

BOARD OF SUPERVISORS

Michael Sanchez, Vice Chair 1st District

Kevin Goss, 2nd District

Sharon Thrall, 3rd District

Lori Simpson, 4th District

Jeff Engel, Chair 5th District

**AGENDA FOR REGULAR MEETING OF FEBRUARY 20, 2018 TO BE HELD AT 11:00 A.M.
IN THE BOARD OF SUPERVISORS ROOM 308, COURTHOUSE, QUINCY, CALIFORNIA**

www.countyofplumas.com

AGENDA

The Board of Supervisors welcomes you to its meetings which are regularly held on the first three Tuesdays of each month, and your interest is encouraged and appreciated.

Any item without a specified time on the agenda may be taken up at any time and in any order. Any member of the public may contact the Clerk of the Board before the meeting to request that any item be addressed as early in the day as possible, and the Board will attempt to accommodate such requests.

Any person desiring to address the Board shall first secure permission of the presiding officer. For noticed public hearings, speaker cards are provided so that individuals can bring to the attention of the presiding officer their desire to speak on a particular agenda item.

Any public comments made during a regular Board meeting will be recorded. The Clerk will not interpret any public comments for inclusion in the written public record. Members of the public may submit their comments in writing to be included in the public record.

CONSENT AGENDA: These matters include routine financial and administrative actions. All items on the consent calendar will be voted on at some time during the meeting under "Consent Agenda." If you wish to have an item removed from the Consent Agenda, you may do so by addressing the Chairperson.



REASONABLE ACCOMMODATIONS: In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting please contact the Clerk of the Board at (530) 283-6170. Notification 72 hours prior to the meeting will enable the County to make reasonable arrangements to ensure accessibility. Auxiliary aids and services are available for people with disabilities.

STANDING ORDERS

11:00 A.M. **CALL TO ORDER/ROLL CALL**

PLEDGE OF ALLEGIANCE

ADDITIONS TO OR DELETIONS FROM THE AGENDA

PUBLIC COMMENT OPPORTUNITY

Matters under the jurisdiction of the Board, and not on the posted agenda, may be addressed by the general public at the beginning of the regular agenda and any off-agenda matters before the Board for consideration. However, California law prohibits the Board from taking action on any matter which is not on the posted agenda unless it is determined to be an urgency item by the Board of Supervisors. Any member of the public wishing to address the Board during the "Public Comment" period will be limited to a maximum of 3 minutes.

DEPARTMENT HEAD ANNOUNCEMENTS/REPORTS

Brief announcements by, or brief reports on their activities by County Department Heads

ACTION AGENDA

1. CONSENT AGENDA

These items are expected to be routine and non-controversial. The Board of Supervisors will act upon them at one time without discussion. Any Board members, staff member or interested party may request that an item be removed from the consent agenda for discussion. Additional budget appropriations and/or allocations from reserves will require a four/fifths roll call vote.

A) TREASURER/TAX COLLECTOR

Authorize the Treasurer/Tax Collector to sell Tax Defaulted Property subject to the Power of Sale

B) FARM ADVISOR

Pursuant to the provision of the County Purchasing Policy § 3-1(n) allow an exception to the competitive bid process; authorize the Farm Advisor to purchase a 2018 Ford F150 pickup truck, not to exceed \$23,488.77, from Gridley Ford; and authorize the Farm Advisor to sign all related documents

2. DEPARTMENTAL MATTERS

A) BECKWOURTH COUNTY SERVICE AREA – Robert Perreault

Adopt **RESOLUTION** Beckwourth CSA Planning Grant Funding Financial Assistance Application; authorizing Beckwourth CSA Authorized Representative. **Roll call vote**

B) BEHAVIORAL HEALTH – Louise Steenkamp

Approve the transfer of Sierra House residents to Full Service Partnership under MHSA and discontinue Sierra House; discussion and possible action

3. 11:30 A.M. - BOARD OF SUPERVISORS

- A. Presentation by Susan Scarlett, Budget Consultant of FY 2017-2018 Mid-Year Budget; discussion and possible action
- B. Correspondence
- C. Weekly report by Board members of meetings attended, key topics, project updates, standing committees and appointed Boards and Associations

4. CLOSED SESSION

ANNOUNCE ITEMS TO BE DISCUSSED IN CLOSED SESSION

- A. Conference with Legal Counsel: Significant exposure to litigation pursuant to Subdivision (d)(2) of Government Code Section 54956.9
- B. Conference with Labor Negotiator regarding employee negotiations: Sheriff's Administrative Unit; Sheriff's Department Employees Association; Operating Engineers Local #3; Confidential Employees Unit; Probation; Unrepresented Employees and Appointed Department Heads

REPORT OF ACTION IN CLOSED SESSION (IF APPLICABLE)

ADJOURNMENT

Adjourn meeting to Tuesday, March 6, 2018, Board of Supervisors Room 308, Courthouse, Quincy, California.



**Julie A. White
PLUMAS COUNTY TREASURER - TAX COLLECTOR - COLLECTIONS ADMINISTRATION**

IA

P.O. Box 176 • Quincy, CA 95971-0176 •
E-mail: pctc@countyofplumas.com
(530) 283-6260

Kelsey Hostetter, Assistant Treasurer-Tax Collector
(530) 283-6259

February 9, 2018

TO: HONORABLE BOARD OF SUPERVISORS

FROM: JULIE A. WHITE
COUNTY TREASURER/TAX COLLECTOR/COLLECTIONS ADMIN.

**SUBJECT: REQUESTING APPROVAL AUTHORIZING THE SALE OF TAX-
DEFAUTLED PROPERTY SUBJECT TO THE POWER OF SALE**

REQUEST: The Board authorizes the sale of tax-defaulted property subject to the power of sale as outlined in Exhibit "A".

BACKGROUND:

The Tax Collector is required to offer properties for sale at public auction that are 5 years tax default and have become subject to sale. Currently, there are 20 properties that will be offered at public auction. In order to conduct a sale, it is necessary for the Board to approve the sale and minimum bids as established by the Tax Collector. I have attached the Request for Approval requiring a signature. This action starts an intensive process commanded by the Revenue and Taxation Code of California to conduct a sale. It includes parties of interest searches, certified notices and personal contact.

The internet auction will be held May 11 - 14, 2018, Friday - Monday, to sell the properties listed in Exhibit "A". Properties will be advertised by an internet auction advertising website-Bid4Assets.com. All parcels that are not sold within the time set for the sale, under Revenue and Taxation Code Section 3692(e), may be re-offered for sale within ninety (90) days. Bid4Assets has the re-offer sale scheduled for June 15th - 18th, 2018.

Thank you.



Julie A. White
PLUMAS COUNTY TREASURER - TAX COLLECTOR - COLLECTIONS ADMINISTRATION

P.O. Box 176 • Quincy, CA 95971-0176 •
E-mail: pctc@countyofplumas.com
(530) 283-6260

Kelsey Hostetter, Assistant Treasurer-Tax Collector
(530) 283-6259

**REQUEST FOR APPROVAL TO SELL TAX-DEFALTED PROPERTY
SUBJECT TO THE POWER OF SALE**

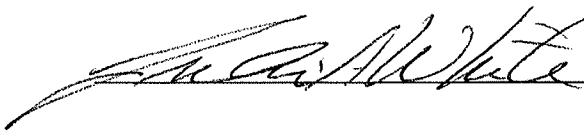
February 9, 2018

To the Honorable Board of Supervisors,

Plumas County, State of California

Your approval to sell at public auction via Internet, May 11th – 14th, 2018, for the stated minimum price, the tax-defaulted property that is subject to the power of sale and described on the attached Exhibit "A", in accordance with Chapter 7 of Part 6 of Division 1 of the California Revenue and Taxation Code, is respectfully requested.

In the event that any parcel does not sell after the initial offering, I respectfully request your approval to re-offer the unsold parcels at a new sale within 90 days of the original sale date at a reduced minimum price, pursuant to Revenue and Taxation Code Sections 3698.5 and 3692 (e).



, Plumas County Tax Collector

APPROVAL BY BOARD OF SUPERVISORS

Pursuant to the above notice and request, approval for said sale is hereby granted. The tax collector is directed to sell the property described in said Exhibit "A" as provided for by law pursuant to Chapter 7 of Part 6 of Division 1 of the California Revenue and Taxation Code.

The foregoing was approved by the Board of Supervisors of Plumas County, the 20th day of February, 2018.

ATTEST:

_____, Clerk of the Board of Supervisors

Date: _____

(County Seal)

BOARD OF SUPERVISORS EXHIBIT "A"
REQUESTED APPROVAL FEBRUARY 20, 2018

ASSESSOR'S PARCEL #	ASSESSED OWNER	MINIMUM BID
1 009-080-001-000	CEDAR POINT PROPERTIES INC. 378 25N01Y, GENESEE	\$ 28,660.00
2 009-090-001-000	CEDAR POINT PROPERTIES INC. 945 25N01Y	\$ 45,559.00
3 009-250-003-000	HARD JOHN B 2060 RED BLUFF TRAIL, GREENHORN RANCH	\$ 17,020.00
4 009-364-004-000	TOLEN KENNETH W. & DEBBIE J. 2771 FOREST KNOLL LANE, GREENHORN RANCH	\$ 2,302.00
5 028-110-018-000	C L E A N ENERGIES CONSULTING 298 BIG GRIZZLY, GRIZZLY RANCH	\$ 17,877.00
6 102-482-004-000	FREWER, JAN & TINA 728 LAKE RIDGE ROAD, LAKE ALMANOR	\$ 4,950.00
7 103-210-027-000	DURKIN PROPERTIES INC. 68 N. HIGHWOOD CIRCLE, LAKE ALMANOR PENINSULA	\$ 6,497.00
8 103-290-004-000	SANCEN MARIO N 67 FOX HOLLOW DRIVE, LAKE ALMANOR PENINSULA	\$ 5,294.00
9 103-320-029-000	JOHS JOHN JOSEPH SUCC TRUSTEE 84 SILVER PINE ROAD, LAKE ALMANOR PENINSULA	\$ 4,513.00
10 103-330-010-000	SANCEN MARIO N 7 SILVER PINE ROAD, LAKE ALMANOR PENINSULA	\$ 4,758.00
11 110-040-014-000	SPEAR RUTH Y 210 MILL STREET, GREENVILLE	\$ 17,098.00
12 110-380-018-000	SPEAR RUTH Y 19159 HUMPHREY CIRCLE, GREENVILLE	\$ 11,348.00
13 116-290-033-000	NEW DAY BROADBAND OF QUINCY LLC 388 RADIO HILL ROAD, QUINCY	\$ 5,948.00
14 125-203-013-000	KNOTT DAVID G TRUSTEE PORTOLA	\$ 1,412.00
15 125-234-003-000	KNOTT DAVID G TRUSTEE PORTOLA	\$ 3,633.00
16 125-291-008-000	WENTLING DANIEL G & LAURIEL PORTOLA	\$ 2,000.00
17 125-393-001-000	STONECIPHER JERRY 240 LADERA LANE, DELLEKER	\$ 2,058.00
18 126-191-011-000	BETZER LEO H & KATHRYN 581 RIO GRANDE STREET, PORTOLA	\$ 2,738.00
19 140-042-003-000	VANCE SALLY C 80948 HIGHWAY 70, BECKWOURTH	\$ 1,859.00
20 140-042-004-000	VANCE SALLY C 80982 HIGHWAY 70, BECKWOURTH	\$ 1,859.00



David Lile

County Director, Livestock & Natural Resources Advisor

office: (530) 283-6270 fax: (530) 283-6088

208 Fairground Road

Quincy, CA 95971

dfile@ucanr.edu

<http://ucce-plumas-sierra.ucdavis.edu>

Date: February 7, 2018

To: Honorable Board of Supervisors

From: David Lile, County Director
Plumas-Sierra Cooperative Extension

Re: Request for approval of purchase of 2018 Ford F-150 for \$23,488.77

Recommendation: Pursuant to the provisions of the County of Plumas purchasing policy section 3-1(n) allow an exception to the competitive bid process and authorize Plumas County Farm Advisor to purchase a 2018 Ford F150 pickup truck for \$23,488.77 (includes tax).

Background and Discussion: The Plumas County Board of Supervisors agreed to budget \$25,000.00 to the Plumas County Farm Advisor for the purchase of a pickup truck to replace one of the older county vehicles in our departments possession. Our department attempted to obtain a vehicle locally, however, was unsuccessful in finding one that was within our budget. Our department then made several requests for quotes from other area dealerships (see attached). Gridley Ford offered us a quote (attached) for a suitable pickup truck which is less expensive than any other quote. Plumas County Farm Advisor request the approval of the board to purchase the 2018 Ford F-150 from Gridley Ford in the amount of \$23,488.77.

LNGP530

VEHICLE ORDER CONFIRMATION

12/30/17 14:04:21

==>

Dealer: F72464

2018 F-150

Page: 1 of 1

Order No: 1234 Priority: C2 Ord FIN: QE579 Order Type: SB Price Level: 820
 Ord PEP: 100A Cust/Flt Name: PLUMAS COUNTY PO Number:

RETAIL

RETAIL

F1E F150 4X4 R/C \$32255
 122" WHEELBASE
 YZ OXFORD WHITE
 A VINYL 40/20/40 NC
 G MED EARTH GRAY
 100A EQUIP GRP
 .XL SERIES
 .17" SILVER STEEL
 99B 3.3L V6 PFDI
 446 ELEC 6-SPD AUTO
 .265/70R-17
 X19 3.55 REG AXLE NC
 6120# GVWR
 CA BOARD FEES NC
 FRT LICENSE BKT NC

422 CALIF EMISSIONS NC
 794 PRICE CONCESSN
 REMARKS TRAILER
 FLEX FUEL
 SP DLR ACCT ADJ
 SP FLT ACCT CR
 FUEL CHARGE
 B4A NET INV FLT OPT NC
 DEST AND DELIV 1395
 TOTAL BASE AND OPTIONS 33650
 TOTAL 33650
 THIS IS NOT AN INVOICE
 *TOTAL PRICE EXCLUDES COMP PR

F1=Help F2=Return to Order
 F4=Submit F5=Add to Library

F3/F12=Veh Ord Menu
 F9=View Trailers

S099 - PRESS F4 TO SUBMIT

QC07773

Our Price \$21,803
 300 DMV Doc. Fee
 875 CA Tire Fee
 1050 DMV Trans Charge
 \$ Exempt Lic.
 1586.52 CA Sales Tax

 Total \$23,488.77

~~#~~ Bid must Be Approved + Submitted
 on or Before 2-20-2018

CORNING FORD

Price.....	21,953.00	Trade.....	0.00
Taxable A.M.O.....	0.00	Payoff.....	0.00
Doc Charge.....	80.00	Net Trade.....	0.00
Dealer Smog Fee.....	0.00	Cash Down.....	0.00
Sales Tax.....	1,597.39	Deferred Down.....	0.00
Non-Tax A.M.O.....	0.00	Rebate.....	0.00
Service Contract.....	0.00	Total Down.....	0.00
Subtotal.....	23,630.39	APR.....	0.00
DMV Fees.....	0.00	Term.....	1
State Emissions Charge	0.00	Monthly Payment.....	23,639.14
State Tire Fee.....	8.75		
Electronic Veh Reg....	0.00		
Total Insurance.....	0.00		
Total.....	23,639.14		
Amount Financed.....	23,639.14	Item ===== Term == C/D ===== Total	
Finance Charge.....	0.00	Svc. Cont. 1 0.00 0.00	
Total of Payments.....	23,639.14	Mo. Pmt 1 0.00 23639.14	
Total Sale Price.....	23,639.14		

*** Buyer ***

PLUMAS-SIERRA CNTYS DEPT OF AG
 208 FAIRGROUNDS RD
 QUINCY, CA 95971

*** 2nd Buyer ***

\$23,639.14

Ad m

*** Purchase ***

*** Trade 1 ***

*** Trade 2 ***

Reg CAR

Stock #
 Year
 Make
 Model
 Body Style
 Color
 Trim
 Key1 #
 Key2 #
 Weight *2000*
 License
 Odometer
 I.D.
 Cylinders *0*
 Vehicle Type *USED*

*** Bank ***

*** Insurance ***

Corning F&E

VINCI 5432 EN

- Key CAB -

CNGP530

VEHICLE ORDER CONFIRMATION

01/04/18 12:58:47

==>

2018 F-150

Dealer: F72523

Order No: 0001 Priority: D1 Ord FIN: QE579 Order Type: 5B Price Level: 820
Ord PEP: 100A Cust/Flt Name: PLUMAS CO. PO Number:

RETAIL

F1E F150 4X4 R/C \$32255

422 CALIF EMISSIONS NC

122" WHEELBASE

FLEX FUEL

YZ OXFORD WHITE

SP DLR ACCT ADJ

A VINYL 40/20/40

SP FLT ACCT CR

G MED EARTH GRAY

FUEL CHARGE

100A EQUIP GRP

B4A NET INV FLT OPT NC

.XL SERIES

PRICED DORA NC

.17" SILVER STEEL

DEST AND DELIV 1395

99B 3.3L V6 PFDI

TOTAL BASE AND OPTIONS 33650

446 ELEC 6-SPD AUTO

TOTAL 33650

.265/70R-17

THIS IS NOT AN INVOICE

X19 3.55 REG AXLE

NC

F3/F12=Veh Ord Menu

6120# GVWR

CA BOARD FEES

NC

FRT LICENSE BKT

NC

F1=Help

F2=Return to Order

F4=Submit

F5=Add to Library

QC077751

S099 - PRESS F4 TO SUBMIT

V1DP0029

2,6

\$ 21,953 + TAX

Prepared For:
Tracy Schohr
UC Cooperative Extension
Phone: (916) 716-2643

Prepared By:
Dwane Galatti
Fleet Sales Officer
Phone: (916) 429-4702

2018 Ford F-150
F1E XL 4WD Reg Cab 6.5' Box

STATE CONTRACT 1-16-23-20F F.O.B. SACRAMENTO LINE 8 RANK 3

\$ 22,504.00

1,431.54 52125 TAX @ 7.25%
8.75 TIME FEE

\$24,144.29

(W/1 CALL)

ELK GROVE FORD
9645 Auto Center Drive
Elk Grove, CA 95757

STANDARD EQUIPMENT

STANDARD EQUIPMENT - 2018 Fleet/Non-Retail F1E XL 4WD Reg Cab 6.5' Box

ENTERTAINMENT

- Radio: AM/FM Stereo w/4 Speakers -inc: auxiliary audio input jack (not available w/SYNC)
- Fixed Antenna
- 2 LCD Monitors In The Front

EXTERIOR

- Wheels: 17" Silver Steel
- Tires: P265/70R17 OWL A/T
- Regular Box Style
- Steel Spare Wheel
- Full-Size Spare Tire Stored Underbody w/Crankdown
- Clearcoat Paint
- Black Rear Step Bumper
- Black Front Bumper w/Black Rub Strip/Fascia Accent and 2 Tow Hooks
- Black Side Windows Trim and Black Front Windshield Trim
- Black Door Handles
- Black Manual Side Mirrors w/Convex Spotter and Manual Folding
- Fixed Rear Window
- Light Tinted Glass
- Variable Intermittent Wipers
- Aluminum Panels
- Black Grille
- Tailgate Rear Cargo Access
- Manual Tailgate/Rear Door Lock
- Fully Automatic Aero-Composite Halogen Daytime Running Lights Preference Setting Headlamps w/Delay-Off
- Cargo Lamp w/High Mount Stop Light

Report content is based on current data version referenced. Any performance-related calculations are offered solely as guidelines. Actual unit performance will depend on your operating conditions.

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January 18, 2018 1:25:27 PM

Page 2

STANDARD EQUIPMENT

STANDARD EQUIPMENT - 2018 Fleet/Non-Retail F1E XL 4WD Reg Cab 6.5' Box

INTERIOR

- Cloth 40/20/40 Front Seat -inc: 2-way manual driver/passenger adjustment and armrest
- 4-Way Driver Seat -inc: Manual Recline and Fore/Aft Movement
- 4-Way Passenger Seat -inc: Manual Recline and Fore/Aft Movement
- Manual Tilt/Telescoping Steering Column
- Gauges -inc: Speedometer, Odometer, Voltmeter, Oil Pressure, Engine Coolant Temp, Tachometer, Transmission Fluid Temp and Trip Odometer
- Front Cupholder
- Manual Air Conditioning
- Glove Box
- Interior Trim -inc: Cabback Insulator and Chrome Interior Accents
- Full Cloth Headliner
- Urethane Gear Shift Knob
- Day-Night Rearview Mirror
- Passenger Visor Vanity Mirror
- 2 12V DC Power Outlets
- Fade-To-Off Interior Lighting
- Full Vinyl/Rubber Floor Covering
- Pickup Cargo Box Lights
- Instrument Panel Bin, Dashboard Storage, Driver And Passenger Door Bins
- Manual 1st Row Windows
- Outside Temp Gauge
- Analog Display
- Manual Adjustable Front Head Restraints
- Front Center Armrest
- Securilock Anti-Theft Ignition (pats) Engine Immobilizer

Report content is based on current data version referenced. Any performance-related calculations are offered solely as guidelines. Actual unit performance will depend on your operating conditions.

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STANDARD EQUIPMENT

STANDARD EQUIPMENT - 2018 Fleet/Non-Retail F1E XL 4WD Reg Cab 6.5' Box

MECHANICAL

- Engine: 3.3L V6 PFDI -inc: auto start-stop technology and flex-fuel capability
- Transmission: Electronic 6-Speed Automatic -inc: selectable drive modes: normal/tow-haul/sport
- 3.55 Axle Ratio
- GVWR: 6,120 lbs Payload Package
- Transmission w/SelectShift Sequential Shift Control
- Electronic Transfer Case
- Part-Time Four-Wheel Drive
- 70-Amp/Hr 610CCA Maintenance-Free Battery w/Run Down Protection
- 200 Amp Alternator
- Towing w/Harness and Trailer Sway Control
- 1740# Maximum Payload
- Gas-Pressurized Shock Absorbers
- Front Anti-Roll Bar
- Electric Power-Assist Speed-Sensing Steering
- 23 Gal. Fuel Tank
- Single Stainless Steel Exhaust
- Auto Locking Hubs
- Double Wishbone Front Suspension w/Coil Springs
- Leaf Rear Suspension w/Leaf Springs
- 4-Wheel Disc Brakes w/4-Wheel ABS, Front And Rear Vented Discs, Brake Assist, Hill Hold Control and Electric Parking Brake

SAFETY

- Electronic Stability Control (ESC) And Roll Stability Control (RSC)
- ABS And Driveline Traction Control
- Side Impact Beams
- Dual Stage Driver And Passenger Seat-Mounted Side Airbags
- Tire Specific Low Tire Pressure Warning
- Dual Stage Driver And Passenger Front Airbags
- Safety Canopy System Curtain 1st Row Airbags
- Airbag Occupancy Sensor
- Outboard Front Lap And Shoulder Safety Belts -inc: Height Adjusters and Pretensioners
- Dynamic Hitch Assist Back-Up Camera

Report content is based on current data version referenced. Any performance-related calculations are offered solely as guidelines. Actual unit performance will depend on your operating conditions.

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January 18, 2018 1:25:27 PM

Page 4

SELECTED MODEL & OPTIONS

SELECTED MODEL - 2018 Fleet/Non-Retail F1E XL 4WD Reg Cab 6.5' Box

<u>Code</u>	<u>Description</u>
F1E	2018 Ford F-150 XL 4WD Reg Cab 6.5' Box

SELECTED VEHICLE COLORS - 2018 Fleet/Non-Retail F1E XL 4WD Reg Cab 6.5' Box

<u>Code</u>	<u>Description</u>
-	Interior: No color has been selected.
-	Exterior 1: No color has been selected.
-	Exterior 2: No color has been selected.

SELECTED OPTIONS - 2018 Fleet/Non-Retail F1E XL 4WD Reg Cab 6.5' Box

<u>CATEGORY</u>	<u>Code</u>	<u>Description</u>
ENGINE	99B	ENGINE: 3.3L V6 PFDI -inc: auto start-stop technology and flex-fuel capability (STD)
TRANSMISSION	446	TRANSMISSION: ELECTRONIC 6-SPEED AUTOMATIC -inc: selectable drive modes: normal/tow-haul/sport (STD)
OPTION PACKAGE	100A	EQUIPMENT GROUP 100A BASE
AXLE RATIO	X19	3.55 AXLE RATIO (STD)
WHEELS	64C	WHEELS: 17" SILVER STEEL (STD)
TIRES	—	TIRES: P265/70R17 OWL A/T (STD)
PRIMARY PAINT	YZ	OXFORD WHITE
PAINT SCHEME	—	STANDARD PAINT
SEAT TYPE	AG	MEDIUM EARTH GRAY, VINYL 40/20/40 FRONT SEAT
ADDITIONAL EQUIPMENT	422	CALIFORNIA EMISSIONS SYSTEM -inc: Required code for California Emissions States registration, Optional code for Cross Border State dealers (Arizona, District of Columbia, Idaho, New Hampshire, Nevada, Ohio, Virginia and West Virginia) (Requires 93N)
OPTIONS TOTAL		

Report content is based on current data version referenced. Any performance-related calculations are offered solely as guidelines. Actual unit performance will depend on your operating conditions.

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January 18, 2018 1:25:27 PM

Page 5

JA

BECKWOURTH COUNTY SERVICE AREA
C/O PLUMAS COUNTY ENGINEERING DEPARTMENT
555 WEST MAIN STREET • QUINCY, CA 95971 • (530) 283-6268 • FAX (530) 283-6135
Robert A. Perreault, Jr., P.E. *County Engineer and Manager, BCSA*

AGENDA REQUEST

For the February 20, 2018 meeting of the Board of Supervisors

February 9, 2018

To: Honorable Governing Board, Beckwourth Community Service Area (BCSA)

From: Robert Perreault, Manager, BCSA *Robert A. Perreault*

Subject: Beckwourth CSA Planning Grant Funding Financial Assistance Application
Resolution Authorizing BCSA Authorized Representative

BACKGROUND

During the May 16, 2017 meeting of the Beckwourth CSA, Engineering Department staff presented research on grant funding availability to plan, design and construct a new replacement pump station for the Beckwourth CSA. During this update it was recommended, in order to maximize positive consideration of an application for grant funds, that supporting documentation in the form of Median Household Income Study and an acceptable Rate Increase Study be prepared. This documentation was presented to the Governing Board during the November 14, 2017 meeting. Further, resolution 18-8303 revising Beckwourth CSA sewer rates was adopted by the Governing Board January 9, 2018.

The next step in applying for grant funding is the planning application which will be completed by staff with the assistance of Rural Community Assistance Corporation (RCAC). The cost of RCAC assistance on grant funding assistance has been approved by the State Water Resources Control Board and will be paid by that State agency.

The Planning Grant application requires that a resolution be adopted which authorizes the County Engineer, acting as the Manager of the Beckwourth CSA, to be the authorized representative designated to provide the assurances, certifications, and commitments required for the financial assistance application, including assistance agreement from the State Water Resources Control Board and any amendments or changes thereto.

County Counsel has reviewed and approved the attached Resolution as to form.

RECOMMENDATION

The Beckwourth CSA Manager respectfully requests that the Governing Board approve a Resolution authorizing the County Engineer acting as the Manager of Beckwourth CSA as authorized Representative.

Attachments: Proposed "Resolution Authorizing BCSA Authorized Representative"
State Certification form pertaining to the proposed Resolution

RESOLUTION NO. 18-

A RESOLUTION AUTHORIZING BECKWOURTH CSA AUTHORIZED REPRESENTATIVE

WHEREAS, the Board of Supervisors of the County of Plumas acts as the Beckwourth County Services Area (BCSA) Governing Board, (the “Entity”), and

WHEREAS, the Entity has determined, upon recommendation of staff, that the existing sewer system is in need of major infrastructure improvements, including replacement of its existing pumping station and repair or replacement of its existing sewer pipe collection system, and

WHEREAS, the Entity desires to apply for financial assistance, such as grant funding, to plan, design and construct necessary sewer infrastructure, and

WHEREAS, the Entity desires to Authorize a staff official to act on behalf of the Entity.

NOW, THEREFORE BE IT RESOLVED that the County Engineer acting as Manager of Beckwourth CSA (the “Authorized Representative”) or designee is hereby authorized and directed to sign and file, for and on behalf of the Entity, a Financial Assistance Application for a financing agreement from the State Water Resources Control Board for the planning, design, and construction of Beckwourth CSA Sewer Lift Station Replacement, sewer line inflow and infiltrations study, and associated sewer pond valves (the “Project”), and

BE IT FURTHER RESOLVED that this Authorized Representative, or his/her designee, is designated to provide the assurances, certifications, and commitments required for the financial assistance application, including executing a financial assistance agreement from the State Water Resources Control Board and any amendments or changes thereto, and

BE IT FURTHER RESOLVED that the Authorized Representative, or his/her designee, is designated to represent the Entity in carrying out the Entity’s responsibilities under the financing agreement, including certifying disbursements requests on behalf of the Entity and compliance with applicable state and federal laws.

The foregoing resolution was duly passed and adopted by the Governing Board of Beckwourth County Services Area, State of California, at a regular meeting of said Board held on the 20th day of February, 2018, by the following vote:

AYES: Supervisors:

NOES: Supervisors:

ABSTAIN: Supervisors:

Chair, Board of Supervisors

ATTEST:

Clerk of the Board of Supervisors

AUTHORIZING RESOLUTION/ORDINANCE

RESOLUTION NO: _____

WHEREAS _____ RESOLVED BY THE _____
OF THE _____ *(insert appropriate findings)* *(insert name of Governing Board of the Entity)*
_____ *(the "Entity"), AS FOLLOWS:*
_____ *(insert Entity name)*

The _____ (the "Authorized Representative") or designee is
(insert Title of Authorized Representative)
hereby authorized and directed to sign and file, for and on behalf of the Entity, a Financial Assistance
Application for a financing agreement from the State Water Resources Control Board for the planning, design,
and construction of _____ *(the "Project").*
(insert Project Name)

This Authorized Representative, or his/her designee, is designated to provide the assurances, certifications,
and commitments required for the financial assistance application, including executing a financial assistance
agreement from the State Water Resources Control Board and any amendments or changes thereto.

The Authorized Representative, or his/her designee, is designated to represent the Entity in carrying out the
Entity's responsibilities under the financing agreement, including certifying disbursement requests on behalf of
the Entity and compliance with applicable state and federal laws.

CERTIFICATION

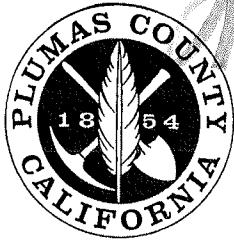
I do hereby certify that the foregoing is a full, true, and correct copy of a resolution duly and regularly adopted
at a meeting of the _____ held
_____ *(insert name of Governing Board of the Entity)*
on _____.
(Date)

(Name, Signature, and Seal of the Clerk or Authorized Record Keeper of the Governing Board of the Agency)

PLUMAS COUNTY BEHAVIORAL HEALTH SERVICES

270 County Hospital Road, Ste 109, Quincy, CA 95971
(530) 283-6307 FAX (530) 283-6045

Louise Steenkamp, Acting Director



DATE: February 9, 2018

TO: Honorable Board of Supervisors

FROM: Louise Steenkamp 

SUBJECT: Approval to transfer Sierra House Residents to Full Service Partnership program under MHSA and discontinue Sierra House

Background: The Plumas County Mental Health department has been managing Sierra House, a board and care facility, for the past 20 years. Located on Quincy Junction Road, Sierra House operates under the State Department of Social Services/ Community Care Licensing Division (CCL). The facility is licensed as an Adult Residential Facility (ARF) for 14 residents and provides 24/7 coverage through full-time House Attendants and a Supervisor who runs day-to-day operations, work schedules, food shopping, etc. Staff provides medications, meals for residents, and laundry and cleaning. The Continuing Care Coordinator/Administrator is certified under CCL and must meet training every two years.

We have been exploring options for residents at Sierra House due not only to cost but also safety and level of care. As the Board is aware, there have been safety issues including loss of life in recent years. Our cost analysis of the years since 2010, indicate the facility is not sustainable. In FY2016-17, the department transferred \$1.7 million from the Mental Health Program to the Board and Care to bring the facility out of deficit. For FY17-18, we have transferred \$220,000 by Mid-Year Budget and expect to transfer another \$220,000 to meet expenses for January through June 2018.

As of November 2017, a Sierra House Committee was established consisting of the facilities director, human resources director, deputy county counsel, acting director behavioral health, continuing care coordinator, Board assistant chair, facilities director, and behavioral health administrative services director. I am attaching with this memorandum, information submitted and discussed with the Sierra House Committee in its meeting on February 6, 2018. Below, are the solutions offered in that document.

SOLUTIONS:

1. The recommendation is to navigate clients who would have been admitted to Sierra House to the Full Services Partnership designation funded by Mental Health Services Act funding. Previously, the criteria and designation of Sierra House clients was not

conducted transparently. Now that the department has a more robust MHSA program, it has become apparent that we have not innovatively expanded our funding mechanisms nor acknowledged the overlap in criteria for categorizing client needs. The FSP motto is “whatever it takes” for Seriously Mentally Ill clients and includes housing benefits, ancillary services and case management. The three clients living in the Sierra House meet criteria for Full Services Partnership and the department will ensure that housing benefits will continue. We anticipate that future residents who meet criteria for Sierra House will also meet SMI and FSP criteria.

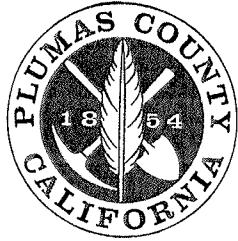
2. We recommend using the \$251,000 MHSA funds to purchase Tiny Houses per the recommendation presented at the January meeting of the Sierra House Committee. At an approximate cost of \$60,000 per Tiny House, the funds are sufficient to purchase 3 Tiny Houses. We recommend that the 3 current residents move into the Tiny Houses as soon as they are available.
3. For case management, we propose a new schedule for case managers that cover a 12-hour day from 6am to 6pm. For coverage after 6pm, the department will designate a redundant system of 3 case managers available as needed from 6pm to 6am. In addition, the department has Therapists On-Call for other crises and emergencies which are triggered by a call to the after-hours and weekend phone service.
4. Food and meal preparation can be done in the resident's Tiny House. If there are extenuating circumstances that the resident cannot prepare meals, the case manager will have responsibility to coordinate these activities. Food preparation can be life skills training opportunities and scheduled in the kitchen at the Drop-In Center.
5. The department will work with Human Resources on opportunities and options for current Sierra House staff.
6. Regarding housing, the department has access to 12 cabins in Quincy, Portola, Chester and Greenville through its housing rental vendor, Plumas Rural Services. In addition, 8 cabins in Quincy are available through Environmental Alternatives which provides 24/7 case management. Emergency housing services are also available as needed to stabilized clients through PRS. FSP clients are eligible for all these housing resources. Tiny Houses will be available in addition to these existing resources.
7. We anticipate using the up to \$400,000 per year that was transferred to Sierra House to expand housing resources, deposit into the department's prudent reserve for future catastrophic needs, and to expand treatment services for the 450 annual caseload.

Thank you for your consideration.

PLUMAS COUNTY BEHAVIORAL HEALTH SERVICES

270 County Hospital Road, Ste 109, Quincy, CA 95971
 (530) 283-6307 FAX (530) 283-6045

Louise Steenkamp, Acting Director



DATE: February 5, 2018

TO: Sierra House Committee

FROM: Louise Steenkamp

SUBJECT: Considerations and Options for Sierra House

Background: Sierra House operates under the State Department of Social Services/Community Care Licensing Division. The facility is licensed for up to 12 residents and provides 24/7 coverage through a staff of full-time House Attendants and a Supervisor who runs day-to-day operations, work schedules, food shopping, etc. Staff provides medications, cook meals for residents, and do laundry and cleaning. The Continuing Care Coordinator/Administrator is certified under CCL and must meet training every two years.

Reasons we are considering options:

1. Sierra House operating costs are not sustainable
 - a. Patient fees support 1/3 of the operating costs; depending on their SSI or other income, residents pay a monthly rate of about \$800 usually in arrears. The all-in cost of board and care per month is three-fold however.
 - b. Remaining 2/3 is being transferred from MediCal reimbursements through the department's Mental Health Plan contract with the State, Behavioral Health Realignment Funds, and a smaller portion from the Mental Health Services Act/MHSA funds.
 - c. For the 7 fiscal years since 2010, \$2.4 million has been transferred out of Mental Health services to pay toward total expenses of \$3.5 million. The department has not adequately been able to set aside funding for its Prudent Reserve to allow emergency funds for residents in catastrophic or other long-term needs.
 - d. The projected budget for FY17-18, indicates that the Sierra House Program will require almost 80% in transfers to meet the total costs. As of Mid-Year Budget, approximately \$220,000 of Mental Health MediCal reimbursement funds has been transferred to make Sierra House whole
2. Staffing and Food expenses are costly
 - a. Full time staff are fully benefited and are paid a differential when working after 6pm weekdays and weekends. The hourly benefited rate for staff is

on average \$30/hour for House Attendants; \$40/hour for the Supervisor; and \$67/hour for the Care Coordinator.

- b. Currently, 4-5 full time staff work around the clock to serve 3 residents. Previously, there were 8 full time staff in the rotation with overlapping hours to serve 12 residents.
- c. Food Costs are averaging about \$4,000 per month currently but had been \$8,000 per month for full occupancy

3. The house requires costly improvements
 - a. Current funds of \$250,000 from MHSA funds will cover only a small portion of requirements
 - b. Future needs and costs are expected to be much greater as we do not know the extent of repairs needed for the aging structure

ISSUES:

1. For at least 7 years, Plumas County has been diverting funds disproportionately from the Mental Health Plan and Behavioral Health Realignment funds for a small population of 12 residents.
2. The MediCal reimbursements the department receives are intended to go back into the pool of funds to serve the department's caseload of 450 mental health clients currently served annually throughout the county. Realignment funds are also intended to serve the anticipated needs of all mental health clients throughout the county as are MHSA funds.
3. Plumas County is only 1 of 2 remaining counties that support a board and care facility. All other counties already ceased operating these facilities due to the increased costs and inability to sustain such programs.
4. There are ethical dilemmas that arise in the disproportionate use of funds.
 - a. For example, the department is using funds from its clinical outpatient practice that are reimbursed by the Federal government based on services provided to MediCal beneficiaries through its Mental Health Plan contract with the State. For Sierra House, clients are primarily MediCare beneficiaries living on a fixed income. Furthermore, Sierra House is under DSS/Community Care Licensing not under DHCS/Mental Health Contract which enable MediCal Reimbursement.
 - b. The disproportionate use of funds, raises questions on whether the department is serving the greater good in supporting 12 residents as opposed to serving 450 residents.
 - c. The County is responsible for ensuring higher level of care for residents as medically appropriate. Whether Sierra House exists or not, these facilities are out of county and the department would be responsible to locate these facilities and pay for the board and care of clients that meet criteria. Whether Sierra House exists or not, Plumas County will continue this responsibility.

SOLUTIONS:

1. The recommendation is to navigate clients who would have been admitted to Sierra House to the Full Services Partnership designation funded by Mental Health Services Act funding. Previously, the criteria and designation of Sierra House clients was not conducted transparently. Now that the department has a more robust MHSA program, it has become apparent that we have not innovatively expanded our funding mechanisms nor acknowledged the overlap in criteria for categorizing client needs. The FSP motto is “whatever it takes” for Seriously Mentally Ill clients and includes housing benefits, ancillary services and case management. The three clients living in the Sierra House meet criteria for Full Services Partnership and the department will ensure that housing benefits will continue. We anticipate that future residents who meet criteria for Sierra House will also meet SMI and FSP criteria.
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Sierra House Expenditures and Revenue 2010-Present

DESCRIPTION	Expenses	Transfers	Revenue
Budget Year			
2010-2011	\$539,822.25	\$310,973.94	\$159,392.31 \$69,456.00
2011-2012	\$493,793.72	\$305,999.27	\$151,080.12 \$42,831.00
2012-2013	\$433,223.17	\$375,590.35	\$134,844.16 \$52,792.80
2013-2014	\$450,464.84	\$357,591.80	\$123,807.39 \$58,656.17
2014-2015	\$539,561.05	\$369,831.88	\$127,319.30 \$42,409.87
2015-2016	\$539,557.87	\$309,567.00	\$86,260.45 \$28,418.22
2016-2017	\$521,440.63	\$394,455.00	\$73,222.88 \$21,311.01
TOTALS	\$3,517,863.53	\$2,424,009.24	\$1,171,801.68
Percentage of expenses not reimbursed		67%	33%
Cost difference between Expenses and Revenue			\$2,346,061.85
Projected Budget for 2017-2018	\$637,120.00	\$498,620.00	\$100,000.00 \$35,000.00
TOTALS	\$637,120.00	\$498,620.00	\$135,000.00
Percentage of expenses not reimbursed		79%	21%
Transfers: The majority of transfers were paid out of MH Medi-Cal reimbursement and/or realignment funds. A small portion was paid using MHSA funds.			
Revenue: Patient Fees collected for the client and BOC reimbursement			