and approve and sign the attached resolution on behalf of Plumas County.

Background and Discussion:

The State Homeland Security Grant Program has been in effect since 2001. In Plumas County this funding is typically used to modernize public safety communication systems and provide needed equipment to public safety agencies. This year is no different, with the majority of the funds going toward replacing mountain top repeaters and adding repeater control to help with enhancing communication capabilities and operations. The application also continues the replacement of public safety mobile and portable radios.

Do to the political changes in Washington and the announced federal budget requirements, this grant application is due to the State Office of Emergency Services well ahead of the normal grant timeline. This is a necessity for the State to approve the grant application content of all 58 counties ahead of the formal grant announcement. The new timeline, once the grant is announced, will only give the state only 21 days to issue grant awards. This would not allow counties to move through the grant application process which normally takes 60-70 days. By requiring all applications be turned in ahead of the formal grant announcement, the State is confident they can meet the Federal imposed timeline and fund counties accordingly. This application is due at State OES on, or before Feb. 17, 2017.

(Cal OES Use Only)						
Cal OES #		FIPS #		VS #		Subaward #

**CALIFORNIA GOVERNOR'S OFFICE OF EMERGENCY SERVICES
GRANT SUBAWARD FACE SHEET**

The California Governor's Office of Emergency Services (Cal OES), makes a Grant Subaward of funds set forth to the following:

1. Subrecipient:	Plumas County	1a. DUNS #:	010997419
2. Implementing Agency:	Plumas County Sheriff's Office	2a. DUNS #:	137165549
3. Implementing Agency Address:	1400 E Main St Street	Quincy City	95971-0000 Zip+4
4. Location of Project:	Quincy City	Plumas County	95971-0000 Zip+4
5. Disaster/Program Title:	State Homeland Security Grant	6. Performance Period:	to
7. Indirect Cost Rate:	<input type="checkbox"/> N/A; <input type="checkbox"/> 10% de Minimis; <input type="checkbox"/> Federally Approved ICR;		

Grant Year	Fund Source	A. State	B. Federal	C. Total	D. Cash Match	E. In-Kind Match	F. Total Match	G. Total Project Cost
2017	8. HSGP-SHSP	\$0	\$94,953				\$0	\$94,953
Select	9. Select						\$0	\$0
Select	10. Select						\$0	\$0
Select	11. Select						\$0	\$0
	12. TOTALS	\$0	\$94,953	\$94,953	\$0	\$0	\$0	\$94,953
								12G. Total Project Cost:

13. This Grant Subaward consists of this title page, the application for the grant, which is attached and made a part hereof, and the Assurances/Certifications. I hereby certify I am vested with the authority to enter into this Grant Subaward, and have the approval of the City/County Financial Officer, City Manager, County Administrator, Governing Board Chair, or other Approving Body. The Subrecipient certifies that all funds received pursuant to this agreement will be spent exclusively on the purposes specified in the Grant Subaward. The Subrecipient accepts this Grant Subaward and agrees to administer the grant project in accordance with the Grant Subaward as well as all applicable state and federal laws, audit requirements, federal program guidelines, and Cal OES policy and program guidance. The Subrecipient further agrees that the allocation of funds may be contingent on the enactment of the State Budget.

14. Official Authorized to Sign for Subrecipient:

Name: Gregory Hagwood

15. Federal Employer ID Number: 94-6000528

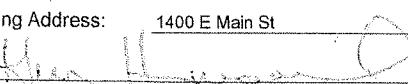
Title: Sheriff - Coroner

Telephone: 530-283-6375
(area code) FAX: 530-283-6344
(area code)

Email: ghagwood@pcso.net

Payment Mailing Address: 1400 E Main St

City: Quincy Zip+4: 95971-0000

Signature: 

Date:

(FOR Cal OES USE ONLY)

I hereby certify upon my personal knowledge that budgeted funds are available for the period and purposes of this expenditure stated above.

Cal OES Fiscal Officer

Date

Cal OES Director (or designee)

Date

CALIFORNIA GOVERNOR'S OFFICE OF EMERGENCY SERVICES (Cal OES)
Federal Funding Accountability and Transparency Act (FFATA) Financial Disclosure

Federal Funding Accountability and Transparency Act

- Public Law (PL) 109-282 (Federal Funding Accountability and Transparency Act of 2006), as amended by Section 6202(a) of the Government Funding Transparency Act of 2008 (PL 110-252), which is outlined in FEMA GPD Information Bulletin No. 350.
 - If the Subrecipient in the preceding year received 80 percent or more of its annual gross revenues in Federal Awards; and \$25,000,000 or more in annual gross revenues from Federal awards, and, the public does not have access to information about the compensation of the senior executives of the entity, then the Subrecipient is subject to the **FFATA Financial Disclosure requirements**, and will need to fill out this form.
 - FFATA Financial Disclosure is in addition to the Authorized Body of Five page.
 - Cal OES enters FFATA information on behalf of the Subrecipient.

Not Subject to FFATA Financial Disclosure

CALIFORNIA GOVERNOR'S OFFICE OF EMERGENCY SERVICES (Cal OES)
 AUTHORIZED BODY OF 5 - SIGNATURE AND CONTACT INFORMATION

Authorities to this document may result in delayed application approval, modification requests, or reimbursement requests. Subrecipients may be asked to revise and/or re-submit their financial management forms to OES.

CFDA #

Plumas County

Authorized Body of 5-Signature and Contact Information

Position	Signature	Printed Name	Title	Phone	Email
County Public Health Officer		Mimi Hall	Director-Health Services	530-283-6337	minihall@countyofplumas.com
County Fire Chief		None, Position does not exist in the OA	Chief- Portola Fire Dept.	530-386-3869	tomtobener2017@icloud.com
Municipal Fire Chief		Thomas Tobener	Sheriff	530-283-6375	gtagwood@poco.net
County Sheriff		Gregory Hagwood			
Chief of Police		None, Position does not exist in the OA			
Additional Position (Optional)					
Additional Position (Optional)					

Additional Authorized Agent Contact Information

Salutation	Authorized Agent's Name	Title	Mailing Address	City	State	Zip	Phone	Email
	Gregory Hagwood	Sheriff-Coroner	1400 E Main St	Quincy	CA	95971	530-283-6375	gtagwood@poco.net

CALIFORNIA GOVERNOR'S OFFICE OF EMERGENCY SERVICES (Cal OES)

PROJECT LEDGER

Alterations to this document may result in delayed application approval, modification requests, or reimbursement requests. Some actions may be subject to revise and/or resubmit any altered Financial Management Forms Workbook.

Warning! Decimal usage is not allowed. Attempts to use decimal will prompt error message.

Plumas County

CFDA #	Initial Application
LEDGER TYPE:	January 3, 2017
Today's Date:	

D I D	Project Number	Project Title	Project Description	Funding Source	Discipline	Solution Area	Core Capability	Deployable / Shareable	Build	Operational Communicatio ns	Supports Prev Awarded Investment?	Total Budgeted Cost	Amount Approved Previous	Amount Approved This Request	Remaining Balance	Date & Initials (Prog. REP.):	Percentage Expended
D #4	Direct	001	Repeater Replacement	HSGP-SHSP	PSC	Equipment	Equipment	Shareable	Build	Shareable	No	50,000			50,000		94.953
D #4	Direct	001	Repeater Replacement	HSGP-SHSP	PSC	Equipment	Equipment	Shareable	Build	Operational Communicatio ns	No	10,000			10,000		
D #4	Direct	002	Mobile Radios	HSGP-SHSP	LE	Equipment	Equipment	Shareable	Build	Operational Communicatio ns	No	24,000			24,000		
D #4	Direct	002	Portable Radios	HSGP-SHSP	LE	Equipment	Equipment	Shareable	Build	Operational Communicatio ns	No	10,953			10,953		

Project Number	Equipment Description & (Quantity)	AEL#	AEL Title	SAFECOM Credit	Funding Source	Discipline	Selection Area Sub-Category	Description / Sub-Category	Part of a Procurement over 150K	Sole Source Involved	Hold Trigger	Report Date	Invoice Number	Vendor	ID Tag Number	Condition & Disposition	Disposed Location	Budgeted Cost	Accrued Date	Amount This Request	Total Approved	REIMB Request #	Date & Month (Prog. REP#)	Remaining Balance
001	Repeater Replacement (2)	Q6CP-01-REP7	Radio Repeater	Yes	HSG-SHSP	PSC	Interoperable	Shareable	No	No	EHP								50,000				50,000	94,953
001	Labo of Repeater Replacement (2)	216N000-INST	Installation	Yes	HSG-SHSP	PSC	Interoperable	Shareable	No	No	EHP								10,000				10,000	94,953
002	Mobile Radios (5)	Q6CP-01-MOBL	Radio, Mobile	Yes	HSG-SHSP	LE	Interoperable	Shareable	No	No	No Hold Indicated								24,000				24,000	94,953
002	Portable Radios (5)	Q6CP-01-PORT	Radio, Portable	Yes	HSG-SHSP	LE	Interoperable	Shareable	No	No	No Hold Indicated								10,953				10,953	94,953

CALIFORNIA GOVERNOR'S OFFICE OF EMERGENCY SERVICES (Cal OES)

AUTHORIZED AGENT

*Alterations to this document may result in delayed application approval, modification requests, or reimbursement requests.
Subrecipients may be asked to revise and/or re-submit any altered Financial Management Forms Workbook.*

CFDA #:

Plumas County

Supporting Information for Reimbursement/Advance of State and Federal Funds

Financial Application

This request is for an/a:

This claim is for costs incurred within the grant expenditure period from
and does not cross fiscal years.

through (Ending Expenditure Period Date)

(Beginning Expenditure Period Date) (REIMB or MOD Request #)

(Amount This Request)

Under Penalty of Perjury I certify that:

I am the duly authorized officer of the claimant herein. This claim is true, correct, and all expenditures were made in accordance with applicable laws, rules, regulations and grant conditions and assurances.

Statement of Certification - Authorized Agent

By signing this report, I certify to the best of my knowledge and belief that the report is true, complete, and accurate, and the expenditures, disbursements and cash receipts are for the purposes and objectives set forth in the terms and conditions of the Federal award. I am aware that any false, fictitious, or fraudulent information, or the omission of any material fact, may subject me to criminal, civil or administrative penalties for fraud, false statements, false claims or otherwise. (U.S. Code Title 18, Section 1001 and Title 31, Sections 3729-3730 and 3801-3812). For HSGP: All equipment and training procured under this grant must be in support of the development or maintenance of an identified team or capability.

Gregory Hagwood Sheriff-Coroner

Printed Name and Title



Signature of Authorized Agent


Date

Please reference the Instructions Page under the "Authorized Agent" section for instructions/address on where to mail workbook



Office of the Sheriff

1400 E. Main Street, Quincy, California 95971 • (530) 283-6375 • Fax 283-6344

1A2

GREGORY J. HAGWOOD
SHERIFF/CORONER

Memorandum

DATE: January 31, 2017
TO: Honorable Board of Supervisors
FROM: Sheriff Greg Hagwood *[Handwritten signature of Sheriff Greg Hagwood]*
RE: Agenda Items for the meeting of February 7, 2017

It is recommended that the Board:

Approve Continuation of Local Emergency Due to Severe Winter Storms of January 2017.

Background and Discussion:

On January 8, 2017, the Board proclaimed a local emergency due to severe winter storms. These storms began on January 8, 2017 and caused torrential rain and widespread flooding throughout Plumas County.

As required by Section 8630 of the California Emergency Service Act, the governing body must review the need for continuing the local emergency every month. The original Resolution #17-8221 ratifying the proclamation was done on January 10, 2017.

Efforts are continuing to locate and assess damages resulting from the storms. This is an ongoing process at this time. Damage assessments are being impeded by current weather conditions and the amount of snow that has accumulated throughout Plumas County.

Accordingly, the Board is asked to approve a continuation of the local emergency due to severe winter storms of January 2017.

Plumas County Resolution Number 17-8221

**A RESOLUTION RATIFYING THE PROCLAMATION OF A COUNTY-WIDE
LOCAL EMERGENCY DUE TO SIGNIFICANT IMPACTS OF THE
JANUARY 2017 WINTER STORMS**

WHEREAS, Section 4-1.05 of the Plumas County Code empowers Director of the Office of Emergency Services to proclaim a local emergency when the county is affected or threatened by an event causing great damage, possible loss of life, or other public calamity and the Board of Supervisors is not in session; and

WHEREAS, on January 8, 2017 the Director of Emergency Services proclaimed a local emergency due to the January 2017 winter storms affecting Plumas County, and

WHEREAS, these storms brought periods of extreme winds and heavy rain, resulting in localized flooding, loss of electrical power and communications, road blockages, hazardous materials releases, structure and private property damages, closed businesses, and other potential losses yet to be discovered; and

WHEREAS, Section 4-1.05 of the Plumas County Code requires the Board of Supervisors to ratify the emergency proclamation within seven (7) days or the proclamation will no longer be in force,

NOW, THEREFORE, BE IT RESOLVED, that the Plumas County Board of Supervisors hereby ratifies the declaration of a local emergency due to the significant, ongoing and possibly undiscovered impacts due to the severe winter storms of January 2017.

BE IT FURTHER RESOLVED, Plumas County Board of Supervisors shall review the need for continuing the local emergency at least every month and shall terminate the emergency as soon as local conditions warrant.

The forgoing resolution was duly passed and adopted by the Board of Supervisors of the County of Plumas, State of California at a regular meeting of the Board of Supervisors on January 10, 2017 by the following vote:

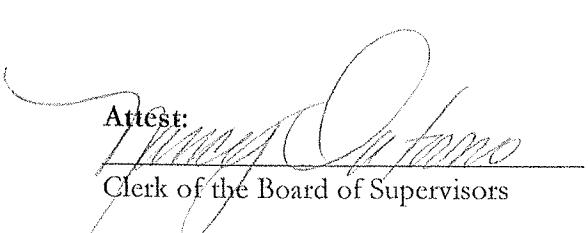
Ayes: SUPERVISORS ENGEL, THRALL, GOSS, SIMPSON

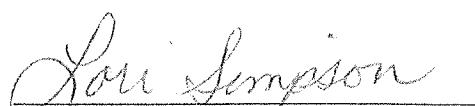
Noes: NONE

Absent: SUPERVISOR SANCHEZ

Abstain: NONE

Attest:


Henry J. Stamo
Clerk of the Board of Supervisors


Lori Simpson
Chair, Board of Supervisors

RESOLUTION NO. _____

**PROCLAMATION OF STATE OF EMERGENCY DUE TO STORMS AND
FLOODING**

WHEREAS, Plumas County Ordinance 4-1.05 empowers that the Director of Emergency Services – Sheriff Gregory Hagwood to proclaim the existence or threatened existence of a local emergency when said Plumas County is affected or likely to be affected by a public calamity and the Plumas County Board of Supervisors is not in session, and;

WHEREAS, The Director of Emergency Services – Sheriff Gregory Hagwood of the County of Plumas does hereby find; that conditions of extreme peril to the safety of persons and property have arisen within said County of Plumas, caused by torrential rain and flooding; which began on 8 th day of January 2017. and;

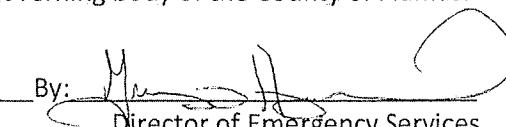
That these conditions are or are likely to be beyond the control of the services, personnel, equipment, and facilities of said County of Plumas, and;

That the County of Plumas Board of Supervisors is not in session and cannot immediately be called into session;

NOW, THEREFORE, IT IS HEREBY PROCLAIMED, that a local emergency now exists throughout said County of Plumas, and;

IT IS FURTHER PROCLAIMED AND ORDERED that during the existence of said local emergency the powers, functions, and duties of the emergency organization of this County shall be those prescribed by state law, by ordinances, and resolutions of this County; and that this emergency proclamation shall expire 7 days after issuance unless confirmed and ratified by the governing body of the County of Plumas.

Dated: January 8, 2017

By: 

Director of Emergency Services
Gregory Hagwood
1400 East Main Street
Quincy, CA 95971

I CERTIFY THAT THIS IS
A TRUE AND CORRECT COPY
PLUMAS COUNTY SHERIFF'S OFFICE

Signature

Title

Print

Date


1/9/17

The forgoing proclamation / resolution was duly passed and adopted by the Board of Supervisor of the County of Plumas, State of California at a regular meeting of the Board of Supervisors on January , 2017 by the following vote:

Ayes:

Noes:

Absent:

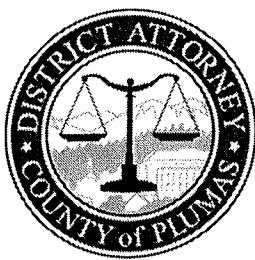
Abstain:

Lori Simpson

Chairperson, Board of Supervisors

ATTEST:

Clerk of the Board



OFFICE OF THE DISTRICT ATTORNEY

David Hollister, District Attorney

520 Main Street, Room 404 • Quincy, California 95971

(530) 283-6303 • Fax (530) 283-6340

Date: February 7, 2017
To: Honorable Plumas County Board of Supervisors
From: David Hollister, District Attorney
Subject: Request to create a finalist list and hire a Deputy District Attorney

Recommendation:

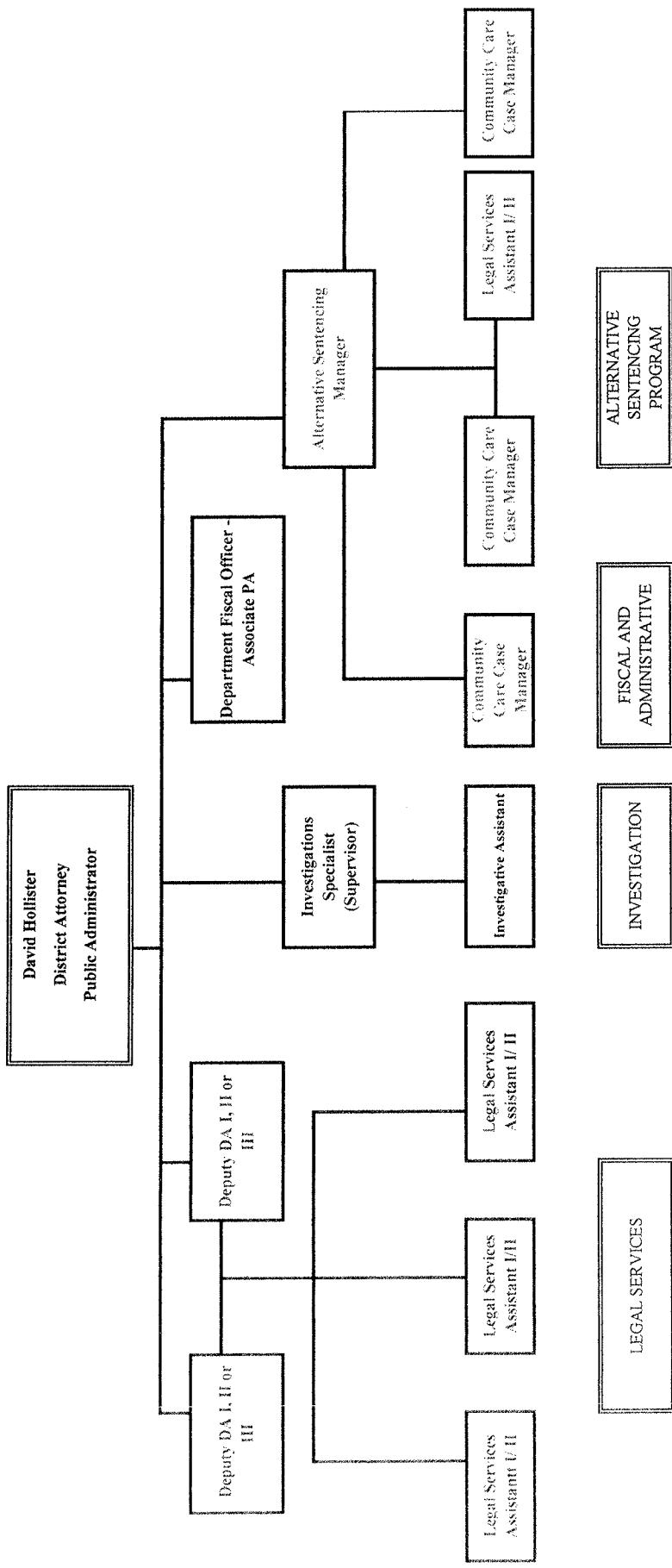
- A. The District Attorney requests approval for starting an open recruitment list for filling the currently occupied position of 1.0 FTE Deputy District Attorney I or II at an A, B or C step.
- B. The District Attorney requests approval to create a finalist list of Deputy District Attorney Candidates prior to the position opening up (that would include creating a qualified applicant list and conducting interviews).

Background and Discussion

We are losing one of our prosecutors in the near future. This will put extraordinary pressure on the other two attorneys and the entire office to meet the needs of the criminal justice system. This position is already funded in the 2016-17 budget and will not be filled until the vacancy occurs, so there will not be a request for additional funding

Please approve starting an open recruitment and creating a finalist list to hire a Deputy District Attorney position as soon as possible.

Plumas County District Attorney's Office
Organizational Chart
2016-17





DEPARTMENT OF SOCIAL SERVICES AND PUBLIC GUARDIAN

Courthouse Annex, 270 County Hospital Rd., Suite 207, Quincy, CA 95971-9174

ELLIOTT SMART
DIRECTOR

(530) 283-6350
Fax: (530) 283-6368

DATE: JANUARY 19, 2017

TO: HONORABLE BOARD OF SUPERVISORS

FROM: ELLIOTT SMART, DIRECTOR
DEPT. OF SOCIAL SERVICES

SUBJ: BOARD AGENDA ITEM FOR FEBRUARY 7, 2017

RE: AUTHORIZE THE DEPARTMENT OF SOCIAL SERVICES TO FILL A
VACANT BENEFITS ASSISTANCE COUNSELOR I/II/III AS SOON AS
ADMINISTRATIVELY POSSIBLE

A handwritten signature in black ink, appearing to read "Elliott Smart".

It is Recommended that the Board of Supervisors

Authorize Department of Social Services to fill a vacant 1.00 FTE Benefits Assistance Counselor effective immediately.

Background and Discussion

The Department of Social Services has experienced a vacancy in the class of Benefits Assistance Counselor I/II/III. This position became vacant when the prior incumbent passed away unexpectedly on January 15, 2017.

The Benefits Assistance Counselor is the position in the Department that performs eligibility determination and ongoing case management for economic assistance programs such as CalFresh, Medi-Cal and county General Assistance. As your Board is aware, demands for these programs have been high due to the Affordable Care Act and due to the recessionary economy. While some of these elements have changed, it is the Department's expectation that our need for BAC's will remain in place for some time.

Financial Impact

There is no financial impact to the County's General Fund as a result of taking this action because all funds to support this position come from federal, state and Realignment sources. The position is funded in the current year budget plan.

Copies: PCDSS Management Staff
Ms. Nancy Selvage, Human Resources Director

Enclosures (3)

QUESTIONS FOR STAFFING CRITICAL POSITIONS WHICH ARE CURRENTLY ALLOCATED.

Position: Benefits Assistance Counselor – Medi-Cal/CalFresh Program

- Is there a legitimate business, statutory or financial justification to fill the position?

Answer: Yes. Medi-Cal and CalFresh (Foodstamp) administration is a state mandated service. The Benefits Assistance Counselor performs eligibility determinations for these services

- Why is it critical that this position be filled prior to the adoption of the County's budget this summer?

Answer: The position is funded in the current budget and has no General Funds associated with it. Additionally the caseload is growing and the state provides funds to meet this growth.

- How long has the position been vacant?

Answer: The position became vacant effective January 9, 2017 due to an unexpected death of the prior incumbent.

- Can the department use other wages until the budget is adopted?

Answer: No.

- What are staffing levels at other counties for similar departments and/or positions?

Answer: Other counties are structured in a very similar way. The state determines appropriate staffing levels and funds accordingly.

- What core function will be impacted without filling the position prior to July 1?

Answer: We will not be able to process applications for Medi-Cal, CalFresh in accordance with the state requirements.

- What negative fiscal impact will the County suffer if the position is not filled prior to July 1?

Answer: We will not expend state funds that have been allocated to this function and Realignment dollars will be disbursed to other programs costing the Department money.

- A non-general fund department head need to satisfy that he/she has developed a budget reduction plan in the event of the loss of future state, federal or local funding? What impact will this reduction plan have to other County departments?

Answer: The Department has developed a variety of budget reduction strategies that are dependent upon state policy decisions. Other Departments could be impacted by such reduction strategies.

- Does the department expect other financial expenditures which will impact the general fund and are not budgeted such as audit exceptions?

Answer: No.

- Does the budget reduction plan anticipate the elimination of any of the requested positions?

Answer: No.

- Departments shall provide an estimate of future general fund support for the next two years and how the immediate filling of this position may impact, positively or negatively, the need for general fund support?

Answer: The Department does not currently utilize County General Fund dollars. Filling this position does not change that.

- Does the department have a reserve? If yes, provide the activity of the department's reserve account for the last three years?
- **Answer: The Department does have a reserve. The balance fluctuates depending upon a number of factors including whether or not the State achieves the base amount of collection for any given year.**

Position Classification: Benefits Assistance Counselor (BAC) I/II

FTE: 1.00

Budgeted Position: Yes

Mandated Program: Yes

Position Description:

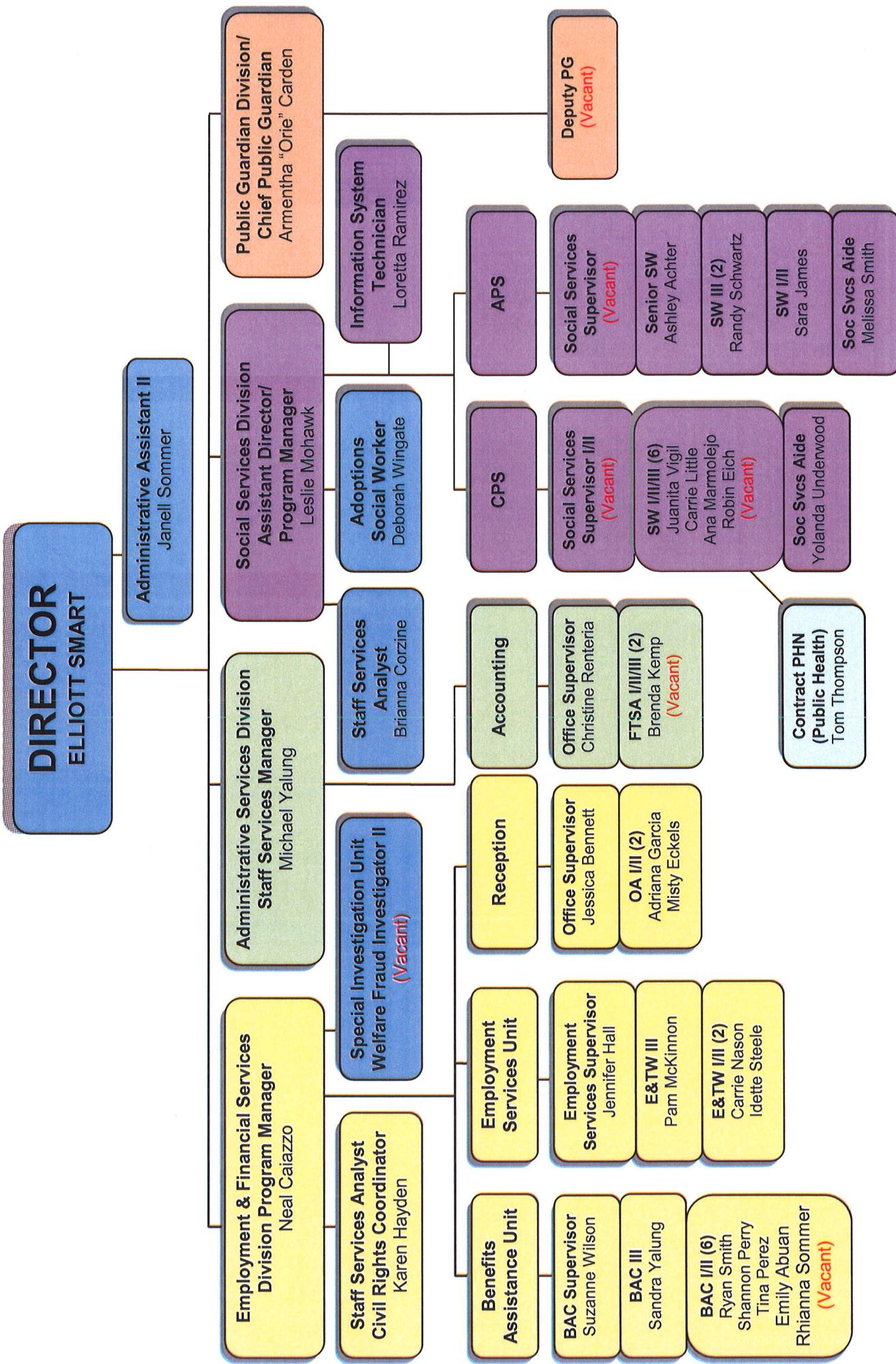
This position is primarily responsible for performing eligibility determinations for the Medi-Cal and CalFresh (Foodstamp) programs. Eligibility determinations for the Medi-Cal program is critical to the mission of assuring that county citizens who do not have medical insurance or another payer for health care services have access, to the extent that they are eligible, to the State Medi-Cal program. This also helps to assure that hospitals that are required by law to serve poor and indigent county residents receive payment for the services they provide. Eligibility determinations for the CalFresh (Foodstamp) program are a state mandated activity.

Funding Sources:

Medi-cal is entirely funded by State General Fund and federal pass through dollars. There is a small apportionment of Realignment dollars that is part of the funding mix for this position, generally 15% of the cost of time spent performing CalFresh (Foodstamp) eligibility determinations. As is explained below, there are potential Realignment funding implications *when the position is left empty*.

Special Considerations: Department of Social Services funding mechanisms are structured on a very specific cost allocation plan that generates the distribution of fixed overhead costs based on filled positions. To the extent that a position is not filled, the fixed overhead costs redistribute themselves in uncontrolled and unpredictable ways adding unanticipated costs to other program areas particularly to program areas that contain Realignment dollars in their cost structure. It is in the County's best interests to avoid such a scenario.

PLUMAS COUNTY DEPARTMENT OF SOCIAL SERVICES & PUBLIC GUARDIAN





DEPARTMENT OF SOCIAL SERVICES AND PUBLIC GUARDIAN

1 C 2

Courthouse Annex, 270 County Hospital Rd., Suite 207, Quincy, CA 95971-9174

ELLIOTT SMART
DIRECTOR

(530) 283-6350
Fax: (530) 283-6368

DATE: JANUARY 11, 2017

TO: HONORABLE BOARD OF SUPERVISORS

FROM: ELLIOTT SMART, DIRECTOR
DEPT. OF SOCIAL SERVICES 

SUBJ: BOARD AGENDA ITEM FOR FEBRUARY 7, 2017, CONSENT AGENDA

RE: APPOINTMENTS TO THE CHILD ABUSE PREVENTION COUNCIL

It is Recommended that the Board of Supervisors

Appoint Kinderlin Hozner, Jessica McGill, Kara Gately, Katie Windle and Kendrah Fredrickson to fill vacancies on the Plumas County Child Abuse Prevention Council.

Background and Discussion

The Plumas County Child Abuse Prevention Council (CAP Council) provides support to the Department of Social Services and to the public by funding programs that target the prevention of Child Abuse in our County. The CAP Council has experienced a number of vacancies that need to be filled. During a recent meeting, the above-named individuals were nominated by the Council to fill several vacancies.

Copy: Brianna Martin, CAP Council Coordinator

Enclosures

101

**CERTIFICATION OF ELECTION RESULTS OF THE
PENINSULA FIRE PROTECTION DISTRICT
SPECIAL TAX ELECTION
HELD ON JANUARY 10, 2017**

I, Kathy Williams, Plumas County Clerk-Recorder and Registrar of Voters, having completed the canvass of returns for the Peninsula Fire Protection District Special Tax Election held on January 10, 2017 and recorded in the Elections Records, certify the results as follows:

The results hereto attached and made a part of and the following local results are true and correct:

**MEASURE A - SPECIAL TAX FOR EMERGENCY MEDICAL SERVICES,
FIRE PROTECTION AND PREVENTION**

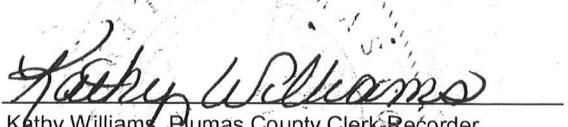
PENINSULA FIRE PROTECTION DISTRICT

Yes 257**

No 61

*** MEASURE PASSED DUE TO RECEIVING THE REQUIRED 2/3 VOTE.*

The Official Final Canvass of votes cast is attached hereto and made a part hereof.
The total turnout of voters was 53.90%.


Kathy Williams, Plumas County Clerk-Recorder

Dated: January 19, 2017

PLUMAS COUNTY
PENINSULA FIRE PROTECTION DISTRICT
SPECIAL TAX ELECTION
JANUARY 10, 2017
OFFICIAL FINAL

Date:01/19/17
Time:09:39:40
Page:1 of 1

Registered Voters 590 - Cards Cast 318 53.90%

Num. Report Precinct 1 - Num. Reporting 1 100.00%

MEASURE A - PENINSULA FPD

	Total	
Number of Precincts	1	
Precincts Reporting	1	100.0 %
Total Votes	318	
YES	257	80.82%
NO	61	19.18%

102

RESOLUTION NO. 2017-_____
A RESOLUTION AUTHORIZING THE COUNTY CLERK
TO CONDUCT AN ALL MAILED BALLOT ELECTION
WITHIN THE BOUNDARIES OF THE CITY OF PORTOLA, JUNE 06, 2017

WHEREAS, on January 18, 2017 the City Council of the City of Portola has requested by Resolution 2306, hereto attached as Exhibit "A", that the Plumas County Board of Supervisors authorize the Plumas County Clerk to conduct an all mailed ballot election on June 06, 2017, for the purpose of approving Ordinance No. 345, adopting a special tax to fund fire protection and emergency medical services.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors, County of Plumas, as follows:

1. The Plumas County Clerk is authorized to conduct an all mailed ballot election within the boundaries of the City of Portola, on June 06, 2017, for the purpose of obtaining voter approval by a two-thirds majority vote of the following measure:

"Upon a 2/3 vote of approval shall the City of Portola be authorized and empowered to adopt Ordinance No. 345 establishing an annual special tax, for each parcel of real property within the City, to be collected and apportioned along with the County property taxes, without expiration commencing July 1, 2017, with an annual cost of living adjustment, to be used for providing and enhancing necessary fire protection, prevention and suppression services, emergency medical and rescue services and hazardous material emergency response services?"

Yes
 No

2. NOW, THEREFORE, BE IT RESOLVED by the Plumas County Board of Supervisors as follows:

The Plumas County Clerk, Registrar of Voters is authorized to conduct an all mailed ballot election within the boundaries of the City of Portola, including preparation and publication of all legal notices, preparation of official ballots, canvassing the returns and taking all other necessary steps required under state and local law in conducting a municipal election. The Plumas County Clerk, Registrar of Voters is authorized to recover expenses for any election service performed, by deposit, advance payment, or reimbursement.

The forgoing resolution was adopted at a regular meeting of the Plumas County Board of Supervisors held on February 07, 2017 by the following vote:

AYES: Supervisors
NOES: Supervisors
ABSENT: Supervisors

Chair of the Board of Supervisors

ATTEST:

Clerk to the Board of Supervisors

RESOLUTION NO. 2305

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PORTOLA,
CALIFORNIA, CALLING FOR THE HOLDING OF A SPECIAL MUNICIPAL ELECTION TO
BE HELD ON TUESDAY, JUNE 6, 2017, FOR THE PURPOSE OF ASKING THE VOTERS TO
APPROVE AN ORDINANCE ADOPTING A SPECIAL TAX TO FUND FIRE PROTECTION
AND EMERGENCY MEDICAL SERVICES

WHEREAS, the City of Portola desires to call a Special Municipal All Mail Ballot Election to be held on Tuesday, June 6, 2017.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF PORTOLA, CALIFORNIA,
DOES RESOLVE, DECLARE, DETERMINE AND ORDER AS FOLLOWS:

SECTION 1. That pursuant to the requirements of the laws of the State of California relating to General Law Cities, there is called and ordered to be held in the City of Portola, California, on Tuesday June 6, 2017, a Special Municipal All Mail Ballot Election for the purpose of submitting to the registered voters the following question:

"Upon a 2/3 vote of approval shall the City of Portola be authorized and empowered to adopt Ordinance No. 345 establishing an annual special tax, for each parcel of real property within the City, to be collected and apportioned along with the County property taxes, without expiration commencing July 1, 2017, with an annual cost of living adjustment, to be used for providing and enhancing necessary fire protection, prevention and suppression services, emergency medical and rescue services and hazardous material emergency response services?"

Yes

No

SECTION 2. That the ballots to be used at the election shall be in form and content as required by law.

SECTION 3. The election shall be conducted by mail ballot pursuant to the California Elections Code Section 3005 only insofar as required by law.

SECTION 4. That in all particulars not recited in this Resolution, the election shall be held and conducted as provided by law for holding municipal elections.

SECTION 5. That the notice of the time and place of holding the election is given and the City Clerk is authorized, instructed and directed to give further additional notice of the election, in time, form and manner as required by law.

SECTION 6. The City Attorney is hereby authorized and directed to prepare and transmit to the City Clerk the official ballot title, impartial analysis and statement of the measure set forth herein.

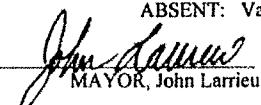
SECTION 7. The City Council shall meet at a regular meeting to review the canvass of the returns of the Special Municipal Election and declare the results thereof.

SECTION 8. That the City Clerk shall certify to the passage and adoption of this Resolution and enter it into the book of original Resolutions.

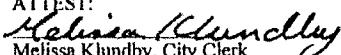
PASSED, APPROVED AND ADOPTED this 18th day of January 2017 by the following vote:

AYES: Mayor Larrieu
Mayor Pro Tem Morton
Councilmember Powers
Councilmember Cooley

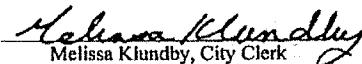
NOES: None
ABSTAIN: None
ABSENT: Vacant


MAYOR, John Larrieu

ATTEST:


Melissa Klundby, City Clerk

I, Melissa Klundby, City Clerk of the City of Portola, do hereby certify that the above and foregoing Resolution was duly passed and adopted by the City Council of the City of Portola at a meeting thereof held on January 18th, 2017.


Melissa Klundby, City Clerk



RESOLUTION NO. 2306

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PORTOLA, CALIFORNIA
REQUESTING THE BOARD OF SUPERVISORS OF THE COUNTY OF PLUMAS TO
CONDUCT A SPECIAL MUNICIPAL ALL MAIL BALLOT ELECTION TO BE HELD ON
JUNE 6, 2017

WHEREAS, on January 18, 2017, the City Council of the City of Portola passed and adopted Resolution No. 2305 calling for a Special Municipal Election to be held on Tuesday, June 6, 2017, for the purpose of asking the voters to approve Ordinance No. 345 establishing a special tax to fund fire protection and emergency services; and

WHEREAS, Elections Code Section authorizes the City Council to conduct an all mail ballot election under the terms and conditions set forth therein.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF PORTOLA DOES RESOLVE, DECLARE, DETERMINE AND ORDER AS FOLLOWS:

SECTION 1. The Board of Supervisors of the County of Plumas is hereby requested to authorize the Plumas County Elections Official to conduct a Special Municipal Election on Tuesday, June 6, 2017, for the purpose of asking the voters to approve Ordinance No. 345 establishing a special Tax to fund fire protection and emergency response services.

SECTION 2. That the Board of Supervisors is requested to authorize the County Clerk, election's department to take any and all steps necessary for the holding of the election.

SECTION 3. That the City of Portola recognizes that costs will be incurred by the County and agrees to reimburse the County for any costs.

SECTION 4. That the City Clerk is hereby directed to file a certified copy of this Resolution with the Board of Supervisors and the County Clerk, election's department of the County of Plumas.

SECTION 5. That the City Clerk shall certify to the passage and adoption of this Resolution and enter it into the book of original resolutions.

PASSED, APPROVED AND ADOPTED this 18th day of January 2017 by the following vote:

AYES: Mayor Larrieu

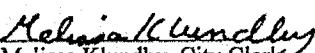
Mayor Pro Tem Morton
Councilmember Powers
Councilmember Cooley

NOES: None

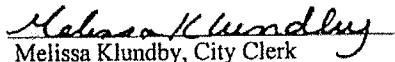
ABSTAIN: None
ABSENT: Vacant


MAYOR, John Larrieu

ATTEST:


Melissa Klundby, City Clerk

I, Melissa Klundby, City Clerk of the City of Portola, do hereby certify that the above and foregoing Resolution was duly passed and adopted by the City Council of the City of Portola at a meeting thereof held on January 18, 2017.


Melissa Klundby, City Clerk



Attachment A

ORDINANCE NO.345

AN ORDINANCE OF THE CITY OF PORTOLA, COUNTY OF PLUMAS ADDING CHAPTER 3.22 OF THE CITY OF PORTOLA MUNICIPAL CODE PROVIDING FOR A FIRE PROTECTION AND EMERGENCY RESPONSE TAX

The Council of the City of Portola, California, ordains as follows:

Chapter 3.22 - FIRE PROTECTION AND EMERGENCY RESPONSE TAX

3.22.010 - Title

3.22.020 - Findings

3.22.030 - Purpose and intent

3.22.040 - Definitions

3.22.050 - Authority

3.22.060 - Election

3.22.070 - Effective date

3.22.080 - Amount of special tax

3.22.090 - Repeal of special taxes

3.30.100 - Method of collection

3.30.110 - Unexpended revenue

3.30.120 - Accountability measures

3.30.130 - Appropriations limit

3.30.140 - Exemptions

3.30.150 - Severability

3.22.010 - Title

This chapter shall be known as the "Fire Protection and Emergency Response Tax."

3.22.020 - Findings

A. Section 4 of Article XIII A of the California Constitution permits cities by a two-thirds vote of their qualified electorate to levy a special tax on property, and Government Code Section 50075 authorizes a local agency to levy a special tax pursuant to Government Code Section 53978 for fire protection prevention services.

B. This City Council ("City Council") is the governing body of the City of Portola ("City").

COPY

C. In 1983 the voters of the City approved a special tax in the amount of \$12.52 per year for improved parcels and \$6.26 per year for unimproved parcels to provide a source of funding for fire protection services. These amounts have remained unchanged for nearly 34 years and have over time become insufficient and unsustainable to fund the needs of the City to provide adequate financial resources to fund fire protection, suppression, training and emergency response, operations, capital acquisitions, maintenance and improvements and emergency response services.

D. The City Council has determined that a Special Tax is required to provide an adequate and sustainable financial foundation for providing and enhancing necessary fire protection, prevention and suppression services, emergency medical and rescue services and hazardous material emergency response services, including general operating and administrative expenses, acquiring, operating and maintaining fire protection, prevention and suppression and emergency response equipment, payment of personnel costs and training, and funding capital improvements.

E. The City Council has determined that it is in the best interests of the City to have one special tax for fire protection, suppression, training and emergency response services, as further specified herein.

3.22.030 - Purpose and intent

It is the purpose and intent of this chapter to authorize the levy of a special tax on parcels of real property on the secured property tax rolls of Plumas County that are within the City of Portola, commencing with the Fiscal Year 2017-2018, in order to use in providing and enhancing necessary fire protection, prevention and suppression services, emergency medical and rescue services and hazardous material emergency response services, including general operating and administrative expenses, acquiring, operating and maintaining fire protection, prevention and suppression and emergency response equipment, payment of personnel costs and training, and funding capital improvements. Because the burden of this tax falls on property, it is a property tax, but it is not determined according to, nor is it in any manner based on the value of the property. This tax is based, to the extent practical, upon the risk of fire or the need for medical aid service to each parcel and the improvement thereon. Insofar as not inconsistent with this chapter, such provision of California Revenue and Taxation Code as related to ad valorem property taxes are intended to apply to the collection and administration of this tax. As authorized by Government Code Section 53978, this tax is not an ad valorem tax and the exemptions contained in or authorized by Article XIII of the California Constitution shall not apply.

3.22.040 - Definitions

As used in this chapter:

“Developed parcel” means any parcel upon which an improvement exists.

“Improvement” means those items included within the Revenue and Taxation Code Section 105 definition of improvement, except for: a) fence, poles and walls that are not a part or connected to a structure; b) trees and vines.

“City” means the City of Portola.

COPY

“Existing Fire Tax” means the special tax approved in 1983 by the voters of the City in the amount of \$12.52 per year for improved parcels and \$6.26 per year for unimproved parcels to provide a source of funding for fire protection services.

“Parcel” means the land and improvements thereon, designated by a parcel number on the assessor’s parcel map and carried on the secured property tax roll of Plumas County, for the purpose of this chapter, parcel does not include any land or improvement outside the boundaries of the City of Portola.

“Special Tax” means the tax authorized and levied pursuant to this chapter.

“Taxpayer” means the assessee of the property shown on the secured tax roll or the person or legal entity actually paying the tax, if different from the assessee.

“Year” or “fiscal year” means the period of July 1 through the following June 30.

3.22.050 - Authority

This Ordinance is adopted pursuant to Article XIII A, Section 4, Article XIII B and Article XIII C, Section 2 of the California Constitution; Article 3.5 (commencing with Section 50075) of Chapter 1 of Part 1 of Division 1 of Title 5 of the California Government Code; Article 3.7 (commencing with Section 53720) of Chapter 4 of Part 1 of Division 2 of Title 5 of the California Government Code; and Section 53978 of the California Government Code.

3.22.060 - Election

Pursuant to Government Code Section 50075 et seq., the City will request that the Plumas County Board of Supervisors direct the Elections Official to place a measure on the ballot for a Special Election, scheduled on June 6, 2017, for the purpose of submitting to the voters of the City the question of the Special Tax to be levied by the City in the amounts and for the purposes herein set forth.

3.22.070 – Effective date

The election to approve this Ordinance shall take place on June 6, 2017. The ordinance codified by this chapter and the Fire Protection and Emergency Response Tax shall become effective upon passage of this Ordinance by the City Council and a two-thirds (2/3) vote of the electorate of the City voting in the election as certified by the Plumas County Elections Official.

3.22.080 – Amount of special tax

A. For the initial Fiscal Year, July 1, 2017 through June 30, 2018 (the “Base Year”), the special tax shall be levied upon property in the following amounts, herein called the “Base Year Amount”:

COPY

<u>Use of Property</u>	<u>Risk of Classification</u>	<u>Maximum Annual Levy</u>
Residential	1.	\$150.00
Multiple Family including mobile home parks	.75 per unit	112.50
Commercial	1.50	225.00
Industrial	1.75	262.50
Unimproved lands	.5 for first acre or portion of acre .15 per acre or portion of acre in excess of one; annual levy not to exceed \$3,000.00 per parcel	75.00 22.50
Churches	1.25	187.50
Hospital	1.75	262.50
School	1.75	262.50

Class of Improvement will be determined annually based on data from the Plumas County Assessor.

B. For the Fiscal Year July 1, 2018 through June 30, 2019, and in each succeeding fiscal year, the Special Tax for each category of property shall be increased in an amount equal to the percentage increase in the Consumer Price Index – All Urban Consumers, 12-Month Percent Change, Not Seasonally Adjusted, West Urban, All Items. The City Council shall establish the amount of the Special Tax annually by Resolution in amounts not to exceed the maximum amounts specified herein. In no case shall the amount of the Special Tax to be levied in any fiscal year exceed the maximum amount authorized herein without an approval of the voters.

C. The Special Tax shall be levied in perpetuity.

D. This Ordinance is not intended to repeal or replace any other special tax, except for the Existing Special Tax as set forth in Section 3.22.090 of this Ordinance.

3.22.090 - Repeal of special taxes

This Ordinance shall not be construed to repeal or replace any existing assessment or special taxes, however, on the express condition that, (1) the Special Tax is approved by the electorate of the City and (2) the Special Tax becomes effective, then the City hereby repeals the Existing Fire Tax as of the date that the Special Tax becomes effective.

3.30.100 - Method of collection

A. The City hereby directs the Tax Collector of the County of Plumas to collect the Special Tax authorized herein for the initial Fiscal Year 2017-2018 and for subsequent fiscal years, on the

COPY

same tax roll at the same time and in the same manner, and subject to the same penalties as the property taxes fixed and collected by the County of Plumas (the "County") on behalf of the City. The County may deduct its reasonable costs incurred for such services before remittal to the City.

B. The Special Tax, together with all penalties and interest thereon, shall constitute a lien upon each parcel of property upon which it is levied until it has been paid, and said Special Tax, together with all penalties and interest thereon, shall, until paid, constitute a personal obligation to the City by the person(s) who own the parcel of property on the date said Special Tax is due.

3.30.110 – Unexpended revenue

Any surplus monies raised by the City from the Special Tax may in the discretion of the City Council be used in the succeeding year for the purposes stated in this Ordinance. In no event shall such surplus monies be used by the City for any purposes other than those specified in Section 3.22.030 hereof.

3.30.120 - Accountability measures

A. Account. Upon the upon passage of this Ordinance by the City Council and a two-thirds (2/3) vote of the electorate of the City voting in the election as certified by the Plumas County Elections Official, a separate revenue account shall be created into which the proceeds of the Special Tax will be deposited. The proceeds of the Special Tax shall be applied only to the specific purposes identified in this Ordinance.

B. Annual Report. An annual report that complies with the requirements of Government Code Section 50075.3 shall be filed with the City Council no later than January 1 of each fiscal year in which the Special Tax is levied.

3.30.130 - Exemptions

The Special Tax shall not be imposed upon any Federal or State government agency, any local public agency, or any parcel of property that is exempt from ad valorem taxes under applicable law. All property that is otherwise exempt from or levied on ad valorem property taxes in any year shall also be exempt from the Special Tax in that year.

3.30.140 - Severability

If any section, subsection, sentence phrase or clause of this Ordinance is for any reason held to be invalid, such decision shall not affect the validity of the remaining portion of this Ordinance. The voters of the City hereby declare that they would have adopted the remainder of invalidity, including each section, subsection, phrase or clause, irrespective of the invalidity of any other section, subsection, sentence, phrase or clause.

COPY

PASSED AND ADOPTED at a regular meeting of the City Council of the City of Portola, on January 18 2017, by the following vote:

AYES: Mayor Larrieu

Mayor Pro Tem Morton

Councilmember Powers

Councilmember Cooley

NOES:

ABSTAIN:

ABSENT: Vacant

John Larrieu
MAYOR

ATTEST:

Melissa Klundby
Melissa Klundby, City Clerk

I, Melissa Klundby, City Clerk of the City of Portola, do hereby certify that the above and foregoing Ordinance was duly passed and adopted by the City Council of the City of Portola at a meeting thereof held on January 18, 2017.

Melissa Klundby

Melissa Klundby, City Clerk



BOARD OF SUPERVISORS

MICHAEL SANCHEZ, DISTRICT 1
KEVIN GOSS, DISTRICT 2
SHARON THRALL, DISTRICT 3
LORI SIMPSON, DISTRICT 4
JEFF ENGEL, DISTRICT 5



February 7, 2017

Department of Transportation (Caltrans)
Attn: Permits Engineer
1000 Center Street
Redding, CA 96001

Attention: Permits Engineer

Subject: Encroachment Permit Request
LAKE ALMANOR AREA CHAMBER OF COMMERCE

- Mile High 100 Event, June 17, 2017
- Annual 4th of July Parade, Chester

This letter acknowledges that the Plumas County Board of Supervisors has been notified of the above captioned event. The Board of Supervisors has no objection to issuance of an event permit by Caltrans.

Sincerely,

Lori Simpson, Chair

Cc: Plumas County Director of Public Works



**LAKE ALMANOR AREA CHAMBER OF COMMERCE
& VISITORS BUREAU
WORKING TOGETHER FOR SUCCESS**

January 11th 2017

**Ms. Sherri Thrawl
Plumas County Board of Supervisors
520 Main Street Room 309
Quincy, California 95971**

Re: Approval of Plans for Mile High 100 Event to be held June 17th 2017

To Whome it Concerns;

The Lake Almanor Area Chamber of Commerce is in the process of organizing our annual bicycle riding event. The event begins & ends in Chester (Plumas County) CA.

This event will operate of State and County roadways & no road closures are required.

We are now preparing the applications for both the State DOT Encroachment Permit & the Plumas County Roads Encroachment Permit. Both Permits require letter(s) of support from the following entities:

The County Board of Supervisors

The California Highway Patrol

Plumas County Sheriff's Department

The event participants& our support teams will be utilizing the same routes as last year which are marked with removable stakes &/or waterbased paint.

The routes of travel for this event are Hwy 36, Hwy A-13, hwy 147 & Hwy 89.

You will find the maps for these routes attached to this request for approval.

Thank you for your cooperation in making our event safe & fun for all.

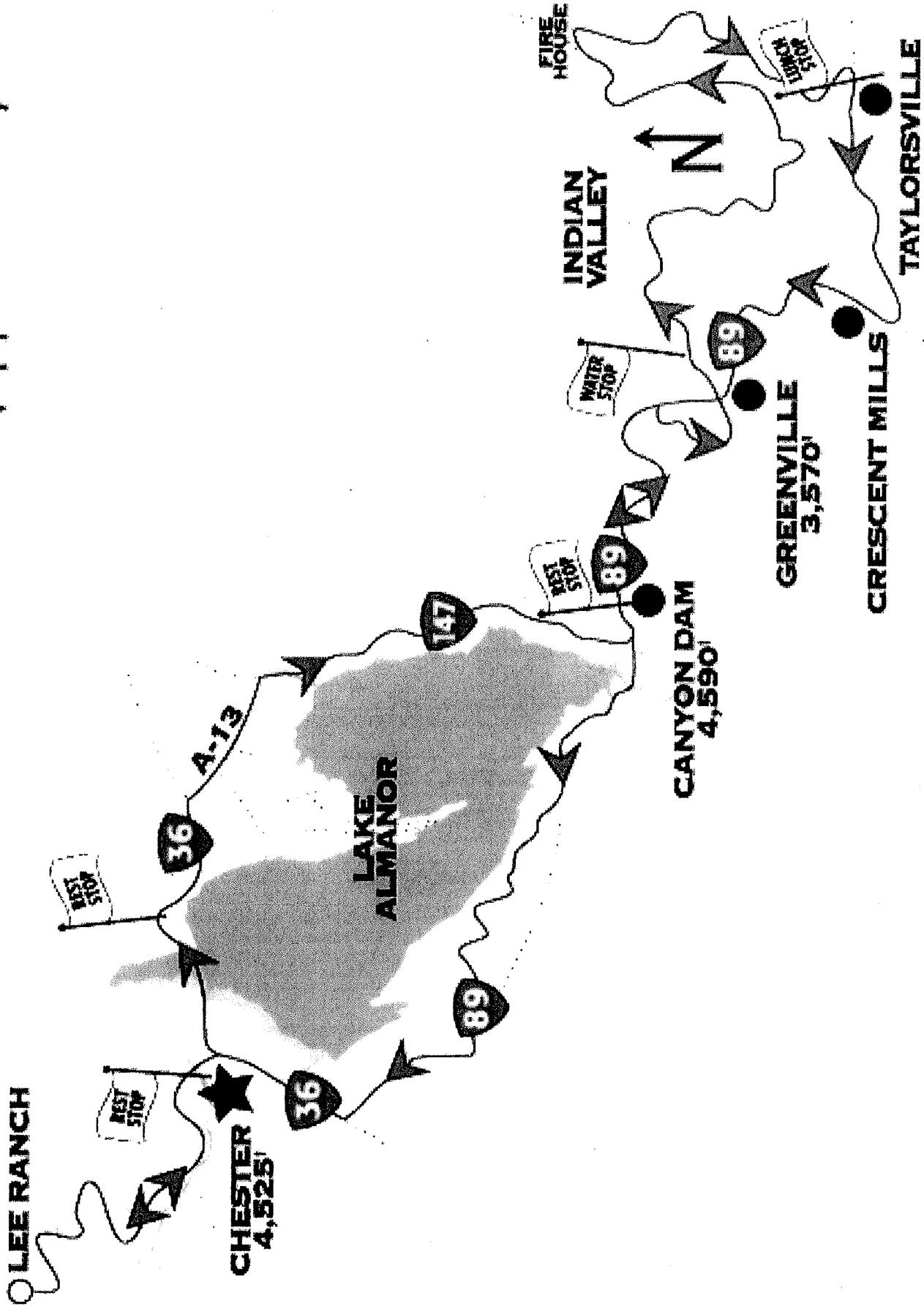
Sincerely,

Kim James
(Office Manager)

Telephone Hours: 12:30 - 3:30 Tues / Fri
Office Hours: 12:00 - 4:00 Tues / Fri

**P.O. Box 1198 • Chester, CA 96020
Phone 530-258-2426
www.lakealmanorarea.com Email = Info@lakealmanorarea.com**

Route for the Mile High Hundred Century Riders
108 miles (approximate)



Route for the Mile High Hundred Metric Century Riders
56 miles (approximate)

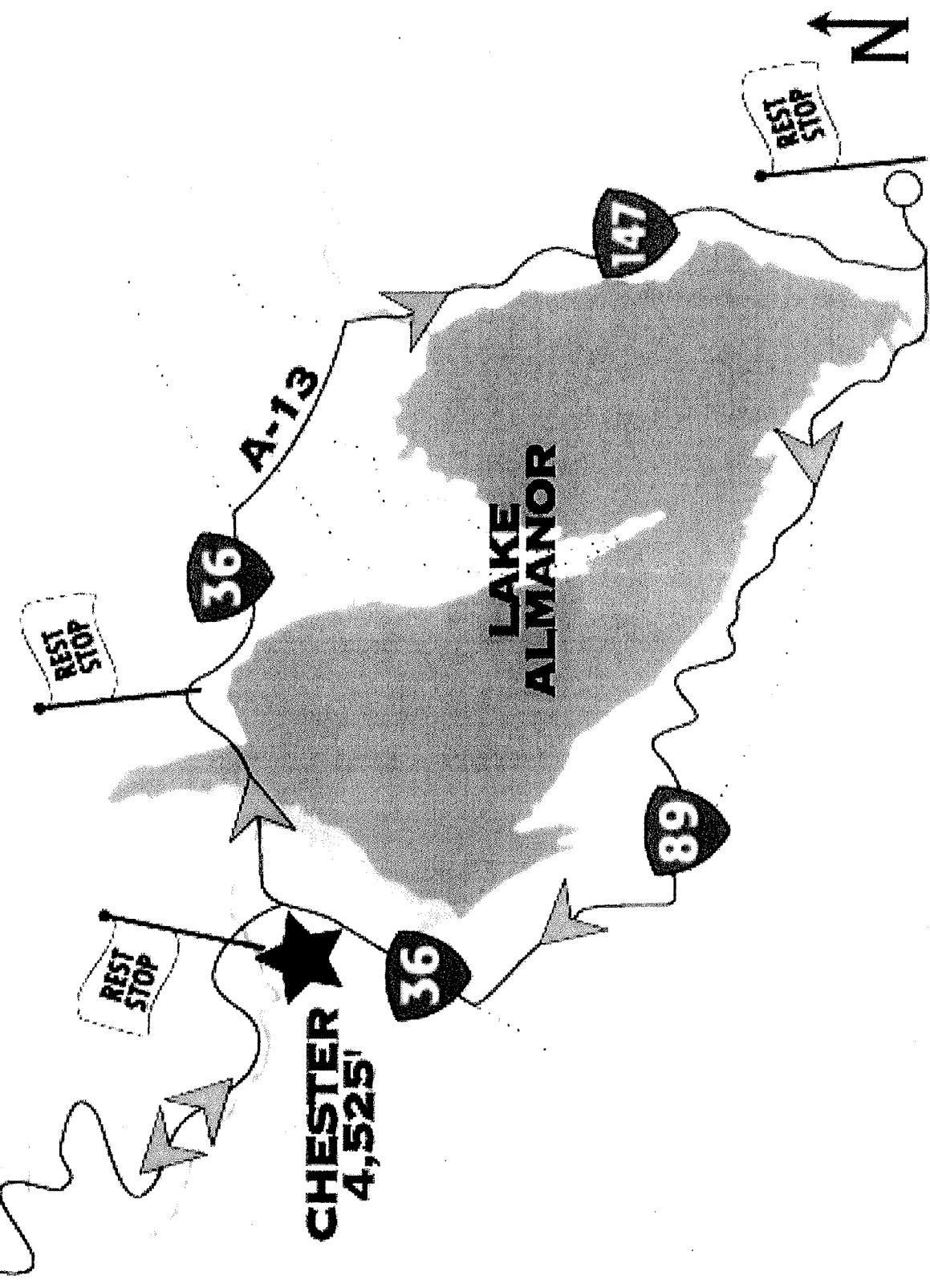
LEE RANCH

CHESTER
4,525'

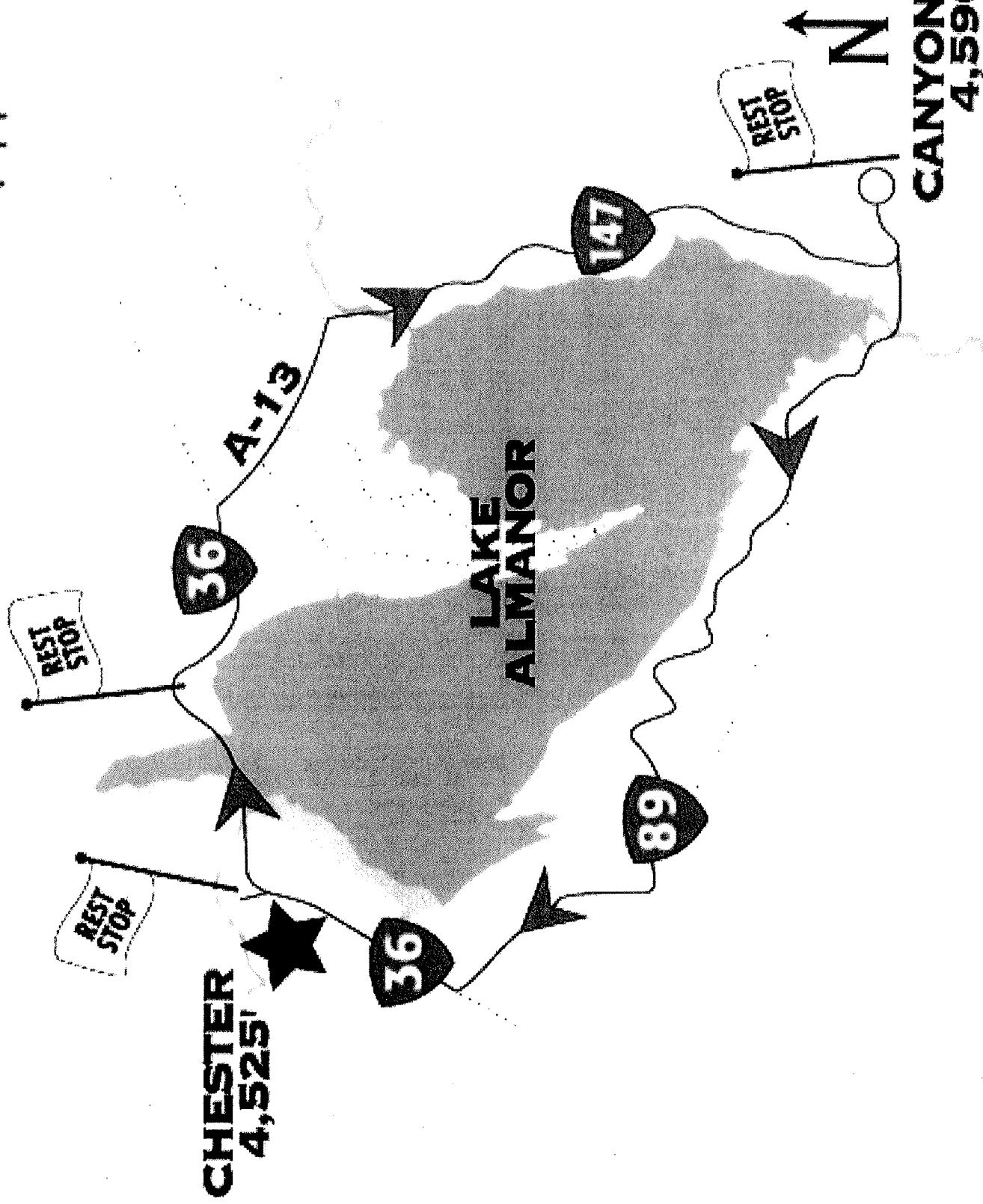
LAKE
ALMANOR

N

CANYON DAM
4,590'



Route for the Mile High Hundred Half Metric Century Riders
33 miles (approximate)





LAKE ALMANOR AREA CHAMBER OF COMMERCE & VISITORS BUREAU

WORKING TOGETHER FOR SUCCESS

January 11th 2017

*Directors
2016-2017*

Ms. Sherrie Thrall
Plumas County Board of Supervisors
520 Main Street, Room 309
Quincy, CA 95971

*Ronnie
Theobald
President*

*Monte
Stelzreide
Vice President*

Re: Approval of Plans for July 4th Parade

*Tami De Jong,
Secretary*

Greetings;
Once again it is time to prepare for our annual 4th of July parade here in Chester.

*Tracey Smith,
Treasurer*

As the lead organization in these preparations, The Lake Almanor Area Chamber of Commerce must acquire a letter of support from the following entities:

Directors:

Linda Pohler

Ian James

*Shannon
Brinkman*

Eric Dunbar

Sharon Geney

Ian James

Lynne Turner

Plumas County Board of Supervisors
California Highway Patrol
Plumas County Sheriff's Department

We are therefore requesting your letter of support for the Parade which, when received, will be attached to our application for encroachment permits & submitted to Cal-Trans Department of Transportation & Plumas County Roads Department.

The Parade will enter Highway 36 from the Collins Pines Road & continue east down Main Street/Hwy 36 (through town) until it exits the Highway at Olsen Road.

Plans for detouring traffic around the parade route remain the same as well using the Airport Road, First Avenue, Gay Street & Melissa Street, route as indicated in the enclosed maps/notes.

The highway closure & detour will be in operation beginning at 10:30 A.M. & will continue for approximately a two-hour period. The routes will be clearly marked during that time.

As always we enjoy our participation in bringing the parade to the community & we greatly appreciate the support we receive from you in helping this event happen.

Sincerely,

Kim James
Chamber Manager
(530) 258-2426



Plumas County Public Health Agency

270 County Hospital Road, Quincy, California 95971

Mimi Khin-Hall, MPH, CHES, Director

<input type="checkbox"/> Administration & Health Education Suite 206 Quincy, CA 95971 (530) 283-6337 (530) 283-6425 Fax	<input type="checkbox"/> Clinic & Nursing Services Suite 111 Quincy, CA 95971 (530) 283-6330 (530) 283-6110 Fax	<input type="checkbox"/> Senior Nutrition & Transportation Suite 206 Quincy, CA 95971 (530) 283-3546 (530) 283-6425 Fax	<input type="checkbox"/> Veteran's Services Office Suite 206 Quincy, CA 95971 (530) 283-6275 (530) 283-6425 Fax
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Date: January 9, 2017

To: Honorable Board of Supervisors

From: Mimi Khin Hall

CC: Nancy Selvage, Human Resources

Agenda: Item for February 7, 2017

Item Description/Recommendation: Approve a Resolution to Amend the 2016-2017 County Personnel Allocation in Budget Units 70560 and 70566 for the position of Management Analyst II/I or Department Fiscal Officer II/I or Grant Compliance Officer.

History/Background: As the Board is aware Plumas County Public Health Agency manages multiple grants in various Budget Units. Plumas County Public Health Agency staff members are often funded by a variety of state categorical funds. As funding and duty allocations within state approved budgets change, adjustments must be made in county budgets and FTE allocations. At this time Plumas County Public Health Agency requests the above change to the Plumas County Personnel Allocation, effective January 1, 2017.

It is critical that this position be filled in order to meet state mandates, related health contractual agreements, fiscal stability, and other necessary services.

Copies of the Agency's organizational charts and the Resolution Amending the 2016-2017 County Personnel Allocation for Public Health in Budget Unit 70560 and 70566 is attached for your review.

Please contact me if you have any questions or need additional information. Thank you.

RESOLUTION NO: _____

**RESOLUTION AMENDING THE 2016-2017 COUNTY PERSONNEL ALLOCATION FOR PUBLIC
HEALTH BUDGET UNIT 70560, EFFECTIVE JANUARY 1, 2017.**

WHEREAS, Plumas County Personnel Rule 5.01 provides amendments to be made by resolution of the classification plan covering all positions in the County service; and

WHEREAS, these positions are necessary in the daily operational needs of the Public Health Agency; and

NOW, THEREFORE BE IT RESOLVED by the Plumas County Board of Supervisors as follows:

The County's Personnel Allocation is amended to reflect the following:

Budget Unit 70560	Current	Proposed	Final
Management Analyst II/I OR	3.9	0.13	4.03
Department Fiscal Officer II/I OR			
Grant Compliance Officer			
Budget Unit 70566	Current	Proposed	Final
Management Analyst II/I OR	0.13	-0.13	0.00
Department Fiscal Officer II/I OR			
Grant Compliance Officer			

The foregoing Resolution was duly passed and adopted by the Board of Supervisors of the County of Plumas, State of California, at a regular meeting of said Board on the 7th day of February, 2017 by the following vote:

AYES: Supervisors:

NOES: Supervisors:

ABSENT: Supervisors:

Chair, Board of Supervisors

Clerk, Board of Supervisors

2



PLUMAS COUNTY FLOOD CONTROL & WATER CONSERVATION DISTRICT

DATE: February 7, 2017

TO: Honorable Chair and Board Members of the Plumas County Flood Control and Water Conservation District

FROM: Randy Wilson, Plumas County Planning Director

RE: Request for approval of an agreement with Uma Hinman Consulting to provide professional services to assist the Plumas County Flood Control and Water Conservation District (PCFCWCD) with support services to the Upper Feather River Integrated Regional Water (UFRIRWMP) Management Plan Program and authorize the Co-Manager of the PCFCWCD to sign the agreement. Request for \$10,000 from the General Fund Contingency fund to provide funds for this agreement.

Background:

The Plumas County Flood Control and Water Conservation District Board approved a Grant Agreement with the California Department of Water Resources (DWR) for Prop 84 funds to update the Upper Feather River Integrated Regional Water Management Plan (IRWM) on February 11, 2014. The District Board entered into a Professional Services Agreement with Uma Hinman Consulting on June 3, 2014 for professional services to assist the District in updating the IRWM.

On November 18, 2016 the Regional Water Management Group (RWG) considered and adopted a Resolution approving the 2016 Update to the Upper Feather River Integrated Regional Water Management Plan, which is to Proposition 1 standards.

The update to the Upper Feather River Integrated Regional Water Management Plan (UFRIRWMP) is now completed. The process of updating the UFRIRWMP took approximately two (2) years to complete. The initial grant agreement with the Department of Water Resources (DWR) and the Plumas County Flood Control and Water Conservation District called for the update of the UFRIRWMP to comply with Proposition 84 standards as

specified in the DWR Integrated Regional Water Management (IRWM) plan guidelines of 2012.

In 2016 DWR developed new IRWM plan guidelines for the latest water bond, Proposition 1. During the update to the UFRIRWMP staff and the consultant working on the plan update became aware of the 2016 IRWM plan guidelines and as such were able to successfully update the UFRIRWMP to the new guidelines making update compliant to Proposition 1 standards. DWR has conducted a review of the updated UFRIRWMP and found the plan to be compliant with the new guidelines.

To date this is the first IRWM plan in the State of California to have been successfully updated to the new Department of Water Resources IRWM plan guidelines and the first IRWM plan that meets Proposition 1 standards. This allows projects identified within the Upper Feather River Integrated Regional Water Management Plan Update 2016 to apply for funding from state agencies that have Proposition 1 funds for grants.

On December 13, 2016 the Board of Supervisors and the Board of the Plumas County Flood Control and Water Conservation District adopted Resolutions adopting the updated Upper Feather River Integrated Regional Water Management Plan.

During the FY16-17 budget process a request for \$10,000 for Professional Services was submitted for consideration in the Flood Control Budget 208B, which is attached. This request was approved as an expense line item 521900. Staff, upon reviewing the budget found that there was no revenue budgeted for this expense. Staff does not know why no revenue was budgeted in support the expense.

STAFF COMMENT:

The Upper Feather River IRWM plan contains Chapter 11 called Plan Implementation, Performance, Monitoring and Data Management, which is attached. The Introduction to this Chapter indicates:

“The Department of Water Resources (DWR) Guidelines for Integrated Regional Water Management (IRWM) Plans include the standard that IRWM Plans, “shall include performance measures and monitoring to document progress toward meeting Plan objectives.” The intent of the Plan Performance and Monitoring Standard is to ensure:

- “* The Regional Water Management Group (RWMG) is efficiently making progress toward meeting the objectives of the IRWM Plan;
- “* The RWMG is implementing projects listed in the IRWM Plan; and
- “* Each project approved under the Plan is monitored to comply with all applicable rules, laws, and permit requirements.”

The intent of this agreement with Uma Hinman Consulting is to assist in the RWMG in the implementation of the Upper Feather River IRWM Plan by:

- Tracking emails and policy documents;
- Assist with project development and grant application(s) efforts upon request;
- Take responsibility for the Regional Water Management Group (RWMG) meeting(s) logistics and agendas;
- Maintenance and updating the UFRIRWM website (featherriver.org);
- Manage communication to the RWMG and the public;
- Research and identify funding opportunities;
- Participate in UFRIRWM Funding Area coordination and project development efforts;
- Project contract management; and
- Organizational strategizing and financial planning.

The request for \$10,000 to support this effort was understood by staff to be in the approved FY 16-17 budget as the budget contains this cost as an expense. Staff did not know that the revenue for the expense was not included in the budget as staff made a wrong assumption because approval of this expense was included in the budget. Staff found that there is no revenue for this expense when staff was working on the agreement with Uma Hinman Consulting. This is unfortunate as staff would have tried to address this lack of a balanced budget during the budget process before the final budget was approved. Staff reluctantly has determined that a request for funds from the General Fund Contingency budget is necessary in order for the request for approval of the attached agreement with Uma Hinman Consulting to be approved.

Actions for Consideration

Staff recommends that the Board of Supervisors take the following actions:

- I. Approve the attached agreement with Uma Hinman Consulting to provide professional services to assist the Plumas County Flood Control and Water Conservation District (PCFCWCD) with support services to the Upper Feather River Integrated Regional Water (UFRIRWMP) Management Plan Program and authorize the Co-Manager of the PCFCWCD to sign the agreement.
- II. Approve the request for \$10,000 from the General Fund Contingency fund to provide funds for this agreement.

Attachments:

Agreement with Uma Hinman Consulting
Upper Feather River IRWM Plan Chapter 11
Upper Feather River IRWM Plan Chapter 12
Approved FY 16-17 budget for Flood Control 208B
Request for Budget Transfer

Services Agreement

This Agreement is made by and between the PLUMAS COUNTY FLOOD CONTROL AND CONSERVATION DISTRICT, a political subdivision of the State of California (hereinafter referred to as "District"), and Uma Hinman Consulting, a sole proprietorship (hereinafter referred to as "Contractor").

The parties agree as follows:

1. Scope of Work. Contractor shall provide the District with services as set forth in Exhibit A, attached hereto.
2. Compensation. District shall pay Contractor for services provided to District pursuant to this Agreement in the manner set forth in Exhibit B, attached hereto. The total amount paid by District to Contractor under this Agreement shall not exceed Ten Thousand dollars (\$10,000).
3. Term. The term of this agreement shall be from February 7, 2017 through June 30, 2017, unless terminated earlier as provided herein.
4. Termination. Either party may terminate this agreement by giving thirty (30) days written notice to the other party.
5. Non-Appropriation of Funds. It is mutually agreed that if, for the current fiscal year and/or any subsequent fiscal years covered under this Agreement, insufficient funds are appropriated to make the payments called for by this Agreement, this Agreement shall be of no further force or effect. In this event, the District shall have no liability to pay any further funds except for services already provided but not yet paid to Contractor or furnish any other consideration under this Agreement and Contractor shall not be obligated to perform any further services under this Agreement. If funding for any fiscal year is reduced or deleted for the purposes of this program, the District shall have the option to either cancel this Agreement with no further liability incurring to the County, or offer an amendment to Contractor to reflect the reduced amount available to the program. The parties acknowledge and agree that the limitations set forth above are required by Article XVI, section 18 of the California Constitution. Contractor acknowledges and agrees that said Article XVI, section 18 of the California Constitution supersedes any conflicting law, rule, regulation or statute.
6. Warranty and Legal Compliance. The services provided under this Agreement are non-exclusive and shall be completed promptly and competently. Contractor agrees to comply with all applicable terms of state and federal laws and regulations, all applicable grant funding conditions, and all applicable terms of the Plumas County Code and the Plumas County Purchasing and Practice Policies.
7. Amendment. This Agreement may be amended at any time by mutual agreement of the parties, expressed in writing and duly executed by both parties. No alteration of the

DISTRICT INITIALS _____

CONTRACTOR INITIALS _____

terms of this Agreement shall be valid or binding upon either party unless made in writing and duly executed by both parties.

8. **Indemnification.** To the furthest extent permitted by law (including without limitation California Civil Code Sections 2782 and 2782.8, if applicable), District shall not be liable for, and Contractor shall defend and indemnify District and its officers, agents, employees, and volunteers (collectively “District Parties”), against any and all claims, deductibles, self-insured retentions, demands, liability, judgments, awards, fines, mechanics; liens or other liens, labor disputes, losses, damages, expenses, charges or costs of any kind or character, including attorney’s fees and court costs (hereinafter collectively referred to as “Claims”), which arise out of or are in any way connected to the work covered by this Agreement arising either directly or indirectly from any act, error, omission or negligence of Contractor or its officers, employees, agents, contractors, licensees or servants, including, without limitation, Claims caused by the concurrent negligent act, error or omission, whether active or passive of District Parties. Contractor shall have no obligation, however, to defend or indemnify District Parties from a Claim if it is determined by a court of competent jurisdiction that such Claim was caused by the sole negligence or willful misconduct of District Parties.
9. **Licenses and Permits.** Contractor represents and warrants to District that it or its principals have all licenses, permits, qualifications, and approvals of whatsoever nature that are legally required for Contractor to practice its profession and to perform its duties and obligations under this Agreement. Contractor represents and warrants to District that Contractor shall, at its sole cost and expense, keep in effect at all times during the term of this Agreement any licenses, permits, and approvals that are legally required for Contractor or its principals to practice its professions and to perform its duties and obligations under this Agreement.
10. **Relationship of Parties.** It is understood that Contractor is not acting hereunder as an employee of the District, but solely as an independent contractor. Contractor, by virtue of this Agreement, has no authority to bind, or incur any obligation on behalf of, District. Except as expressly provided in this Agreement, Contractor has no authority or responsibility to exercise any rights or power vested in District. It is understood by both Contractor and District that this Agreement shall not under any circumstances be construed or considered to create an employer-employee relationship or joint venture.
11. **Assignment.** Contractor may not assign, subcontract, sublet, or transfer its interest in this Agreement without the prior written consent of the District.
12. **Non-discrimination.** Contractor agrees not to discriminate in the provision of service under this Agreement on the basis of race, color, religion, marital status, national origin, ancestry, sex, sexual orientation, physical or mental handicap, age, or medical condition.
13. **Choice of Law.** The laws of the State of California shall govern this agreement.

DISTRICT INITIALS _____

CONTRACTOR INITIALS _____

14. Interpretation. This agreement is the result of the joint efforts of both parties and their attorneys. The agreement and each of its provisions will be interpreted fairly, simply, and not strictly for or against either party.
15. Integration. This Agreement constitutes the entire understanding between the parties respecting the subject matter contained herein and supersedes any and all prior oral or written agreements regarding such subject matter.
16. Severability. The invalidity of any provision of this Agreement, as determined by a court of competent jurisdiction, shall in no way affect the validity of any other provision hereof.
17. Headings. The headings and captions contained in this Agreement are for convenience only, and shall be of no force or effect in construing and interpreting the provisions of this Agreement.
18. Waiver of Rights. No delay or failure of either party in exercising any right, and no partial or single exercise of any right, shall be deemed to constitute a waiver of that right or any other right.
19. Conflict of Interest. The parties to this Agreement have read and are aware of the provisions of Government Code section 1090 *et seq.* and section 87100 *et seq.* relating to conflicts of interest of public officers and employees. Contractor represents that it is unaware of any financial or economic interest of any public officer or employee of District relating to this Agreement. It is further understood and agreed that if such a financial interest does exist at the inception of this Agreement and is later discovered by the District, the District may immediately terminate this Agreement by giving written notice to Contractor.
20. Insurance. Contractor agrees to maintain the following insurance coverage throughout the term of this Agreement:
 - a. Commercial general liability (and professional liability, if applicable to the services provided) coverage, with minimum per occurrence limit of the greater of (i) the limit available on the policy, or (ii) one million dollars (\$1,000,000).
 - b. Automobile liability coverage (including non-owned automobiles), with minimum bodily injury limit of the greater of (i) the limit available on the policy, or (ii) two-hundred fifty thousands dollars (\$250,000) per person and five hundred thousand dollars (\$500,000) per accident, as well as a minimum property damage limit of the greater of (i) the limit available on the policy, or (ii) fifty thousand dollars (\$50,000) per accident.
 - c. Each policy of commercial general liability (and professional liability, if applicable to the services provided) coverage and automobile

liability coverage (including non-owned automobiles) shall meet the following requirements:

- i. Each policy shall be endorsed to name the County, its officers, officials, employees, representatives and agents (collectively, for the purpose of this section 20, the "County") as additional insureds. The Additional Insured endorsement shall be at least as broad as ISO Form Number CG 20 38 04 13; and
- ii. All coverage available under such policy to Contractor, as the named insured, shall also be available and applicable to the County, as the additional insured; and
- iii. All of Contractor's available insurance proceeds in excess of the specified minimum limits shall be available to satisfy any and all claims of the County, including defense costs and damages; and
- iv. Any insurance limitations are independent of and shall not limit the indemnification terms of this Agreement; and
- v. Contractor's policy shall be primary insurance as respects the County, its officers, officials, employees, representatives and agents, and any insurance or self-insurance maintained by the County, its officers, officials, employees, representatives and agents shall be in excess of the Contractor's insurance and shall not contribute with it, and such policy shall contain any endorsements necessary to effectuate this provision. The primary and non-contributory endorsement shall be at least as broad as ISO Form 20 01 04 13; and
- vi. To the extent that Contractor carries any excess insurance policy applicable to the work performed under this Agreement, such excess insurance policy shall also apply on a primary and non-contributory basis for the benefit of the County before the County's own primary insurance policy or self-insurance shall be called upon to protect it as a named insured, and such policy shall contain any endorsements necessary to effectuate this provision.

- d. Workers Compensation insurance in accordance with California state law.

If requested by County in writing, Contractor shall furnish a certificate of insurance satisfactory to County as evidence that the insurance required above is being

DISTRICT INITIALS _____

CONTRACTOR INITIALS _____

maintained. Said certificate of insurance shall include a provision stating that the insurers will not cancel the insurance coverage without thirty (30) days' prior written notice to the County. County reserves the right to require complete, certified copies of all required insurance policies, including endorsements affecting the coverage required by these specifications at any time. Contractor shall require all subcontractors to comply with all indemnification and insurance requirements of this agreement, and Contractor shall verify subcontractor's compliance.

21. Notice Addresses. All notices under this Agreement shall be effective only if made in writing and delivered by personal service or by mail and addressed as follows. Either party may, by written notice to the other, change its own mailing address.

District:

Planning Department
County of Plumas
555 Main Street
Quincy, CA 95971
Attention: Randy Wilson

Contractor:

Uma Hinman Consulting
P.O Box 1251
Cedar Ridge, CA 95924
Attention: Uma Hinman, Owner/Environmental Planner, uhinman@comcast.net, 916-813-0818

22. Time of the Essence. Time is hereby expressly declared to be of the essence of this Agreement and of each and every provision thereof, and each such provision is hereby made and declared to be a material, necessary, and essential part of this Agreement.
23. Contract Execution. Each individual executing this Agreement on behalf of Contractor represents that he or she is fully authorized to execute and deliver this Agreement.
24. Retention of Records. Pursuant to California Government Code section 8546.7, the performance of any work under this Agreement is subject to the examination and audit of the State Auditor at the request of the District or as part of any audit of the District for a period of three years after final payment under the Agreement. Each party hereto shall retain all records relating to the performance and administration of this Agreement for three years after final payment hereunder, and Contractor agrees to provide such records either to the District or to the State Auditor upon the request of either the State Auditor or the County.

IN WITNESS WHEREOF, this Agreement has been executed as of the date set forth below.

CONTRACTOR:

Uma Hinman Consulting, a sole proprietorship

Name: Uma Hinman

Title: Owner/Environmental Planner

Date signed:

DISTRICT:

Plumas County Flood Control and Water Conservation District

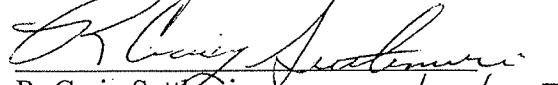
By: _____

Name: Randy Wilson

Title: Planning Director, County of Plumas

Date signed:

APPROVED AS TO FORM:


R. Craig Settemire 1/26/2017
Plumas County Counsel

DISTRICT INITIALS _____

CONTRACTOR INITIALS _____

EXHIBIT A

Provide services in assisting the Plumas County Flood Control and Water Conservation District (PCFCWCD) with support services to the Upper Feather River Integrated Regional Water (UFRIRWM) Management Plan Program. Uma Hinman Consulting (UNC) staff will assist with implementation of the UFRIRWM Program as needed. Services that can be provided include:

- Tracking emails and policy documents;
- Assist with project development and grant application(s) efforts upon request;
- Take responsibility for the Regional Water Management Group (RWMG) meeting(s) logistics and agendas;
- Maintenance and updating the UFRIRWM website (featherriver.org);
- Manage communication to the RWMG and the public;
- Research and identify funding opportunities;
- Participate in UFRIRWM Funding Area coordination and project development efforts;
- Project contract management; and
- Organizational strategizing and financial planning.

EXHIBIT B

DISTRICT INITIALS _____

CONTRACTOR INITIALS _____

Fee Schedule

Compensation shall not exceed \$10,000 for work under this contract.

Contractor shall submit an invoice to District for each calendar month in which services are provided.

Hourly Rates:

Principal Planner \$85.00/hour

Planner/Analyst \$65.00/hour

Administrative Support \$35.00/hour

Sub-Consultants

Uma Hinman Consulting charges a 10 percent administrative fee on all sub-consultant labor (see Hourly Rate Method of Billing).

CHAPTER 11.0 PLAN IMPLEMENTATION, PERFORMANCE, MONITORING AND DATA MANAGEMENT

11.1 Introduction

The Department of Water Resources (DWR) Guidelines for Integrated Regional Water Management (IRWM) Plans include the standard that IRWM Plans "shall include performance measures and monitoring to document progress toward meeting Plan objectives." The intent of the Plan Performance and Monitoring Standard is to ensure:

- ◆ The Regional Water Management Group (RWMG) is efficiently making progress toward meeting the objectives in the IRWM Plan;
- ◆ The RWMG is implementing projects listed in the IRWM Plan; and
- ◆ Each project approved under the Plan is monitored to comply with all applicable rules, laws, and permit requirements.

Performance measures allow the RWMG and regional stakeholders to understand and measure the success of ongoing Plan implementation, following adoption by the RWMG and individual entities and organizations. The two primary categories are 1) *Plan Performance*, evaluated and measured by the RWMG (i.e., progress toward accomplishing goals and objectives); and 2) *Project Performance*, the monitoring and evaluation of individual projects against their respective performance measures and outcomes, conducted by project sponsors and reported to the RWMG. The objectives of the Plan (Chapter 5 *Goals and Objectives*) generally represent the intended benefits of Plan implementation, and include both Plan-level and project-level benefits (Chapter 10 *Impacts and Benefits*). Evaluation of Plan Performance will include an assessment of the extent to which Plan-level benefits have been realized through Plan implementation. Assessment of Project-level benefits will be incorporated into individual project monitoring plans.

The Upper Feather River (UFR) RWMG is committed to an IRWM Program with a planning horizon that goes well beyond the recommended 20 years. The Memorandum of Understanding (MOU) brings together entities that intend to collaboratively address the long-term water resources management needs of the UFR Region. The Plan will undergo periodic updates and revisions to reflect changing conditions in the Upper Feather River Region and any updated IRWM Guidelines. In addition, the RWMG membership and governance processes may evolve in response to changing conditions.

In addition to this IRWM's extended implementation horizon and the possibility of changing governance processes in the RWMG, the list of implementation projects will require updating as the IRWM planning effort proceeds and projects are both completed and new ones identified. For these reasons, monitoring Plan performance will be closely tied to the implementation of individual projects, and the IRWM Plan focuses on establishing a framework for evaluation that will link project completion to IRWM Plan implementation.

11.2 Plan Performance and Monitoring

Plan Performance describes the overall performance of the Plan in meeting its goals and objectives, both through implementation of individual projects and through the governance and operation of the Plan itself. Evaluating Plan Performance will focus on summarizing and integrating project-level assessments

but will also involve the effectiveness of the Plan itself, as not all of the intended benefits of the Plan accrue through the implementation of individual projects.

11.2.1 Process for Plan Evaluation

11.2.1.1 Responsibility for IRWM Plan Implementation Evaluation

The RWMG will appoint a representative who will be responsible for evaluating and reporting on Plan Performance, including Plan implementation, progress toward meeting Plan objectives, Plan-level benefits, and implementation and outcomes of individual projects approved under the Plan. This representative may be a member of a participating agency or an outside party.

11.2.1.2 Evaluation Frequency

Plan Performance will be evaluated annually in a report to the RWMG by the appointed representative. Evaluation of Plan Performance will also accompany each successive IRWM implementation grant solicitation; release of updated IRWM Guidelines by DWR; update to regulations; or emergence of new data, science, or awareness of changed regional conditions that affect the issues and priorities within the Region. In response to any or all of the above, the RWMG will review the Plan's content and, as needed, will update the water management issues, goals, objectives, and strategies in the Plan area. Such updates to the Plan will be through an amendment process (*Chapter 2 Governance, Stakeholder Involvement, Coordination*). Major changes to the Plan, including formal update and re-adoption requiring the approval of the RWMG, will occur only as required by the State of California or as deemed necessary by the RWMG. It is the intent of the RWMG that if adequate funding is available, the Plan will be formally reviewed, revised, and re-adopted no less frequently than every five years.

11.2.1.3 Feedback Protocol

After acceptance by the RWMG, the annual report on Plan Performance will be made available to the public on the RWMG website (<http://www.featherriver.org>), in print at appropriate locations in the Plan area (e.g., offices of participating agencies, libraries, community centers, etc.), or upon request. The annual report will provide the basis for discussion of how findings or "lessons learned" from Plan-level evaluation and project-specific monitoring efforts will be used to improve the RWMG's ability to implement future projects in the IRWM Plan. In addition, data from individual project monitoring and data collected for Plan-level assessment will be publicly available (Section 11.4).

If the annual report identifies a significant deficiency in Plan Performance, the RWMG may elect to hold public meetings or seek public comment on how implementation of the Plan, or the Plan itself, should be amended to better address regional issues. Amendments may include administrative changes, changes to the resource management strategies (RMS) (*Chapter 6 Resource Management Strategies*), or changes to the goals and objectives of the Plan itself. For example, after a review of the RWMG performance measures, the RWMG may need to amend the RMS or the actual IRWM objectives to account for new scientific data or regional changes in conditions that could alter baseline assumptions or understanding of water management issues discussed in the IRWM Plan. Deficiencies in the performance of an individual project will be addressed by the required remedial and/or adaptive management components of the project-specific monitoring plan; however, the RWMG will take into account "lessons learned" from individual projects when considering future project proposals.

11.2.1.4 Project Updates, Additions, and Funding

With each IRWM grant solicitation, the RWMG will review the implementation project list and will invite project proponents to participate in the grant opportunity. Project proponents will be responsible for developing individual applications in response to solicitations. Updating the implementation project list within the Plan will be necessary as projects are funded and implemented, regardless of the source of funding. The RWMG's appointee or representative will update the project implementation list for review at the quarterly RWMG meeting.

The RWMG will issue a "call for projects" annually, or as warranted by upcoming grant solicitations, providing opportunity for the consideration of new projects to add to the implementation project list. The RWMG will review projects in accordance with the process presented in Chapter 9 *Project Development*, and the list will be updated annually.

11.2.1.5 Comparison to the 2005 IRWM Plan

The 2005 Upper Feather River IRWM Plan placed adaptive management at the core of its Technical Analysis and Plan Performance. Adaptive management methods were included in the 2005 Plan as Objective 12, and were divided into passive and active strategies. Passive adaptive management was described as model-based predictions of how ecosystems would respond to certain management actions, and was conducted without experimental design elements such as replication, randomization, or controls.

The 2005 Plan described active adaptive management as a process of applying management strategies as treatments in a controlled, replicated experiment that would allow managers to isolate the effects of management treatments. Furthermore, active adaptive management would allow direct comparison of different management strategies to better inform future management actions.

The 2005 Plan focused on implementation of projects funded by existing sources such as Monterey Settlement Agreement funds and CALFED, and administered through existing programs such as the Feather River Coordinated Resource Management, Plumas Watershed Forum, and the Quincy Library Group. Additionally, the Region successfully obtained \$7 million in Proposition 50 grant funds for implementation projects identified in the 2005 IRWM Plan. However, the 2005 Plan did not include a process for evaluating the performance of the Plan itself, and project performance evaluation was expected to consist of active adaptive management strategies.

11.2.2 Plan Performance Measures

Plan Performance will be evaluated in terms of the Plan-level benefits (Chapter 10 *Impacts and Benefits*), the Plan objectives (Chapter 5 *Goals and Objectives*), and additional measures described in this section. Each project approved under the Plan will address at least one of the Plan objectives. Plan Performance in terms of those objectives will depend largely on the success of individual projects. Table 11-1 presents the 5 Plan-level benefits, 18 Plan objectives, and 5 additional measures by which Plan Performance will be assessed along with suggested metrics to quantify success.

Table 11-1. Plan Performance Measures and Metrics

PERFORMANCE MEASURE	METRICS
Plan-level Benefits Fostering understanding and information sharing within the Region	Conduct RWMG public meetings Update Featherriver.org website Data Management Standard Determine qualitative perceptions of participating stakeholders
Opportunities to collaborate on project development and solving regional issues	Coordinate with stakeholder agencies (including staff) Involve the public in project selection Involve DACs and Tribal representatives
Identification of diverse funding sources	Track the number and diversity of successful grant applications Assemble and disseminate lists of grant opportunities targeted to various stakeholder groups
Capacity building	Coordinate with stakeholder agencies, including staff (organizational capacity-building trainings) Contact UC Davis Extension –Agriculture, NRCS, and other programs to provide funding and assistance to private land owners Improve efficiency and reduce redundancy
Venue to address policy-related and regulatory processes	Conduct RWMG public meetings Update Featherriver.org website Evaluate Plan Performance annually
Plan Objectives¹ Restore natural hydrologic functions	Implement 3 Plan projects that restore natural hydrologic functions Update the project list and technical and scientific studies at the annual RWMG meeting
Reduce potential for catastrophic wildland fires in the Region	Implement 3 Plan projects that reduce catastrophic wildfire potential Update the project list and technical/scientific studies at the annual RWMG meeting

¹ The Plan objectives were approved on March 27, 2015 at a regular RWMG meeting. The objectives listed in this table are verbatim.

PERFORMANCE MEASURE	METRICS
Balance the needs of forest health, habitat preservation, fuels reduction, forest fire prevention, and economic activity in the Region	Continue to support the integration of biomass electrical generation biofuels development with 1) forest and habitat conservation in US Forest Service (USFS) plan updates, 2) in the carbon sequestration and conservation plan for forests (CA Air Resources Board [ARB]), and 3) by implementing projects UF-12 and TAC-6
Build communication and collaboration among water resources stakeholders in the Region	<p>Continue MOU development with water and land management entities in the Region</p> <p>Develop a process for supporting and endorsing collaborative projects, studies, and actions sponsored by MOU signatories</p> <p>Develop a review process for monitoring information and needs</p> <p>Develop a process for updates on conflicts identified in the Plan during public meetings, on the featherriver.org website, and through Inter-agency coordination/consultation</p>
Work with DWR to develop strategies and actions for the management, operation, and control of State Water Project (SWP) facilities in the watershed in order to increase water supply and recreational and environmental benefits to the Region	<p>Review proposals and management planning for lands, habitat, and cultural/historical resources within and downstream from SWP facilities in the watershed</p> <p>May develop an informational item that updates inter-agency and inter-regional planning efforts at a specific RWMG meeting every year</p>
Encourage municipal service providers to participate in regional water management actions that improve water supply and water quality	<p>Get involved in inter-agency, intra-regional planning efforts</p> <p>Participate in project selection</p> <p>Develop project-specific criteria</p>
Continue to actively engage in Federal Energy Regulatory Commission (FERC) relicensing of hydroelectric facilities in the Region	<p>Obtain an annual progress report from FERC regarding its implementation of hydroelectric license conditions as scheduled for FERC No. 2100, 2107, 699, 2105</p> <p>Obtain a 'letter of intent' from FERC on fish and amphibian passage improvements, wildfire recovery projects, the James Lee and Indian Jim visitors and outdoor recreation and education and events center, the Rock Creek Bench river access project, and the accidental spill response plans. These are implementation priorities for water stakeholders in the North Fork Feather River Canyon</p>

PERFORMANCE MEASURE	METRICS
Address economic challenges of municipal service providers to serve customers	<p>Determine Plan-level efforts of participating entities</p> <p>Obtain outside funding</p> <p>Review efforts by regional and local planning agencies</p>
Protect, restore, and enhance the quality of surface and groundwater resources for all beneficial uses, consistent with the Basin Plan	Implement 2-3 Plan projects that address surface and groundwater resource conservation and quality
Address water resources and wastewater needs of Disadvantaged Communities (DACs) and Native Americans	<p>Implement 4 Tribal benefit and 17 DAC benefit Plan projects</p> <p>Update the DAC water needs inventory every five years, or as needed by the RWMG</p>
Coordinate management of recharge areas and protect groundwater resources	<p>Implement 3 Plan projects that include recharge area and groundwater conservation efforts</p> <p>Assess whether inter-agency, intra-regional planning efforts include implementation of the region-wide LIDAR project (UF-13)</p>
Improve coordination of land use and water resources planning	<p>Incorporate the UFR IRWM Plan into updates of land, water, and natural resource planning for the three national forests in the Region</p> <p>Submit the UFR IRWM Plan as a planning reference for the Plumas, Lassen, and Tahoe National Forest Land and Resource Management Plan updates</p> <p>Support efforts by regional and local entities to participate in ARB's carbon sequestration and conservation plan for forest and agricultural landscapes</p> <p>Integrate TEK into USFS, ARB, and State Water Resources Control Board (SWRCB) plans</p> <p>Provide resource management strategy recommendations developed by the IRWM Plan workgroups for the next update of the California Water Plan</p>
Maximize agricultural, environmental and municipal water use efficiency	Implement 2-3 Plan projects that address water use efficiencies
Effectively address climate change adaptation and/or mitigation in water resources management	<p>Implement 3-4 Plan projects that address GHG reductions, and climate adaptation and mitigation in water and watershed management</p> <p>Update the project list and technical and scientific studies at the annual RWMG meeting</p>

PERFORMANCE MEASURE	METRICS
Improve efficiency and reliability of water supply and other water-related infrastructure	Implement 2-3 Plan projects that address water use efficiencies
Enhance public awareness and understanding of water management issues and needs	<p>Implement 4 Plan projects that enhance public awareness and public education about water issues and needs</p> <p>Update the project list and technical and scientific studies at the annual RWMG meeting</p> <p>Support MOU signatory proposals for public outreach/education, public workshops and meetings, and water and watershed education in school programs</p>
Address economic challenges of agricultural producers	<p>Encourage agricultural producers to participate in potential funding opportunities through IRWM and other sources</p> <p>Obtain outside funding</p>
Work with counties/communities/groups to make sure staff capacity exists for actual administration and implementation of grant funding	<p>Implement 2 to 3 Plan projects that include capacity building for project development, implementation, and evaluation</p> <p>Update the project list and technical/ scientific studies at the annual RWMG meeting</p>
Additional Measures	<p>List the number of RWMG meetings held vs. identified benchmarks</p> <ul style="list-style-type: none"> ♦ Quarterly RWMG meetings ♦ RWMG meetings will be cohosted with member organizations when appropriate
Public outreach and engagement	List the number and variety of attendees compared to what was targeted by the RWMG
Economic benefits	<p>Develop a process for quantifying and assessing the amount of funding and local job creation associated with the implementation of projects identified in the Plan</p> <p>Retain and grow water management and watershed stewardship job opportunities</p> <p>Develop volunteer water management positions on regional boards and commissions for community health, education, and improvement activities, including school programs</p>
Reduction of conflicts identified in the Plan	Develop a process for evaluating improved collaboration that includes responding to stakeholder participants and their qualitative perceptions

PERFORMANCE MEASURE	METRICS
Overall effectiveness of the planning process	<p>List the number of funded and implemented Plan projects</p> <p>List the number of DAC needs and projects that have advanced to implementation readiness</p> <p>List the number of tribal partnership projects funded and implemented</p> <p>Develop administrative capacity for the RWMG and for MOU signatories and project partners</p> <p>List the number of RMS recommendations that are incorporated into the next California Water Plan update</p>
Up-to-date understanding of climate change vulnerability	<p>Review the most current climate change projections, every five years</p> <p>Review actions to address priority climate change vulnerabilities, annually</p> <p>Re-prioritize climate change vulnerabilities, every three years</p>

Many Plan performance measures will be assessed using metrics defined for individual projects (project-specific criteria) that cannot be defined at the Plan level; Section 11.3 includes a general framework for project-level monitoring. Other measures can be assessed in terms of the number and variety of projects approved under the Plan (project selection). Finally, some measures can be quantified directly, such as local and regional planning agency efforts, number of public outreach programs, tracking attendance and participation in public meetings, public opinion surveys, cooperation and workload sharing among agencies, and the amount of grant funding obtained. The annual report to the RWMG on Plan Performance will summarize progress made in the preceding year in terms of each of the 28 measures in Table 11-1.

11.3 Project Performance and Monitoring

The UFR RWMG or its appointee will be the primary contact for project proponents in the Plan area. Each project approved under the Plan will contribute to the accomplishment of at least one Plan objective, and it is through the implementation of approved projects that the Plan will provide many of its intended benefits. Therefore, evaluation of Project Performance is essential to assessing the overall success of Plan implementation. Project Performance will be quantified and assessed through the implementation of a Project-specific Monitoring Plan (PSMP).

11.3.1 Project-Specific Monitoring Plans

During the development of actual grant applications, PSMPs will be prepared and implemented for most of the projects in this IRWM Plan. This section provides a framework for formulating PSMPs; however, individual PSMPs will vary depending on the nature of the project, the amount of stakeholder involvement, and the type(s) of affected resources. The minimum PSMP requirements set forth in this chapter are intended only to satisfy the monitoring and reporting requirements of this IRWM Plan, and although they may suffice for other monitoring and reporting requirements (e.g., regulatory agencies,

NEPA/CEQA, etc.), other similar monitoring plans may be required concurrently with the PSMP. Each grant solicitation will have its own PSMP content requirements. The minimum content, discussed in the following sections, is consistent with content in the Proposition 84 and Proposition 1 guidelines. Under no circumstances will the PSMP supersede or void a condition required by any other plan as part of project approval.

11.3.1.1 Projects Requiring a PSMP

Projects selected for grant solicitations under the IRWM Plan will require a PSMP as part of the application submittal. Proposed implementation projects promote one or more Plan objectives. Such projects include, but are not limited to, infrastructure construction/improvement, restoration, surface or groundwater monitoring, and forest fuels reduction. The RWMG may require PSMPs for projects such as utility rate tiering, metering, land use changes, and system reoperation in order to track the success of such projects at promoting Plan objectives.

Projects such as education and outreach programs that secure outside funding, capacity-building activities, administrative actions by the RWMG and its appointed representatives, data-gathering, RWMG outreach activities, meetings, and inter-agency coordination are not considered projects and will not require a PSMP; these activities will be tracked as part of the annual Plan Performance assessment.

11.3.1.2 Party with Primary Responsibility for the PSMP

The project proponent is responsible for development of a PSMP for each project, according to the procedures described in this chapter. The project proponent is responsible for ensuring that the PSMP meets the minimum requirements specified in this chapter and any additional requirements specified by the RWMG or other agencies.

The project proponent is also responsible for guaranteeing the implementation of the PSMP for the life of the project or the term of the monitoring program, as specified in the PSMP. The exact mechanism for implementation of the PSMP will vary by project; however, the following position regarding monitoring of projects is the adopted policy of the UFR RWMG:

RWMG Policy (adopted 6/15/2015): Although project monitoring requirements will vary by grant solicitation, it is the position of the Upper Feather River Regional Water Management Group that project monitoring for IRWM-sanctioned projects should be objective, transparent, available to the public, required to be conducted by a third party, and science-based.

To implement this policy, each PSMP will include a statement that monitoring will be conducted by a third party, subject to approval of the RWMG.

11.3.1.3 Review of the PSMP

The RWMG or its appointed representative will review and accept a PSMP before the project itself is submitted for IRWM funding. Funding agencies and other entities with regulatory authority over the project may also review the PSMP and require revisions to it as a condition of a grant or permit. This Plan does not require public review of PSMPs; however, it is advisable for most projects.

When Plan projects are submitted to other funding sources, they are not subject to the requirements of this Plan. However, project proponents are encouraged to submit their final PSMPs to be included on the Plan website to assist in building a regional data repository.

11.3.1.4 *Timing of the PSMP*

The project proponent will prepare a complete draft PSMP and submit it to the RWMG, or an appointed representative, for approval. The project proponent will complete a final PSMP and will submit it to the RWMG before the final project is approved for grant consideration. The PSMP will be included in all funding or permit applications (if submitted) to outside agencies, and may be subject to revision in response to requirements of outside agencies with jurisdiction over the proposed project.

11.3.1.5 *Minimum Required Contents of the PSMP*

Project-specific monitoring must include not only the physical elements of the project (*outputs* such as tank replaced, restored wetland, etc.) but also what the project accomplished in terms of Plan goals and objectives (*outcomes* such as a water supply improved for a DAC for the life of the project, improved watershed retention or sediment control). In other words, monitoring must address not only what the project achieved but also what it contributed toward the achievement of Plan goals and objectives.

Monitoring plans will be prepared according to the specifications required by a funding source. The DWR provides guidance for the contents of a PSMP; this guidance forms the minimum standard for PSMPs in the UFR IRWM Plan. At a minimum, a PSMP must include the following:

- ◆ Describe clearly and concisely (in a table format) what is being monitored for each project. Examples include monitoring for water quality, water depth, flood frequency, and effects the project may have on habitat or particular species (before and after construction). Express monitoring in quantitative metrics to the greatest degree possible.
- ◆ Measures to remedy or react to problems encountered during monitoring. An example would be to coordinate with the Department of Fish and Wildlife if a species or its habitat is adversely impacted during construction or after implementation of a project.
- ◆ Location of monitoring.
- ◆ Monitoring frequency.
- ◆ Monitoring protocols/methods, including who will perform the monitoring.
- ◆ A statement that monitoring will be conducted by a third party, subject to approval of the RWMG.
- ◆ A data management system or procedures to keep track of the results of monitoring. Each PSMP must address how the collected data will be or can be incorporated into statewide databases. Note that standards and guidance relating to the integration of data into statewide databases is included in Section 11-4.
- ◆ Procedures to ensure the monitoring schedule is maintained, and that adequate resources (funding) are available to maintain project monitoring throughout the scheduled monitoring timeframe.
- ◆ Reporting procedures that include a written report provided to the RWMG annually. Any exception to annual reporting must be thoroughly justified in the PSMP.

As stated previously, it is the position of the UFR RWMG that all monitoring should be conducted by a third party, all monitoring should be science-based, and all monitoring results should be available to the public.

11.3.1.6 *Oversight of the PSMP*

The project proponent will be responsible for ensuring that the PSMP is implemented entirely, and that funding is available for adequate implementation for the life of the monitoring program. The RWMG or its appointed representative will conduct oversight of each Plan-approved project to confirm that the PSMP

has been implemented. Oversight will include confirming adherence to all reporting and data submission requirements. Funding for this oversight may be required from the project proponent as part of the proposed project.

11.4 Data Management Standard

The intent of the Data Management Standard (DMS) is to ensure efficient use and access to available water resources, land management, and environmental monitoring data for the UFR Region, and to ensure that data generated by IRWM implementation activities can be integrated into existing state databases. During the development of the UFR IRWM Plan update, a website (<http://featherriver.org>) has functioned as the region's DMS and it will continue in perpetuity. The website will be maintained by an entity appointed by the RWMG.

No data utilized in the preparation of a project proposal or collected for any project approved under this Plan will be considered the private property or possession of the project proponent or other private entity except data subject to assertions of Tribal sovereignty. No data collected as part of project implementation may be withheld as proprietary except data that are the possession of a sovereign Tribal entity. Free, open-access to data, along with data collection and submission standards outlined in this section, will promote the IRWM Plan objective of making regional data available to all stakeholders in the Plan area and will support the RWMG's goal of transparency.

11.4.1 Data Needs and Typical Data Collection Techniques

Implementation projects included in the Plan range from school watershed educational programs to groundwater monitoring programs, to construction projects, to incorporation of Traditional Ecological Knowledge (TEK) in regional projects. The data developed for each project and produced during the operations phase of each project will be very different. For construction projects, typical data include geotechnical studies and topographic surveys. Groundwater monitoring programs usually generate well boring logs during construction and generate groundwater level and water quality data during the monitoring or operations phases. In its PSMP, each project will be required to identify the data that will be required and generated by the project; the data will be uploaded to the Plan website and state databases.

The Uplands and Forests Workgroup identified a lack of transparent, publicly available, and science-based monitoring data as a general issue in the Region (Chapter 4 *Regional Water Issues*). That data need is contained in the RWMG policy on monitoring (Section 11.3.1.2).

Other regional data needs identified by Workgroups during IRWM Plan development are expressed as resource management strategy recommendations, and include:

- ◆ Sources of real-time data such as:
 - Local meteorological/weather
 - Soil moisture
 - Water application/use monitoring
 - Surface water depth and flow
 - Surface to groundwater depth
 - Groundwater modeling (Table 6-1: RMS 1; Agricultural Lands Stewardship; Strategy 5);

- ◆ Improved data on baseline hydrology and capacity of existing water management components (Table 6-1: RMS 1; Agricultural Lands Stewardship; Strategy 5);
- ◆ Data regarding the environmental and health effects of precipitation enhancement projects (Table 6-1: RMS 10; Floodplains, Meadows, Waterbodies; Strategy 1);
- ◆ Publicly accessible groundwater monitoring data including:
 - Hydrogeologic characterization of the aquifers
 - Changes in groundwater levels
 - Groundwater flow (interbasin + to/from streams)
 - Groundwater quality
 - Land subsidence, if any
 - Surface water flow
 - Surface water quality
 - Interaction of surface and groundwater (Table 6-1: RMS 8; Agricultural Lands Stewardship; Strategy 2);
- ◆ Improved data on sources of pollution including marinas and abandoned mine sites (Table 6-1: RMS 17; Floodplains, Meadows, Waterbodies);
- ◆ Inventory of the organic content of soil (Table 6-1: RMS 20; Agricultural Lands Stewardship; Strategy 5);
- ◆ Additional stream gages, precipitation stations, water quality monitoring stations, and groundwater monitoring wells (Table 6-1: RMS 22; Uplands and Forests; Strategy 3);
- ◆ Groundwater basin management plans for all 14 groundwater basins in the Plan area (Table 6-1: RMS 24; Floodplains, Meadows, Waterbodies; Strategy 2);
- ◆ Improved tracking and reporting method to document changes in the watershed (Table 6-1: RMS 26; Floodplains, Meadows, Waterbodies; Strategy 1 and 2);
- ◆ Improved data and tracking on hydrograph and precipitation in the watershed (Table 6-1: RMS 26; Uplands and Forests; Strategy 1);
- ◆ Improved tracking and reporting methods using Traditional Ecological Knowledge (Table 6-1: RMS 26; Uplands and Forests/Tribal Advisory Committee; Strategy 1), and;
- ◆ Improved understanding of climate change and associated impacts including:
 - Climatic effects on catastrophic wildfire
 - Climatic effects on flooding
 - Increased understanding of snowpack
 - Regional greenhouse gas (GHG) emissions inventory and forecasts
 - Updated, downscaled, and best available climate change projections.

Monitoring data, collected for individual projects, will vary depending on the nature and purpose of the project, and each PSMP will specify the type of data collected. In general, Project Performance is expected to be quantifiable; PSMPs will minimize qualitative or descriptive data collection. Photo-documentation will be the preferred method for qualitative monitoring, and data submissions to the website may include photographs. While the UFR website is configured to allow users to attach photos or other digital files when they submit data, other websites such as Flickr or Google+ provide free, geo-located photo galleries. Monitoring photos submitted to these public sites are likely to reach a broader audience and be easier to access, update, or manage than a custom photo gallery tool built especially for the UFR website. Photos posted to online photo websites may share links to their project photos in relevant pages on the UFR website.

Data submitted to the UFR website will be in a format compatible with import into standard analytical platforms (Excel, .xlsx, or comma-separated value, .csv). Scanned or digitized field data forms will not satisfy the requirements for data submission to most project funders. Wherever applicable, geospatial information should accompany any submitted data. Preferred formats for point locations are latitude/longitude using the WGS 1984 datum. GIS layers should be in the UTM Zone 10 NAD 83 projection, or include a projection file (.prj).

11.4.2 Data Submission to the Website

Monitoring entities and Plan participants may post data directly onto the UFR website. Registration to use the site is free and open to all who request an account. RWMG designees may administer the website to remedy errors, delete fake accounts, or request clarification if questions arise about any submitted data.

Data may be submitted to the website using forms that request basic metadata such as author, title, contact information, date, and keywords. These forms were developed using national standards for spatial metadata developed by the Federal Geographic Data Committee. Contributors should also provide a list of outside databases to which the data have also been submitted, as well as digital copies of any forms or reports generated by statewide databases confirming their receipt of data submissions.

11.4.3 Stakeholder Access to Data

It is the intent of the RWMG to ensure that all public data generated by the projects are available to the stakeholders and project proponents. However, it is not the intent of the RWMG to duplicate efforts and data that are available elsewhere. To accomplish these two goals, the RWMG will ensure that all stakeholders will have access to the data generated by the other projects through the proposed projects page (<http://featherriver.org/proposed-projects>). The proposed-projects page contains links to the project-specific webpages, if applicable, and will contain links to state database webpages.

The UFR website (www.featherriver.org) is free and accessible to the public. When users share data to the site they may designate it as "sensitive" or "not for public distribution." Examples of sensitive data may include the location of cultural resources or sensitive species. The UFR website has no special security features; it is recommended that users concerned with unauthorized use of their data *not* submit it to the UFR website. Rather, they should submit an entry that describes their data, and provide contact information so interested parties may follow up.

11.4.4 Data Quality Control

Monitoring entities, participating agencies, and all parties submitting data to the website are expected to take primary responsibility for the integrity of the data they submit and to ensure that those data are consistent with the standards of the project funder. Parties submitting data to the website are exclusively responsible for the accuracy and truthfulness of the data they submit. The RWMG makes no warrantee regarding accuracy or integrity of data on the website.

Funding for a detailed review of data submitted to the website is currently not available. However, should administrative funding become available, the website managing entity will perform an annual audit of data that will include quality control of all data submitted to the website.

The website has a public comment system that allows people to email the website managing entity regarding concerns about the data. The website managing entity will consult with data submitters and stakeholders to address stakeholder concerns regarding data posted to the website/DMS.

11.4.5 Integrating Data into State Databases

Project design will include an evaluation of the data protocols for statewide databases to which project data will be submitted (Section 11.4.2). The legislation supporting a given grant program may specify a state database for data submittal. These protocols will inform the design of the project-specific data collection protocol. If project data will not fit into a particular state database, project designers will use the best principles approach, along with discussions with the project technical advisory committee, to ensure that effective, efficient, and defensible methods are employed.

A brief overview of public databases follows, categorized by data type. This list is not exhaustive but includes all databases described in DWR's IRWM Guidelines (both Proposition 84 and Proposition 1). The last category (Section 11.4.5.5) includes searchable databases that do not accept direct data entry; however, they represent significant data sources that can be useful when designing the data component of a project or assessment.

11.4.5.1 General Databases

Sacramento River Watershed Information Module – SWIM is a data tool developed by the Sacramento River Watershed Program to catalog technical information about the Sacramento River watershed. This site is a clearinghouse and is not intended to provide a protocol for data collection. The Upper Pit IRWM Region used SWIM as its data management system. The UFR website includes imported data from SWIM relating to the UFR Region. Information on SWIM is available at www.sacriver.org.

California Environmental Data Exchange Network – CEDEN is a system designed to facilitate integration and sharing of data collected by many different participants and is organized into regional data centers. The UFR IRWM Plan area is covered by the Central Valley Regional Data Center. CEDEN data templates, prepared by the regional data centers, are available on the CEDEN website, <http://www.ceden.org>.

11.4.5.2 Water Quality Databases

Surface Water Ambient Monitoring Program – Any group collecting or monitoring surface water quality data using funds from Propositions 13, 40, 50, and 84 must provide such data to SWAMP. The SWRCB has developed required standards for all data submissions. The SWAMP data checker produces a summary report for each data submission. Information on SWAMP is available at http://www.swrcb.ca.gov/water_issues/programs/swamp/index.shtml.

11.4.5.3 Groundwater Databases

Groundwater Ambient Monitoring and Assessment program – GAMA provides a comprehensive assessment of water quality in water wells throughout California. Projects that include a groundwater component should contact the GAMA program manager before designing a field or lab data output format. GAMA requires electronic submittal of information and prefers GeoTracker (http://www.waterboards.ca.gov/ust/electronic_submittal/); Excel files can be problematic. Additional information on the GAMA program is available at <http://www.waterboards.ca.gov/gama/>.

California Statewide Groundwater Elevation Monitoring Program – The intent of the CASGEM program is to establish a permanent, locally managed program of regular and systematic monitoring in all of California's alluvial groundwater basins. CASGEM anticipates that the monitoring of groundwater elevations required by the enacted legislation will be done by local entities. The purpose of the CASGEM database is to maintain the collected elevation data in a readily and widely available public database. Local entities such as counties or agencies implementing an IRWM Plan that do not agree to conduct groundwater monitoring are ineligible to receive water grants and loans from the state. Information on the CASGEM Program is available at <http://www.water.ca.gov/groundwater/casgem/>

11.4.5.4 Climate Change Database

Cal-Adapt – The California Energy Commission (CEC), the California Natural Resources Agency (CNRA), and the Public Interest Energy Research Program (PIER) maintain Cal-Adapt, an online database that synthesizes and shares the most up-to-date understanding of how climate change might impact the State of California. Projected impacts of precipitation changes, temperature increases, and wildfire in the UFR IRWM Plan are available through the year 2100. Cal-Adapt is available at <http://cal-adapt.org/>

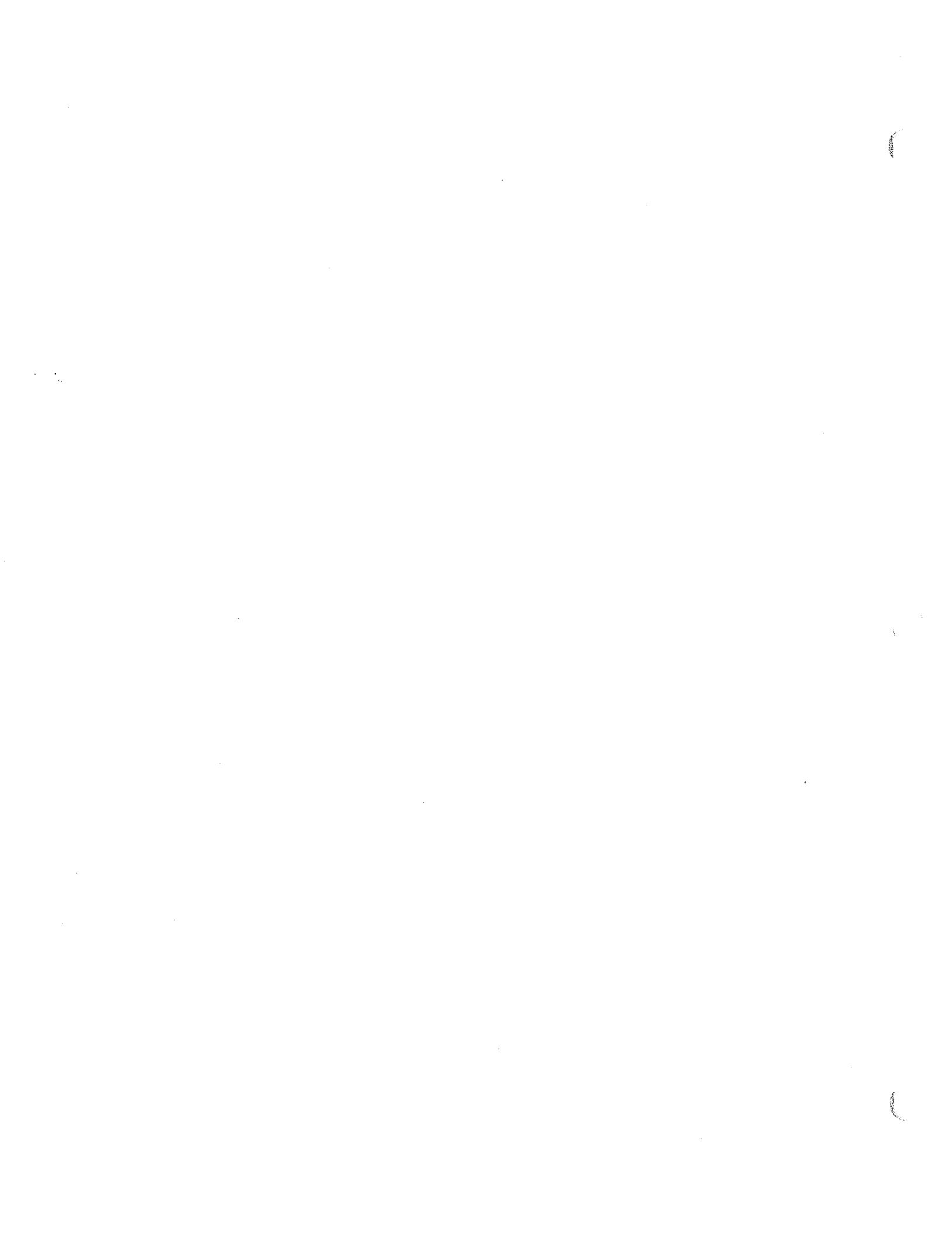
11.4.5.5 Reference-only Databases

Water Data Library – DWR maintains the state's WDL which stores data from various monitoring stations, including groundwater monitoring wells, water quality stations, surface water stage and flow sites, rainfall/climate observers, and well logs. Information regarding the WDL is available at <http://wdl.water.ca.gov/>.

Integrated Water Resources Information System – DWR maintains IWRIS, a data management tool for water resources data that is not a database. IWRIS is a web-based GIS application that allows entities to access, integrate, query, and visualize multiple sets of data simultaneously. Information on IWRIS is available at <http://www.water.ca.gov/iwris/>.

California Irrigation Management Information System – CIMIS is a program in the Office of Water Use Efficiency Branch (DWR) that manages a network of automated weather stations in California. The purpose of CIMIS is to make real-time weather data publicly available for irrigation scheduling. CIMIS information is available at <http://www.cimis.water.ca.gov/cimis/>.

California Natural Diversity Database – CNDD is maintained by the Biogeographic Data Branch of the California Department of Fish and Wildlife. The purpose of CNDD is to inventory the status and location of rare plants and animals in California. CNDD staff work with partners to maintain current lists of rare species and to maintain a database of GIS-mapped locations for these species. Plan projects involving surveys for wildlife, such as habitat restoration projects, should report records of sensitive species to CNDD. Information on accessing and submitting data to CNDD is available at <http://www.dfg.ca.gov/biogeodata/cnddb/>.



CHAPTER 12.0 FINANCE

12.1 Introduction

Under California Department of Water Resources Propositions 84 and 1, Integrated Regional Water Management (IRWM) Grant Program Guidelines require that regional water management groups (RWMG) address their strategy for financing an IRWM Plan and implementation projects and programs, as follows:

- ◆ List known and possible funding sources, programs, and grant opportunities for the development and ongoing funding of the IRWM Plan.
- ◆ List the funding mechanisms, including water enterprise funds, rate structures, and private financing options, for projects that implement the IRWM Plan.
- ◆ Provide an explanation of the certainty and longevity of known or potential funding for the IRWM Plan and projects that implement the Plan.
- ◆ Provide an explanation of how operation and maintenance (O&M) costs for projects that implement the IRWM Plan would be covered and the certainty of operation and maintenance funding.

The purpose of the "Finance Standard" is to ensure that the RWMG has considered IRWM Plan financing at a programmatic (general) level and that a snapshot of financing is documented for stakeholders. It is not the intent of the finance standard to document that all funding has been fully secured. Most of the cost of developing, maintaining, and implementing an IRWM Plan should be borne by local entities, with state grant funding providing a necessary, but relatively small, supplement in funds. Documentation of the various funding sources will be needed so that the RWMG and its stakeholders understand how the funding pieces fit together and how the IRWM plan will be formulated, maintained, and implemented.

12.1.1 Funding History

The original IRWM Plan for the Upper Feather River (UFR) watershed was adopted in 2005. The 2005 Plan was funded by and prepared in accordance with IRWM guidelines established under Proposition 50--The Water Security, Clean Drinking Water, Coastal and Beach Protection Act of 2002. The Feather River Watershed Authority, responsible for the creation of the 2005 Plan, consisted of four partner agencies: Plumas County, Plumas National Forest, Sierra Valley Groundwater Management District, and Plumas County Flood Control and Water Conservation District.

The 2005 Plan focused on implementation of projects funded by existing sources such as Monterey Settlement Agreement funds and CALFED, and administered through existing programs such as the Feather River Coordinated Resource Management, Plumas Watershed Forum, and the Quincy Library Group.

In 2007, the Upper Feather River IRWM program was awarded \$7 million in Proposition 50 grant funds for implementation projects identified in the 2005 Plan. The grant award funded an original seven projects related to water quality and watershed restoration. In 2014, DWR approved the reprogramming of approximately \$2,200,000 of the funds for three additional water supply and wastewater system improvements, conservation, and restoration projects. Table 12-1 summarizes the nine final projects funded by the grant award.

Table 12-1 UFR Proposition 50-Funded Implementation Projects

Project Name	Project Sponsor	Grant Amount
Upper Middle Fork Project	County of Plumas; UC Davis; Sierra Valley Groundwater Management District	\$1,400,000
Quincy Wetlands Treatment Project	Plumas Corporation; Quincy Community Services District	\$408,544
National Forest Water Quality Improvement Project	USDA/Forest Service-Plumas National Forest	\$1,927,848
Genesee Valley Integrated Water Management Project	Feather River Land Trust	\$555,548
Sierra Valley Well Assessment and Basin Management Plan	County of Plumas; Sierra Valley Groundwater Management District	\$123,679
Sierra Valley Integrated Water Project	Feather River Land Trust	\$67,358
Chester River Parkway Project*	Feather River Land Trust	\$400,000
Greenville Water and Sewer System Repairs Project*	Indian Valley Community Services District	\$1,290,000
Taylorsville Wastewater Improvement Project*	Indian Valley Community Services District	\$184,080

* Indicates the project utilizes reprogrammed Proposition 50 funds.

After the passage of Proposition 84/1E--The Safe Drinking Water, Water Quality and Supply, Flood Control, River and Coastal Protection Bond Act of 2006--the UFR was required to apply for "IRWM Region status and update its IRWM Plan to maintain its eligibility for further grant funding through DWR's IRWM Program. In 2009, the Upper Feather River watershed applied for IRWM Region status through DWR's Regional Acceptance Process (RAP) and was approved. The RAP is a component of the IRWM Program guidelines and is used to evaluate and accept an IRWM Region into the IRWM grant program. The RAP is not a grant funding application; however, acceptance of the composition of an IRWM Region into the IRWM grant program is required for IRWM grant funding eligibility.

The 2016 IRWM Plan Update was funded by a Proposition 84 IRWM (Round 2) Planning Grant in 2012. Grant match funding was provided through watershed planning work conducted by Plumas County Flood Control and Water Conservation District between 2008 and 2012.

In 2014, California voters approved Proposition 1 Water Bond, which enacted the Water Quality, Supply, and Infrastructure Act of 2014. With this new proposition, IRWM Regions are required to amend their IRWM plans to meet updated standards. The change in standards occurred in the latter part of the 2016 UFR Region's Plan update process; however, the DWR approved the RWMG's request to address both standards for efficiency and to insure funding eligibility. The 2016 UFR Plan is consistent with both Proposition 84 and 1 IRWM grant program guidelines, making the RWMG eligible for future IRWM funding opportunities.

12.2 Program-Level Funding Sources

Implementation of the IRWM Plan relies upon RWMG members and stakeholders to provide in-kind support, financial support, and to obtain other revenue sources for the anticipated costs of plan implementation and ongoing activities of the RWMG. There is often substantial uncertainty when relying primarily on grant funding; therefore, it is prudent to look for other forms of consistent, secure, and long-term funding to sustain IRWM planning efforts. In addition to assisting project proponents in the implementation of projects that support the Plan, the RWMG is responsible for other important tasks and functions in the UFR IRWM Region. The scope of the RWMG is detailed in *Chapter 2 Governance, Stakeholder Involvement, and Coordination*.

The RWMG has been instrumental in facilitating the regional collaboration and integration of watershed planning efforts intended by the Regional Water Management Planning Act (SB 1672). Ongoing activities by the RWMG include providing regional capacity building, education and training, economic development, identification and promotion of issues of regional interest and consensus, and engagement with downstream water users and adjacent IRWM Regions. RWMG activities that are important to maintain regional collaboration include:

- ◆ Tracking federal and state mandates; sharing information with RWMG members and stakeholders through email and/or web postings.
- ◆ Identifying and applying for funding opportunities to continue Plan implementation and to help participating entities to respond to regulatory mandates.
- ◆ Providing centralized data management services.
- ◆ Facilitating discussion of controversial and/or complicated IRWM issues and reaching consensus when possible.
- ◆ Providing representation in response to policies and mandates affecting the Region.

The Plumas County Flood Control and Water Conservation District assumed the lead role in the IRWM planning process as the DWR Proposition 84 Grantee, and provides staff support and a venue for RWMG meetings. In addition, the Proposition 84 IRWM Planning Grant provided financial support to the RWMG and the Project Team during the planning process. Upon adoption of the Updated 2016 IRWM Plan, the RWMG will become responsible for ensuring the perpetuity of the RWMG organization and the IRWM Plan.

The success of the RWMG in addressing the ongoing needs of the Region depends on the human and financial resources available for ongoing activities. RWMG members and stakeholders can provide a full range of RWMG staffing options including 100 percent in-kind support to full-time RWMG staff (executive director, administrative staff, and programmatic staff implementing projects and policy development throughout the Region) and a RWMG office. Additional financial resources are essential for a variety of Plan Implementation activities. To support these activities, possible funding sources are identified below:

In-Kind Support

Stakeholders that are not able to contribute financial resources may be able to make other essential contributions. Providing in-kind support could include staff time for meeting organization and facilitation, map-making, grant writing and administration, preparing newsletters, and updating the IRWM website. Providing in-kind support could also include material contributions such as a venue for meetings or activities, use of a company vehicle, use of office supplies and/or equipment, and other appropriate forms of contribution. While managing in-kind support would require increased regional communication and

collaboration, it furthers implementation of the Plan and represents a meaningful opportunity for small and/or disadvantaged entities to support RWMG's ongoing activities.

Connect Stakeholder Grant Funding Opportunities to the UFR Plan

When a project proponent pursues grant funding, the RWMG will encourage the proponent to include a budget line item that reflects the cost of RWMG administration and integration of the project outcomes into the Plan. The RWMG would need to coordinate and oversee this effort; this approach would necessitate an active membership to continuously secure grant funding.

Private or Foundation Funding

This is a limited option due to the difficulty of securing these types of grants for ongoing RWMG operations. However, it is still important to identify opportunities for this type of funding from public, private, and family foundations connected with the Upper Feather River watershed. Foundations often confine their grant funding to projects with clearly measurable outcomes and a definitive timeframe; however, the RWMG could request funding for a well-developed, program-level implementation effort.

Fee-For-Service

The RWMG could establish a fee structure for professional services such as technical or policy work for project implementation and/or compliance with the California Environmental Quality Act (CEQA), facilitation of public meetings, community education and outreach, and grant writing and administration activities.

State and Federal Grants

The RWMG may apply for IRWM planning grants to fund regular or technical updates to the Plan. Technical updates may be necessary before a regularly scheduled update in response to new IRWM Grant program guidelines and standards, changes in policies and regulatory mandates affecting the Plan, and emerging issues or new sources of information that significantly impact the Region .

Regardless of the specific funding sources utilized, established and reliable IRWM Plan revenue will increase the likelihood that funding entities outside the Region will understand that applicants are part of a RWMG that coordinates and integrates implementation projects, facilitates collaboration and capacity building among stakeholders, and provides for technical data sharing and cost-saving opportunities.

12.3 Project-Level Funding Sources

Successful IRWM Plan Implementation hinges on establishing reliable (consistent, secure, long-term) funding for the projects that implement the Plan. It is anticipated that non-DWR funding sources will be pursued in addition to funding that may be available through Proposition 1 IRWM opportunities, or any subsequent bonds. Due to the limited DWR funding available and the natural uncertainty associated with bond-based funding, pursuing diverse funding sources will be essential to propel longevity in IRWM Plan Implementation efforts.

The projects included in the UFR IRWM Plan are intended to implement the Plan and achieve Plan objectives. All 79 projects selected for 2016 IRWM Plan Implementation have been thoroughly reviewed (Chapter 9 *Project Development and Review Process*) and are considered eligible for IRWM grant funds by the RWMG. The project list for 2016 IRWM Plan Implementation projects and estimated costs is provided in Chapter 9 *Project Development* (Table 9-2); full project submittals are included in Appendix 9-3.

Updating the implementation project list within the Plan will be necessary as projects are funded and implemented, regardless of the source of funding.

The RWMG representative will track and research available funding options, using a strategy developed by the RWMG (Chapter 11 *Plan Implementation, Performance, Monitoring, Data Management*, Section 11.2.1).

The RWMG has established a process (Chapter 9 *Project Development and Review Process*) for selecting projects for IRWM grant funding. When an IRWM grant solicitation is announced by DWR, the RWMG will decide which projects to include in the grant application package on behalf of the UFR Region since only a limited number of projects can be submitted in any one round. Project proponents will be responsible for developing individual applications in response to solicitations.

Proponents of projects included in the Plan may pursue non-DWR funding independent of RWMG approval. When possible, such project funding proposals are encouraged to include a budget line item to incorporate the cost of RWMG administration and integration of the project outcomes into the Plan. Project implementation might result in water and wastewater rate increases; however, the IRWM process is specifically intended to help leverage funding from outside the Region to alleviate the financial burdens on DACs in particular.

Federal, State, Regional, and Private Grants and Loans

A wide variety of funding sources could be pursued by regional stakeholders to implement the projects that support the Plan. However, it is important to establish realistic expectations that can be accomplished over the next five years and that represent the current capacity level of the Region to successfully deliver. While special districts and municipalities could attempt to raise user fees to pay for new or improved services, these funding options are not realistic at this time given that many residents in the Region who earn less than the state's average household income do not necessarily have the ability to pay additional fees. In addition, local revenue bonds and other more complex financing options are not realistic at this time given the high percentage of DACs located in the Region. Therefore, the most realistic funding sources for stakeholders to pursue over the next five years may be federal, state, regional, and private grants and loans. The IRWM Plan projects will be implemented as appropriate funding sources become available.

Grant funding entities and their financial assistance programs are as varied as the regions and project needs they intend to serve. For example, DWR grant funding opportunities are organized into categories by project scope: environmental restoration, flood related, groundwater, IRWM, water quality/drinking water, water supply/management, and water use efficiency. In addition, projects may be eligible for grant funding from entities and programs that, on the surface, do not appear to fit the scope of IRWM implementation projects. For example, CAL FIRE has a State Responsibility Area (SRA) Fire Prevention Fund for projects and activities related to hazardous fuel reduction, fire prevention planning, fire prevention education, and training that reduce the risk and potential impact of wildfire on habitable structures in an SRA. This funding source could achieve multiple benefits such as reducing the wildfire threat to habitable structures, improving water quality in the UFR watershed through appropriate tree-thinning, and other healthy forest management activities that address a historically fire-based ecosystem.

A wide variety of needs in the Region --natural resources, infrastructure, DACs, wetlands and meadows, education, data collection, forest management and restoration, agricultural water efficiency, and capacity building--could be addressed through grants and loans. The RWMG and stakeholders may pursue the following funding sources to finance the implementation projects that support the IRWM Plan (costs associated with project operations and maintenance are addressed in Section 13.4):

State of California Funding Opportunities

- ◆ Proposition 1 IRWM
 - Planning Grants (Round 1)
 - Disadvantaged Community Involvement Program (Round 1)
 - Implementation Grants (includes funding for DAC Projects) (Round 2)
- ◆ Proposition 1E
 - Storm Water Flood Management Program
 - Early Implementation Program
- ◆ Proposition 84
 - Integrated Regional Water Management Planning
 - Department of Water Resources, Local Groundwater Assistance
 - Department of Public Health, Emergency and Urgent Water Protection
 - State Water Resources Control Board, Storm Water Grant Program
 - Local Levee Assistance Program
 - Flood Protection Corridor Program
 - Flood Control Subventions Program
 - Urban Streams Restoration Program
- ◆ Proposition 50
 - Department of Water Resources, Water Use Efficiency Grants
 - Department of Water Resources, Contaminant Removal
 - Department of Water Resources, UV and Ozone Disinfection
- ◆ Other State Funding
 - California Financing Coordinating Committee (CFCC)
 - State Revolving Fund (SRF)
 - Safe Drinking Water SRF
 - Infrastructure SRF
 - Clean Water SRF
 - State Water Resources Control Board, Federal 319 Program
 - State Water Resources Control Board, Water Recycling Funding Program
 - Department of Water Resources, New Local Water Supply Construction Loans
 - Department of Housing and Community Development, Community Development Block Grant
 - California Energy Commission (CEC), Energy Financing Program
 - Sierra Nevada Conservancy

Federal Funding

- ◆ Environmental Protection Agency, Source Reduction Assistance
- ◆ Environmental Protection Agency, Wetlands Program Development Grants
- ◆ Environmental Protection Agency, Five Star Restoration Program
- ◆ Water Resources Development Act
- ◆ National Rural Water Association (NRWA) Revolving Loan Fund

- ◆ Natural Resources Conservation Service (USDA)
- ◆ National Park Service (NPS), Rivers, Trails, and Conservation Assistance (RTCA) Program
- ◆ US Department of Agriculture (USDA), Rural Development, Water and Waste Disposal Program
- ◆ US Bureau of Reclamation, WaterSMART, Grant Programs
- ◆ US Fish and Wildlife Service (USFWS), North American Wetlands Conservation Act Grant
- ◆ United States Forest Service (USDA) Resource Advisory Committees (RAC) Safe Rural Schools Funding (intermittent appropriations)

Eco-Cultural Land Conservation Funding

- ◆ Administration for Native Americans
- ◆ California State Parks, Off-Highway Motor Vehicle Recreation Commission (OHMVR) Program
- ◆ Council on Foundations
- ◆ Environmental Grantmakers Association
- ◆ First Nations Development Institute
- ◆ Funding Exchange
- ◆ Indian Land Tenure Fund
- ◆ International Funders for Indigenous Peoples
- ◆ Lannan Foundation-Indigenous Communities Program
- ◆ National Park Service, Historic Preservation Grants
- ◆ Seventh Generation Fund for Indian Development
- ◆ The Christensen Fund
- ◆ US Fish and Wildlife Service, Tribal Grants

Resources and References for Native Land and Trusts & Conservancies

- ◆ Indian Country Conservancy
- ◆ Maidu Summit Consortium and Conservancy
- ◆ Native American Land Conservancy

Finally, the RWMG will track key entities that provide financial and technical resource assistance for current and upcoming funding opportunities:

- ◆ The Department of Water Resources (DWR) - Financial Assistance <http://www.water.ca.gov/funding/>
- ◆ Sierra Nevada Conservancy - Funding Opportunities for the Sierra Nevada Region
<http://www.sierranevada.ca.gov/other-assistance/funding-sources>
- ◆ State Water Resources Control Board – Division of Financial Assistance
http://www.waterboards.ca.gov/water_issues/programs/grants_loans/
- ◆ California Department of Fish and Wildlife - Proposition 1 Restoration Grant Programs
<https://www.wildlife.ca.gov/conservation/watersheds/restoration-grants>
- ◆ State Water Resources Control Board - Financial Assistance Application Submittal Tool (FAAST)
<http://faast.waterboards.ca.gov/>
- ◆ California Financing Coordinating Committee <http://www.cfcc.ca.gov/>
- ◆ State Water Resources Control Board - Drinking Water State Revolving Fund (DWSRF)
http://www.waterboards.ca.gov/drinking_water/services/funding/SRF.shtml
- ◆ State Water Resources Control Board - Clean Water State Revolving Fund (CWSRF)
http://www.waterboards.ca.gov/water_issues/programs/grants_loans/srf/
- ◆ USDA Rural Development www.rd.usda.gov/ca

12.4 Project Operations and Maintenance Funding Sources

In addition to demonstrating potential funding for project construction, an IRWM Plan must also contain a discussion of the potential funding sources for project operations and maintenance (O&M). O&M costs are not eligible for grant reimbursement by the IRWM grant programs and most other state financial assistance programs. The funding source for project O&M is generally included in the fee structure for providing a service. For implementation projects involving infrastructure replacement, O&M costs could be covered by the cost savings from the new infrastructure.

Securing funding for regular O&M activities is a common issue for rural IRWM regions especially when addressing the needs of disadvantaged communities. It will be challenging if not impossible for many DACs to recover full O&M costs for infrastructure improvement projects based solely on user fees. Therefore, other methods for addressing O&M costs must be identified for the many DACs in the Region since residents cannot afford increases in fees for services. The RWMG may consider addressing O&M costs for such projects through in-kind donations of staff time and equipment.

Given the diversity of project proponents and the scope of their respective projects, one method to address O&M costs for all IRWM Plan projects does not exist. However, there are intentional and natural opportunities for checks and balances during the grant application process and outside the IRWM process. The RWMG's process of selecting projects for DWR funding will include vetting each project's O&M funding. The project proponent must develop a project-specific funding strategy for the project's budget, including O&M costs, before submitting a grant application. The RWMG will also be involved in monitoring the performance of implementation projects, so as to measure the overall success of the Plan and to identify areas for improvement (*Chapter 11 Plan Implementation, Performance, Monitoring and Data Management*). Finally, municipalities and special districts will continue to be evaluated for their compliance with state and federal infrastructure standards as well as the applicable standards for financial accounting during state-mandated preparation of municipal service reviews by the Local Area Formation Commission (LAFCo).

NO: 1

2016-17 BUDGET WORKSHEET
DEPARTMENT DETAIL

DATE: 09/23/2016 TIME: 15:20

: 9 DISTRICT FUNCTION
: 99 DISTRICT ACTIVITYFUND: 0208B FLOOD CNTRL 0208B
DEPARTMENT: 26103 FLOOD CNTRL 0208B

(1)	(2)	(3) 2013-14 ACTUAL	(4) 2014-15 ACTUAL	(5) 2015-16 BUDGET	(6) 2015-16 ACTUAL	(7) REQUESTED	(8) RECOMMENDED BASE	(9) RECOMMENDED ADJUSTMENTS	(10) RECOMMENDED
COUNT									
43 USE OF MONEY & PROPERTY									
43010	INTEREST- INVESTED FUNDS	179	331		273	0			
*43 USE OF MONEY & PROPERTY		179	331		273	0			*
44 STATE & FEDERAL AID									
44214	ST - PROP 84 GRANT		172,838	537,761	329,795	196,271	196,271		196,271
44228	STATE- PROP 50	1,042,191	653,012	4,711,940	1,995,776	2,496,919	2,496,919		2,496,919
44361	STATE- SIERRA NV CONSRV					0			
44 STATE & FEDERAL AID		1,042,191	825,850	5,249,701	2,325,571	2,693,190	2,693,190		2,693,190
45 CHARGES FOR SERVICES									
45050	LEGAL FEES - P.D. & OTHER					0			
*45 CHARGES FOR SERVICES						0			*
46 OTHER REVENUE									
46239	DONATIONS	7,485	4,170			0			
*46 OTHER REVENUE		7,485	4,170			0			*
TRANSFER									
48211	CONTRI TRANS FR CO GEN		5,000			0			
*48 TRANSFER		5,000				0			*
26103 REVENUES		1,054,855	830,351	5,249,701	2,325,844	2,693,190	2,693,190		2,693,190
51 SALARIES & BENEFITS									
51000	REGULAR WAGES					0			
51070	UNEMPLOYMENT INSURANCE	88	148	123	123	60	60		60
51080	RETIREMENT	2				0			
51081	OPEB LIABILITY	498	498	498	498	498	498		498
51090	GROUP INSURANCE	1				0			
51100	FICA/MEDICARE OASDI	1				0			
51110	COMPENSATION INSURANCE	1,222	1,118	919	919	648	648		648
51120	CELL PHONE ALLOW					0			
51150	LIFE INSURANCE					0			
51200	PER DIEM					0			
51 SALARIES & BENEFITS		1,812	1,764	1,540	1,540	1,206	1,206		1,206
SERVICES & SUPPLIES									
520200	COMMUNICATIONS		33			0			
521600	MEMBERSHIPS/ANNUAL DUES					0			

In the space below, state (a) reason for request, (b) reason why there are sufficient balances in affected accounts to finance transfer, (c) why transfer cannot be delayed until next budget year (attach memo if more space is needed) or (d) reason for the receipt of more or less revenue than budgeted.

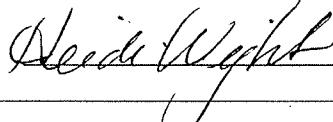
A) To pay for contract with Uma Hinman Consulting. See attached memo.

B) _____

C) _____

D) _____

Approved by Department Signing Authority:



Approved/ Recommended

Disapproved/ Not recommended

Auditor/Controller Signature:



Board Approval Date:

Agenda Item No.

Clerk of the Board Signature:

Date Entered by Auditor/Controller:

Initials

INSTRUCTIONS:

Original and 1 copy of ALL budget transfers go to Auditor/Controller. If supplemental request they must go to the Auditor/Controller. Original will be kept by Auditor, copies returned to Department after it is entered into the system.

Supplemental transfer must have Auditor/Controllers signature. Auditor/Controller will forward all signed, supplemental transfers to the Board for approval.

If one copy of agenda request and 13 copies of Board memo and backup are attached, the entire packet will be forwarded, after all signatures are obtained, to the Clerk of the Board. If only the budget form is sent, it will be returned to the Department after all signatures are obtained.

Transfers that are going to be submitted to the Board for approval:

- A. Must be signed by the Auditor/Controller; if supplemental must be signed by the Auditor/Controller.



PLUMAS COUNTY FLOOD CONTROL & WATER CONSERVATION DISTRICT

DATE: February 7, 2017

TO: Honorable Chair and Board Members of the Plumas County Flood Control and Water Conservation District

FROM: Randy Wilson, Plumas County Planning Director

RE: Request for approval of an agreement with Uma Hinman Consulting to provide professional services to assist the Plumas County Flood Control and Water Conservation District (PCFCWCD) with support services to the Upper Feather River Integrated Regional Water (UFRIRWMP) Management Plan Program and authorize the Co-Manager of the PCFCWCD to sign the agreement. Request for \$10,000 from the General Fund Contingency fund to provide funds for this agreement.

Background:

The Plumas County Flood Control and Water Conservation District Board approved a Grant Agreement with the California Department of Water Resources (DWR) for Prop 84 funds to update the Upper Feather River Integrated Regional Water Management Plan (IRWM) on February 11, 2014. The District Board entered into a Professional Services Agreement with Uma Hinman Consulting on June 3, 2014 for professional services to assist the District in updating the IRWM.

On November 18, 2016 the Regional Water Management Group (RWMG) considered and adopted a Resolution approving the 2016 Update to the Upper Feather River Integrated Regional Water Management Plan, which is to Proposition 1 standards.

The update to the Upper Feather River Integrated Regional Water Management Plan (UFRIRWMP) is now completed. The process of updating the UFRIRWMP took approximately two (2) years to complete. The initial grant agreement with the Department of Water Resources (DWR) and the Plumas County Flood Control and Water Conservation District called for the update of the UFRIRWMP to comply with Proposition 84 standards as

The intent of this agreement with Uma Hinman Consulting is to assist in the RWMG in the implementation of the Upper Feather River IRWM Plan by:

- Tracking emails and policy documents;
- Assist with project development and grant application(s) efforts upon request;
- Take responsibility for the Regional Water Management Group (RWMG) meeting(s) logistics and agendas;
- Maintenance and updating the UFRIRWM website (featherriver.org);
- Manage communication to the RWMG and the public;
- Research and identify funding opportunities;
- Participate in UFRIRWM Funding Area coordination and project development efforts;
- Project contract management; and
- Organizational strategizing and financial planning.

The request for \$10,000 to support this effort was understood by staff to be in the approved FY 16-17 budget as the budget contains this cost as an expense. Staff did not know that the revenue for the expense was not included in the budget as staff made a wrong assumption because approval of this expense was included in the budget. Staff found that there is no revenue for this expense when staff was working on the agreement with Uma Hinman Consulting. This is unfortunate as staff would have tried to address this lack of a balanced budget during the budget process before the final budget was approved. Staff reluctantly has determined that a request for funds from the General Fund Contingency budget is necessary in order for the request for approval of the attached agreement with Uma Hinman Consulting to be approved.

Actions for Consideration

Staff recommends that the Board of Supervisors take the following actions:

- I. Approve the attached agreement with Uma Hinman Consulting to provide professional services to assist the Plumas County Flood Control and Water Conservation District (PCFCWCD) with support services to the Upper Feather River Integrated Regional Water (UFRIRWMP) Management Plan Program and authorize the Co-Manager of the PCFCWCD to sign the agreement.
- II. Approve the request for \$10,000 from the General Fund Contingency fund to provide funds for this agreement.

Attachments:

Agreement with Uma Hinman Consulting
Upper Feather River IRWM Plan Chapter 11
Upper Feather River IRWM Plan Chapter 12
Approved FY 16-17 budget for Flood Control 208B
Request for Budget Transfer

3

WALKER RANCH COMMUNITY SERVICES DISTRICT
c/o PLUMAS COUNTY ENGINEERING DEPARTMENT
555 Main Street • Quincy, CA 95971 • (530) 283-6222 • Fax (530) 283-6135
Robert A. Perreault, Jr., P.E. *County Engineer and Manager, WRCSD*

AGENDA REQUEST

for the February 7, 2017 meeting of the WRCSD Governing Board of Supervisors

Date: January 30, 2017

To: Honorable Governing Board
From: Robert Perreault, Manager, WRCSD 
Subject: Approval of Payment in the Amount of \$861.75 to North State Electric & Pump for Emergency Expenditure related to the WRCSD Water System

BACKGROUND:

During November 7, 2016, the Operator of the Walker Ranch CSD water system informed WRCSD staff that an essential pump in the CSD's water system network was not running due to a low voltage pump fail alarm. The pump is a major component of the water system that fills the water tank. Accordingly, as Manager of the WRCSD, I deemed this circumstance to be an "emergency" situation.

The Operator of the water system immediately dispatched North State Electric and Pump to trouble shoot the pump malfunction and kept WRCSD staff informed of his findings. During a site visit on November 8, 2016, North State Electric and Pump was able to determine that the pump was not starting due to unbalanced loads upstream from PG&E. North State Electric and Pump was able to reset the motor saver after replacing a solenoid valve and start the pump after the PG&E power became more balanced.

A solenoid valve was replaced, the motor saver was reset, the pump started successfully. Since that time, WRCSD staff has received final invoices from North State Electric & Pump in the amount of \$861.75.

The WRCSD budget approved for FY 2016-17 contains sufficient funds to cover this emergency expenditure.

As a sidebar point of information, WRCSD staff is presently working with County Counsel in the preparation of an on-call contract between WRCSD and North State Electric & Pump. That matter will be brought back to the WRCSD Governing Board for consideration.

RECOMMENDATION:

The WRCSD Manager respectfully recommends that the WRCSD Governing Board authorize the Manager of the Walker Ranch CSD to pay the invoices (totaling \$861.75) to North State Electric & Pump without a contract and to ratify all approved work performed to date.

Attachment

North State Electric & Pump
 3282 Hwy. 32
 Chico, CA 95973
 Lic. 534959

Invoice

Date	Invoice #
11/11/2016	A18665

530-891-5545

Bill To
WALKER RANCH COMM. SER. DIST. PLUMAS COUNTY ENG DEPT 555 MAIN STREET QUINCY, CA 95971

P.O. No.	Terms	Project
Dave Durkin	Due on receipt	

Quantity	Description	Rate	Amount
9	SERVICE REQUESTED BY DAVID DURKIN ELECTRICAL FIELD LABOR PG&E POWER TO HIGH AND UNBALANCED- ADJUSTED 777 - PG&E ADJUSTED REGULATOR AND INTRODUCED A CAPACITOR BANK - TURBINE RUNNING GOOD ASCO 480 VOLT SOLENOID VALVE 8262G002-480 (SPARE) Butte County Sales Tax	85.00	765.00
1		90.00	90.00T
		7.50%	6.75
WE APPRECIATE YOUR BUSINESS! THANK YOU!			Total \$861.75

BIG FISH CREATIONS

When you need to get noticed - swim upstream.

Internet Web Design • Marketing • Graphic Design • Copywriting • Multimedia Authoring • Music Composition

4

County of Plumas
Board of Supervisors
520 Main Street
Quincy, Ca 95971

January 27, 2017

RE: Consideration for Visitor Guide Ad

To the members of the Plumas County Board of Supervisors,

Once again, you have opportunity to place media for the Plumas County Visitor Guide. Last year, the county placed a 1/2 page ad at the cost of \$725.00 and promoted Plumas County through county wide visuals of the area.

This year, Big Fish Creations is asking the board if they would like to place the same size ad, or choose from the following options:

1. 1/4 Page ad \$435
2. 1/8 Page ad \$275
3. No advertising placement in the Visitor Guide

Should you choose to place an ad, Big Fish Creations will layout and design the ad under the current retainer, and present options to board on the next board meeting scheduled for February 14, 2017. The artwork deadline for the visitor guide ad is February 17, 2017.

Regards,

Patty Clawson
Marketing Manager
Big Fish Creations

Page 1 of 1



5A

OFFICE OF THE DISTRICT ATTORNEY

David Hollister, District Attorney

520 Main Street, Room 404 · Quincy, California 95971
(530) 283-6303 · Fax (530) 283-6340

Date: January 23, 2017

To: Honorable Board of Supervisors

From: David Hollister, District Attorney

Agenda: Item for February 7, 2017

Recommendation:

- A. Authorize the District Attorney to extend 3 part-time extra help positions for the Mise En Place Grant through June 2017; and approve budget transfer of \$45,683.00 within department 70307 to cover costs accordingly; discussion and possible action

Background and Discussion

Criminal Justice Services in partnership with the Plumas County Jail and Sheriff's Office as well as Feather River College (FRC) was awarded a grant - Bridges to Mise En Place to begin work on implementing a new vocational and skill building program for offenders in the Criminal Justice System of Plumas County. This grant has allowed us to begin building a program that focuses on job training, education and transitioning from incarceration into employment within our county. Through this program we hope to see a decrease in recidivism and an increase in employment for our participants.

The grant funding is allocated for food and supplies to be used by the students enrolled in the program. Also funded with this grant are professional services from FRC staff and some salary expense for jail staff and Criminal Justice staff.

Unfortunately, due to unforeseen circumstances we are unable to compensate the employees as stated and approved in the grant application. For this reason Criminal Justice Services and the District Attorney's Office have consulted with County Counsel on the best way to move forward in the grant to ensure that the staff members are

compensated for the work they have been doing since the approval and award of the grant.

After conversations with County Counsel, it was determined that the best way to proceed with the 3 Mise En Place grant instructors was to hire them as part-time extra help employees. In order to accommodate this, there is a need to move some funds from the professional services budget line item into the other wages and FICA line items. Because the duration of the grant exceeds that of 90 days it is also respectfully requested that there be approval to extend the length of the part -time extra help positions through the duration of the grant period.

Feather River Adult Education 2016-17 Grant Program

Budget Narrative & Calculations

Organization Name: Alternative Sentencing Program

Project Title: Bridges to Mise-En-Place

Maximum eight (8) pages, including the questions.

Enter your response under each question; OR add all of your responses after the last question, and number each response to correlate with its question.

Itemize each projected cost to be included in the Budget Summary.

Provide a description, strong rationale and complete calculations for each projected cost.

A list of Accounts & Account Codes is provided in the Budget Summary & Account Codes workbook.

Total possible score for Budget Narrative, Calculations and Summary = 20 pt.

Successful applicants will be required to sign a Certification of Non-Supplantation. Adult Education funds shall be used only to provide adult education services that are not already available in the community and/or to produce measurable increases in the number of adult learners enrolled in services currently provided by the Applicant and/or other qualified providers in the community.

Question 1. Organization's Fiscal Overview: Describe your organization's experience in the development and tracking of project budgets, including for government grants:

The Alternative Sentencing Program has many years of experience in developing, managing and tracking project budgets and is currently in year two of a large JAG grant with the State of California BJA.

Question 2. Projected Personnel Costs: Account Codes

Instructional (Academic) Salaries	1000
Non Instructional Salaries	2000

- 2a. Separately itemize (by name) your instructional (academic) and non-instructional (non-academic) employees who will directly contribute to this project.
- 2b. Provide each employee's position appointment in your organization (1FTE = full time).
- 2c. Provide the rationale and itemized computed costs for each person.
- 2d. Include each person's proposed appointment and responsibilities on this project (1FTE = full time)

2000 Stephanie Tanaka 1 FTE \$75,000 per year	...
ASP Program Manager .10 FTE Bridges to Mise-En-Place	\$ 7,500

Question 3. Payroll Benefits: Account Codes 3000

Show your computations for the employees listed in Question 2.

Payroll Benefits for Stephanie Tanaka – ASP Program Manager

3000 - .10 Bridges to Mise-En-Place \$2,551

1 FTE – Annual Rates

Retirement - \$13,679; FICA - \$5,733; Insurance - \$2,400; Life Insurance - \$3,700

Question 4. Books & Supplies: Account Codes 4000

Instructional Supplies	4310
Non Instructional Supplies	4325

4a. Separately itemize the instructional and non-instructional supplies for this project.

4b. Provide the rationale and computed cost for each item.

4c. If appropriate, substitute/add other supply categories and their account codes.

4310 Safe Serve Certifications 10 x 100	\$ 1,000
4310 – Food Costs – Annual	\$15,000

To support the purchase price of raw food items for 12 months

Question 5. Operating Expenses Account Codes 5000

5a. Itemize your projected operating expenses
5b. Provide the rationale and computed cost for each category.
5c. Provide a rationale and computed costs for each item within a category.
5d. For your convenience, the following are already listed in the Budget Summary spreadsheet:
Insurance, Consultants & Contracts, Events & Programs, Leases & Rentals, Postage &
Shipping, Professional Development, Publishing Services, Testing Services, Travel,
Utilities. If appropriate, substitute/add other operating categories and their account codes.

5000 - Utilities - \$83.33 x 12 months \$ 1,000

To support the additional costs of greenhouse and facility use of PG&E and water for the
Bridges to Mise-En-Place Program

5000 – Consultants – Culinary & Sheriff \$66,949

To support three culinary consultants at \$45,683 annually and to support
The cost of Sheriff supervision in the jail at \$21,266 annually

Question 6. Capital Outlay Account Codes 6000

Instructional Equipment	6410
Non Instructional Equipment	6415
Software exceeding \$750	6420

6a. Itemize expenses for instructional and non-instructional equipment and software.

6b. If appropriate, substitute/add other capital outlay categories and their codes.

Question 7. Matching/In Kind Funds:

Project match is not required, however it may demonstrate your ability to sustain this project.

7a. Itemize any funds your organization would provide and/or for which you have or will apply
to support this project.

7b. Include the source, amount and proposed use of the funding.

ASP anticipates income to apply toward sustainability from the catering of community events by the inmates as well as seeking additional grants. These amounts are yet undetermined.



Office of the Sheriff

1400 E. Main Street, Quincy, California 95971 • (530) 283-6375 • Fax 283-6344

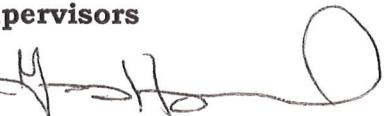
5B1

GREGORY J. HAGWOOD
SHERIFF/CORONER

Memorandum

DATE: January 24, 2017

TO: Honorable Board of Supervisors

FROM: Sheriff Greg Hagwood 

RE: Agenda Item for the meeting of February 7, 2017

RECOMMENDATION:

Approve and sign Resolution authorizing the Plumas County Sheriff to apply for the SB 844 Correctional Facility Construction Grant.

BACKGROUND & DISCUSSION:

Senate Bill 844 was passed by the California Legislature authorizing the sale of lease revenue bonds to finance construction and renovation of local correctional facilities within the state.

Plumas County being designated a small county (Population under 200,000 people) is eligible for \$25,000,000, if successful with the application process.

Due to the age and inadequacies of the Plumas County Correctional Facility, Sheriff Hagwood is seeking authorization to apply for this grant.

Due to the length of the backup material, one copy has been filed with the Clerk of the Board.

RESOLUTION NO.

**RESOLUTION OF THE BOARD OF SUPERVISORS OF THE COUNTY OF PLUMAS TO
AUTHORIZE SUBMISSION OF AN APPLICATION FOR SB 844 ADULT LOCAL CRIMINAL
JUSTICE FACILITIES CONSTRUCTION FINANCING PROGRAM**

WHEREAS, the State of California has made a lease revenue bond financing program available to construct and renovate adult local criminal justice facilities through the SB 844 Adult Local Criminal Justice Facilities Construction Financing Program (“the SB 844 Financing Program”); and

WHEREAS, eligible projects may include (1) improved housing with an emphasis on expanding program and treatment space as necessary to manage the adult offender population or (2) custodial housing, reentry, program, mental health, or treatment space necessary to manage the adult offender population under the jurisdiction of the sheriff or county department of corrections; and

WHEREAS, the County of Plumas, (the “County”) has selected the parcels located at 50 Abernathy Lane and 125 South Redberg Avenue, in Quincy, California, as an appropriate site for a correctional facility;

NOW THEREFORE, the Board of Supervisors of the County of Plumas resolves and orders that:

A. Authorization of Application. The Plumas County Sheriff is authorized to submit an application for state bond financing under the SB 844 Financing Program.

BE IT FURTHER RESOLVED AND ORDERED that:

B. Authorization of County Cash Contribution Funds. The county cash contribution funds, as described in the documentation accompanying the County’s SB 844 Financing Program Proposal Form, are hereby authorized to be used to satisfy the County’s contribution as identified on the financing program proposal form submitted to the Board of State and Community Corrections. The County hereby assures that the identified matching funds are compatible with the state’s lease revenue bond financing, and that the cash match contribution does not supplant (replace) funds otherwise dedicated or appropriated for construction activities.

C. Lawfully Available Funds. The County cash contribution funds, as described in the documentation accompanying the County’s SB 844 Financing Program Proposal Form, have been derived exclusively from lawfully available funds of the County.

D. County Cash Contribution Funds Are Legal and Authorized. The payment of the County cash contribution funds for the proposed adult local criminal justice facility project (the “Project”) (i) is within the power, legal right, and authority of the County; (ii) is legal and will not conflict with or constitute on the part of the County a material violation of, a material breach of, a material default under, or result in the creation or imposition of any lien, charge, restriction, or encumbrance upon any property of the mortgage, deed of trust, pledge, note, lease, loan, installment sale agreement, contract, or other material agreement or instrument to which the County is a party or by which the County or its properties or funds are otherwise subject or bound, decree, or demand of any court or governmental agency or body having jurisdiction over the County or any of its activities, properties or funds; and

(iii) have been duly authorized by all necessary and appropriate action on the part of the governing body of the County.

E. No Prior Pledge. The county cash contribution funds and the Project are not and will not be mortgaged, pledged, or hypothecated by the County in any manner or for any purpose and have not been and will not be the subject of a grant of a security interest by the County; the county cash contribution funds and the Project are not and will not be mortgaged, pledged, or hypothecated for the benefit of the County or its creditors in any manner or for any purpose and have not been and will not be the subject of a grant of a security interest in favor of the County or its creditors. The County shall not in any manner impair, impede or challenge the security, rights and benefits of the owners of any lease-revenue bonds sold by the State Public Works Board for the Project (the “Bonds”) or the trustees for the Bonds.

F. Authorization to Proceed with the Project. The Project proposed in the County’s SB 844 Financing Program proposal is authorized to proceed in its entirety when and if state financing is awarded for the Project within the SB 844 Financing Program.

BE IT FURTHER RESOLVED AND ORDERED that the Board of Supervisors of the County of Plumas does hereby represent, warrant and covenant as follows:

G. Names, Titles, and Positions. For the purposes of the SB 844 financing application and any resulting design and construction, or other project phase, the following County staff will serve as key personnel for this project: Robert Perreault, Public Works Director, shall be designated the County Construction Administrator; Roberta Allen, Auditor-Controller, shall be designated the County’s Project Financial Officer; and Dean Canalia, Undersheriff, shall be designated as the Project Contact Person.

H. Authorization of Project Documents. The County is seeking funding preference associated with review of and authorization to execute the project documents required within the SB 844 Financing Program. As such, the Board of Supervisors of the County of Plumas does hereby approve the form of the Project Delivery and Construction Agreement (PDCA), the Board of State and Community Corrections (BSCC) Jail Construction Agreement, the Ground Lease, the Right of Entry for Construction and Operation, and the Facility Sublease, which are attached hereto. The Chairman of the Board of Supervisors, the County Administrative Officer (if such position is filled), and the Public Works Director, or their designees (collectively, the “Authorized Officers”), acting alone, are hereby authorized on behalf of the name of the County to execute, and the Clerk of the Board of Supervisors is authorized to attest, the Project Delivery and Construction Agreement, the BSCC Jail Construction Agreement, the Ground Lease, the Right of Entry for Construction and Operation, and the Facility Sublease, in substantially the form hereby approved, with such additions thereto and changes therein as are required by the BSCC or the State Public Works Board to effectuate the SB 844 Financing Program and as condition to the issuance of the Bonds. Approval of such changes shall be conclusively evidenced by the execution and delivery thereof by any one of the Authorized Officers each of whom, acting alone, is authorized to approve such changes. Each of the Authorized Officers is authorized to execute these respective agreements at such time and in such manner as is necessary within the SB 844 Financing Program. Each of the Authorized Officers is further authorized to execute, acknowledge and deliver any and all documents required to consummate the transactions contemplated by the Project Delivery and Construction Agreement, the BSCC Jail Construction

Agreement, the Ground Lease, the Right of Entry for Construction and Operation, and the Facility Sublease. The SB 844 application procedures established by the BSCC require that the Resolution by the Board of Supervisors contain the Project Documents authorized above, and, therefore, these documents are attached as exhibits and incorporated herein, as:

- Project Delivery and Construction Agreement (PDCA)
- BSCC Jail Construction Agreement
- BSCC Ground Lease
- BSCC Right of Entry for Construction and Operation
- BSCC Facility Sublease

I. Authorization To Sign. Greg Hagwood, Plumas County Sheriff, is authorized to sign the SB 844 Adult Local Criminal Justice Facilities Construction Financing Program “Applicant’s Agreement,” and to submit the proposal for funding.

J. Adherence To State Requirements. The County hereby assures that it will adhere to state requirements and terms of the agreements between the County, the Board of State and Community Corrections and the State Public Works Board in the expenditure of any state financing allocation and County contribution funds.

K. Funding Assurance. The County hereby assures that (1) it has authorized an adequate amount of available matching funds to satisfy the County’s contribution as identified on the financing program proposal form submitted to the Board of State and Community Corrections; (2) the identified matching funds are compatible with the state’s lease revenue bond financing; and (3) the cash match contribution does not supplant (replace) funds otherwise dedicated or appropriated for construction activities.

L. Staffing Assurance. The County certifies that it will safely staff and operate the facility being constructed (consistent with Title 15, Chapter 1, Subchapter 6, section 1756 (j) 5) of the California Code of Regulations) within ninety (90) days after project completion. The County further agrees to operate, maintain and repair the facility until the State bonds are fully repaid.

M. Site Assurance. The County certifies that the following site assurance for the County facility will be provided at the time of proposal or no later than 90 days following the Board of State and Community Corrections’ Notice of Intent to Award: (1) The County has project site control through either fee simple ownership of the site or comparable long-term possession of the site and right of access to the project sufficient to assure undisturbed use; and (2) will not dispose of, modify the use of, or change the terms of the real property title, or other interest in the site of the facility subject to construction, or lease the facility for operation to other entities, without permission and instructions from the Board of State and Community for so long as the SPWB lease-revenue bonds secured by the financed project remain outstanding.

N. Appraised Value. The County attests that the current fair market land value of the County-owned property for the proposed correctional facility is One Hundred Ninety Thousand Five Hundred Dollars and No/100 (\$190,500.00).

BE IT FURTHER RESOLVED AND ORDERED that the County is seeking funding preference for its proposed project within the SB 844 Financing Program, and, therefore, makes the certifications and assurances that the funding preference criteria are satisfied as follows:

O. Funding Preference. The state will give preference to those counties that are most prepared to proceed successfully with this financing in a timely manner. The two preferences that have been met by the County are as follows: (A.) The County has provided a board resolution (1) authorizing an adequate amount of available matching funds to satisfy the county's contribution, and the matching funds mentioned in the resolution shall be compatible with the state's lease revenue bond financing (2) approving the forms of the project documents deemed necessary, as identified by the board (SPWB) to the BSCC, to effectuate the financing authorized by the legislation, and (3) authorizing the appropriate signatory or signatories to execute those documents at the appropriate times; and (B.) the County has provided documentation evidencing that CEQA compliance has been completed.

P. CEQA Compliance. The County is seeking funding preference for submittal of documentation evidencing that compliance with CEQA has been fully completed for the proposed project, and further is certifying that all related statutes of limitation have expired without challenge.

PASSED AND ADOPTED by the Board of Supervisors of the County of Plumas, State of California this _____ day of _____, 2017 by the following vote:

AYES: SUPERVISORS
NOES: SUPERVISORS
ABSENT: SUPERVISORS
ABSTAIN: SUPERVISORS

Chairperson of the Board of Supervisors

ATTEST: _____
Clerk of the Board

APPROVED AS TO FORM:


County Counsel

Distribution: _____

Attachments:



Office of the Sheriff

1400 E. Main Street, Quincy, California 95971 • (530) 283-6375 • Fax 283-6344

5B2

GREGORY J. HAGWOOD
SHERIFF/CORONER

Memorandum

DATE: **January 26, 2017**

TO: **Honorable Board of Supervisors**

FROM: **Sheriff Greg Hagwood** 

RE: **Agenda Items for the meeting of February 7, 2017**

It is recommended that the Board:

Approve supplemental budget request in the amount of \$6,000.00 for the Every 15 Minutes program to be held at Portola High School.

Background and Discussion:

A \$6,000.00 supplemental budget is requested for the Sheriff's Office to implement the Every 15 Minutes program. Expenditures for this program will be offset by revenue from the California Highway Patrol.

The Every 15 Minutes program is a two day event involving high school juniors and seniors that challenges them to think about drinking, personal safety, and the responsibility of making mature decisions concerning drinking and driving. This cooperative program involving schools, law enforcement, and the community is designed to prevent teenage drunk driving injuries and fatalities.

COUNTY OF PLUMAS
REQUEST FOR BUDGET APPROPRIATION TRANSFER
OR SUPPLEMENTAL BUDGET

TRANSFER NUMBER
(Auditor's Use Only)

Department: EVERY 15 MINUTES Dept. No.: 70340 Date: 1/26/2017

The reason for this request is (check one): **Approval Required**

- A. Transfer to/from Contingencies OR between Departments
- B. Supplemental Budgets (including budget reductions)
- C. Transfers to/from or new Fixed Asset, within a 51XXX
- D. Transfer within Department, except fixed assets
- E. Establish any new account except fixed assets

Approval Required

Board

Board

Board

**Board
Auditor**

Auditor

Auditor

TRANSFER FROM OR SUPPLEMENTAL REVENUE ACCOUNTS

(CHECK "TRANSFER FROM" IF TRANSFER WITHIN EXISTING BUDGET, CHECK "SUPPLEMENTAL REVENUE" IF SUPPLEMENTAL, NEW UNBUDGETED REVENUE)

TRANSFER TO OR SUPPLEMENTAL EXPENDITURE ACCOUNTS

TRANSFER TO OR SUPPLEMENTAL EXPENDITURE ACCOUNTS
(CHECK "TRANSFER TO" IF TRANSFER WITHIN EXISTING BUDGET, CHECK "SUPPLEMENTAL EXPENDITURE" IF
SUPPLEMENTAL- NEW UNBUDGETED EXPENSE)

Supplemental budget requests require Auditor/Controller's signature

Please provide copy of grant award, terms of award, proof of receipt of additional revenue, and/or backup to support this request.

COUNTY OF PLUMAS
REQUEST FOR BUDGET APPROPRIATION TRANSFER
OR SUPPLEMENTAL BUDGET

TRANSFER NUMBER
(Auditor's Use Only)

Department: EVERY 15 MINUTES

Dept. No: 70340 Date 1/26/2017

The reason for this request is (check one):

The reason for this request is (check one):

A. <input type="checkbox"/>	Transfer to/from Contingencies OR between Departments	Board
B. <input checked="" type="checkbox"/>	Supplemental Budgets (including budget reductions)	Board
C. <input type="checkbox"/>	Transfers to/from or new Fixed Asset, within a 51XXX	Board
D. <input type="checkbox"/>	Transfer within Department, except fixed assets	Auditor
E. <input type="checkbox"/>	Establish any new account except fixed assets	Auditor

TRANSFER FROM OR SUPPLEMENTAL REVENUE ACCOUNTS

TRANSFER FROM: SUPPLEMENTAL REVENUE ACCOUNTS
(CHECK "TRANSFER FROM" IF TRANSFER WITHIN EXISTING BUDGET, CHECK "SUPPLEMENTAL REVENUE" IF SUPPLEMENTAL NEW UNBUDGETED REVENUE)

TRANSFER TO OR SUPPLEMENTAL EXPENDITURE ACCOUNTS

TRANSFER TO OR SUPPLEMENTAL EXPENDITURE ACCOUNTS
(CHECK "TRANSFER TO" IF TRANSFER WITHIN EXISTING BUDGET, CHECK "SUPPLEMENTAL EXPENDITURE" IF
SUPPLEMENTAL NEW UNBUDGETED EXPENSE)

Supplemental budget requests require Auditor/Controller's signature.

Please provide copy of grant award, terms of award, proof of receipt of additional revenue, and/or backup to support this request.



DEPARTMENT OF SOCIAL SERVICES AND PUBLIC GUARDIAN

5C

Courthouse Annex, 270 County Hospital Rd., Suite 207, Quincy, CA 95971-9174

ELLIOTT SMART
DIRECTOR

(530) 283-6350
Fax: (530) 283-6368

DATE: JANUARY 20, 2017

TO: HONORABLE BOARD OF SUPERVISORS

FROM: ELLIOTT SMART, DIRECTOR
DEPARTMENT OF SOCIAL SERVICES 

SUBJ: BOARD AGENDA ITEM FOR FEBRUARY 7, 2017

RE: RESOLUTION AMENDING THE 2016-2017 PERSONNEL ALLOCATION
FOR THE SOCIAL SERVICES DEPARTMENT #70590

REF: BOARD AGENDA ITEM 2.B, JANUARY 17, 2017

It is Recommended that the Board of Supervisors

Adopt the enclosed Resolution amending the 2016-2017 Plumas County position allocation for the Social Services Department, Dept. No. 70590.

Background and Discussion

On January 17, 2017, the Board of Supervisors approved a Department of Social Services recommendation that an existing and funded Senior Social Worker position in the Department be reallocated to the classification of Social Services Supervisor I/II. The Board approved the recommendation however the Department's support materials did not include a Resolution amending the position allocation for the Department. The Resolution has been drafted and is enclosed with this Board item. It is requested that the Board adopt the Resolution as submitted.

Financial Impact

As was reported previously, the Social Services Supervisor classification will add about \$6,000 annually in total compensation. Those funds are available in the Department's Realignment revenue sources.

Copies: Leslie Mohawk, Program Manager

Enclosure

RESOLUTION NO. _____

RESOLUTION TO AMEND THE 2016-2017 PLUMAS COUNTY POSITION ALLOCATION
FOR THE SOCIAL SERVICES DEPARTMENT #70590

WHEREAS, the Board of Supervisors, through adoption of the budget allocates positions for the various county departments each fiscal year; and

WHEREAS, the Social Services Department's Director has requested the position allocation be changed to reflect the needs of the Department and to update this change in the 2016-2017 Position Allocation; and

WHEREAS, this requested allocation change was brought to the attention of the Human Resources Director who is now requesting approval of this resolution to reflect this change to the 2016-2017 Position Allocation for the Social Services Fund 70590; and

NOW, THEREFORE, BE IT RESOLVED by the Plumas County Board of Supervisors as follows:

Approve the amendments to the Position Allocation for budget year 2016-2017 to reflect the following:

<u>Social Services #70590</u>	<u>FTE FROM</u>	<u>TO</u>
Senior Social Worker	2.0	1.0
Social Services Supervisor I or II	1.0	2.0

The foregoing Resolution, was duly passed and adopted by the Board of Supervisors of the County of Plumas, State of California, at a regular meeting of said Board held on the 7th day of February, 2017 by the following vote:

AYES: Supervisors
NOES: Supervisors
ABSENT: Supervisors

Chairperson, Board of Supervisors

ATTEST:

Executive Clerk/Board of Supervisors

5D



PLUMAS COUNTY FLOOD CONTROL & WATER CONSERVATION DISTRICT

DATE: January 7, 2017

TO: Honorable Chair and Members of the Board of Supervisors

FROM: Randy Wilson, Plumas County Planning Director *RW* Co-Manager of the Plumas County Flood Control and Water Conservation District

RE: Approval of third contract amendment with Uma Hinman Consulting to perform invoicing services related the Prop 50 Grant Agreement between the Department of Water Resources and Plumas County.

Background

The Plumas County Board of Supervisors on November 4, 2014 approved a contract with Uma Hinman Consulting to perform invoicing services related to the Prop 50 Grant. This contract was for quarterly invoicing.

The Plumas County Board of Supervisors on February 3, 2015 approved the first amendment to the contract with Uma Hinman Consulting increasing the amount of contract for invoicing the Proposition 50 grant by \$5,604 in order to perform monthly, rather than quarterly invoicing. This amendment increased the contract from \$37,320 to \$42,924.

A second amendment to the contract for invoicing of the Prop 50 contract was needed because of delays by the Department of Water Resources (DWR) and project contractors and increased level of invoice detail required by DWR, which have required considerable more effort and time than was anticipated for this project. The contract amount for invoicing was increased \$25,652. The second amendment increased the overall contract for invoicing the Proposition 50 grant to \$68,576. The increase was paid for from the administrative funds provided for in Amendment Number 7 of the Grant Agreement between Plumas County and DWR.

The total administrative funds in the Proposition 50 grant, as amended on March 3, 2015 when the funds from the Last Chance II project were reprogrammed, is \$249,062.90. A total of \$180,486.90 of

the administrative funds remained for the County after approval of this second amendment with Uma Hinman Consulting for invoicing. The invoicing for the County's portion of these administrative funds has occurred.

Staff Comment:

While working to finish up the Prop 50 grant staff became aware that the timeframe for the contract with Uma Hinman Consulting had not been updated to reflect the new Prop 50 grant expiration date of December 31, 2016. Neither the consultant or staff found this mistake and as such both staff and the consultant worked to finish the reporting and invoicing on the Prop 50 grant between November 3, 2016 and December 31, 2016. The consultant has submitted invoices for work done between November 3, 2016 and December 31, 2016. This third contract amendment with Uma Hinman Consulting will fix this issue so staff can pay the consultant for work performed within the agreed upon budget.

To deal with the time period when the contract with Uma Hinman Consulting expired the following language has been added the the third amendment to the contract with Uma Hinman Consulting:

“As the written agreement between PLUMAS COUNTY AND Uma Hinman Consulting expired on November 3, 2016 this Third Amendment of the written agreement between PLUMAS COUNTY AND Uma Hinman Consulting ratifies and approves professional services provided by Uma Hinman Consulting from November 3, 2016 to December 31, 2016.”

County Counsel has approved this Third Amendment to the agreement with Uma Hinman Consulting as to form.

ACTIONS FOR CONSIDERATION

Staff recommends the Board of the Supervisors take the following action.

- I. Approve the attached third amendment to the contract with Uma Hinman Consulting for invoicing services for the Prop 50 Grant Agreement between Plumas County and the Department of Water Resources and authorize the Plumas County Planning Director to sign the contract amendment.

Attachments:

Third Amendment to Agreement between Plumas County and Uma Hinman Consulting.

THIRD AMENDMENT TO AGREEMENT
BY AND BETWEEN
PLUMAS COUNTY AND UMA HINMAN CONSULTING

This Third Amendment to Agreement ("Amendment") is made on February 7, 2017, between PLUMAS COUNTY, a political subdivision of the State of California ("COUNTY"), and Uma Hinman Consulting ("CONTRACTOR") who agrees as follows:

1. **Recitals:** This Amendment is made with reference to the following facts and objectives:
 - a. PLUMAS COUNTY and UMA HINMAN CONSULTING have entered into a written Agreement dated November 4, 2014, (the "Agreement"), in which UMA HINMAN CONSULTING agreed to provide quarterly Proposition 50 Invoicing and Reporting services to Plumas County.
 - b. PLUMAS COUNTY AND Uma Hinman Consulting entered into an amendment of the written agreement dated November 4, 2014 because of the need to provide monthly Invoicing and Reporting to address the needs of the Indian Valley CSD, which has a project funded by the Proposition 50 Grant and because additional administration funds were identified increasing compensation for services to Forty Two Thousand, Nine Hundred and Twenty Four Dollars (\$42,924).
 - c. PLUMAS COUNTY AND Uma Hinman Consulting entered into a second amendment of the written agreement dated November 4, 2014 because of delays by the Department of Water Resources, delays by the Proposition 50 project contractors, and the increased level of invoice detail required by the Department of Water Resources considerable more effort and time than anticipated to process invoices, reporting and necessary completion reports that must be submitted to close out each project contained within the Proposition 50 Grant addition costs have been identified for these services of Twenty Five Thousand, Six Hundred and Fifty Two Dollars (\$25,652). These additional costs increase the compensation for services to Sixty Eight Thousand, Five Hundred and Seventy Six Dollars (\$68,576).
 - d. Because of the written agreement between PLUMAS COUNTY AND Uma Hinman Consulting expired on November 3, 2016 and all other contracts and the Proposition 50 Grant Agreement where extended to end on December 31, 2016 there is need to for the written agreement between PLUMAS COUNTY AND Uma Hinman Consulting to also be extended until December 31, 2016 in order to complete the processing of invoices, reporting and necessary completion reports that must be submitted to close out each project contained within Proposition 50 Grant.

COUNTY INITIALS

CONTRACTOR INITIALS

e. As the written agreement between PLUMAS COUNTY AND Uma Hinman Consulting expired on November 3, 2016 this Third Amendment of the written agreement between PLUMAS COUNTY AND Uma Hinman Consulting ratifies and approves professional services provided by Uma Hinman Consulting from November 3, 2016 to December 31, 2016.

2. **Amendments:** The parties agree to amend the Agreement as follows:

a. Paragraph 1 is amended to read as follows: Term. The term of this agreement shall be from November 4, 2014 through December 31, 2016, unless terminated earlier as provided herein.

3. **Effectiveness of Agreement:** Except as set forth in this Third Amendment of Agreement, all provisions of the Agreement dated November 4, 2015, as previously amended, shall remain unchanged and in full force and effect.

IN WITNESS WHEREOF, this Third Amendment of Agreement dated February 7, 2017 has been executed as of the date set forth below.

Contractor:

Uma Hinman Consulting, a sole proprietorship

County:

Plumas County

Name: Uma Hinman

Title: Owner/Environmental Planner

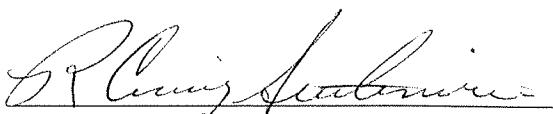
Date signed:

Name: Randy Wilson

Title: Planning Director, County of Plumas

Date Signed

Approved as to form:



R. Craig Settemire
Plumas County Counsel

COUNTY INITIALS

CONTRACTOR INITIALS

7c



PLUMAS COUNTY BOARDS, COMMISSIONS AND COMMITTEES

Established by Board or Local Action and Membership Organizations

INDEXPAGE NO.

<u>A</u>		
<u>B</u>		
<u>C</u>	CALIFORNIA STATE ASSOCIATION OF COUNTIES (CSAC) CANNABIS WORKING GROUP CAPITAL FACILITIES PLANNING COMMITTEE CHESTER DESIGN REVIEW COMMITTEE COORDINATING COUNCIL, PLUMAS COUNTY	1 1 1 1 1
<u>D</u>	DEBT ADVISORY COMMITTEE DISTRICTS GOVERNED BY THE BOARD OF SUPERVISORS	1 1
<u>E</u>		2
<u>F</u>	FAIR BOARD PLUMAS-SIERRA COUNTY FEATHER RIVER REGIONAL WATER MANAGEMENT GROUP FISH & GAME ADVISORY COMMISSION	2 2 2
<u>G</u>		
<u>H</u>	HEALTH INSURANCE ADVISORY COMMITTEE HOUSING & LAND USE COMMITTEE	3 3
<u>I</u>		
<u>J</u>	JOHNSVILLE SPECIAL PLAN REVIEW COMMITTEE	3
<u>K</u>		
<u>L</u>		
<u>M</u>	MUSEUM	3
<u>N</u>	NATIONAL ASSOCIATION OF COUNTIES (NACo) NUISANCE ABATEMENT COMMITTEE	3
<u>O</u>		
<u>P</u>	PUBLIC SAFETY COMMUNICATIONS ADVISORY COMMITTEE	3
<u>Q</u>	QUINCY DESIGN REVIEW COMMITTEE	4
<u>R</u>	RURAL COUNTY REPRESENTATIVES OF CALIFORNIA (RCRC)	4

<u>S</u>	SIERRA NEVADA CONSERVANCY NORTH CENTRAL SUB-REGION	4
	SIERRA VALLEY GROUNDWATER MANAGEMENT DISTRICT	4
	SIERRA VALLEY NATURAL HISTORY MUSEUM	4

I

U
V

<u>W</u>	WESTERN INTERSTATE REGION (WIR)	4
----------	---------------------------------	---

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PURSUANT TO GOVERNMENT CODE §54970, THE BOARD OF SUPERVISORS OF THE COUNTY OF PLUMAS, STATE OF CALIFORNIA, HAS CAUSED TO BE PREPARED THE FOLLOWING LIST OF REGULAR AND ONGOING BOARDS, COMMISSIONS AND COMMITTEES.

FAIR BOARD-PLUMAS-SIERRA COUNTY	3 YEAR TERM	TERM EXPIRES
Barbara Butterfield (Sierra County)		12/15
VACANCY (Sierra County)		12/14
VACANCY (Sierra County)		12/14
Robert Abbott	District 1	12/18
VACANCY	District 1	12/16
Susan Neer	District 2	12/18
Carol Viscarra	District 2	12/17
Marci Johnson	District 3	12/18
Kara Cardona	District 3	12/19
Thelma Olson	District 4	12/18
Kenny Chance	District 4	12/16
Darlene Buckhout	District 5	12/18
Cindy Noble	District 5	12/19

FEATHER RIVER REGIONAL WATER MANAGEMENT GROUP - Plumas County Representative

(Established by Feather River Regional MOU – 6/1/09) Term: Indefinite

Terry Swofford Lori Simpson (alternate)

FEATHER RIVER REGIONAL WATER MANAGEMENT GROUP - Steering Committee (County Seats)

(Established by Feather River Regional MOU – 6/1/09) Term: 2 years

Terry Swofford (expires 12/31/15)

Paul Roen (expires 12/31/15)

FISH & GAME ADVISORY COMMISSION	TERM OF OFFICE = 1 YEAR	TERM EXPIRES
DISTRICT 1		
Daniel Seiler	Portola	12/16
Dave Valle	Portola	12/16
DISTRICT 2		
Bob Orange	Greenville	12/16
Frank Williams	Greenville	12/16
DISTRICT 3		
Jim Pleau	Chester	12/16
Eric Rudgers	Chester	12/16
DISTRICT 4		
Gary Rotta	Quincy	12/16
Dakota Johnson	Quincy	12/16
DISTRICT 5		
Ron Horton	Quincy	12/16
Steve Dutton	Quincy	12/16

HEALTH INSURANCE ADVISORY COMMITTEE (Two-Year Terms and Expire October 1st)

Two County Department Heads (named by Management Council)

Mimi Hall	2016
Roberta Allen	2016

Two Representatives from Government Agencies

VACANCY, Plumas Recreation & Park District	2016
	2016

One Retired County Employee

Ernie Eaton	2016
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Four County Employees At-Large

VACANCY (Confidential Unit)	2016
Mike Grant (Sheriff)	2016
	2016
	2016

HOUSING & LAND USE COMMITTEE (QUINCY) - Appointed 01/24/06

Supervisor Simpson
Economic Development
Community Development Commission – Director
Planning & Building Services – Planning Director
Zoning Administrator – Planning Director

JOHNSVILLE SPECIAL PLAN REVIEW COMMITTEE HISTORICAL AREA

Robert Murray	VACANCY	Planning Director
Ken Hattich	Alice Abbott	Public Works Director
David Daun	Donna Sasse	

<u>MUSEUM BOARD</u>	<u>TERM OF OFFICE = 3 YEARS</u>	<u>TERM EXPIRES</u>
William Tantau	Graeagle	12/16
Norman Lamb	Greenville	12/16
Tandi Bozeman	Chester	12/17
Helen Roberti	Sierra Valley	12/17
Doug Ely	Quincy	12/17

NATIONAL ASSOCIATION OF COUNTIES (NACo)

Supervisor Lori Simpson

NUISANCE ABATEMENT COMMITTEE

County Counsel
Supervisor Kevin Goss
Director of Environmental Health
Director of Public Health Agency
Building Department – Building Official and Code Enforcement Officer
Planning Director

PUBLIC SAFETY COMMUNICATIONS ADVISORY COMMITTEE – Established January 05, 2016

Supervisor Thrall	Robert Perreault, Public Works
Sheriff Hagwood	Jim Green, Building Official
Mike Grant	Randy Wilson, Planning Director

QUINCY DESIGN REVIEW COMMITTEE – County Code §9-2.3704

Brian Walmer – Historical Architecture
Valerie Nellor – Business/Property Owner
Johnny Mansell – Real Estate
Ronald Green – Property Owner
Alan Baitinger – Public Member
Pete Hentschel – Resident

Randy Wilson – Planning & Building Services

RURAL COUNTY REPRESENTATIVES OF CALIFORNIA (RCRC)

Supervisor Kevin Goss
Supervisor Jeff Engel, Alternate

SIERRA NEVADA CONSERVANCY NORTH CENTRAL SUB-REGION

Plumas County Supervisor Sherrie Thrall, Representative

SIERRA VALLEY GROUNDWATER MANAGEMENT DISTRICT – (4 YEAR TERMS)

<u>DIRECTOR NO.</u>		<u>TERM EXPIRES</u>
01	Michael Sanchez, Plumas County Supervisor, District 1	01/06/2017
02	Paul Roen, Sierra County Supervisor	01/06/2017
03	Jim Roberti (Plumas appointment)	01/06/2017
04	Don Wallace (Sierra appointment)	01/06/2017
05	Greg Ramelli (Plumas appointment)	01/06/2019
06	VACANCY (Sierra appointment)	01/06/2019
07	Einen Grandi (District appointment)	01/06/2019

SIERRA VALLEY NATURAL HISTORY MUSEUM

Supervisor Terry Swofford

WESTERN INTERSTATE REGION (WIR) – CSAC APPOINTMENT



PLUMAS COUNTY
BOARDS & COMMISSIONS

Required by Statute

INDEX

		<u>PAGE NO.</u>
<u>A</u>	ABANDONED VEHICLE ABATEMENT AUTHORITY BOARD	1
	AIRPORT LAND USE COMMISSION	1
	ALCOHOL & DRUG ADVISORY BOARD	1
	AREA BOARD 2 State Council on Developmental Disabilities	1
	AUDIT COMMITTEE	1
<u>B</u>		
<u>C</u>	CEMETERY DISTRICTS	1
	CEMETERY DISTRICTS, CONT.	2
	CHILD CARE COUNCIL, PLUMAS EARLY EDUCATION	3
	CHILDREN'S' COMMISSION, PLUMAS	3
	CHILDREN & FAMILIES COMMISSION	3
	COMMISSION ON AGING	3
<u>D</u>	DISASTER COUNCIL	3
<u>E</u>	EMERGENCY MEDICAL CARE COUNCIL	4
<u>F</u>	FEATHER RIVER RESOURCE CONSERVATION DISTRICT	4
<u>G</u>		
<u>H</u>		
<u>I</u>	INTEGRATED WASTE MANAGEMENT TASK FORCE	4
<u>J</u>		
<u>K</u>		
<u>L</u>	LOCAL AGENCY FORMATION COMMISSION (LAFCo)	4
	LOCAL SOLID WASTE ENFORCEMENT APPEALS BOARD	4
<u>M</u>	MENTAL HEALTH COMMISSION	4
<u>N</u>	NORCAL-EMS BOARD OF DIRECTORS	5
	NORTH CAL-NEVA RESOURCE CONSERVATION AND	
	DEVELOPMENT COUNCIL	5
	NORTHERN-SIERRA AIR QUALITY MANAGEMENT DISTRICT	5
<u>O</u>		
<u>P</u>	PLANNING COMMISSION	5
<u>Q</u>		
<u>R</u>		
<u>S</u>		
<u>T</u>	TRANSPORTATION COMMISSION	5
<u>U</u>		
<u>V</u>		

W

X
Y
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PURSUANT TO GOVERNMENT CODE §54970, THE BOARD OF SUPERVISORS OF THE COUNTY OF PLUMAS, STATE OF CALIFORNIA, HAS CAUSED TO BE PREPARED THE FOLLOWING LIST OF REGULAR AND ONGOING BOARDS, COMMISSIONS AND COMMITTEES.

ABANDONED VEHICLE ABATEMENT AUTHORITY BOARD**VC §22710**

VACANCY	Portola City Council
Jim Green	Building
Leah Turner	City of Portola
Kevin Goss	Board of Supervisors
Sharon Thrall	Board of Supervisors

AIRPORT LAND USE COMMISSION **Established 10/13/99 and reinstated on April 03, 2007****PUC Code § 21670 (b) and 21671.5 – Term of office shall be four years**

	TERM EXPIRES
Alan Holloway – Expertise in aviation	2020
VACANCY – City of Portola	2017
Bill Mainland - Member of the public	2017
Bill Weaver – Board appointment	2018
VACANCY – City of Portola	2018
George Terhune – Board appointment	2019
Herb Bishop, Beckwourth-Nervino Airport Manager	2019

ALCOHOL AND DRUG ADVISORY BOARD - FOUR YEAR TERM (RESOLUTION NO. 93-5532)**H&S §11805****Advisory Board to be reinstated as directed by the Board of Supervisors****AREA BOARD 2 State Council on Developmental Disabilities**

Deborah Anderson (Plumas Representative)

AUDIT COMMITTEE **Established April 10, 2007**

Board of Supervisors Chair	Board of Supervisors Vice Chair
Auditor/Controller	County Administrative Officer (VACANT)
Treasurer/Tax Collector	Two Grand Jury members

CEMETERY DISTRICTS (H&S 9001) - 4 YEAR TERMS**CHESTER CEMETERY DISTRICT**

	TERM EXPIRES
SCALLY, Barbara	2019
THOMPSON, Rick	2019
VACANCY	2018

Mailing: PO Box 539 Chester, CA 96020

Phone: 258-3878

QUINCY/LA PORTE CEMETERY DISTRICT

	TERM EXPIRES
LOWE, Michelle	2019
KING, Steven	2019
GRAY, Carla	2017

Mailing: PO Box 3933, Quincy CA 95971

MEADOW VALLEY CEMETERY DISTRICT**TERM EXPIRES**

Resolution 05-7135 adopted 04/19/05 increasing the number of members to the District

VACANCY	2019
FILLIPPI, Jerry	2019
SUTTON, Vicki	2017
SCHMIDT, John	2017
OLSON, Thelma	2017

Mailing: PO Box 208, Meadow Valley 95956

CROMBERG CEMETERY DISTRICT**TERM EXPIRES**

GAGE, Barbara	2018
HINTON, Carolyn	2018
VACANCY	2017

Mailing: PO Box 30206 Cromberg, CA 96103

MOHAWK VALLEY CEMETERY DISTRICT**TERM EXPIRES**

BRIDGE, Patricia	2019
CORRELL, James	2017
SMITH, Andrew	2017

Mailing: Box 1051, Graeagle, CA 96103

PORTOLA CEMETERY DISTRICT (530) 832-4323**TERM EXPIRES**

ADDINGTON, Peggy	2019
MARSHALL, Curtis	2019
MARTINI, Judith	2017
FRUCHTENICHT, Edward Patrick	2017
FRANCE, Gary	2017

Mailing: PO Box 3 Portola, CA 96122

TAYLORSVILLE CEMETERY DISTRICT**TERM EXPIRES**

Resolution 04-7036 adopted 6/15/04 increasing the number of members to the District

MORRIS, Megan	2019
ERICKSON, Kathleen	2019
REED, Suzette	2017
LEHR, Delbert	2017
VACANCY	2017

Mailing address: PO Box 52, Taylorsville 95983

GREENVILLE CEMETERY DISTRICT**TERM EXPIRES**

CROUCH, Marilyn	2019
NEER, Susan	2019
HAMBLIN, James	2017
CASSOL, Debbie	2020
CASSOL, Matt	2020

Mailing: PO Box 834 Greenville, CA 95947

CRESCENT MILLS CEMETERY DISTRICT**TERM EXPIRES**

WRIGHT, Kerry	2019
NORTH, Kay	2017
WRIGHT, David	2017

Mailing: PO Box 55 Crescent Mills CA 95934

CHILD CARE & DEVELOPMENT PLANNING COUNCIL

Brenda Lory (Council Coordinator) 283-6557 x 5334

Helen Woodlee	Kelly Holland	Kinderlin Hoznour
Lucie Kreth	Merle Rusky	Ann Friday
Debbie Guy	Ellen Vieira	Shelley Miller
Janine	Inge Stock	Kathy Whitaker
Elisabeth Welch	Sara Frigo	

CHILDREN'S COUNCIL, PLUMAS

Cal Works-Social Services	Child Abuse Treatment – CHAT
Child Care & Development Council	Child Development Center
Children's Systems of Care-Mental Health	Child Welfare Services
First 5 Plumas	Healthy Touch
Parent	Plumas CASA
Plumas Crisis Intervention	County Probation
Women's Mountain Passages	UCCE 4H
	SCFO Head Start
	Roundhouse Council
	Plumas Rural Services

CHILDREN & FAMILIES COMMISSION (First 5) - H&S Code 9001(b)(c); H&S Code 9010-9014

Mimi Hall – Public Health	Elliott Smart – Social Services
Carol Burney – PUSD	Rachelle Hines – Head Start
Colleen Kroll – Parent	VACANCY
Supervisor Simpson – Board of Supervisors	Joanne Burgueno – Parent
Christine Crawford – At Large	

COMMISSION ON AGING

Marge Goose	By-laws adopted October 09, 2003
Greg Margason	Clyde Washoe
Phyllis Golia	Sharon Tashenberg
	Hank Eisenman

DISASTER COUNCIL

ORDINANCE NO. 92-790

Govt. Code §8610

Members of the Plumas County Board of Supervisors
City of Portola Administrator
Plumas/Sierra REA
Union Pacific Railroad
Feather River College
California Highway Patrol
Sheriff Department
Greenville CSD
US Forest Service
Social Services
Quincy Fire Department
Emergency Medical Services
Plumas County Clerk/Information Officer
Public Health Agency
Plumas County Public Works
Plumas County OES

EMERGENCY MEDICAL CARE COUNCIL (ON GOING) APPOINTED 9/13/94

H&S §197.270

List of members on file with the Office of Emergency Services

FEATHER RIVER RESOURCE CONSERVATION DISTRICT (PRC SEC. 9251,9351) - (4 YEAR TERM)

Public Resource Code 9161 et seq and 9181-9190; Govt. Code 56825

Resolution adopted by FRRCD (2009-01) reducing Board members from seven to five

LUNDER, Nils	2018
HANLEY, Bill	2018
VIEIRA, Willow	2020
REID, Russell	2020
ARSENAULT, David	2020

INTEGRATED WASTE MANAGEMENT TASK FORCE

John Sciborski, Chair	<u>VACANCY</u>
Robert Meacher - City of Portola	Faith Strailey
Roger Diefendorf - Community Development	
Joe Waterman, Chester PUD	

LOCAL AGENCY FORMATION COMMISSION-LAFCo

Govt. Code 56325

			<u>TERM EXPIRES</u> (4 Year Term)
Terry Swofford	District 1	County Supervisor	05/17
Kevin Goss	District 2	County Supervisor	05/19
<u>VACANCY</u>	Portola	City Government	05/19
John Larrieu	Portola	City Government	05/17
<u>VACANCY</u>		Public Member	05/17 (LAFCO appointment)

Alternates

Jeff Greening	Public Member	05/17
Bill Powers	City Government	05/19
Sherrie Thrall	County Supervisor	05/19

LOCAL SOLID WASTE ENFORCEMENT APPEALS BOARD (PRC §44305)

Supervisor Sherrie Thrall Tom Hunter John Sciborski

MENTAL HEALTH COMMISSION - W&I §5604 (3 YEAR TERM)

Pursuant to W&I §5604 the Commission shall include: 3 Family Members; 3 Consumers; 1 Family Member or Consumer; 1 member of the Board of Supervisors; and the remaining membership is "Undesignated"

<u>NAME</u>	<u>STATUS</u>	<u>TERM EXPIRES</u>
Dennis Thibeault	Client	2018
Maria Rock-Strong	Family Member	2018
Hank Eisenman	Public	2018
Estres Wellings	Public	2017
Kendrah Fredricksen	Public	2017
Susan Marie Bradley	Client	2017
Joyce Scroggs	Public	2019
Alex Lemrah	Client	2019
Valerie Sheldon	Client	2019
Supervisor Lori Simpson		

NORCAL-EMS BOARD OF DIRECTORS

Supervisor Terry Swofford appointed June 15, 2010

NORTH CAL-NEVA RESOURCE CONSERVATION AND DEVELOPMENT COUNCIL

Pierce Flournoy, Chair Central Modoc RCD	Ron Sharpless, Treasurer Modoc Fire Safe Council	Supervisor Thrall, Vice Chair Plumas County
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Sandy Higa Vya Conservation District	Jerry Shea, Secretary City of Alturas
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NORTHERN SIERRA AIR QUALITY MANAGEMENT DISTRICT

Formed in 1986, required by State law

Ed Schofield	Nevada County	Peter Huebner	Sierra County
Richard Anderson	Nevada County	Paul Roen	Sierra County
Supervisor Thrall, Chair	Plumas County		
Supervisor Swofford	Plumas County		

Alternates

Lee Adams	Sierra County
Hank Weston	Nevada County
Lori Simpson	Plumas County

PLANNING COMMISSION

Established on March 29, 2005 pursuant to Ordinance No. 05-1026 – Govt. Code 65101

Term of Office: Members shall serve for a term which shall expire the date the appointing Supervisor leaves office.

District No. 1	Dr. Robert Abbott
District No. 2	Shauna Rossington
District No. 3	VACANCY
District No. 4	Larry Williams
District No. 5	John Olofson

TRANSPORTATION COMMISSION

Govt. Code §29535

Susan Scarlett City of Portola Appointment	John Larrieu City of Portola Appointment
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Bill Powers City of Portola Appointment	Supervisor Sherrie Thrall Board of Supervisors Appointment
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Supervisor Kevin Goss Board of Supervisors Appointment	Supervisor Lori Simpson Board of Supervisors Appointment
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PLUMAS COUNTY PUBLIC WORKS DEPARTMENT

1834 East Main Street, Quincy CA 95971 – Phone (530) 283-6268 Facsimile (530) 283-6323
Robert A. Perreault Jr., Director **Joe Blackwell, Deputy Director**



8A

AGENDA REQUEST

For the February 7, 2017 meeting of the Plumas County Board of Supervisors

January 30, 2017

To: Honorable Board of Supervisors
From: Robert Perreault, Director of Public Works 
Subject: Maintenance Responsibility for the Gansner Park River Pathway in Quincy

Background:

On October 9, 2007, the County received a grant from the California Resources Agency in an amount not to exceed \$160,874 for the design and construction of the American Valley Gansner Park River Parkway project. The former CAO assigned the design and construction of the project to the Department of Public Works.

During the project, and in response to their budget difficulties, the State suspended reimbursement of all project expenditures for a period of about 2 – 3 years.

Construction was completed in November 2014.

On August 1, 2016, the Department received its final \$16,084.40 retainage payment from the State.

The project is now ready for “maintenance responsibility” transfer from the Department of Public Works to the Facilities Services Department.

The Director of Public Works and the Director of the Facility Services Department have discussed this matter.

A "Location Map" of the Gansner Park River Pathway in Quincy is attached.

Recommendation:

Public Works staff respectfully recommends that the Board of Supervisors adopt a Minute Order to assign responsibility for maintenance of the Gansner Park River Pathway to the Facility Services Department.

Attachment

8B

PLUMAS COUNTY
DEPARTMENT OF PUBLIC WORKS
ROAD DIVISION

1834 EAST MAIN STREET • QUINCY, CA 95971 • (530) 283-6268
Robert A. Perreault, Jr., P.E. *Director of Public Works*

AGENDA REQUEST

for the February 7, 2017 meeting of the Plumas County Board of Supervisors

January 30, 2017

To: Honorable Board of Supervisors

From: Robert Perreault, Director of Public Works

Subject: Status Report on the January 2017 Storm Water Damage to Public Works Infrastructure; discussion and possible action.



BACKGROUND

During January, 2017, areas of Plumas County experienced “winter storm warning” weather conditions that evolved into a series of winter snow storms and winter rain storms throughout the entire Plumas County area and beyond.

On January 8, 2017, the Plumas County Director of Emergency Services adopted a Proclamation on State of Emergency Due to Storms and Flooding.

On January 10, 2017, the Plumas County Board of Supervisors adopted Resolution No. 17-8221, “A Resolution Ratifying the Proclamation of a County-wide Local Emergency Due to Significant Impacts of the January 2017 Winter Storms.”

During the multiple, severe weather events that occurred over a period of several weeks, County infrastructure – roadways, roadside ditches, culverts and bridges – experienced impacts above and beyond customary winter snowfall. As the storms continued, Public Works staff documented serious impact locations that will necessitate major maintenance repairs this spring and summer, some of which will require full environmental review and documentation. Funding for such project activities was not included in the current fiscal year budget, other than a contingency line item from the Department’s reserves. As of the writing of this agenda request, the State and Federal governments have yet to determine if there will be a commitment of emergency funding for these projects.

Public Works staff has been compiling scope of work and estimated cost data for the various damage locations located throughout the County. Many of the locations need a reassessment of the scope of damage once the recent snowfalls have subsided. Additionally, there are many locations that have yet to be visited, due to access challenges of unplowed winter roadways. Accordingly, the compilation of data of storm damage repair sites will continue to evolve and expand until later this year.

At the February 7, 2017 meeting of the Board of Supervisors, Public Works staff will submit a Status Report on the January 2017 storm damage repair sites in the form of a PowerPoint Presentation and circulation of the latest compilation of data.

Please note that the presentation will be limited to only Public Works infrastructure and will not include similar needs and challenges as may be identified by other County departments, such as the Facilities Department and the Plumas County Office of Emergency Services.

The Director of Public Works notes that this agenda item is a status report presentation for the benefit of the Board of Supervisors and the general public. Following the presentation, Public Works staff will be available to answer any questions.

RECOMMENDATION

As of the writing of this Agenda Request, the Director does not intend to submit any specific recommendation(s) at the February 7, 2017 Meeting.

9A

PLUMAS COUNTY
DEPARTMENT OF PUBLIC WORKS
SOLID WASTE DIVISION

1834 EAST MAIN STREET • QUINCY, CA 95971 • (530) 283-6268
Robert A. Perreault, Jr., P.E. *Director of Public Works*

AGENDA REQUEST

for the February 7, 2017 meeting of the Plumas County Board of Supervisors

January 30, 2017

To: Honorable Board of Supervisors

From: Robert Perreault, Director of Public Works

Subject: Consideration of Adoption of the Proposed, Replacement
Solid Waste Franchise Contract with **InterMountain Disposal, Inc.**;
discussion and possible action.

Robert A. Perreault

BACKGROUND

Since 2011, and at the direction of the Board of Supervisors, Public Works staff has been negotiating the development of a revised, replacement solid waste franchise contract with staff of InterMountain Disposal, Inc.

The 2 most significant revisions to the existing solid waste franchise contract respond to the initial direction of the Board of Supervisors, thus:

1. Elimination of the so-called “evergreen” renewal clause from the existing franchise contract, and
2. The revision of the existing rate adjustment procedure that currently requires periodic revision of the Plumas County Code.

In regard to Item 1, above, the elimination of the “evergreen” clause is replaced by a finite term contract.

In regard to Item 2, above, the establishment of the Refuse Rate Index (RRI) procedure in the replacement contract removes the franchise contractor from initial decision-making regarding a possible rate increase as well as the removal of the solid waste program fee schedule from the County Code, to be replaced by an automatic rate review analysis by County staff, with final revisions to the solid waste program fee schedule to be the subject to decision of a Board of Supervisors resolution, following receipt of advice from the Plumas County Integrated Waste Management Task Force (hereinafter referred to as the Task Force).

Agenda Request for the February 7, 2017 Meeting of the Board of Supervisors
Proposed, Replacement Solid Waste Franchise Contract with InterMountain Disposal, Inc.
January 30, 2017
Page 2 of 3

Numerous additions, clarifications and revisions to the operational aspects of the Plumas County Solid Waste Program are also included throughout the Proposed, Replacement Solid Waste Franchise Contract, all being the result of the negotiations first referenced above.

In addition to the development of a Proposed, Replacement Solid Waste Franchise Contract, Public Works staff has also prepared proposed revisions to the existing solid waste related section of the Plumas County Code – a task that was necessary in order to assure that provisions within the County Code are clearly applicable to the Proposed, Replacement Solid Waste Franchise Contract.

Throughout the development of the Proposed, Replacement Solid Waste Franchise Contract, Public Works staff also posted the evolving draft franchise contract and the draft revised County Code provisions on the Department web site, located on the internet at:

<http://www.countyofplumas.com/index.aspx?NID=2013>

Additionally, throughout the development of the Proposed, Replacement Solid Waste Franchise Contract and the preparation of draft revised County Code provisions, the evolving draft franchise contract and the draft revised County Code provisions were listed on numerous Agenda of regular and special meetings of the Task Force.

A copy of the draft proposed, replacement draft franchise contract between InterMountain Disposal, Inc. and the County, as well as a copy of the revised Solid Waste Ordinance, are available for viewing by the general public during normal office hours at the following locations:

- Office of the Clerk of the Board of Supervisors
Quincy Courthouse, Room 309,
520 Main Street, Quincy, CA 95971
- Department of Public Works
Headquarters Building
1834 East Main Street, Quincy, CA 95971

The Director of Public Works respectfully advises the Board of Supervisors that the primary purpose of this Agenda Request is to enable the Board of Supervisors to conduct further discussions on the Proposed, Replacement Solid Waste Franchise Contract, referenced above, as well as to accept questions from any party having an interest in the finalization of the proposed replacement franchise contract with InterMountain Disposal, Inc.

The only matter in the draft contract that has not been specifically addressed by the Board of Supervisors during considerations of the past several months is the term of the new, replacement contract. Public Works recommends a minimum term of ten (10) years, with an effective date of March 1, 2017. The final decision, however, is with the Board of Supervisors, following input by the Franchise Contractor.

On January 10, 2017, the Board of Supervisors adopted a revised solid waste ordinance, which becomes effective on February 9, 2017. Accordingly, the approval of the new, replacement franchise contract should not be acted upon until after February 9th.

The current solid waste franchise contract between the County and InterMountain Disposal, Inc. expires on February 28, 2017.

RECOMMENDATIONS

The Director of Public Works respectfully requests that the Board of Supervisors, at their meeting of February 7, 2017:

1. Conduct further discussions on the Proposed, Replacement Solid Waste Franchise Contract, referenced above, as deemed necessary by the Board, including input with any party having an interest in the finalization of the replacement franchise contract with InterMountain Disposal, Inc., and
2. Vote to continue the consideration of this matter to the Board of Supervisors meeting that is scheduled for February 14, 2017.



**PLUMAS COUNTY
DEPARTMENT OF PUBLIC WORKS
SOLID WASTE DIVISION**

1834 EAST MAIN STREET • QUINCY, CA 95971 • (530) 283-6268
Robert A. Perreault, Jr., P.E. *Director of Public Works*

AGENDA REQUEST

for the February 7, 2017 meeting of the Plumas County Board of Supervisors

January 30, 2017

To: Honorable Board of Supervisors

From: Robert Perreault, Director of Public Works 

Subject: Consideration of Adoption of the Proposed, Replacement
Solid Waste Franchise Contract with **Feather River Disposal**;
discussion and possible action.

BACKGROUND

Since 2011, and at the direction of the Board of Supervisors, Public Works staff has been negotiating the development of a revised, replacement solid waste franchise contract with staff of Feather River Disposal.

The 2 most significant revisions to the existing solid waste franchise contract respond to the initial direction of the Board of Supervisors, thus:

1. Elimination of the so-called “evergreen” renewal clause from the existing franchise contract, and
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Agenda Request for the February 7, 2017 Meeting of the Board of Supervisors
Proposed, Replacement Solid Waste Franchise Contract with Feather River Disposal
January 30, 2017
Page 2 of 3

Numerous additions, clarifications and revisions to the operational aspects of the Plumas County Solid Waste Program are also included throughout the Proposed, Replacement Solid Waste Franchise Contract, all pursuant to the negotiations first referenced above.

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Headquarters Building
1834 East Main Street, Quincy, CA 95971

The Director of Public Works respectfully advises the Board of Supervisors that the primary purpose of this Agenda Request is to enable the Board of Supervisors to conduct further discussions on the Proposed, Replacement Solid Waste Franchise Contract, referenced above, as well as to accept questions from any party having an interest in the finalization of the proposed replacement franchise contract with Feather River Disposal.

Agenda Request for the February 7, 2017 Meeting of the Board of Supervisors
Proposed, Replacement Solid Waste Franchise Contract with Feather River Disposal
January 30, 2017
Page 3 of 3

The only matter in the draft contract that has not been specifically addressed by the Board of Supervisors during considerations of the past several months is the term of the new, replacement contract. Public Works recommends a minimum term of ten (10) years, with an effective date of March 1, 2017. The final decision, however, is with the Board of Supervisors, following input by the Franchise Contractor.

On January 10, 2017, the Board of Supervisors adopted a revised solid waste ordinance, which becomes effective on February 9, 2017. Accordingly, the approval of the new, replacement franchise contract should not be acted upon until after February 9th.

The current solid waste franchise contract between the County and Feather River Disposal expires on February 28, 2017.

RECOMMENDATIONS

The Director of Public Works respectfully requests that the Board of Supervisors, at their meeting of February 7, 2017:

1. Conduct further discussions on the Proposed, Replacement Solid Waste Franchise Contract, referenced above, as deemed necessary by the Board, including input with any party having an interest in the finalization of the replacement franchise contract with Feather River Disposal, and
2. Vote to continue the consideration of this matter to the Board of Supervisors meeting that is scheduled for February 14, 2017.

9c

PLUMAS COUNTY
DEPARTMENT OF PUBLIC WORKS
SOLID WASTE DIVISION

1834 EAST MAIN STREET • QUINCY, CA 95971 • (530) 283-6268
Robert A. Perreault, Jr., P.E. *Director of Public Works*

AGENDA REQUEST

for the February 7, 2017 meeting of the Plumas County Board of Supervisors

January 30, 2017

To: Honorable Board of Supervisors

From: Robert Perreault, Director of Public Works

Subject: Adoption of a Resolution that Establishes a Solid Waste Fee Schedule, as set forth in Section 6-10.201 of the Current Chapter 10 of Title 6 in the Plumas County Code, due to the Removal of said Fee Schedule from the Revised Solid Waste Ordinance that was adopted by the Board of Supervisors on January 10, 2017; discussion and possible action.



BACKGROUND

The Board of Supervisors is presently considering the adoption of draft, replacement solid waste franchise contracts with each of the County's two (2) existing franchise contractors.

In conjunction with the drafting of new, replacement contracts, it became necessary to also revise the County Code that pertains to Solid Waste: Section 6-10.201 of Chapter 10 of Title 6 in the Plumas County Code.

On January 10, 2017, the Board of Supervisors adopted a Revised Solid Waste Ordinance, that will not become effective until February 9, 2017. The adoption of new, replacement franchise contracts is being proposed for final consideration after February 9, 2017. Accordingly, there is a need to adopt a Resolution that clearly continues the existing Fee Schedule.

RECOMMENDATION

The Director of Public Works respectfully requests that the Board of Supervisors vote to adopt the attached Resolution.

ATTACHMENT D

Recorded at the request of & mail to:
Plumas County Department of Public Works
1834 East Main Street
Quincy, CA 95971

RESOLUTION NO. 17-

**Establishing a fee schedule)
for collection, transfer and)
related solid waste services)**

WHEREAS, the Plumas County Board of Supervisors is presently in the process of considering the adoption of replacement solid waste franchise agreements for each of its solid waste franchise service areas, and

WHEREAS, the Board of Supervisors desires to provide a clear transfer of authority to collect fees for solid waste collection, transfer, and related services from the current fee schedule that appears in Chapter 10 of Title 6 of the Plumas County Code of Ordinances to a similarly formal instrument that will facilitate the transition between the existing franchise contracts to the new franchise agreements, and

WHEREAS, it is the intention of the Board to simplify and expedite the solid waste rate adjustment procedure now and in the future, recognizing that approving such rates in resolution form will accomplish that goal, rather than by means of modifying the solid waste ordinance, and

WHEREAS, the Board of Supervisors voted on January 10, 2017 to rescind Chapter 10 of Title 6 of the Plumas County Code of Ordinances in its entirety and replace it with a new ordinance, said ordinance taking effect 30 days after its approval, said date of replacement being February 9, 2017, and

WHEREAS, those portions of Section 6-10.207, "Fee schedule for collection, transfer, and related services" of Chapter 10, "Solid Waste Control", of the Plumas County Code of Ordinances that specify the collection fees (subsection b), special travel charge for collection (subsection c), bin delivery charge (subsection d), fees for unloading at transfer sites or landfills (subsection e) and fees for extra services (subsection f) will be deleted in their entirety on February 9, 2017,

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of the County of Plumas that this Board hereby adopts the existing fee schedule for collection, transfer and related solid waste services as shown in Section 6-10.207, subsections (b) through (f), inclusive, of the Plumas County Code of Ordinances, to wit:

- (a) General. For purposes of this section "franchisee" shall refer to a solid waste collector as defined in Chapter 10 of Title 6 of the Plumas County Code of Ordinances. The fees below apply to all franchise areas, except that fees in parentheses, e.g. One and no/100ths (\$1.00) Dollars shall apply to Franchise Area 3 (Intermountain Disposal Inc. franchise area), as defined in the County Solid Waste Management Plan.
- (b) Collection fees. The base rate for collection shall cover door-to-door collection, transfer, hauling, and ultimate disposal activities.

(1) Residential base rate. The charge for one can per week shall be a monthly fee of \$18.07 (\$20.51), two (2) cans per week shall be a monthly fee of \$25.13 (\$27.15); three (3) cans per week (\$38.23). The monthly charge for a sixty-four (64) gallon waste-wheeler shall be \$24.71 (\$30.46) for one collection per week. A monthly charge for a 100-gallon waste-wheeler is \$32.03 (\$36.04) for one collection per week.

(2) Residential large items. Each washer, dryer, standard size refrigerator, single bed mattress, and similar size object shall be charged a maximum of \$17.70 (\$19.45) each per collection. Each deep freezer, double bed mattress, and similar size object shall be charged a maximum of \$35.24 (\$38.76) each per collection. Each tire shall be charged per collection: \$3.90 (\$4.03) [sixteen (16") inches or less]; \$7.53 (\$8.24) [more than sixteen (16") inches but less than twenty (20") inches]; \$17.70 (\$19.45) [more than twenty (20") inches].

(3) Residential billing. Each new residential collection account shall be charged a \$7.53 (\$8.24) start-up fee to cover the administrative costs of arranging for new and/or seasonal service. The residential base rate may be billed to the customer three (3) months in advance of the service to be performed, provided that no account shall be considered delinquent by the franchisee if payment for a month's service is received by the fifteenth day of that month.

(4) Commercial base rate. A one cubic yard bin shall be charged a monthly fee of \$75.44 (\$86.55) for one collection per week; a monthly fee of \$150.66 (\$162.95) for two (2) collections per week; a monthly fee of \$226.47 (\$259.76) for three (3) collections per week; a monthly fee of \$302.01 (\$346.24) for four (4) collections per week; and a monthly fee of \$377.56 (\$432.85) for five (5) collections per week. Each additional cubic yard per collection shall be charged \$20.28 (\$23.24), including any fraction of a cubic yard such as when waste is heaped above the top of a bin. Commercial can service shall be charged a monthly fee of \$23.18 (\$26.74) for one can collected per week; a monthly fee of \$28.50 (\$32.71) for two (2) cans collected per week; a monthly fee of \$33.72 (\$38.76) for three (3) cans collected per week; and a monthly fee of \$39.04 (\$44.47) for four (4) cans collected per week, and double the above if collection is twice per week. The monthly charge for a sixty-four (64) gallon waste-wheeler is \$28.50 (\$34.33). The monthly charge for a one hundred-gallon waste-wheeler is \$39.04 (\$40.36).

(5) Commercial large items. The same rates as for residential large items, in subsection (b) (2) above, shall apply.

(6) Commercial billing. The commercial base rate may be billed to the customer one month in advance of service, or guaranteed by an equivalent sum in the form of a security deposit or letter of credit.

(c) Special travel charge for collection. In addition to the residential and commercial base rates, special travel shall be charged to the customer by the franchisee in the following manner. If the service requested does not fall on a regular service day for that service area, or that service area has no regular service day, the reasonable time and mileage costs of the franchisee shall be charged to all customers served during the special travel. Time and mileage costs shall be based on the distance from the last regular customer in the area, or if none, from the franchisee's yard. The costs, not to exceed \$81.71 (\$90.28) per hour, shall be divided among the customers served during the special travel in proportion to the volume of waste

collected from each customer. "Regular service" is defined as year-around service on at least a weekly basis.

(d) Bin delivery charge. In addition to the residential and commercial base rates, bin delivery shall be charged to the customer in the following manner. For each bin a delivery fee of \$50.31 (\$55.55) shall be charged to cover the round trip cost of delivery and eventual removal of the bin by the franchisee. This charge may be made payable in advance of delivery. This charge may be increased by any special travel charge applicable to the customer's request for delivery.

(e) Fees for unloading at transfer sites or landfills. The following fees shall be collected from the public for unloading at transfer sites or landfills, and such fees shall cover the handling, transfer, hauling, and ultimate disposal activities.

(1) Minimum fee. The minimum fee for unloading shall be \$7.53 (\$9.07) for the equivalent of two (2) cans or standard containers; \$11.96 (\$13.82) for the equivalent of three (3) cans; and \$15.70 (\$17.95) for the equivalent of four (4) cans.

(2) Vehicle unloading fee. When waste is unloaded from vehicles and such waste exceeds in amount the equivalent of four (4) cans or standard containers, then the following charges shall apply on the basis of vehicle size:

- (I) Station wagon: \$16.28 (\$18.44);
- (II) Compact pickup truck: \$20.23 (\$22.94);
- (III) Compact pickup truck with sideboards: \$25.87 (\$28.99);
- (IV) Standard-sized pickup truck: \$24.71 (\$27.98);
- (V) Standard-sized pickup truck with sideboards: \$30.92 (\$34.62);
- (VI) Larger trucks: \$17.44 (\$20.15) per cubic yard maximum.

(3) Fee for unloading large and restricted items. Unusually large items increase the time and effort of disposal, and the following charges shall apply:

- (I) A washer or dryer, standard-sized refrigerator, single-bed mattress, or similar-sized object: \$14.01 (\$15.65);
- (II) A standard-sized deep freezer, double-bed mattress, or similar-sized object: \$25.34 (\$28.99) maximum;
- (III) Each tire sixteen (16") inches or less: \$3.11 (\$3.44); Each tire seventeen (17") inches to twenty (20") inches: \$6.27 (\$6.88); Each tire more than twenty (20") inches: \$13.91 (\$15.17);
- (IV) Tree stumps shall be unloaded only at landfills, not transfer sites. Each stump twelve

(12") inches or less: \$20.23 (\$22.28); Each stump thirteen (13") to twenty-four (24") inches: \$40.51 (\$44.81); Each stump more than twenty-four (24") inches: \$60.74 (\$67.22); (V) Cathode ray tubes and televisions shall only be accepted at transfer stations. Each cathode ray tube (computer monitor) and television: \$3.32 (\$3.73);

(VI) Other large items not included in this section shall be charged pursuant to subsection (f) of this section.

(4) Compacted loads. Compacted loads shall be permitted only at transfer sites, and only if the hauler weighs the truck before and after tipping at the site. Compacted loads shall be charged at the rate of \$81.50 (\$83.35) per ton.

(5) Prohibited items. None of the following items shall be permitted by the franchisee to be unloaded: dead animals; car bodies; tree stumps at transfer sites; explosives; toxic chemicals or any hazardous waste materials; except that steel items and car bodies will be accepted free of charge at the Greenville Transfer Site.

(f) Fee for extra services. Services for which no fee is specified in this resolution shall be considered extra services by the franchisee, and the charges for such services shall be negotiated by the franchisee and customer.

The foregoing resolution was duly passed and adopted by the Board of Supervisors of the County of Plumas, State of California, at a regular meeting of said Board held on the ___ day of February, 2017, by the following vote:

AYES: Supervisors

NOES: Supervisors:

ABSTAIN: Supervisors:

ATTEST:

Lori Simpson
Chair, Board of Supervisors

Clerk of the Board of Supervisors