

BOARD OF SUPERVISORS

Michael Sanchez, 1st District

Kevin Goss, 2nd District

Sharon Thrall, 3rd District

Lori Simpson, Chair 4th District

Jeff Engel, Vice Chair 5th District

**AGENDA FOR REGULAR MEETING OF AUGUST 1, 2017 TO BE HELD AT 10:00 A.M.
IN THE BOARD OF SUPERVISORS ROOM 308, COURTHOUSE, QUINCY, CALIFORNIA**

www.countyofplumas.com

AGENDA

The Board of Supervisors welcomes you to its meetings which are regularly held on the first three Tuesdays of each month, and your interest is encouraged and appreciated.

Any item without a specified time on the agenda may be taken up at any time and in any order. Any member of the public may contact the Clerk of the Board before the meeting to request that any item be addressed as early in the day as possible, and the Board will attempt to accommodate such requests.

Any person desiring to address the Board shall first secure permission of the presiding officer. For noticed public hearings, speaker cards are provided so that individuals can bring to the attention of the presiding officer their desire to speak on a particular agenda item.

Any public comments made during a regular Board meeting will be recorded. The Clerk will not interpret any public comments for inclusion in the written public record. Members of the public may submit their comments in writing to be included in the public record.

CONSENT AGENDA: These matters include routine financial and administrative actions. All items on the consent calendar will be voted on at some time during the meeting under "Consent Agenda." If you wish to have an item removed from the Consent Agenda, you may do so by addressing the Chairperson.



REASONABLE ACCOMMODATIONS: In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting please contact the Clerk of the Board at (530) 283-6170. Notification 72 hours prior to the meeting will enable the County to make reasonable arrangements to ensure accessibility. Auxiliary aids and services are available for people with disabilities.

STANDING ORDERS

10:00 A.M. **CALL TO ORDER/ROLL CALL**

PLEDGE OF ALLEGIANCE

ADDITIONS TO OR DELETIONS FROM THE AGENDA

PUBLIC COMMENT OPPORTUNITY

Matters under the jurisdiction of the Board, and not on the posted agenda, may be addressed by the general public at the beginning of the regular agenda and any off-agenda matters before the Board for consideration. However, California law prohibits the Board from taking action on any matter which is not on the posted agenda unless it is determined to be an urgency item by the Board of Supervisors. Any member of the public wishing to address the Board during the "Public Comment" period will be limited to a maximum of 3 minutes.

DEPARTMENT HEAD ANNOUNCEMENTS/REPORTS

Brief announcements by, or brief reports on their activities by County Department Heads

ACTION AGENDA

1. CONSENT AGENDA

These items are expected to be routine and non-controversial. The Board of Supervisors will act upon them at one time without discussion. Any Board members, staff member or interested party may request that an item be removed from the consent agenda for discussion. Additional budget appropriations and/or allocations from reserves will require a four/fifths roll call vote.

A) CLERK OF THE BOARD

Approve Board minutes for July 2017

B) SUICIDE AWARENESS WALK

Approve request to waive fees for use of the Almanor Recreation & Park District building in Chester for the 2nd Annual Suicide Awareness Walk to be held on November 4, 2017

C) SOCIAL SERVICES

Authorize the Department of Social Services to recruit and fill vacant, funded and allocated 1.0 FTE Eligibility Specialist I/II/III position

D) DISTRICT ATTORNEY

Authorize the District Attorney to recruit and fill vacant, funded and allocated 1.0 FTE Legal Services Assistant I/II, created by resignation

E) FACILITY SERVICES/AIRPORTS

Approve and authorize the Director of Facility Services to sign Agreement between County of Plumas and Hue & Cry Incorporated, not to exceed \$64,921, for new alarm system at the Courthouse Annex; approved as to form by County Counsel

F) PROBATION

- 1) Approve and authorize the Chief Probation Officer to sign contract between County of Plumas and New Beginnings Counseling Center, Inc. – Cognitive Behavioral Restructuring Group Program, not to exceed \$24,480, for the facilitation of Cognitive Behavior Therapy Classes; approved as to form by County Counsel
- 2) Approve and authorize the Chief Probation Officer to sign contract between County of Plumas and New Beginnings Counseling Center, Inc. – Domestic Violence Batterer’s Group Program, not to exceed \$15,000, for the facilitation of Domestic Violence Treatment Groups; approved as to form by County Counsel
- 3) Authorize Probation to recruit and fill vacant, funded and allocated 1.0 FTE Legal Services Assistant I/II position, created by promotion within department

G) BEHAVIORAL HEALTH

- 1) Approve and authorize the Director of Behavioral Health to sign FY 2017-2020 contract between County of Plumas and Plumas Bank for lease of space at 47 Trilogy Lane at a cost of \$3,372.40 per month; approved as to form by County Counsel
- 2) Approve and authorize the Chair to sign contract between County of Plumas and Native American Mental Health, not to exceed \$1,200,000, to provide billing for tele-psychiatric services; approved as to form by County Counsel
- 3) Approve and authorize the Chair to sign contract between County of Plumas and San Benito County, not to exceed \$215,004, to implement the Whole Person Care Pilot Project awarded by California Department of Health Care Services; approved as to form by County Counsel

H) PUBLIC HEALTH AGENCY

- 1) Approve and authorize the Chair to sign Agreement Amendment #PARTC1718SCAP-A1 with Siskiyou County HIV/AIDS Foundation to provide targeted HIV outreach services to high-risk individuals living in Siskiyou County, not to exceed \$11,936; approved as to form by County Counsel
- 2) Veterans Services: Receive and file the 2017 Annual Report for Veterans Services as submitted

2. ALLIANCE FOR WORKFORCE DEVELOPMENT, INC. – Traci Holt

Alliance for Workforce Development, Inc. business and job seeker services provided to Plumas County

3. DEPARTMENTAL MATTERS

A) SHERIFF – Greg Hagwood

Approve budget transfer for FY 16-17 Emergency Management Performance Grant (EMPG) of \$19,150 from various accounts including fixed asset account to Transfer Account (0017G/70329/580000) to allow for all EMPG fund to be expended; discussion and possible action

B) PUBLIC WORKS – Robert Perreault

Authorize Public Works to hire an Associate Engineer/Assistant Transportation Planner at the salary Step “D”; discussion and possible action

C) BEHAVIORAL HEALTH – Robert Brunson

- 1) Ratify contract between County of Plumas and Grosvenor Burnett, not to exceed \$4,200, for training services provided in March 2017 at Chalet View; discussion and possible action
- 2) Approve reimburse of costs to Robert Brunson for expenses related to the Wellness Training with Grosvenor Burnett totaling \$2,379.84; discussion and possible action

D) **PUBLIC HEALTH AGENCY** – Andrew Woodruff

Senior Nutrition: Approve FY 2016-2017 budget transfer of \$7,610 from Special Dept. Expense (20830-524400) to Equipment (20830-542600) for purchase of gas oven for the nutrition site; discussion and possible action

E) **FACILITY SERVICES/SIERRA INSTITUTE** – Dony Sawchuk/Jonathan Kusel

11:00 A.M. – CONDUCT PUBLIC HEARING:

- 1) Adopt **RESOLUTION** Making Findings under Government Code §4217.10 et seq. **Roll call vote**
- 2) Approve and authorize Chair to sign implementing contracts:
 - a. "Ground Lease" by and between County of Plumas and Sierra Institute;
 - b. "Thermal Energy Services Agreement" by and between County of Plumas and Sierra Institute;
 - c. "Match Funding Agreement" by and between County of Plumas and Sierra Institute; and
 - d. "Ownership Transfer Agreement" by and between County of Plumas and Sierra Institute"

4. BOARD OF SUPERVISORS

- A. Adopt **RESOLUTION** of Agreement by the Board of Supervisors Adopting a Property Tax Transfer Agreement for Plumas County LAFCo Annexation File No. 2016-ANNX-0001 to Chester Public Utility District for Fire Protection Purposes. **Roll call vote**
- B. Receive appeal of Genesee Friends and set public hearing date to consider appeal; discussion and possible action
- C. Approve and authorize the Chair to sign Employment Agreement between County of Plumas and Charles E. White, Director of Building Services effective August 14, 2017; approved as to form by County Counsel; discussion and possible action
- D. Discussion and possible action regarding formation of a Health and Human Services Agency in Plumas County
- E. Correspondence
- F. Weekly report by Board members of meetings attended, key topics, project updates, standing committees and appointed Boards and Associations

1:00 P.M. **AFTERNOON SESSION**

5. BOARD OF SUPERVISORS

- A. Report and update by Susan Scarlett, Budget Consultant on the FY 2017-2018 Budget; discussion and possible action regarding various county departments and programs
- B. Authorize the Auditor/Controller to make necessary budget adjustments for FY 2016-2017; discussion and possible action
- C. Continue discussion regarding salaries of Plumas County Elected Officials; discussion and possible action

6. CLOSED SESSION

ANNOUNCE ITEMS TO BE DISCUSSED IN CLOSED SESSION

- A. Personnel: Public employee performance evaluation – Planning Director
- B. Personnel: Public employee performance evaluation – Director of Human Resources
- C. Personnel: Public employee appointment or employment - Associate Engineer/Assistant Transportation Planner
- D. Conference with Legal Counsel: Claim Against the County filed by Brian Garrett on June 22, 2017
- E. Conference with Legal Counsel: Continued deliberation in the matter of the appeal of the industrial disability application of Michael Smith
- F. Conference with Legal Counsel: Existing litigation – Pederson, et al., v. County of Plumas, et al., United States District Court for the Eastern District of California Case No. CIV S-89-1659 JFM P, pursuant to subdivision (a) of Government Code §54956.9
- G. Conference with Legal Counsel: Significant exposure to litigation pursuant to Subdivision (d)(2) of Government Code Section 54956.9

REPORT OF ACTION IN CLOSED SESSION (IF APPLICABLE)

ADJOURNMENT

Adjourn meeting to Tuesday, August 08, 2017, Board of Supervisors Room 308, Courthouse, Quincy, California.

DaForno, Nancy

1B

From: Pamela Birdsall <pamy.birdsall@gmail.com>
Sent: Tuesday, July 18, 2017 12:26 PM
To: DaForno, Nancy
Subject: Facilities few waiver / corrected

July 15, 2017

Board of Supervisors,

I am assisting with the 2nd Annual Suicide Awareness Walk to be held in Chester Nov. 4, 2017. No fees will be charged for attendance, only the desire to give voice to the tragedy that has gripped our country and our Plumas County communities.

Our group would like to use the A.R.P.D. building in Chester as a gathering place due to the time of year and the possibility for inclement weather. Attending last year and hopefully again this year will be behavioral health, drug and alcohol, family resources, education, churches representing different faiths, and holistic wellness representatives and speakers from Plumas and Lassen Counties.

Given the importance of this issue and the fact there are no fees required, our group is hopeful that the rental and insurance fees could be waived. Thank you for your consideration and cooperation.

Sincerely,
Pamela Birdsall (530) 258-9400

Please address your decision to:

Dana Mollison
P.O. Box 701
Chester, Ca. 96020



DEPARTMENT OF SOCIAL SERVICES AND PUBLIC GUARDIAN

Courthouse Annex, 270 County Hospital Rd., Suite 207, Quincy, CA 95971-9174

ELLIOTT SMART
DIRECTOR

(530) 283-6350
Fax: (530) 283-6368

DATE: JULY 11, 2017

TO: HONORABLE BOARD OF SUPERVISORS

FROM: ELLIOTT SMART, DIRECTOR
DEPT. OF SOCIAL SERVICES

SUBJ: BOARD AGENDA ITEM FOR AUGUST 1, 2017, CONSENT AGENDA

RE: AUTHORIZE THE DEPARTMENT OF SOCIAL SERVICES TO FILL A
VACANT ELIGIBILITY SPECIALIST I/II/III AS SOON AS ADMINISTRATIVELY
POSSIBLE

A handwritten signature in black ink, appearing to read "ES".

It is Recommended that the Board of Supervisors

Authorize Department of Social Services to fill a vacant 1.00 FTE Eligibility Specialist effective immediately.

Background and Discussion

The Department of Social Services has experienced a vacancy in the class of Eligibility Specialist I/II/III. This position became vacant on July 21, 2017.

The Eligibility Specialist is the position in the Department that performs eligibility determinations and ongoing case management for economic assistance programs such as CalFresh, Medi-Cal and county General Assistance. As your Board is aware, demands for these programs have been high due to the expansion of the Medicaid Program and due to the recessionary economy. While some of these elements have shown positive signs of change, it is the Department's expectation that our need for BAC's will remain in place for some time.

Financial Impact

There is no financial impact to the County's General Fund as a result of taking this action because all funds to support this position come from federal, state and Realignment sources. The position is funded in the current year budget plan.

Copies: PCDSS Management Staff
Ms. Nancy Selvage, Human Resources Director

Enclosures (3)

QUESTIONS FOR STAFFING CRITICAL POSITIONS WHICH ARE CURRENTLY ALLOCATED.

Position: Eligibility Specialist – Medi-Cal/CalFresh Program

- Is there a legitimate business, statutory or financial justification to fill the position?

Answer: Yes. Medi-Cal and CalFresh (Foodstamp) administration is a state mandated service. The Benefits Assistance Counselor performs eligibility determinations for these services

- Why is it critical that this position be filled prior to the adoption of the County's budget this summer?

Answer: The position is funded in the current budget and has no General Funds associated with it. Additionally the caseload is growing and the state provides funds to meet this growth.

- How long has the position been vacant?

Answer: The position became vacant effective July 28, 2017.

- Can the department use other wages until the budget is adopted?

Answer: No.

- What are staffing levels at other counties for similar departments and/or positions?

Answer: Other counties are structured in a very similar way. The state determines appropriate staffing levels and funds accordingly.

- What core function will be impacted without filling the position prior to July 1?

Answer: We will not be able to process applications for Medi-Cal, CalFresh in accordance with the state requirements.

- What negative fiscal impact will the County suffer if the position is not filled prior to July 1?

Answer: We will not expend state funds that have been allocated to this function and Realignment dollars will be disbursed to other programs costing the Department money.

- A non-general fund department head need to satisfy that he/she has developed a budget reduction plan in the event of the loss of future state, federal or local funding? What impact will this reduction plan have to other County departments?

Answer: The Department has developed a variety of budget reduction strategies that are dependent upon state policy decisions. Other Departments could be impacted by such reduction strategies.

- Does the department expect other financial expenditures which will impact the general fund and are not budgeted such as audit exceptions?

Answer: No.

- Does the budget reduction plan anticipate the elimination of any of the requested positions?

Answer: No.

- Departments shall provide an estimate of future general fund support for the next two years and how the immediate filling of this position may impact, positively or negatively, the need for general fund support?

Answer: The Department does not currently utilize County General Fund dollars. Filling this position does not change that.

- Does the department have a reserve? If yes, provide the activity of the department's reserve account for the last three years?
- **Answer: The Department does have a reserve. The balance fluctuates depending upon a number of factors including whether or not the State achieves the base amount of collection for any given year.**

Position Classification: Eligibility Specialist I/II

FTE: 1.00

Budgeted Position: Yes

Mandated Program: Yes

Position Description:

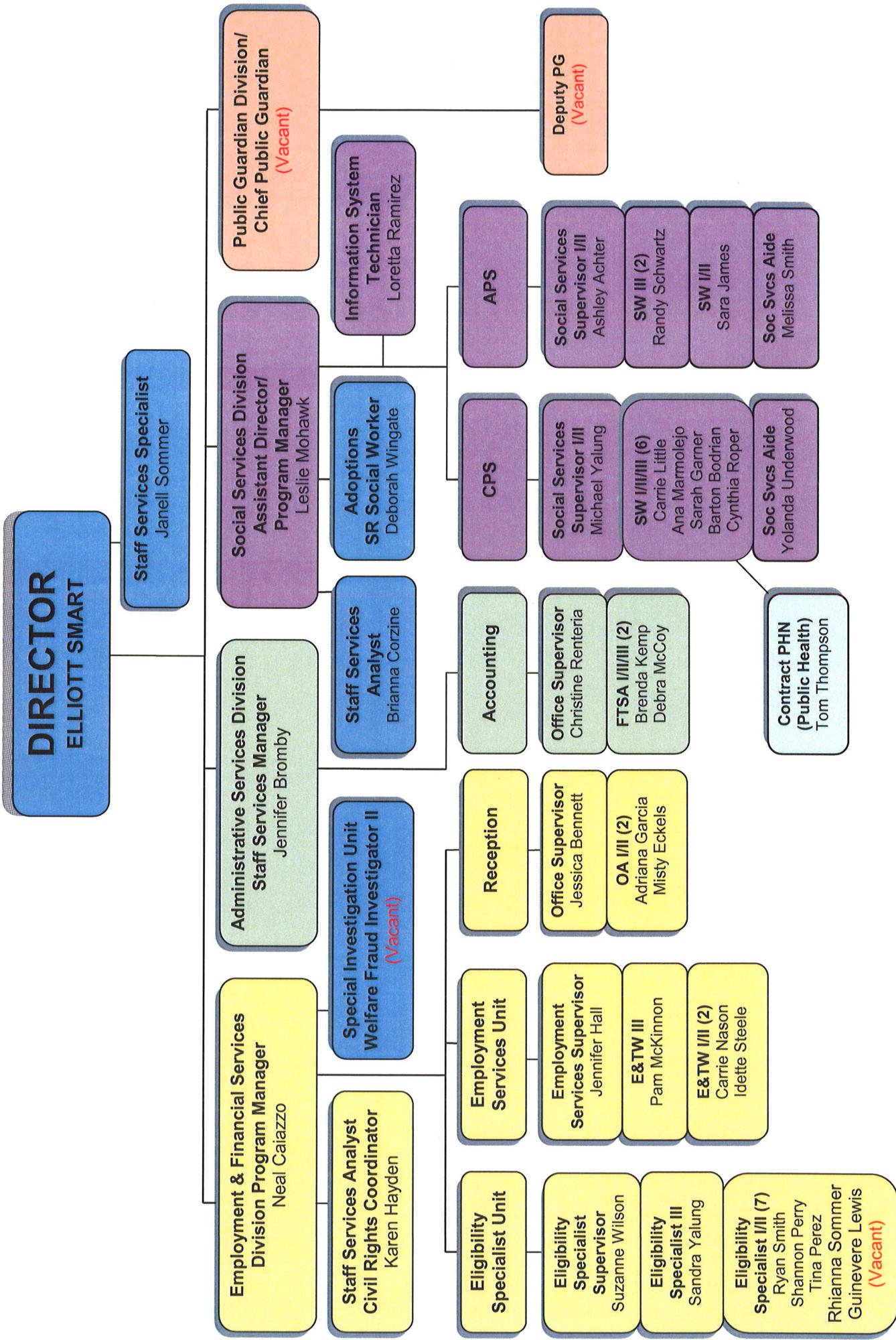
This position is primarily responsible for performing eligibility determinations for the Medi-Cal, CMSP and CalFresh (Foodstamp) programs. Eligibility determinations for the Medi-Cal and CMSP programs are critical to the mission of assuring that county citizens who do not have medical insurance or another payer for health care services have access, to the extent that they are eligible, to the State Medi-Cal and County CMSP programs. This also helps to assure that hospitals that are required by law to serve poor and indigent county residents receive payment for the services they provide. Eligibility determinations for the CalFresh (Foodstamp) program are a state mandated activity.

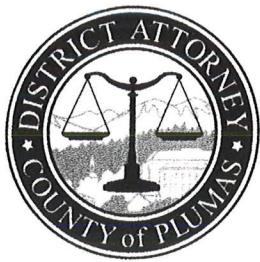
Funding Sources: Medi-cal is entirely funded by State General Fund and federal pass through dollars. There is a small apportionment of Realignment dollars that is part of the funding mix for this position, generally 15% of the cost of time spent performing CalFresh (Foodstamp) eligibility determinations. As is explained below, there are potential Realignment funding implications *when the position is left empty*.

Special Considerations: Department of Social Services funding mechanisms are structured on a very specific cost allocation plan that generates the distribution of fixed overhead costs based on filled positions. To the extent that a position is not filled, the fixed overhead costs redistribute themselves in uncontrolled and unpredictable ways adding unanticipated costs to other program areas particularly to program areas that contain Realignment dollars in their cost structure. It is in the County's best interests to avoid such a scenario.

Reason for the Vacancy: The reason for this vacancy is because the prior incumbent left county service.

PLUMAS COUNTY DEPARTMENT OF SOCIAL SERVICES & PUBLIC GUARDIAN





OFFICE OF THE DISTRICT ATTORNEY

David Hollister, District Attorney

520 Main Street, Room 404 · Quincy, California 95971
(530) 283-6303 · Fax (530) 283-6340

1D

Date: **July 20, 2017**

To: **The Honorable Board of Supervisors**

From: **David Hollister, District Attorney**

Subject: **AGENDA ITEM FOR BOARD OF SUPERVISORS MEETING OF AUGUST 1, 2017.**

RE: AUTHORIZATION TO FILL 1.0 FTE FUNDED AND ALLOCATED LEGAL SERVICES ASSISTANT AT AN A OR B STEP.

Recommendation:

Authorize the District Attorney to recruit and hire the funded and allocated 1.0 FTE Legal Services Assistant I/II to replace an employee who resigned.

Background and Discussion

As of July 21, 2017, the employee in this position officially resigned and is moving out of the area.

This position provides administrative support to the Deputy District Attorney and District Attorney. The position is allocated for 1.0 FTE in Fiscal Year 2017/2018.

I am requesting that the Board authorize Human Resources to recruit and fill the vacant 1.0 FTE allocated and funded Legal Assistant position.



DEPARTMENT OF FACILITY SERVICES & AIRPORTS

198 ANDY'S WAY, QUINCY, CALIFORNIA 95971-9645
(530) 283-6299 FAX: (530) 283-6103

IE

Dony Sawchuk
Director

Board Meeting: August 1, 2017

To: The Honorable Board of Supervisors

From: Dony Sawchuk, Director

Subject: *MS*
for Dony
Approve Service Agreement with Hue & Cry Incorporated for new fire
alarm system at the Courthouse annex. Authorize the Facility
Services Director to execute.

Background

This contract will allow Hue & Cry to upgrade the current fire alarm system with units that are up to code. They will replace the existing Notifier panel with an Edwards/Kidde fully addressable fire alarm system for a B occupancy, non-OSHPD medical building as a voluntary upgrade. Scope includes new fire alarm control unit, remote annunciator at main lobby entrance, smoke and heat detection as required for elevator recall operations, connections to duct smoke detectors at RTUs and connections to fire smoke, one manual pull stations, and a cellular dialer for alarm monitoring. Notification is installed throughout corridors and common spaces in accordance with current code, and a weatherproof, exterior horn/strobe is installed at primary street side of the building.

Recommendation

Approve Service Agreement with Hue & Cry Incorporated for new fire alarm system at the Courthouse annex. Authorize the Facility Services Director to execute.

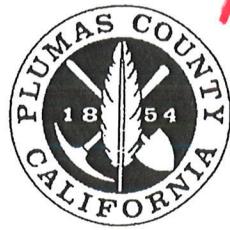
The above referenced agreement has been "Approved as to Form" by County Counsel and is on file with the Clerk of the Board.



Erin Metcalf
6200
Chief Probation Officer
6165

County of Plumas

Department of Probation
270 County Hospital Rd. #128,
Quincy, California, 95971



IFI

Phone: (530)283-

FAX: (530)283-

DATE: July 24, 2017

TO: Honorable Board of Supervisors
FROM: Erin Metcalf, Chief Probation Officer
SUBJECT: Contract between Plumas County Probation and New Beginnings
Counseling Center, Inc. – Cognitive Behavioral Restructuring Group
Program

Recommendation:

Authorize the Chief Probation Officer to sign contract for up to \$24,480 per annum with New Beginning Counseling Center, Inc. for the facilitation of Cognitive Behavior Therapy Classes.

Background:

Cognitive Behavioral Therapy is mental health counseling (psychotherapy) that assists offenders in restructuring negative or inaccurate thinking processes and to help them deal with challenging life situations in order to respond in more effective ways. Monies from SB678 (Dept. 20409) and AB109 (Dept. 20418) will be utilized to pay New Beginnings for the Cognitive Behavior Therapy sessions. The classes will be held on a weekly basis.



Erin Metcalf
6200
Chief Probation Officer
6165

County of Plumas

Department of Probation
270 County Hospital Rd. #128,
Quincy, California, 95971



Phone: (530)283-
FAX: (530)283-

DATE: July 24, 2017

TO: Honorable Board of Supervisors
FROM: Erin Metcalf, Chief Probation Officer
SUBJECT: Contract between Plumas County Probation and New Beginnings
Counseling Center, Inc. – Domestic Violence Batterer's Group Program

Recommendation:

Authorize the Chief Probation Officer to sign contract for up to \$15,000 per annum with New Beginning Counseling Center, Inc. for the facilitation of Domestic Violence Treatment Groups.

Background:

Section 1203.097 (5) of the Penal Code requires that individuals sentenced on domestic violence charges attend a one year Batterer's Program. Certain Defendants may not have the financial means necessary to pay the costs of attending the groups; this contact would provide additional financial support to New Beginnings for the costs tract associated with facilitating Batterer's Groups in Plumas County. New Beginnings Counseling Center meets the Batterer's Program certification for groups in Plumas County, pursuant to 1203.097 of the Penal Code.



County of Plumas

Department of Probation

270 County Hospital Rd. #128,
Quincy, California, 95971



1F3

Erin Metcalf
Chief Probation Officer

Phone: 530-283-6200
FAX: 530-283-6165

DATE: July 24, 2017

TO: The Honorable Board of Supervisors

FROM: Erin Metcalf, Chief Probation Officer

SUBJECT: Request for approval to recruit and fill fully funded, vacant 1.0 FTE Legal Services Assistant I/II position

Recommendation:

Approve the filling of the vacant, 1.0 FTE Legal Services Assistant position, which was allocated and funded in 2016-2017 budget and has funding appropriated in the proposed 2017-2018 recommended budget.

Background:

On July 9, 2017, the Probation Department's Legal Services Assistant was promoted within the department to the Administrative Assistant position; this leaves a vacancy in the Legal Services allocation for the department. This position was proposed in the Probation Department 2017-2018 budget. The position was fully funded in the 2016-2017 budget year in the General Fund (20400). In the budget request for 2017-2018, the Legal Services position is funded exactly the same as the prior year: 1.0 FTE (20400)

Therefore, we respectfully request the approval to refill the Legal Services Assistant position.

QUESTIONS FOR STAFFING CRITICAL POSITIONS WHICH ARE CURRENTLY ALLOCATED.

- Is there a legitimate business, statutory or financial justification to fill the position? Yes, the Legal Services Assistant position is a legitimate business justification due to the fiscal and administrative support duties necessary within the Probation Department.
- Why is it critical that this position be filled at this time? The main function of this position is covering a wide range of required responsibilities, to include general office responsibilities, providing support to the Chief Probation Officer, and support to the Deputy Probation Officers.
- How long has the position been vacant? The former Legal Services Assistant's last day was July 8, 2017. She has promoted within this department to Administrative Assistant.
- Can the department use other wages until the next budget cycle? Other wages are not suitable in recruiting, hiring, and retaining a Legal Services Assistant.
- What are staffing levels at other counties for similar departments and/or positions? Other county Probation Departments of similar size use a comparable number of Legal Services Assistants.
- What core function will be impacted without filling the position prior to July 1? Consistent, timely work flow and completion of assignments related to monitoring of community services work, restitution, and data entry would be negatively impacted without the Legal Services Assistant.
- What negative fiscal impact will the County suffer if the position is not filled prior to July 1? There is potential for the Probation Department to incur some overtime costs in the event this position is not filled.
- A non-general fund department head needs to satisfy that he/she has developed a budget reduction plan in the event of the loss of future state, federal or local funding? What impact will this reduction plan have to other County departments? Probation is a general fund department.
- Does the department expect other financial expenditures which will impact the general fund and are not budgeted such as audit exceptions? Probation does not expect unbudgeted audit exceptions that will affect the general fund.
- Does the budget reduction plan anticipate the elimination of any of the requested positions? Probation is not requesting elimination of any positions.

- Departments shall provide an estimate of future general fund support for the next two years and how the immediate filling of this position may impact, positively or negatively, the need for general fund support? The Legal Services Assistant position is a general funded position. This position would continue as a general funded position.
- Does the department have a reserve? If yes, provide the activity of the department's reserve account for the last three years? Yes, there are reserves in SB678, YOBG, and JCPA. This position is a general funded position, not off-set with grants.

LEGAL SERVICES ASSISTANT I

DEFINITION

Under general supervision, to perform legal services assistant duties for an assigned County Department or staff attorneys; to perform a variety of office and administrative support work; to answer public and staff contacts and concerns; and to do related work as required.

DISTINGUISHING CHARACTERISTICS

This is the entry and first working level in the Legal Services Assistant class series. Positions in this class are assigned to legal services assistant, administrative support and office assistance work for designated a County of Plumas Department or staff attorneys. Positions are characterized by a substantial amount of contact with others and administrative detail responsibility. Work performance requires substantive knowledge of legal terminology, legal procedures, and legal documents. This class may be used as an entry level for individuals with requisite legal secretarial experience, but no detailed program or policy knowledge of the program or service area where assigned. As requisite knowledge is gained and work skills are demonstrated, an incumbent can reasonably expect promotion to the next higher class of Legal Services Assistant II.

REPORTS TO

Appropriate Legal or Administrative Staff in the Department and work unit where assigned.

CLASSIFICATIONS DIRECTLY SUPERVISED

None.

LEGAL SERVICES ASSISTANT I - 2

EXAMPLES OF DUTIES

- Serves as Legal Services Assistant to administrative staff, professional staff, or staff attorneys, relieving them of a variety of administrative details.
- Interviews office visitors and telephone callers, answering inquiries, responding to concerns and referring them to other staff as appropriate.
- May personally prepare a wide variety of legal documents, such as motions, briefs, court orders, notices, and subpoenas.
- Receives case referrals from courts and other agencies, passing them on to appropriate attorneys and/or professional staff.
- Prepares affidavits, petitions, complaints, warrants, and abstracts of judgments.
- Checks and reviews information and documents for completeness and conformance with established standards and procedures.
- Composes routine legal documents as directed.
- Calendars court appearances and maintains case logs of proceedings.
- Assists with special projects.
- May do basic research to assist with obtaining proper citations for cases.
- Compiles information for records and reports.
- Composes correspondence.
- Types reports, documents, letters, forms, and other items.
- Sets up materials for meetings and conferences.
- Completes a variety of forms and information documents.
- Maintains and checks employee time records.
- Maintains inventories of office supplies and program material.
- Maintains detailed records of activities and functions for a variety of services and programs, according to guidelines and requirements.
- Gathers materials and distributes agenda for boards and committees.
- Compiles data and completes reports required by other government agencies.
- Retrieves historical information from files and records.
- Operates office equipment.
- Operates a computer and uses software packages to maintain detailed information and operating records.
- Assists with the development of information requirements for assigned programs and services.

TYPICAL PHYSICAL REQUIREMENTS

Sit for extended periods; frequently stand and walk; normal manual dexterity and eye-hand coordination; corrected hearing and vision to normal range; verbal communication; use of audio-visual equipment; use of office equipment including computers, telephones, calculators, copiers, and FAX.

LEGAL SERVICES ASSISTANT I – 3

TYPICAL WORKING CONDITIONS

Work is performed in an office and courtroom environment; continuous contact with staff and the public.

DESIRABLE QUALIFICATIONS

Knowledge of:

- Legal terminology, phraseology, documents, and forms.
- Legal office methods and procedures.
- Requirements for completing and filing legal documents.
- Filing and recordkeeping procedures.
- Letter and report writing.
- Receptionist and telephone techniques.
- Office practices, methods, procedures, and equipment.
- Correct English usage, spelling, grammar, and punctuation.
- Fiscal and account recordkeeping.
- Mathematics.
- Personal computers and software applications related to office and administrative support work.

Ability to:

- Perform a variety legal office support, secretarial and administrative detail work.
- Identify, prepare, and use a variety of legal documents and forms.
- Interpret and apply policies, rules, and regulations with good judgment in a variety of situations.
- Work with minimum supervision.
- Compile information and prepare accurate reports.
- Make arithmetical calculations quickly and accurately.
- Type at a rate of 45 words per minute from clear, legible copy.
- Take dictation and notes at an appropriate rate for the job assignment and transcribe them accurately.
- Operate a variety of office equipment and computers.
- Use a variety of computer software applications for administrative support work.
- Deal tactfully and courteously with persons seeking information and expressing concerns about programs, legal procedures, policies, and functions.
- Establish and maintain cooperative working relationships.

LEGAL SERVICES ASSISTANT I - 4

Training and Experience: Any combination of training and experience which would likely provide the required knowledge and abilities is qualifying. A typical way to obtain the required knowledge and abilities would be:

At least Two (2) years of responsible office and administrative support work including secretarial experience with public contact. Any work experience with law enforcement, administration of justice or special training and education in legal secretarial related fields is desirable.

Special training and education in legal secretarial related fields may substitute for work experience on a time for time bases.

Special Requirements:

Possession of a valid California Driver's License issued by the Department of Motor Vehicles.

PLUMAS COUNTY BEHAVIORAL HEALTH SERVICES

270 County Hospital Road, #109 Quincy, CA 95971

PH (530) 283-6307 FAX (530) 283-6045

W. Robert Brunson, LMFT, Director



Date: August 1, 2017

To: The Honorable Board of Supervisors

From: W. Robert Brunson, Director *Shelly Deans for*

SUBJECT: Agenda Item for August 1, 2017 Board Meeting

RE: APPROVE AND AUTHORIZE CONTRACT BETWEEN BEHAVIORAL HEALTH AND PLUMAS BANK.

Recommendation:

It is respectfully recommended the Board approve and authorize the Behavioral Health Director, Bob Brunson, to sign the contract for a lease with Plumas Bank for 47 Trilogy Lane, Quincy, CA which has been approved to form by County Counsel.

Background:

The Behavioral Health Department re-organized and expanded in October 2016 with the Board's approval. Since that time, there has been inadequate office space to accommodate the department's expansion. The lease of 47 Trilogy Lane will provide the necessary staff office space and storage space.

Financial Impact: There are no General Fund Dollars involved in the matter. Any costs associated with this contract are covered by a combination of Federal and State mental health funds.

PLUMAS COUNTY BEHAVIORAL HEALTH SERVICES
270 County Hospital Road, #109 Quincy, CA 95971
PH (530) 283-6307 FAX (530) 283-6045
W. Robert Brunson, LMFT, Director



Date: July 21, 2017

To: The Honorable Board of Supervisors

From: W. Robert Brunson, Director

SUBJECT: Agenda Item for August 1, 2017, Board Meeting

RE: APPROVE AND AUTHORIZE NEW CONTRACT BETWEEN MENTAL HELATH AND NATIVE AMERICAN MENTAL HEALTH

IT IS RESPECTFULLY RECOMMENDED THE BOARD OF SUPERVISORS: Approve and execute the FY 2017-2018 contract for Native American Mental Health for \$1,200,000.00 which has been approved to form by County Counsel.

BACKGROUND AND DISCUSSION: Provide billing for Tele-psychiatric services.

FINANCIAL IMPACT: There are no General Fund Dollars involved in the matter. Any costs associated with this contract are covered by a combination of Federal and State mental health funds.

PLUMAS COUNTY BEHAVIORAL HEALTH SERVICES

270 County Hospital Road, #109 Quincy, CA 95971

PH (530) 283-6307 FAX (530) 283-6045

W. Robert Brunson, LMFT, Director



Date: July 21, 2017

To: The Honorable Board of Supervisors

From: W. Robert Brunson, Director

SUBJECT: Agenda Item for August 1, 2017, Board Meeting

RE: Approve the Contract with San Benito County to implement the Whole Person Care Pilot project, Awarded by the California Department of Health Care Services

Recommendation: It is requested that the Board of Supervisors approve the Agreement with San Benito County, Not to Exceed \$215,004. San Benito County is the Lead Entity of the California Small County Collaborative (CSCC) made up of the counties of San Benito, Mariposa and Plumas. The CSCC submitted a successful application for the Whole Person Care Pilot and was awarded \$10,362,276. Of the total award amount, Plumas County will receive \$3.1 million over the project period to implement the local Whole Person Care pilot.

Background and Discussion: The Whole Person Care Pilot (WPC) agreement has now been fully executed by the California Department of Health Care Services (DHCS). San Benito County, acting as Lead Entity on behalf of the CSCC, entered into contract with DHCS to accept the award to implement the project effective July 1, 2017 through December 30, 2020. Plumas County will receive \$3.1 million over the project period.

The purpose of the Agreement is to:

1. Reimburse San Benito County for Plumas County's share of a consultation contract with Hurst-Brooks-Espinosa LLC, which provided application writing and budget coordination. Plumas County's share owed to San Benito is \$18,000.
2. San Benito will provide fiscal services for the InterGovernmental Transfer process for July 1, 2017 through December 31, 2017. Based on the approved WPC application budget, Plumas County must provide \$197,004 in non-federal funds. This amount will be payable to San Benito County. Once the IGT process is completed, San Benito will reimburse to Plumas County a total of \$394,007.
3. The Department of Health Care Services approval of the WPC application stipulated that the IGT process for the CSCC be conducted through one entity and San Benito was selected by Mariposa and Plumas as the Lead Entity.

County Counsel reviewed and approved the Agreement with San Benito County which is available on file.



1/1

Plumas County Public Health Agency

270 County Hospital Road, Quincy, California 95971

Andrew Woodruff, MPH, Acting Director

Mark Satterfield, M.D., Health Officer

<input type="checkbox"/> Administration & Health Education Suite 206 Quincy, CA 95971 (530) 283-6337 (530) 283-6425 Fax	<input type="checkbox"/> Clinic & Nursing Services Suite 111 Quincy, CA 95971 (530) 283-6330 (530) 283-6110 Fax	<input type="checkbox"/> Senior Nutrition & Transportation Suite 206 Quincy, CA 95971 (530) 283-3546 (530) 283-6425 Fax	<input type="checkbox"/> Veteran's Services Office Suite 206 Quincy, CA 95971 (530) 283-6275 (530) 283-6425 Fax
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Date: July 18, 2017

To: Honorable Board of Supervisors

From: Andrew Woodruff

Agenda: Item for August 1, 2017

Item Description/Recommendation: Approve and direct the Chair to sign Agreement Amendment #PARTC1718SCAP-A1 with Siskiyou County HIV/AIDS Foundation to provide targeted HIV outreach services to high-risk individuals living in Siskiyou County in the amount of \$11,936.00.

Background Information: As the Board is aware, Plumas County Public Health Agency has served as fiscal and administrative agent for the various HIV/AIDS programs for Plumas, Sierra, Lassen, Modoc, and Siskiyou Counties. Plumas County Public Health Agency will continue to serve to our five county regions for the RW Part C Program.

Ryan White Part C funds provide for direct outpatient HIV primary care that includes HIV counseling, testing & referral, medical evaluation and clinical care, and referral to specialty and other health services. The program maintains four HIV clinic sites within the five county regions to provide these services. Services available to clients include primary medical care, HIV specialty care, laboratory services, medications, dental care, nutrition counseling, psychosocial counseling, health education and risk reduction counseling, medication adherence counseling and nutritional supplements.

A copy of the agreement is on file with the Clerk of the Board for your review.

Please contact me if you have any questions, or need additional information. Thank you.

JHS



Plumas County Public Health Agency

270 County Hospital Road, Quincy, California 95971

Andrew Woodruff, MPH, Acting Director

Mark Satterfield, M.D., Health Officer

<input type="checkbox"/> Administration & Health Education Suite 206 Quincy, CA 95971 (530) 283-6337 T Q 530) 283-6425 Fax	<input type="checkbox"/> Clinic & Nursing Services Suite 111 Quincy, CA 95971 (530) 283-6330 T Q 530) 283-6180 Fax	<input type="checkbox"/> Senior Nutrition & Transportation Suite 206 Quincy, CA 95971 (530) 283-3546 T Q 530) 283-6425 Fax	<input type="checkbox"/> Veteran's Services Office Suite 206 Quincy, CA 95971 (530) 283-6275 T Q 530) 283-6425 Fax
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From: Andrew Woodruff, Acting Public Health Director

James LaPlante, Veterans Services Officer

Agenda: Consent Item for August 1, 2017

Item Description/Recommendation: Receive and File the 2017 Annual Report and Updates of Veterans Services.

Attachment 1 – 2017 Annual Report and Directory from the California Association of County Veterans Service Officers, Inc. The report explains the funding sources for operating a County Veterans Service Office. Within this report (see page 20 & 21) is a list of all counties within California and it shows Plumas county in comparison to other very small counties and our utilization rate of 20.1%. Attachment 1a is the same demographics from the 2015 Annual report showing our utilization rate at 17.9% so we are doing a better job and our utilization rate is increasing. If you look at the bottom of the 2015 annual report you can see that any counties that have a utilization rate of 15% or less are indicated in red and those counties with a green utilization rate are operating above average statewide. So this is a good report card for Plumas County Veterans Services. If you look on page 25 of this report you will see a picture of Plumas County Veterans Service Officer at the Capitol Building in Sacramento representing Plumas County Veterans Services. This annual report contains use full information from our Association that might be of interest to you.

Attachment 2 – Plumas County Veterans population by District is a demographics chart showing all five districts within Plumas County and the number of veterans within each of the 5 districts. Attachments 2a, 2b, 2c, 2d and 2e, are demographic charts by district listing the number of Veterans in each of the cities and/or towns.

Attachment 3 – Compensation payments to Plumas County Veterans for claims filed. In a VetPro generated report of all claims submitted to California Department of Veteran Affairs from our office. This lists the amount of claims submitted during this period with the amount of revenue that was paid to Plumas County Veterans in Disability payments etc. during the period of July 1, 2016 through June 30, 2017.

Other services Plumas County Veteran Office has provided:

Twenty-two Veterans have been enrolled in VA health care system through Sierra Nevada Health Care System Reno VA Medical Center from July 1, 2016 through June 30, 2017.

Two Veterans were referred to Plumas County Behavioral Health Department for suicide incidents which connected them with services locally and through the VA in Reno, since 7/1/2016.

Two Veterans were referred to Veterans Resource Center, Reno Nevada for shelter and meals since 1/1/2017.

Two Veterans in Plumas County Jail were visited and referred to rehabilitation through the VA. One veteran graduated and the other walked out of rehab and is currently back in jail.

Outreach events that were completed in 2017: 34 Veterans signed up for and 26 showed up to compete in the Annual Veterans Golf Tournament at Mt Huff Golf Course in Taylorsville on 24 June 2017. This included free golf, free dinner and prizes from funds raised through local VFW and American Legion Posts within Plumas County along with prizes donated from the below listed businesses and organizations within Plumas County).

Sponsors of Annual Veterans Golf Tournament were United Bikers of Northern California, Feather River Publishing (Quincy), Inge Stone, Eastside Pub (Quincy), Samual Mason and the local CHP office in Quincy, Bequette and Kimmel Accounting Firm in Quincy, Matt Rutledge, Elisa Rutledge, Jim Rutlege (owners of Mt Huff Golf Course), David Smuts (Veterans golf tournament Director), VFW Post 3825 Quincy, American Legion Post 568 Indian Valley, Jimmy LaPlante Plumas County Veterans Service Officer, Greg Scott American Legion Post 664 Chester, Pizza Factory Chester, Atlantis Casino Reno, Silver Legacy Reno, Grand Sierra Reno, Mike Chelotti, Bodfish Bicycles and Quiet Mountain Sports Center Chester, Happy Valley Chinese Restaurant Chester and SportsNut Chester.

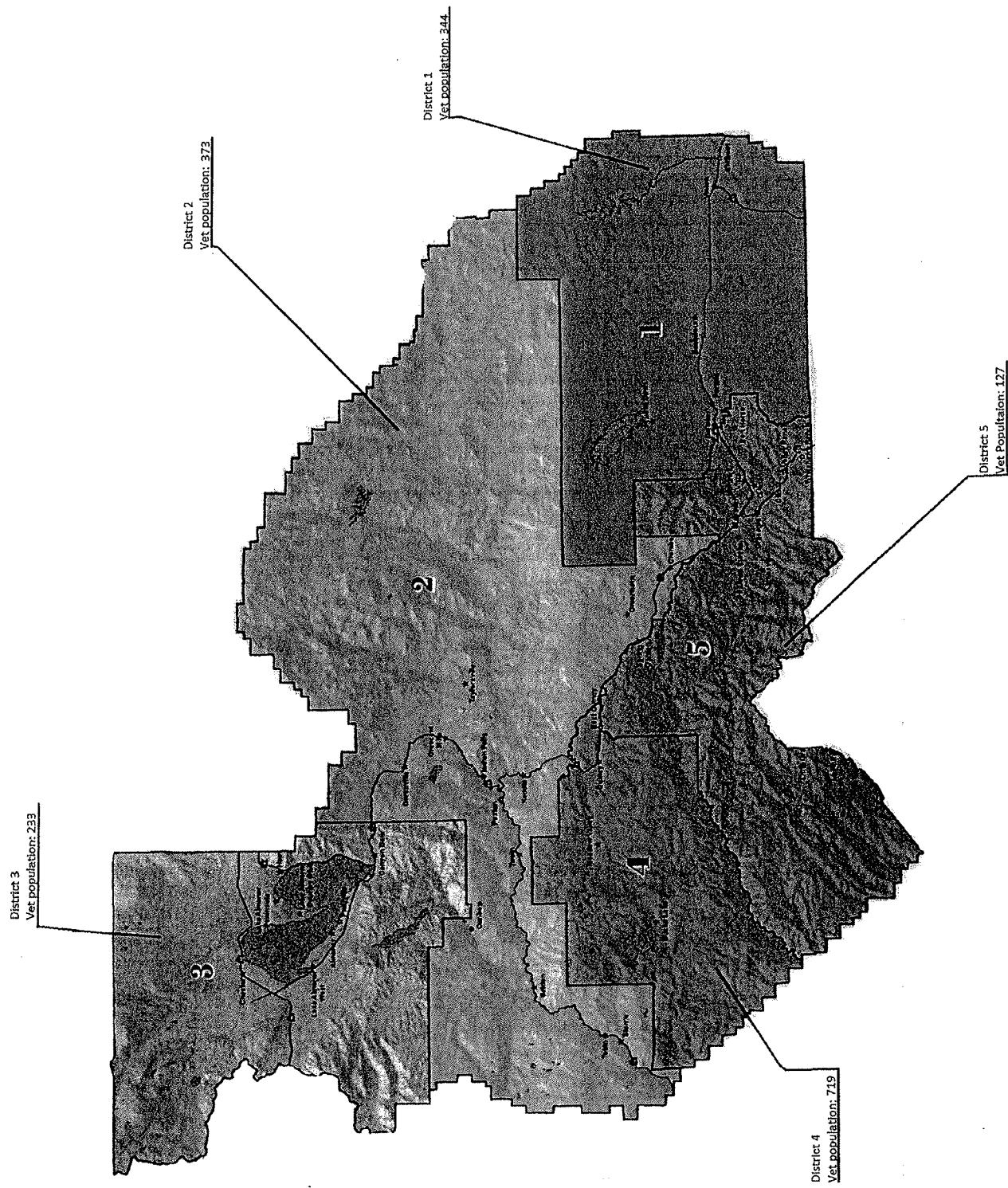
If you have any questions or comments, please send those by email to James LaPlante at jimmylaplante@countyofplumas.com or feel free to come by 270 County Hospital Road, Suite 206, Quincy and talk with me in person.

Compensation & Pension Utilization Rates by County					
County	Veteran Population (Note 1)	County Size (Note 2)	C&P Cases (Note 3)	Utilization Rate	Rank by Util. Rate within County Size
Los Angeles	327,756	Large	48,744	14.9%	5
Orange	131,969	Large	18,057	13.7%	6
Riverside	137,992	Large	27,876	20.2%	2
Sacramento	92,453	Large	16,973	18.4%	3
San Bernardino	115,065	Large	19,588	17.2%	4
San Diego	231,664	Large	62,468	27.0%	1
Alameda	61,742	Medium	9,012	14.6%	16
Butte	18,404	Medium	3,024	16.4%	8
Contra Costa	57,041	Medium	8,654	15.2%	14
El Dorado	16,139	Medium	2,448	15.2%	15
Fresno	46,008	Medium	8,486	18.4%	5
Kern	48,682	Medium	8,264	17.0%	6
Monterey	20,275	Medium	4,544	22.5%	3
Placer	30,848	Medium	4,773	15.5%	10
San Francisco	27,249	Medium	4,175	15.3%	12
San Joaquin	37,435	Medium	5,743	15.3%	11
San Luis Obispo	22,067	Medium	2,993	13.6%	18
San Mateo	30,536	Medium	3,599	11.8%	20
Santa Barbara	24,850	Medium	4,214	17.0%	7
Santa Clara	63,816	Medium	8,170	12.8%	19
Shasta	16,928	Medium	3,715	21.5%	4
Solano	34,352	Medium	10,359	10.0%	1
Sonoma	30,772	Medium	4,374	14.2%	17
Stanislaus	27,018	Medium	4,328	16.0%	9
Tulare	18,967	Medium	4,449	22.5%	2
Ventura	45,288	Medium	6,935	15.3%	13
Alpine	125	Small	0	0.0%	32
Amador	4,523	Small	510	11.3%	28
Calaveras	5,822	Small	798	13.7%	25
Colusa	1,247	Small	150	12.0%	27
Del Norte	2,630	Small	634	10.4%	2
Glenn	1,827	Small	282	15.4%	20
Humboldt	10,656	Small	2,143	20.1%	6
Imperial	7,684	Small	1,561	19.6%	5
Inyo	1,624	Small	208	12.8%	26
Kings	12,354	Small	2,708	21.6%	4
Lake	6,906	Small	1,349	19.7%	9
Lassen	3,676	Small	523	14.2%	24
Madera	8,679	Small	1,599	18.7%	13
Marin	13,640	Small	1,532	11.2%	29
Mariposa	2,214	Small	332	15.0%	22
Mendocino	6,740	Small	1,314	19.5%	10
Merced	11,547	Small	2,283	19.8%	7
Modoc	994	Small	188	18.9%	11
Mono	1,247	Small	43	3.4%	31
Napa	10,224	Small	1,652	16.2%	18
Nevada	9,644	Small	1,721	17.5%	16
Plumas	2,120	Small	379	20.4%	15
San Benito	2,800	Small	495	17.6%	17
Santa Cruz	12,496	Small	1,853	14.8%	23
Sierra	391	Small	21	5.4%	30
Siskiyou	4,488	Small	840	18.7%	12
Sutter	6,948	Small	1,595	20.1%	3
Tehama	6,856	Small	1,032	15.1%	21
Trinity	1,591	Small	290	16.2%	14
Tuolumne	6,510	Small	1,007	15.5%	19
Yolo	9,790	Small	1,916	17.5%	8
Yuba	6,326	Small	1,614	17.5%	1

Notes

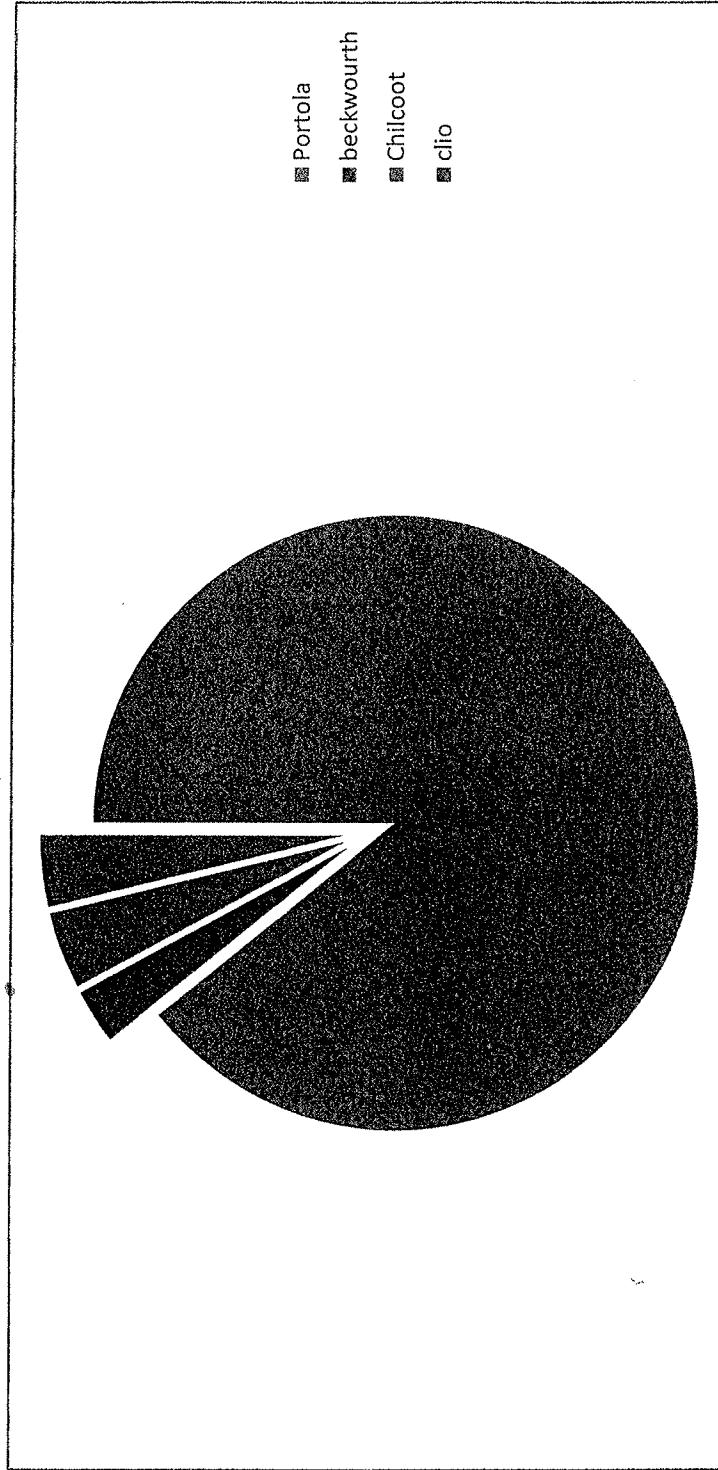
1. Veteran population estimates, as of September 30, 2013, published by the USDVA National Center for Veterans Analysis and Statistics as "VetPop 2014"
2. County size is an arbitrary designation based upon veteran population with "Small" <= 15,000, 15,000 < Medium < 75,000, Large >= 75,000
3. As reported by the USDVA National Center for Veterans Analysis and Statistics as "FY 2013 Compensation and Pension by County"
4. Utilization rate is the percent of veterans in county receiving either compensation or pension benefits. Green highlighting indicates the county utilization rate is at or above the statewide average; red highlighting indicates county utilization rate is below the statewide average.

Attachment 2 – Veterans Population by each District



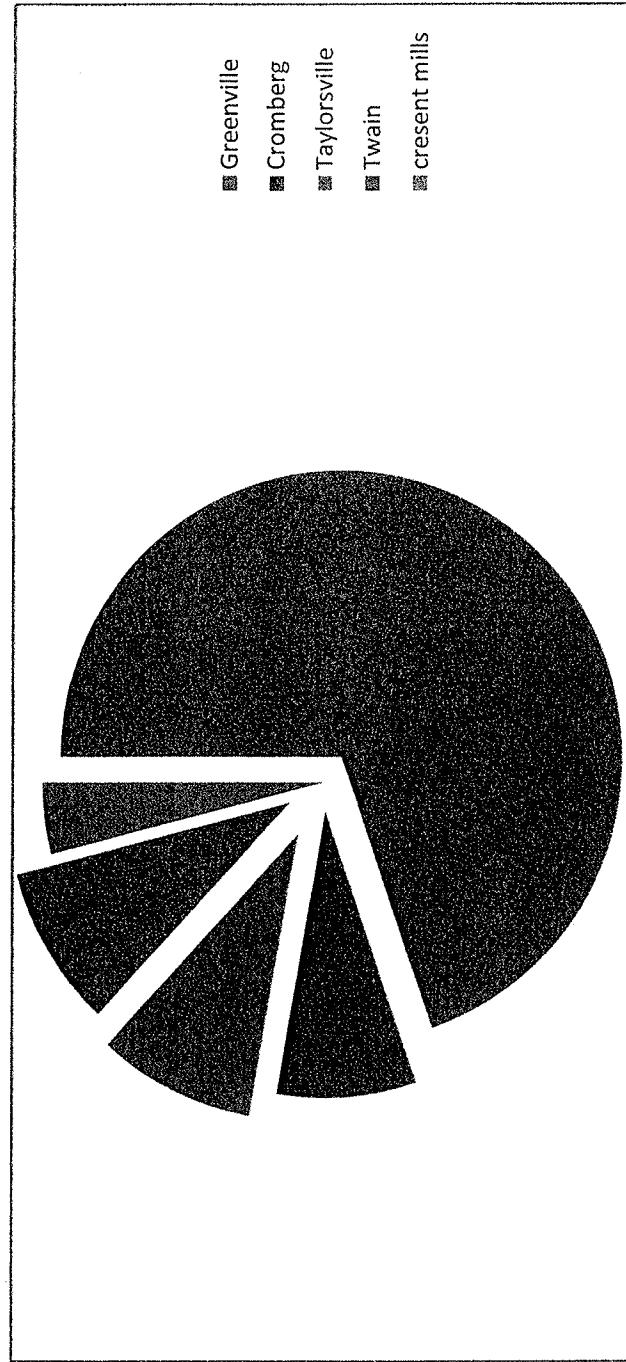
Attachment 2a – District 1 Veterans Population by City/Town

District (1) Towns	Portola	beckwourth	Chilcoot	clio
	30%	10%	10%	50%



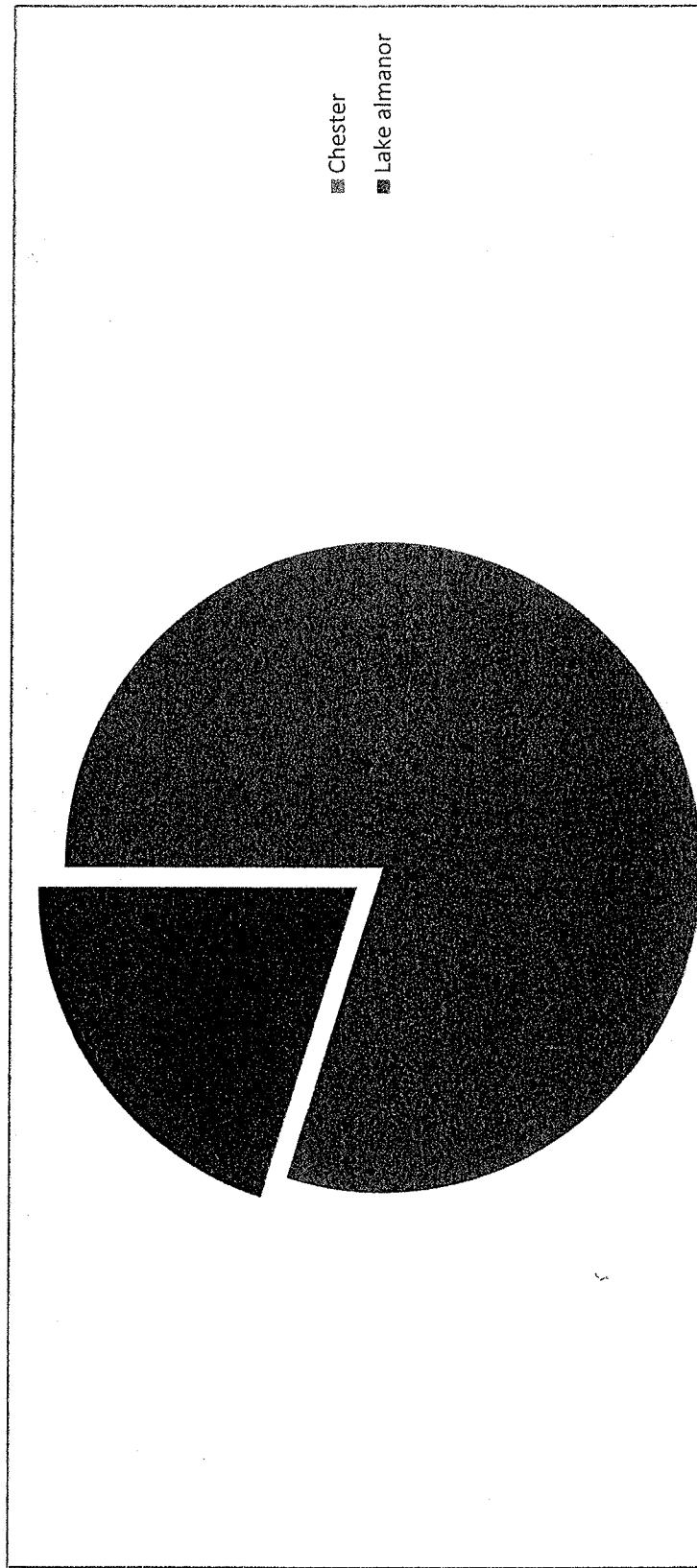
Attachment 2b - District 2 Veterans Population by City/Town

District (2)	Towns	Greenville	260
		Cromberg	15



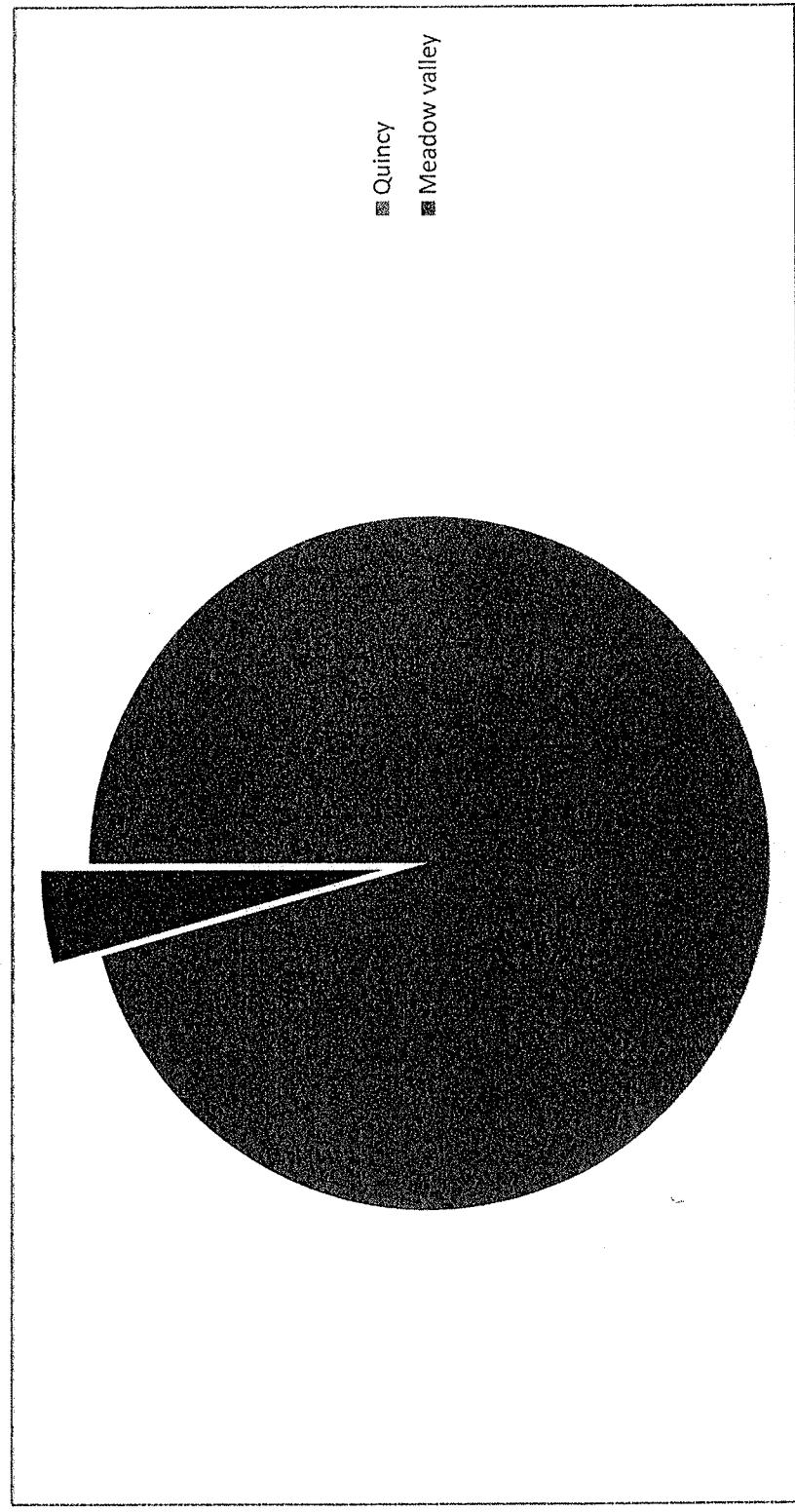
Attachment 2c - District 3 Veterans Population by City/Town

District (3) Towns	Chester	336



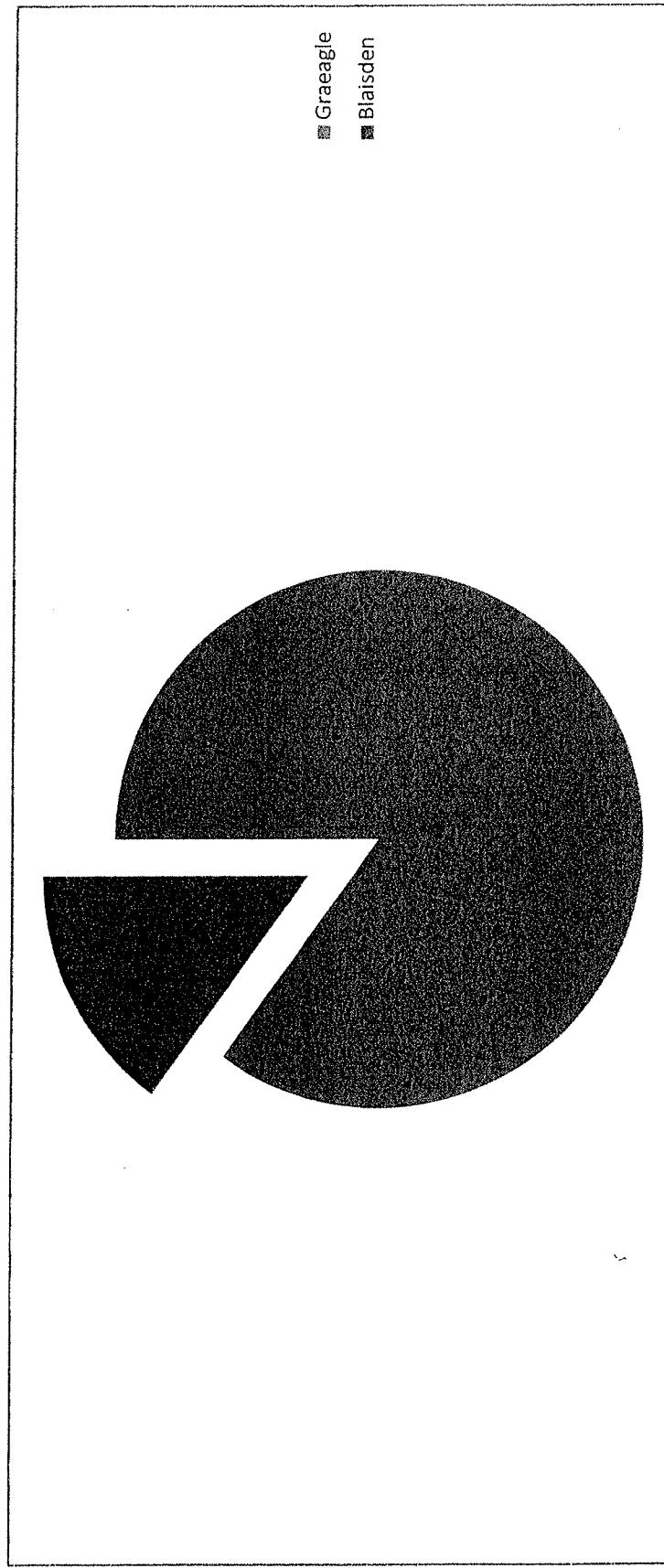
Attachment 2d - District 4 Veterans Population by City/Town

District (4) Towns	Quincy
	628

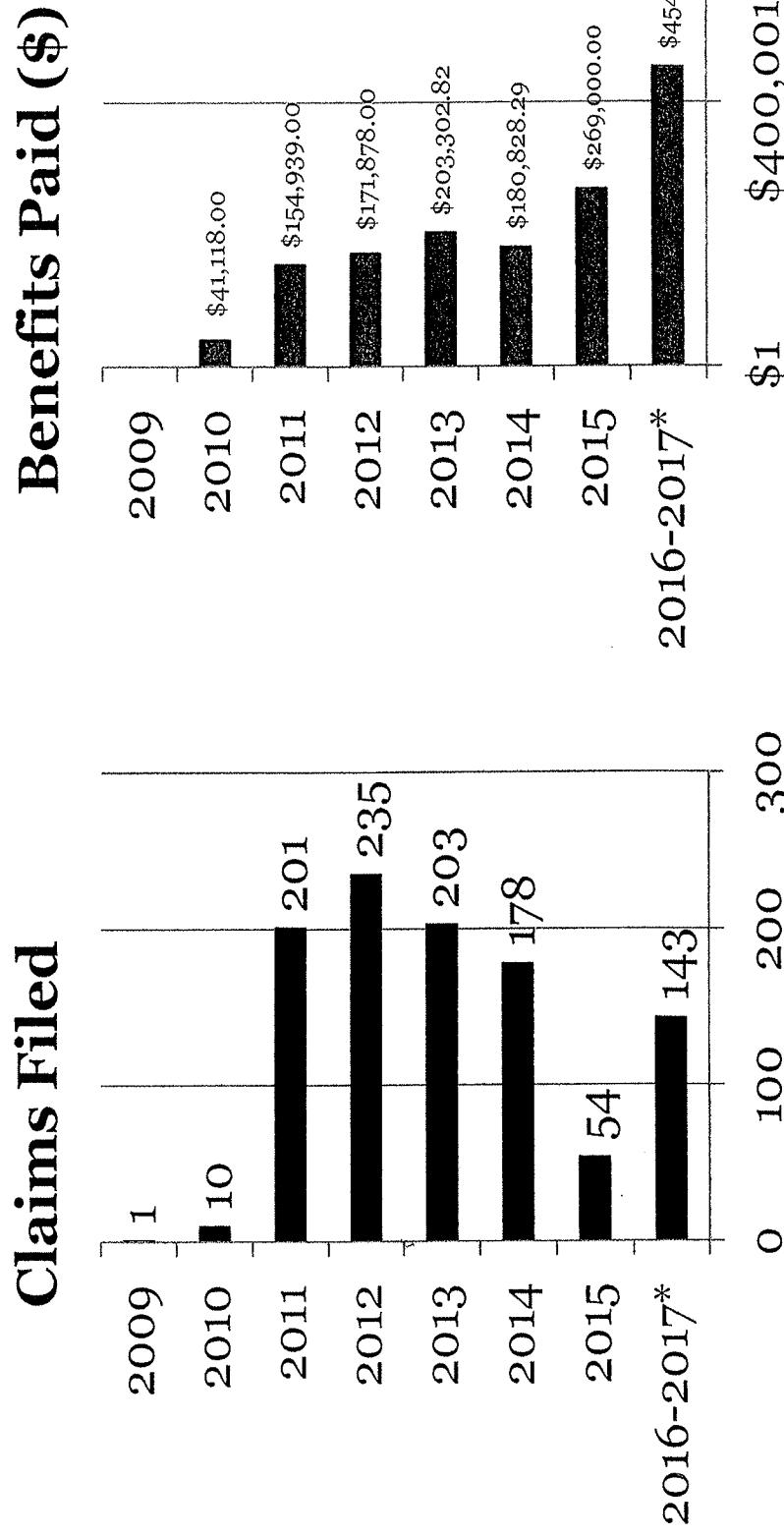


Attachment 2e - District 5 Veterans Population by City/Town

District (5) Towns	Grangeagle	108



COMPENSATION PAYMENTS TO PLUMAS COUNTY VETERANS FOR CLAIMS FILED



* 2016-2017 includes all claims submitted between 07/01/2016-06/30/2017.



Leave No Veteran Behind

CACVSO AND CALVET — WORKING TOGETHER
2017 ANNUAL REPORT AND DIRECTORY



California Association of County Veterans Service Officers, Inc.
Professional Veterans Advocates Serving California's Veterans and Their Families

Supporting Veterans to obtain Home Ownership throughout California

CAL VET
HOME LOANS



More than

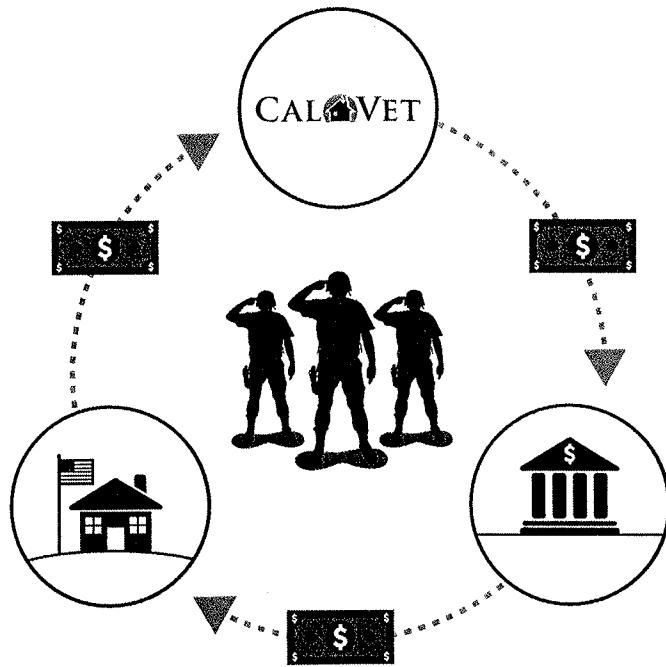
423,000

Veterans have Benefited

For 95 years CalVet Home Loans has helped Veterans purchase homes in California. More than 423,000 Veterans have benefited since inception and strong demand from Veterans to buy homes continues throughout California.

Self Supporting

The CalVet Home Loan Program has operated as a self-supporting enterprise fund that has never required payment by the taxpayers of California to operate. CalVet sells Veterans General Obligation Bonds and lends the proceeds to Veterans in every California county to purchase their homes. CalVet then collects the mortgage payments and uses these monies to pay off the bonds.

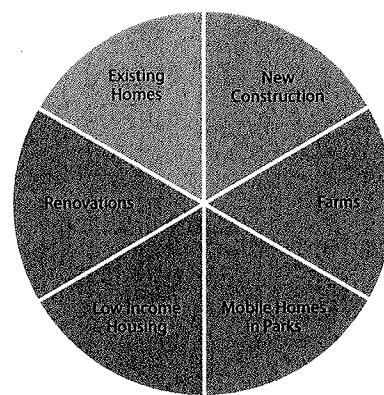


“ CalVet Home Loans is doing an amazing job taking care of us Vets!

– Miller Family



”



CalVet Home Loans provides the lending solutions our Veterans are looking for: existing single family residences, new construction, renovation loans, mobile homes in parks, and farms. CalVet is able to meet the unique needs and wants of our California Veterans.

Voters Support Veterans

26

Voter Approved Bond Deals

Since 1921, the state of California has regularly sought and received voter approval to issue Veterans General Obligation Bonds, the proceeds of which are used to finance loans made to Veterans through the CalVet Home Loan Program. California voters have approved all 26 separate Veterans' Bond Acts.

PARTNERSHIP BETWEEN CALVET & CACVSO

2016 has been a stellar year for California veterans, thanks to assistance and support from the Legislature, Governor Brown, and the California Department of Veterans Affairs (CalVet).

The state's increase in permanent Local Assistance funding for County Veterans Service Officers (CVSOS) to \$5.6 million has allowed CVSOS to bring a return on investment of 87 times the cost to the state. This increased funding resulted in over \$487 million in new federal benefits paid directly to our state's veterans. This does not include the ongoing federal dollars that are sent monthly to our veterans from successful claims awarded in previous years.

The California Association of County Veterans Service Officers (CACVSO) and CalVet have forged a solid bond in service to our more than 1.8 million California veterans and their dependent families. Working together, we have produced close to \$5 billion in Compensation and Pension Payments to our veteran community through the VA Claims process in the last year. The 56 counties participating in the claims process are supported by state Local Assistance payments that comprise close to 20% of the counties' total budget support for CVSOS.

The implementation of Assemblyman Jim Frazier's AB 935 in November 2015, allowing a VETERAN designation on the California driver's license, has driven tens of thousands of veterans into the offices of CVSOS — many of whom have never explored their VA benefits, before. This has resulted in a huge uptick in benefits for veterans and funding from the federal government into California.

Our Association meets with CalVet for strategic planning four times a year to be sure that we are on the same page when it comes to serving our vets. CalVet has created a CVSO training academy that trains new Veterans Service Representatives (VSRs) and CVSOS in the very complicated VA pension and compensation claims process.

CalVet also plans and executes three training conferences to ensure that all CVSOS and VSRs are current on the latest VA rule changes and improvements.

We, the California CVSOS, have never had a closer or more productive relationship with CalVet in the last 40 years of partnership. The leadership at CalVet — including Secretary Dr. Vito Imbasciani, Deputy Secretary Keith Boylan and Assistant Deputy Secretary Angela Yamamoto — have gone the extra mile to make sure we are all working together and coordinating efforts for our vets. The proof that this collaboration is working is in the number of veterans who now get veterans benefits, including compensation, pension, medical care, education and housing. We look forward to many years of productive cooperation with CalVet.

Ted Puntillo
President, CACVSO (February 2016 to present)
Solano County CVSO

WHAT IS THE CALIFORNIA ASSOCIATION OF COUNTY VETERANS SERVICE OFFICERS?

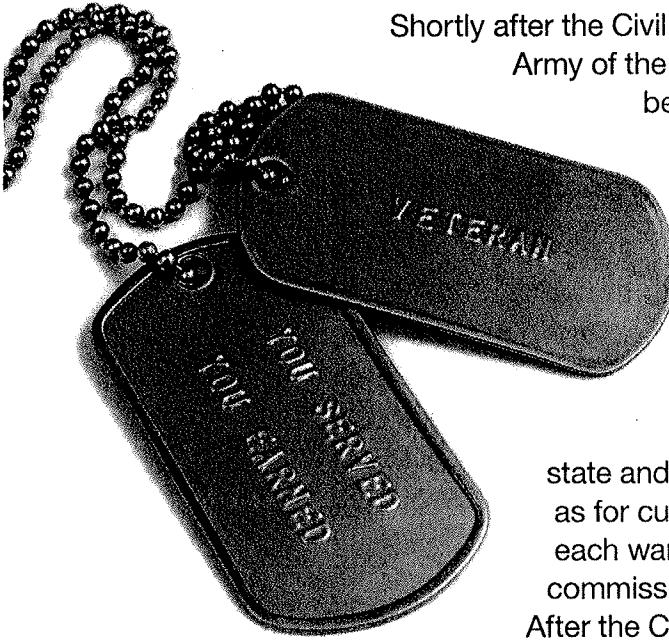
The California Association of County Veterans Service Officers (CACVSO) oversees and directs the activities of their individual County Veterans Service Offices (CVSOs) — in 56 of California's 58 counties — where veterans and their families receive free United States Department of Veterans Affairs (USDVA) claims assistance for federal benefits, and information and referral to local, state and federal programs.

The CACVSO:

- ★ provides members of the Association and their staff with a collaborative network of resources, information and ideas — especially in the sharing of information on the many difficult federal claims issues,
- ★ provides training and education to CVSOs and their employees,
- ★ promotes the mission of CVSOs throughout the state, and
- ★ promotes the welfare and rights of veterans statewide through legislative advocacy.

The CACVSO provides members of the Association and their staff with a collaborative network of resources, information and ideas — especially in the sharing of information on the many difficult federal claims issues.

THE HISTORY OF COUNTY VETERANS SERVICE OFFICERS



Shortly after the Civil War, veterans began to organize by forming the Grand Army of the Republic (GAR), which advocated for government benefits for their comrades who were physically or mentally injured as a result of their wartime service.

Since then, other veterans' service organizations were formed after each of America's wars, such as the American Legion, AMVETS, Veterans of Foreign Wars, Vietnam Veterans of America, and the Iraq and Afghanistan Veterans of America, as well as others.

These veterans' service organizations advocate at the state and county level to help veterans and their families, as well as for current active duty and reserve military members. After each war, more states and counties responded by establishing commissions, boards and committees to assist their veterans.

After the Civil War, some states established a system known as County Veterans Service Officers (CVSO). The CVSO system is the most widely used model by states to deliver services and to assist veterans in obtaining federal and state benefits.

The first CVSO in California was established in Stanislaus County in 1924, followed by the counties of San Bernardino (1926), Riverside (1930), Ventura (1931) and San Diego (1933) to serve California's mostly World War I veterans, as well as veterans from the Spanish-American War.

With the end of World War II, practically every county in California established a county veterans service office. This led to the formation of the CACVSO in 1945. The CACVSO celebrated its 70th anniversary in 2015.

State law does not mandate that counties establish county veterans service officers. Counties have done so to help their veterans and they fund 76% of the cost, even with the increased funding.

The CVSO system is the most widely used model by states to deliver services and to assist veterans in obtaining federal and state benefits.

NATIONAL ASSOCIATION OF COUNTY VETERANS SERVICE OFFICERS

In September 1989, the CACVSO became a founding member of the National Association of County Veterans Service Officers (NACVSO), along with CVSOs from seven other states. The NACVSO is a 2,400-member association, which includes 28 states and one Tribal Nation.



Ventura County Veterans Services staff.



CALIFORNIA ASSOCIATION OF COUNTY VETERANS SERVICE OFFICERS

FOR IMMEDIATE RELEASE
DECEMBER 2, 2016

CONTACT:
TOM SPLITGERBER, CACVSO EXECUTIVE DIRECTOR
(619) 209-0558 tsplitgerber@san.rr.com

PETE CONATY, GOVERNMENTAL ADVOCATE
(916) 492-0550 PCONATY@SBCGLOBAL.NET

COUNTY VETERANS SERVICE OFFICERS BRING IN OVER \$487 MILLION IN NEW FEDERAL VETERANS BENEFITS TO CALIFORNIA!

The California Association of County Veterans Service Officers (CACVSO) announced today that during fiscal year 2015-16, they assisted California's veterans in filing claims with the federal government which resulted in a minimum in payments of \$487,150,998 according to recently released figures from the California Department of Veterans Affairs.

Many of California's 1.8 million veterans are eligible for benefits from the United States Department of Veterans Affairs (VA). However, determining which benefits and programs they may be eligible for, as well as applying and qualifying for these benefits can be very complicated. County Veterans Service Officers (CVSO's) are county employees whose job is the assist the veterans in their county in obtaining their earned federal benefits. The services CVSO's provide are 100% free to veterans and their families. The majority of CVSO funding is provided by the counties (76%); while the remainder comes from the state's General Fund (18%) and other various state programs because of the work CVSO's do to help veterans with mental health services and MediCal cost avoidance.

Local governments and the State of California have long realized that assisting veterans in obtaining the federal benefits they earned as a result of their military service reduces the pressures on already impacted local and state social service programs. Also, since these federal veterans benefits go directly from the VA to the veteran, these new federal monies are also a boon to the local economies, as well as helping veterans. CVSO's receive no funding from the federal government.

The annual cost of operating CVSO's is about \$31.2 million and CVSO's are responsible for bringing in over \$487 million in new federal monies for California's veterans. Therefore, CVSO's are guiding the state's veterans to the appropriate benefits, saving the state money by lessening cost pressures on state and local programs, AND getting over a 15-fold return on investment! This does not take into account the economic multiplier effect of an added \$487 million in federal monies going into the state's local economies, as the veterans who are the direct beneficiaries of these monetary benefits, spend it in on everyday living expenses.

According to CACVSO President Ted Puntillo "Our motto for 2016 was "Boots on the Ground. This strategy of outreach into the community in search of eligible veterans as well as the successful implementation of the VETERAN designation on the driver's license, which brought new veterans into our offices for verification, allowed us to serve more veterans than ever and bring in \$107 million more than last year in federal benefits paid directly to the veteran".

"The CACVSO would like to thank the State Legislature and their dedicated staff who had the foresight to give us the tools we need to 'Serve Those Who Have Served Us'" noted Scott Holwell, CACVSO Legislative Chair.

ABOUT THE CACVSO

The California Association of County Veterans Service Officers (CACVSO) is a professional training and legislative organization comprising the 56 counties, which have established 54 County Veterans Service Officers throughout the state dedicated to serving California's 1.84 million veterans as well as their dependents and survivors.

###

WHAT CVSOS DO FOR CALIFORNIA VETERANS AND THEIR FAMILIES

While California's County Veterans Service Officers (CVSOS) bring a great deal of additional federal funding to the state every year, pure numbers can't quantify the value of what we do. There is a real human value to the services we provide, which is seen and felt by the California veterans and families we help. Here are some of their stories:

Helping a Veteran's Widow

While reviewing a file from 2005 during the transfer of paper records to digital format, the CVSOS found that the widow of a Vietnam veteran — who had been on pension since 2009 — was now eligible for more benefits because of new rules regarding her late husband's exposure to Agent Orange. The CVSOS tracked the widow to New Mexico and worked with her to file a claim for Dependency and Indemnity Compensation. The claim was approved and the widow was granted \$116,831 in retroactive benefits to 2005. (Humboldt County)

Post-Traumatic Stress Disorder (PTSD) / Helping Veterans

Get VA Medical Care

A highly decorated combat veteran with three tours in Iraq came to the Tehama County CVSOS office seeking help. With the CVSOS's help, he has transitioned out of a rehab-facility for PTSD and alcohol recovery. He is receiving VA compensation, full VA health care and is sober. He wants other veterans to know there is help through CVSOS offices. (Tehama County)

Veterans Designation on Driver's License and Reaching New Veterans

A former National Guard member came into the Contra Costa CVSOS office to obtain the "veteran" designation on his driver's license. While National Guard members do not currently qualify for this benefit, the CVSOS learned that the Guardsman's brother

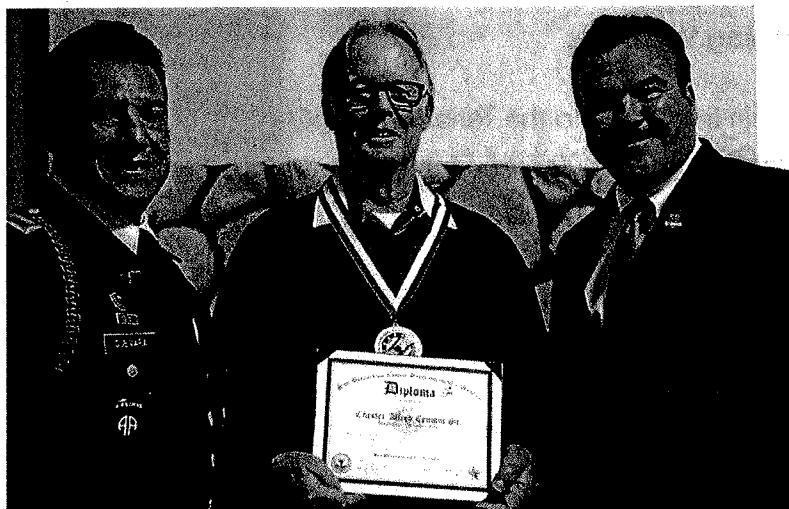


Colusa County CVSOS provides outreach to veterans at many community events such as the Veteran's Day ceremony at the County of Colusa Veterans Tribute Wall. CVSOS attend numerous veterans and community events in order to make veterans aware of the benefits and services that may be available to them.

was a Vietnam-era veteran who suffered from a non-service related mental health disorder, was living in a shipping container in his father's backyard, and recycling cans for about \$100 per month. The CVSO assisted him with an application for the VA's Disability Pension benefit, which was granted, and the veteran now receives a monthly income of \$1,072, allowing him to obtain housing and live a more meaningful life. (Contra Costa County)

Vietnam Veteran Receives Overdue Bronze Star

Jeffrey Spratt of Yountville earned a Bronze Star for his honorable service during the Vietnam War. However, the medal was never presented nor recorded on his DD-214 discharge papers. Working with the Napa CVSO, Spratt was able to correct his DD-214 to accurately reflect the medals he was awarded. In addition to the Bronze Star, it was found he was also eligible for the Vietnam Service Medal with Four Stars, and the Machine Gun-Expert Medal. Spratt was presented with his decorations by fellow Vietnam veteran, Congressman Mike Thompson, which was reported in the local newspaper, raising awareness of this important issue. (Napa County)



Vietnam veteran Chester Alfred Crumm receives his diploma from San Bernardino County Veterans Service Officer Frank Guevara (left), and San Bernardino County Superintendent Ted Alejandre.

enrolled the veteran in the VA Healthcare System and submitted a claim for several conditions, including PTSD, hearing loss and Tinnitus. Ultimately, the veteran was granted a 100% service-connected disability and is receiving regular PTSD therapy. He is now remarried and has an actual home. (Kern County)

Discharge Upgrade and Compensation Claim

While meeting with a veteran, a Northern California CVSO discovered that the veteran was discharged with an "Other Than Honorable" (OTH) discharge. The CVSO offered to assist the veteran with a discharge upgrade request. The veteran attended a Discharge Board hearing, and the Board subsequently upgraded the veteran's discharge status to "Under Honorable Conditions (General)." This allowed the veteran to file a claim with the VA, and he was awarded a service-connected disability rating of 60% and received a \$14,000 retroactive payment. When the CVSO was informed by

the VA of this decision, the veteran could not be located. Undeterred, the CVSO knew that the veteran was accessing services at the Reno VA Medical Center and was able to locate him at a shelter in Reno to inform him of his benefits. (Plumas County)

Going the Extra Mile for Widow of Veteran with PTSD

A widow visited the Santa Clara CVSO office after her husband passed away — he was killed in a farming accident.

Her husband had a 100% VA service-connected disability rating and the CVSO found that he was service-connected for PTSD. His research also showed that severe cases of PTSD often bring periods of blackout. After reviewing the police reports and obtaining detailed statements from the widow and the veteran's doctor, the CVSO concluded that the veteran's farming accident occurred during a period of PTSD induced blackout.

The CVSO filed a successful Dependency and Indemnity

Compensation claim on behalf of the widow, who was granted all benefits due to the service-connected death of her husband. (Santa Clara County)



Ventura County Supervisor Linda Parks presents Veterans Day Proclamation to Ventura CVSO Mike McManus. Board of Supervisor members join local veterans for the presentation.

Satisfied Veterans in Riverside County

A thankful Vietnam veteran in Riverside County wrote a letter to the Riverside County CVSO office thanking them not only for help with his VA claim, but also for their encouragement and guidance. The veteran had been homeless for 10 years and was

living in his vehicle in the desert. He also struggled with health and anger management issues. The CVSO assisted him with his disability claim and the veteran has used the funds to rent a place to live and pursue therapy. (Riverside County)



WWII veteran Carlos Holguin receives diploma from CVSO Frank Guevara, thanks to a partnership between the San Bernardino County Superintendent of Schools and the CVSO office that helps veterans receive the high school diplomas they missed while answering the call to service.

THE CALIFORNIA MODEL FOR VETERANS SERVICES

The California model for providing veterans services (i.e., the processes that connect veterans to benefits and services they have earned) is similar to many other states with a close partnership between state and county governments through the auspices of CalVet and the many California County Veterans Service Officers (CVSOs) statewide. Collectively, the CVSO, through claims initiation and development, and CalVet, through claims development and representation, provide assistance to veterans and their dependents in preparing and submitting claims and in representing claimants before the federal, state and local agencies providing veterans benefits.

The California CVSO model epitomizes

Governor Brown's oft espoused belief in the principle of subsidiarity — the principle that government should do only what individuals and private organizations cannot do, and that governmental activities should be as local as possible.

This critical relationship with CVSOs ensures that veterans have the best opportunity to receive all earned benefits and facilitates access to services. While the state directly supports services in United States Department of Veterans Affairs (USDVA) regional offices, the CVSOs provide the underlying network that facilitates the direct support of the individual veteran or family member. CVSOs provide the local expertise for initiating claims, connecting veterans to services and generally assisting veterans, their dependents and survivors. They do this across the entire spectrum of federal, state

and local benefits, including compensation and pension, vocational rehabilitation, medical services, legal services, education, training, mental health services, and public assistance. CVSOs originate claims for all USDVA-recognized organizations, as well as for CalVet. CVSOs are the key component in any state or federal effort to interface with the individual veteran and their family.



Chris Bingham, Sonoma County CVSO and President of the CACVSO for 2014 and 2015. Chris is a retired military aviator who has served in both the US Air Force and the US Navy, and is rated as a Command Pilot.

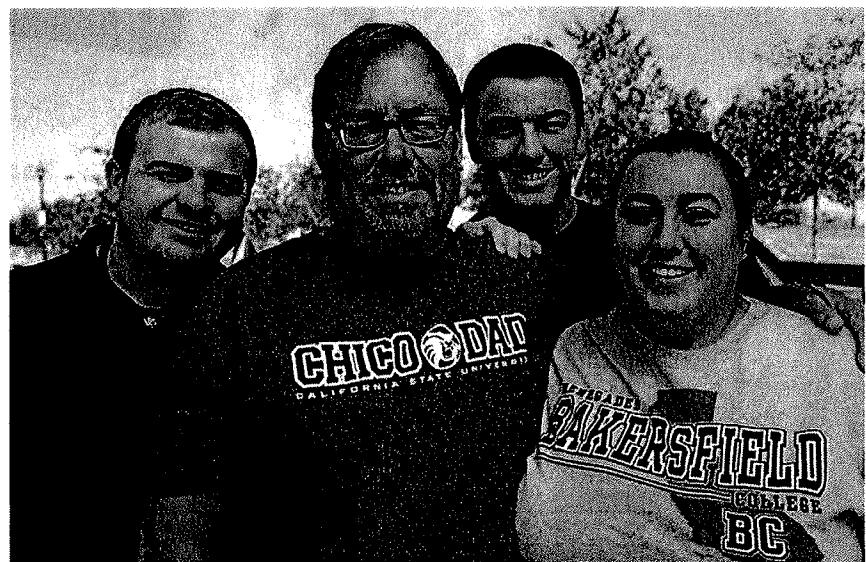
This model has widespread success nationwide with 28 of the 50 states using the CVSO model to assist veterans and their families in obtaining USDVA benefits (as well as state benefits). The other states either use state employees, a combination of state employees and CVSOs (Texas), or contract with veterans' service organizations to deliver services to their veterans.

Why Use Public Funds to Support CVSO Operations?

- ★ Formal studies prove veterans receive more benefits and larger awards by using professional veterans' service representatives (i.e., CVSOs) than if they file individually or with a non-professional.
- ★ Unlike other federal benefits, veterans benefits are extremely individualized — entirely dependent on that individual's service experience. CVSOs have the experience to draw out the nuances in that individual's experience to validate the claim.
- ★ CVSOs know local services and how to access those services — they can get a homeless vet a bed tonight in a shelter just down the street, or a stressed out vet into mental health services, locally, right now, not in a couple of weeks.
- ★ **The CVSO model epitomizes Governor Brown's belief that governmental activities should be as local as possible.**
- ★ For every dollar of state general fund support provided in fiscal year 2015-16, the CVSO community brought in \$87 in new federal benefits.
- ★ The CVSO sits across the table from the veteran — eyeball to eyeball — so the veteran recognizes the simpatico relationship and is able to openly discuss their case, allowing the CVSO to present a fully developed claim.
- ★ The veteran has a real person to hold responsible for the claims process — not an anonymous voice at the other end of a toll-free call.

CVSOs are the key component in any state or federal effort to interface with the individual veteran and their family.

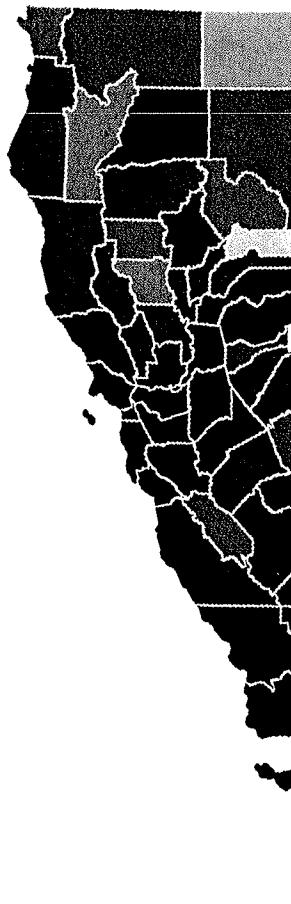
Mike McCoy's service allowed him to access benefits that could pay for the college education of his three children, Mike, Nick, and Kaitlyn.



California veterans, by the numbers

Veterans Day commemorates the day the WWI armistice went into effect on the 11th hour of the 11th day of the 11th month. It's a celebration of the heroism and sacrifice of those who have fought for our country, particularly living veterans.

Veteran population, 2015 (by county)



11,851 to 314,667
4,851 to 11,850
2,751 to 4,850
1,651 to 2,750
1,051 to 1,650
551 to 1,050
0 to 550

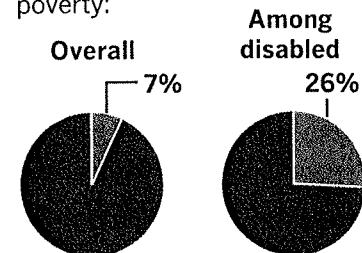
Number of veterans

(in thousands)

Total veterans	1,851
Women veterans	166
Veterans age 65 or older	881

Employment difficulties

Percentage of veterans in poverty:



Male vs. female

Male



Female



Race/ethnicity among veterans (in percent)

White	78.1
Black	8.8
Latino	14.0
Asian	5.4
Native Amer.	0.9
Other	4.0

Facilities to treat veterans (as of 9/30/14)

VA hospitals	9
Community-based outpatient clinics	56
Vet centers	30
Regional Benefit Offices	3
National and state cemeteries	10
Total state	108

Sources: U.S. Census Bureau's 2013 5-year American Community Survey, U.S. Department of Veterans Affairs

DOUG STEVENS Los Angeles Times

Disclaimer: The above numbers do not reflect the current population of California Veterans. According to the USDVA in 2016, estimates are total Veterans – 1,755,680, Women Veterans – 163,332. And numbers for facilities to treat veterans, currently there are 13 VA hospitals and 71 community-based outpatient clinics in California.



STATE OF CALIFORNIA
DEPARTMENT OF VETERANS AFFAIRS
1227 O STREET, SUITE 300 | SACRAMENTO, CALIFORNIA 95814

THE SECRETARY

A little more than a year ago, Governor Brown asked me to take the helm of the California Department of Veterans Affairs, "CalVet" as we like to call it. As I became knowledgeable about the operations of this Department, I witnessed firsthand the vital role the County Veteran Service Officers play in helping our Veterans transition from military service back to civilian life. The partnership we have between CalVet and our CVSOS has helped strengthen families, communities and this state. Together, this past fiscal year, we have brought \$487 million new federal benefits directly to our Veterans and their families. I truly believe, in the partnership we have formed, this is an outstanding example of how different levels of government can work together for the greater good of our citizens.

Now I ask, imagine what good we can accomplish if we harness the voices of our nearly two million Veterans in California. Imagine if we add the family members of our Veterans and service members to this number. We can take all of our specialized skills, combine them, and focus them on helping to create and sustain programs for the benefit of all our Veterans and their families.

That is how it should be with our Veterans and services – everything is interconnected. A Veteran is a whole person, but also part of a whole family, part of a whole community, as we are unified in our efforts to provide the supportive services our Veterans need and have earned – we are all part of the greater whole we call "California."

We must listen carefully to our Veterans and their families, and we must use best practices as we move forward, united as a multiplied force, so that we leave no Veteran behind here in California.

The team at CalVet and I share a special calling with all of you to serve our Veterans and their families and to build a stronger California.

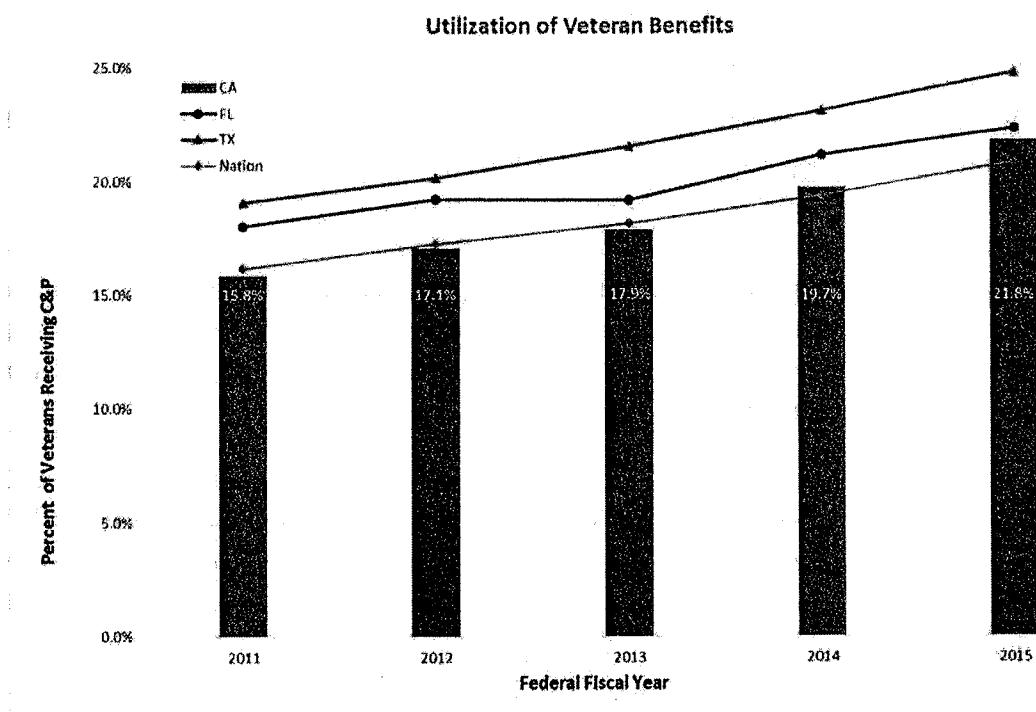
Thank you for all that you do each day.

A handwritten signature in black ink that reads "Vito Imbasciani MD".

Vito Imbasciani MD
Secretary

CALIFORNIA'S UTILIZATION OF VETERAN BENEFITS

California's utilization of the primary monetary veteran benefits, referred to as Compensation and Pension (C&P), has historically lagged behind the nation as a whole, and more dramatically behind similar sized states. The end result is that some of California's veterans are not receiving benefits they earned through their service. Additionally, there is a significant loss of economic impact to the state by failing to bring these federal dollars into the economy.



Finding solutions to this underutilization issue has been the subject of extensive study by CalVet¹, the Bureau of State Audits² and others³. The solution condenses down to whether there are enough professional veterans service representatives available to assist veterans in filing benefit claims. In California, those professional veterans service representatives are primarily found on the CVAO staffs, and there are simply not enough veterans service representatives available to serve the needs of California's veterans.

In 2007, CalVet recommended several strategies to correct the underutilization including "... providing resources in support of additional full time professional service representative staff with a focus on areas with large veteran population and lower than average benefit participation rates."

Recently, subvention funding in support of CVS0 operations was increased from \$2.6 million to \$5.6 million. Many counties used this increase to add additional staff. Performance metrics gathered when this funding was first authorized showed a direct correlation between those new hires and increased monetary benefits. But even with these new hires, California still does not field enough professional veterans service representatives to meet the demand.

What is the end result of this understaffing? A comparison of California benefit utilization rates to Florida's and Texas' rates shows that they significantly outperform California. As discussed earlier, this is because they field more veterans service representatives, as a ratio of veterans served, than does California.

	Veteran Population	C&P Beneficiaries	C&P Utilization Rate	C&P Dollars
California	1,802,446	392,381	21.8%	\$6,552,100,000
Florida	1,558,441	347,635	22.3%	\$5,626,995,000
Texas	1,675,262	415,248	24.8%	\$7,447,453,600
Nationwide	21,680,534	4,512,369	20.8%	\$75,787,356,200

The end result is that up to \$908 million in federal funding is lost annually, impacting approximately 54,000 veterans and their families.

If California were to undertake additional funding increases targeted specifically to increase CVS0 staffing, it too could realize benefit utilization rates similar to Texas and Florida. While connecting veterans to the benefits they have earned should be the primary motivator, adding approximately \$908 million dollars annually to the economy further justifies the use of general fund monies to support CVS0 staffing increases. Those new benefits are ongoing year-after-year and circulate through the local economy multiple times, bringing payback through state and local taxes. It would be money well spent.

1 "Strategies to Improve California's Utilization of Veteran Benefits," report to the California State Legislature, March 15, 2007

2 "California Department of Veterans Affairs: Although It Has Begun to Increase Its Outreach Efforts and to Coordinate With Other Entities, It Needs to Improve Its Strategic Planning Process, and Its CalVet Home Loan Program Is Not Designed to Address the Housing Needs of Some Veterans," October 2009, Bureau of State Audits Report 2009-108

3 Clark, Clayton A. "State Demographic and Veteran Disability," Harvard University, June 2004, p. 50

CALIFORNIA VETERANS, BY THE NUMBERS

Veterans Day traces its roots to World War I, commemorating the day the armistice went into effect on the 11th hour of the 11th day of the 11th month. It celebrates the heroism and sacrifice of those who have fought for our country, particularly the living veterans. There are roughly 23 million veterans living in the U.S., with some 2 million in California. Here's a statistical profile of some of the key characteristics that make up the state's veteran population.

Median income among veterans (in dollars)

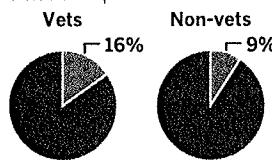
Era	Median household income
World War II	\$41,000
Korean	52,000
Vietnam	76,000
Post-Vietnam	82,000
Gulf War	86,000
War on Terror	66,000

Income by gender (in dollars)

Male veterans	\$41,000
Male non-veterans	28,000
Female veterans	30,000
Female non-veterans	16,000

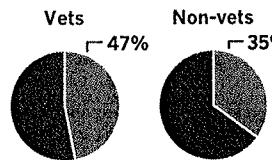
Difficulty working

More veterans report difficulty at work because of a physical or emotional problem.



No wages

Nearly half of veterans living in California report having no wage income.



Male percentage of the veteran population

(By conflict)

World War II	94%
Korean	97
Vietnam	97
Post-Vietnam	90
Gulf War	89
War on Terror	86

Race/ethnicity among veterans (in percent)

Era	White	Black	Latino	Asian	Other
World War II	85%	3%	7%	4%	1%
Korean	80	5	10	4	2
Vietnam	75	7	12	4	3
Post-Vietnam	64	13	13	6	4
Gulf War	59	12	17	9	3
War on Terror	58	10	20	7	5

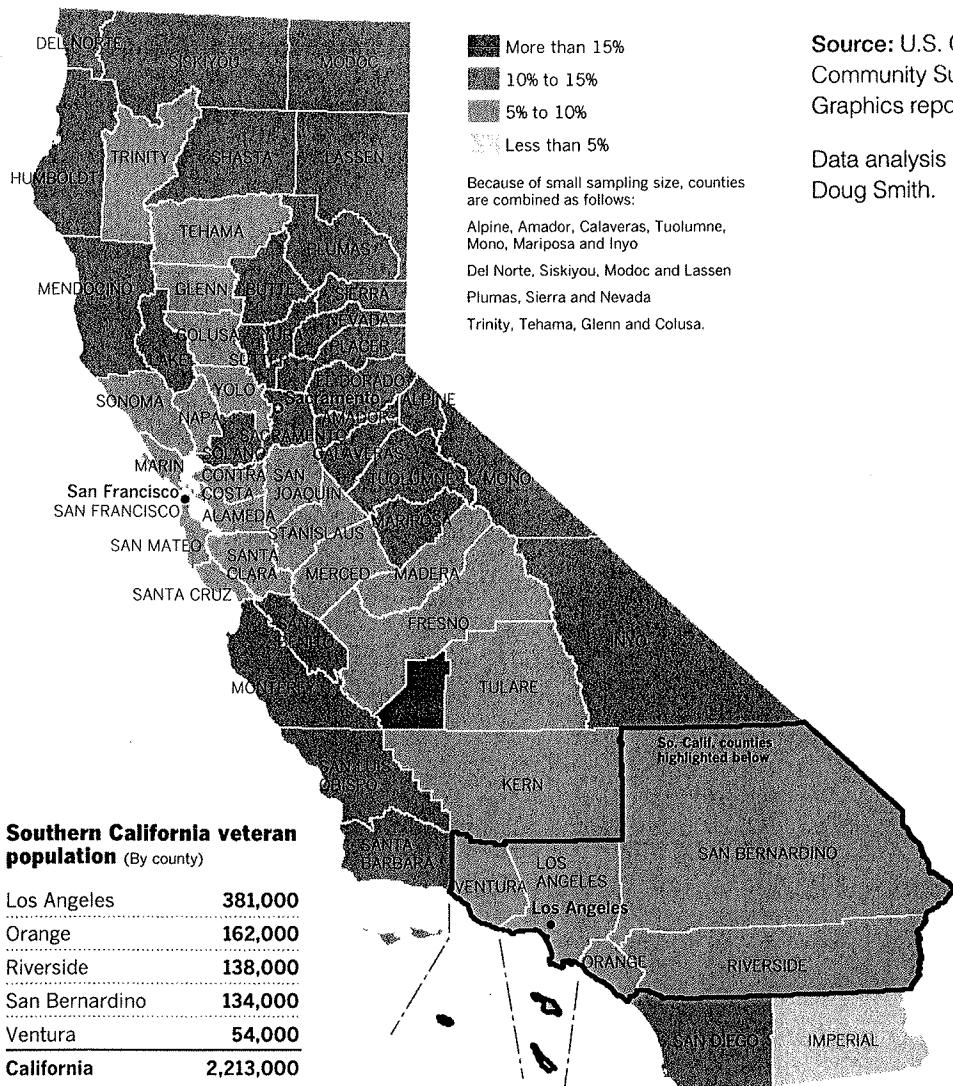
Education among veterans (in percent)

Era	No high school	High school diploma	Some college	Bachelor's degree	Master's degree
World War II	17%	26%	26%	18%	13%
Korean	11	24	31	19	15
Vietnam	5	20	42	20	13
Post-Vietnam	5	25	44	16	10
Gulf War	2	24	45	18	10
War on Terror	2	36	44	12	6

Marital status of veterans (in percent)

Era	Married	Separated/divorced	Widowed
World War II	61%	8%	28%
Korean	70	14	12
Vietnam	66	22	4
Post-Vietnam	59	23	2
Gulf War	57	19	1
War on Terror	50	9	*
California	50	12	6

**Percentage of population over 18
who are veterans** (By county)



Notes: All numbers rounded to the nearest 1,000. Percentages may not add up to 100 due to rounding. *Less than 0.5%

Eras: Through 1946 (WWII); 1947-Feb. 1961 (Korean); Mar. 1961-Apr. 1975 (Vietnam); May 1975-Jul. 1990 (Post-Vietnam); Aug. 1990-Aug. 2001 (Gulf War), Sep. 2001-present (War on Terror). Recent regional explainer graphics are available at latimes.com/localgraphics.

Source: U.S. Census Bureau's 2007 American Community Survey public use microdata sample. Graphics reporting by Jia-Rui Chong.

Data analysis by Sandra Poindexter and Doug Smith.

**Percentage of veterans from past
U.S. conflicts** (Southern California counties)

County	WWII	Korean	Vietnam	Post-Vietnam	Gulf War	War on Terror
Los Angeles	14	20	17	8	7	
Orange	13	22	35	15	9	6
Riverside	13	21	28	16	12	9
San Bernardino	8	14	27	19	13	20
Ventura	11	16	18	15	11	15
California	11	18	23	17	10	13

Source: Los Angeles Times

SERVING VETERANS ACROSS

California



Numbered Counties

1 ALAMEDA	8 SAN JOAQUIN
2 ALPINE	9 SANTA CLARA
3 AMADOR	10 SOLANO
4 CALAVERAS	11 STANISLAUS
5 CONTRA COSTA	12 SUTTER
6 ORANGE	13 YUBA
7 SACRAMENTO	

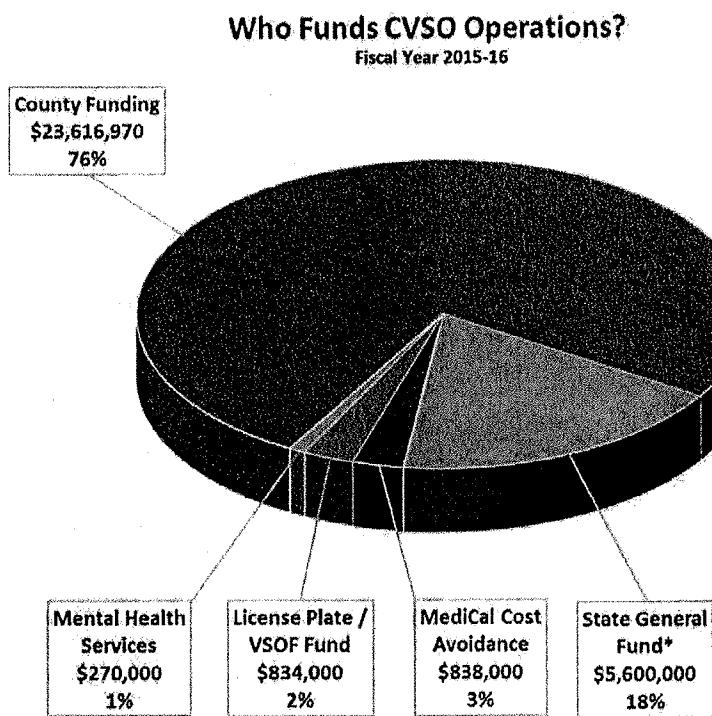
CalVet and the California Association of County Veterans Service Officers partnering to assist California's Veterans and unified in providing all of the supportive services our Veterans have earned.



WWW.CALVET.CA.GOV

CVSO FUNDING

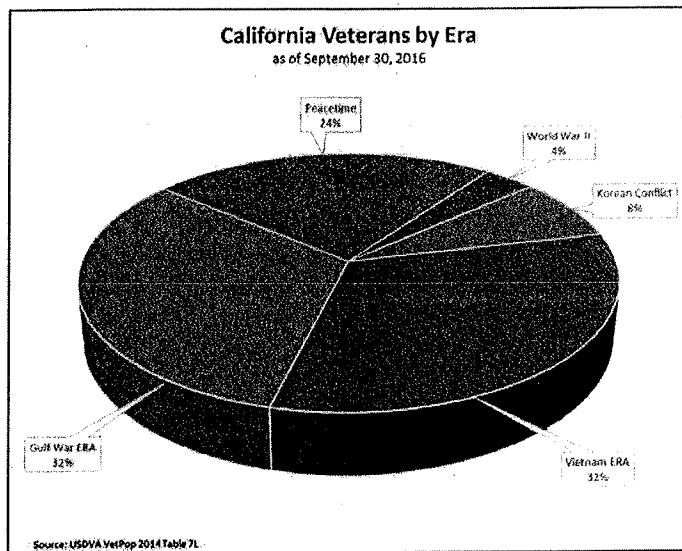
The cost of maintaining a CVSO is primarily a county general fund expense; however, counties with an established CVSO receive some state funds to supplement county funding. It is important to emphasize that, while state general funds and federal pass-through funds distributed by CalVet assist counties in maintaining their CVSOs, the primary cost of the CVSO program statewide is a county borne expense, as opposed to a state expense, as is illustrated in the chart below. Funds received by CVSOs are subject to both internal county audits and regular audits by CalVet, in accordance with the California Code of Regulations.



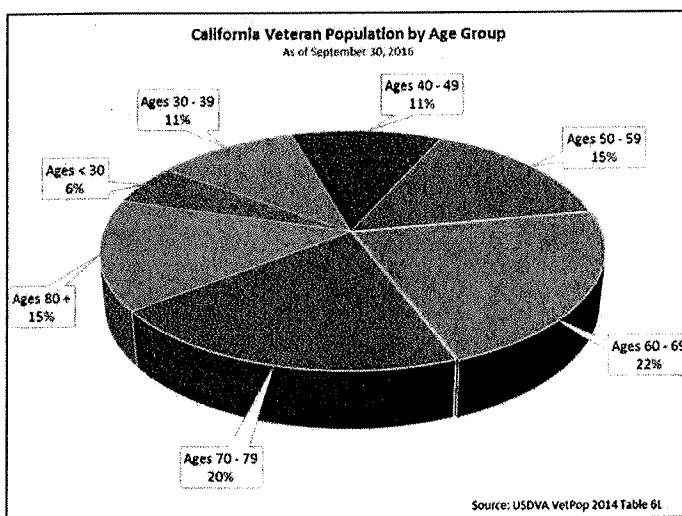
* General Fund increased to \$5.6 million ongoing beginning in FY 2015-16

While every funding dollar is gratefully accepted and well spent by CVSOs, increased state funding could afford CVSOs the ability to accomplish so much more. Even with the recent funding increases, the state is still not meeting its own goal to fund 50% of CVSO operations. As a result, CVSOs are only able to meet a portion of the total demand for providing assistance to veterans and their families.

WHO ARE CALIFORNIA'S ALMOST 1.9 MILLION VETERANS



Vietnam and Vietnam-era veterans comprise the largest number of veterans in California. Gulf War-era veterans extend from the Gulf War in 1991 continuing through today's wars. Peacetime-era veterans are from those periods between congressional approved periods of war, such as post WWII, the Cold War and after the Korean and Vietnam wars.



Vietnam veterans and Vietnam-era veterans make up 42% of veterans in age group 60-79.

California Veteran Population Estimates by Race & Ethnicity

As of September 30th of each year
Estimates Rounded to 1,000

	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025
Hispanic or Latino of Any Race	296,000	296,000	296,000	296,000	296,000	296,000	296,000	296,000	295,000	295,000	294,000
White Non-Hispanic	1,175,000 65%	1,133,000 65%	1,093,000 64%	1,054,000 63%	1,017,000 63%	981,000 62%	947,000 61%	913,000 61%	881,000 60%	850,000 59%	821,000 59%
White alone	1,367,921 76%	1,325,002 75%	1,283,641 75%	1,243,051 75%	1,203,605 74%	1,165,433 74%	1,128,153 73%	1,091,966 72%	1,056,717 71%	1,022,477 71%	989,304 71%
Black or African American alone	170,000 9%	168,000 10%	165,000 10%	162,000 10%	160,000 10%	157,000 10%	155,000 10%	152,000 10%	150,000 10%	147,000 10%	144,000 10%
American Indian & Alaska Native alone	20,000 1%	20,000 1%	20,000 1%	19,000 1%	19,000 1%	18,000 1%	18,000 1%	17,000 1%	17,000 1%	17,000 1%	16,000 1%
Asian alone	104,000 6%	103,000 6%	101,000 6%	100,000 6%	99,000 6%	98,000 6%	98,000 6%	97,000 6%	96,000 7%	96,000 7%	96,000 7%
Native Hawaiian & Pacific Islander alone	8,000 0%	8,000 0%	8,000 0%	8,000 0%	8,000 0%	8,000 1%	8,000 1%	8,000 1%	8,000 1%	8,000 1%	8,000 1%
Other or Multiple Race	132,000 7%	132,000 8%	133,000 8%	134,000 8%	135,000 8%	137,000 9%	139,000 9%	141,000 9%	143,000 10%	146,000 10%	148,000 11%

Source: USDVA VetPop2014

VETERAN STATISTICS BY COUNTY

The county veteran statistics on the following pages provide a comparison between counties using two common metrics, Compensation and Pension utilization and New Awards obtained. To provide a more equitable comparison, the counties are grouped by size (large, medium, small or very small) based upon veteran population. County size is an arbitrary designation based upon veteran population with “Very Small” being less than 7,500 veterans, “Small” being more than 7,500 and less than 20,000 veterans, “Medium” being more than 20,000 and less than 75,000 veterans, and “Large” as more than 75,000 veterans.

The left section of the table, “Compensation & Pension Utilization Rates by County,” shows the same metric, compensation and pension utilization rate as used when comparing California to other states. Utilization rate is the percentage of veterans receiving compensation or pension benefits within the county for federal fiscal year 2015 as reported by the USDVA. This part of the table also shows the total Compensation and Pension paid, and the average amount each beneficiary receives for those benefits within the county. These metrics reflect the efforts of all organizations that assist veterans in receiving those benefits, not just the CVSOs. As such, this section represents the overall health of veterans’ service programs within that county, both public and private.

The right section of the table, “New Awards Attributable to CVSOs,” provides the monetary value of new or increased monetary benefits paid to eligible veterans and their dependents by the USDVA during fiscal year 2015-16 that are directly attributable to the activities and efforts of the CVSOs. In total, the CVSOs accounted for over \$487 million in new or increased federal veteran benefits being brought into California’s economy. It should be noted that this table reports only the new or increased benefits obtained in the fiscal year, not the cumulative benefits and, as such, is a reflection of the ongoing effort of CVSOs to assist veterans in attaining the benefits they have earned — the “what have you done for me lately” metric.



Two veterans receive their VETERAN bus passes from the Tehama County Veterans Service Office.

VETERAN STATISTICS BY COUNTY

County	Veteran Population (Note 1)	County Size (Note 2)	C&P Cases (Note 3)	Utilization Rate (Note 4)	C&P Dollars (Note 5)	Average C&P Award per Claimant (Note 6)	New Awards Attributable to CV/SOs FY 2015-16		
							Total New Awards FY 2015-16 (Note 7)	Average New Award FY 2015-16	County
Total Compensation & Pension (C&P) Utilization by County									
LOS ANGELES	301,821	Large	56,619	18.8%	\$994,740,000	\$17,569	\$41,287,154	\$15,229	LOS ANGELES
SAN DIEGO	227,463	Large	74,471	32.7%	\$1,055,348,000	\$14,171	\$27,027,038	\$12,635	SAN DIEGO
RIVERSIDE	134,794	Large	34,127	25.3%	\$580,366,000	\$17,006	\$33,249,599	\$11,561	RIVERSIDE
ORANGE	121,737	Large	20,948	17.2%	\$347,586,000	\$16,591	\$18,409,268	\$11,549	ORANGE
SAN BERNARDINO	112,208	Large	25,246	22.5%	\$416,030,000	\$16,479	\$54,922,810	\$11,104	SAN BERNARDINO
SACRAMENTO	87,006	Large	18,564	21.3%	\$350,417,000	\$17,799	\$6,459,888	\$14,043	SACRAMENTO
SANTA CLARA	58,490	Medium	8,673	14.8%	\$161,046,000	\$18,569	\$17,745,910	\$15,663	SANTA CLARA
ALAMEDA	56,608	Medium	9,986	17.6%	\$169,896,000	\$17,048	\$4,499,399	\$30,608	ALAMEDA
CONTRA COSTA	53,369	Medium	9,402	17.6%	\$152,378,000	\$16,207	\$17,796,477	\$10,838	CONTRA COSTA
KERN	47,178	Medium	10,174	21.6%	\$160,573,000	\$15,783	\$14,960,426	\$9,106	KERN
FRESNO	44,041	Medium	9,693	22.0%	\$163,450,000	\$16,863	\$8,600,849	\$15,553	FRESNO
VENTURA	42,383	Medium	8,533	20.1%	\$146,151,000	\$17,128	\$11,531,421	\$10,717	VENTURA
SAN JOAQVIN	35,495	Medium	6,570	18.5%	\$122,851,000	\$18,699	\$12,724,825	\$14,728	SAN JOAQVIN
SOLANO	33,597	Medium	11,826	35.2%	\$193,793,000	\$16,387	\$28,805,258	\$15,545	SOLANO
PLACER	30,146	Medium	5,155	17.1%	\$93,558,000	\$18,149	\$9,656,735	\$16,423	PLACER
SONOMA	28,599	Medium	4,848	17.0%	\$93,628,000	\$19,313	\$14,621,602	\$10,547	SONOMA
SAN MATEO	28,121	Medium	3,803	13.5%	\$67,704,000	\$17,803	\$8,389,464	\$17,052	SAN MATEO
STANISLAUS	25,886	Medium	4,943	19.1%	\$97,576,000	\$19,740	\$10,803,933	\$13,080	STANISLAUS
SAN FRANCISCO	24,957	Medium	4,137	16.6%	\$70,971,000	\$17,155	\$10,682,550	\$8,492	SAN FRANCISCO
SANTA BARBARA	23,098	Medium	4,963	21.5%	\$82,094,000	\$16,541	\$8,328,869	\$12,413	SANTA BARBARA
SAN LUIS OBISPO	20,983	Medium	3,571	17.0%	\$60,830,000	\$17,034	\$6,093,334	\$14,204	SAN LUIS OBISPO
MONTEREY	18,992	Small	4,876	25.7%	\$97,800,000	\$20,057	\$8,480,884	\$18,437	MONTEREY
TULARE	18,253	Small	5,054	27.7%	\$72,865,000	\$14,417	\$5,650,211	\$8,248	TULARE
BUTTE	17,696	Small	3,316	18.7%	\$63,370,000	\$19,110	\$11,717,945	\$11,625	BUTTE
SHASTA	16,404	Small	4,059	24.7%	\$89,502,000	\$22,050	\$5,366,856	\$5,885	SHASTA
EL DORADO	15,508	Small	2,709	22.4%	\$40,406,000	\$16,306	\$3,318,565	\$7,076	MERCED
HUMBOLDT	10,259	Small	2,226	21.7%	\$43,290,000	\$19,447	\$6,248,178	\$9,568	HUMBOLDT
NAPA	9,709	Small	1,655	17.0%	\$30,041,000	\$18,152	\$4,409,362	\$17,852	NAPA
YOLO	9,572	Small	1,991	20.8%	\$32,408,000	\$16,277	\$1,855,041	\$8,172	YOLO
NEVADA	9,146	Small	1,841	20.1%	\$34,388,000	\$18,679	\$1,976,576	\$27,452	NEVADA
MADERA	8,433	Small	1,919	22.8%	\$31,134,000	\$16,224	\$6,526,054	\$19,082	MADERA
IMPERIAL	7,641	Small	1,902	24.9%	\$26,765,000	\$14,072	\$1,793,386	\$13,484	IMPERIAL

Total Compensation & Pension (C&P) Utilization by County							New Awards Attributable to CVSOs FY 2015-16		
County	Veteran Population (Note 1)	County Size (Note 2)	C&P Cases (Note 3)	Utilization Rate (Note 4)	C&P Dollars (Note 5)	Average C&P Award per Claimant (Note 6)	Total New Awards FY 2015-16 (Note 7)	Average New Award FY 2015-16	County
SUTTER	6,804	Very Small	1,768	26.0%	\$28,740,000	\$16,256	See Yuba	(Includes Sutter)	SUTTER
LAKE	6,602	Very Small	1,479	22.4%	\$27,634,000	\$18,684	\$6,582,449	\$8,895	LAKE
TEHAMA	6,573	Very Small	1,094	16.6%	\$16,440,000	\$15,027	\$2,333,236	\$8,454	TEHAMA
YUBA	6,518	Very Small	1,943	29.8%	\$30,169,000	\$15,527	\$11,037,392	\$10,993	YUBA
MENDOCINO	6,421	Very Small	1,354	21.1%	\$28,514,000	\$21,059	\$4,274,021	\$10,579	MENDOCINO
TIOLUMNE	6,262	Very Small	1,074	17.2%	\$22,400,000	\$20,857	\$4,758,348	\$12,864	TIOLUMNE
CALAVERAS	5,630	Very Small	894	15.9%	\$16,296,000	\$18,228	\$1,778,166	\$12,015	CALAVERAS
AMADOR	4,306	Very Small	622	14.4%	\$10,992,000	\$17,672	\$2,030,898	\$8,986	AMADOR
SISKIYOU	4,285	Very Small	956	22.3%	\$16,569,000	\$17,332	\$1,528,115	\$5,577	SISKIYOU
LASSEN	3,615	Very Small	534	14.8%	\$9,254,000	\$17,330	\$1,262,262	\$14,183	LASSEN
SAN BENITO	2,625	Very Small	585	22.3%	\$11,911,000	\$20,361	\$5,093,891	\$20,963	SAN BENITO
DEL NORTE	2,563	Very Small	629	24.5%	\$12,186,000	\$19,374	\$770,778	\$12,043	DEL NORTE
MARIPOSA	2,143	Very Small	394	18.4%	\$6,642,000	\$16,958	\$61,289	\$7,661	MARIPOSA
PLUMAS	2,003	Very Small	403	20.1%	\$6,634,000	\$16,462	\$839,455	\$99,026	PLUMAS
GLENN	1,749	Very Small	291	16.6%	\$5,682,000	\$19,526	\$61,6,826	\$23,724	GLENN
TRINITY	1,547	Very Small	286	18.5%	\$5,875,000	\$20,542	\$1,574,815	\$11,752	TRINITY
INYO	1,519	Very Small	290	19.1%	\$5,769,000	\$19,893	\$294,115	\$22,624	TRINITY
MONO	1,281	Very Small	135	10.5%	\$1,401,000	\$10,378	\$69,107	\$11,518	MONO
COLUSA	1,205	Very Small	176	14.6%	\$3,608,000	\$20,500	\$624,038	\$16,866	COLUSA
MODOC	960	Very Small	187	19.5%	\$3,500,000	\$18,717	\$335,658	\$19,745	MODOC
SIERRA	377	Very Small	57	15.1%	\$919,000	\$16,123	\$20,454	\$5,113	SIERRA
ALPINE	129	Very Small	note 8	N/A	\$176,000	N/A	N/A	N/A	ALPINE
STATEWIDE	1,802,447		392,381	21.8%	\$6,552,100,000	\$16,688	\$487,150,998	\$12,231	STATEWIDE

Notes

1. Veteran population estimates, as of September 30, 2015, published by the USDVA National Center for Veterans Analysis and Statistics as "VerPop 2014."
2. County size is an arbitrary designation for comparison purposes based upon veteran population with "Very Small" <= 7,500; 7,500-[>]"Small" <=20,000-[>]"Medium" <=75,000; and "Large" >= 75,000.
3. The number of Compensation and Pension beneficiaries in the county as reported by the USDVA National Center for Veterans Analysis and Statistics as "FY 2015 Compensation and Pension by County." These cases are the result of all veterans service organizations or individual veterans who filed claims (they are not CVSO unique).
4. Utilization rate is the percent of veterans in the county receiving either compensation or pension benefits from the USDVA.
5. The total amount of Compensation and Pension benefits paid to beneficiaries in the county as reported by the USDVA National Center for Veterans Analysis and Statistics as "FY 2015 Geographic Distribution of Expenditures." These amounts are the total amount paid by USDVA for C&P benefits to claimants with addresses in the respective county. They are the cumulative result of all veterans service organizations or individual veterans who filed claims (they are not CVSO unique).
6. The average Compensation and Pension award received by beneficiaries in the county.
7. These amounts are the new or increased benefits obtained by the CVSO as reported in CalVet's Annual Report to the Legislature, "Monetary Benefits Attributable to the Assistance Of County Veterans Service Offices" for Fiscal Year 2015-16. They do not include any awards attributable to other veterans service organizations or individual filers.
8. Less than 10 recipients not reported by USDVA.

CVSO SERVICES — AT NO CHARGE TO THE VETERAN!

The California Veterans Service Officers (CVSOS) can provide a wide range of assistance to veterans and their families. CVSOS are trained and accredited by the United States Department of Veterans Affairs (USDVA) and other veterans service organizations. CVSOS are personnel who can help with USDVA claims, and answer questions about both state and federal benefits.

It is important to seek out a trained Veterans Service Representative (VSR) at the CVSO office to assist with any claim for benefits. Should an appeal become necessary, the CVSO can assist there too.

Here are a few of the benefits available to veterans and their families.

Disability Compensation Benefits

This is a tax-free monetary benefit paid to veterans with disabilities that are the result of a disease or injury incurred or aggravated during active military service. Compensation may also be paid for post-service disabilities that are considered related or secondary to disabilities occurring in service and for disabilities presumed to be related to circumstances of military service, even though they may arise after service. The CVSO can assist the veteran in applying for USDVA Healthcare to care for both service-connected and non service-connected issues.

USDVA Pension Benefits

This benefit helps veterans and their families cope with financial challenges by providing supplemental income through the Veterans Pension and Survivors Pension benefit programs. This benefit is available to both the veteran and dependents and is based on income.

Education Benefits for Veterans

Post-9/11 GI Bill

The Post-9/11 GI Bill provides up to 36 months of education benefits, generally payable for 15 years following release from active duty. A monthly housing allowance, annual books and supplies stipend are available.

Vocational Rehabilitation

Veterans may receive vocational rehabilitation and employment services to help with job training, employment accommodations, resume development, and job seeking skills coaching. USDVA's Education and Career Counseling program is a great opportunity for servicemembers and veterans to get personalized counseling and support to help guide their career paths, ensure the most effective use of their USDVA benefits, and achieve their goals.

California State Benefits

College Fee Waiver

CalVet administers the College Fee Waiver program for dependents of veterans. The basic benefit is the waiver of mandatory systemwide fees at any campus of the University of California (UC), California State University (CSU) or a California Community College (CCC). This benefit is available to the children of service-connected disabled veterans. Students must meet residency requirements and income requirements. The CVSOS is the approval authority for this benefit.

CalVet has many additional benefits available for veterans, including the CalVet Home Loan, business license tax and fee waivers, fishing and hunting licenses, license plates, motor vehicle registration fee waivers, property tax exemptions, and state park and recreation passes. The CVSOS can assist in applying for any of these benefits.

WHAT CVSOS DO

California Veterans Service Officers (CVSOS) are committed to providing the highest quality service to California veterans, their families, our in-state active duty military and reserve forces, and our California National Guard.

In a recent survey, CVSOS were asked how much time they spend delivering the services and benefits identified in their annual report. While the list of services and benefits is long, most of the CVSOS staff's time is spent in providing direct claims and case management services to veterans and their families.

Activity	Percent of Average Day
Claims (including filing claims on behalf of beneficiaries for direct payments to veterans and their families, such as compensation, pension, disability indemnification, etc.)	52%
Case management (including providing direct services to veterans and their families to access benefits that may not result in monetary benefits, such as burial, educational, health, correction of military records, transportation, and homeless services)	27%
Information & Referrals (including educating veterans and their families on the myriad of services and benefits provided by other agencies, and then connecting them to those agencies, such as employment services, home loans, veterans homes, driver and business licenses, tax exemptions, veteran preferences, etc.)	23%
Outreach and Advocacy (including providing outreach and education to places where veterans and their families may congregate to ensure that veterans and their families are aware of the benefits they have earned and how to access them, including campuses, USDVA clinics and hospitals, jails & prisons, etc.)	9%

CALIFORNIA VETERANS TREATMENT COURTS AND ALTERNATIVE JUSTICE PROGRAMS

In 2006, California became the first state to establish an alternative sentencing program for veterans and military members when Governor Schwarzenegger signed AB 2586 (Parra), creating Penal Code Section 1170.9. Under this statute, veterans with service-related mental health issues may be sentenced to therapy (usually by the federal Veterans Administration) in lieu of incarceration. Further, upon completion of treatment programs, they may have charges reduced, records expunged, and rights restored, and they do not have to list this criminal conviction on job applications. **PC 1170.9 is used as the legal basis for the state's network of Veterans Treatment Courts (VTCs), although it can be implemented in any courtroom.**

VTCs serve not only to turn around the lives of troubled veterans and active duty military, but also to improve public safety via reduced rates of recidivism. Although data is scarce, VTC recidivism is documented in San Diego County at 0% and in Orange County at 10.5%. These results are consistent with rates of 2% to 20% in VTCs across the country, and they compared favorably to California's statewide recidivism rates — about 50% for misdemeanors and 70% for felonies.

VTCs in California are not mandated and receive no allocated state funding. Despite VTC's savings of criminal justice costs, numerous counties are holding back establishing VTCs as they seek funding grants.

The first VTC in the nation was established in Buffalo, NY, in January 2008. It was followed that year by two California VTCs, in Orange and Santa Clara counties. Today, there are 31 VTCs in the state, spread across 29 counties (six started in 2016) — meaning half of California's 58 counties now have VTCs. More significantly, the 29 counties with VTCs contain 86% of the state's veteran population.

VTCs serve not only to turn around the lives of troubled veterans and active duty military, but also to improve public safety via reduced rates of recidivism.

A new development in veterans alternative justice occurred in 2014, when SB 1227 (Hancock) established Penal Code Section 1001.80, allowing diversion for troubled veterans accused of misdemeanors. By this statute, qualifying veterans who complete therapy can have their charges dismissed, thereby exiting with no criminal record. Some counties administer PC

1001.80 in their VTCs, while others have established special court calendars for that purpose. Los Angeles and San Diego counties, with their large veteran populations, have established a number of such calendars. A veteran does not have to go to a VTC to use the diversion programs available under PC 1170.9 and 1001.80.

In 2016, the California Veterans Legal Task Force published the results of a survey of 20 VTCs across the state. For more information on this survey and other veterans' justice-related matters, visit www.cvltf.org.

2016 CAPITOL CORNER



CACVSO presents 2015 Legislator of the Year Award to Senator Richard Roth (D-Riverside). (L to R): Pete Conaty, Legislative Advocate; Chris Bingham, CVS0 Sonoma County; Senator Richard Roth (D-Riverside); Ted Puntillo, CVS0 Solano County; Grant Gautsche, CVS0 Riverside County.



CACVSO members visit State Capitol to educate legislators on veterans issues and deliver Annual Report.



Presentation of CACVSO Lifetime Achievement Award to Assembly Speaker Toni Atkins (D-San Diego). (L to R): George Wiley, Special Assistant to the Speaker; Ted Puntillo, CVS0 Solano County; Chris Bingham, CVS0 Sonoma County; Assembly Speaker Toni Atkins (D-San Diego); Michael Piepenburg, Veterans Service Representative San Diego County; Mike McManus, CVS0 Ventura County; Pete Conaty, Legislative Advocate.

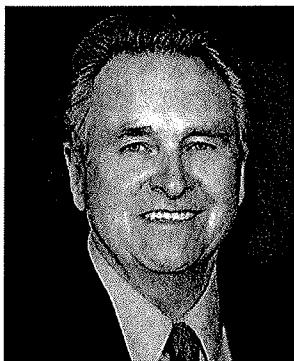


(L to R): Pete Conaty, Legislative Advocate; Assemblyman Devon Mathis (R-Visalia); Scott Holwell, CVS0 Kings County.

MOTOMU NAKASAKO LEGISLATOR OF THE YEAR AWARDS 2016

The CACVSO has chosen California State Senator Jim Nielsen (R-Gerber) and Assemblywoman Jacqui Irwin (D-Thousand Oaks) each to receive the Motomu Nakasako Legislator of the Year Award for 2016.

The Motomu Nakasako Award is named after “Mote” Nakasako, a Los Angeles County Veterans Service Officer who was constantly involved in legislation to improve the lives of veterans at the local, state and federal levels. He was a decorated member of the Army’s 442nd Regimental Combat Team, one of World War II’s most decorated units. Mr. Nakasako joined the Army and volunteered for combat duty from the Heart Mountain Internment Camp in Wyoming.



Senator Jim Nielsen (R-Gerber)

In 2016, Senator Jim Nielsen was Chair of the Senate Committee on Veterans Affairs. He also serves as Vice Chair of the Senate Committee on the Budget. Nielsen first fought for CVSOS funding in the 2011 budget while serving in the Assembly — he was presented his first CVSOS Legislator of the Year award for those efforts. Nielsen’s knowledge and support of the CVSOS funding issue has allowed him to articulate and champion the merits of CVSOS during deliberations of full budget committees and also during Joint Conference Committee. Every year since then, in both the Assembly and the Senate, he has continued to push for proper resources for CVSOS.

Senator Nielsen has authored many bills to help veterans and their families during his tenure on both the Assembly and Senate Veterans Committees. Most recently, he authored SB 980, a bill to reform, update, and standardize the state codes regulating veterans homes.



Assemblywoman Jacqui Irwin (D-Thousand Oaks)

Since Assemblywoman Irwin was elected in November 2014, she has been a committed supporter of veterans issues. Selected by Assembly leadership to Chair the Assembly Committee on Veterans Affairs, she hit the ground running and immediately took up the fight for increased and permanent funding for CVSOS by introducing AB 171, which sought to create a suitable, permanent funding level for CVSOS. She has also introduced legislation to address military suicide, military and veterans legal aid, work for warriors, the Governor’s Military Council, and CalVet oversight.

She is also an appointee to the Interstate Compact on Educational Opportunity for Military Children. In her district, she has established a Veteran Advisory Board to routinely meet with the local CVSOS, veterans service organizations, and other

veteran advocates to gain insight, recommendations, and information on issues facing the county's veterans.

Past Recipients of the CACVSO Motomu Nakasako Award for Legislator of the Year

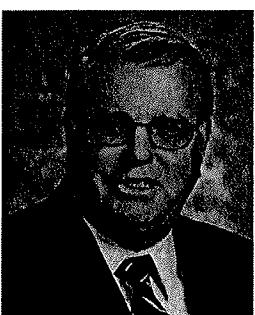
2015 - Senator Richard Roth and Assemblyman Jim Frazier
2014 - Senator Ben Hueso and Assemblywoman Sharon Quirk-Silva
2013 - Senator Ellen Corbett and Assembly Speaker John A. Pérez
2012 - Senator Ted Lieu and Assemblywoman Susan Bonilla
2011 - Assemblyman Jim Nielsen and Congressman Jerry McNerney
2010 - Senator Lou Correa

Recipient of CACVSO Lifetime Achievement Award

2011 - Assemblyman Paul Cook
2015 - Assemblywoman Toni Atkins

CACVSO LEGISLATIVE TEAM

Since the 1980s, the CACVSO has been active at the State Capitol, advocating on behalf of California veterans, military members, and their families. Over the years, they have worked with the Legislature and the Administration on improving the lives of their clients. Since 2001, Pete Conaty and Associates has represented the CACVSO and California's veterans at the State Capitol.



About Pete Conaty

In 1986, after a 21-year military career including two tours in Vietnam — where he was awarded the Combat Infantry Badge and the Purple Heart — Pete retired from the US Army, having risen from the rank of Private to Lieutenant Colonel. After his military career, Pete became involved with veterans and military issues at the State Capitol and Washington DC. During this time, he worked at the California State Assembly for 10 years in a variety of positions before establishing his governmental advocacy firm, Pete Conaty and Associates, in 1996. Since 2001, he has provided veterans service organizations with expert, knowledgeable and effective guidance in Washington DC and the California State Legislature. Over the last 20 years, Pete has worked on over 1,100 veterans and military legislative bills at both the state and national capitols. He is known as "Mr. Veteran" at the State Capitol. In 2010 and 2015, he was awarded the CalVet Secretary's Award for his "invaluable contributions to California veterans." He has received numerous awards for his advocacy on behalf of California's military and veteran populations.



About Dana Nichol

After serving successful internships in the Assembly and for Pete Conaty and Associates, Dana Nichol joined Pete Conaty and Associates in 2004 as an Associate Lobbyist. During his legislative internship, Dana worked for Assemblyman Cogdill on Rural Caucus issues. Dana received his Bachelor of Arts degree in Government at California State University, Sacramento.

**Pete Conaty and Associates is a state-certified
Disabled Veterans Business Enterprise (DVBE).**

CACVSO EXECUTIVE DIRECTOR



About Tom Splitgerber

Tom Splitgerber is the CACVSO Executive Director. Dr. Splitgerber served in the United States Navy for 30 years. He spent 15 years in the Naval Medical Department in executive medicine positions, including twice as Commanding Officer and Executive Officer of the Navy's graduate dental school. Upon retirement, Tom served for five years as CEO/Executive Director of the Veterans Museum & Memorial Center in San Diego. He then served as the San Diego County Veterans Service Officer for 11 years. During his tenure, the San Diego CVSO was one of the most active veterans service offices in California.

Tom served as President of the CACVSO for two years and President of the National Association of County Veterans Service Officers for two years. He is co-founder of the San Diego Veterans Coalition and the Vets Excel, and is also President of the Miramar Chapter of the Military Officers Association of America.

CACVSO STATE LEGISLATIVE PRIORITIES 2017/2018

Additional Local Assistance Funding for CVSOs

1. Support efforts to educate the Governor's Office, the Legislature, and the public on the importance and value of County Veterans Service Officers (CVSOs). The eventual goal is to fully fund CVSOs by permanently appropriating the full \$11 million in local assistance funding as reflected in Military and Veterans Code Section 972.1(d). Current State funding is now at \$5.6 million annually.

California's Eight Veterans Homes

2. Support legislation to update the Military and Veterans Code concerning all aspects related to California veterans' homes to ensure that all veterans in all homes are treated equally. California has gone from one veterans home (Yountville, est. 1884) to its eight current veterans' homes. The Military and Veterans Code has not been updated to establish uniform procedures since before the new homes were opened.

State Agency Coordination

3. Support legislation that would require state agencies to coordinate with the California Department of Veteran Affairs (CalVet) to improve state services provided to veterans.

Many state agencies are involved in administering services to veterans. Improved coordination between agencies would allow veterans to more easily access these services, and would also allow the CVSOs to better assist veterans.

Other Legislative Priorities, 2017/2018

1. Support legislation that would create a Governor's Memorial Certificate similar to the Presidential Memorial Certificate. Include information directing survivors to the CVSOs.

2. Support legislation that would provide state income tax relief to retirement pay of military retirees.

3. Support legislation that would expand current law to allow local jurisdictions the option of waiving building and inspection permit fees for veterans with service-connected disabilities, in order to assist them in making Americans with Disabilities Act (ADA)-type modifications to their homes.

4. Support legislation that would require an individual, who is assisting a veteran with filing a claim for benefits, to notify that veteran if they are not a VA-accredited representative, and make it a criminal offense to intentionally misdirect or mislead a veteran, or anyone acting on a veteran's behalf, concerning benefits or entitlements for their own monetary gain.

5. Support legislation that would expand laws to prevent dishonest vendors and businesses that prey on or scam veterans and active duty military personnel by criminalizing their activities.

6. Support legislation that would continue to support expansion of veterans' treatment courts to more counties by providing state funding of veterans' treatment courts in California.

7. Support legislation that would change state laws so that members of the military and veterans do not have to plead guilty to Driving Under the Influence (DUI) to receive treatment, by changing current motor vehicle code.
8. Support legislation that would reform the current system of property tax relief for disabled veterans by raising the current state dollar limitation on property tax relief for disabled veterans.
9. Support legislation that would reduce property tax assessment on veterans service organizations' posts and chapters.
10. Support legislation that would support the awarding of state grants through CalVet to veterans service organizations and veterans service agencies that provide claims assistance and outreach to California veterans.
11. Support legislation that would restore the veterans-only specialized license plate so that there would be two plates available for sale — “Veteran” and “Honoring Veterans.”
12. Support legislation that would criminalize the vandalism and destruction of veterans’, police, fire and first responders’ memorials, monuments and graves.
13. Support legislation to ensure that federal Uniformed Services Employment and Reemployment Rights Act (USERRA) and Servicemembers Civil Relief Act (SCRA) protections are also in state law and supersede any binding arbitration contracts.
14. Support legislation that would expand Prop. 63 mental health funding support for veterans suffering from homelessness and mental health issues.
15. Fund state-sponsored veterans’ resource centers at state community colleges and universities (CSU and UC systems).
16. Support legislation that would increase transparency in asbestos claims cases that affect veterans who were exposed to asbestos while in the service, so that there will be funds available for future claims by veterans.
17. Support legislation that would help educate doctors and coroners of the importance of including other significant conditions contributing to the death of a veteran on the death certificate, such as suicide or a death caused by medical condition caused by war time service.
18. Support legislation that would create a Memorandum of Understanding (MOUs) between CalVet Veterans Homes and Veterans Service Organization (VSOs) to provide volunteers to the state veterans’ homes similar to the federal Veterans Administration Volunteer Service (VAVS) program.
19. Support legislation that would require that California Disabled Veterans Business Enterprises (DVBEs) hire more disabled and non-disabled veterans. Currently, there is no requirement for DVBEs to hire veterans.
20. Support the legislative priorities of the state veterans service organizations that are in-line with our own legislative priorities.

CACVSO Top Federal Legislative Priorities, 2017/2018

1. Support legislation that would provide increased access for CVSOS to USDVA information systems (i.e., VBMS, VACOLS, SHARE, MAPD, etc.) for use in developing and monitoring claims submitted on behalf of veterans, regardless of VA Power-of-Attorney (POA), to USDVA client and claims databases. Enhancing this access will result in better, timelier services to claimants and reduce the workload in USDVA call centers.
2. Support legislative, regulatory or policy changes that would create a federal/state/local government partnership to reduce the USDVA veterans claims backlog and expand outreach services to veterans.
3. Support legislation that would authorize USDVA pharmacies to honor prescriptions written by non-USDVA physicians. Currently, the USDVA medical system will only provide prescription medication to eligible veterans if the prescription is written by a USDVA physician.
4. Support legislation that would eliminate the Means Test for veterans to qualify for USDVA medical care. These income limitations have excluded some veterans, who would otherwise qualify for enrollment, from obtaining their primary healthcare through the USDVA.

Other Federal Legislative Priorities, 2017/2018

1. Support legislation that would include "Blue Water Navy" veterans into the set of veterans with presumed exposure to Agent Orange.
2. Support legislation that would provide for payment of Concurrent Retirement and Disability Pay (CRDP) for all military retirees, regardless of the percentage of their service-connected disabilities.
3. Support legislation that would eliminate Survivor Benefit Plan (SBP)-Dependency and Indemnity Compensation (DIC) offset.
4. Support legislation, regulatory or policy changes which expand/increase USDVA responsibility to educate veterans on their entitlements.
5. Support legislation that would provide for a pro-rata additional allowance for dependents for all levels of compensation.
6. Support legislation that would authorize states with Departments of Veterans Affairs that are accredited with the USDVA to cross-accredit CVSOS for other states.
7. Support legislation that would eliminate the requirement for war-time service as an eligibility requirement for non-service connected and death pension.
8. Support legislation that would reduce the eligibility criteria for veterans to meet Veterans Affairs Supportive Housing (VASH) program requirements.
9. Support legislation that would expand the eligibility criteria for USDVA Dental Services for veterans eligible for USDVA Healthcare.

Veteran Driver License and ID Available

HAVE YOU EVER SERVED IN THE U.S. MILITARY? YOU MAY QUALIFY TO PROUDLY DISPLAY VETERAN ON YOUR CALIFORNIA DRIVER LICENSE OR IDENTIFICATION CARD. IT'S AS EASY AS 1, 2, 3!

1

Find your military discharge certificate (DD214). If you need assistance obtaining your military records, then contact your County Veteran Service Officer (CVSO).

2

Take your DD214 and government identification to your CVSO to obtain your Veteran Status Verification Form.

For faster CVSO service, schedule an appointment by finding your local CVSO at www.calvet.ca.gov or calling (844) 737-8838.

To schedule an appointment at a DMV, visit www.dmv.ca.gov or call (800) 777-0133.

3

Go online or call DMV for an appointment. Then bring your Veteran Status Verification Form to DMV. Complete your application, pay any fees including the \$5 fee to add the Veteran Designation.

Note: tests may be required.



www.calvet.ca.gov

CALVET
CALIFORNIA DEPARTMENT
OF VETERANS AFFAIRS



California VETERANS LICENSE PLATE PROGRAM

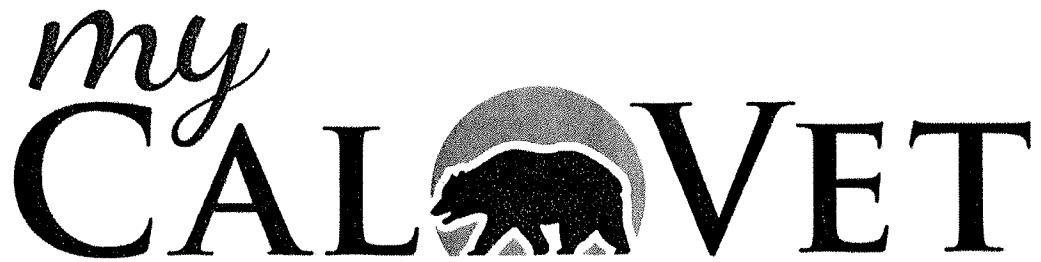


Whether you are a Veteran, or want to show your support and appreciation for our Veterans, purchasing a Veterans License Plate helps increase awareness and directly supports Veterans Programs. For more information, visit our website at www.calvet.ca.gov or call your local County Veterans Service Office at (844) 737-8838.

CALVET
CALIFORNIA DEPARTMENT
OF VETERANS AFFAIRS

www.calvet.ca.gov

Proceeds from the California Veterans License Plate program go to support Veteran services in California.



**RECEIVE VETERAN BENEFIT
INFORMATION SPECIFIC TO
YOUR NEEDS!**

Register with myCalVet today!

myCalVet provides Veterans and their families the opportunity to create a customized profile which targets the benefits, resources, and services available in their community and throughout the State.

WWW.CALVET.CA.GOV

VETERANS DESIGNATION ON THE CALIFORNIA'S DRIVERS LICENSE

An Unqualified Success Story

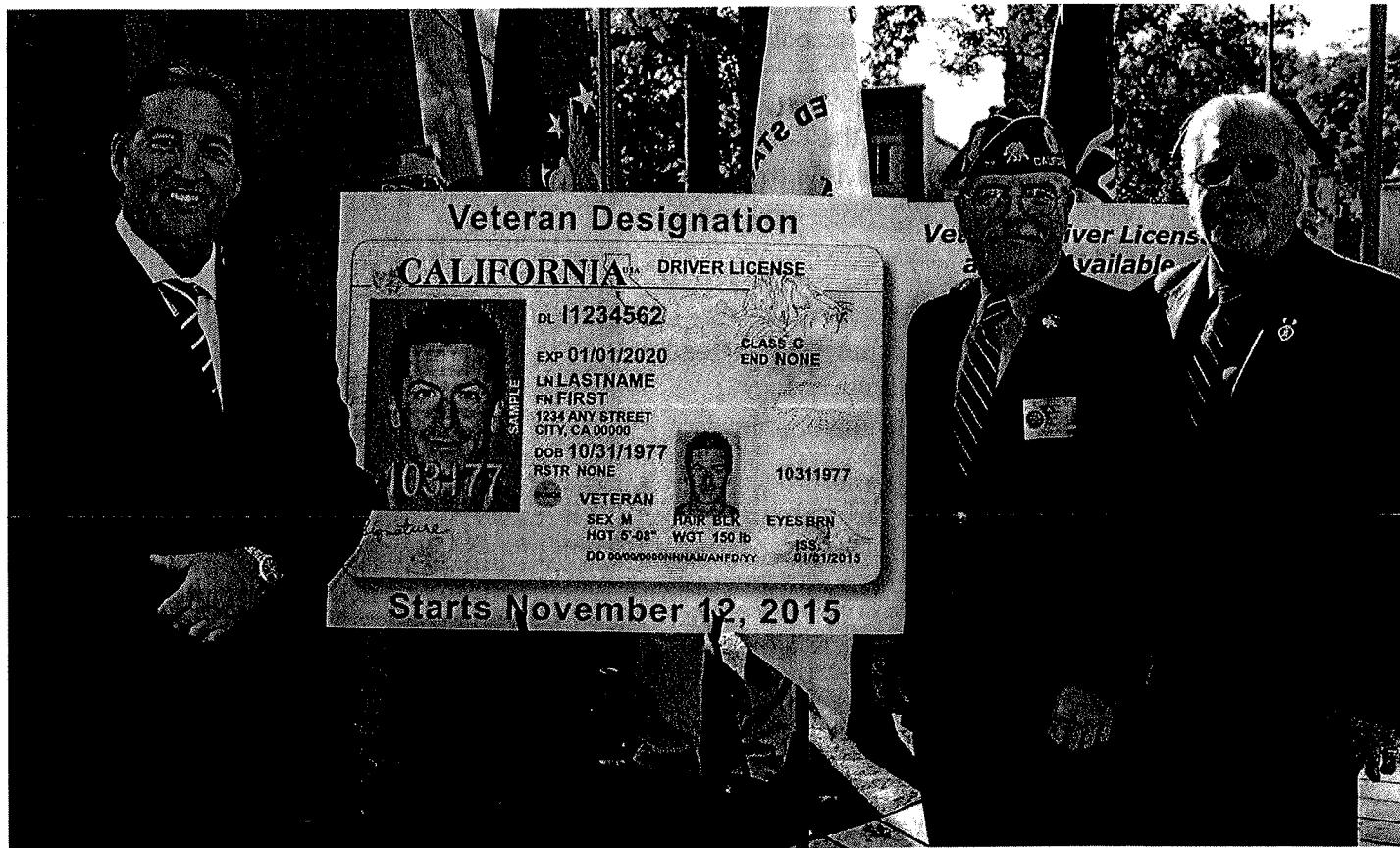
Nearly 9,000 more of California's 1.84 million veterans are now receiving federal veterans' benefits that they were unaware they were eligible for, as a result of legislation introduced by Assemblymember Jim Frazier (D-Oakley) in 2014.

To date, these benefits total over \$11 million in monthly payments to California veterans. This is in addition to over \$6 million in retroactive payments to these same veterans.

But how did this happen? How are California veterans able to file these claims?

California was almost the last state in the nation to create a program to allow veterans to have a designation on the driver's license. And by adding a requirement to the program, County Veterans Service Officers (CVSOs) are helping these veterans file claims. California requires any veteran who wishes to have "veteran" on their driver's license to obtain an official form to present to the DMV from their local county veterans service office.

These California veterans are receiving the federal benefits that they earned while serving in their country's military forces during war time, and in some cases, peace time.



Veteran benefits are not like Social Security — where when you reach a certain age, you apply and start to receive monthly benefits.

Veterans' benefits for Compensation and Pension (C&P) must be applied for by the veteran — and each veteran's case is different, depending on a multitude of factors, such as locations of service, physical or mental injuries received, and a long list of congressional and court decisions concerning military service. The federal laws concerning veterans benefits are contained in Title 38 and comprise of more than 16,000 pages of small print.

To date, over 42,000 California veterans have obtained the "veteran" driver's license since November 2015.

Veterans requesting the DMV driver's license form must visit their local county veterans service office to obtain the form. This visit most often is their first visit to a county veterans service office, and allows the CVSO to check the military service of the veteran. Because CVSOs are trained to quickly identify possible benefits that the veteran could be eligible for, the CVSO will start to develop, process and file a claim for the veteran — all at no cost to the veteran.

Because this program is only slightly more than one year old, it will continue to grow and expand as more veterans learn about the program.

This program is a joint venture with the California Department of Veterans Affairs (CalVet), County Veterans Service Officers (CVSOs) and the Department of Motor Vehicles (DMV).

The program honors the military service of California's 1.84 million veterans, including those who are still serving.

Additionally, the "veteran" designation often means a business can easily confirm the veteran status when offering discounts to veterans.



Tehama County CVSO Kelly Osborne (right) participates in roll-out of the free yearly bus pass for veterans program.

Directory

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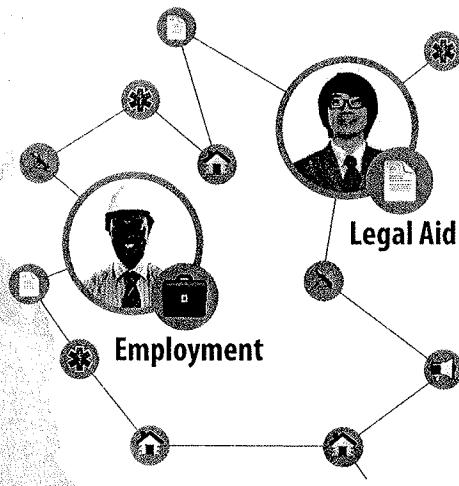
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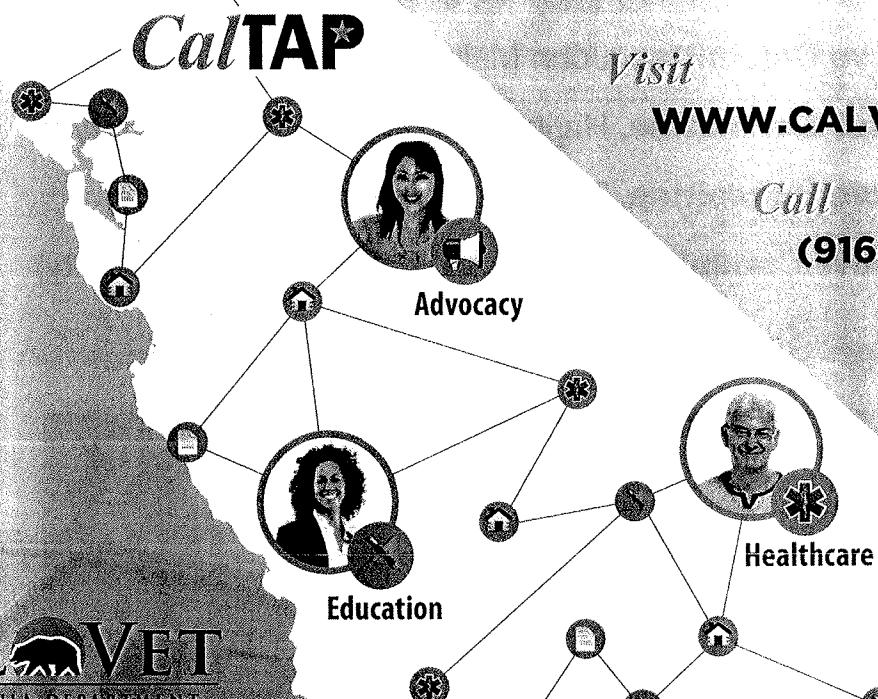


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More for information please contact:

Roberto Herrera, Director CalTAP

Veterans Service Division

(916) 503-8048

Roberto.Herrera@calvet.ca.gov

Discussion Paper:
Briefing on the Alliance for Workforce Development, Inc. operations in Plumas County

1. Purpose: It is with pleasure that I take this opportunity to update you on the activities at the Plumas County Employment Centers, your local America's Job Centers of California (AJCC). Our mission is to serve as a common point of access for job seekers, employers and community members for the purpose of education, training, employment, referral and other supportive services. AFWD delivers federal and state Workforce Innovation and Opportunity Act (WIOA) programs for Adults, Dislocated Workers and Youth of Plumas County.

2. Discussion: AFWD is one of four service providers for the Northern Rural Training and Employment Consortium (NoRTEC) providing various workforce development programs in six of NoRTEC's 11 counties, Butte, Lassen, Modoc, Nevada, Plumas and Sierra counties. Supervisor Thrall represents Plumas County on the NoRTEC Governing Board. AFWD's purpose is to create an atmosphere for both the job seeker and the employer – A place where they can succeed in all endeavors by using the services available to them. We continue to put an emphasis on our "business first" philosophy, as embraced by NoRTEC and also by the new legislation, which increases the focus on business outreach and requiring that businesses be in the forefront of our service delivery models.

We are in year three (3) of WIOA, which was signed into law in July 2014. This legislation brought about big changes to the workforce development system. The most significant change was the requirement to better align all partners in the workforce system to meet job seeker and employer needs. This led to an increase in partnerships, program alignment and unified regulations. In addition the new legislation provided for a stronger emphasis on career pathways and a focus on industry sectors.

Staff continue to work with job seekers and local businesses to ensure that employers find the most qualified individuals for the job and our job seeking customers obtain sustainable work. All efforts are tied to enhancing the workforce development, economic vitality, and a *stable and prosperous business community* throughout Plumas County.

- Plumas County's unemployment rate for June of 2017 stood at 7.0%, while the state's unemployment rate is at 4.9%. This is over one percent lower than this time last year, when Plumas County's unemployment rate stood at 8.3%.
- Customers July 1, 2016 – June 30, 2017: A total of 3,641 individuals utilized the many services available through the Plumas Business and Career Network.

- Business Services: We provided 178 businesses with a range of services including, business retention, expansion, recruitment, job postings, labor market information, human resource support, layoff assistance and access to interviewing and meeting space. A total of 1333 services were provided to these businesses, indicating that multiple contacts/services are being provided to these employers. This demonstrates that AFWD is succeeding in what WIOA envisioned, which is the development of long-term relationships with our local employers in order to better understand their needs.
- Rapid Response Activities: For July 1, 2016 through June 30, 2017, we assisted 33 individuals who were laid off from five businesses in Plumas County. These individuals were provided career advising, job search assistance and worked with staff on getting back into the workforce.

3. Program Highlights:

Adult Education Block Grant (AEBG): AFWD was awarded grant funding under the Adult Education Block Grant program through Feather River College. The program targeted individuals from Plumas County that lacked specific education and training to be gainfully employed. AEBG funding is designed for short term programs resulting in a diploma, certification and/or employment. AFWD worked with a total of 45 individuals in a variety of education and training programs. Avenues of assistance were GED prep and testing, A+ certification for computer networking, Basic 32 firefighting training, CPR certification, and Childcare provider licenses.

Employer Based Training: AFWD worked with numerous employers throughout the county to provide employer based training to individuals who lacked all of the necessary skills for their new jobs. The On the Job Training (OJT) program reimburses employers a percentage of an individual's wages to assist with the additional costs associated with the extra training. A total of 9 clients were placed in OJTs that totaled \$45,538.00 of funds that were paid out for employer reimbursements.

Classroom Training: Many of our clients require additional training and or certifications in a specific field in order to obtain full-time employment. In the 16/17 program year, AFWD enrolled 11 clients into some form of classroom training for certification. Classroom training varied but included Licensed Vocational Nursing (LVN), and Certified Nurse Aide (CNA), to name a few.

Temporary Job Creation/Storm 2017- In early 2017, the president signed an emergency disaster declaration for the State of California as a result of the ongoing storms and floods. With this declaration, federal funding was made available to assist with clean-up efforts in counties that were designated disaster areas. Plumas County was one of the counties included. With these funds, temporary jobs have been created for long-term unemployed job seekers to assist public and non-profit organizations with their clean-up projects related to the winter storms. The first phase of this project will end on September 30th, where AFWD will have paid out approximately \$800,000 in wages.

Plumas County Labor Market Profile and Industry/Sector Analysis: At the start of the 16/17 year, we presented to the board and provided information on the "State of the Workforce Discussions" that were being hosted by AFWD and NoRTEC. Information from the discussions were used to assist with the development of NoRTEC's regional workforce plan, which was completed in November of 2016. Both the Regional Plan and the Labor Market Profile for Plumas County are available on NoRTEC's website www.ncen.org.

Conclusion: AFWD is pleased to continue offering Workforce Development services in Plumas County and providing valuable services to both businesses and job seekers. All of our efforts are geared towards creating a solid workforce, economic vitality and a stable and prosperous business community throughout Plumas County. If you have any questions, please feel free to contact me at (530) 283-1606.

For more information about AFWD activities, please visit our website, www.afwd.org and click on CC Reports. Here you will find quarterly reports for each of AFWD's county operations.

Thank you for your time.

Valerie Bourque
Business Service Representative



Office of the Sheriff

Office of Emergency Services

3A

1400 E. Main Street, Quincy, California 95971 • (530) 283-6375 • Fax 283-6344

GREGORY J. HAGWOOD
SHERIFF/CORONER
DIRECTOR

Memorandum

DATE: July 13, 2017

TO: Honorable Board of Supervisors

FROM: Sheriff Greg Hagwood

RE: Agenda Item for the meeting of August 1, 2017

RECOMMENDATION:

Approve budget transfer for the FY 16/17 Emergency Management Performance Grant (EMPG) budget of \$19,150.00 from various accounts including a fixed asset account to a Transfer account.

BACKGROUND & DISCUSSION:

The FY 16/17 Administrative and Budgetary Controls require transfers to/from contingencies and/or fixed asset accounts to be approved by the Board of Supervisors.

This is a budget transfer request for the FY 16/17 EMPG to allow for expenditures as per the grant award agreement. The grant has been modified and the expenses incurred require the funds to be transferred. This transfer allows for all EMPG grant funds to be expended.

COUNTY OF PLUMAS
REQUEST FOR BUDGET APPROPRIATION TRANSFER
OR SUPPLEMENTAL BUDGET

TRANSFER NUMBER
(Auditor's Use Only)

Department: OES - EMPG Dept. No: 70329 Date 7/13/2017

The reason for this request is (check one):		<u>Approval Required</u>
A.	<input type="checkbox"/>	Board
B.	<input type="checkbox"/>	Board
C.	<input checked="" type="checkbox"/>	Board
D.	<input type="checkbox"/>	Auditor
E.	<input type="checkbox"/>	Auditor

TRANSFER FROM OR SUPPLEMENTAL REVENUE ACCOUNTS

TRANSFER FROM EXISTING BUDGET
(CHECK "TRANSFER FROM" IF TRANSFER WITHIN EXISTING BUDGET, CHECK "SUPPLEMENTAL REVENUE" IF SUPPLEMENTAL, NEW UNBUDGETED REVENUE)

TRANSFER TO OR **SUPPLEMENTAL EXPENDITURE ACCOUNTS**
(CHECK "TRANSFER TO" IF TRANSFER WITHIN EXISTING BUDGET, CHECK "SUPPLEMENTAL EXPENDITURE" IF
SUPPLEMENTAL, NEW UNBUDGETED EXPENSE)

Supplemental budget requests require Auditor/Controller's signature

Please provide copy of grant award, terms of award, proof of receipt of additional revenue, and/or backup to support this request.

In the space below, state (a) reason for request, (b) reason why there are sufficient balances in affected accounts to finance transfer, (c) why transfer cannot be delayed until next budget year (attach memo if more space is needed) or (d) reason for the receipt of more or less revenue than budgeted.

A) EMPG grant was modified to allow all grant funds to be expended

B) EMPG requires specific use of funds as per grant award transfer to match grant mod

C) Expenses incurred this fiscal year

D) N/A

Approved by Department Signing Authority: Ron Jewery

Approved/ Recommended

Disapproved/ Not recommended

Auditor/Controller Signature: _____

Board Approval Date: _____

Agenda Item No. _____

Clerk of the Board Signature: _____

Date Entered by Auditor/Controller: _____

Initials _____

INSTRUCTIONS:

Original and 1 copy of ALL budget transfers go to Auditor/Controller. If supplemental request they must go to the Auditor/Controller. Original will be kept by Auditor, copies returned to Department after it is entered into the system.

Supplemental transfer must have Auditor/Controllers signature. Auditor/Controller will forward all signed, supplemental transfers to the Board for approval.

If one copy of agenda request and 13 copies of Board memo and backup are attached, the entire packet will be forwarded, after all signatures are obtained, to the Clerk of the Board. If only the budget form is sent, it will be returned to the Department after all signatures are obtained.

Transfers that are going to be submitted to the Board for approval:

- A. Must be signed by the Auditor/Controller; if supplemental must be signed by the Auditor/Controller.



PLUMAS COUNTY DEPARTMENT OF PUBLIC WORKS

1834 East Main Street, Quincy, CA 95971 – Telephone (530) 283-6268 Facsimile (530) 283-6323
Robert A. Perreault Jr., P.E., Director John Mannle, P.E., Asst. Director Joe Blackwell, Deputy Director

AGENDA REQUEST

For the August 1, 2017 meeting of the Plumas County Board of Supervisors

July 24, 2017

To: Honorable Board of Supervisors

From: Robert Perreault, Director of Public Works

Subject: Authorization to hire an Associate Engineer / Assistant Transportation Planner at Salary Step D

Discussion and possible action.

A handwritten signature in black ink that reads "Robert A. Perreault".

Background:

On November 15, 2016, the Public Works Department received approval from the Board of Supervisors to fill the position of Engineering Technician. Since the recruitment began on May 9, 2017, the recruitment has yielded only five qualified applicants.

The Department has identified one top candidate who lives outside the County. In reviewing the experience and qualification of the Associate Engineer / Assistant Transportation Planner, the Department has determined that offering the position to this person at Salary Step D is both reasonable and prudent.

Recommendation:

The Plumas County Public Works Department respectfully recommends that the Board of Supervisors authorize the existing vacancy of Associate Engineer / Assistant Transportation Planner to start at Step D.

PLUMAS COUNTY BEHAVIORAL HEALTH SERVICES
270 County Hospital Road, #109 Quincy, CA 95971
PH (530) 283-6307 FAX (530) 283-6045
W. Robert Brunson, LMFT, Director



DATE: July 21, 2017
TO: The Honorable Board of Supervisors
FROM: W. Robert Brunson, Director
SUBJECT: Board to approve the contract, reimbursement for invoices and expenses related to the Wellness training with Grosvenor Burnett.

Recommendation:

1. Approve Behavioral Health's Departmental request to reimburse Robert Brunson, Director, for expenses related to the Wellness training totaling \$2,379.84.
2. Approve and authorize the following expenses: \$1,590.00 to Chalet View for food, \$125.00 and \$283.40 for Hotel expenses and \$380.88 for airline tickets.
3. Approve the contract between Plumas County and Grosvenor Burnett.

Background:

Ratification of services without a contract that were made on Director Robert Brunson's Calcard.

3D



Plumas County Public Health Agency

270 County Hospital Road, Quincy, California 95971

Andrew Woodruff, MPH, Acting Director

Mark Satterfield, M.D., Health Officer

<input type="checkbox"/> Administration & Health Education Suite 206 Quincy, CA 95971 (530) 283-6337 (530) 283-6425 Fax	<input type="checkbox"/> Clinic & Nursing Services Suite 111 Quincy, CA 95971 (530) 283-6330 (530) 283-6110 Fax	<input type="checkbox"/> Senior Nutrition & Transportation Suite 206 Quincy, CA 95971 (530) 283-3546 (530) 283-6425 Fax	<input type="checkbox"/> Veteran's Services Office Suite 206 Quincy, CA 95971 (530) 283-6275 (530) 283-6425 Fax
---	---	---	---

Date: July 19, 2017

To: Honorable Board of Supervisors

From: Andrew Woodruff, Acting Director

Agenda: Item for August 1, 2017

Item Description/Recommendation: Approve a Budget Transfer in Senior Nutrition Budget Unit 20830 in the amount of \$7,610.00, from line item (524400)- Special Department Expense to Line Item (542600) Fixed Assets for the purchase of a gas oven for the nutrition site.

History/Background: As the Board is aware Plumas County Public Health Agency receives funding from the Area Agency on Aging to provide low cost services to the elderly of Plumas County. These services include; providing nutritious meals at the congregate sites in Plumas County, and delivery of meals to seniors who are homebound.

For several years our Senior Nutrition funder, Area Agency on Aging, has awarded us one time monies to supplement our program. On March 14, 2017 the Plumas County Board of Supervisors approved a supplemental budget of the one-time money in the amount of \$23,873.00. At that time PCPHA did not realize some of the funding would be used to purchase a double deck gas oven at \$7,610.00, which is considered a Fixed Asset.

A copy of the Supplemental Budget with line item detail is attached for your review.

Please contact me if you have any questions or need additional information. Thank you.

**COUNTY OF PLUMAS
REQUEST FOR BUDGET APPROPRIATION TRANSFER
OR SUPPLEMENTAL BUDGET**

16 | 17

TRANSFER NUMBER
(Auditor's Use Only)

Department: **Senior Nutrition** Dept. No. **20830** Date **7/19/2017**

The Reason for this request is (check one):		Approval Required
A. <input type="checkbox"/>	Transfer to or from Contingencies	Board
B. <input type="checkbox"/>	Supplemental Budgets (including budget reductions)	Board
C. <input checked="" type="checkbox"/>	Transfers to/from or new Fixed Asset, within a 51XXX	Board
D. <input type="checkbox"/>	Transfer within a department, except fixed asset	Auditor
E. <input type="checkbox"/>	Establish any new account except fixed assets	Auditor

X TRANSFER FROM OR **SUPPLEMENTAL REVENUE ACCOUNTS**

CHECK "TRANSFER FROM" IF TRANSFER WITHIN EXISTING BUDGET, CHECK "SUPPLEMENTAL REVENUE" IF SUPPLEMENTAL, NEW UNBUDGETED REVENUE)

FUND #	DEPT #	ACCT #	NAME OF BUDGET ITEM	\$ AMOUNT
0001N	20830	524400	Special Dept. Expense	\$ 7,610.00
Total (must equal transfer to total)				\$ 7,610.00

TRANSFER TO OR SUPPLEMENTAL EXPENDITURE ACCOUNTS

CHECK "TRANSFER TO" IF TRANSFER WITHIN EXISTING BUDGET, CHECK "SUPPLEMENTAL REVENUE" IF SUPPLEMENTAL, NEW UNBUDGETED REVENUE)

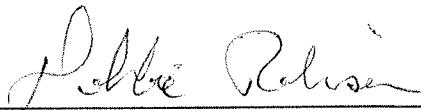
Supplemental budget requests require Auditor/Controller's signature

Please provide copy of grant award, terms of award, proof of receipt of additional revenue, and/or backup to support request.

9

In the space below, state (a) reason for request, (b) reason why there are sufficient balances in affected accounts to finance transfer, (c) why transfer cannot be delayed until next budget year (attach memo if more space is needed) or (d) reason for the receipt of more or less revenue than budgeted.

- (A) The Senior Nutrition Program was awarded One-Time money from AAA earlier this fiscal year. When the supplemental budget went to the BOS for approval, a large portion of the money was budgeted into 524400 Special Dept. Expense for kitchen items. It was later decided to purchase a stove for the Quincy site which was over the \$5,000 level. A stove was purchased for \$7,610.00, so we now have to budget it in a fixed asset account.
- (B) Shifting budgeted expenses
- C 2016/17 expenses
- (D) N/A



Approved by Department Signing Authority:



Approved/Recommended

Disapproved/Not recommended

Auditor/Controller Signature:



Board Approval Date:

Agenda Item No.

Clerk of the Board signature:

Date Entered by Auditor/Controller

Initials

INSTRUCTIONS:

Original and 1 copy of ALL budget transfers go to Auditor/Controller. If supplemental request, they must go to the Auditor/Controller. Original will be kept by Auditor. Copies returned to Department after it is entered into the system.

Supplemental transfer must have Auditor/Controllers signature. Auditor/Controller will forward all signed, supplemental transfers to the Board for approval.

If one copy of agenda request and 13 copies of Board memo and backup are attached, the entire packet will be forwarded, after all signatures are obtained, to the Clerk of the Board. If only the budget form is sent, it will be returned to the Department after all signatures are obtained.

Transfers that are going to be submitted to the Board for approval:

A. Must be signed by the Auditor/Controller; if supplemental must be signed by the Auditor/Controller.



3E1

DEPARTMENT OF FACILITY SERVICES & AIRPORTS

198 ANDY'S WAY, QUINCY, CALIFORNIA 95971-9645
(530) 283-6299 FAX: (530) 283-6103

Dony Sawchuk
Director

NOTICE OF PUBLIC HEARING OF INTENTION OF PLUMAS COUNTY TO CONSIDER ENTERING INTO ENERGY SERVICES CONTRACTS

NOTICE IS HEREBY GIVEN of the intention of the Plumas County Board of Supervisors ("County") to consider entering into an energy services contract, ground lease, and construction contract (the "Agreements") pursuant to the terms of Government Code section 4217.12.

The time and place set for the public hearing on the intention of the Plumas County Board of Supervisors to consider entering into the Agreements is August 1, 2017 at 11:00 a.m., or as soon thereafter as practicable, at the Board of Supervisors Chambers of the Quincy Courthouse, 520 Main Street, Room 308, Quincy, California 95971. At such time the testimony of all interested persons for or against the proposed Agreements will be heard. Any protest pertaining to the regularity or sufficiency of the proceedings shall be in writing and shall clearly set forth the irregularities and defects to which the objection is made. Any written protest shall be filed with the Clerk of the Board on or before the time set for the hearing. The County may waive any irregularities in the form or content of any written notice and at the hearing may correct minor defects in the proceedings.

Written protests may be withdrawn, in writing, at any time before the conclusion of the hearing.

DATED: July 7, 2017

Plumas County Board of Supervisors

Resolution No. 17-

WHEREAS, Plumas County has a failing geothermal heating system in place at the Health and Human Services Center that is costly to the county and is in need of replacement; and

WHEREAS, California Government Code Section 4217.10 et seq. authorizes local government to enter into an energy service contract and facility ground lease without going through a formal bid process if the determination is made at a regularly scheduled public hearing with public notice given at least two weeks in advance, and if the governing body finds that the cost to the county for thermal energy will be less than the anticipated marginal cost to the county of thermal energy that would have been consumed by the county in the absence of the energy service contract and finds that the difference between the fair rental value for the real property subject to the facility ground lease and the agreed rent, is anticipated to be offset by below-market energy purchases or other benefits provided under the energy service contract.; and

WHEREAS, the organization Sierra Institute for Community and Environment (Sierra Institute) received a certain California Energy Commission grant (Grant) number EPC-14-082 for \$2.6M to design and construct a biomass-fired combined heat and power system at the Center; and

WHEREAS, the Sierra Institute will design, build, and for the first year own and operate the biomass heating system, pursuant to requirements in the Grant, and then transfer ownership to the county after one year of operations pursuant to the Ownership Transfer Agreement; and

WHEREAS, Plumas County has committed a \$400,000 match to the Grant for materials and construction costs associated with development of a building to house the biomass heating system, pursuant to the Match Funding Agreement; and

WHEREAS, the biomass heating system will generate thermal energy savings to the county and address the failing system; and

WHEREAS, Sierra Institute has executed a certain Ground Lease and Thermal Energy Sales Agreement between with Plumas County for that first year of ownership and operations of the biomass facility,

Now, therefore, be it resolved, that the Plumas County Board of Supervisors finds and determines:

That pursuant to California Government Code §4217, this Resolution is adopted following a public hearing at a regularly scheduled meeting of the Board for which a minimum has been given;

THE BOARD HEREBY FINDS;

1. That based on all available information, the Board finds and determines that the cost of the biomass heating system to the county will be less than the anticipated marginal cost to the County of continuing business as usual while paying for the cost of replacing heat pumps, or compared to alternative systems such as solar or other energy that would have been consumed by the county if this project was not completed;
2. That the County finds that it is in the best interest of the County to award this energy service contract to the Sierra Institute, and the Sierra Institute will be responsible for procurement, construction, installation, training, monitoring, and maintenance and operations for 1 year (per OTA);
3. That the County finds that one year of fair rental value of the property is anticipated to be offset by below-market energy purchase based on the reduction of the costs needed to run the current failing system;
4. That the Sierra Institute will design and construct the facility, and receive grant match payments from the county during construction;
5. That the Facility Services Director is authorized to do all things necessary to give effect to and comply with terms and intent of this resolution, and to take any actions deemed necessary to protect the interest of the county.

The foregoing Resolution is duly passed and adopted by the Board of Supervisors of the County of Plumas, State of California, at a regular meeting of said Board held on the 1st day of August, 2017 by the following vote:

AYES:

NOES:

ABSENT:

Lori Simpson, Chair

ATTEST:

Clerk of the Board

Approve as to form:

R. Craig Settlemire
Plumas County Counsel

Attachment A:

Energy Savings Over 25 Years for Biomass System

Year	Current Operating and Maintenance Costs*	Biomass Operating and Maintenance Costs	Revenue/ Savings from ORC and TESA	Biomass Energy Savings	Cumulative Cash Savings
1	\$62,981	\$84,234	\$51,704	\$30,451	\$30,451
2	\$64,265	\$85,623	\$52,841	\$31,483	\$61,934
3	\$65,576	\$87,039	\$54,004	\$32,540	\$94,474
4	\$66,914	\$88,484	\$55,192	\$33,622	\$128,096
5	\$68,280	\$89,958	\$56,406	\$34,728	\$162,824
6	\$69,674	\$91,462	\$57,647	\$35,859	\$196,683
7	\$71,098	\$92,997	\$58,915	\$37,016	\$235,699
8	\$72,551	\$94,564	\$60,211	\$38,199	\$273,896
9	\$74,034	\$96,163	\$61,536	\$39,408	\$313,305
10	\$75,549	\$97,196	\$62,890	\$40,643	\$353,948
15	\$83,608	\$106,507	\$70,119	\$47,221	\$576,625
20	\$92,546	\$116,242	\$78,179	\$54,483	\$834,241
25	\$102,460	\$127,194	\$87,166	\$62,431	\$1,130,230

*These projections do not consider heat pump failures and subsequent replacement costs, which can be high. Facility Services Director is confident that if the current heating system continues to operate as usual, the heat pumps will begin to fail as they are being overworked at full capacity due to the inefficient geofield.

Market Value Rent for a non-conditioned storage type structure is valued between \$2.25 and \$9.60 per square foot per year. Facility ground lease and the agreed rent will be offset by below-market energy purchases or other benefits provided under the energy service contract.

4A

RESOLUTION NO. 17-

**A Resolution of Agreement by the Board of Supervisors of the County of Plumas
Adopting a Property Tax Transfer Agreement for Plumas County LAFCo Annexation File
No. 2016-ANX-0001 to Chester Public Utility District for Fire Protection Purposes.**

WHEREAS, pursuant to Chapter 6 of Part 0.5 of the Revenue and Taxation Code (commencing with section 95), in order for a jurisdictional change to become final, the governing boards of the affected local agencies must negotiate and reach an agreement regarding the distribution of property tax revenues within the affected areas; and

WHEREAS, the Chester Public Utility District approved annexation proceedings initiated by the property owners to assume service responsibility for the territorial area set forth in Plumas County Local Agency Formation Commission File No. 2016-ANX-0001, which territory is more particularly described in Exhibit "A" attached hereto and is depicted in the map attached hereto as Exhibit "B"; and

WHEREAS, a proposed jurisdictional change has been filed with the LAFCo Executive Officer to annex 50.40 acres, more or less, into the Chester Public Utility District, LAFCo file No. 2016-ANX-0001, and negotiations have taken place between the County and the District; and

WHEREAS, prior to annexation, property tax revenue on the annual increment is allocated as follows:

Jurisdiction	TRA
	053-035
Plumas County	30.818772%
Flood Control	0.342071%
Chester Cemetery	0.490510%
Education	0.150755%
Plumas Unified School	51.455124%
Feather River College	13.200308%
Chester Public Util. Dist.	0.000000%
Seneca Hospital Dist.	3.443460%
<i>Totals</i>	<i>100.000000%</i>

Assessor Parcel Nos. 011-110-016, 011-110-039

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of the County of Plumas, State of California, as follows:

- 1. Definitions:** Unless the particular provisions or context otherwise requires, the definitions contained in this paragraph and in the Revenue and Taxation Code shall govern the construction, meaning, and application of words used in this Resolution.

- a. “Base property tax revenue” means property tax revenues allocated by base tax equivalents to all taxing jurisdictions as to the geographic area comprising a given tax rate area annexed in the fiscal year immediately preceding the tax year in which the property tax revenues are apportioned pursuant to this Agreement, including the amount of State of California reimbursement for the homeowners and business inventory exemptions.
 - b. “Property tax increment” means revenue from the annual tax increment, as “annual tax increment” is defined in section 96.5 of the Revenue and Taxation Code, attributable to the tax rate area for the respective year.
 - c. “Property tax revenue” means base property tax revenue, plus the property tax increment for a given tax rate area.
2. The base property tax revenue currently allocated to the Plumas County General Fund and all local agencies shall not be changed as a result of this annexation.
 3. There shall be an exchange of seven percentage points (7.000000%) of the property tax increment of the County General Fund’s share of future property tax increment revenue to the Chester Public Utility District for fire protection purposes as a result of this annexation such that the resulting annual increment allocation will be as follows:

Jurisdiction	TRA
Plumas County	23.818772%
Flood Control	0.342071%
Education	0.150755%
Plumas Unified School	51.455124%
Feather River College	13.200308%
Chester Public Utility District	7.000000%
Seneca Hospital Dist.	3.443460%
<i>Totals</i>	<i>100.000000%</i>

Assessor Parcel Nos. 011-110-016, 011-110-039

4. This transfer of property tax increment shall not be effective unless and until:
 - a. The tax year following the calendar year in which the statement of boundary changes and the map or plat is filed with the County Assessor and the State Board of Equalization; and
 - b. The adoption of a special tax of not less than \$95 for each parcel applicable to real property within the territory subject to this annexation; and

- c. All the terms and conditions of this resolution are accepted by resolution of the Board of Directors of the District.
- 5. The property tax increment revenue of all other local agencies shall not be changed as a result of this annexation.

The foregoing Resolution was duly passed and adopted by the Board of Supervisors of the County of Plumas, State of California, at a regular meeting of said Board held on August 1, 2017, by the following vote:

AYES:

NOES:

ABSENT:

Lori Simpson, Chair,
Plumas County Board of Supervisors

ATTEST:

Nancy DaForno,
Clerk of Board of Supervisors

4B



PLUMAS COUNTY PLANNING & BUILDING SERVICES

555 Main Street, Quincy, CA 95971

www.countyofplumas.com

(530) 283-7011

DATE: June 30, 2017

TO: Christian Palmaz, Genesee Valley Ranch, LLC

FROM: Randy Wilson, Plumas County Planning Director

RE: Application for Functionally Equivalent Use per Plumas County Code Section 9-2.401(b)(3)

Decision:

After weighing the evidence presented, the Planning Director's determination is that the Genesee Ranch heliport and a heliport on other lands zoned Agricultural Preserve is a functionally equivalent use (appurtenant use or "appurtenance") to those uses permitted in the Agricultural Preserve (AP) zoning as defined in Plumas County Code Sections 9-2.211 and 9-2.3002. Uses (AP), with support for this determination by the following findings:

1. Owner/applicant has submitted a proper application for determination of the functionally equivalent use as per Plumas County Code Section 9-2.401(b) and has provided evidence to support that application. The Genesee Valley Ranch, LLC (Genesee Valley Ranch) is a 1,476 acre cattle ranch with several residences and accessory buildings located in Genesee Valley in Plumas County.
2. Plumas County Code section 9.2.401(b)(3) allows the Planning Director to make a determination whether a use is functionally equivalent to a defined use. Since it is impractical to define every appurtenant use for every zone, and it is also impossible to anticipate new appurtenant uses that may be developed in the future as a result of technological innovations and market changes, this section is intended to facilitate the accommodation of uses that are functionally equivalent to a defined use without having to process a zoning amendment simply to add a term not previously listed.
3. The Planning Director has weighed all the evidence presented, including the functionally equivalent use application, the associated staff report dated April 19, 2017, all testimony, written and spoken at the duly noticed public hearing on May 3, 2017, additional public comment letters on the application submitted until May 17, 2017, a review of California Planning and Zoning

Laws, a review of the California Environmental Quality Act (CEQA), a review of the Plumas County General Plan, a review of the Plumas County Zoning Code, and a review of the Genesee Valley Special Management Plan, which is incorporated by reference into the Plumas County General Plan.

4. Public Resources Code Section 21080 states that a situation where a public agency merely has to determine whether there was conformity with objective standards in applicable ordinances or other laws is a ministerial action. Ministerial actions are exempt from CEQA. This action is a ministerial action, therefore; the functionally equivalent use determination is exempt from CEQA.

5. Permitted uses in the Agricultural Preserve (AP) zone include agriculture, timber management, agricultural product sales, animal breeding and boarding, among other residential and state-mandated uses such as employee housing and child day care homes (Plumas County Code Section 9-2.3002).

6. Owner/applicant's use of the private helicopter is similar to a use of a tractor or a truck in that it supports the main uses on the property by providing transportation for the owners and property managers and a vehicle to monitor cattle and ranching land uses.

The owner/applicant's use of the private helicopter is used for a variety of different agricultural purposes including, but not limited to: aerial mapping (gathering of data for Geographical Information System remote sensing) for pasture management and decision-making, external load transport, construction related to agriculture, agricultural aerial seeding and fertilization, powerline patrol and maintenance.

The Planning Director finds that Genesee Valley Ranch uses a helicopter in a number of different applications that support agriculture and the management of ranching activities on the property. Besides the transportation of ranch owners and managers, Genesee Valley Ranch uses the helicopter to gather GIS remote sensing data which aids the Genesee Valley Ranch in proper management of their grass fed cattle operation. Multispectral imagery periodically taken in wavelengths along the infrared spectrum from the helicopter is used for deeper understanding of growth models otherwise invisible to traditional management techniques. This imagery allows the rancher to study the vigor of the vegetation with soil moisture and surface heat index, monitor invasive species, and determine cattle movements based on pasture regeneration. The aviation based imagery also aides in the natural resource management of hundreds of acres of undeveloped natural habitat including forest, stream setback and upland habitats. The helicopter also assists in managing fire risk and understanding stream flow, which is used to irrigate the pastures. While the employment of such newer technology is not common in Plumas County, a determination of equivalent use is not dependent upon a use being common in a given area. At one time horse-drawn agricultural equipment was common in Plumas County and the use of a tractor was an innovation. Now the reverse is true. But either way, horse-drawn or tractor-drawn, the uses would be appurtenant and equivalent.

The owner/applicant's use of the helicopter is for personal and agricultural use only. The owner does not use the helicopter for commercial purposes or to support any commercial activities.

The helicopter and heliport is not available for public use. The Genesee Valley Ranch is a private working cattle ranch and the residence is used for personal residential and recreational activities.

Other owners of other lands zoned Agricultural Preserve and in agricultural use within Plumas County have a similar right to use a helicopter and a helipad for agricultural and personal use. Commercial activities, such as bringing customers to such properties for retreats and other non-agricultural uses that are not appurtenant to an agricultural use are not allowed.

7. The heliport cannot be considered a "transport station" as per Plumas County Code Section 9-2.295 in that this heliport is a private use facility, not a commercial facility used on a regular basis. The only special use permit for a transport station previously issued by Plumas County was for a Greyhound bus station which would indicate that a transport station is a commercial use facility. The heliport, therefore, does not require a special use permit because it cannot be considered as a commercial "transport station".
8. The Genesee Valley Special Management Area Plan is incorporated by reference into the Plumas County General Plan as an adopted appendix to that plan. The Genesee Valley Special Management Area language contains a prohibition on the establishment of an airport in the Genesee Valley. There is no definition of "airport" in the Genesee Valley Special Management area plan. There is no definition of "airport" in the Plumas County General Plan. The Genesee Valley Special Management Area Plan has never been codified in the Plumas County Zoning Code.
9. "Airport" is defined in Plumas County Code Section 7-1.01(a) as follows: "'Airport' shall mean the publicly-owned property and improvements at Chester, Gansner, Indian Valley and Beckwourth Airports, as more particularly shown on Exhibits A through D, inclusive, on file in the office of the County Clerk."
10. The Plumas County Airport Land Use Commission (ALUC) does not have jurisdiction over private use airport or heliports. The responsibilities of the ALUC are, "To assist local agencies in ensuring compatible land use in the vicinity of all new airports and in the vicinity of existing airports to the extent that the land in the vicinity of those airports is not already devoted to incompatible uses."

The ALUC, per its adopted Policies, Rules, and Regulations, has two specific duties:

- A. The commission is required to "prepare and adopt" an airport land use plan for each of the airports within its jurisdiction (Sections 21674(c) and 21675(a)). In the case of Plumas County, this requirement applies to three County-owned airports: Rogers Airport at Chester, Gansner Airport at Quincy, and Nevino Airport at Beckwourth.
- B. The commission's second duty is to "review the plans, regulations, and other actions of local agencies and airport operators..." (Section 21674(d)). The ALUC is required to review certain types of actions taken by the County and other local agencies, and developments

proposed by other parties, which affect land use in the vicinity of airports, to ensure that the proposed action is consistent with the ALUCP.

Plumas County General Plan Policy, PHS 6.6.3 Private Airfields and Land Use Compatibility, states, "The County shall ensure that the development of future private airstrips and helipads address land use compatibility issues. As part of the approval process of these private facilities, the County shall consult and coordinate with the Plumas County Airport Land Use Commission to address any setback, height or land use restrictions associated with the operation of the private airfield/helipad."

The Airport Land Use Commission is charged with reviewing development around the three public use airports. There are numerous heliports located in Plumas County, such as those associated with hospitals, United States Forest Service, and PG&E facilities. None of these heliports have been reviewed by the Airport Land Use Commission. The Chairman of the Airport Land Use Commission was consulted by the Planning Director on the need for review of the Genesee Valley Ranch heliport in Genesee Valley and the Chairman determined there to be no need for an ALUC review because the Palmaraz heliport is not located near any of the public use (County owned) airports in the County. Other such heliports to be established and located on Agricultural Preserve zoned lands near County owned airports may need to have ALUC review, as such requirements may be incorporated into the Plumas County Zoning Code by future actions by the Board of Supervisors.

11. The State of California and the Federal Aviation Administration have different requirements for airports than for heliports.
12. Owner/applicant has met the applicable state and federal permitting requirements for the heliport and no evidence to the contrary has been received from any state or federal agencies.
13. Owner/applicant has obtained a building permit for a barn and storage building that was constructed to the same occupancy class as a hangar (S-1). A concrete slab was constructed adjacent to the barn and storage building. Permit 16-00121 was inspected and finalized.
14. The building permit was issued in conformance with applicable zoning and building code standards. The building is constructed on a previously disturbed pasture site and is served by an existing road. The issuance of the building permit, in this case, is deemed ministerial under the California Environmental Quality Act Guidelines (15300.1) because Section 21080 of the California Public Resources Code exempts from the application of the California Environmental Quality Act those projects over which public agencies exercise only ministerial authority.
15. AG/FOR 8.3.3 (Plumas County General Plan) recognizes "airfields" among types of appropriate agricultural infrastructure. The intent of this policy is to allow those compatible agricultural infrastructure facilities that will assist with ongoing agricultural operations. The use of the heliport as an "appurtenance" or appurtenant use to agriculture (agricultural infrastructure) is consistent with this General Plan policy.

16. Plumas County Code Section 9-2.211 defines "appurtenance": "Appurtenance" shall mean a use, building, or activity which is a functional part of the use." This Code Section applies to all Zoning Districts contained within the Plumas County Zoning Code, which is Title 9, Chapter 2 of the Plumas County Code.

17. There are no definitions of "heliport" or "helipad" in the Plumas County Code and in interpreting the Plumas County Code. Staff relies on common dictionary definitions for uses not defined in the Code. The Merriam-Webster Dictionary definition of a Heliport is, "A landing and takeoff place for a helicopter." The Merriam-Webster Dictionary definition of an Airport is, "A place from which aircraft operate that usually has paved runways and maintenance facilities and often serves as a terminal."

"Airport" is defined in Plumas County Code Section 7-1.01(a) as follows: "Airport" shall mean the publicly-owned property and improvements at Chester, Gansner, Indian Valley and Beckwourth Airports, as more particularly shown on Exhibits A through D, inclusive, on file in the office of the County Clerk."

The Federal Aviation Agency (FAA) definition of helicopter is, "Helicopter means a rotorcraft that, for its horizontal motion, depends principally on its engine-driven rotors." The FAA definition of a heliport is, "Heliport means an area of land, water or structure used or intended to be used for the landing and takeoff of helicopters." The Notice issued by the FAA for the proposed helicopter facility was for a Private Use Heliport, under the definition of heliport in FAA regulations. The term "airport" includes "heliport" in certain state and federal codes. This does not change the fact that certain regulations/permitting requirements only pertain to heliports of this type.

While state or federal laws may include a heliport within the definition of an airport, the County is not required to do so as well. However, there are also definitions of helicopter and heliport in FARs 14 CFR that do not include airport. It is reasonable that an agency that deals with the permitting of different types of aviation facilities would have a different set of definitions than the County. The Notice issued by the FAA for the proposed helicopter facility was for a Private Use Heliport, under the definition of heliport in FAA regulations.

The proposed helicopter facility is not an "airport" by County Code definition and the proposed helicopter facility does not fit the standard dictionary definition of an "airport". The proposed facility most closely fits the dictionary definition of a "heliport". The proposed helicopter facility also meets the definition of a heliport under various state and federal statutes. The determination is that the proposed helicopter facility is a heliport under the dictionary definition of a heliport and that the proposed helicopter facility is not an airport.

18. There are no definitions of "airport" or "heliport" or "helipad" in the Plumas County General Plan. There are no definitions of "airport" or "heliport" or "helipad" in the Genesee Valley Special Management Area appendix of the Plumas County General Plan. There was no discussion found in any of the Genesee plan files about the definition of an "airport" or the

purpose or intent of the airport prohibition in the Plan in county adopted resolutions or other documents making findings. A heliport is not by definition an airport and a heliport is not prohibited by the Genesee Valley Special Management Area plan. Helipads or heliports are not precluded under the Genesee Valley Special Management Plan. While it may be clear that residents did not want an airport in Genesee Valley, it is equally unclear that airports were specifically intended to include heliports.

19. The Planning Director finds and concludes that the functionally equivalent use determination is consistent with the following Plumas County General Plan policies and goals:

A. Policy 5.1.3 The County shall encourage businesses that contribute to a diverse, robust, viable, and sustainable economy and are consistent with the goals and policies of the Countywide General Plan.

The Genesee Valley Ranch operates a grass-fed beef program that will be sold locally.

B. Policy 5.1.7 The County shall encourage the retention and expansion of existing businesses in important economic export sectors, including forestry, forest products manufacturing and other types of manufacturing, agricultural goods and services, mining, tourism, retail businesses, energy resources, education and health care. This includes activities occurring on public as well as private lands within the county.

Besides the 100% grass-fed cattle program, Genesee Valley Ranch is also home to the Genesee Valley Store.

C. Policy 5.9.6 The County shall reduce the need for single-occupant vehicular travel by encouraging measures that ensure more occupants per vehicle, including making land-use provisions and incentives for the use of van pools, shared rides and alternative modes of transportation.

The use of the helicopter is an alternative mode of transportation and reduces single occupant vehicular travel.

D. Policy 8.1.2 Support private and public owners of lands that have traditionally been used for agriculture to keep land in agricultural production by continuing existing agricultural use, developing compatible uses, and/or leasing lands to agricultural users.

Genesee Valley Ranch has traditionally been used for agricultural uses. This functionally equivalent use determination allows Genesee Valley Ranch to continue cattle ranching and agricultural based activities on the property.

E. Policy 8.2.1 Maintain agricultural production as the primary use on agricultural lands by limiting non-agricultural use development to that which is compatible with agriculture.

The functional equivalent use determination permits Genesee Valley Ranch to maintain agricultural uses as the primary use on the property by providing management, maintenance and transportation tools for property owner.

F. Policy 8.2.8 Encourage the maintenance, rehabilitation and, where practical, the restoration of historic era ranches and farms in order to maintain historical character while continuing to engage in productive agricultural activities.

As described, the helicopter will allow the owner to have technological options, which would enhance the management of the historic ranch and continue to engage in productive agricultural activities.

G. Goal 8.3 Promote the enhancement of a healthy and competitive farm and ranch economy to expand the base and viability of agriculture in the county.

The heliport provides transportation opportunities and technologically advanced ranch management options to the owners, which allow them to create a healthy and competitive ranch economy.

H. Policy 8.3.3 Recognize and maintain appropriate agricultural infrastructure, such as farm-to-table market routes, water diversion and conveyance structures, fertilizer and chemical sales, airfields, processing facilities, research and development and farm housing.

A heliport is appropriate agricultural infrastructure that supports efficient transportation, resource management and data collection.

I. Policy 8.4.1 Encourage and protect local, organic, grass-fed and/or ecologically sound agricultural practices to increase on-farm income and provide for a healthy local supply of food.

The helicopter would be used as a tool to enhance the ranching of cattle that are on a year around 100% grass-fed program.

Right to Appeal

This decision may be appealed to the Plumas County Board of Supervisors within 10 days. The following is the County Code section regarding appeals of the Planning Director's decisions.

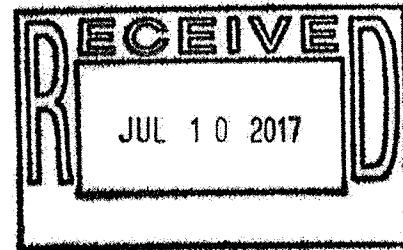
Sec. 9-2.1001

All decisions of the Planning Director, Zoning Administrator, or the Planning Commission may be appealed in writing to the Clerk of the Board of Supervisors, in the manner specified by this Article, within ten (10) calendar days after the decision by the Planning Director, Zoning

Administrator, or the Planning Commission, except amendments to the General Plan or zoning ordinance which shall be filed within five (5) calendar days by:

- (a) The applicant;
- (b) Any owner of real property within 300 feet of the exterior boundaries of the property involved who was present at the original hearing or who presented written testimony before the Zoning Administrator or the Planning Commission, or who may be adversely affected by the decision of the Planning Director;
- (c) Such other person whom the Board determines to have been adversely affected by the decision; or
- (d) Any County department head whose department has an interest in the decision.

MICHAEL B. JACKSON
ATTORNEY AT LAW
P. O. BOX 207
QUINCY, CALIFORNIA 95971
(530) 283-1007



July 10, 2017

My clients, Genesee Friends, have authorized me to appeal the Zoning Administrator's ruling finding that Genesee Ranch, LLC's application under Plumas County Code Section 9-2.401(b)(3) for a Functionally Equivalent Use for a heliport on their land is a "functional equivalent" appurtenant use to Agricultural uses permitted in AP zoning as defined in Plumas County Code Sections 9-2.211 and 9-2, 3002. This finding is unlawful in that it violates the Plumas County General Plan, the Plumas County Zoning Code, and is not supported by a California Environmental Quality Act review, as required by California law. See Public Resources Code § 21065, CEQA Guidelines §§ 15357, 15377, 15378. See also Goleta Union School District v. Regents of the University of California (2nd Dist., 1995) 37 Cal.App. 4th, 1025, 1030.

In determining that the Genesee Ranch, LLC's application for a permit to use a private heliport was the "functional equivalent" of farm equipment, the Plumas County Zoning Administrator used his personal judgment in deciding whether or not the project should be authorized and carried out, in violation of CEQA Guidelines § 15369 and 15268(b). The issuance of a building permit may be discretionary when the reviewing agency can impose "reasonable conditions" based on "professional judgment. [Friends of Westwood, Inc. v. City of Los Angeles (2nd Dist., 1987) 191 Cal.App. 3d 250, 271-273.] Doubt about whether the Zoning Administrator's decision is ministerial or discretionary "should be resolved in favor of the latter characterization." Friends of Westwood, supra. Because the Zoning Administrator used discretion in determining definitions that are subjective in determining what uses were "functionally equivalent" to the use of tractors or trucks on all AP land in Plumas County, instead of requiring a special use permit, there will be indirect environmental effects throughout Plumas County that will never be subject to environmental review, both in this project and in others likely to come in the future as a result of this decision.

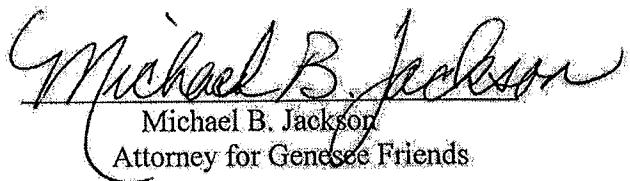
Approval of this application is also a violation of the Genesee Valley Special Management Plan, which prohibits the establishment of an airport in Genesee Valley. The Zoning Administrator's decision admits that the Special Management Plan is "incorporated by reference" in the Plumas County General Plan. He further admits that there is no definition of "airport" in either the Special Plan or the General Plan. He also admits that the Special Plan "has never been codified in the Plumas County Zoning Code."

The decision by the Zoning Administrator notes that state and federal laws "may include a heliport within the definition of an airport," but exercises his discretion to ignore those definitions because he believes that "the proposed facility most closely fits the dictionary definition of a "heliport." Since these are competing definitions, the Zoning Administrator made a "determination that the proposed helicopter facility is a heliport under the dictionary definition of a heliport and that the proposed helicopter facility is not an airport." That decision is an

exercise of discretion and makes the granting of the application a discretionary act, not a ministerial act in accordance with CEQA Guideline 15300.1.

The Genesee Friends group has members who would be adversely affected by this erroneous decision. Those who own real property within 300 feet of the exterior boundaries of the property involved, who presented evidence at the original hearing, may be adversely affected by this decision of the Zoning Administrator. Others who presented evidence at the hearing are also adversely affected by this decision in that they will suffer environmental damage including but not limited to the following areas: noise, wetland habitat decline, helicopter disturbance of the Sloat deer herd, health and safety, decline of the Genesee bird population, decline of the Genesee Scenic Area, cumulative impacts to other AP areas throughout Plumas County, and other environmental impacts caused by the avoidance of CEQA review.

Genesee Friends therefore appeal the Zoning Administrator's decision under Plumas County Code 9-2.1001.



Michael B. Jackson
Attorney for Genesee Friends



July 12, 2017

Via email to: randywilson@countyofplumas.com

Randy Wilson
Planning Director
Plumas County Planning Dept.
555 Main Street
Quincy, CA 95971

Re: Appeal of Equivalent Use Determination

Dear Mr. Wilson:

This law firm represents Genesee Valley Ranch, LLC ("Genesee Valley Ranch") who submitted an application to the Planning Director of Plumas County to determine whether a heliport is a functionally equivalent use (appurtenant or appurtenance) to those uses permitted in the Agricultural Preserve zoning as defined by Plumas County Code Section 9-2.211 and 9-2.3002. On June 30, 2017, the Planning Director decided that a heliport is a functionally equivalent use to those permitted uses allowed on the Agricultural Preserve zoned properties in Plumas County ("Planning Determination"). On July 10, 2017, a letter was submitted by an attorney, Michael Jackson ("Jackson Letter"). The purpose of this communication is to refute the validity of the Jackson Letter as an appeal under the Plumas County Code.

Failure to Submit an Official Appeal Form

The requirements for filing an appeal are clearly outlined in Section 9-2.1002 of the Plumas County Code. This section plainly states "An appeal shall only be filed on the official form provided by the Clerk of the Board of Supervisors together with such additional information as may be necessary." When Michael Jackson filed an appeal letter on July 10, 2017, his letter was not paired with the required "official" appeal form. Mr. Jackson failed to submit an "official form provided by the Clerk of the Board of Supervisors" as detailed in Section 9-2.1002. Without an official form provided by the Clerk of the Board, the letter submitted on July 10, 2017 cannot be considered a legal and proper appeal of the Planning Determination.

Confusion as to Which Decision is BeingAppealed

Further, Section 9-2.1002(a) outlines that a statement of appeal shall include: “Identification of the project and the decision of the Planning Director, Zoning Administrator or Planning Commission action which is the basis of the appeal.” This requirement makes it obvious that a valid appeal must identify the decision that is being appealed. In the letter submitted by Mr. Jackson, he erroneously stated that “My clients...have authorized me to appeal the Zoning Administrator’s ruling...” The Zoning Administrator did not make any determinations or decisions on June 30, 2017. Therefore, from Mr. Jackson’s letter dated July 10, 2017, it is unclear which decision he is attempting to appeal. Without a clear understanding of the decision that Mr. Jackson is attempting to appeal, his letter fails to satisfy the requirements of Section 9-2.1002(a). The Jackson Letter fails to properly identify the decision being appealed as established by Plumas County Code. Moreover, it is unreasonable to force County staff and the applicant to speculate about what Mr. Jackson intended when writing his letter. Due to the uncertainty surrounding which action is being appealed, the County has no legal justification to proceed with the appeal.

Failed to Identify Appellants

In order for an appeal to be valid, the County staff, the decision makers, and the applicant must understand who is appealing and why an appeal is being filed. Section 9-2.1002(b) requires that a justification for the appeal must be filed with the appeal. Section 9-2.1002(b) states that “Such reasons shall be based upon evidence presented to the Zoning Administrator or Planning Commission at the original hearing, or upon evidence presented to the Planning Director at the time of his/her decision, or shall be based on evidence of adverse effects on the appellant, if not the applicant, of the decision of the Planning Director. *The failure of the appellant to present such reasons shall be deemed cause for the denial of the appeal.*” Additionally, Section 9-2.1002(f) requires that the appeal provides “identification of the appellant.” In Mr. Jackson’s letter dated July 10, 2017, he does not properly and clearly identify the appellant. The Jackson letter only states that his clients are “Genesee Friends.”

It is unreasonable to make the County staff and the applicant guess as to who makes up the “Genesee Friends.” “Genesee Friends” is not a registered company, nor is it a non-profit organization with the California Secretary of State. There is no clear indication in Mr. Jackson’s letter as to which individuals are the Genesee Friends. If an appeal does not identify the appellant, the County is unable to determine if the appellant is being adversely impacted by the determination. Furthermore, without a clear indication as to who is appealing, how is the County capable of determining if the appellant has standing to appeal? When an appellant does not clearly identify who they are and why they are appealing a decision, Section 9-2.1002(b) makes it abundantly clear that “The failure of the appellant to present such reasons shall be deemed cause for denial of the appeal.” The Jackson letter does not satisfy the requirements of Section 9-2.1002 and therefore the appeal should be denied.

Mr. Randy Wilson
July 13, 2017
Page 3 of 3

Conclusion

The requirements of appealing a decision are plainly outlined in Section 9-2.1002 of the Plumas County Code. On not one instance, but in three different areas of Mr. Jackson's letter it failed to comply with the established appeal requirements. Mr. Jackson's letter does not conform with the Plumas County appeal standards, and this fact cannot be refuted or denied. When an appeal is improper and the established rules are not followed, it is not a valid appeal. As a result, this appeal is prohibited from proceeding. Mr. Jackson's letter dated July 10, 2017, does not meet the standards required for an appeal, therefore the County must immediately deem the appeal invalid.

Sincerely,

Brian Russell

BR/lh
cc: Clients

4c

EMPLOYMENT AGREEMENT

This Agreement is entered into by and between the COUNTY OF PLUMAS, a political subdivision of the State of California, hereinafter referred to as "COUNTY" and CHARLES EDWARD WHITE, hereinafter referred to as "CONTRACT EMPLOYEE," for the provision of services to the COUNTY in the capacity of Plumas County Director of Building Services.

The parties agree as follows:

1. SERVICES PROVIDED

CONTRACT EMPLOYEE shall provide to the COUNTY necessary services as the Plumas County Director of Building Services, and other duties as may be assigned. A copy of the Plumas County Director of Building Services's job description is set forth in Exhibit A, and incorporated herein by this reference. CONTRACT EMPLOYEE's employment with COUNTY shall be full-time. Any outside employment shall not interfere with CONTRACT EMPLOYEE's duties and responsibilities of county employment. CONTRACT EMPLOYEE shall advise the County Administrative Officer (CAO), or in the absence of the CAO, the Chairperson of the Board of Supervisors, of any outside employment.

2. TERM

CONTRACT EMPLOYEE shall be retained as the Plumas County Director of Building Services, effective August 14, 2017, and continuing until this Agreement is terminated as set forth in paragraph 3, below.

3. TERMINATION

CONTRACT EMPLOYEE may terminate this Agreement and separate from employment in good standing, by giving at least thirty (30) days prior written notice of the proposed effective date of termination.

COUNTY may terminate this Agreement at any time, with or without cause, upon a thirty (30) days prior written notice to CONTRACT EMPLOYEE. The parties hereby expressly waive any County Code provisions to the contrary, and/or any other County rules relating to notice of dismissal and to any rights to hearing or appeal thereon. Further, COUNTY may "buy-out" any part of the 30-day notice period, by providing the equivalent of the monthly salary, or portion thereof equivalent to the notice not provided, (hereinafter "Severance") to CONTRACT EMPLOYEE.

The Severance payment shall only be based on the following (1) CONTRACT EMPLOYEE'S salary at the time of termination and (2) the monetary value of the hours that would have otherwise been earned for vacation and administrative leave. Severance shall not include any payment for sick leave or any credit towards retirement. Severance will be paid bi-

weekly for the remainder of the notice period; however, subsequent to twelve (12) months continuous employment at County's option the Severance may be paid in one payment.

Further, this contract may be terminated for cause for reasons that shall include, but not be limited to:

1. Conviction of any felony, or conviction of any misdemeanor involving dishonesty or moral turpitude.
2. Any material breach of this Agreement, including but not limited to a serious dereliction of, or inexcusable failure to perform, the duties set forth by this contract.
3. Gross insubordination.
4. Misappropriation or theft.
5. Intentional misrepresentation or willful failure to disclose a material fact to the Board of Supervisors (Board) or County Administrative Officer (CAO).
6. A serious violation of the County's personnel rules.

Any termination for cause shall be made in good faith. Upon such termination, Contract Employee shall immediately cease providing service pursuant to this contract and will not be provided the Severance pay described above.

4. SALARY

CONTRACT EMPLOYEE shall be considered a full-time employee paid at an hourly rate, on bi-weekly basis, in the same manner as appointed department heads. Effective beginning August 14, 2017, CONTRACT EMPLOYEE shall be paid at the annual salary rate of Ninety Thousand Twelve and No/100 Dollars (\$90,012.00) per year (or \$7,501.00 per month). Salary and benefits costs shall be apportioned according to the personnel allocation and approved annual budget for Plumas County Department of Building Services. CONTRACT EMPLOYEE is subject to unpaid furlough as determined by the Board of Supervisors, consistent with the provisions of COUNTY's Personnel Rules and law.

5. PERFORMANCE EVALUATION

The Board of Supervisors shall conduct an annual performance evaluation of the CONTRACT EMPLOYEE at which time modifications of these terms of employment may be discussed. The annual performance evaluation will be conducted in a closed session of the Board of Supervisors consistent with the requirements of the Brown Act Open Meeting Law.

6. BENEFITS

Except as otherwise provided in this Agreement, CONTRACT EMPLOYEE shall be generally entitled to receive the same benefits package as is received by the County's appointed

department heads under the personnel rules and other county policies. Benefits are subject to change from time-to-time as negotiated between the CONTRACT EMPLOYEE and the Board of Supervisors. Currently, CONTRACT EMPLOYEE's benefits include the following:

- a. Sick leave accrual: (based on 15 days per year/no limit on accrual).
- b. Vacation accrual: 10 days per year based on 0 - 2 years of service; 15 days per year based on 3 -7 years of service; and 21 days per year during the 8th year of compensated and continuous services and each year thereafter.
- c. CalPERS retirement: 2% at 55, provided that CONTRACT EMPLOYEE is qualified as a "classic member" under the California Public Employee Retirement Law; otherwise, 2% at 62 if a PEPRA member.
- d. Forty (40) hours of administrative leave per year. Administrative leave shall not accumulate from year to year. Unused administrative leave at the end of the year shall expire. Unused administrative leave at separation from employment expires unpaid.
- e. Holidays: Thirteen (13) paid holidays per year as listed in the County personnel rules.
- f. Bereavement Leave: Five (5) days per incident for defined family members.
- g. Longevity advancement based on years of service from original hire date as a continuous county employee in accordance with Rule 6.06.

COUNTY shall pay professional dues, memberships and related conference travel for approved professional development memberships and activities as approved in the annual budget process.

CONTRACT EMPLOYEE shall receive cost of living adjustments based on the COUNTY'S agreement with other County appointed department heads.

Upon separation from County employment, CONTRACT EMPLOYEE shall be paid off for all accrued vacation time, sick leave, and compensatory time (if any) in accordance with County policy. Payment of sick time shall be based on total years of county service in accordance with Rule 20.01 of the Plumas County Personnel Rules. Notwithstanding Rule 21.05, the CONTRACT EMPLOYEE may, at his sole discretion, choose to convert unused sick leave accumulation to prepaid health premiums in accordance with Rule 21.02 or Rule 21.05. For the purposes of Rule 21.02, the total years of service is based on date of employment separation between CONTRACT EMPLOYEE and COUNTY and shall be the end of the 30-day notice period specified in section 3 of this Agreement.

7. COMPLIANCE WITH LAWS AND ORDINANCES

CONTRACT EMPLOYEE shall perform all services pursuant to this Agreement in accordance with all applicable federal, state, county and municipal laws, ordinances, regulations, titles and departmental procedures. See attached job description and scope of work (Exhibit A).

8. NON-ASSIGNABLE:

This Contract is personal to CONTRACT EMPLOYEE and is not assignable under any circumstances.

9. MODIFICATION

This Agreement may be modified only by a written amendment hereto, executed by both parties.

10. ATTORNEY'S FEES AND COSTS

If any court action is necessary to enforce or interpret the terms of this Agreement, the prevailing party shall be entitled to reasonable attorney's fees and costs, in addition to any other relief, to which such party may be entitled.

11. INTEREST OF CONTRACT EMPLOYEE

CONTRACT EMPLOYEE hereby declares that he has no interest, direct or indirect, which would conflict in any manner or degree with the performance of service required to be performed pursuant to this Agreement, and that he shall not in the future acquire any such interest.

CONTRACT EMPLOYEE shall comply with the laws of the State of California regarding conflicts of interest, including but not limited to Government Code Section 1090, and provisions of the Political Reform Act found in Government Sections 87100 et seq., including regulations promulgated by the California Fair Political Practices Commission.

12. SEVERABILITY

If any provision of this Agreement is held to be unenforceable, the remainder of the Agreement shall be severable and not affected thereby.

13. ENTIRE AGREEMENT

This written instrument constitutes the entire agreement between the parties, and supersedes any other promises or representations, oral or written, which may have preceded it.

14. RIGHT TO CONSULT WITH COUNSEL

CONTRACT EMPLOYEE and COUNTY acknowledge that each has read and understood the contents of this written instrument, and have had the opportunity to consult with legal

counsel prior to entering into this Agreement. Each warrants that it has either so consulted with legal counsel of its choice, or has elected not to so consult.

15. INTERPRETATION OF AGREEMENT

No portion of this written instrument shall be construed against the other, and all portions shall be construed as though drafted by each party.

16. NOTICES

Notices pursuant to this Agreement shall be given by deposit in the custody of the United States Postal Service, postage prepaid. Alternatively, notices required pursuant to this Agreement may be personally served in the same manner as is applicable to civil judicial practice. Notice shall be deemed given as of the date of the personal service, or as of the date of deposit of such written notice in the course of transmission in the United States Postal Service. Notice to the COUNTY shall be given to The Board of Supervisors, 520 Main Street, Room 309, Quincy, CA 95971, with a copy to the County Counsel, 520 Main St., Room 301, Quincy, CA 95971. Notice to CONTRACT EMPLOYEE shall be given to the last address on file with the Human Resources Department for CONTRACT EMPLOYEE.

17. INDEMNIFICATION

For purposes of indemnification and defense of legal actions, CONTRACT EMPLOYEE shall be considered an employee of the COUNTY and entitled to the same rights and subject to the same obligations as are provided for other employees of the COUNTY.

18. REPORTING

CONTRACT EMPLOYEE will report directly to the County Board of Supervisors through the County Administrative Officer (CAO). If the office of CAO is vacant, CONTRACT EMPLOYEE will report directly to the County Board of Supervisor through the Chairperson of the Board of Supervisors.

19. GENERAL PROVISIONS

This Agreement shall be binding upon, and inure to the benefit of the heirs, successors, assigns, executors, and personal representatives of the parties hereto.

This Agreement is entered into in Quincy, California, and shall be governed by California law. Venue for any action arising out of this Agreement shall lie in Plumas County, California. If a court determines that venue is not proper in Plumas County, the parties agree that venue shall be Sierra County.

This Agreement reflects the entire agreement of the parties and supersedes any prior agreements, promises or commitments. This Contract may be amended in writing by mutual consent of the parties.

20. EFFECTIVE DATE

This Agreement shall be effective on August 14, 2017, (the “Effective Date”) if approved by both parties.

21. SIGNATURES

COUNTY:

County of Plumas,
a political subdivision of the State of California

By _____

Lori Simpson, Chair
Plumas County Board of Supervisors

Dated: _____

CONTRACT EMPLOYEE:

CHARLES EDWARD WHITE
“Contract Employee”

Dated: _____

ATTEST:

Nancy DaForno,
Clerk of the Board of Supervisors

Dated: _____

APPROVED AS TO FORM:

R. Craig Settlemire
Plumas County Counsel

Dated: _____

EXHIBIT A

PLUMAS COUNTY

REVISED: 6/2017

DIRECTOR OF BUILDING SERVICES

DEFINITION

Under administrative direction, to plan, organize, direct and coordinate the functions of the County Building Department, Code Enforcement Services, and ADA Project Services; has responsibility for enforcement and interpretation of building code laws and regulations; performs routine, complex, and sensitive inspections and plan reviews; answers questions concerning structural requirements and code enforcement; is designated as the County Building Official; represents the County Building department with other agencies; provides administrative support for the Board of Supervisors and the County Administrative Officer; and do related work as required.

DISTINGUISHING CHARACTERISTICS

This is a department director position with responsibility for policy development, program and project planning, fiscal management, administration, personnel management, and the operation of departmental programs and support services.

REPORTS TO

Board of Supervisors through the County Administrative Officer

CLASSIFICATIONS DIRECTLY SUPERVISED

ADA Project Manager, Assistant Building Official, Senior Plan Checker/Inspector, Senior Plan Checker, Senior Building Inspector, Plans Checker, Building Inspector, Chief Code Enforcement Officer, Code Enforcement Officer, Department Fiscal Officer, Senior Permit Technician, Permit Technician, Administrative Assistant.

ADOPTED: 11/07

EXHIBIT A

DIRECTOR OF BUILDING – 2

EXAMPLES OF DUTIES

- Plans, organizes, directs, coordinates and administers the County's building plan check process, building inspection, permit issuance and code enforcement.
- Prepares each department's annual budget and controls expenditures.
- Evaluates the performance of assigned staff; resolves complaints concerning departmental activities.
- Interviews and hires new staff members.
- Has responsibility for enforcement and interpretation of building codes, laws and regulations.
- Interprets and implements new building codes, laws and regulations
- Develops and recommends department goals, objectives and policies.
- Reviews and provides consultation on complex plan checks and inspection problems to department staff.
- Provides consultation to architects and engineers concerning construction projects, and general information to the public, contractors, and others concerning building construction requirements.
- Serves as an expert witness in non-compliance hearings.
- Coordinates the activities of the department with other County departments.
- Represents the department with various organizations, associations, and agencies.
- Oversees all elements of the code enforcement division.
- Oversees the ADA Project Manager's activities.
- Performs routine, complex, and sensitive inspections

TYPICAL PHYSICAL REQUIREMENTS

Sit for extended periods; frequently stand and walk; normal manual dexterity and eye-hand coordination; ability to climb, stoop, crouch and kneel; walk on sloped ground and uneven surfaces; lift and move objects weighing up to 25 pounds; corrected hearing and vision to normal range; verbal communication; use of office equipment including computers, telephones, calculators, copiers and FAX.

TYPICAL WORKING CONDITIONS

Work is performed in office, outdoor, and driving environments; work may be performed in varying temperatures; occasional exposure to dust, chemicals, and gasses; occasional exposure to hazards such as moving machinery parts, electrical current; continuous contact with staff and the public.

DIRECTOR OF BUILDING – 3

DESIRABLE QUALIFICATIONS

Knowledge of:

- Federal, state, and county laws, codes, and ordinances relating to building construction.
- Modern methods of building construction.
- Types of building materials and variations in their quality.
- Develop, revise and administer building ordinances and regulations.
- Plan review and building inspection operations.
- Accepted health and safety standards in building construction.
- California Building Codes: Building, Plumbing, Electrical, Mechanical, Energy, Historic and Existing Buildings.
- Americans with Disabilities Act.
- Principles and techniques of building construction and engineering mathematics.
- Principles of management, supervision and training
- Principles of public administration and governmental budgeting and fiscal controls.

Ability to:

- Plan, organize, manage, and direct the functions of the County Building inspection and enforcement.
- Representing the department before a variety of groups and organizations, including the Board of Supervisors.
- Prepare departmental budget requests and controlling expenditures.
- Interpreting and enforcing provisions of applicable codes, ordinances, and regulations.
- Interpret and apply complex accessibility laws.
- Provide consultations on code enforcement, code revision, explaining building codes, ordinances, and permit requirements to contractors and others.
- Read and interpreting plans, diagrams and specifications.
- Apply technical knowledge of building trades.
- Direct the review and checking of plans for proper design and conformance with codes and ordinances.
- Direct and supervise the building inspections performed by department building inspectors. Perform routine, complex, and sensitive inspections.
- Provide consultation to architects and engineers on design.
- Establish and maintain cooperative working relationships with those contacted in the course of work, dealing effectively with other departments and the public.
- Prepare clear and concise written and oral reports.
- Enforce regulations with firmness and tact.
- Obtain and maintain Certificate of Building Official.

EXHIBIT A

DIRECTOR OF BUILDING – 4

TRAINING AND EXPERIENCE

Qualifications needed for this position:

Five years of experience in any combination of local building inspection, or building plan checking including at least two years supervising, one of which is at the management level.

A four-year college or university degree with major coursework in engineering, architecture, public or business administration or a closely related field is desirable.

Special Requirements:

Possession of a valid/active certificate that would qualify the individual to serve as the County Building Official at time of application or must be able to obtain valid/active certification within two (2) years from date of appointment. The Board of Supervisors shall identify which certifying organizations and certificates are appropriate to satisfy this requirement. These organizations may include, but are not limited to the International Code Council (ICC) or California Building Officials (CALBO).

Must possess a valid driver's license at time of application and a valid California Driver's License by the time of appointment. The valid California Driver's License must be maintained throughout employment.

All County of Plumas employees are designated Disaster Service Workers through State law (California Government Code Section 3100-3109). Employment with Plumas County requires the affirmation of a loyalty oath to this effect. Employees are Required to complete all Disaster Service Work related training as assigned, and to return to work as ordered in the event of an emergency.



DEPARTMENT OF SOCIAL SERVICES AND PUBLIC GUARDIAN

Courthouse Annex, 270 County Hospital Rd., Suite 207, Quincy, CA 95971-9174

ELLIOTT SMART
DIRECTOR

(530) 283-6350
Fax: (530) 283-6368

DATE: JULY 24, 2017

TO: HONORABLE BOARD OF SUPERVISORS

FROM: ELLIOTT SMART, DIRECTOR
DEPARTMENT OF SOCIAL SERVICES

SUBJ: BOARD AGENDA ITEM FOR AUGUST 1, 2017

RE: CONSIDERATION OF THE POTENTIAL FOR FORMING A HEALTH
AND HUMAN SERVICES AGENCY

A handwritten signature in black ink, appearing to read "ELLIOTT SMART".

It is Recommended that the Board of Supervisors

1. Receive a report regarding the potential for and steps necessary to create a plan for forming an integrated Health and Human Services Agency in Plumas County.
2. Provide direction to staff in regard to moving forward with planning efforts.

Background and Discussion

Many California counties have restructured or have considered restructuring the organizational configuration of their county health and human services delivery systems. Typical reorganizations involve moving from designs that feature a set of independent departments lead by individual department heads to combined structures that integrate two or more of the independent departments into an agency configuration.

Under some reconfigurations, the personnel organization can also change to a model that features a single executive who leads the integrated organization. In most models (but not all) the single agency head is generally assisted by a team of managers who oversee services that are unified by functionality, common mission, a shared customer base, integrated funding streams or the need for efficiency.

A decision by a county to restructure health and human services delivery systems to an integrated agency structure could come under consideration for one or more of a number of reasons. Decision factors could include a desire to organize similar yet departmentally distinct functions into a more cohesive delivery unit. Such factors could be driven by the desire to use funding strategically to enhance service delivery by utilizing matching capabilities of some funding streams to expand services. The desire to more efficiently serve a common customer base could also drive such a decision.

On occasion, major restructuring of programs at the state and federal levels can also drive the need to reorganize local human services delivery systems to match the restructuring taken at other government levels. Decisions could also stem from personnel matters such as retirements, recruitment issues or the need to place staff in better proximity to the targeted service population.

In Plumas County the concept of organizational reconfiguration of health and human services has been discussed periodically. And recently, the Board of Supervisors has taken steps toward integration of two Departments.

In July, 2015, the Board of Supervisors received a report from the Kemper Consulting Group that outlined a path toward integrating service delivery systems in Alcohol and Other Drug Services programs with the Mental Health Department. The Kemper report generated a road map to successful integration which is continuing to evolve as this report is being written.

In taking the proactive step of merging and integrating two Departments into a Behavioral Health Department, the Board recognized the need for cohesive service delivery mechanisms. The resulting merged service delivery system addresses both substance use disorders, and underlying mental health issues that contribute to such disorders that can typically appear in the same individual. While this process is ongoing, early reviews suggest that merging these two functions has generated some immediate returns in the form of improved responsiveness and service delivery.

With this initial step taking place and continuing to move forward, the timing may be appropriate for the Board of Supervisors to consider further reconfiguration of health and human services programs. The timing for such a review may be good for several reasons.

One reason is that there has been a serious and long term discussion at the Federal level about restructuring health care delivery for the underserved. Although the initial effort to restructure Medicaid (Medi-Cal in California) is so far, not successful, it is likely that some of the ideas put forward in those restructuring attempts will emerge again either in other legislative mechanisms or in a revised Bill. A part of these discussions has included an expressed desire to provide states with greater flexibility to tailor medical services for the underserved to meet the needs of citizens in individual states. If this is ultimately enacted, it could provide opportunities to utilize funds strategically to deliver better or more efficient services.

It is also known that one health and human service Department Head has left county service and another intends to leave service in the near future. These circumstances combined with a desire to examine functionality of programs and their funding streams could lend themselves to an opportunity to review the organizational structure of Plumas County health and human services programs.

If the Board determines that the timing is appropriate to review the potential for integrating services, the balance of this report suggests a path forward for this effort.

A Path Forward

The Board of Supervisors may, as a matter of policy, adopt a goal of conducting a review to determine the feasibility of integrating health and human services departments. The outcome of such a review could be an organizational plan to implement an operational structure that is determined to be the most conducive to the needs of Plumas County, achieved through a collaborative process that incorporates input from all constituent groups and department staff but also remains mindful of regulations and law that otherwise address elements of service delivery and structure.

Typically, a review of the organizational structure, programs, capacity, personnel and funding mechanisms of one or more county departments would fall within the scope of responsibilities assigned to a County Administrative Officer. The absence of a CAO in Plumas County would necessitate an alternative approach should the Board decide to engage in such a review. Alternatives do exist.

One such alternative could be to assign an existing Department Head to the task of creating a plan to move agency formation forward. Under this approach, guiding and coordinating an organizational review could be an additional assignment added to the Department Head's current duties in managing a Department.

If the Board chooses to follow this approach, the Board would need to decide how to make the assignment of organizational review to a Department Head. As one option, the Board could consider amending an existing Department Head's contract to include the agency planning duties. If the assignment were to be made to a classified Department Head, the Board could create a contract employee agreement for that Department Head that includes the assignment of overseeing the planning process to form an agency.

A review of health and human services organizational structure would require extensive and thoughtful analysis of a number of components associated with the operation of each Department. Below are some of the elements that would need to be examined as part of such a review:

1. A complete and comprehensive inventory of sources of funding for each Department.
 - a. Whether such funding is restricted or flexible
 - b. Whether such funding is matched with other sources or could be utilized as potential match
 - c. How such funds are delivered and retained
 - d. Whether combining funding could potentially enhance or expand services
2. The structure and purpose of programs in each Department.
 - a. Are they mandated? By whom and how?

- b. Are the mandates restrictive or flexible?
 - c. For programs that aren't mandated, what is the etiology of them?
 - d. Is public input required to any or all of them?
 - e. Are there elements that overlap with other Department's programs?
- 3. The current capacity of each Department to carry out both mandated and optional programs.
 - a. Is there capacity within existing organization structures to meet service demands?
 - b. Is there expediency or efficiencies in blending staff into like functions?
 - c. How would the blending process take place and under what form of management structure?
- 4. The view of the public.
 - a. What is the public's role in providing input into the structure of an agency?
 - b. How are those views to be obtained?
- 5. How does the staff that actually provides direct services view combining programs and functionality?
 - a. In what ways could those views and inputs be incorporated into the overall design and structure?
 - b. Is continuous staff input a feature of the organizational culture?
 - c. How does staff input continue to be incorporated into organizational operation and continuing design?
- 6. The capacity of non-service delivery personnel to support the operation of an agency.
 - a. Administrative support in the form of fiscal and technical personnel would need to be restructured to follow the shape of an agency.
 - b. How and where are program analysts assigned?
 - c. Is there organizational responsibility for quality assurance? If so, how is that structured? If not, is it a needed addition?
- 7. How does a reconfigured organization implement training and improvement strategies that support the goals of agency programs?
 - a. What are the existing mechanisms for securing and delivering training?
 - b. How is training funded?
 - c. Could a merger provide more and higher quality training?
 - d. Is training part of the organizational culture through specific assignments of responsibility?
 - e. Is there a unifying theme to develop an overall organizational plan for training?
- 8. What has been the experience of other counties that have merged health and human services departments? What lessons can be learned from their experiences that would be instructive to our own process? Are their models or portions of them relevant to Plumas County?
- 9. How are classifications and recruitment affected by the new structure?
 - a. Are new classifications needed? If so are they needed before reorganizing?

- b. Do existing classifications fit the overall whole of the organization? If so, how will they be incorporated? If not what is the plan for assuring transition to different classifications?

The review and analysis of the matters described above could form a set of deliverables to the Board and create an outline for a plan to move forward, much as has already been done with formation of a Behavioral Health program. Subject to the approval of the Board of Supervisors, the new plan could function as a road map to implementation of a reconfigured organizational structure.

Financial Impact

If the Board decides to proceed with this project by making an assignment to the Social Services Director, it is likely that the majority of the expenses for this project could be a part of the Social Services FY 2017-2018 budget. All costs for the project, under that arrangement would fall to non-General Fund sources of revenue. For those activities that might take place in the current fiscal year, the Social Services budget can be adjusted to accommodate this.

Other Agency Involvement

Each of the human services agencies will need to commit time and some staff resources to this project. While it is not known at this writing what the scope of that commitment will be, determining this need would be part of the initial scoping for the project.

Copies: Craig Settemire, County Counsel
 Roberta Allen, Auditor-Controller
 Nancy Selvage, Human Resources Director
 Jerry Sipe, Environmental Health Director
 Dave Preston, Information Technology
 David Hollister, District Attorney
 Sheriff Greg Hagwood
 Health and Human Services Department Heads
 DSS Managers and Supervisors
 Janell Sommer, Staff Services Specialist

PLUMAS COUNTY AUDITOR / CONTROLLER

520 MAIN STREET ♦ ROOM 205 ♦ QUINCY, CA 95971-4111 ♦ (530) 283-6246 ♦ FAX (530) 283-6442
ROBERTA M. ALLEN, CPA ♦ AUDITOR / CONTROLLER



Date: August 1, 2017

To: Honorable Board of Supervisors

From: Roberta M. Allen, Auditor / Controller

Subject: Year-end budget adjustments for FY 16/17.

Recommendation:

Authorize Auditor/Controller to make year-end budget adjustments for FY 16/17 as needed to zero out negative line-item balances.

Background:

Salaries and benefits line items typically need to be adjusted at year end to compensate for unanticipated changes throughout the year. Typically these changes have no impact on the overall budget of the department. The changes requested for Behavioral Health are the result of the reorganization that occurred during FY 16/17. Additional hiring was approved during 16/17, but due to the staff changes in the department the budget changes were not made. Fund Balance is being requested to cover the increased payroll costs in Departments 70570, 70571. The changes presented have no impact on the general fund.

COUNTY OF PLUMAS
REQUEST FOR BUDGET APPROPRIATION TRANSFER
OR SUPPLEMENTAL BUDGET

TRANSFER NUMBER

(Auditor's Use Only)

Department: Literacy

Dept. No: 20675

Date 6/21/17

The reason for this request is (check one):

Approval Required

- | | |
|--|---|
| A. <input type="checkbox"/> | Transfer to/from Contingencies OR between Departments |
| B. <input checked="" type="checkbox"/> | Supplemental Budgets (including budget reductions) |
| C. <input type="checkbox"/> | Transfers to/from or new Fixed Asset, within a 51XXX |
| D. <input type="checkbox"/> | Transfer within Department, except fixed assets |
| E. <input type="checkbox"/> | Establish any new account except fixed assets |

TRANSFER FROM OR SUPPLEMENTAL REVENUE ACCOUNTS

(CHECK "TRANSFER FROM" IF TRANSFER WITHIN EXISTING BUDGET, CHECK "SUPPLEMENTAL REVENUE" IF SUPPLEMENTAL- NEW UNBUDGETED REVENUE)

Total (must equal transfer to total) \$6,048.00

TRANSFER TO OR

SUPPLEMENTAL EXPENDITURE ACCOUNTS

(CHECK "TRANSFER TO" IF TRANSFER WITHIN EXISTING BUDGET, CHECK "SUPPLEMENTAL EXPENDITURE" IF SUPPLEMENTAL, NEW UNBUDGETED EXPENSE)

Total (must equal transfer to total) 6,048,02

Supplemental budget requests require Auditor/Controller's signature

Please provide copy of grant award, terms of award, proof of receipt of additional revenue, and/or backup to support this request.



In the space below, state (a) reason for request, (b) reason why there are sufficient balances in affected accounts to finance transfer, (c) why transfer cannot be delayed until next budget year (attach memo if more space is needed) or (d) reason for the receipt of more or less revenue than budgeted.

A) more funding added to original grant from CR

B) _____

C) _____

D) _____

Approved by Department Signing Authority:

Lori Sempson Entering County Librarian

Approved/ Recommended _____ Disapproved/ Not recommended _____

Auditor/Controller Signature: Shelley M. M.

Board Approval Date: _____ Agenda Item No. _____

Clerk of the Board Signature: _____

Date Entered by Auditor/Controller: _____ Initials _____

INSTRUCTIONS:

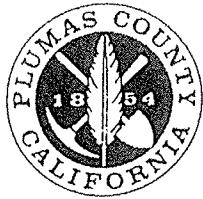
Original and 1 copy of ALL budget transfers go to Auditor/Controller. If supplemental request they must go to the Auditor/Controller. Original will be kept by Auditor, copies returned to Department after it is entered into the system.

Supplemental transfer must have Auditor/Controllers signature. Auditor/Controller will forward all signed, supplemental transfers to the Board for approval.

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Transfers that are going to be submitted to the Board for approval:

- A. Must be signed by the Auditor/Controller; if supplemental must be signed by the Auditor/Controller.



Plumas County Community Corrections Partnership
AB109 Public Safety Re-Alignment
Chief Probation Officer – Erin Metcalf
Superior Court Judge Janet Hilde - Designee Deborah Norrie
District Attorney David Hollister
Sheriff Greg Hagwood
Douglas Prouty, Public Defender
Bob Brunson, Behavioral Health Director

**AGENDA FOR EXECUTIVE COMMITTEE MEETING
TO BE HELD ON WEDNESDAY, JUNE 21, 2017
AT 2:00 P.M., IN THE BOARD OF SUPERVISORS ROOM 308,
PLUMAS COUNTY COURTHOUSE, QUINCY, CALIFORNIA
www.countyofplumas.com**



REASONABLE ACCOMMODATIONS: In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting please contact committee secretary at (530) 283-6200. Notification 72 hours prior to the meeting will enable the County to make reasonable arrangements to ensure accessibility. Auxiliary aids and services are available for people with disabilities.

STANDING ORDERS

2:00 P.M. CALL TO ORDER/ROLL CALL

ADDITIONS TO OR DELETIONS FROM THE AGENDA

PUBLIC COMMENT OPPORTUNITY

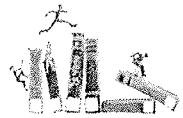
Matters under the jurisdiction of the Community Corrections Partnership Executive Committee, and not on the posted agenda, may be addressed by the general public at the beginning of the regular agenda and any off-agenda matters before the Executive Committee for consideration. However, California law prohibits the Executive Committee from taking action on any matter, which is not on the posted agenda unless it is determined to be an urgency item by the CCP Executive Committee. Any member of the public wishing to address the Executive Committee during the "Public Comment" period will be limited to a maximum of 3 minutes.

DEPARTMENT / AGENCY ANNOUNCEMENTS / REPORTS:

ACTION AGENDA

1. EXECUTIVE COMMITTEE

- A. Approval of Meeting Minutes from April 19, 2017
- B. Sub-Committee Meeting Report
- C. Plumas County Literacy – Victoria Metcalf request approval of budget request for fiscal year 16/17 in the amount of \$ 6,048.00 for employee wages. Discussion and possible action or direction to staff.
- D. Review Alternative Sentencing Programs 3rd quarter expenditures to confirm that report satisfies Probation Chief Erin Metcalf's request for additional information data report.



Plumas County Literacy

445 Jackson St. Quincy, CA 95971 530-283-6413 literacy@psln.com

Victoria Metcalf, coordinator

Board of Supervisors:

On Wednesday, June 21 members of the Community Corrections Partnership approved the additional funds of \$6,048.00 to supplement the 2016-2017 grant.

I request that this funding be placed in Literacy's extra wages.

Thank you.

Sincerely,

Victoria Metcalf

6/22/17

Hi Roberta,

Here is the budget transfer to fix the deficit in Environmental Health's insurance budget. I was not sure when you were going before the Board to ask that you can make the transfers, so I wanted to get it to you now.

Any questions or concerns, just give me a call...6356

Cinda

RECEIVED
JUN 27 2017
Auditors / Risk

COUNTY OF PLUMAS
REQUEST FOR BUDGET APPROPRIATION TRANSFER
OR SUPPLEMENTAL BUDGET

TRANSFER NUMBER
(Auditor's Use Only)

Department: Environmental Health

Dept. No: 20550

Date 6/22/2017

The reason for this request is (check one):

Approval Required

- Transfer to/from Contingencies OR between Departments
 - Supplemental Budgets (including budget reductions)
 - Transfers to/from or new Fixed Asset, within a 51XXX
 - Transfer within Department, except fixed assets
 - Establish any new account except fixed assets

Board

Board

Board

Auditor

Auditor

TRANSFER FROM OR

SUPPLEMENTAL REVENUE ACCOUNTS

(CHECK "TRANSFER FROM" IF TRANSFER WITHIN EXISTING BUDGET, CHECK "SUPPLEMENTAL REVENUE" IF SUPPLEMENTAL, NEW UNBUDGETED REVENUE)

TRANSFER TO OR

SUPPLEMENTAL EXPENDITURE ACCOUNTS

(CHECK "TRANSFER TO" IF TRANSFER WITHIN EXISTING BUDGET, CHECK "SUPPLEMENTAL EXPENDITURE" IF SUPPLEMENTAL NEW UNBUDGETED EXPENSE)

Supplemental budget requests require Auditor/Controller's signature

Please provide copy of grant award, terms of award, proof of receipt of additional revenue, and/or backup to support this request.

RECEIVED

JUN 27 2017

Auditors / Risk

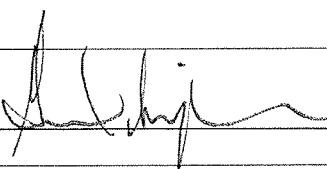
In the space below, state (a) reason for request, (b) reason why there are sufficient balances in affected accounts to finance transfer, (c) why transfer cannot be delayed until next budget year (attach memo if more space is needed) or (d) reason for the receipt of more or less revenue than budgeted.

A) Insurance budget was underestimated at budget time

B) Retirement affected Regular Wages allowing for excess funds

C) Finalizing 16/17 Fiscal year

D) N/A

Approved by Department Signing Authority: 

Approved/ Recommended

Disapproved/ Not recommended

Auditor/Controller Signature: _____

Board Approval Date: _____

Agenda Item No. _____

Clerk of the Board Signature: _____

Date Entered by Auditor/Controller: _____

Initials _____

INSTRUCTIONS:

Original and 1 copy of ALL budget transfers go to Auditor/Controller. If supplemental request they must go to the Auditor/Controller. Original will be kept by Auditor, copies returned to Department after it is entered into the system.

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Transfers that are going to be submitted to the Board for approval:

- A. Must be signed by the Auditor/Controller; if supplemental must be signed by the Auditor/Controller.

/22/17

AUDIT21

. 08:02:59

PLUMAS COUNTY
EXPENDITURE AUDIT TRAIL

SELECTION CRITERIA: orgn.fund='0001' expledgr.key_orgn='20550'

ACCOUNTING PERIOD: 12/17

SORTED BY: FUND,DEPT/FUND,1ST SUBTOTAL,ACCOUNT

TOTALLED ON: FUND,DEPT/FUND,1ST SUBTOTAL

PAGE BREAKS ON: FUND,DEPT/FUND

FUND - 0001 - GENERAL

DEPT/FUND - 20550 - ENV HLTH

ACCOUNT	DATE	T/C	PO	REFERENCE	VENDOR	BUDGET	EXPENDITURES	ENCUMBRANCES	DESCRIPTION	CUMULATIVE BALANCE
51000 REGULAR WAGES										
0001-4-24-20550-20550 - ENV HLTH										
51000 REGULAR WAGES						426,642.67	328,091.33	.00	BEGINNING BALANCE	
06/07/17 22-12							12,920.00		PAYROLL CHARGES	
06/21/17 22-12							12,920.00		PAYROLL CHARGES	
TOTAL REGULAR WAGES						426,642.67	353,931.33	.00		72,711.34
51060 OVERTIME PAY						.00	23.09	.00	BEGINNING BALANCE	
TOTAL OVERTIME PAY						.00	23.09	.00		-23.09
51070 UNEMPLOYMENT INSURANCE						1,252.00	1,252.00	.00	BEGINNING BALANCE	
TOTAL UNEMPLOYMENT INSURANCE						1,252.00	1,252.00	.00		.00
51080 RETIREMENT						86,479.41	66,865.12	.00	BEGINNING BALANCE	
06/07/17 22-12							2,650.77		PAYROLL CHARGES-FRINGE	
06/21/17 22-12							2,650.77		PAYROLL CHARGES-FRINGE	
TOTAL RETIREMENT						86,479.41	72,166.66	.00		14,312.75
51081 OPEB LIABILITY						4,004.00	4,004.00	.00	BEGINNING BALANCE	
TOTAL OPEB LIABILITY						4,004.00	4,004.00	.00		.00
51090 GROUP INSURANCE						71,455.20	74,554.57	.00	BEGINNING BALANCE	
06/07/17 22-12							1,991.30		PAYROLL CHARGES-FRINGE	
06/07/17 22-12							585.61		PAYROLL CHARGES-FRINGE	
06/07/17 22-12							6.62		PAYROLL CHARGES-FRINGE	
06/07/17 22-12							48.00		PAYROLL CHARGES-FRINGE	
06/07/17 22-12							1.77		PAYROLL CHARGES-FRINGE	
06/07/17 22-12							1,036.12		PAYROLL CHARGES	
06/09/17 19-12				ET350			128.00		CRIGLER	
06/21/17 22-12							1,991.30		PAYROLL CHARGES-FRINGE	
06/21/17 22-12							585.61		PAYROLL CHARGES-FRINGE	
06/21/17 22-12							6.62		PAYROLL CHARGES-FRINGE	
06/21/17 22-12							48.00		PAYROLL CHARGES-FRINGE	

6/22/17

PLUMAS COUNTY

AUDIT21

6: 08:02:59

EXPENDITURE AUDIT TRAIL

SELECTION CRITERIA: orgn.fund='0001' expledgr.key_orgn='20550'

ACCOUNTING PERIOD: 12/17

SORTED BY: FUND,DEPT/FUND,1ST SUBTOTAL,ACCOUNT

TOTALLED ON: FUND,DEPT/FUND,1ST SUBTOTAL

PAGE BREAKS ON: FUND,DEPT/FUND

FUND - 0001 - GENERAL

DEPT/FUND - 20550 - ENV HLTH

ACCOUNT	DATE	T/C	PO	REFERENCE	VENDOR	BUDGET	EXPENDITURES	ENCUMBRANCES	DESCRIPTION	CUMULATIVE BALANCE
51090 GROUP INSURANCE				(cont'd)						
06/21/17 22-12							1.77		PAYROLL CHARGES-FRINGE	
06/21/17 22-12							100.00		PAYROLL CHARGES	
TOTAL GROUP INSURANCE						71,455.20	81,085.29	.00		-9,630.09
										12,363.39
51100 FICA/MEDICARE OASDI						33,120.11	23,509.95	.00	BEGINNING BALANCE	
06/07/17 22-12							966.73		PAYROLL CHARGES-FRINGE	
06/21/17 22-12							895.12		PAYROLL CHARGES-FRINGE	
TOTAL FICA/MEDICARE OASDI						33,120.11	25,371.80	.00		7,748.31
51110 COMPENSATION INSURANCE						9,281.00	9,281.00	.00	BEGINNING BALANCE	
TOTAL COMPENSATION INSURANCE						9,281.00	9,281.00	.00		.00
51150 LIFE INSURANCE						341.76	306.16	.00	BEGINNING BALANCE	
06/07/17 22-12							14.24		PAYROLL CHARGES-FRINGE	
06/21/17 22-12							14.24		PAYROLL CHARGES-FRINGE	
TOTAL LIFE INSURANCE						341.76	334.64	.00		7.12
TOTAL 1ST SUBTOTAL - SALARIES & BENEFITS						632,576.15	547,449.81	.00		85,126.34
520201 PHONE - LAND LINE (S)						3,400.00	2,756.64	.00	BEGINNING BALANCE	
06/13/17 21-12				10175419	66582 FRONTIER		109.49		.00 5302582536032290-8	
TOTAL PHONE - LAND LINE (S)						3,400.00	2,866.13	.00		533.87
520202 CELL PHONE SERVICE						600.00	361.37	.00	BEGINNING BALANCE	
TOTAL CELL PHONE SERVICE						600.00	361.37	.00		238.63
520210 POSTAGE/SHIP, MAIL COST						2,000.00	1,998.02	.00	BEGINNING BALANCE	
06/09/17 25-12				B241		150.00				
06/21/17 21-12				10175831	19709 FITNEY BOWES, I		144.79		.00 0010090001	
TOTAL POSTAGE/SHIP, MAIL COST						2,150.00	2,142.81	.00		7.19
520220 PAPER/PAPER SUPPLIES						.00	.00	.00	BEGINNING BALANCE	
TOTAL PAPER/PAPER SUPPLIES						.00	.00	.00		.00

* THERE IS A NOTE ASSOCIATED WITH THIS TRANSACTION

COUNTY OF PLUMAS
REQUEST FOR BUDGET APPROPRIATION TRANSFER
OR SUPPLEMENTAL BUDGET

TRANSFER NUMBER
(Auditor's Use Only)

Department: **Senior Nutrition** Dept. No. **20830** Date **7/19/2017**

The Reason for this request is (check one):		Approval Required
A. <input type="checkbox"/>	Transfer to or from Contingencies	Board
B. <input type="checkbox"/>	Supplemental Budgets (including budget reductions)	Board
C. <input checked="" type="checkbox"/>	Transfers to/from or new Fixed Asset, within a 51XXX	Board
D. <input type="checkbox"/>	Transfer within a department, except fixed asset	Auditor
E. <input type="checkbox"/>	Establish any new account except fixed assets	Auditor

TRANSFER FROM OR SUPPLEMENTAL REVENUE ACCOUNTS

CHECK "TRANSFER FROM" IF TRANSFER WITHIN EXISTING BUDGET, CHECK "SUPPLEMENTAL REVENUE" IF SUPPLEMENTAL, NEW UNBUDGETED REVENUE)

FUND #	DEPT #	ACCT #	NAME OF BUDGET ITEM	\$ AMOUNT
0001N	20830	524400	Special Dept. Expense	\$ 7,610.00
Total (must equal transfer to total)				\$ 7,610.00

TRANSFER TO OR SUPPLEMENTAL EXPENDITURE ACCOUNTS

CHECK "TRANSFER TO" IF TRANSFER WITHIN EXISTING BUDGET, CHECK "SUPPLEMENTAL REVENUE" IF SUPPLEMENTAL, NEW UNBUDGETED REVENUE).

Supplemental budget requests require Auditor/Controller's signature

Please provide copy of grant award, terms of award, proof of receipt of additional revenue, and/or backup to support request.

5

In the space below, state (a) reason for request, (b) reason why there are sufficient balances in affected accounts to finance transfer, (c) why transfer cannot be delayed until next budget year (attach memo if more space is needed) or (d) reason for the receipt of more or less revenue than budgeted.

(A) The Senior Nutrition Program was awarded One-Time money from AAA earlier this fiscal year. When the supplemental budget went to the BOS for approval, a large portion of the money was budgeted into 524400 Special Dept. Expense for kitchen items. It was later decided to purchase a stove for the Quincy site which was over the \$5,000 level. A stove was purchased for \$7,610.00, so we now have to budget it in a fixed asset account.

(B) Shifting budgeted expenses

C 2016/17 expenses

(D) N/A

Approved by Department Signing Authority: 

Approved/Recommended Disapproved/Not recommended

Auditor/Controller Signature: 

Board Approval Date: _____ Agenda Item No. _____

Clerk of the Board signature: _____

Date Entered by Auditor/Controller _____ Initials _____

INSTRUCTIONS:

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Transfers that are going to be submitted to the Board for approval:

A. Must be signed by the Auditor/Controller; if supplemental must be signed by the Auditor/Controller.

4 - FINANCEPLUS
DATE: 07/19/17
TIME: 14:31:21

PLUMAS COUNTY
DETAIL EXPENDITURE STATUS REPORT

PAGE NUMBER: 1
EXPSTA21

SELECTION CRITERIA: expledgr.key_orgn='20830'
ACCOUNTING PERIOD: 13/17

SORTED BY: FUND,DEPT/FUND,1ST SUBTOTAL,ACCOUNT
TOTALLED ON: FUND,DEPT/FUND,1ST SUBTOTAL
PAGE BREAKS ON: FUND,DEPT/FUND

FUND - 0001N - SENIOR CITIZENS NUTRITION

		BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE
0001N-5-38-20830	51000 SENIOR SVC-NUTRI REGULAR WAGE	201,743.73	.00	.00	187,089.86	14,653.87
0001N-5-38-20830	51020 SENIOR SVC-NUTRI OTHER WAGES	14,202.00	.00	.00	15,295.65	-1,093.65
0001N-5-38-20830	51060 SENIOR SVC-NUTRI OVERTIME PAY	25.00	.00	.00	.00	25.00
0001N-5-38-20830	51070 SENIOR SVC-NUTRI UNEMPLOYMENT	3,485.00	.00	.00	3,485.00	.00
0001N-5-38-20830	51080 SENIOR SVC-NUTRI RETIREMENT	39,013.42	.00	.00	36,052.03	2,961.39
0001N-5-38-20830	51081 SENIOR SVC-NUTRI OPEB LIABILI	3,020.00	.00	.00	3,020.00	.00
0001N-5-38-20830	51090 SENIOR SVC-NUTRI GROUP INSURA	31,196.96	.00	.00	32,367.03	-1,170.07
0001N-5-38-20830	51100 SENIOR SVC-NUTRI FICA/MEDICAR	17,415.67	.00	.00	15,895.84	1,519.83
0001N-5-38-20830	51110 SENIOR SVC-NUTRI COMPENSATION	18,882.00	.00	.00	18,882.00	.00
TOTAL 1ST SUBTOTAL - SALARIES & BENEFITS		328,983.78	.00	.00	312,087.41	16,896.37
0001N-5-38-20830	520201 SENIOR SVC-NUTRI PHONE - LAN	3,600.00	.00	.00	3,311.73	288.27
0001N-5-38-20830	520202 SENIOR SVC-NUTRI CELL PHONE	300.00	25.43	.00	296.82	3.18
0001N-5-38-20830	520300 SENIOR SVC-NUTRI FOOD	142,424.39	5,616.98	.00	134,769.33	7,655.06
0001N-5-38-20830	520400 SENIOR SVC-NUTRI HOUSEHOLD E	34,149.00	1,025.31	.00	28,773.28	5,375.72
0001N-5-38-20830	520407 SENIOR SVC-NUTRI REFUSE DISP	450.00	.00	.00	421.07	28.93
0001N-5-38-20830	520411 SENIOR SVC-NUTRI ANN SOFTWAR	960.00	.00	.00	.00	960.00
0001N-5-38-20830	520900 SENIOR SVC-NUTRI EQUIPMENT M	2,500.00	112.16	.00	2,470.08	29.92
0001N-5-38-20830	521800 SENIOR SVC-NUTRI OFFICE EXP	500.00	30.04	.00	230.04	269.96
0001N-5-38-20830	521900 SENIOR SVC-NUTRI PROFESSIONA	3,340.00	.00	.00	3,340.00	.00
0001N-5-38-20830	521980 SENIOR SVC-NUTRI MEDICAL SER	175.00	.00	.00	15.00	160.00
0001N-5-38-20830	521986 SENIOR SVC-NUTRI SECURITY	114.00	.00	.00	77.71	36.29
0001N-5-38-20830	524200 SENIOR SVC-NUTRI RENTS/LEASE	9,975.00	.00	.00	9,468.00	507.00
0001N-5-38-20830	524226 SENIOR SVC-NUTRI ENVRNMNTL I	807.00	.00	.00	807.00	.00
0001N-5-38-20830	524400 SENIOR SVC-NUTRI SPECIAL DEP	13,133.66	2,769.60	.00	5,438.15	7,695.51
0001N-5-38-20830	525000 SENIOR SVC-NUTRI OVERHEAD	.00	.00	.00	.00	.00
0001N-5-38-20830	525119 SENIOR SVC-NUTRI LIABILITY S	989.00	.00	.00	989.00	.00
0001N-5-38-20830	527380 SENIOR SVC-NUTRI NON EMPLOYEE	.00	.00	.00	.00	.00
0001N-5-38-20830	527400 SENIOR SVC-NUTRI TRAVEL- IN	.00	.00	.00	.00	.00
0001N-5-38-20830	527500 SENIOR SVC-NUTRI TRAVEL- OUT	10.00	.00	.00	.00	10.00
0001N-5-38-20830	527802 SENIOR SVC-NUTRI ELECTRIC CH	50.00	.00	.00	50.00	.00
0001N-5-38-20830	527803 SENIOR SVC-NUTRI PROPANE/OTH	50.00	.00	.00	50.00	.00
0001N-5-38-20830	529500 SENIOR SVC-NUTRI COMPUTER	.00	.00	.00	.00	.00
TOTAL 1ST SUBTOTAL - SERVICES & SUPPLIES		213,527.05	9,579.52	.00	190,507.21	23,019.84
0001N-5-38-20830	540110 SENIOR SVC-NUTRI CAPITAL/BLD	.00	.00	.00	.00	.00
0001N-5-38-20830	541500 SENIOR SVC-NUTRI VEHICLE	.00	.00	.00	.00	.00
0001N-5-38-20830	542600 SENIOR SVC-NUTRI EQUIPMENT	.00	.00	.00	.00	.00
TOTAL 1ST SUBTOTAL - FIXED ASSETS		.00	.00	.00	.00	.00
0001N-5-38-20830	570000 SENIOR SVC-NUTRI TRANSFERS I	2,242.20	.00	.00	.00	2,242.20
TOTAL 1ST SUBTOTAL - TRANSFER OUT		2,242.20	.00	.00	.00	2,242.20

- FINANCEPLUS

DATE: 07/19/17

TIME: 14:31:21

PLUMAS COUNTY
DETAIL EXPENDITURE STATUS REPORT

PAGE NUMBER: 2
EXPSTA21

SELECTION CRITERIA: expledgr.key_orgn='20830'
ACCOUNTING PERIOD: 13/17

SORTED BY: FUND,DEPT/FUND,1ST SUBTOTAL,ACCOUNT

TOTALIZED ON: FUND,DEPT/FUND,1ST SUBTOTAL

PAGE BREAKS ON: FUND,DEPT/FUND

FUND - 0001N - SENIOR CITIZENS NUTRITION

	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE
0001N-5-38-20830 580000 SENIOR SVC-NUTRI TRANSFER	5,000.00	.00	.00	5,000.00	.00
TOTAL 1ST SUBTOTAL - TRANSFERS	5,000.00	.00	.00	5,000.00	.00
0001N-5-38-20830 528400 SENIOR SVC-NUTRI CONTINGENCI	.00	.00	.00	.00	.00
TOTAL 1ST SUBTOTAL - CONTINGENCY	.00	.00	.00	.00	.00
TOTAL DEPT/FUND - SENIOR SVC-NUTRI	549,753.03	9,579.52	.00	507,594.62	42,158.41
TOTAL FUND - SENIOR CITIZENS NUTRITION	549,753.03	9,579.52	.00	507,594.62	42,158.41
TOTAL REPORT	549,753.03	9,579.52	.00	507,594.62	42,158.41

COUNTY OF PLUMAS
REQUEST FOR BUDGET APPROPRIATION TRANSFER
OR SUPPLEMENTAL BUDGET

TRANSFER NUMBER
(Auditor's Use Only)

Department: Behavioral Health

Dept. No: 70570

Date 7/26/2017

The reason for this request is (check one):

- A. Transfer to/from Contingencies OR between Departments
 - B. Supplemental Budgets (including budget reductions)
 - C. Transfers to/from or new Fixed Asset, within a 51XXX
 - D. Transfer within Department, except fixed assets
 - E. Establish any new account except fixed assets

Approval Required

Board
Board
Board
Auditor
Auditor

TRANSFER FROM OR

SUPPLEMENTAL REVENUE ACCOUNTS

(CHECK "TRANSFER FROM" IF TRANSFER WITHIN EXISTING BUDGET, CHECK "SUPPLEMENTAL REVENUE" IF SUPPLEMENTAL, NEW UNBUDGETED REVENUE)

Fund #	Dept #	Acct #	Account Name	\$ Amount
--------	--------	--------	--------------	-----------

TRANSFER TO OR

SUPPLEMENTAL EXPENDITURE ACCOUNTS

TRANSFER TO SUPPLEMENTAL EXPENDITURE
(CHECK "TRANSFER TO" IF TRANSFER WITHIN EXISTING BUDGET, CHECK "SUPPLEMENTAL EXPENDITURE" IF SUPPLEMENTAL, NEW UNBUDGETED EXPENSE)

Supplemental budget requests require Auditor/Controller's signature

Please provide copy of grant award, terms of award, proof of receipt of additional revenue, and/or backup to support this request.

In the space below, state (a) reason for request, (b) reason why there are sufficient balances in affected accounts to finance transfer, (c) why transfer cannot be delayed until next budget year (attach memo if more space is needed) or (d) reason for the receipt of more or less revenue than budgeted.

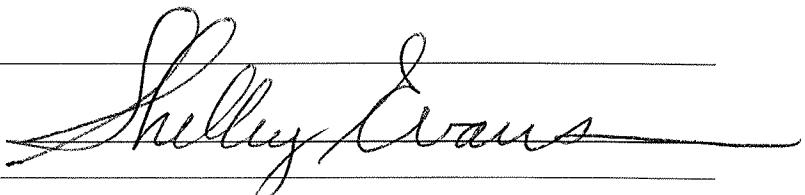
A) Use of fund balance to adjust wages/benefits for reorganization of department in October 2016.

B) _____

C) _____

D) _____

Approved by Department Signing Authority:



Approved/ Recommended

Disapproved/ Not recommended

Auditor/Controller Signature: 

Board Approval Date: _____ Agenda Item No. _____

Clerk of the Board Signature: _____

Date Entered by Auditor/Controller: _____ Initials _____

INSTRUCTIONS:

Original and 1 copy of ALL budget transfers go to Auditor/Controller. If supplemental request they must go to the Auditor/Controller. Original will be kept by Auditor, copies returned to Department after it is entered into the system.

Supplemental transfer must have Auditor/Controllers signature. Auditor/Controller will forward all signed, supplemental transfers to the Board for approval.

If one copy of agenda request and 13 copies of Board memo and backup are attached, the entire packet will be forwarded, after all signatures are obtained, to the Clerk of the Board. If only the budget form is sent, it will be returned to the Department after all signatures are obtained.

Transfers that are going to be submitted to the Board for approval:

- A. Must be signed by the Auditor/Controller; if supplemental must be signed by the Auditor/Controller.

Account	70570 BH	2016-2017	1st payroll	Actual	Total Expenses
	BUDGET	overage			
51000 REGULAR WAGES	364,706.23	59,231.71	47,835.05	481,802.99	
51020 OTHER WAGES	96,112.36	9,636.13	4,380.37	110,078.86	
51060 OVERTIME PAY		0.00	0.00	0.00	0.00
51070 UI	0.00	0.00	0.00	0.00	0.00
51080 RETIREMENT	69,954.29	5,752.22	9,346.07	85,052.58	
51090 GROUP INSURANCE	59,203.80	0.00	0.00	59,203.80	
51100 FICA/MEDICARE OASD	28,953.73	6,186.91	4,095.20	39,235.84	
51110 COMP INSURANCE	0.00	0.00	0.00	0.00	0.00
51120 CELL ALLOW	1,710.00	0.00	0.00	1,710.00	
51128 BILINGUAL ALLOW	0.12	0.00	0.00	0.12	
51150 LIFE INSURANCE	68.86	0.00	0.00	68.86	
520210 POSTAGE/SHIP. MAIL	0.00	0.00	0.00	0.00	
520220 PAPER/PAPER SUPPL	0.00	0.00	0.00	0.00	
520233 PRINTING SVC/CHRG'S	0.00	0.00	0.00	0.00	
520410 SOFTWARE LICENSE	0.00	0.00	0.00	0.00	
521107 PRE-EMPLOYMENT CO	0.00	0.00	0.00	0.00	
521231 COMPUTERS<1500.00	0.00	0.00	0.00	0.00	
521800 OFFICE EXP	0.00	0.00	0.00	0.00	
521900 PROFESSIONAL SVC	0.00	0.00	0.00	0.00	
523710 ANNUAL PUBLICATION	0.00	0.00	0.00	0.00	
524220 BULLETPROOF VEST	0.00	0.00	0.00	0.00	
524400 SPECIAL DEPARTMEN	0.00	0.00	0.00	0.00	
525000 OVERHEAD	0.00	0.00	0.00	0.00	
525119 LIABILITY INSURANCE	0.00	0.00	0.00	0.00	
527400 TRAVEL-IN COUNTY	0.00	0.00	0.00	0.00	
527500 TRAVEL-OUT OF COU	0.00	0.00	0.00	0.00	
527503 TRAVEL - NEW EMP T1	0.00	0.00	0.00	0.00	
529921 FINGER PRINTING	0.00	0.00	0.00	0.00	
58000 TRANSFER -	0.00	0.00	0.00	0.00	
	620,709.29	90,806.97	65,636.69	777,153.05	

COUNTY OF PLUMAS
REQUEST FOR BUDGET APPROPRIATION TRANSFER
OR SUPPLEMENTAL BUDGET

TRANSFER NUMBER
(Auditor's Use Only)

Department: Behavioral Health Dept. No: 70571 Date 7/26/2017

The reason for this request is (check one):		<u>Approval Required</u>
A.	<input checked="" type="checkbox"/>	Transfer to/from Contingencies OR between Departments
B.	<input checked="" type="checkbox"/>	Supplemental Budgets (including budget reductions)
C.	<input checked="" type="checkbox"/>	Transfers to/from or new Fixed Asset, within a 51XXX
D.	<input type="checkbox"/>	Transfer within Department, except fixed assets
E.	<input type="checkbox"/>	Establish any new account except fixed assets

TRANSFER FROM OR SUPPLEMENTAL REVENUE ACCOUNTS

(CHECK "TRANSFER FROM" IF TRANSFER WITHIN EXISTING BUDGET, CHECK "SUPPLEMENTAL REVENUE" IF SUPPLEMENTAL, NEW UNBUDGETED REVENUE)

TRANSFER TO OR SUPPLEMENTAL EXPENDITURE ACCOUNTS

TRANSFER TO OR **SUPPLEMENTAL EXPENDITURE ACCOUNTS**
(CHECK "TRANSFER TO" IF TRANSFER WITHIN EXISTING BUDGET, CHECK "SUPPLEMENTAL EXPENDITURE" IF SUPPLEMENTAL, NEW UNBUDGETED EXPENSE)

Fund #	Dept #	Acct #	Account Name	\$ Amount
0014A	70571	51000	Regular Wages	280,090.42
0014A	70571	51060	Overtime	14,855.68
0014A	70571	51080	Retirement	55,261.90
0014A	70571	51090	Group Insurance	51,197.13
0014A	70571	51100	FICA/ Med	17,140.43
0014A	70571	51120	Cell Phone Allowance	25.00
Total (must equal transfer to total)				418,570.56

Supplemental budget requests require Auditor/Controller's signature

Please provide copy of grant award, terms of award, proof of receipt of additional revenue, and/or backup to support this request.

In the space below, state (a) reason for request, (b) reason why there are sufficient balances in affected accounts to finance transfer, (c) why transfer cannot be delayed until next budget year (attach memo if more space is needed) or (d) reason for the receipt of more or less revenue than budgeted.

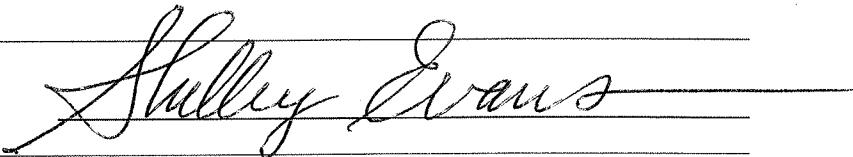
A) Use of fund balance to adjust wages/benefits for reorganization of department in October 2016.

B) _____

C) _____

D) _____

Approved by Department Signing Authority:



Approved/ Recommended

Disapproved/ Not recommended

Auditor/Controller Signature: 

Board Approval Date: _____ Agenda Item No. _____

Clerk of the Board Signature: _____

Date Entered by Auditor/Controller: _____ Initials _____

INSTRUCTIONS:

Original and 1 copy of ALL budget transfers go to Auditor/Controller. If supplemental request they must go to the Auditor/Controller. Original will be kept by Auditor, copies returned to Department after it is entered into the system.

Supplemental transfer must have Auditor/Controllers signature. Auditor/Controller will forward all signed, supplemental transfers to the Board for approval.

If one copy of agenda request and 13 copies of Board memo and backup are attached, the entire packet will be forwarded, after all signatures are obtained, to the Clerk of the Board. If only the budget form is sent, it will be returned to the Department after all signatures are obtained.

Transfers that are going to be submitted to the Board for approval:

- A. Must be signed by the Auditor/Controller; if supplemental must be signed by the Auditor/Controller.

70570 BH		2016-2017	BUDGET overage	1st payroll	Actual	Total Expenses
51000	REGULAR WAGES		220,813.86	45,539.71	13,677.39	280,090.42
51020	OTHER WAGES					0.00
51060	OVERTIME PAY		12,033.99	1,469.33	1,352.36	14,855.68
51070	UI		0.00	0.00	0.00	0.00
51080	RETIREMENT		48,974.96	3,649.54	2,637.40	55,261.90
51090	GROUP INSURANCE		51,197.13	0.00	0.00	51,197.13
51100	FICA/MEDICARE OASD		11,893.63	3,837.25	1,409.55	17,140.43
51110	COMP INSURANCE		0.00	0.00	0.00	0.00
51120	CELL ALLOW		25.00	0.00	0.00	25.00
51128	BILINGUAL ALLOW		0.00	0.00	0.00	0.00
51150	Life Insurance		0.00	0.00	0.00	0.00
520210	POSTAGE/SHIP, MAIL		0.00	0.00	0.00	0.00
520220	PAPER/PAPER SUPPL		0.00	0.00	0.00	0.00
520233	PRINTING SVC/CHRG\$		0.00	0.00	0.00	0.00
520410	SOFTWARE LICENSE		0.00	0.00	0.00	0.00
521107	PRE-EMPLOYMENT CO		0.00	0.00	0.00	0.00
521231	COMPUTERS<1500.00		0.00	0.00	0.00	0.00
521800	OFFICE EXP		0.00	0.00	0.00	0.00
521900	PROFESSIONAL SVC		0.00	0.00	0.00	0.00
523710	ANNUAL PUBLICATION		0.00	0.00	0.00	0.00
524220	BULLET PROOF VEST		0.00	0.00	0.00	0.00
524400	SPECIAL DEPARTMEN		0.00	0.00	0.00	0.00
525000	OVERHEAD		0.00	0.00	0.00	0.00
525119	LIABILITY INSURANCE		0.00	0.00	0.00	0.00
527400	TRAVEL-IN COUNTY		0.00	0.00	0.00	0.00
527500	TRAVEL-OUT OF COU		0.00	0.00	0.00	0.00
527503	TRAVEL - NEW EMP T		0.00	0.00	0.00	0.00
529921	FINGER PRINTING		0.00	0.00	0.00	0.00
58000	TRANSFER -		0.00	0.00	0.00	0.00
			344,938.57	54,555.83	19,076.70	418,570.56

CL. M AGAINST THE COUNTY OF P. MAS
(Pursuant to Government Code §910.4)

6D

NOTICE: All claims must be presented to the County of Plumas in accordance with Government Code §915.4. Failure to fully complete this form will result in your claim being returned. Plumas County employees are not allowed to provide legal advice. Attach additional pages if needed.

MAIL TO:

Clerk of the Board
520 Main St, Rm 309
Quincy, CA 95971



CLAIMANT INFORMATION

1. Name of Claimant: Brian Garrett
2. Date of Birth: 09/20/1951 3. Gender (circle one): Male Female
4. Mailing Address of Claimant:
PO Bos 141 Mineral CA 96063
Address City State Zip
5. Mailing Address where notices are to be sent (if different than mailing address of claimant):
Address City State Zip
6. Telephone Number of Claimant: (530) 258-7182

INFORMATION ABOUT CLAIM

7. Incident Date: Month Feb Day 21 Year 2017
8. Location of Incident (if applicable, include street address, highway number, post mile number, or direction of travel):
Quincy, CA 95971 Concerning 702 Purdy Rd Chester CA 96020
9. Explain the circumstances that led to the alleged damage or injury (state all facts that support your claim and why you believe the County is responsible for the alleged damage or injury. If more space is needed, continue on a separate page):
After a Civil Claim was filed in Plumas Superior Court, County employee's Mari Snyder and Nancy Defano COMMITTED PERJURY when their DECLARATION was used for the purpose of DISMISSAL. The Small Claims Case of Garrett/Amergian vs Dan Malugani SC16-Q0031 was dismissed on the false claims that the Defendant (Malugani) was a Registered/Certified Plumas Co. Code Enforcement Officer when in TRUE FACT...the 2017 Code Enforcement Standards Act had become LAW, that Jan. 1st, 2017 negating his STATUS.
10. General description of the specific damage, injury, indebtedness, obligation, or loss incurred so far as it may be known at the time of presenting claim:
This individual trespassed upon our property, filed an erroneous report, filed the Citations without ever providing the opportunity for corrections, sent the fines for COLLECTION when his first step (GENERAL PROVISIONS) Section 1-8.04. Service Procedures didn't occur. The lack of direction to supervise this unqualified County Agent caused damages undetermined at this writing. The loss of time spent to bring this Civil Lawsuit is only the beginning.

11. Dollar amount of claim (if less than \$10,000) as of the date of presenting the claim (include the estimated amount of any prospective injury, damage, or loss, insofar as it may be known when claim is presented): \$ 10,000.00
12. If the amount claimed exceeds \$10,000, no dollar amount shall be included in the claim. However, please indicate whether the claim would be limited to civil case: YES NO
13. Name(s) of public employee(s) causing the injury, damage or loss, if known:

Dan Malugani, Mari Snyder and Nancy Defano

CLAIMS INVOLVING MOTOR VEHICLES

14. Insurance information (complete if claim involves motor vehicle). Has the claim for the alleged damage/injury been filed (or will be filed) with your insurance carrier? YES NO
15. Name of insurance carrier and telephone number (including area code):

Name

Telephone Number

Address

City

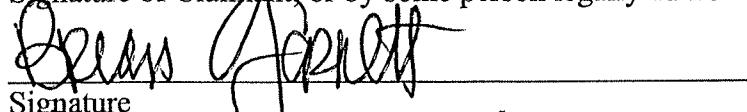
State

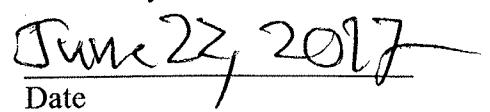
Zip

16. Policy Number: _____
17. Are you the registered owner: YES NO
18. Amount of deductible: \$ _____
19. Make: _____ Model: _____ Year: _____

Section 72 of the Penal Code provides that a person found guilty of submitting a fraudulent claim may be punished by imprisonment in the County Jail or State Prison, and/or by the imposition of a fine up to \$10,000.00.

Signature of Claimant, or by some person legally authorized to submit this claim on your behalf.


Signature


Date

Printed Name of Person Completing Claim

In Compliance of Government Code §915.4

CLAIM AGAINST THE COUNTY OF PLUMAS

CLAIMING COUNTY EMPLOYEE'S COMMITTED PERJURY

Article 2. Manner of presentation and Giving Notice [915. 915.4] *Article 2 added by stats. 1963, Ch. 1715.*

Government Code §915.4(a),(1) Personally delivering the Notice to the person presenting the claim or making the application.

I WITNESSED BRIAN GARRETT, fill out the "Claim Against the County of Plumas," on June 21, 2017. He then traveled to Quincy and hand delivered the Claim Against the County of Plumas at Plumas County Courthouse 530 Main St. Quincy CA 95971.

The Claim Against the County of Plumas describes that two (2) County Employee's filed a Declaration Under the Penalty of Perjury that was Filed on February 22, 2017 which was used by Judge Tom Warriner to Dismiss.

The Plumas County Code Enforcement Officer, Dan Malugani Jr. at the time was not a Certified/Registered (CACEO) agent due to the indicated LAW; The Code Enforcement Officer's Standards Act, passed Aug. 1, 2016 and signed into LAW Jan. 1st 2017.

Judge Tom Warriner DISMISSED Case No. SC-Q0031 with that Declaration signed by Mari Snyder and Nancy Defano never knowing that the Plumas County Code Enforcement Officer was ineligible, unqualified, banned and unable to be in the position of CALIFORNIA CODE ENFORCEMENT OFFICER AS DESCRIBED IN THE CA CEO STANDARDS ACT!

Under the Penalty of Perjury the aforementioned is to my knowledge...

Linda S. Amergian

Linda S. Amergian Date: 6-21-17

Mineral CA 96063