

**MEETING OF THE PLUMAS COUNTY TRANSPORTATION COMMISSION**  
1834 E. Main St., Quincy - COUNTY OF PLUMAS - Tel. 283-6268

**MINUTES**

Monday, January 23, 2017

Meeting of the Plumas County Transportation Commission (PCTC) is called to order with roll call at 1:30 in the Conference Room of the Plumas County Public Works Department.

**1A. Roll Call** is conducted by Bob Perreault

Commissioners in attendance are: Lori Simpson, Susan Scarlett, John Larrieu, Kevin Goss and Bill Powers. Sherrie Thrall is absent.

Staff Attendees: Bob Perreault, Interim Executive Director; John Mannle, Assistant Director; Jim Graham, Senior Environmental Planner; Angelique Pluff, Recording Secretary.

Others in Attendance are Gary McFarland – Formerly with PRS; Kelly McElwain – PRS; Bob Battistoni – PRS; John Rix - Seniors Transportation.

**1B. Public Forum – Public**

Bob Battistoni introduces Kelly McElwain as the new Transit Coordinator replacing Gary McFarland who took a position with the Plumas County District Attorney's Office. The Commission welcomes Kelly warmly! Gary McFarland expresses his gratitude to the Commission and PCTC Staff as he moves on to his new position.

**1C. Public Forum – Commissioners**

Lori Simpson voices recognition towards Plumas County Road Department regarding the Department's efforts in addressing impacts associated with flooding from the January storms.

**2. Consideration of Draft Minutes of PCTC Meeting conducted on December 16, 2016**

Motion is made by Kevin Goss, seconded by Commissioner Powers, to adopt the minutes of the December 16, 2016 meeting. Motion passed 5-0.

**3. Low Carbon Transit Operations Program (LCTOP) Call for Projects**

Jim Graham and John Mannle provides information to the commission regarding the LCTOP program and indicated that the funding from this program will be used to purchase 2 bus shelters for use in Quincy.

**3A. Resolution 17-01 Authorizing the Purchase of two bus shelters.**

The new bus shelters will cost Eighteen thousand Nine hundred Forty Six Dollars and no Cents (\$18,946.00). Motion is made by Bill Powers, seconded by John Larrieu, to adopt Resolution 17-01. Motion passes 5-0.

**3B. Resolutions 17-02 Authorizing the Execution of the Certifications and Assurances.** Motion is made by John Larrieu, seconded by Bill Powers, to adopt Resolution 17-02. Motion passes 5-0.

**4. Briefing on Regional Transportation Plan (RTP)-Scope and Schedule (info item)-John Mannle**

John Mannle provides information on the update to the Regional Transportation Plan.. John Mannle explains that little has changed since the last update and that the new update with consist primarily of administrative modifications. John Mannle will provide monthly updates to the Commission regarding the update process.

**5. Briefing on the Seniors Transportation Vehicle Maintenance – Mid-year Budget Review- John Rix**

John Rix reports on the recent maintenance issues of the Seniors Transportation fleet. John explains that the fleet is very old and prone to breaking down. Seniors Transportation was expecting arrival of the new buses and van that was previously awarded by the 5310 Program. John estimates that an additional eight thousand dollars (\$8,000) will be needed to cover Seniors Transportation maintenance through this fiscal year. John Mannle will have review the maintenance estimate and Seniors Transportation budget and return with recommendations next month.

**6. Briefing on the Plumas Transit Contract Amendment #5 – Bob Perreault**

Bob presents the Contract Amendment #5 between County Service Area #12 (CSA#12) and Plumas Rural Services (Contractor). Based on the satisfactory compliance with performance requirements set for the June 20, 2013 Operations Contract by the Contractor, CSA #12 wishes to extend the contract term by (1) year as permitted by the June 20, 2013 Operations Contract. This is the second of three contract extensions permitted by the contract. Motion is made by John Larrieu, seconded by Bill Powers. Motion passes 5-0.

**7. Confirmation is tentatively made that the next meeting of the Transportation Commission will be held on Monday, February 27, 2017 at 1:30 pm.**

**8. Chairman Goss adjourns meeting at 1:45 pm.**



Robert A. Perreault, JR. Interim Executive Director

Date: FEBRUARY 27, 2017