



BOARD OF SUPERVISORS

Michael Sanchez, Vice Chair 1st District
Kevin Goss, 2nd District
Sharon Thrall, 3rd District
Lori Simpson, 4th District
Jeff Engel, Chair 5th District

**AGENDA FOR REGULAR MEETING OF APRIL 17, 2018 TO BE HELD AT 10:00 A.M.
IN THE BOARD OF SUPERVISORS ROOM 308, COURTHOUSE, QUINCY, CALIFORNIA**

9:00 A.M. - COMMUNITY DEVELOPMENT COMMISSION

www.countyofplumas.com

AGENDA

The Board of Supervisors welcomes you to its meetings which are regularly held on the first three Tuesdays of each month, and your interest is encouraged and appreciated.

Any item without a specified time on the agenda may be taken up at any time and in any order. Any member of the public may contact the Clerk of the Board before the meeting to request that any item be addressed as early in the day as possible, and the Board will attempt to accommodate such requests.

Any person desiring to address the Board shall first secure permission of the presiding officer. For noticed public hearings, speaker cards are provided so that individuals can bring to the attention of the presiding officer their desire to speak on a particular agenda item.

Any public comments made during a regular Board meeting will be recorded. The Clerk will not interpret any public comments for inclusion in the written public record. Members of the public may submit their comments in writing to be included in the public record.

CONSENT AGENDA: These matters include routine financial and administrative actions. All items on the consent calendar will be voted on at some time during the meeting under "Consent Agenda." If you wish to have an item removed from the Consent Agenda, you may do so by addressing the Chairperson.



REASONABLE ACCOMMODATIONS: In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting please contact the Clerk of the Board at (530) 283-6170. Notification 72 hours prior to the meeting will enable the County to make reasonable arrangements to ensure accessibility. Auxiliary aids and services are available for people with disabilities.

STANDING ORDERS

10:00 A.M. CALL TO ORDER/ROLL CALL

PLEDGE OF ALLEGIANCE

ADDITIONS TO OR DELETIONS FROM THE AGENDA

PUBLIC COMMENT OPPORTUNITY

Matters under the jurisdiction of the Board, and not on the posted agenda, may be addressed by the general public at the beginning of the regular agenda and any off-agenda matters before the Board for consideration. However, California law prohibits the Board from taking action on any matter which is not on the posted agenda unless it is determined to be an urgency item by the Board of Supervisors. Any member of the public wishing to address the Board during the "Public Comment" period will be limited to a maximum of 3 minutes.

DEPARTMENT HEAD ANNOUNCEMENTS/REPORTS

Brief announcements by, or brief reports on their activities by County Department Heads

ACTION AGENDA

1. CONSENT AGENDA

These items are expected to be routine and non-controversial. The Board of Supervisors will act upon them at one time without discussion. Any Board members, staff member or interested party may request that an item be removed from the consent agenda for discussion. Additional budget appropriations and/or allocations from reserves will require a four/fifths roll call vote.

A) CHILD SUPPORT SERVICES

Authorize the purchase of a vehicle, not to exceed \$30,000, and authorize the Director of Social Services to sign all related documents, subject to approval by County Counsel; approved in the FY 2017-2018 budget

B) FACILITY SERVICES/AIRPORTS

Consider two county vehicles surplus and approve donation of immobilized vehicles to Quincy Fire Protection District for upcoming vehicle extrication training course

C) PROBATION

Authorize the Probation Department to recruit and fill vacant, funded and allocated 1.0 FTE Legal Services Assistant position, created by separation of employment during probation period

2. NORTHERN CALIFORNIA EMS, INC. – Dan Spiess

Report and update on services provided by Nor-Cal EMS

3. **DEPARTMENTAL MATTERS**

A) **SHERIFF** – Greg Hagwood

- 1) Approve supplemental budget transfer of \$20,000 for receipt of unanticipated revenue from PG&E; and authorize payment of \$13,007 to Codan Radio Communications for fixed asset purchase (repeater equipment); **four/fifths required roll call vote**
- 2) Approve supplemental budget of \$56,000 for receipt of unanticipated revenue from the U.S. Department of Justice, Drug Enforcement Agency for Domestic Cannabis Eradication & Suppression Program; **four/fifths required roll call vote**

B) **FARM ADVISOR** – David Lile

Plumas-Sierra Cooperative Extension Program Update

C) **PUBLIC WORKS** – Robert Perreault

Adopt **RESOLUTION** approving “Senate Bill 1 Proposed Project List for FY 2018-2019 Allocation of Road Maintenance and Rehabilitation Account (RMRA) Funding”, and authorize the Director of Public Works to submit the project list to the California Transportation Commission (CTC), and perform related duties as may be required to administer the funds. **Roll call vote**

D) **FACILITY SERVICES/AIRPORTS** – Kevin Correia

Authorize payment of \$8,261.82 to Regal Pacific for work completed on a mobile tank at Chester Airport without a contract; discussion and possible action

4. **BOARD OF SUPERVISORS**

- A. Ratify letter to the California Public Utilities Commission in support of Plumas-Sierra Telecommunications application for CASE funding to provide last-mile broadband services; discussion and possible action
- B. Continued from April 10, 2018, discussion and possible action regarding the position of County Administrative Officer and supporting job description
- C. Correspondence
- D. Weekly report by Board members of meetings attended, key topics, project updates, standing committees and appointed Boards and Associations

1:30 P.M. **AFTERNOON SESSION**

5. **BOARD OF SUPERVISORS**

PUBLIC HEARING: Adopt Uncodified Urgency **ORDINANCE** Pursuant to Government Code §65858 Imposing a Temporary Moratorium on the Cultivation of Industrial Hemp in the Unincorporated Areas of Plumas County by the Plumas County Board of Supervisors. **Roll call vote**

6. CLOSED SESSION

ANNOUNCE ITEMS TO BE DISCUSSED IN CLOSED SESSION

- A. Personnel: Public employee performance evaluation – Human Resources Director
- B. Conference with Legal Counsel: Existing litigation pursuant to Subdivision (d) (1) of Government Code §54956.9 - Amy Granat, et al., Plaintiffs, v. United States Department of Agriculture, et al., Defendants, United States District Court, Eastern District of California, Case No. 2:15-cv-00605 MCE-DAD (Plumas National Forest Travel Management Plan)
- C. Conference with Legal Counsel: Significant exposure to litigation pursuant to Subdivision (d)(2) of Government Code Section 54956.9
- D. Conference with Labor Negotiator regarding employee negotiations: Sheriff's Administrative Unit; Sheriff's Department Employees Association; Operating Engineers Local #3; Confidential Employees Unit; Probation; Unrepresented Employees and Appointed Department Heads

REPORT OF ACTION IN CLOSED SESSION (IF APPLICABLE)

ADJOURNMENT

Adjourn meeting to Tuesday, April 30, 2018, Board of Supervisors Room 308, Courthouse, Quincy, California

Plumas County DCSS

Michelle Blackford, Director

(530) 283-6117

blackford.michelle@plumas.cse.ca.gov

To: The Honorable Board of Supervisors

From: Michelle Blackford 

cc:

Date: April 4, 2018

Re: Request for Vehicle Purchase Preauthorization and Authorization to Sign Related Purchase Documents/Contracts Once Approved by County Council

RECOMMENDATION

Grant preauthorization to purchase a vehicle, not to exceed \$30,000; and, authorize the Child Support Director to sign all related purchase documents/contracts once approved by County Council, eliminating the need for further Board of Supervisors review.

BACKGROUND AND DISCUSSION

The Department currently owns a 2002 Ford Explorer with approximately 78,000 miles on it. This vehicle has begun to show signs of wear and is frequently in need of maintenance.

The Department 2017/2018 budget includes a \$35,000 line item for vehicle purchase. The Department is operating well within the budget for the current fiscal year. Future year budgets are unknown and unreliable. There is no impact to the General Fund.

The State of California DCSS has authorized the use of 2017/2018 allocated administrative funds to the Plumas County Dept. of Child Support for the purchase of a vehicle not to exceed \$30,000.

The Department has obtained 6 quotes for the purchase of vehicles meeting Department needs from Quincy Auto Co. and Susanville Ford. These quotes will include a \$1,500 trade-in for the 2002 Ford Explorer. As a State and Federal funded department, all assets purchased with said funds are considered assets of the State, making it difficult for Dept. to Dept. transfer. I will be looking to purchase one of these vehicles, or the equivalent to one of these vehicles.

My request is that the Board preauthorize the purchase of a vehicle, NTE \$30,000, in line with the attached quotes. In addition, I request that the Board authorize me to sign the documents/contract associated with the vehicle purchase, once approved by County Council. This will eliminate the need to return to the Board for contract approval.

SUSANVILLE FORD

Source:

Salesperson: BRIAN RUDD

Price	25,435.00
Taxable A.M.O.	189.00
Document Processing	80.00
Emissions Testing Charge	0.00
Sales Tax	1,863.54
Non-Tax A.M.O.	0.00
Service Contract	0.00
Subtotal	27,567.54
DMV Fees	0.00
State Emissions Certification or Exemption Fee	0.00
California Tire Fee	8.75
Electronic Veh Reg or Transfer Charge	29.00
Total Insurance	0.00
Total	27,605.29
Amount Financed	23,855.29
Finance Charges	0.00
Total of Payments	23,855.29
Total Sale Price	27,605.29

Trade	1,500.00
Payoff	0.00
Net Trade	1,500.00
Cash Down	0.00
Deferred Down	0.00
Rebate	2,250.00
Total Down	3,750.00

APR	0.00
Term	1
Monthly Payment	23,855.29
Final Payment of	

O.T.D.

*** BUYER ***

*** CO-BUYER ***

Date of Birth:

Home Phone Number:

Work Phone Number:

County:

Email:

Date of Birth:

Home Phone Number:

Work Phone Number:

County:

Email:

*** PURCHASE ***

*** TRADE 1 ***

*** TRADE 2 ***

Stock Number 75839
 Year 2018
 Make JEEP
 Model COMPASS
 Body Style UT
 Color BILLET SILVER
 Trim BLACK INTERIOR
 Key 1 Number
 Key 2 Number
 Weight 3,368
 License
 Odometer 7
 VIN 3C4NJDABXJT326130
 Cylinders 4
 Vehicle Type NEW

*** BANK ***

NONE

*** INSURANCE ***

SUSANVILLE FORD

Source:

Salesperson: BRIAN RUDD

Price	30,350.00
Taxable A.M.O.	189.00
Document Processing	80.00
Emissions Testing Charge	0.00
Sales Tax	2,219.88
Non-Tax A.M.O.	0.00
Service Contract	0.00
Subtotal	32,838.88
DMV Fees	0.00
State Emissions Certification or Exemption Fee	0.00
California Tire Fee	8.75
Electronic Veh Reg or Transfer Charge	29.00
Total Insurance	0.00
Total	32,876.63
Amount Financed	29,876.63
Finance Charges	0.00
Total of Payments	29,876.63
Total Sale Price	32,876.63

Trade	1,500.00
Payoff	0.00
Net Trade	1,500.00
Cash Down	0.00
Deferred Down	0.00
Rebate	1,500.00
Total Down	3,000.00

APR	0.00
Term	1
Monthly Payment	29,876.63
Final Payment of	

O.T.D.

*** BUYER ***

*** CO-BUYER ***

Date of Birth: _____
 Home Phone Number: _____
 Work Phone Number: _____
 County: _____
 Email: _____

Date of Birth: _____
 Home Phone Number: _____
 Work Phone Number: _____
 County: _____
 Email: _____

*** PURCHASE ***

*** TRADE 1 ***

*** TRADE 2 ***

Stock Number 75701
 Year 2018
 Make FORD
 Model ESCAPE SEL 4WD
 Body Style UT
 Color MAGNETIC METALL
 Trim CHARCOAL BLACK
 Key 1 Number
 Key 2 Number 10175
 Weight 3,567
 License
 Odometer 7
 VIN 1FMCU9HD5JUA98297
 Cylinders 4
 Vehicle Type NEW

75702

*** BANK ***

NONE

*** INSURANCE ***

SUSANVILLE FORD

Source:

Salesperson: BRIAN RUDD

Price	27,477.00
Taxable A.M.O.	189.00
Document Processing	80.00
Emissions Testing Charge	0.00
Sales Tax	2,011.59
Non-Tax A.M.O.	0.00
Service Contract	0.00
Subtotal	29,757.59
DMV Fees	0.00
State Emissions Certification or Exemption Fee	8.00
California Tire Fee	0.00
Electronic Veh Reg or Transfer Charge	29.00
Total Insurance	0.00
Total	29,794.59
Amount Financed	28,294.59
Finance Charges	0.00
Total of Payments	28,294.59
Total Sale Price	29,794.59

Trade	1,500.00
Payoff	0.00
Net Trade	1,500.00
Cash Down	0.00
Deferred Down	0.00
Rebate	0.00
Total Down	1,500.00

APR	0.00
Term	1
Monthly Payment	28,294.59
Final Payment of	

O.T.D.

*** BUYER ***

*** CO-BUYER ***

Date of Birth: _____
 Home Phone Number: _____
 Work Phone Number: _____
 County: _____
 Email: _____

Date of Birth: _____
 Home Phone Number: _____
 Work Phone Number: _____
 County: _____
 Email: _____

*** PURCHASE ***

*** TRADE 1 ***

*** TRADE 2 ***

Stock Number 37780
 Year 2017
 Make SUBARU
 Model OUTBACK
 Body Style SW
 Color ICE SILVER
 Trim BLACK INTERIOR
 Key 1 Number
 Key 2 Number
 Weight 5
 License 7WSP636
 Odometer 4,523
 VIN 4S4BSAAC0H3402723
 Cylinders 4
 Vehicle Type USED

*** BANK ***
 NONE

*** INSURANCE ***

COUNTY OF PLUMAS REQUEST FOR BIDS FOR SERVICE VEHICLES

County of Plumas Bid Form

This bid is based on specifications for Bid Number: _____

Vehicle (circle one): New Used

Vehicle Mileage: _____

Year, Make and Model of Vehicle: 2018 TOYOTA RAV4 AWD LE

Total Bid Price: \$ 26,231.00

ELKO FILING & TIRE FEE

29.00

Documentary Fee: \$ 80.00

State Sales Tax (^{7.25}~~7.50~~%): \$ 1,909.65

TOTAL BID COST - FOB Quincy \$ 28,249.65

MFG REBATE

1,500.00

26,749.65

MINUS TRADE-IN VALUE

I hereby certify that the above price does not contain any Federal Tax and that the vehicle to be furnished conforms to the specifications with the following exceptions:

- _____
- _____
- _____
- _____
- _____
- _____
- _____
- _____
- _____

Firm Name: QUINCY AUTO CO.

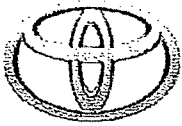
Address: P.O. Box 1936 City: QUINCY Zip Code: 95971

Authorized Representative Name: JACK L. BROWN Title: OWNER

Telephone: 530-966-5463 Email Address: _____

Signature:  Date: 03-28-18

Please include business card.



TOYOTA

Folsom Lake Toyota

12747 Folsom Blvd.,
Folsom, CA 95630
(916) 355-1500

2018 RAV4 LE AWD SUV

Model: 4432C
Year: 2018
Interior Color: BLACK
Exterior Color: SUPER WHITE
Number of Cylinders: 4
VIN: 2T3BFREV6JW764108
Stock No.:

Total MSRP*:

\$27,563.00

22 CITY MPG	28 HWY MPG
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Standard Equipment

MECHANICAL & PERFORMANCE

2.5L DOHC 4-Cylinder Engine w/Dual VVT-i
176 hp @ 6000 rpm / 172 lb-ft @ 4100 rpm
6-Speed Automatic Transmission
Dynamic Torque Ctrl All Wheel Drive(AWD)
Eco and Sport Modes

SAFETY & CONVENIENCE

Toyota Safety Sense (TM) P (TSS-P):
Pre-Collision System w/ Pedestrian
Detection (PCS w/ PD),
Lane Departure Alert (LDA)
w/ Steering Assist (SA),
Auto High Beams (AHB), and
Dynamic Radar Cruise Control (DRCC)
Star Safety System:
Enhanced Vehicle Stability Control,

Traction Control, Anti-Lock Brakes,
Electronic Brake Force Distribution,
Brake Assist, and Smart Stop Technology
LATCH-Lower Anchor & Tether for Children

EXTERIOR

17" Steel Wheels with Wide Vent Covers
Power Outside Mirrors
Rear Spoiler
Privacy Glass- Rear Side, Qtr & Liftgate

INTERIOR

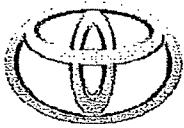
Entune Audio, 6.1" Touch-screen Display
Steering Wheel Audio/Bluetooth Controls
Backup Camera
Reclining & Fold-Flat 2nd Row Seats
Remote Keyless Entry System
12V Power Outlets (3), USB Port (1)

Optional Equipment

50 State Emissions	\$0.00
Roof Rail	\$190.00
Tonneau Cover	\$90.00

* 2018 Manufacturer's Suggested Retail Price, excludes the Delivery, Processing and Handling Fee, taxes, license, title and available or regionally required equipment. Actual Dealer price may vary. Pricing, specifications, standard features and available equipment are based on information available when this page was produced and subject to change without notice.

Disclaimer: This document is only representative of some of the information contained on an actual window sticker, and is not meant to replace or substitute for the actual window sticker on the vehicle. Please see your retailer for further information.



TOYOTA

Folsom Lake Toyota

12747 Folsom Blvd.,
Folsom, CA 95630
(916) 355-1500

2018 RAV4 LE AWD SUV

All Weather Floor Liners and Cargo Tray	\$249.00
Mudguards	\$129.00
Total Optional Equipment	\$658.00
Vehicle Base Model	\$25,910.00
Delivery Processing and Handling	\$995.00
Total MSRP*	\$27,563.00

Disclaimer: This document is only representative of some of the information contained on an actual window sticker, and is not meant to replace or substitute for the actual window sticker on the vehicle. Please see your retailer for further information.

COUNTY OF PLUMAS REQUEST FOR BIDS FOR SERVICE VEHICLES

County of Plumas Bid Form

This bid is based on specifications for Bid Number: _____

Vehicle (circle one): New Used

Vehicle Mileage: _____

Year, Make and Model of Vehicle: 2018 HONDA CRV EX - AWD

Total Bid Price: \$ 27854.00

ELEC. FILING & TIRE FEE 29.00

Documentary Fee: \$ 80.00

State Sales Tax (^{7.25}~~7.50%~~): \$ 2027.31

TOTAL BID COST - FOB Quincy \$ 29990.03 < MINUS TRADE IN VALUE >

I hereby certify that the above price does not contain any Federal Tax and that the vehicle to be furnished conforms to the specifications with the following exceptions:

- ✓ _____
- ✓ _____
- ✓ _____
- ✓ _____
- ✓ _____
- ✓ _____
- ✓ _____
- ✓ _____
- ✓ _____

Firm Name: QUINCY AUTO

Address: P.O. BOX 1936 City: QUINCY Zip Code: 95971

Authorized Representative Name: JACK L. BROWN Title: OWNER

Telephone: 530-966-5463 Email Address: _____

Signature:  Date: 03-28-18

Please include business card."

2018 HONDA CRV EX



LX

- 184-hp* 2.4-liter i-VTEC® 4-cylinder engine with direct injection
- Continuously variable transmission (CVT)
- Electric parking brake with automatic brake hold
- Eco Assist™ system
- Available Real Time AWD with Intelligent Control System™
- Hill start assist
- 17-inch alloy wheels
- Six airbags
- Multi-angle rearview camera* with guidelines
- LED Daytime Running Lights (DRL)
- Fin-type roof-mounted antenna
- Remote entry system
- Power door and tailgate locks
- Roofline spoiler with integrated brake light
- Capless fuel filler
- Tilt and telescopic steering column
- Illuminated steering wheel-mounted controls
- Easy fold-down 60/40 split rear seatback
- Bluetooth® HandsFreeLink® and streaming audio
- Pandora® compatibility
- USB Audio Interface¹² (1.0-amp port in center console)



EX adds to or replaces LX features

- 190-hp* 1.5-liter turbocharged and intercooled DOHC 4-cylinder engine with direct injection
- Remote engine start
- 18-inch alloy wheels
- Multi-angle rearview camera* with dynamic guidelines
- Honda Sensing® suite of safety and driver-assistive features
- Auto-on/off headlights with auto high-beam
- Blind spot information system (BSI)² with cross traffic monitor²
- Rear privacy glass
- Security system
- Smart Entry with Walk Away Auto Lock⁴
- Push button start
- One-touch power moonroof with tilt feature
- Fog lights
- Heated, body-colored power side mirrors including integrated turn indicators
- Dual-zone automatic climate control system
- Retractable cargo area cover
- Power windows with auto-up/down driver's and front passenger's windows
- Heated front seats
- Driver's seat with 12-way power adjustment, including 4-way power lumbar support
- 7-inch Display Audio with electrostatic touch-screen
- HondaLink[™]
- Apple CarPlay[™] integration
- Android Auto[™] integration
- SiriusXM[®] Radio⁴
- SMS text message function¹¹
- USB Smartphone/Audio Interface¹² (1.5-amp port in center console)
- 2nd-row 2.5 amp USB charging ports (2)



EX-L adds to or replaces EX features

- Power tailgate with programmable height
- Leather-wrapped steering wheel and shift knob
- Automatic-dimming rearview mirror
- HomeLink[™] remote system
- Driver's seat with two-position memory
- Leather-trimmed seats
- Passenger's seat with 4-way power adjustment
- Available Honda Satellite-Linked Navigation System[™] with voice recognition, Honda HD Digital Traffic and HD Radio[™]



TOURING adds to or replaces EX-L features

- Rain-sensing windshield wipers
- Hands-free access power tailgate
- Roof rails
- LED headlights (low and high beam)
- Dual chrome exhaust finishers
- 330-watt premium audio system with 9 speakers, including subwoofer
- Honda Satellite-Linked Navigation System[™] with voice recognition, Honda HD Digital Traffic and HD Radio[™]

Key Standard Features for All CRV Models

- 184-hp* 2.4-liter i-VTEC® 4-cylinder engine with direct injection
- Continuously variable transmission
- Electric parking brake with automatic brake hold
- Eco Assist™ system
- Available Real Time AWD with Intelligent Control System™
- Hill start assist
- 17-inch alloy wheels
- Six airbags
- Multi-angle rearview camera* with guidelines
- LED Daytime Running Lights (DRL)
- Fin-type roof-mounted antenna
- Remote entry system
- Power door and tailgate locks
- Roofline spoiler with integrated brake light
- Capless fuel filler
- Tilt and telescopic steering column
- Illuminated steering wheel-mounted controls
- Easy fold-down 60/40 split rear seatback
- Bluetooth® HandsFreeLink® and streaming audio
- Pandora® compatibility
- USB Audio Interface¹² (1.0-amp port in center console)



Powerful. Agile. Versatile enough to handle almost any condition. It's no wonder Honda is the official vehicle of the NHL.[™]



Whether you buy or lease a Honda vehicle, Honda Financial Services can assist you with the process. Please ask your dealer which lease or purchase plan best suits your needs.



Honda Care[®] is an affordable, comprehensive vehicle and travel protection plan backed by Honda reliability, service and parts. Please see your Honda dealer for details.



Manufactured to the same strict standards as Honda vehicles, Honda Genuine Accessories are the perfect way to personalize and protect your vehicle. Please see your Honda dealer for details.

All 2018 Honda vehicles—and any Honda Genuine Accessories installed at the time of vehicle purchase—are covered by a 3-year/36,000-mile limited warranty.²² Plus, Honda cars and trucks are covered by a 5-year/60,000-mile Limited Powertrain Warranty.²³ For more information or assistance, see your Honda dealer or please give us a call at 1-800-33-Honda.

24-hour emergency road service is available to you in the United States, Puerto Rico and Canada throughout your 3-year/36,000-mile limited warranty term. Services include jump-starting, flat tire and lockout assistance, towing, and more (limitations apply). Call 1-866-864-5211.

For more information and complete specifications, visit crv.honda.com

COUNTY OF PLUMAS REQUEST FOR BIDS FOR SERVICE VEHICLES

County of Plumas Bid Form

This bid is based on specifications for Bid Number: _____

Vehicle (circle one): New Used

Vehicle Mileage: _____

Year, Make and Model of Vehicle: 2018 FORD ESCAPE SE 4WD

Total Bid Price: \$ 26574.00

ELEC FILING & TIRE FEE 29.00
Documentary Fee: \$ 80.00

7.25
State Sales Tax (7.50%): \$ 1934.52

TOTAL BID COST - FOB Quincy \$ 28617.52

MFG REBATE <1000.007

27617.52 MINUS TRADE IN VALUE
I hereby certify that the above price does not contain any Federal Tax and that the vehicle to be furnished conforms to the specifications with the following exceptions:

- _____
- _____
- _____
- _____
- _____
- _____
- _____
- _____

Firm Name: QUINCY AUTO CO.

Address: P.O. BOX 1936 City: QUINCY Zip Code: 95971

Authorized Representative Name: JACK L. BROWN Title: OWNER

Telephone: 530-966-5463 Email Address: _____

Signature:  Date: 03-28-18

Please include business card.

Lacy Ford

(209) 879-4700

DEALER 72C 205

VIN 1FMCU9GD9JUA31560

U9G7 ESCAPE 4DR SE 4WD	Suggested Retail Price	26955.00	Invoice Amount	25743.00
2018 MODEL YEAR				
UX INGOT SILVER METALLIC				
KB CHARCOAL BLACK CLOTH SEATS				
INCLUDED ON THIS VEHICLE				
EQUIPMENT GROUP 200A				
OPTIONAL EQUIPMENT/OTHER				
.17" SPARKLE SILVER PTD ALUM WH				
99D .1.5L ECOBOOST ENGINE	NC		NC	
446 .6-SPD AUTO TRANS W/SLCTSHFT	NC		NC	
235/55R17 LRR A/S BSW TIRES				
153 FRONT LICENSE PLATE BRACKET	NC		NC	
TOTAL OPTIONS/OTHER		00		00
TOTAL VEHICLE & OPTIONS/OTHER	26955	00	25743	00
DESTINATION & DELIVERY	995	00	995	00
<hr/>				
TOTAL FOR VEHICLE	27950	00		
FUEL CHARGE			36	64
SHIPPING WEIGHT 3567 LBS.				
TOTAL	27950	00	26774	64

This Invoice may not reflect the final cost of the vehicle in view of the possibility of future rebates, allowances, discounts and incentive awards from Ford Motor Company to the dealer.

Sold to Future Ford P.O. BOX 41219 Sacramento		72C205 CA 95841					
		Order Type 2	Ramp Code CS76	Batch ID HJ211	Price Level 815		
Ship to (if other than above)		Date Inv. Prepared		Item Number	Transit Days		
		09	21	17	72-6476	20	
		Ship Through					
Invoice & Unit Identification NO. 1FMCU9GD9JUA31560		Final Assembly Point LOUISVILLE		Finance Company and/or Bank COMERICA BANK 090009			
HB	Invoice Total	A & Z Plan	D Plan	X Plan	FPA	AA	
809	26774.64	25903.64	26003.64	26942.54	270.00	404.00	

This invoice to be used for the billing of vehicles only

Dealer's copy

SELECTION CRITERIA: orgn.fund in ('0003','0035','0070','7020')

ACCOUNTING PERIOD: 8/18

Period 8
Feb. 2018

SORTED BY: FUND,DEPT/FUND,1ST SUBTOTAL,ACCOUNT

TOTALLED ON: FUND,DEPT/FUND,1ST SUBTOTAL

PAGE BREAKS ON: FUND,DEPT/FUND

FUND - 0035 - CHILD SUPPORT

	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE
0035-2-17-70280 51000 CHILD SUPP REGULAR WAGES	371,056.45	26,308.53	.00	215,461.74	155,594.71
0035-2-17-70280 51020 CHILD SUPP OTHER WAGES	30,000.00	.00	.00	585.00	29,415.00
0035-2-17-70280 51070 CHILD SUPP UNEMPLOYMENT INSURA	937.00	.00	.00	468.50	468.50
0035-2-17-70280 51080 CHILD SUPP RETIREMENT	73,502.24	2,392.98	.00	38,918.08	34,584.16
0035-2-17-70280 51081 CHILD SUPP OPEB LIABILITY	10,513.00	.00	.00	2,628.25	7,884.75
0035-2-17-70280 51090 CHILD SUPP GROUP INSURANCE	84,282.79	5,514.23	.00	44,141.06	40,141.73
0035-2-17-70280 51100 CHILD SUPP FICA/MEDICARE OASDI	31,288.42	1,958.64	.00	16,131.29	15,157.13
0035-2-17-70280 51110 CHILD SUPP COMPENSATION INSURA	47,991.00	.00	.00	23,995.50	23,995.50
0035-2-17-70280 51150 CHILD SUPP LIFE INSURANCE	341.76	27.86	.00	227.22	114.54
TOTAL 1ST SUBTOTAL - SALARIES & BENEFITS	649,912.66	36,202.24	.00	342,556.64	307,356.02
0035-2-17-70280 520201 CHILD SUPP PHONE - LAND LINE	4,000.00	4.64	.00	1,890.84	2,109.16
0035-2-17-70280 520210 CHILD SUPP POSTAGE/SHIP, MAIL	3,500.00	396.04	.00	1,428.77	2,071.23
0035-2-17-70280 520220 CHILD SUPP PAPER/PAPER SUPPLI	1,000.00	.00	.00	30.02	969.98
0035-2-17-70280 520221 CHILD SUPP ENVELOPES	.00	.00	.00	.00	.00
0035-2-17-70280 520226 CHILD SUPP TONER/COPY MACH SU	2,892.00	150.13	.00	453.27	2,438.73
0035-2-17-70280 520250 CHILD SUPP COPY MACHINE LEASE	1,500.00	.00	.00	542.80	957.20
0035-2-17-70280 520404 CHILD SUPP CUSTODIAL SERVICE	6,500.00	480.00	.00	3,360.00	3,140.00
0035-2-17-70280 520407 CHILD SUPP REFUSE DISPOSAL	750.00	54.24	.00	403.68	346.32
0035-2-17-70280 520901 CHILD SUPP OFFICE EQUIP MAINT	.00	.00	.00	.00	.00
0035-2-17-70280 520902 CHILD SUPP VEHICLE MAINTENANC	2,000.00	.00	.00	13.00	1,987.00
0035-2-17-70280 521230 CHILD SUPP OFFICE FURNITURE/E	6,000.00	.00	.00	.00	6,000.00
0035-2-17-70280 521300 CHILD SUPP MAINT. BUILDINGS &	29,500.00	2,571.00	.00	2,578.70	26,921.30
0035-2-17-70280 521600 CHILD SUPP MEMBERSHIPS/ANNUAL	1,500.00	.00	.00	1,500.00	.00
0035-2-17-70280 521750 CHILD SUPP FITNESS & WELLNESS	.00	.00	.00	.00	.00
0035-2-17-70280 521800 CHILD SUPP OFFICE EXP	3,000.00	281.30	.00	439.85	2,560.15
0035-2-17-70280 521867 CHILD SUPP NOTARY PUBLIC SUPP	1,000.00	.00	.00	27.52	972.48
0035-2-17-70280 521900 CHILD SUPP PROFESSIONAL SVC	9,000.00	160.00	.00	912.44	8,087.56
0035-2-17-70280 521903 CHILD SUPP SECURITY SYSTEM SV	500.00	.00	.00	102.00	398.00
0035-2-17-70280 521980 CHILD SUPP MEDICAL SERVICE -	.00	.00	.00	.00	.00
0035-2-17-70280 523711 CHILD SUPP SUBSCRIPTIONS	1,000.00	72.39	.00	306.88	693.12
0035-2-17-70280 524400 CHILD SUPP SPECIAL DEPARTMENT	350.00	.00	.00	140.00	210.00
0035-2-17-70280 524871 CHILD SUPP GENETIC TESTING	2,000.00	.00	.00	.00	2,000.00
0035-2-17-70280 524901 CHILD SUPP PROCESS SVC	5,000.00	480.00	.00	3,565.00	1,435.00
0035-2-17-70280 525000 CHILD SUPP OVERHEAD	15,692.00	.00	.00	7,846.00	7,846.00
0035-2-17-70280 525119 CHILD SUPP LIABILITY SELF-FND	2,368.00	.00	.00	1,184.00	1,184.00
0035-2-17-70280 525250 CHILD SUPP OUTREACH & OTHER P	500.00	.00	.00	481.99	18.01
0035-2-17-70280 527400 CHILD SUPP TRAVEL- IN COUNTY	200.00	.00	.00	85.52	114.48
0035-2-17-70280 527500 CHILD SUPP TRAVEL- OUT OF COU	11,320.00	375.13	.00	8,438.12	2,881.88
0035-2-17-70280 527802 CHILD SUPP ELECTRIC CHARGES	5,000.00	390.26	.00	2,841.71	2,158.29
0035-2-17-70280 527803 CHILD SUPP PROPANE/OTHR HEATI	8,000.00	1,329.73	.00	4,224.13	3,775.87
0035-2-17-70280 527807 CHILD SUPP WATER/SEWER CHARGE	1,000.00	60.08	.00	459.66	540.34

ANCEPLUS
03/05/18
ME: 10:29:14

PLUMAS COUNTY
DETAIL EXPENDITURE STATUS REPORT

PAGE NUMBER: 3
EXPSTA21

SELECTION CRITERIA: orgn.fund in ('0003','0035','0070','7020')
ACCOUNTING PERIOD: 8/18

SORTED BY: FUND,DEPT/FUND,1ST SUBTOTAL,ACCOUNT
TOTALED ON: FUND,DEPT/FUND,1ST SUBTOTAL
PAGE BREAKS ON: FUND,DEPT/FUND

FUND - 0035 - CHILD SUPPORT

	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE
TOTAL 1ST SUBTOTAL - SERVICES & SUPPLIES	125,072.00	6,804.94	.00	43,255.90	81,816.10
0035-2-17-70280 54150 CHILD SUPP VEHICLE	35,000.00	.00	.00	.00	35,000.00
TOTAL 1ST SUBTOTAL - FIXED ASSETS	35,000.00	.00	.00	.00	35,000.00
0035-2-17-70280 528400 CHILD SUPP CONTINGENCIES	.00	.00	.00	.00	.00
TOTAL 1ST SUBTOTAL - CONTINGENCY	.00	.00	.00	.00	.00
TOTAL DEPT/FUND - CHILD SUPP	809,984.66	43,007.18	.00	385,812.54	424,172.12
TOTAL FUND - CHILD SUPPORT	809,984.66	43,007.18	.00	385,812.54	424,172.12



DEPARTMENT OF FACILITY SERVICES & AIRPORTS

198 ANDY'S WAY, QUINCY, CALIFORNIA 95971-9645
(530) 283-6299 FAX: (530) 283-6103

1B

Kevin Correia
Interim Director

Board Meeting: April 17, 2018

To: The Honorable Board of Supervisors

From: Kevin Correia, Interim Director

Subject: **Approve donation of immobilized/vandalized Surplus Vehicle from County of Plumas to Quincy Fire Protection District for a vehicle extrication training course.**

Background

Quincy Fire Department will be offering a 16 hour vehicle extrication course to Plumas County fire department personnel. They are currently looking for the donation of vehicles for this course.

Plumas County has two Vehicles that should be deemed surplus due to the cost of repairing these vehicles versus what they are currently worth. One is a 1996 red Jeep Grand Cherokee Laredo lic# 1065754 with over 150000 miles on it, this vehicle is not running and was broken in to and the steering column was torn up at the key area, Kelly blue book puts a value of this car at approximately \$600. The other vehicle is a blue 2001 Jeep Cherokee sport lic# 1065796 with over 150000 miles on it, this vehicle is not running and has a bad rust issue on the roof, Kelly blue book puts a value of this vehicle at approximately \$1200. These vehicles have been parked outside along our carpool fence unused for years and deteriorated due to the weather damage and the break in and attempted theft of one of the vehicles. The cost to Plumas County to move and advertise this vehicle for auction is considered beyond recoupable sales cost. Quincy Fire Department will pick up, remove and dispose of the vehicle at no cost to the Plumas County.

Recommendation

Approve donation of immobilized/vandalized Surplus Vehicles from County of Plumas to Quincy Fire Protection District for a vehicle extrication training course.

Home > What's My Car Worth > Style > Options & Condition > SE Sport Utility 4D

Trade In to a Dealer

Get an Instant Cash Offer

Sell to a Private Party

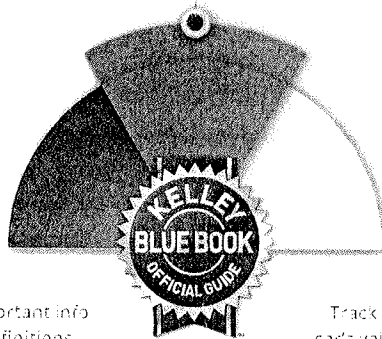
Next Steps: Find a Car

Browse reviews, photos, specs and more.

See what you should pay

Trade-in Range
\$902 - \$1,511

Trade-in Value
\$1,207



Important info
& definitions

Track this
car's values

Valid For ZIP Code 05971 through 0412-0013

Write a review on your 2001 Jeep

Fair	Good	Very Good	Excellent

Instant Cash Offer

Find Participating Dealers ready to buy your car - today!

Get your offer

New Cars You Might Like



More Shopping Tools

presented by **Jeep**



The New 2019 Jeep® Cherokee

- Build & Price
- Find a Dealer
- View Incentives
- Search New Inventory

Get an Instant Cash Offer

Local dealers are ready to buy your current car

Home > What's My Car Worth > Style > Options & Condition > Laredo Sport Utility 4D

Trade In to a Dealer

Get an Instant Cash Offer

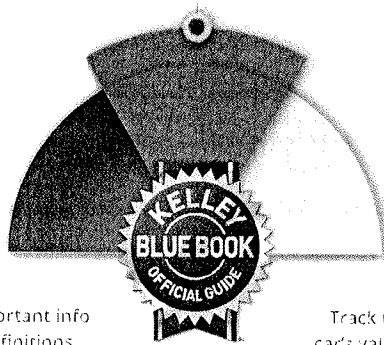
Sell to a Private Party

Trade-In Range

\$357 - \$764

Trade-in Value

\$561



Important info
& definitions

Track this
car's values

Valid for ZIP Code 35071 through 3412/2013

Write a review on your 1996 Jeep

Fair

Good

Very Good

Excellent

Instant Cash Offer

Find Participating Dealers ready to buy your car - today!

Get your offer

New Cars You Might Like



2013 Dodge Journey



2013 Jeep Wrangler
Unlimited



2013 GMC Acadia



More Shopping Tools

presented by

Jeep



The 2018 Grand Cherokee

- Build & Price
- View Incentives
- Find a Dealer
- Search New Inventory

Advert Content

Get an Instant Cash Offer

Local dealers are ready to buy your current car



County of Plumas

Department of Probation

270 County Hospital Rd. #128,
Quincy, California, 95971



1c

Erin Metcalf
Chief Probation Officer

Phone: 530-283-6200
FAX: 530-283-6165

DATE: April 6, 2018

TO: The Honorable Board of Supervisors

FROM: Erin Metcalf, Chief Probation Officer



SUBJECT: Request for approval to recruit and fill fully funded, vacant, allocated 1.0 FTE Legal Services Assistant I/II position

Recommendation:

Approve the filling of vacant 1.0 FTE Legal Services Assistant position created by separation of employment during probationary period. The position was allocated and funded in 2017-2018 budget.

Background:

On March 28, 2018, the Probation Department's Legal Services Assistant separated from employment during the probationary period; this leaves a vacancy in the Legal Services allocation for the department. This position was proposed in the Probation Department 2017-2018 budget. The position was fully funded in the 2016-2017 budget year in the General Fund (20400). In the budget request for 2017-2018, the Legal Services position is funded exactly the same as the prior year: 1.0 FTE (20400)

Therefore, we respectfully request the approval to fill the vacant Legal Services Assistant position.

BOARD AGENDA REQUEST FORM

Department: Probation

Authorized Signature: 

Board Meeting Date: 4/17/18

Consent Agenda: ☒ Yes ☐ No

Request for _____ minutes for presentation
(If a specific time is needed, please contact the Clerk of the Board directly.)

Description of Item for the Agenda (This is the wording that should appear on the agenda):

A. Authorize the Probation dept to recruit and fill vacant, funded and allocated 1.0 FTE Legal Services Assistant position created by separation of employment during probationary period.

B. _____

C. _____

Review by Necessary Departments:

I have had this item reviewed and approved by the following departments:

If another department or the CAO is opposed to an agenda item, please indicate the objection:

Attached Documents:

Contracts/Agreements:

Three copies? (Y ☐ / N ☐)

Signed? (Y ☐ N ☐)

Budget Transfers Sheets:

Signed? (Y ☐ N ☐)

Other: _____

Publication:

☐ Clerk to publish on _____. ☐ Notice attached and e-mailed to Clerk.

☐ Notice to be published _____ days prior to the hearing. _____
(if a specific newspaper is required, enter name here.)

☐ Dept. published on _____ (Per Code § ____). ☐ Copy of Affidavit Attached.

County Ordinances-Procedural Requirements for Adoption, Amendment or Repeal:

I have complied with the policy adopted by the Board regarding County Ordinances Procedural Requirements:

Yes: ☐ No: ☐ Not Applicable: ☐

If Not Applicable, please state reason why:

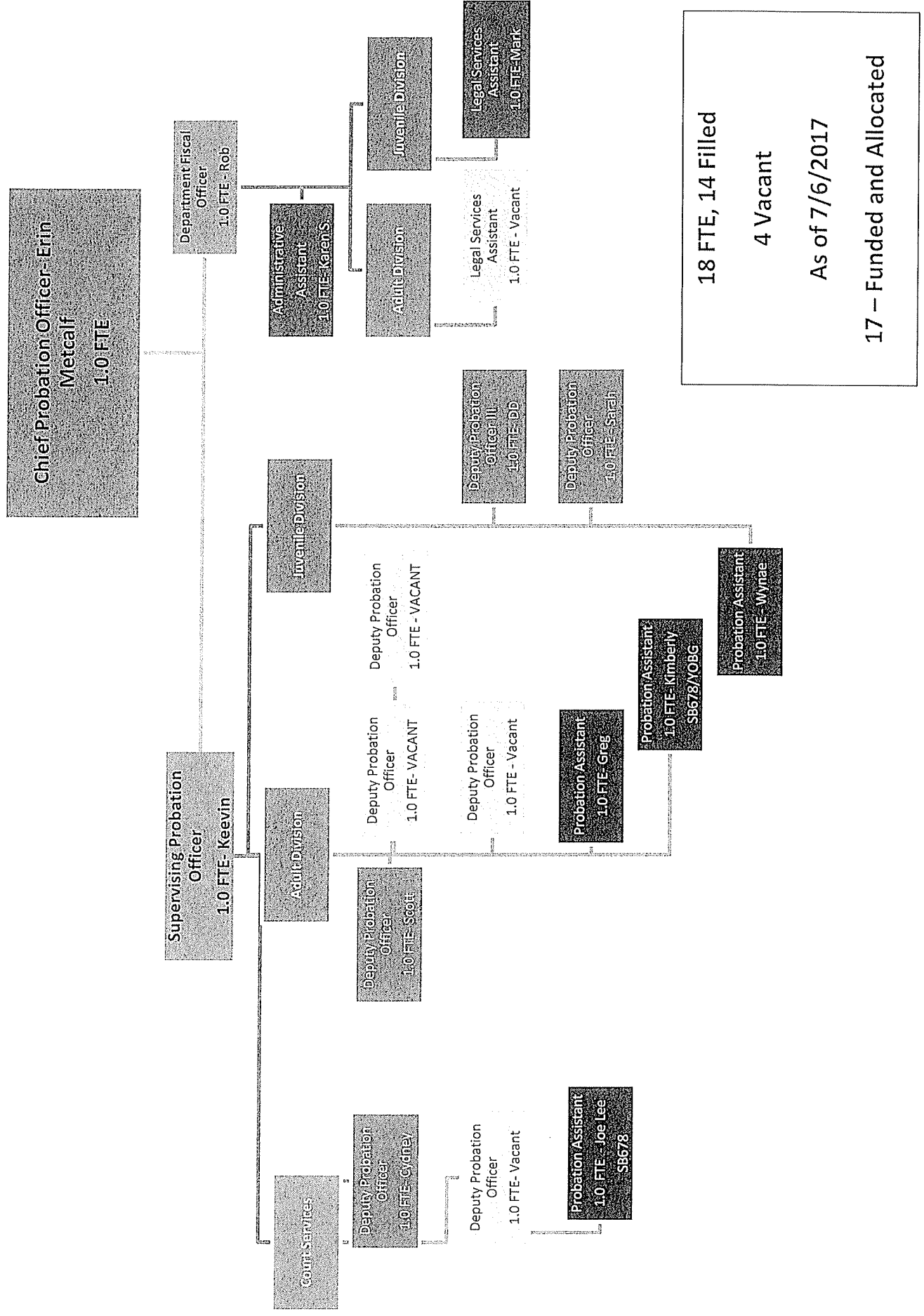
The deadline to place an item on the agenda for the following week's board meeting is Monday at 12:00 p.m. If the Monday deadline falls on a holiday, the deadline is then the Friday before the Holiday.

QUESTIONS FOR STAFFING CRITICAL POSITIONS WHICH ARE CURRENTLY ALLOCATED.

- Is there a legitimate business, statutory or financial justification to fill the position? Yes, the Legal Services Assistant position is a legitimate business justification due to the fiscal and administrative support duties necessary within the Probation Department.
- Why is it critical that this position be filled at this time? The main function of this position is covering a wide range of required responsibilities, to include general office responsibilities, providing support to the Chief Probation Officer, and support to the Deputy Probation Officers.
- How long has the position been vacant? The former Legal Services Assistant's last day was March 28, 2018.
- Can the department use other wages until the next budget cycle? Other wages are not suitable in recruiting, hiring, and retaining a Legal Services Assistant.
- What are staffing levels at other counties for similar departments and/or positions? Other county Probation Departments of similar size use a comparable number of Legal Services Assistants.
- What core function will be impacted without filling the position prior to July 1? Consistent, timely work flow and completion of assignments related to monitoring of community services work, restitution, and data entry would be negatively impacted without the Legal Services Assistant.
- What negative fiscal impact will the County suffer if the position is not filled prior to July 1? There is potential for the Probation Department to incur some overtime costs in the event this position is not filled.
- A non-general fund department head needs to satisfy that he/she has developed a budget reduction plan in the event of the loss of future state, federal or local funding? What impact will this reduction plan have to other County departments? Probation is a general fund department.
- Does the department expect other financial expenditures which will impact the general fund and are not budgeted such as audit exceptions? Probation does not expect unbudgeted audit exceptions that will affect the general fund.
- Does the budget reduction plan anticipate the elimination of any of the requested positions? Probation is not requesting elimination of any positions.

- Departments shall provide an estimate of future general fund support for the next two years and how the immediate filling of this position may impact, positively or negatively, the need for general fund support? The Legal Services Assistant position is a general funded position. This position would continue as a general funded position.
- Does the department have a reserve? If yes, provide the activity of the department's reserve account for the last three years? Yes, there are reserves in SB678, YOBG, and JJCPA. This position is a general funded position, not off-set with grants.

Plumas County Probation Department 2017-2018 Organization Chart





**NORTHERN CALIFORNIA EMS, INC.
FACT SHEET**

Mission Statement

*"Nor-Cal EMS Promotes and Oversees Quality Emergency Medical Services
Through Leadership, Innovation, and Collaboration with the Communities We
Serve."*

Northern California EMS, Inc. is a private, nonprofit public benefit corporation organized in 1982 to improve emergency medical care.

Area Served

The agency provides services under contract to the 5 counties of Lassen, Modoc, Plumas, Sierra and Trinity. This encompasses in excess of 15,000 square miles with a resident population of approximately 77,000.

Primary Responsibility

The agency's primary responsibility is to serve as the Local Emergency Medical Services Agency (LEMSA) for its contract counties. These responsibilities are defined in Division 2.5 of the California Health and Safety Code. These LEMSAs responsibilities include:

- The approval of all EMR, EMT, AEMT, EMT-P and MICN (Mobile Intensive Care Nurse) training programs
- Certification and accreditation of these course graduates every two years
- Approving/Contracting with ambulance services and fire departments to provide advanced care utilizing these personnel
- Approving/Contracting with hospitals to provide "medical control" of these approved services and agencies
- Designating/Contracting with Trauma Centers to maintain a high level of readiness to care for critically injured patients
- Developing patient treatment protocols describing specific procedures on the care of patients
- Monitoring compliance with the system regulations, contracts and protocols
- Taking corrective action when programs, personnel, services and hospitals are out of compliance

In general, Nor-Cal EMS monitors and regulates emergency care on behalf of its contract counties.

In addition, the agency continues to provide training opportunities for the areas providers of emergency medical care and formed the Emergency Medical Services Foundation which in its twelve years of existence distributed in excess of \$3,000,000 worth of goods and services in northeastern California.

History

The organization has not always operated as a private, nonprofit public benefit corporation. In 1973, the Northern California Emergency Medical Care Council was organized as a joint powers agency among seven, and later nine, counties. Since 1973 the agency and its predecessor agency in addition to serving as the local EMS agency has designed and installed the medical communications system, placed over 50 new ambulances into various service areas, placed medical and extrication equipment into 22 ambulance services and over 75 fire/rescue services and developed an advanced life support program which is now written into law. The agency has also promoted and trained individuals as Emergency Medical Responders (non-transport) instructors and has implemented a trauma system with designated trauma centers.

Administration

A staff of seven both full and part time provides agency support.

Board of Directors

The agency is guided by a nine member Board of Directors. Composition of the Board includes one Supervisor representative from each contracting county, one County Emergency Medical Care Committee representative, who must be affiliated with an ambulance service, one hospital representative and two Members-At-Large.



GREGORY J. HAGWOOD
SHERIFF/CORONER
DIRECTOR


Office of the Sheriff

Office of Emergency Services

1400 E. Main Street, Quincy, California 95971 • (530) 283-6375 • Fax 283-6344

3A1

Memorandum

DATE: March 27, 2018
TO: Honorable Board of Supervisors
FROM: Sheriff Greg Hagwood 
RE: Agenda Item for the meeting of April 10, 2018

RECOMMENDATION:

Approve supplemental budget request in the amount of \$20,000.00 for unanticipated revenue for FY 17/18 received from PG&E.

Authorize Auditor to pay invoice #U21118 to Codan Radio Communications for fixed asset purchase.

BACKGROUND & DISCUSSION:

The FY 17/18 Administrative and Budgetary Controls require transfers to/from fixed asset accounts to be approved by the Board of Supervisors.

This is a supplemental budget request for the Sheriff's Communications budget (dept 70375) in the amount of \$20,000.00. This is revenue received from a donation by PG&E to Sheriff's Office for communications related expenses.

The FY 17/18 Administrative and Budgetary Controls require approval by the Board of Supervisors to purchase fixed assets.

The Sheriff's Office is purchasing two repeaters from Codan Radio Communications for the amount of \$12,126.90 plus state sales tax of \$879.20. Please authorize Auditor to pay invoice from Codan Radio Communications.

COUNTY OF PLUMAS
REQUEST FOR BUDGET APPROPRIATION TRANSFER
OR SUPPLEMENTAL BUDGET

TRANSFER NUMBER _____

(Auditor's Use Only)

Department: COMMUNICATIONS - SHERIFF Dept. No: 70375 Date 3/27/2018

The reason for this request is (check one):

- A. ☐ Transfer to/from Contingencies OR between Departments
 B. ☒ Supplemental Budgets (including budget reductions)
 C. ☐ Transfers to/from or new Fixed Asset, within a 51XXX
 D. ☐ Transfer within Department, except fixed assets
 E. ☐ Establish any new account except fixed assets

Approval Required

Board
 Board
 Board
 Auditor
 Auditor

☐ **TRANSFER FROM OR**

☒ **SUPPLEMENTAL REVENUE ACCOUNTS**

(CHECK "TRANSFER FROM" IF TRANSFER WITHIN EXISTING BUDGET, CHECK "SUPPLEMENTAL REVENUE" IF SUPPLEMENTAL, NEW UNBUDGETED REVENUE)

Fund #	Dept #	Acct #	Account Name	\$ Amount
0017G	70375	46239	DONATIONS	20,000.00
Total (must equal transfer to total)				20,000.00

☐ **TRANSFER TO OR**

☒ **SUPPLEMENTAL EXPENDITURE ACCOUNTS**

(CHECK "TRANSFER TO" IF TRANSFER WITHIN EXISTING BUDGET, CHECK "SUPPLEMENTAL EXPENDITURE" IF SUPPLEMENTAL, NEW UNBUDGETED EXPENSE)

Fund #	Dept #	Acct #	Account Name	\$ Amount
0017G	70375	521250	COMMUNICATION EQUIPMENT	6,993.00
0017G	70375	542203	REPEATER EQUIP	13,007.00
Total (must equal transfer to total)				20,000.00

Supplemental budget requests require Auditor/Controller's signature

Please provide copy of grant award, terms of award, proof of receipt of additional revenue, and/or backup to support this request.

In the space below, state (a) reason for request, (b) reason why there are sufficient balances in affected accounts to finance transfer, (c) why transfer cannot be delayed until next budget year (attach memo if more space is needed) or (d) reason for the receipt of more or less revenue than budgeted.

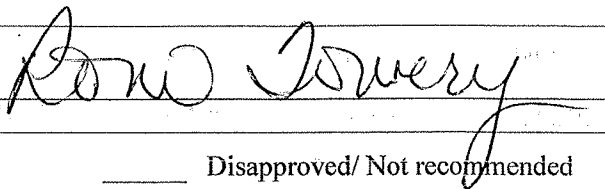
A) Supplemental budget request for donation received from PG&E

B) N/A

C) Expenses to be incurred this fiscal year

D) Unanticipated donation

Approved by Department Signing Authority:



☐ Approved/ Recommended

☐ Disapproved/ Not recommended

Auditor/Controller Signature: _____

Board Approval Date: _____

Agenda Item No. _____

Clerk of the Board Signature: _____

Date Entered by Auditor/Controller: _____

Initials _____

INSTRUCTIONS:

Original and 1 copy of ALL budget transfers go to Auditor/Controller. If supplemental request they must go to the Auditor/Controller. Original will be kept by Auditor, copies returned to Department after it is entered into the system.

Supplemental transfer must have Auditor/Controllers signature. Auditor/Controller will forward all signed, supplemental transfers to the Board for approval.

If one copy of agenda request and 13 copies of Board memo and backup are attached, the entire packet will be forwarded, after all signatures are obtained, to the Clerk of the Board. If only the budget form is sent, it will be returned to the Department after all signatures are obtained.

Transfers that are going to be submitted to the Board for approval:

- A. Must be signed by the Auditor/Controller; if supplemental must be signed by the Auditor/Controller.

els Electronics Ltd.
ing business as
odan Radio Communications

Invoice # U21118

CUSTOMER NO. PLUCOU
COPY Copy 2

Codan Radio Communications
43 Erie Street
Victoria, B.C.
V8V 1P8 Canada

Toll Free Phone: 1-800-664-4066
Phone (outside U.S. and Canada): 1-250-382-8268
Email: lmrsales@codanradio.com
Website: www.codanradio.com/lmr

SOLD TO:

PLUMAS COUNTY SHERIFF'S OFFICE
1400 E. MAIN ST

QUINCY, CA 95971
USA

SHIP TO:

PLUMAS COUNTY SHERIFF'S OFFICE
ATTN: MIKE GRANT
1400 E. MAIN STREET
QUINCY, CA, USA 95971
USA
PH 5302837440

COPY

Lines preceded by "--->" are contract lines.

DATE			SHIP VIA		TERMS		
20-Mar-2018					NET 30 DAYS		
PURCHASE ORDER NUMBER			ORDER DATE	SALES PERSON	REPRESENTATIVE(S)	OUR ORDER NUMBER	
2017-PGE-1			21-Feb-2018	REA	TSG SIE	H42316	
QTY. ORDER	QTY. SHIP	QTY. B.O.	ITEM NUMBER	DESCRIPTION		UNIT PRICE	EXTENDE D

NAFTA/FCC FORMS ON FILE

MADE IN CANADA

NO KOREAN DRAMS OR DRAM MEMORY

PLEASE FILE UNDER HS CODE #8517.61.00.00(CBP
VHF RADIO TRANSCEIVERS (Freq.'s 30-520 MHz)

COPY

2.00	2.00	0.00	Z56314	VHF RADIO TRANSCEIVER		
System Price:						\$12,126.90
System price above includes all components below.						
2.00	2.00	0.00	VT-4E150-00-800	TRANSMITTER, MT-4E, VHF136-174	\$1,524.87000	\$3,049.74
				TX, MT-4E Analog, 136-174 MHz		

2.00	2.00	0.00	VR-4E150-00-000	RX, MT-4E, VHF136-174, CLASS B	\$1,641.45000	\$3,282.90
				RX, MT-4E Analog Class B, 136-174 MHz		

2.00	2.00	0.00	SR-39-1	SUBRACK/MOTHERBOARD,96 PIN+I/O	\$802.07000	\$1,604.14

				SUBRACK/MOTHERBOARD		
2.00	2.00	0.00	SM-3-H0-014-00	SYSTEM REGULATOR,9-11 VDC,14HP	\$624.87000	\$1,249.74

				SYSTEM MONITOR		
2.00	2.00	0.00	AMP-155-050-D1R	AMP/136-174 MHz,5-10W/50W,RACK	\$1,356.57000	\$2,713.14

Invoice # U21118

CUSTOMER NO. PLUCOU
COPY Copy 2

Codan Radio Communications
43 Erie Street
Victoria, B.C.
V8V 1P8 Canada

COPY

Toll Free Phone: 1-800-664-4066
Phone (outside U.S. and Canada): 1-250-382-8268
Email: lmrsales@codanradio.com
Website: www.codanradio.com/lmr

Lines preceded by "--->" are contract lines.

Lines processed by → are contract lines.

DATE		SHIP VIA		TERMS		
20-Mar-2018				NET 30 DAYS		
PURCHASE ORDER NUMBER		ORDER DATE	SALES PERSON	REPRESENTATIVE(S)	OUR ORDER NUMBER	
2017-PGE-1		21-Feb-2018	REA	TSG SIE	H42316	
QTY. ORDER	QTY. SHIP	QTY. B.O.	ITEM NUMBER	DESCRIPTION	UNIT PRICE	EXTENDE D

				AMP,136-174 MHz,5-10W/50W,RACK		
2.00	2.00	0.00	CBL223	CABLE/RF, RG223U	\$76.31000	\$152.62
2.00	2.00	0.00	CBLC46-12506025	CABLE,RJ45 PLUG-PLUG,8POS,25CM	\$37.31000	\$74.62
			---> CBLC46-12506	CABLE, RJ45 PLUG-PLUG		

INVOICE TOTAL

DISCOUNT	\$	0.00
NET	\$	12,126.90
OTHER	\$	0.00
SHIPPING & HANDLING	\$	0.00
STATE TAX	\$	0.00
GST/HST	\$	0.00
TOTAL (US)	\$	12,126.90

tax = \$ 879.20



GREGORY J. HAGWOOD
SHERIFF/CORONER
DIRECTOR

Office of the Sheriff

Office of Emergency Services


1400 E. Main Street, Quincy, California 95971 • (530) 283-6375 • Fax 283-6344

3A2

Memorandum

DATE: April 5, 2018

TO: Honorable Board of Supervisors

FROM: Sheriff Greg Hagwood 

RE: Agenda Item for the meeting of April 17, 2018

Recommended Action:

Approve supplemental budget request for funding received from the U.S. Department of Justice, Drug Enforcement Agency in the amount of \$56,000.00.

Background and Discussion:

The Sheriff's Office received an annual funding allotment from the U.S. Department of Justice (USDOJ), Drug Enforcement Administration (DEA) for the Domestic Cannabis Eradication & Suppression Program (DCESP) for 2018 in the amount of \$56,000.

The \$56,000.00 has already been deposited into the DCESP budget department 70348.

This funding is used specifically for payment of overtime costs (wages only – benefit costs are prohibited from reimbursement by DOJ) and expenses associated with cannabis eradication.

COUNTY OF PLUMAS
REQUEST FOR BUDGET APPROPRIATION TRANSFER
OR SUPPLEMENTAL BUDGET

TRANSFER NUMBER

(Auditor's Use Only)

Department: DCESP

Dept. No: 70348

Date 4/5/2018

The reason for this request is (check one):

- A. ☐ Transfer to/from Contingencies OR between Departments
 B. ☒ Supplemental Budgets (including budget reductions)
 C. ☐ Transfers to/from or new Fixed Asset, within a 51XXX
 D. ☐ Transfer within Department, except fixed assets
 E. ☐ Establish any new account except fixed assets

Approval Required

Board
 Board
 Board
 Auditor
 Auditor

☐ **TRANSFER FROM OR**

☒ **SUPPLEMENTAL REVENUE ACCOUNTS**

(CHECK "TRANSFER FROM" IF TRANSFER WITHIN EXISTING BUDGET, CHECK "SUPPLEMENTAL REVENUE" IF SUPPLEMENTAL, NEW UNBUDGETED REVENUE)

Fund #	Dept #	Acct #	Account Name	\$ Amount
0017G	70348	44500	FEDL - LAW ENFORCEMENT	56,000.00
Total (must equal transfer to total)				56,000.00

☐ **TRANSFER TO OR**

☒ **SUPPLEMENTAL EXPENDITURE ACCOUNTS**

(CHECK "TRANSFER TO" IF TRANSFER WITHIN EXISTING BUDGET, CHECK "SUPPLEMENTAL EXPENDITURE" IF SUPPLEMENTAL, NEW UNBUDGETED EXPENSE)

Fund #	Dept #	Acct #	Account Name	\$ Amount
0017G	70348	51060	OVERTIME	6,000.00
0017G	70348	526300	HELICOPTER/AIRCRAFT EXP	50,000.00
Total (must equal transfer to total)				56,000.00

Supplemental budget requests require Auditor/Controller's signature

Please provide copy of grant award, terms of award, proof of receipt of additional revenue, and/or backup to support this request.

In the space below, state (a) reason for request, (b) reason why there are sufficient balances in affected accounts to finance transfer, (c) why transfer cannot be delayed until next budget year (attach memo if more space is needed) or (d) reason for the receipt of more or less revenue than budgeted.

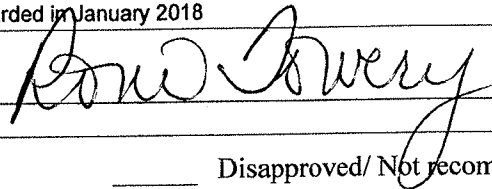
A) Supplemental budget request for revenue received from DEA for Domestic Cannabis Eradication & Suppression Program

B) N/A

C) Funds awarded must be expended by 09/30/18 and expenses will be incurred this fiscal year

D) Grant award was not anticipated and funding was awarded in January 2018

Approved by Department Signing Authority:



☐ Approved/ Recommended

☐ Disapproved/ Not recommended

Auditor/Controller Signature: _____

Board Approval Date: _____ Agenda Item No. _____

Clerk of the Board Signature: _____

Date Entered by Auditor/Controller: _____ Initials _____

INSTRUCTIONS:

Original and 1 copy of ALL budget transfers go to Auditor/Controller. If supplemental request they must go to the Auditor/Controller. Original will be kept by Auditor, copies returned to Department after it is entered into the system.

Supplemental transfer must have Auditor/Controllers signature. Auditor/Controller will forward all signed, supplemental transfers to the Board for approval.

If one copy of agenda request and 13 copies of Board memo and backup are attached, the entire packet will be forwarded, after all signatures are obtained, to the Clerk of the Board. If only the budget form is sent, it will be returned to the Department after all signatures are obtained.

Transfers that are going to be submitted to the Board for approval:

- A. Must be signed by the Auditor/Controller; if supplemental must be signed by the Auditor/Controller.

In the space below, state (a) reason for request, (b) reason why there are sufficient balances in affected accounts to finance transfer, (c) why transfer cannot be delayed until next budget year (attach memo if more space is needed) or (d) reason for the receipt of more or less revenue than budgeted.

A) Supplemental budget request for revenue received from DEA for Domestic Cannabis Eradication & Suppression Program

B) N/A

C) Funds awarded must be expended by 09/30/18 and expenses will be incurred this fiscal year

D) Grant award was not anticipated and funding was awarded in January 2018

Approved by Department Signing Authority:

Ron Towery

☐ Approved/ Recommended

☐ Disapproved/ Not recommended

Auditor/Controller Signature: _____

Board Approval Date: _____

Agenda Item No. _____

Clerk of the Board Signature: _____

Date Entered by Auditor/Controller: _____

Initials _____

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COUNTY OF PLUMAS
REQUEST FOR BUDGET APPROPRIATION TRANSFER
OR SUPPLEMENTAL BUDGET

TRANSFER NUMBER
(Auditor's Use Only)

Department: DCESP Dept. No: 70348 Date: 4/5/2018

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Approval Required

Board
Board
Board
Auditor
Auditor

☐ **TRANSFER FROM OR** ☒ **SUPPLEMENTAL REVENUE ACCOUNTS**
(CHECK "TRANSFER FROM" IF TRANSFER WITHIN EXISTING BUDGET, CHECK "SUPPLEMENTAL REVENUE" IF SUPPLEMENTAL, NEW UNBUDGETED REVENUE)

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Supplemental budget requests require Auditor/Controller's signature

Please provide copy of grant award, terms of award, proof of receipt of additional revenue, and/or backup to support this request.





Date: 04/05/2018

Through Period: 10

Selection Criteria

Year	<input type="text"/>	FUND	<input type="text"/>
DEPT/FUND	<input type="text"/>	FUNCTION	<input type="text"/>
Account	<input type="text"/>	ACTIVITY	<input type="text"/>
		DEPT/FUND(T)	<input type="text"/>

 Find
 Advanced

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3 match(es) found

Totals


Budget:	37.00	Period Receipts:	.00	YTD Receipts:	56,037.00	Receivables:	.00	Balance:	-56,000.00
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2. It is understood and agreed by the parties to this Agreement that the activities described in Sub-paragraphs a, b, c, d, e, f, and g of paragraph one shall be accomplished with existing personnel, and that the scope of *THE AGENCY's* program with respect to those activities by such personnel shall be solely at *THE AGENCY's* discretion, subject to appropriate limitations contained in the budget adopted by *THE AGENCY*, except that *THE AGENCY* understands and agrees that DEA funds and the result of expended funds (e.g. equipment, supplies and other resources) must be directly related to and must only be used for marijuana eradication program activities in a manner consistent with the Controlled Substances Act (CSA), 21 U.S.C. § 801 et seq.

DEA will pay to *THE AGENCY* Federal funds in the amount of **FIFTY-SIX THOUSAND DOLLARS (\$56,000.00)** for the period of October 1, 2017 to September 30, 2018, to defray costs relating to the eradication and suppression of illicit cannabis.

3. These Federal funds shall only be used for the eradication of illicit cannabis as provided in this agreement. *THE AGENCY* understands and agrees that Federal funds provided to *THE AGENCY* under this Agreement will not be used to defray costs relating to herbicidal eradication of illicit cannabis without the advance written consent of DEA. DCE/SP funding is provided for the storage, protection, and destruction of illicit cultivated marijuana. Funding is not provided nor expenditures allowed for the development of technology to assist with the identification of indoor and/or outdoor growing sites. Additionally funding and expenditures are not permitted for the eradication of "Ditch Weed". *THE AGENCY* understands and agrees that Federal funds will not be used to perform any of the following functions: (i) issuing licenses, permits, or other forms of authorization permitting the holder to manufacture, distribute, sell, or use marijuana in contravention of the CSA; (ii) conducting ancillary activities related to the issuance of such licenses and permits, such as background checks on applicants; (iii) collecting state or local tax or licensing revenue related to the manufacture, distribution, or sale of marijuana in contravention of the CSA; (iv) preparing or issuing regulations governing the manufacture, distribution, sale, or possession of marijuana in contravention of the CSA; (v) monitoring compliance with state or local laws or regulations that permit the manufacture, distribution, sale, or use marijuana in contravention of the CSA; or (vi) the purchase of evidence and the purchase of information. The result of expended funds (e.g. equipment, supplies and other resources) must be directly related to and must only be used for marijuana eradication activities. While using the Federal funds provided to *THE AGENCY* under this Agreement for activities on Federal land, *THE AGENCY* agrees to notify the appropriate local office of the U.S. Department of Agriculture, (Forest Service) and the U.S. Department of the Interior (Bureau of Land Management, National Park Service, Fish and Wildlife Service, Bureau of Indian Affairs, and/or Bureau of Reclamation) of *THE AGENCY's* presence on Federal land.

 4. The Federal funds provided to *THE AGENCY* are primarily intended for payment of deputies'/officers' overtime while those deputies and officers are directly engaged in the illicit cannabis eradication process, (per DOJ policy, the annual maximum overtime reimbursement rate is based on the current year General Pay Scale / rest of the United States and cannot exceed 25% of a GS-12, Step 1; the funds shall only be used to pay the

normal overtime rate, i.e. time and a half. The overtime reimbursement rate "shall not include any cost for benefits, such as retirement, FICA, or other expenses", which is specifically prohibited by DOJ) and for per diem and other direct costs related to the actual conduct of illicit cannabis eradication. Examples of such costs includes rental of aircraft, fuel for aircraft, and minor repairs and maintenance necessitated by use to support illicit cannabis eradication. These Federal funds are not intended as a primary source of funding for the purchase of equipment, supplies, or other resources. When Domestic Cannabis Eradication Suppression Program (DCE/SP) funds are used to purchase supplies, equipment, or other resources, those items must be directly related to and must only be used for marijuana eradication activities and may not be used to perform any of the following functions: (i) issuing licenses, permits, or other forms of authorization permitting the holder to manufacture, distribute, sell, or use marijuana in contravention of the CSA; (ii) conducting ancillary activities related to the issuance of such licenses and permits, such as background checks on applicants; (iii) collecting state or local tax or licensing revenue related to the manufacture, distribution, or sale of marijuana in contravention of the CSA; (iv) preparing or issuing regulations governing the manufacture, distribution, sale, or possession of marijuana in contravention of the CSA; or (v) monitoring compliance with state or local laws or regulations that permit the manufacture, distribution, sale, or use marijuana in contravention of the CSA. Under Section 524 (c) (1) (I)1 of title 28, United States Code, states that the Assets Forfeiture Fund may be used for payment of overtime salaries, travel, fuel, training, equipment, and other similar costs of State or local law enforcement officers that are incurred in a joint law enforcement operation with a Federal law enforcement agency participating in the Fund". [Agency Initials]

All purchases of equipment, supplies and other resources must be requested in writing, *through* the respective DEA Division, *to the Investigative Support Section (OMS)*. Requests must include manufacturer specifications and pricing of the item (including tax, if applicable) to be purchased. OMS will notify the state/local agency whether or not the purchase has been approved. [Agency Initials] Expenditures for equipment, supplies, and other resources should not exceed 10% of the total Federal funds awarded. Although equipment, supplies, and other resources may be specifically itemized in the Operation Plan, are not automatically approved for purchase. [Agency Initials] All requests for purchases must be received in HQ/OMS by July 15th. Exemptions to any of these requirements must have prior HQ/OMS approval.

Per the DOJ, none of the funds allocated to you may be used to purchase promotional items, gifts, mementos, tokens of appreciation, or other similar items. Prohibited purchases include items justified as training aids if they are embossed, engraved or printed with **THE AGENCY** or program logos. Additionally, the use of DCE/SP funds for Demand Reduction expenses is no longer authorized.

5. In compliance with Section 623 of Public Law 102-141, **THE AGENCY** agrees that no amount of these funds shall be used to finance the acquisition of goods or services unless **THE AGENCY**:

- (a) Specifies in any announcement of the awarding of the contract for the procurement of the goods and services involved the amount of Federal funds that will be used to finance the acquisition; and



David Lile

County Director, Livestock & Natural Resources Advisor

office: (530) 283-6270 fax: (530) 283-6088

208 Fairground Road

Quincy, CA 95971

dfli@ucanr.edu

<http://ucce-plumas-sierra.ucdavis.edu>

Date: April 5, 2018

To: Honorable Board of Supervisors

From: David Lile, County Director
Plumas-Sierra Cooperative Extension

Re: UCCE Plumas Sierra 2017-2018 Program Performance Report

Recommendation: To provide the Board of Supervisors with the UCCE Plumas-Sierra Cooperative Extension Annual Program Performance Report pursuant to the Memorandum of Understanding between UC Regents and County of Plumas.

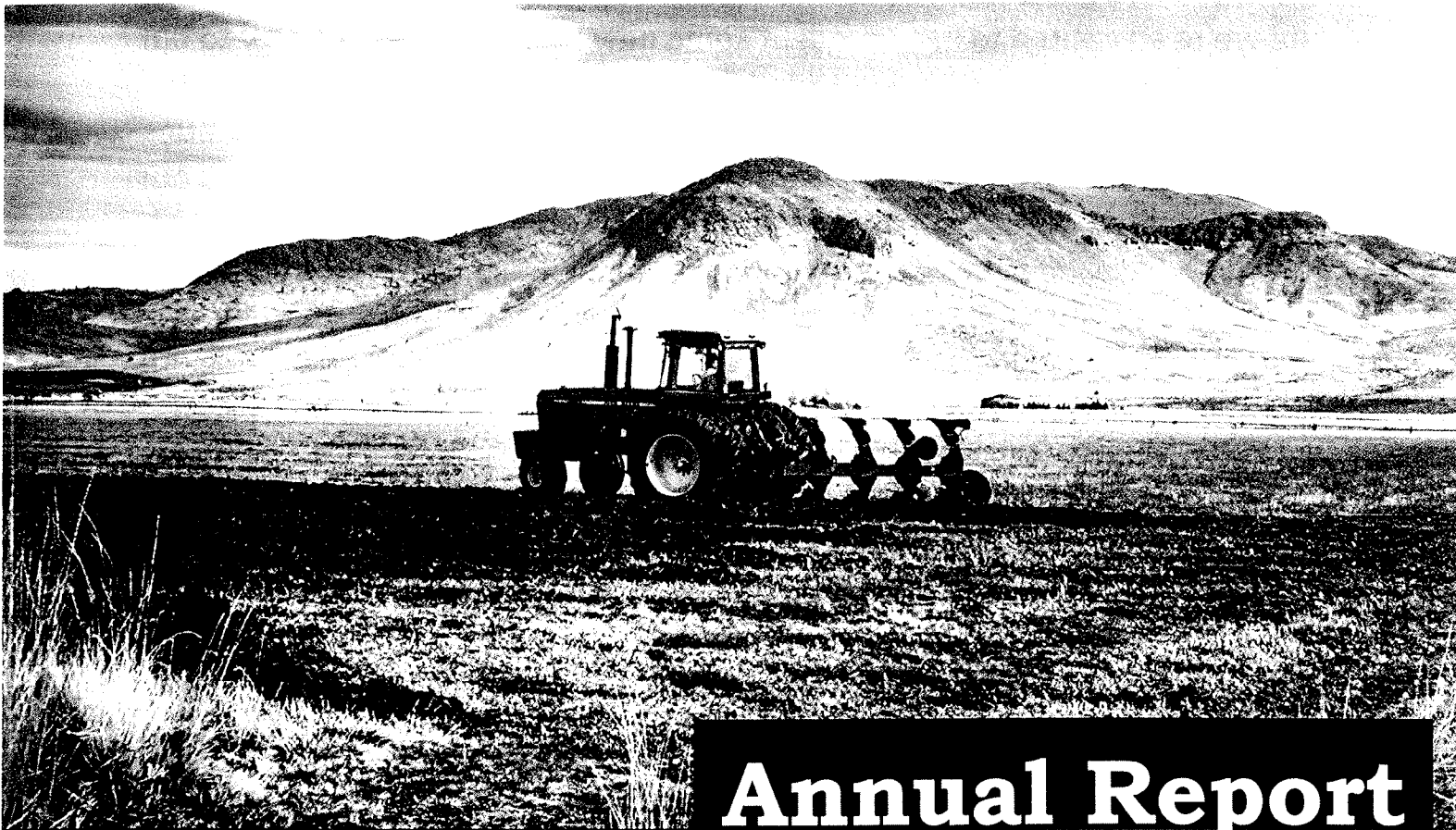
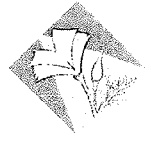
Background and Discussion: Pursuant to Agreement No. Y14-2441 between County of Plumas and The Regents of the University of California, UCCE Plumas Sierra Cooperative Extension is required to provide the Board of Supervisors with an annual program update. UCCE Cooperative Extension plans to present the Board with the attached update, as well as introduce our staff at the upcoming April 17, 2018 Board of Supervisors meeting.

Plumas & Sierra Counties

ucce-plumas-sierra.ucanr.edu

University of California
Agriculture and Natural Resources

UC
CE



Annual Report 2017-2018

David Lile, County Director
530-251-6673 - dfile@ucanr.edu

Mike De Lasaux , Natural Resources
(retiring July 2018)
530-283-6125 - midelasaux@ucanr.edu

Tracy Schohr, Livestock and Natural Resources
916-716-2643 cell - tkshohr@ucdavis.edu

Kari O'Reilly, 4-H Program Representative
530-283- 6173 - koreilly@ucanr.edu

Thomas Getts , Weed Control and Cropping Sytems
530-251-2650 - tigetts@ucanr.edu

Barbara Goulet, Administrative Assistant
530-283-6270 - blgoulet@ucanr.edu

Director's Report

We are pleased to share this report highlighting programs from the past year, and we're so excited to have brought some new faces and fresh energy to our UCCE team. Last summer we added Barbara Goulet as our secretary. Barb provides excellent support to the entire office, and she is invaluable to our volunteer led programs, Master Gardener and 4-H. Tracy Schohr began as our new Livestock/Natural Resources Advisor in October and has hit the ground running, having already initiated new research, rancher workshops, and becoming a communication liaison for wolf issues. Kari O'Reilly continues to provide effective leadership to our 4-H program, having added two new clubs last year, revived summer 4-H Camp, while supporting many other youth activities. Mike De Lasaux, who has been instrumental over the years with Fire Safe Council and Quincy Library Group has announced plans to retire at the end of June. Fortunately, our Forestry Advisor position is already approved to be refilled. Finally, Weed and Cropping Systems Advisor Tom Getts, who provides support to Plumas/Sierra farmers from Susanville, is researching new irrigation technology helping local farmers stay productive and viable. Please feel free to give us a call or come by and see us any time!

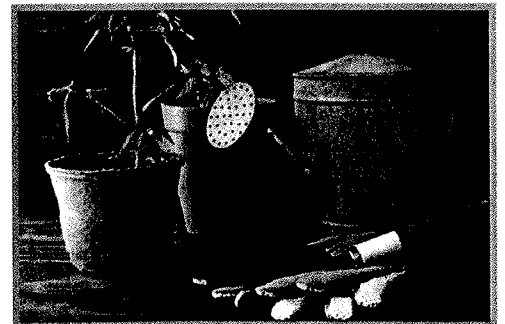
- David Lile, County Director



Master Gardener Program



The Plumas/Sierra group of Master Gardeners is an enthusiastic cadre of volunteers, trained by UCCE, who advice and technical support to backyard gardeners throughout both counties!



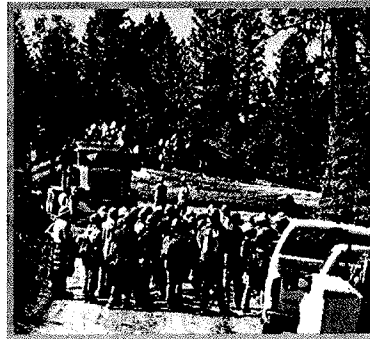
Forestry & Natural Resources

Mike De Lasaux



Plumas Fire Safe Council (PCFSC)

Continue to support the PCFSC as a member. Presently leading an effort to examine the need and considerations for fuel treatment maintenance. Over 2,000 private property acres treated among communities more than 10 years ago. Are those treated areas still resilient to fire? Would flame lengths be less than 4 feet? What needs to be done to support landowners undertake work that they may have never done before?



Forestry Institute of Teachers (FIT)

Conduct the Plumas County session of FIT, hosting 25 teachers who came from all over California to learn about sustainable forest management and environmental education curriculum. Also coordinated the FIT sessions conducted in Tuolumne, Shasta and Humboldt Counties in collaboration with UC Cooperative Extension colleagues the and Northern California Society of American Foresters. Tour of Sierra Pacific Industries Mill in Quincy. This provided an opportunity for teachers from across California to learn about private forest management, forestry products and timber economics.



Highway 89 Stewardship – Wildlife Crossings

Continue to deploy and maintain extensive camera trap along highway 89 to monitor wildlife presence adjacent to the highway as well as use of underpasses that have been built since 2008.



Directed state-wide Project Learning Tree program that provides environmental education curriculum to K-12 teachers.



Weed Ecology and Cropping Systems Advisor, Tom Getts, has been working with local agricultural producers for two years. His research and extension programs focus on providing insight to agronomic challenges and helping solve invasive weed problems wherever they grow.



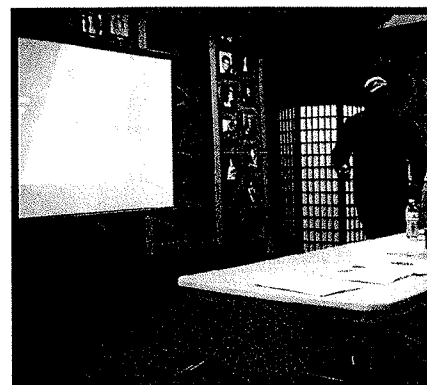
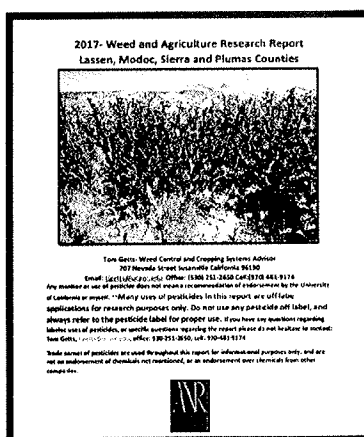
Farm calls allow on-site visits with farmers to provide technical information to increase crop performance and control invasive weeds.



Weed control trials demonstrating effectiveness of newly registered herbicides are conducted regionally to provide non biased information to hay growers.

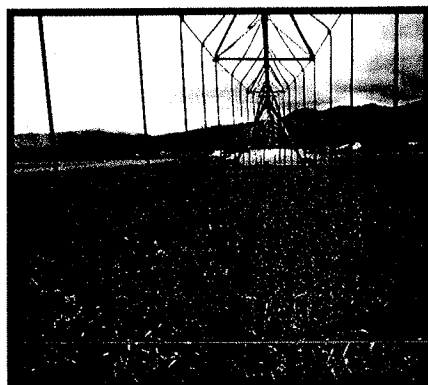
Outreach

Updates on activities and research are distributed in newsletters and reports on the website.

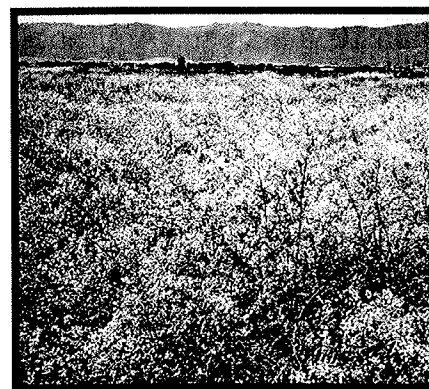


Getts and Schohr spoke at the Plumas-Sierra Ag Commissioner's Grower Day, providing technical training to ranchers and farmers.

Research

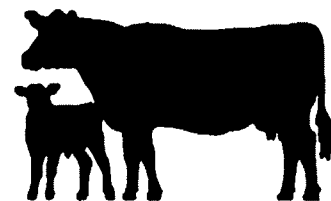


Low Elevation Sprinkler Packages for center pivots are being tested in Sierra Valley for increased efficiency and reduced pumping cost.



Invasive weeds are problematic for all land owners. Research is being conducted to better control tall whitetop, medusahead, thistles, and other species in the region!

In October, Tracy Schohr started as the Livestock and Natural Resources advisor. Schohr is conducting extension, education and applied research focusing on livestock production, economics, and sustainable range and pasture management. She is developing solutions to the complex issues facing commercial livestock producers in the region.



Researching 5 Irrigated pasture sites in collaboration with UC Davis. Assessing how management practices affect forage production and natural resources efficiency.



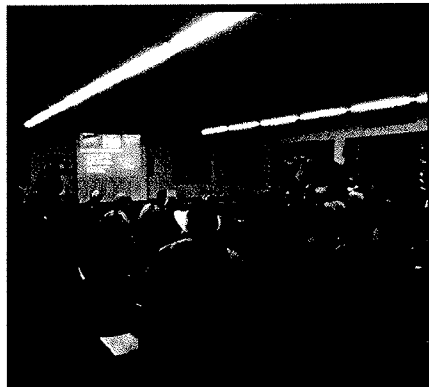
In January 2018, hosted the 1st Cattlemen's Clinics in Loyalton and Quincy. Ninety-one participants heard from industry experts on water quality, predators, economics, and animal health topics.



Investigating impacts from predators on local ranching operations. Data will be used in policy and management decisions relating to wolves and other predators.



Studying US Forest Service grazing meadows in collaboration with UC colleagues, sites are from Modoc County to the Central Sierras.

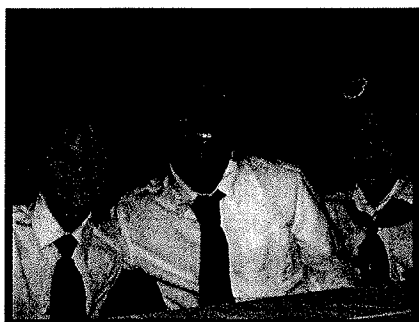


Facilitated a wolf meeting for over 60 ranchers in Indian Valley working with Supervisor Goss and CA Department of Fish & Wildlife.



Provide technical assistance to ranchers on land management, regulatory compliance, animal health, and business planning.

4-H Community Education Specialist, Kari O'Reilly has been working with youth in Plumas and Sierra Counties for three years. Through community club programs, camps and in-school experiences, 4-H continues to extend it's reach and benefit youth with impactful, hands-on, community service focused programming.



Club Programs

Plumas-Sierra 4-H boasts eight Community Club Programs in Loyaltan, Sierra Valley, Portola, Quincy, Indian Valley and Chester. Enrollment is increasing!

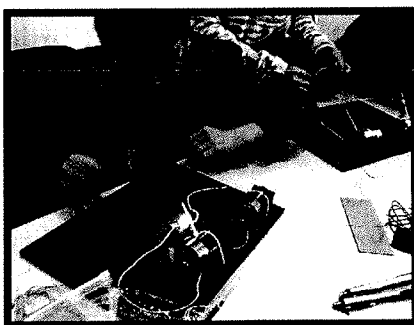


Camp

Our sleep away 4-H summer camp continues to thrive and grow! We are proud to offer an affordable, nature based camp for local youth ages 9-18! Where teens learn leadership skills as counselors.

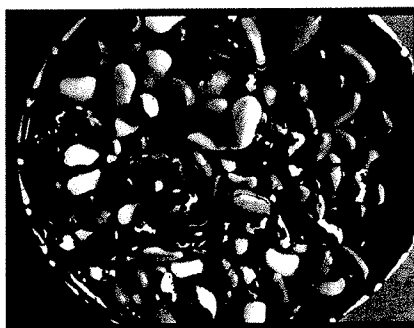
STEM Projects

This Electrical Engineering project is one example of new STEM (science, technology, engineering and mathematics) projects being offered by local clubs.



In-School Programs

Traditional Collaborations between in-school garden programs and 4-H has led to exciting new projects like the new Seed Lending Library coming to the Quincy Public Library!



Livestock Projects

Traditional 4-H livestock projects have benefited from new educational events geared towards deepening their experience.



Community Service

4-Hers pledge their "hands to larger service" which means they continually participate in community service activities, like this 4-H member coloring Easter eggs with a resident of the long term care facility in Chester.

PLUMAS COUNTY DEPARTMENT OF PUBLIC WORKS

1834 East Main Street, Quincy, CA 95971 – Telephone (530) 283-6268 Facsimile (530) 283-6323
Robert A. Perreault Jr., P.E., Director John Mannle, P.E., Asst. Director Joe Blackwell, Deputy Director



AGENDA REQUEST

For the April 17, 2018 meeting of the Plumas County Board of Supervisors

April 9, 2018

To: Honorable Board of Supervisors

From: Robert Perreault, Director of Public Works

A handwritten signature in black ink, reading "Robert A. Perreault".

Subject: Adopt "Senate Bill 1 Proposed Project List for FY 18/19 Allocation of Road Maintenance and Rehabilitation Account (RMRA) Funding" and authorize the Director of Public Works to submit the project list to the California Transportation Commission (CTC) and perform related duties as may be required to administer the funds. Discussion and possible action.

Background:

Senate Bill 1 (Beall), "Transportation Funding," was signed into law by the Governor on April 28, 2017.

Attached is the latest "Senate Bill 1 Proposed Project List for FY 18/19 Allocation of Road Maintenance and Rehabilitation Account (RMRA) Funding," dated April 9, 2018, for consideration of adoption by the Plumas County Board of Supervisors.

The allocation amount is estimated by the California State Association of Counties (CSAC) to be \$1,912,000 for Plumas County for FY 18/19. The State Controller's Office (SCO) will issue monthly allocations after the County's project list is approved by the California Transportation Commission (CTC). The allocated funds will be used to finance the maintenance and improvement of Plumas County roads and bridges. Authorization of the Director of Public Works or his assignees to perform related duties as may be required to administer the funds is also being recommended.

To be eligible to receive RMRA allocations, SB 1 initially required counties to report on their planned expenditures of RMRA funding from SB 1 pursuant to the county budget. Subsequent legislation under SB 112 (Senate Budget and Fiscal Review Committee) now allows adoption of RMRA project lists outside of the budget process to facilitate additional transparency and timely reporting.

Counties providing their adopted RMRA Lists to the CTC by May 1, 2018 will be eligible for allocations in July of 2018.

Agenda Request: Adopt "Senate Bill 1 Proposed Project List for FY 18/19 Allocation of Road Maintenance and Rehabilitation (RMRA) Funding"

April 9, 2018

Page 2

Fiscal Impact:

No impact to the general fund will result from the recommended actions. These funds will be included in the County's FY 18/19 Budget for the Department. The funding is estimated to be expended over fiscal years FY 18/19 and FY 19/20 depending upon the rate of disbursement by the SCO.

The receipt \$1,912,000 in funds to the Department will enable the Department to work on maintenance activities deferred by the loss of federal receipts in FY 16/17 and lack of timely reimbursement for the 2017 Storm Damage Events.

Recommended Action:

The Director of Public Works respectfully requests that the Board of Supervisors adopt the following motion:

Adopt "Senate Bill 1 Proposed Project List for FY 18/19 Allocation of Road Maintenance and Rehabilitation Account (RMRA) Funding" and authorize the Director of Public Works (Road Commissioner) to submit the project list to the California Transportation commission (CTC) and perform related duties as may be required to administer the funds.

Attachment:

Exhibit A: FY 2018/2019 Plumas County RMRA Project List, dated April 9, 2018

Exhibit A: FY 18/19 Plumas County RMRA Project List

[illegible]

RESOLUTION NO. 18-

RESOLUTION APPROVING A LIST OF PROJECTS FUNDED BY SB 1: THE ROAD REPAIR AND ACCOUNTABILITY ACT

WHEREAS, Senate Bill 1 (SB 1), the Road Repair and Accountability Act of 2017 (Chapter 5, Statutes of 2017) was passed by the Legislature and Signed into law by the Governor in April 2017 in order to address the significant transportation funding shortfalls statewide; and

WHEREAS, SB 1 includes accountability and transparency provisions that will ensure the residents of our Plumas County are aware of the projects proposed for funding in our community and which projects have been completed each fiscal year; and

WHEREAS, the Plumas County must submit a list to the California Transportation commission of all projects proposed to receive funding from the Road Maintenance and Rehabilitation Account (RMRA), created by SB 1, which must include a description and the location of each proposed project, a proposed schedule for the project's completion, and the estimated useful life of the improvement; and

WHEREAS, the Plumas County, will receive and estimated \$1,790,000 in RMRA funding and \$125,000 in Loan Repayments in Fiscal Year 2018-19 from SB 1 for a total of \$1,915,000; and

WHEREAS, the funding from SB 1 over the next ten years will help the Plumas County maintain 680 miles of roads, 90 bridges, and repair and add active transportation infrastructure throughout the County into the future; and

WHEREAS, without revenue from SB 1, the County, would have otherwise been further delaying existing projects throughout the County and laying off Public Works staff; and

WHEREAS, if the Legislature and Governor failed to act, County roads would have continued to deteriorate, having many and varied negative impacts on our community; and

WHEREAS, cities and counties own and operate more than 81 percent of streets and roads in California, and from the moment we open our front door to drive to work, bike to school, or walk to the bus station, people are dependent upon a safe, reliable local transportation network; and

WHEREAS, modernizing the local street and road system provides well-paying construction jobs and boosts local economies; and

WHEREAS, the local street and road system is also critical for farm to market needs, interconnectivity, multimodal needs, and commerce; and

WHEREAS, all emergency services provider need safe reliable roads to react quickly to emergency calls and a few minutes of delay can be a matter of life and death; and

WHEREAS, restoring roads before they fail also reduces construction time which results in less air pollution from heavy equipment and less water pollution from site run-off; and

WHEREAS, the SB 1 project list and overall investment in our local streets and roads infrastructure with a focus on basic maintenance and safety, investing in complete streets infrastructure, and using cutting-edge technology, materials and practices, will have significant positive co-benefits statewide.

NOW, THEREFORE IT IS HEREBY RESOLVED, by the Board of Supervisors, Plumas County, State of California, as follows:

The attached RMRA list for fiscal year 2018-19 is adopted and the Director of Public Works, or his assignees, is hereby authorized to submit the list to the California Transportation Commission. The Director of Public Works or his assignees is further authorized to perform related duties as may be required to administer the funds.

PASSED AND ADOPTED by the Board of Supervisors, Plumas County, State of California this 17th day of April, 2018, by the following vote:

Ayes:

Noes:

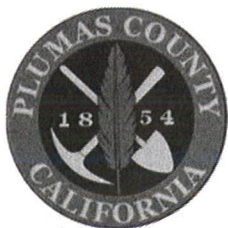
Absent:

Abstain:

Chairperson, Board of Supervisors

Attest:

Clerk of the Board of Supervisors



DEPARTMENT OF FACILITY SERVICES & AIRPORTS

198 ANDY'S WAY, QUINCY, CALIFORNIA 95971-9645
(530) 283-6299 FAX: (530) 283-6103

30

Kevin Correia
Interim Director

Board Date: April 17, 2018

To: The Honorable Board of Supervisors

From: Kevin Correia, Interim Director

Subject: **Approve contract and authorize payment to Regal Pacific for work performed on a mobile tank for Chester Airport in the amount of \$8,261.82.**

Background

In the fall of 2017, our Airport Manager contacted the Director at the time informing him of the need to purchase a new mobile tank for the Chester Airport. The current one was no longer doing its job due to its poor condition. Regal Pacific offered an older, used tank at a significantly reduced price compared to other vendors. The Director secured the equipment and the purchase was made in January 2018.

Prior to the purchase, the Airport Manager and Director were made aware of some minor repairs that were needed. At one point a quote was given and signed off by the Director without a contract being done. When the invoice was received by the department, it was significantly more than the anticipated price due to "extra services needed". Our Airport Manager worked with the vendor to make sure that it was something acceptable with the work that was performed and it was lowered. A contract was submitted to County Counsel for their approval.

Because the work was already completed before the contract was signed by all parties, the Auditor needs Board approval in order to pay the invoice. This is a vital piece of equipment that allows the Chester Airport to continue to operate its Jet Fuel business. Used tanks from other vendors would have cost the Airport anywhere from \$50,000-\$100,000. The purchase price of this piece of equipment was around \$16,000. Overall, this purchase has saved the Airport money.

Recommendation

Approve contract and authorize payment to Regal Pacific for work performed on a mobile tank for Chester Airport in the amount of \$8,261.82.

BOARD OF SUPERVISORS

MICHAEL SANCHEZ, DISTRICT 1
KEVIN GOSS, DISTRICT 2
SHARON THRALL, DISTRICT 3
LORI SIMPSON, DISTRICT 4
JEFF ENGEL, DISTRICT 5



April 9, 2018

Ms. Cynthia Walker
Director, Communications Division
California Public Utilities Commission
505 Van Ness Avenue
San Francisco, CA 94012

Dear Ms. Walker,

As representatives of rural California residents, we are in support of Plumas-Sierra Telecommunication's application for CASF funding to provide last-mile broadband services. CASF funding is critical to PST being able to offer quality, last-mile broadband service to our rural region.

PST has been a local leader in providing telecommunications services in rural California communities since 1987. Access to high-speed Internet is no longer a luxury; it is essential to our economy and community. The deployment of broadband technology to our rural communities is critical to attracting new businesses and will encourage economic growth and development that will create good paying jobs for the region.

We urge you to approve Plumas-Sierra Telecommunication's application for CASF funds to expand broadband Internet infrastructure and close the digital divide in our rural region.

Sincerely,

Jeff Engel, Chair
Board of Supervisors



PLUMAS COUNTY PLANNING & BUILDING SERVICES

555 Main Street, Quincy, CA 95971
(530) 283-7011

www.countyofplumas.com

DATE: April 17, 2018

TO: Honorable Chair and Members of the Board of Supervisors

FROM: Randy Wilson, Plumas County Planning Director *RW*

RE: Public Hearing to Consider Adoption of an Uncodified Urgency Ordinance Pursuant to Government Code Section 65858 Imposing a Temporary Moratorium on the Cultivation of Industrial Hemp in the Unincorporated Areas of Plumas County. During the term of the interim ordinance, including any extensions, no person or entity shall grow industrial hemp for any purposes within the unincorporated area of Plumas County and no County permit or approval of any type shall be issued therefor. Additionally, during the interim ordinance, including any extensions hereto, "Established Agricultural Research Institutions" as defined in Food and Agriculture Code Section 81000, will similarly be prohibited from cultivating industrial hemp. Cultivation of industrial hemp in violation of the prohibition in the interim ordinance will be a public nuisance that may be abated by any means available by law.

Background

Section 5940 of Title 7 of the United States Code legalized the growing and cultivating of industrial hemp for research purposes in States where such growth and cultivation is legal under State law. However, the authorization under the Federal Agricultural Act is limited to growth and cultivation by an institution of higher education or State department of agriculture for purposes of agricultural and academic research or under the support of a State agricultural pilot program for growth, cultivation, or marketing of industrial hemp. The Federal Agricultural Act leaves it up to the State Departments of Agriculture to develop the rules to implement state programs.

With the passage of Proposition 64 and associated trailer bills, the California Department of Food and Agriculture Code (FAC) was amended to include Division 24, which addresses the cultivation of industrial hemp. Industrial hemp is defined in Division 24, Section 11018.5 as:

"Industrial hemp" means a fiber or oilseed crop, or both, that is limited to types of the plant *Cannabis sativa* L. having no more than three-tenths of 1 percent

tetrahydrocannabinol (THC) contained in the dried flowering tops, whether growing or not; the seeds of the plant; the resin extracted from any part of the plant; and every compound, manufacture, salt, derivative, mixture, or preparation of the plant, its seeds or resin produced therefrom.”

FAC Division 24, which became operative on January 1, 2017, cites the requirements for the cultivation of industrial hemp, including the establishment of the Industrial Hemp Advisory Board (IHAB), listing specific hemp seed sources, the registration of growers, the requirement for testing to assure all industrial hemp contains less than 0.3% of THC, and the fees and processes to be developed for registration of growers.

In the spring of 2017 the Industrial Hemp Advisory Board was formed by the California Department of Agriculture. Per State law, the Industrial Hemp Advisory Board is tasked with advising the California Department of Agriculture and making recommendations with regard to the cultivation of industrial hemp, including industrial hemp seed law and regulations, enforcement mechanisms, registration processes and fees, setting an assessment rate, and making recommendations on all matter pertaining to FAC Division 24. The Industrial Hemp Advisory Board expects to complete such tasks in late 2018. Since this regulatory framework has not yet been established by the Industrial Hemp Advisory Board, the commercial cultivation of industrial hemp is currently prohibited by most persons and entities.

Although the FAC Division 24 prohibits the cultivation of industrial hemp for commercial purposes until the IHAB has developed the requisite hemp seed laws, regulatory scheme, and enforcement mechanisms, Division 24 exempts “established agricultural research institutions” from many of the regulatory requirements. The Division 24, Section 81000 (c) defines “established agricultural research institutions” as:

“Established agricultural research institution” means any institution that is either:

“(1) A public or private institution or organization that maintains land or facilities for agricultural research, including colleges, universities, agricultural research centers, and conservation research centers; or

“(2) An institution of higher education (as defined in Section 1001 of the Higher Education Act of 1965 (20 U.S.C. 1001)) that grows, cultivates or manufactures industrial hemp for purposes of research conducted under an agricultural pilot program or other agricultural or academic research.”

Under this exemption, the growth, cultivation, or manufacturing of industrial hemp by an Established Agricultural Research Institution (EARI) is not contingent upon the Industrial Hemp Advisory Board developing the industrial hemp seed law, regulations or enforcement measures.

This exemption allows cultivators to claim an association to be an Established Agricultural Research Institution while the County has no guidelines on whether the grower or the institution is legitimate. The ability and likelihood that cultivators could exploit this exemption to grow industrial hemp is great. Also, given the vague definition of an Established Agricultural

Institution, as well as the exemption from the reasonable regulations imposed by FAC Division 24, there is opportunity for exploitation by cultivators, such as premature cultivation of industrial hemp for commercial purposes or the cultivation of cannabis under the guise of industrial hemp.

Industrial Hemp and cannabis are differentiated by definition in state law, with major differences being industrial hemp may not contain more than 0.3% THC. However, industrial hemp and cannabis are derivatives of the same plant, *cannabis sativa L.*, and the appearance of industrial hemp and cannabis are virtually indistinguishable to the untrained eye. Absent a laboratory performed chemical analysis for THC content, the two plants cannot be distinguished under their legal definitions.

Moreover, FAC Division 24 allow an Established Agricultural Institution to cultivate and possess industrial hemp with a greater than 0.3% THC level, thereby resulting in such research plants potentially meeting the definition of cannabis. As such the unregulated cultivation of industrial hemp by an Established Agricultural Research Institution may pose the same threats to the public health, safety or welfare as the cultivation of cannabis and may be a violation of Plumas County's current moratorium on the cultivation of cannabis.

Such urgent and immediate threats include, but are not limited to: an increased likelihood of criminal activity; the attraction of crime and associated violence; a strain on County resources, including the Sheriff's Department, as the County will be forced to investigate each and every industrial hemp grow conducted by an Established Agricultural Research Institution to ensure the grow is not cannabis; and a detrimental impact on agriculture within the county and region resulting from exotic weeds, plant diseases, mites, and other insects that are prevalent in industrial hemp.

As an urgency measure, this interim zoning ordinance prohibits the cultivation of industrial hemp and prohibits the cultivation of industrial hemp by an Established Agricultural Research Institution for forty-five (45) days and may thereafter be extended as provided by law. The purpose of this ordinance and any extensions thereafter is to give the County the opportunity to study the issue and formulate and adopt regular zoning regulations to mitigate or avoid negative effects of such grows. This urgency interim zoning ordinance may be extended for an additional 22 months and 15 days after a subsequent notice and public hearing.

California Environmental Quality Act (CEQA)

This urgency interim zoning ordinance is exempt from the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines Sections 15060(c)(2) and 15061(b)(3) because the urgency interim ordinance preserves the status quo and temporarily prohibits a specific use, the cultivation of industrial hemp by Established Agricultural Research Institutions. Therefore, it can be seen with certainty that the urgency interim ordinance will not have a significant effect on the environment. In addition to the foregoing general exceptions, the following categorical exemption applies: Section 15308 (actions taken as authorized by local ordinance to assure protection of the environment. There are no unusual circumstances under the CEQA Guideline 1500.c(c). Each exemption stands as a separate and independent basis for determining that this ordinance is not subject to CEQA.

ACTIONS FOR CONSIDERATION

- I. Adopt the attached Uncodified Urgency Ordinance Pursuant to Government Code Section 65858 imposing a temporary moratorium on the cultivation of industrial hemp in the unincorporated areas of Plumas County. During the term of this interim ordinance no person or entity shall grow industrial hemp for any purposes, no County permit or approval of any type shall be issued, and Established Agricultural Research Institutions, as defined by the Food and Agricultural Code Section 81000, will similarly be prohibited from cultivating industrial hemp.
- II. Give other direction to staff.

Attachments:

Urgency Ordinance imposing a temporary moratorium on the cultivation of industrial hemp in the unincorporated areas of the county.

Notice of Public Hearing to Consider Adoption of Uncodified Urgency Ordinance Pursuant to Government Code Section 65858 Imposing a Temporary Moratorium on the Cultivation of Industrial Hemp in the Unincorporated Areas of Plumas County by the Plumas County Board of Supervisors.

California Department of Food and Agricultural (CDFA) Frequency Asked Questions regarding Industrial Hemp.

California Department of Food and Agricultural (CDFA) Memo, dated January 5, 2018 regarding cultivation of industrial hemp by Established Agricultural Research Institutions in California.

Industrial Hemp Advisory Board Membership as of May 19, 2017.

Handout by the California Department of Food and Agricultural (CDFA) California Industrial Hemp Law.

Agenda and Select Minutes of the Industrial Hemp Advisory Board Meeting of October 19, 2017.

ORDINANCE NO. _____

**AN UNCODIFIED URGENCY ORDINANCE OF THE COUNTY OF PLUMAS, ADOPTED
PURSUANT TO GOVERNMENT CODE SECTION 65858, IMPOSING A TEMPORARY
MORATORIUM ON THE CULTIVATION OF INDUSTRIAL HEMP IN THE
UNINCORPORATED AREAS OF THE COUNTY OF PLUMAS**

The Board of Supervisors of the County of Plumas ordains as follows:

SECTION 1. PURPOSE AND AUTHORITY.

The purpose of this urgency ordinance is to establish a temporary moratorium on the cultivation of industrial hemp by “Established Agricultural Research Institutions,” as defined by California Food and Agricultural Code Section 81000(c), and others, while County staff determines the impact of such unregulated cultivation and reasonable regulations to mitigate such impacts. This urgency ordinance is adopted pursuant to California Constitution Article 11, Section 7, Government Code sections 65800, et seq., particularly section 65858, and other applicable law.

SECTION 2. FINDINGS.

The Board of Supervisors of the County of Plumas makes the following findings in support of the immediate adoption and application of this urgency ordinance:

A. Section 5940 of Title 7 of the United States Code states, “Notwithstanding the Controlled Substances Act (21 U.S.C. 801 et seq.), the Safe and Drug-Free Schools and Communities Act (20 U.S.C. 7101 et seq.), Chapter 81 of Title 41, United States Code, or any other Federal law, an institution of higher education (as defined in section 101 of the Higher Education Act of 1965 (20 U.S.C. 1001)) or a State department of agriculture may grow or cultivate industrial hemp if: (1) the industrial hemp is grown or cultivated for purposes of research conducted under an agricultural pilot program or other agricultural or academic research; and (2) the growing or cultivating of industrial hemp is allowed under the laws of the State in which such institution of higher education or State department of agriculture is located and such research occurs.”

B. Division 24, Industrial Hemp [sections 81000-81010] of the California Food and Agricultural Code (hereafter “FAC”) addresses the growing and cultivation of industrial hemp in California.

C. On January 1, 2017, Division 24, Industrial Hemp [sections 81000-81010] of the FAC became operative.

D. FAC Division 24 does not provide for the California Department of Food and Agriculture to establish a pilot program or to participate in, or promote, research projects recognized under Section 5940 of Title 7 of the United States Code.

E. FAC Section 81001 calls for the Industrial Hemp Advisory Board to advise the

California Secretary of Food and Agriculture and make recommendations to the Secretary pertaining to the cultivation of industrial hemp, including but not limited to, developing the requisite industrial hemp seed law and regulations, enforcement mechanisms, and the setting of an assessment rate.

F. The Industrial Hemp Advisory Board is expected to make its recommendation to the Secretary of the California Department of Agriculture for a regulatory framework allowing the cultivation of industrial hemp for commercial purposes in approximately late 2018.

G. Under FAC Division 24, all commercial growers of industrial hemp must register with the county agricultural commissioner prior to cultivation. Registration is not yet available. The fees and process for registration will be developed in conjunction with the Industrial Hemp Advisory Board. Therefore, the cultivation of industrial hemp for commercial purposes as defined under FAC Division 24 is prohibited within the State of California and the County of Plumas until the Industrial Hemp Advisory Board has developed and implemented the requisite industrial hemp law, regulations, and enforcement mechanisms, including the registration process and fees.

H. Despite the current prohibition on the cultivation of industrial hemp for commercial purposes, FAC Division 24 exempts cultivation by an "Established Agricultural Research Institution" from some of the regulatory requirements enumerated therein.

I. An "Established Agricultural Research Institution" is defined under FAC Section 81000 as: "(1) A public or private institution or organization that maintains land or facilities for agricultural research, including colleges, universities, agricultural research centers, and conservation research centers; or (2) An institution of higher education (as defined in section 1001 of the Higher Education Act of 1965 (20 U.S.C. 1001)) that grows, cultivates or manufactures industrial hemp for purposes of research conducted under an agricultural pilot program or other agricultural or academic research."

J. Industrial hemp is defined under FAC Section 81000 and Health and Safety Code section 11018.5 as "a fiber or oilseed crop, or both, that is limited to types of the plant *Cannabis sativa* L. having no more than three-tenths of 1 percent (.3%) tetrahydrocannabinol (THC) contained in the dried flowering tops, whether growing or not; the seeds of the plant; the resin extracted from any part of the plant; and every compound, manufacture, salt, derivative, mixture, or preparation of the plant, its seeds or resin produced therefrom."

K. "Cannabis" is defined under the Medicinal and Adult-Use Cannabis Regulation and Safety Act (MAUCRSA) codified at Business and Professions Code section 26001 as "all parts of the plant *Cannabis sativa* Linnaeus, *Cannabis indica*, or *Cannabis ruderalis*, whether growing or not; the seeds thereof; the resin, whether crude or purified, extracted from any part of the plant; and every compound, manufacture, salt, derivative, mixture, or preparation of the plant, its seeds, or resin... 'cannabis' does not mean 'industrial hemp' as defined by Section 11018.5 of the Health and Safety Code."

L. Due to the fact that industrial hemp and cannabis are derivatives of the same plant, *Cannabis sativa* L., the appearance of industrial hemp and cannabis are virtually indistinguishable to the untrained eye absent a laboratory performed chemical analysis for

tetrahydrocannabinol (THC) content, the two plants cannot be distinguished under their legal definitions.

M. Division 24 of the FAC allows an "Established Agricultural Research Institution" to cultivate or possess industrial hemp with a greater than .3% THC level, causing such plant to no longer conform to the legal definition of industrial hemp, thereby resulting in such "research" plants constituting cannabis. Farming industrial hemp requires growing the entire marijuana plant which at some point contains psychoactive levels of THC.

N. The definition of "Established Agricultural Research Institution" as provided in FAC Section 81000 is vague and neither the Legislature nor the Industrial Hemp Advisory Board have provided guidelines on how the County can establish whether a cultivator claiming to be an "Established Agricultural Research Institution" is legitimate or that the cultivation constitutes "agricultural or academic research." Without clear guidelines, the ability and likelihood that cultivators exploit the "Establish Agricultural Research Institution" exemption to grow industrial hemp with more than .3% THC is great.

O. Plumas County Ordinance No. 17-1107, an uncodified urgency ordinance imposed a temporary moratorium prohibiting commercial cannabis cultivation activity in the unincorporated area of the County as defined in California Business & Professions Code section 26001. Such moratorium was extended by Plumas County Ordinance No. 17-1108 and is currently in effect.

P. Due to the fact that industrial hemp and cannabis are virtually indistinguishable to the untrained eye, the cultivation of industrial hemp by an "Established Agricultural Research Institution" prior to the adoption of reasonable regulations poses similar threats to the public health, safety or welfare as the cultivation of cannabis.

Q. The cultivation of industrial hemp by an "Established Agricultural Research Institution" prior to the adoption of reasonable regulations will create an increased likelihood of criminal activity.

R. The cultivation of industrial hemp by an "Established Agricultural Research Institution" prior to the adoption of reasonable regulations creates a high likelihood of attracting crime and associated violence, including without limitation, theft, robberies, illegal firearms, shootings and homicides.

S. The Sheriff and other enforcing officers will have to investigate each industrial hemp grow conducted by an "Established Agricultural Research Institution" prior to the adoption of reasonable regulations to ensure that the grow is not cannabis. Investigations of industrial hemp grows are time consuming, labor intensive, and potentially dangerous.

T. Industrial hemp can serve as a host to mites and other insects. At this time, there are no pesticides specifically labeled for hemp that address such mites or other insects. The few pesticides that can legally be applied to hemp are not always effective, which allows for such insects to move into other nearby crops.

U. There are no requirements for pesticide use reporting or testing for industrial hemp when cultivated by an "Established Agricultural Research Institution" if pesticides on the

Federal Insecticide, Fungicide and Rodenticide Act (FIFRA) 25(b) list are used. In addition, "Established Agricultural Research Institutions" may be using chemicals or pesticides that are extremely toxic to people and wildlife and which may pollute soil, ground water, and/or nearby water sources.

V. Industrial hemp and cannabis are not compatible crops. Thus, if this Board of Supervisors elects to pursue a particular option with respect to the outdoor cultivation of cannabis, the existence of industrial hemp grows maintained by "Established Agricultural Research Institutions" may preclude the Board of Supervisors from considering certain projects or development plans.

W The cultivation of industrial hemp by an "Established Agricultural Research Institutions" prior to the adoption of reasonable regulations is harmful to the welfare of residents, creates a nuisance, and threatens the safety and land of nearby property owners.

X. There is an urgent need for the Agricultural Commissioner, the Sheriff, and Resource Management to assess the impacts of industrial hemp grown by "Established Agricultural Research Institutions" and to explore reasonable regulatory options relating thereto.

Y. The allowance of cultivation of industrial hemp by "Established Agricultural Research Institutions," as defined by FAC Section 81000, prior to the adoption of reasonable regulations, creates an urgent and immediate threat to the public health, safety or welfare of the citizens and existing agriculture in Plumas County.

Z. Plumas County has a compelling interest in protecting the public health, safety, and welfare of its residents and businesses, in preventing the establishment of nuisances by the cultivation of industrial hemp.

AA. There is a current and immediate threat to public health, safety, and welfare in that the establishment of industrial hemp cultivation in the unincorporated areas of the County of Plumas will result in land uses and land developments that may conflict with amendments to the Plumas County Code that may be adopted as a result of the study that is to be undertaken.

BB. There is no feasible alternative to enactment of this moratorium ordinance that will satisfactorily mitigate or avoid the previously identified impacts to the public health, safety and welfare with a less burdensome or restrictive effect.

CC. In order to ensure the effective implementation of the County of Plumas's land use objectives and policies, a temporary moratorium on the establishment and/or approval of industrial hemp cultivation is necessary.

DD. This ordinance is exempt from environmental review under the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines sections 15060(c)(2) (the activity will not result in a direct or reasonably foreseeable indirect physical change in the environment) and 15061(b)(3) (there is no possibility the activity in question may have a significant effect on the environment). In addition to the foregoing general exemptions, the following categorical exemption applies: section 15308 (actions taken as authorized by local

ordinance to assure protection of the environment). There are no unusual circumstances under CEQA Guideline 15300.2(c). Each exemption stands as a separate and independent basis for determining that this ordinance is not subject to CEQA.

EE. This ordinance complies with State law and imposes reasonable regulations that the Board of Supervisors concludes are necessary to protect the public safety, health and welfare of residents and business within the County.

SECTION 3. CULTIVATION OF INDUSTRIAL HEMP PROHIBITED.

A. During the term of this interim ordinance, including any extensions hereto, no person or entity shall grow industrial hemp for any purposes within the unincorporated areas of Plumas County and no County permit or approval of any type shall be issued therefor. As set forth above under Section 2, the cultivation industrial hemp for commercial purposes is currently prohibited by the State of California. Additionally, during this interim ordinance, including any extensions hereto, "Established Agricultural Research Institutions" as defined in FAC Section 81000, will similarly be prohibited from cultivating industrial hemp.

B. Cultivation of industrial hemp in violation of the prohibition in this interim ordinance constitutes a public nuisance and may be abated in accordance with the Plumas County Code and by any other means available by law. Furthermore, in the performance of his or her functions, the enforcing officer, as identified in Plumas County Code section 9-2.1202, is authorized to enter upon and inspect private properties to ensure compliance with the provisions of this Ordinance. Any such entry and inspection remains subject to all requirements established by the United States Constitution, the California Constitution, and any other applicable state and federal law.

C. This section is cumulative to all other remedies now or hereafter available to abate or otherwise regulate or prevent public nuisances or to enforce the provisions of the Plumas County Code or Plumas County ordinances.

D. The provisions of this section shall not be construed to protect any person from prosecution pursuant to any laws that may prohibit the cultivation, sale, distribution, possession, and/or use of controlled substances, or to authorize conduct that is unlawful under state or federal law. Moreover, absent a certificate of registration from the federal government, the cultivation of industrial hemp remains a violation of federal law as of the date of adoption of this ordinance and this ordinance is not intended to, and does not authorize conduct or acts that violate federal law, does not serve in any manner as an obstacle to enforcement of federal law, and does not protect any of the above-described persons from arrest or prosecution under those federal laws. Such persons assume any and all risk and any and all liability that may arise or result under state and federal laws from the cultivation of industrial hemp. Further, to the fullest extent permitted by law, any actions taken under the provisions of this ordinance by any public officer or employee of the County of Plumas or Plumas County itself shall not become a personal liability of such person or a liability of the county.

E. As authorized by Government Code section 25132, and except as otherwise provided by state statute, any person or entity violating any provision of this ordinance shall be guilty of a misdemeanor.

SECTION 4. DECLARATION OF URGENCY.

Based on the findings set forth in Section 2, this ordinance is declared to be an urgency ordinance that shall be effective immediately upon adoption by the Board of Supervisors.

SECTION 5. WRITTEN REPORT

Ten days prior to the expiration of this ordinance or any extension thereof, the Board of Supervisors shall issue a written report describing the measures taken to alleviate the threat to public health, safety and welfare that led to the enactment of the ordinance.

SECTION 6. SEVERABILITY

If any provision, clause, sentence or paragraph of this ordinance or the application thereof to any person or circumstances shall be held invalid, such invalidity shall not affect the other provisions of this ordinance which can be given effect without the invalid provision or application, and to this end, the provisions of this ordinance are hereby declared to be severable.

SECTION 7. CONFLICTING LAWS

For the term of this ordinance, as set forth in Section 8 below, the provisions of this ordinance shall govern. To the extent that there is any conflict between the provisions of this ordinance and the provisions of any other County code, ordinance, resolution or policy, all such conflicting provisions shall be suspended.

SECTION 8. EFFECTIVE DATE AND TERM

This ordinance is declared an urgency measure for the immediate protection and preservation of the public peace, health, safety and welfare for the reasons stated in Section 2, and it shall take effect immediately upon its adoption by a four-fifths (4/5) vote of the Board of Supervisors pursuant to Government Code section 65858 and Government Code section 25123 (d). This ordinance shall continue in effect for forty-five (45) days from the date of its adoption and shall thereafter be of no further force and effect unless, after notice pursuant to Government Code Section 65090 and a public hearing, the Board of Supervisors extends this ordinance for an additional period of time pursuant to Government Code Section 65858. The clerk shall cause this ordinance to be published as required by law.

The foregoing ordinance was adopted at a regular meeting of the Plumas County Board of Supervisors of the County of Plumas, State of California, held on the 17th day of April 2018, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

Jeff Engel, Chair
Board of Supervisors

ATTEST:

Nancy DaForno
Clerk of the Board

[Y:\Resolutions and Ordinances\Industrial Hemp Cultivation Moratorium Ordinance.docx]

**Notice of Public Hearing to Consider Adoption of Uncodified Urgency Ordinance
Pursuant to Government Code Section 65858 Imposing a Temporary Moratorium on the
Cultivation of Industrial Hemp in the Unincorporated Areas of Plumas County by the
Plumas County Board Of Supervisors**

The Plumas County Board of Supervisors will hold a public hearing on the following matter on Tuesday, April 17, 2018, at 1:30 PM, at the Board of Supervisors Chambers, Plumas County Courthouse, Room 308, 520 Main Street, Quincy, California:

Public Hearing to Consider Adoption of an Uncodified Urgency Ordinance Pursuant to Government Code Section 65858 Imposing a Temporary Moratorium on the Cultivation of Industrial Hemp in the Unincorporated Areas of Plumas County. During the term of the interim ordinance, including any extensions, no person or entity shall grow industrial hemp for any purposes within the unincorporated area of Plumas County and no County permit or approval of any type shall be issued therefor. Additionally, during the interim ordinance, including any extensions hereto, "Established Agricultural Research Institutions" as defined in Food and Agriculture Code Section 81000, will similarly be prohibited from cultivating industrial hemp. Cultivation of industrial hemp in violation of the prohibition in the interim ordinance will be a public nuisance that may be abated by any means available by law.

This public hearing is being held pursuant to Government Code Section 65090.

Written comments should be mailed or delivered to the Plumas County Board of Supervisors, 520 Main Street, Room 309, Quincy, CA 95971.

For further information, contact the Plumas County Planning Department at (530) 283-6214; email randywilson@countyofplumas.com.

Publish, April 4, 2018:

Chester Progressive

Indian Valley Record

Feather River Bulletin

Portola Reporter

CDFA introduces industrial hemp FAQs

Posted on April 12, 2017 by Office of Public Affairs



The California Industrial Hemp Farming Act became effective on January 1, 2017. CDFA is developing a program to administer this new law. The first step of this process is to establish an Industrial Hemp Advisory Board. With assistance from the board, CDFA will further develop the registration process, fee structure, regulations, and other administrative details as necessary to provide for the commercial production of industrial hemp in accordance with the act.

[Industrial Hemp Program web site](#)

Frequently Asked Questions:

Can I grow industrial hemp in California?

All commercial growers of industrial hemp must register with the county agricultural commissioner prior to cultivation. Registration is not yet available. The fees and process for registration will be developed in conjunction with the Industrial Hemp Advisory Board.

An "established agricultural research institution," as defined in Food and Agricultural Code (FAC) Section 81000, is exempt from registration and may currently grow industrial hemp in California.

How do I register with the state/county to commercially grow industrial hemp?

There is no state registration to grow industrial hemp; only local registration is required. Registration to grow industrial hemp is not yet available.

What is the Industrial Hemp Advisory Board, and how can I participate?

Food and Agricultural Code (FAC) Section 81001 establishes an Industrial Hemp Advisory Board to advise CDFA and make recommendations pertaining to the cultivation of industrial hemp, including industrial hemp seed law and regulations, annual budgets, and the setting of an assessment rate. FAC Section 81001 also outlines the makeup and administration of the Board.

All meetings of the Industrial Hemp Advisory Board will be open to the public. Meeting notices will be posted on the Plant Health Division Meeting Web page, and all interested parties are encouraged to attend and participate.

How can I receive updates regarding industrial hemp regulation?

You can sign up to receive e-mail updates from CDFA regarding industrial hemp by visiting CDFA's Subscription web page, or by sending a blank e-mail to:

- join-cdfa_list_phpps_industrial_hemp@lists.cdfa.ca.gov

What are the laws and regulations regarding the production of industrial hemp in California?

California's industrial hemp law can be found in Division 24 of the California Food and Agricultural Code (FAC).

Whom do I contact about the cultivation of other forms of cannabis?

Licensing and regulation for the cultivation of medical and adult-use cannabis is overseen by the CalCannabis Cultivation Licensing Program. More information can be found at: <http://calcannabis.cdfa.ca.gov/>.

Is the CDFA Industrial Hemp Program a pilot program as defined in Farm Bill Section 7606?

No. California law does not provide for CDFA to establish a pilot program or to participate in or promote research projects.

Can I bring hemp seeds into California?

The importation and movement of hemp seeds is restricted under federal law. For information regarding obtaining a federal permit for the importation of hemp seeds, contact the U.S. Drug Enforcement Administration.

Can I bring unprocessed hemp into California?

The importation and movement of raw or unprocessed hemp plants or plant parts is restricted under federal law. For information regarding obtaining a federal permit for the importation of unprocessed hemp, contact the U.S. Drug Enforcement Administration.

Can I bring processed hemp products into California?

Many processed hemp materials may move freely per 21 C.F.R. 1308.35. For information on the restrictions and requirements that may apply to specific hemp products, contact the U.S. Drug Enforcement Administration.

Is industrial hemp federally regulated as a controlled substance?

Hemp is a Schedule I drug according to the federal Controlled Substances Act. Cannabis related activity is subject to federal prosecution, regardless of the protections provided by state law.



CALIFORNIA DEPARTMENT OF
FOOD & AGRICULTURE
Karen Ross, Secretary

January 5, 2018

To: Any Interested Parties

**Subject: Cultivation of Industrial Hemp by Established Agricultural Research
Institutions in California**

The following is an update on the status of industrial hemp cultivation performed by established agricultural research institutions in California.

Federal law per U.S. Code, Title 7, Section 5940, also known as Section 7606 of the Agricultural Act of 2014 ("2014 Farm Bill"), establishes that:

...An institution of higher education (as defined in section 101 of the Higher Education Act of 1965 (20 U.S.C. 1001))... may grow or cultivate industrial hemp if: (1) the industrial hemp is grown or cultivated for purposes of... agricultural or academic research; and (2) the growing or cultivating of industrial hemp is allowed under the laws of the State in which such institution of higher education... is located and such research occurs.

The California Industrial Hemp Farming Act (Senate Bill 566, Chapter 398, Statutes of 2013) authorizes the commercial production of industrial hemp and provides for the registration of growers in California. The law became effective on January 1, 2017, due to a provision in the Adult Use of Marijuana Act (Proposition 64, November 2016). The law's provisions are contained in Division 24 of the California Food and Agricultural Code (FAC). Division 24 requires registration for commercial growers and seed breeders. An "established agricultural research institution," including an institution of higher education as defined in federal law, is exempt from registration as a grower or seed breeder and may currently grow industrial hemp in accordance with this division.

Hemp is a Schedule 1 drug under the Federal Controlled Substance Act. Activities related to the production, sale, and movement of industrial hemp and hemp products may be subject to federal and/or local restrictions. Under federal law, the range of research institutions that are allowed to grow or cultivate industrial hemp is narrower than under Division 24. For information on federal restrictions and requirements for industrial hemp and hemp products, contact the U.S. Drug Enforcement Administration's Diversion Control Division. For information on local rules and restrictions, contact your local county and/or city officials.

Should you have any questions, please feel free to contact the California Industrial Hemp Program at (916) 654-0435 or industrialhemp@cdfa.ca.gov, or visit us online at <https://www.cdfa.ca.gov/plant/industrialhemp/>. Please note, CDFA does not provide legal advice to research institutions regarding industrial hemp.

Enclosure



Selected Definitions

“Industrial hemp” is defined in Health and Safety Code (HSC) Section 11018.5 as:

A fiber or oilseed crop, or both, that is limited to types of the plant *Cannabis sativa* L. having no more than three-tenths of 1 percent tetrahydrocannabinol (THC) contained in the dried flowering tops, whether growing or not; the seeds of the plant; the resin extracted from any part of the plant; and every compound, manufacture, salt, derivative, mixture, or preparation of the plant, its seeds or resin produced therefrom.

“Established agricultural research institution” is defined in FAC Section 81000(c) as:

- (1) A public or private institution or organization that maintains land or facilities for agricultural research, including colleges, universities, agricultural research centers, and conservation research centers; or
- (2) An institution of higher education (as defined in Section 1001 of the Higher Education Act of 1965 (20 U.S.C. 1001)) that grows, cultivates or manufactures industrial hemp for purposes of research conducted under an agricultural pilot program or other agricultural or academic research.

INDUSTRIAL HEMP ADVISORY BOARD (IHAB)
Nursery, Seed and Cotton Program, Pest Exclusion Branch

5/19/2017

<i>Growers of Industrial Hemp</i>		<i>Term of Office</i>
(1)	Eric Carlson 5650 Capstan Way Sacramento, CA 95822	June 1, 2017 – May 31, 2020
(2)	Allison Justice 8157 Wing Ave. El Cajon, CA 92020	June 1, 2017 – May 31, 2020
(3)	Tom Pires P.O. Box 727 Riverdale, CA 93656	June 1, 2017 – May 31, 2020
<i>Established Agricultural Research Institutions</i>		
(4)	Van Butsic University of California Dept. of Environmental Science, Policy, & Mgmt. 231 Mulford Hall Berkeley, CA 94720	June 1, 2017 – May 31, 2020
(5)	Valerie Mellano Cal Poly Pomona Don B. Huntley College of Agriculture 3801 W. Temple Ave., Bldg. 2-209 Pomona, CA 92768	June 1, 2017 – May 31, 2020
<i>California State Sheriff's Association</i>		
(6)	David Robinson Kings County Sheriff 1444 W. Lacey Blvd. Hanford, CA 93232	June 1, 2017 – May 31, 2020
<i>County Agricultural Commissioner</i>		
(7)	Rick Gurrola Tehama County Agricultural Commissioner P.O. Box 38 Red Bluff, CA 96080	June 1, 2017 – May 31, 2020
<i>Hemp Industries Association</i>		
(8)	Lawrence Serbin 7625 Somerset Blvd. Paramount, CA 90723	June 1, 2017 – May 31, 2020
<i>Industrial Hemp Product Processors or Manufacturers</i>		
(9)	Matt McClain 600 S. Spring St., #102 Los Angeles, CA 90014	June 1, 2017 – May 31, 2020
<i>Businesses That Sell Industrial Hemp Products</i>		
(10)	John Roulac 213 W. Cutting Blvd. Richmond, CA 94804	June 1, 2017 – May 31, 2020
<i>Public Member</i>		
(11)	Richard Soria 300 Lucerne Ave. Watsonville, CA 95076	June 1, 2017 – May 31, 2020



CALIFORNIA DEPARTMENT OF
FOOD & AGRICULTURE

Karen Ross, Secretary

California Industrial Hemp Law

The following sections are extracts from Division 24 the California Food and Agricultural Code. They have been prepared by the Nursery, Seed, and Cotton Program, Pest Exclusion Branch, California Department of Food and Agriculture. These extracts are provided for information purposes only. For the official text, the user should consult the California Food and Agricultural Code published by the California State Legislature.

81000. Definitions. For purposes of this division, the following terms have the following meanings:

(a) "Board" means the Industrial Hemp Advisory Board.

(b) "Commissioner" means the county agricultural commissioner.

(c) "Established agricultural research institution" means any institution that is either:

(1) A public or private institution or organization that maintains land or facilities for agricultural research, including colleges, universities, agricultural research centers, and conservation research centers; or

(2) An institution of higher education (as defined in Section 1001 of the Higher Education Act of 1965 (20 U.S.C. 1001)) that grows, cultivates or manufactures industrial hemp for purposes of research conducted under an agricultural pilot program or other agricultural or academic research.

(d) "Industrial hemp" has the same meaning as that term is defined in Section 11018.5 of the Health and Safety Code.

(e) "Secretary" means the Secretary of Food and Agriculture.

(f) "Seed breeder" means an individual or public or private institution or organization that is registered with the commissioner to develop seed cultivars intended for sale or research.

(g) "Seed cultivar" means a variety of industrial hemp.

(h) "Seed development plan" means a strategy devised by a seed breeder, or applicant seed breeder, detailing his or her planned approach to growing and developing a new seed cultivar for industrial hemp.

(Amended November 8, 2016, by Initiative Proposition 64, Sec. 9.2. Section operative January 1, 2017, pursuant to Section 81010.)

81001. (a) There is in the department an Industrial Hemp Advisory Board. The board shall consist of 11 members, appointed by the secretary as follows:

(1) Three of the board members shall be growers of industrial hemp that are registered pursuant to the provisions of this division. In the case of forming the initial board, and if the registration program established pursuant to this division has not yet been implemented, these board members shall be those who intend to register as growers of industrial hemp. A member of the board who is a grower of industrial hemp, or who intends to register as a grower of industrial hemp, shall be a representative of at least one of the following functions:

(A) Seed production.

(B) Seed condition.

(C) Marketing.

(D) Seed utilization.

(2) Two of the board members shall be members of an established agricultural research institution.

(3) One member of the board shall be a representative as provided by the California State Sheriffs' Association and approved by the secretary.



- (4) One member of the board shall be a county agricultural commissioner.
- (5) One member of the board shall be a representative of the Hemp Industries Association or its successor industry association.
- (6) One member of the board shall be a representative of industrial hemp product processors or manufacturers.
- (7) One member of the board shall be a representative of businesses that sell industrial hemp products.
- (8) One member of the board shall be a member of the public.

(b) It is hereby declared, as a matter of legislative determination, that growers and representatives of industrial hemp product manufacturers and businesses appointed to the board pursuant to this division are intended to represent and further the interest of a particular agricultural industry, and that the representation and furtherance is intended to serve the public interest. Accordingly, the Legislature finds that persons who are appointed to the board shall be subject to the conflict-of-interest provisions described in Section 87103 of the Government Code.

(c) The term of office for a member of the board is three years. If a vacancy exists, the secretary shall, consistent with the membership requirements described in subdivision (a), appoint a replacement member to the board for the duration of the term.

(d) A member of the board shall not receive a salary but may be reimbursed by the department for attendance at meetings and other board activities authorized by the board and approved by the secretary.

(e) The board shall advise the secretary and may make recommendations on all matters pertaining to this division, including, but not limited to, industrial hemp seed law and regulations, enforcement, annual budgets required to accomplish the purposes of this division, and the setting of an appropriate assessment rate necessary for the administration of this division.

(f) The board shall annually elect a chair from its membership and, from time to time, other officers as it deems necessary.

(g) The board shall meet at the call of its chair or the secretary, or at the request of any four members of the board. The board shall meet at least once a year to review budget proposals and fiscal matters related to the proposals.

(Added by Stats. 2013, Ch. 398, Sec. 4. Effective January 1, 2014. Section operative January 1, 2017, pursuant to Section 81010.)

81002. (a) Except when grown by an established agricultural research institution or by a registered seed breeder developing a new California seed cultivar, industrial hemp shall only be grown if it is on the list of approved seed cultivars.

(b) The list of approved seed cultivars shall include all of the following:

- (1) Industrial hemp seed cultivars that have been certified on or before January 1, 2013, by member organizations of the Association of Official Seed Certifying Agencies, including, but not limited to, the Canadian Seed Growers' Association.
- (2) Industrial hemp seed cultivars that have been certified on or before January 1, 2013, by the Organization of Economic Cooperation and Development.
- (3) California varieties of industrial hemp seed cultivars that have been certified by a seed-certifying agency pursuant to Article 6.5 (commencing with Section 52401) of Chapter 2 of Division 18.

(c) Upon recommendation by the board or the department, the secretary may update the list of approved seed cultivars by adding, amending, or removing seed cultivars.

- (1) The adoption, amendment, or repeal of the list of approved seed cultivars, and the adoption of a methodology and procedure to add, amend, or remove a seed cultivar from the list of approved seed cultivars, pursuant to this section shall not be subject to the requirements of the Administrative

Procedure Act (Chapter 3.5 (commencing with Section 11340) of Part 1 of Division 3 of Title 2 of the Government Code).

(2) The department, in consultation with the board, shall hold at least one public hearing with public comment to determine the methodology and procedure by which a seed cultivar is added, amended, or removed from the list of approved seed cultivars.

(3) The department shall finalize the methodology and procedure to add, amend, or remove a seed cultivar from the list of approved seed cultivars and send the methodology and procedure to the Office of Administrative Law. The Office of Administrative Law shall file the methodology and procedure promptly with the Secretary of State without further review pursuant to Article 6 (commencing with Section 11349) of Chapter 3.5 of Part 1 of Division 3 of Title 2 of the Government Code. The methodology and procedure shall do all of the following:

(A) Indicate that the methodology and procedure are adopted pursuant to this division.

(B) State that the methodology and procedure are being transmitted for filing.

(C) Request that the Office of Administrative Law publish a notice of the filing of the methodology and procedure and print an appropriate reference in Title 3 of the California Code of Regulations.

(d) The department, in consultation with the board, may determine the manner in which the public is given notice of the list of approved seed cultivars, and any addition, amendment, or removal from that list.

(Added by Stats. 2013, Ch. 398, Sec. 4. Effective January 1, 2014. Section operative January 1, 2017, pursuant to Section 81010.)

81003. (a) Except for an established agricultural research institution, and before cultivation, a grower of industrial hemp for commercial purposes shall register with the commissioner of the county in which the grower intends to engage in industrial hemp cultivation.

(1) The application shall include all of the following:

(A) The name, physical address, and mailing address of the applicant.

(B) The legal description, Global Positioning System coordinates, and map of the land area on which the applicant plans to engage in industrial hemp cultivation, storage, or both.

(C) The approved seed cultivar to be grown and whether the seed cultivar will be grown for its grain or fiber, or as a dual purpose crop.

(2) (A) The application shall be accompanied by a registration fee, as determined pursuant to Section 81005.

(B) A registration issued pursuant to this section shall be valid for two years, after which the registrant shall renew his or her registration and pay an accompanying renewal fee, as determined pursuant to Section 81005.

(b) If the commissioner determines that the requirements for registration pursuant to this division are met, the commissioner shall issue a registration to the applicant.

(c) A registrant that wishes to alter the land area on which the registrant conducts industrial hemp cultivation, storage, or both, shall, before altering the area, submit to the commissioner an updated legal description, Global Positioning System coordinates, and map specifying the proposed alteration. Once the commissioner has received the change to the registration, the commissioner shall notify the registrant that it may cultivate industrial hemp on the altered land area.

(d) A registrant that wishes to change the seed cultivar grown shall submit to the commissioner the name of the new, approved seed cultivar to be grown. Once the commissioner has received the change to the registration, the commissioner shall notify the registrant that it may cultivate the new seed cultivar.

(e) The commissioner shall transmit information collected under this section to the department.

(Added by Stats. 2013, Ch. 398, Sec. 4. Effective January 1, 2014. Section operative January 1, 2017, pursuant to Section 81010.)

81004. (a) Except when grown by an established agricultural research institution, and before cultivation, a

seed breeder shall register with the commissioner of the county in which the seed breeder intends to engage in industrial hemp cultivation.

(1) The application shall include all of the following:

- (A) The name, physical address, and mailing address of the applicant.
- (B) The legal description, Global Positioning System coordinates, and map of the land area on which the applicant plans to engage in industrial hemp cultivation, storage, or both.
- (C) The approved seed cultivar to be grown and whether the seed cultivar will be grown for its grain or fiber, as a dual purpose crop, or for seed production.
- (D) If an applicant intends to develop a new California seed cultivar to be certified by a seed-certifying agency, the applicant shall include all of the following:
 - (i) The name of the seed-certifying agency that will be conducting the certification.
 - (ii) The industrial hemp varieties that will be used in the development of the new California seed cultivar.
 - (iii) A seed development plan specifying how the listed industrial hemp varieties will be used in the development of the new seed cultivar, measures that will be taken to prevent the unlawful use of industrial hemp or seed cultivars under this division, and a procedure for the maintenance of records documenting the development of the new seed cultivar.

(2) (A) The application shall be accompanied by a registration fee, as determined pursuant to Section 81005.

(B) A registration issued pursuant to this section shall be valid for two years, after which the registrant shall renew its registration and pay an accompanying renewal fee, as determined pursuant to Section 81005.

(b) If the commissioner determines that the requirements for registration pursuant to this division are met, the commissioner shall issue a seed breeder registration to the applicant.

(c) A registrant that wishes to alter the land area on which the registrant conducts industrial hemp cultivation, storage, or both, shall, before altering the area, submit to the commissioner an updated legal description, Global Positioning System coordinates, and map specifying the proposed alteration. Once the commissioner has received the change to the registration, the commissioner shall notify the registrant that it may cultivate industrial hemp on the altered land area.

(d) A registrant that wishes to change the seed cultivar grown shall submit to the commissioner the name of the new, approved seed cultivar to be grown. Once the commissioner has received the change to the registration, the commissioner shall notify the registrant that it may cultivate the new seed cultivar.

(e) A registrant developing a new California seed cultivar who wishes to change any provision of the seed development plan shall submit to the commissioner the revised seed development plan. Once the commissioner has received the change to the registration, the commissioner shall notify the registrant that he or she may cultivate under the revised seed development plan.

(f) All records pertaining to the seed development plan shall be kept and maintained by the seed breeder and be available upon request by the commissioner, a law enforcement agency, or a seed certifying agent.

(g) The commissioner shall transmit information collected under this section to the department.

(Added by Stats. 2013, Ch. 398, Sec. 4. Effective January 1, 2014. Section operative January 1, 2017, pursuant to Section 81010.)

81005. (a) The department shall establish a registration fee and appropriate renewal fee to be paid by growers of industrial hemp for commercial purposes and seed breeders, not including an established agricultural research institution, to cover the actual costs of implementing, administering, and enforcing the provisions of this division.

(b) Fees collected by the commissioners upon registration or renewal pursuant to Section 81003 or 81004 shall be forwarded, according to procedures set by the department, to the department for deposit into the

Department of Food and Agriculture Fund to be used for the administration and enforcement of this division.

(Added by Stats. 2013, Ch. 398, Sec. 4. Effective January 1, 2014. Section operative January 1, 2017, pursuant to Section 81010.)

81006. Industrial Hemp Growth Limitations; Prohibitions; Imports; Laboratory Testing.

(a) (1) Except when grown by an established agricultural research institution or a registered seed breeder, industrial hemp shall be grown only as a densely planted fiber or oilseed crop, or both, in acreages of not less than one-tenth of an acre at the same time.

(2) Registered seed breeders, for purposes of seed production, shall only grow industrial hemp as a densely planted crop in acreages of not less than one-tenth of an acre at the same time.

(3) Registered seed breeders, for purposes of developing a new California seed cultivar, shall grow industrial hemp as densely as possible in dedicated acreage of not less than one-tenth of an acre and in accordance with the seed development plan. The entire area of the dedicated acreage is not required to be used for the cultivation of the particular seed cultivar.

(b) Ornamental and clandestine cultivation of industrial hemp is prohibited. All plots shall have adequate signage indicating they are industrial hemp.

(c) Pruning and tending of individual industrial hemp plants is prohibited, except when grown by an established agricultural research institution or when the action is necessary to perform the tetrahydrocannabinol (THC) testing described in this section.

(d) Culling of industrial hemp is prohibited, except when grown by an established agricultural research institution, when the action is necessary to perform the THC testing described in this section, or for purposes of seed production and development by a registered seed breeder.

(e) Industrial hemp shall include products imported under the Harmonized Tariff Schedule of the United States (2013) of the United States International Trade Commission, including, but not limited to, hemp seed, per subheading 1207.99.03, hemp oil, per subheading 1515.90.80, oilcake, per subheading 2306.90.01, true hemp, per heading 5302, true hemp yarn, per subheading 5308.20.00, and woven fabrics of true hemp fibers, per subheading 5311.00.40.

(f) Except when industrial hemp is grown by an established agricultural research institution, a registrant that grows industrial hemp under this section shall, before the harvest of each crop and as provided below, obtain a laboratory test report indicating the THC levels of a random sampling of the dried flowering tops of the industrial hemp grown.

(1) Sampling shall occur as soon as practicable when the THC content of the leaves surrounding the seeds is at its peak and shall commence as the seeds begin to mature, when the first seeds of approximately 50 percent of the plants are resistant to compression.

(2) The entire fruit-bearing part of the plant including the seeds shall be used as a sample. The sample cut shall be made directly underneath the inflorescence found in the top one-third of the plant.

(3) The sample collected for THC testing shall be accompanied by the following documentation:

(A) The registrant's proof of registration.

(B) Seed certification documentation for the seed cultivar used.

(C) The THC testing report for each certified seed cultivar used.

(4) The laboratory test report shall be issued by a laboratory registered with the federal Drug Enforcement Administration, shall state the percentage content of THC, shall indicate the date and location of samples taken, and shall state the Global Positioning System coordinates and total acreage of the crop. If the laboratory test report indicates a percentage content of THC that is equal to or less than three-tenths of 1 percent, the words "PASSED AS CALIFORNIA INDUSTRIAL HEMP" shall appear at or near the top of the laboratory test report. If the laboratory test report indicates a percentage content of THC that is greater than three-tenths of 1 percent, the words "FAILED AS CALIFORNIA INDUSTRIAL HEMP" shall appear at or near the top of the laboratory test report.

(5) If the laboratory test report indicates a percentage content of THC that is equal to or less than three-tenths of 1 percent, the laboratory shall provide the person who requested the testing not less than 10 original copies signed by an employee authorized by the laboratory and shall retain one or more original copies of the laboratory test report for a minimum of two years from its date of sampling.

(6) If the laboratory test report indicates a percentage content of THC that is greater than three-tenths of 1 percent and does not exceed 1 percent, the registrant that grows industrial hemp shall submit additional samples for testing of the industrial hemp grown.

(7) A registrant that grows industrial hemp shall destroy the industrial hemp grown upon receipt of a first laboratory test report indicating a percentage content of THC that exceeds 1 percent or a second laboratory test report pursuant to paragraph (6) indicating a percentage content of THC that exceeds three-tenths of 1 percent but is less than 1 percent. If the percentage content of THC exceeds 1 percent, the destruction shall take place within 48 hours after receipt of the laboratory test report. If the percentage content of THC in the second laboratory test report exceeds three-tenths of 1 percent but is less than 1 percent, the destruction shall take place as soon as practicable, but no later than 45 days after receipt of the second test report.

(8) A registrant that intends to grow industrial hemp and who complies with this section shall not be prosecuted for the cultivation or possession of marijuana as a result of a laboratory test report that indicates a percentage content of THC that is greater than three-tenths of 1 percent but does not exceed 1 percent.

(9) Established agricultural research institutions shall be permitted to cultivate or possess industrial hemp with a laboratory test report that indicates a percentage content of THC that is greater than three-tenths of 1 percent if that cultivation or possession contributes to the development of types of industrial hemp that will comply with the three-tenths of 1 percent THC limit established in this division.

(10) Except for an established agricultural research institution, a registrant that grows industrial hemp shall retain an original signed copy of the laboratory test report for two years from its date of sampling, make an original signed copy of the laboratory test report available to the department, the commissioner, or law enforcement officials or their designees upon request, and shall provide an original copy of the laboratory test report to each person purchasing, transporting, or otherwise obtaining from the registrant that grows industrial hemp the fiber, oil, cake, or seed, or any component of the seed, of the plant.

(g) If, in the Attorney General's opinion issued pursuant to Section 8 of the act that added this division, it is determined that the provisions of this section are not sufficient to comply with federal law, the department, in consultation with the board, shall establish procedures for this section that meet the requirements of federal law.

(Amended November 8, 2016, by initiative Proposition 64, Sec. 9.3. Section operative January 1, 2017, pursuant to Section 81010.)

81008. Attorney General Reports; Requirements.

(a) Not later than January 1, 2019, the Attorney General shall report to the Assembly and Senate Committees on Agriculture and the Assembly and Senate Committees on Public Safety the reported incidents, if any, of the following:

(1) A field of industrial hemp being used to disguise marijuana cultivation.

(2) Claims in a court hearing by persons other than those exempted in subdivision (f) of Section 81006 that marijuana is industrial hemp.

(b) A report submitted pursuant to subdivision (a) shall be submitted in compliance with Section 9795 of the Government Code.

(c) Pursuant to Section 10231.5 of the Government Code, this section is repealed on January 1, 2023, or four years after the date that the report is due, whichever is later.

(Amended November 8, 2016, by initiative Proposition 64, Sec. 9.5. Section operative January 1, 2017, pursuant to

Section 81010. Repealed on January 1, 2023, or later as prescribed by its own provisions.)

81009. Not later than January 1, 2019, or five years after the provisions of this division are authorized under federal law, whichever is later, the board, in consultation with the Hemp Industries Association, or its successor industry association, shall report the following to the Assembly and Senate Committees on Agriculture and the Assembly and Senate Committees on Public Safety:

(a) The economic impacts of industrial hemp cultivation, processing, and product manufacturing in California.

(b) The economic impacts of industrial hemp cultivation, processing, and product manufacturing in other states that may have permitted industrial hemp cultivation.

(Added by Stats. 2013, Ch. 398, Sec. 4. Effective January 1, 2014. Section operative January 1, 2017, pursuant to Section 81010.)

81010. This division, and Section 221 shall become operative on January 1, 2017.

(Amended by Stats. 2017, Ch. 27, Sec. 112. Effective June 27, 2017. Note: This section was amended on Nov. 8, 2016, by initiative Prop. 64, making Division 24 (commencing with Section 81000) operative on January 1, 2017.)



CALIFORNIA DEPARTMENT OF
FOOD & AGRICULTURE

Karen Ross, Secretary

October 9, 2017

To: INDUSTRIAL HEMP ADVISORY BOARD AND ALL INTERESTED
STAKEHOLDERS

A meeting of the Industrial Hemp Advisory Board has been scheduled. Enclosed is the agenda.

Date: Thursday, October 19, 2017
9:00 a.m. – 1:00 p.m.

Location: California Department of Food and Agriculture
1220 N Street, Auditorium
Sacramento, CA 95814

Notification of board meetings and their agendas can be found via the Internet by accessing the following website address: <http://www.cdfa.ca.gov/plant/meetings/>.

All meeting facilities are accessible to persons with disabilities. If you need reasonable accommodation as defined by the Americans with Disabilities Act, or if you have questions regarding the public meeting, please contact Cathy Vue at (916) 654-0435. Requests for reasonable accommodation should be made no later than three (3) days before the meeting.

Please find the enclosed agenda. If you have any questions regarding this meeting, please contact me at the number listed below.

Sincerely,

Joshua Kress
Program Supervisor

Enclosure(s)

cc: CDFA County/State Liaison Office



California Department of Food and Agriculture (CDFA)
Industrial Hemp Advisory Board (IHAB) Meeting

Thursday, October 19, 2017
9:00 a.m. – 1:00 p.m.

California Department of Food and Agriculture
1220 N Street, Auditorium
Sacramento, CA 95814

1. Roll Call and Opening Remarks
2. Reminder on Forms and Information for Members
3. Cultivation by Established Agricultural Research Institutions
4. Brief Overview of the Rulemaking Process
5. Review of Program Budget
6. Proposal of Fee Structure for Registration
7. Registered Laboratory Testing
8. Brief Update on Federal Status for Industrial Hemp
9. Importation of Certified Seeds
10. Suggestions for Additional Regulatory Concepts For Production and Enforcement
11. Other State and Local Restrictions Affecting Growers
12. Public Comments
13. Next Meeting/Agenda Items
14. Adjournment

Meetings of the Industrial Hemp Advisory Board are open to the public and comply with the Bagley-Keene Open Meeting Act. This Act allows for public comment on all agenda items.

Agenda order is tentative and subject to change by the Board without prior notice. Audience members may address the Board following each agenda item. All speakers from the audience are limited to three minutes.

All meeting facilities are accessible to persons with disabilities. If you need reasonable accommodation as defined by the Americans with Disabilities Act, or if you have questions regarding the public meeting, please contact Cathy Vue at (916) 654-0435. Requests for reasonable accommodation should be made no later than three (3) days before the meeting.

Industrial Hemp Advisory Board (IHAB) Meeting
California Department of Food and Agriculture (CDFA)

1220 N Street, Auditorium
Sacramento, CA 95814

Thursday, October 19, 2017
9:00 AM – 1:00 PM

Board Members

Van Butsic
Eric Carlson
Rick Gurrola
Allison Justice
Matt McClain
Valerie Mellano
Tom Pires
David Robinson (absent)
John Roulac
Lawrence Serbin
Richard Soria

CDFA & Guests

G.V. Ayers
George Bianchini
Chris Boucher
Alex Brant-Zawadzki
Matt Butterworth
Kevin Carmichael
Josh Chase
Jeff Chedester
Don Chesney
Jan Corlett
Cory D. Jackson
Crystal D'Souza
Manny Dias
Walter Dombrowski
Justin Eve
Victor Francovich
Daniel Garcez
Rachel Garewal
Robert Garren
Tim Gibson
Zander Gladish
Einen Grandi
Natalie Krout-Greenberg
Marue Guizar
Tyler Hoff
David Hopkins
Michael Jensen
Kevin Johnson

Joshua Kress
Brenda Lanini
Kristy Levings
Joe Livaich
Mike McCoume
Kevin Moats
Amber Morris
Greg Muller
Kevin Novell
Richard Parrott
La Vonne Peck
Tim Pelican
Carl Pfeiffer
Heather Podoll
Wayne Richman
Jane Roberti
Rick Roberti
Weston Roberti
Taylor Roschen
Melissa Sanchez
Robin Sanchez
Duane Schnabel
Dodee Schmitt
Niki Vandenburg
Jere Visalli
Cathy Vue
Kristina Weber
Marie Ziegel

1. Roll Call and Opening Remarks

Meeting called to order at 9:07 AM by Eric Carlson, Board Chair. Board members and staff provided self-introductions.

Draft minutes from the June 29, 2017 Board Meeting were presented to the Board. No changes were suggested. This item was left off of the public notice, therefore no motion was made. The minutes will be presented to the Board again for approval at the next meeting. In the interim, the draft minutes will be posted to the Program's website pending approval.

2. Reminder on Forms and Information for Members

Joshua Kress provided the Board with a brief reminder on required forms and information, including Form 700, annual Ethics Training, and travel expense claims. Kress also reminded the Board that discussions or actions by Board Members regarding Board business must be conducted during a publicly accessible meeting in accordance with the Bagley-Keene Open Meeting Act, and noted that Board Members could contact Program staff with any questions regarding the laws and regulations that govern Board actions.

There were no motions or public comments regarding this item.

3. Cultivation by Established Agricultural Research Institutions

Carlson and Kress reported that a meeting between CDFA and the University of California, Office of the President (UCOP) had been scheduled since the previous meeting, but was postponed and would be rescheduled. The document requested by the Board at the previous meeting, outlining the legal status for industrial hemp research by established agricultural research institutions, was developed and was under review by the Department.

Kress reminded the Board that established agricultural research institutions were exempt from most requirements for industrial hemp cultivation under California law, and that such institutions were not required to notify the state and/or county prior to cultivation. Kress noted that since the prior meeting a county sheriff had abated one planting where a grower claimed to be eligible for the exemption and the county enforcement agencies did not feel the grower provided sufficient evidence that the planting was being grown by an established agricultural research institution.

To help provide clarity and consistency in enforcement, Kress suggested CDFA promulgate regulations to assist with these interactions, especially those defined in California Food and Agricultural Code (FAC) Section 81000(c)(1). Kress proposed outlining what documentation CDFA and the commissioner could or should ask for when notified of or discovering an industrial hemp planting, allowing the commissioner to provide written confirmation of exemption to an institution, and clarifying that if the exempt status cannot be confirmed then registration is required.

Rick Gurrola agreed that regulations were necessary to help ensure uniform and consistent enforcement.

Kress clarified that the regulations could not further restrict the definition of who qualified as an established agricultural research institution, but that growers could be asked to provide written documentation confirming that a planting was being grown by such an institution, and that regulations could help clarify the process for requesting and providing such documentation.

Valerie Mellano asked if research activities were required to take place on land owned or leased by the institution. Kress replied that the law exempted the institution performing the cultivation, but did not specify where the crop was to be grown.

Gurrola added that it was important to have regulations in place to help ensure uniform application of the law, and added that he and other commissioners were working closely with their county counsels to apply the law as fairly and consistently as possible.

The Board further discussed the state and federal definitions of established agricultural research institutions, how such institutions are regulated in other states, and the purpose of the Board-requested document mentioned previously.

Board Motion #1: Rick Gurrola moved to recommend that CDFA promulgate regulations that provide for the county agricultural commissioner to request written documentation regarding proposed or established plantings of industrial hemp by established agricultural research institutions to confirm the institution's status as exempt from registration, including providing a letter to the institution regarding its exempt status upon confirmation, and that CDFA develop a sample memorandum of understanding that could be used by institutions and growers that collaborate on such plantings. Richard Soria seconded.

The Board voted on Motion #1 as follows:

Yes:	Van Butsic, Eric Carlson, Rick Gurrola, Allison Justice, Matt McClain, Valerie Mellano, Tom Pires, John Roulac, Lawrence Serbin, Richard Soria
No:	None
Absent:	David Robinson

Motion carried.

George Bianchini stated that the previously mentioned abated planting was performed by his organization and expressed his concerns with the situation.

G.V. Ayers of Gentle Rivers Consulting expressed his concern that CDFA proposing regulations regarding established agricultural research institutions could unintentionally cause delays for counties that would otherwise allow for cultivation by such institutions in order to wait and ensure compliance with a proposed rule.

Alex Brant-Zawadzki commented that opposition to industrial hemp due to the inability to distinguish the difference between hemp and cannabis was based on inaccurate information.

Christopher Boucher, President of Farmtiva, requested guidance on how farmers can move raw products through border checks and what paperwork or protocol was required, and asked about the timeline for registration with the county agricultural commissioner.

Wayne Richman, Executive Director of the California Hemp Association, presented the Board with a letter from the California State Sheriffs' Association, dated March 21, 2013, supporting Senate Bill 566 (attachment).

4. Brief Overview of the Rulemaking Process

Kress provided the Board with a Regular Rulemaking Flowchart (attachment) prepared by the Office of Administrative Law (OAL), and briefly reviewed the rulemaking process under the California Administrative Procedures Act.

For further information, Kress recommend reviewing publications on rulemaking published by the OAL (www.oal.ca.gov), such as the Guide to Public Participation in the Regulatory Process.

Kress noted that CDFA would continue to work with the Board on recommendations for development of regulations, and that CDFA would also seek additional information on the scope and impact of requested changes from the Board to help with the development of supporting documentation for any rulemaking. Kress also noted that Board or working group meetings to further discuss proposed regulations in more detail could be scheduled when necessary.

