

**MEETING OF THE PLUMAS COUNTY TRANSPORTATION COMMISSION**  
1834 E. Main St., Quincy - COUNTY OF PLUMAS - Tel. 283-6268

**MINUTES**

Monday, February 26, 2018

Meeting of the Plumas County Transportation Commission (PCTC) is called to order by Vice Chairman Bill Powers with roll call at 1:24 pm in the Conference Room of the Plumas County Public Works Department.

- 1A. Roll Call** is conducted by Bob Perreault Commissioners. In attendance are: Sherrie Thrall, Bill Powers, Michael Sanchez, Susan Scarlett, Lori Simpson and Phil Oels. A quorum is present.

Staff Attendees: Bob Perreault, Interim Executive Director; John Mannle, Assistant Director; Jim Graham, Senior Environmental Planner; Amanda Higgins, Recording Secretary.

Others in Attendance: John Rix – Senior Transportation

**1B. Public Forum – Public**

Bob Perreault commented that Supervisor Sherri Thrall was voted by the Board of Supervisors to replace Kevin Goss. Amanda Higgins is the new Recording Secretary for Public Works.

**1C. Public Forum: Commissioners**

Bill Powers announced that the Lost & Found Bike Ride is maxed out at 800 riders. They have started the process of requesting buses to transport riders from Lake Davis to Portola in order to attend the celebration.

Lori Simpson reported complaints from the community that the red curbs are faded. Bob explained that in the spring, Public Works will review the curbs that are on County Roads and paint them. Caltrans is responsible for most curbs on state highways, but Public Works staff will confirm State/County shared responsibilities.

- 2. Consideration of Draft Minutes for PCTC Meeting Conducted on January 22, 2018.** Motion is made by Commissioner Oels, seconded by Commissioner Simpson, to adopt the minutes of the January 22, 2018 meeting. Roll call vote, motion passes 6-0.

**3. Plumas Transit 2<sup>nd</sup> Quarter Report**

John Mannle reported that Plumas Transit had an increase in ridership for FY17/18, 2<sup>nd</sup> quarter from FY, 16/17 2<sup>nd</sup> quarter. The ridership difference between each quarter was affected by the attendance changes at Feather River College.

**4. Fiscal Year 16/17 Financial Audit- Progress Report**

Transportation Commission is scheduled to finalize their audit at next month's meeting. Transit audit is behind schedule due to the County's audit not being completed. Once the

draft audit is obtained from the Auditor's office, John Mannle will send it out electronically to the Commissioners in order to allow time for review prior to the meeting in March. Audits have received an extension and they are due at the State Controller's Office on March 30, 2018.

5. **Correspondence dated January 31, 2018, from Nigro & Nigro.** Staff has commenced preparation of a Request for Qualifications (RFQ) to secure the services of a new financial auditor.

Nigro & Nigro has requested to discontinue their services contract for fiscal year 17/18. Bob Perreault explained the Department has started the process to publicly seek a replacement financial auditor.

6. **SB 1 Status Revenues Update - John Mannle**

John explained that the Department has started receiving payments to the County Road Fund and the City. John clarified that the SB 1 loan repayment is not a one-time \$125,000 payment for this fiscal year. It will also be \$125,000/year for the next two fiscal years in order to pay back the funds that were loaned out of gas taxes. Plumas County Transportation continues to wait for storm damage payments.

7. **FY 17/18 State Transit Assistance Program Allocation Update**

John Mannle gave a handout for Plumas Transit System budget FY 17/18. Payments that are scheduled from SB 1 will increase by \$48,000 by the end of the FY, due to the portion of SB 1 going to transit.

8. **State of Good Repair Program Allocation Update**

John Mannle reported that the State of Good Repair brings in an additional fund of \$27,599 to the commission every year for the maintenance of the Plumas Transit Buses.

9. **Caltrans Projects in Plumas County- Status Report**

Stacy Barnes of Caltrans was unable to make this meeting. She will try to make it next month and give an update on Caltrans projects in Plumas County with a set of maps and project descriptions.

10. **Senior Transportation FTA 5310 Bus Status on Replacement**

John Rix reported that one of the new buses was delivered damaged from being rear ended at high speed. A new 2018 bus was sent to the dealer and is waiting for the Caltrans inspection. Portola and Quincy buses are in service.

11. **PCTC Next Meeting**

The meeting is scheduled for Monday, March 19, 2018 at 1:30 PM

12. **Adjournment.**

Meeting adjourned at 1:40 PM

  
Robert A. Perreault, Interim Executive Director

Date: MARCH 21, 2018