



## **BOARD OF SUPERVISORS**

Michael Sanchez, Vice Chair 1<sup>st</sup> District

Kevin Goss, 2<sup>nd</sup> District

Sharon Thrall, 3<sup>rd</sup> District

Lori Simpson, 4<sup>th</sup> District

Jeff Engel, Chair 5<sup>th</sup> District

**AGENDA FOR REGULAR MEETING OF JUNE 5, 2018 TO BE HELD AT 10:00 A.M.  
IN THE BOARD OF SUPERVISORS ROOM 308, COURTHOUSE, QUINCY, CALIFORNIA**

[www.countyofplumas.com](http://www.countyofplumas.com)

### **AGENDA**

The Board of Supervisors welcomes you to its meetings which are regularly held on the first three Tuesdays of each month, and your interest is encouraged and appreciated.

Any item without a specified time on the agenda may be taken up at any time and in any order. Any member of the public may contact the Clerk of the Board before the meeting to request that any item be addressed as early in the day as possible, and the Board will attempt to accommodate such requests.

Any person desiring to address the Board shall first secure permission of the presiding officer. For noticed public hearings, speaker cards are provided so that individuals can bring to the attention of the presiding officer their desire to speak on a particular agenda item.

Any public comments made during a regular Board meeting will be recorded. The Clerk will not interpret any public comments for inclusion in the written public record. Members of the public may submit their comments in writing to be included in the public record.

**CONSENT AGENDA:** These matters include routine financial and administrative actions. All items on the consent calendar will be voted on at some time during the meeting under "Consent Agenda." If you wish to have an item removed from the Consent Agenda, you may do so by addressing the Chairperson.



**REASONABLE ACCOMMODATIONS:** In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting please contact the Clerk of the Board at (530) 283-6170. Notification 72 hours prior to the meeting will enable the County to make reasonable arrangements to ensure accessibility. Auxiliary aids and services are available for people with disabilities.

## **STANDING ORDERS**

10:00 A.M. **CALL TO ORDER/ROLL CALL**

**PLEDGE OF ALLEGIANCE**

**ADDITIONS TO OR DELETIONS FROM THE AGENDA**

### **PUBLIC COMMENT OPPORTUNITY**

Matters under the jurisdiction of the Board, and not on the posted agenda, may be addressed by the general public at the beginning of the regular agenda and any off-agenda matters before the Board for consideration. However, California law prohibits the Board from taking action on any matter which is not on the posted agenda unless it is determined to be an urgency item by the Board of Supervisors. Any member of the public wishing to address the Board during the "Public Comment" period will be limited to a maximum of 3 minutes.

### **DEPARTMENT HEAD ANNOUNCEMENTS/REPORTS**

Brief announcements by, or brief reports on their activities by County Department Heads

## **ACTION AGENDA**

### **1. CONSENT AGENDA**

These items are expected to be routine and non-controversial. The Board of Supervisors will act upon them at one time without discussion. Any Board members, staff member or interested party may request that an item be removed from the consent agenda for discussion. Additional budget appropriations and/or allocations from reserves will require a four/fifths roll call vote.

#### **A) BOARD OF SUPERVISORS**

Approve and authorize the Chair to sign letter to the Department of Transportation (Caltrans) for encroachment permit (Quincy Chamber of Commerce: 73<sup>rd</sup> Annual Plumas-Sierra County Fair Parade, Saturday, August 11, 2018 at 10:00 a.m., Quincy, CA)

#### **B) CLERK OF THE BOARD**

Approve Board minutes for May 2018

#### **C) BEHAVIORAL HEALTH**

- 1) Approve and authorize the Chair to sign FY 18-19 contract between County of Plumas and Sutter Yuba Behavioral Health, not to exceed \$120,000, for client treatment services; approved as to form by County Counsel
- 2) Approve and authorize the Chair to sign FY 18-19 contract between County of Plumas and Skyway House, not to exceed \$30,000, for client treatment services; approved as to form by County Counsel
- 3) Approve and authorize the Behavioral Health Director to sign Purchase of State Hospital Beds Memorandum of Understanding between California Department of State Hospitals and California Mental Health Services Authority (CalMHS) and Participating Counties; approved as to form by County Counsel

#### **D) LAST CHANCE CREEK WATER DISTRICT**

- 1) Approve and authorize the Chair to sign amended Bylaws of Last Chance Creek Water District
- 2) Approve Last Chance Creek Water District "Rules and Regulations for Collection of Water Charges and the Use & Distribution of Water" as submitted and approved by the District Board on May 3, 2018

**E) LIBRARY**

Authorize the Library to recruit and fill vacant, funded and allocated .65 FTE Librarian position, created by resignation

**F) SOCIAL SERVICES**

Authorize the Department of Social Services to retain an Extra-Help Office Assistant position for up to 40 hours per week until an Office Assistant position is filled by a permanent employee

**G) COUNTY COUNSEL**

Approve and authorize the Chair to sign Legal Services Agreement between County of Plumas and Attorney Robert McIlroy to provide court-appointed counsel to conservatees for FY 2018-2019; approved as to form by County Counsel

**H) FACILITY SERVICES/AIRPORTS**

- 1) Approve and authorize the Chair to sign contract between County of Plumas and All Weather, not to exceed \$12,875, for purchase and installation of new AWOS for Chester-Rogers Field; approved as to form by County Counsel
- 2) Authorize the Department of Facility Services to waive fees for use of the Greenville Town Hall for Greenville High School Boosters Club on July 21, 2018
- 3) Authorize the Department of Facility Services to waive fees for use of the Greenville Town Hall for Greenville High School 2018 Sober Graduation on June 15, 2018
- 4) Authorize the Department of Facility Services to waive fees for use of the Taylorsville Campground for two nights, August 29<sup>th</sup> – August 31<sup>st</sup> for Plumas Charter School Annual All School Campout

**I) SHERIFF**

Approve budget transfer of \$18,000 from Victim Witness Other Wages (51020) to Overtime (51060) and Office Expense (521800) for FY 17-18 expenses

**J) PUBLIC WORKS**

Solid Waste Division:

- 1) Approve and authorize the Chair to sign Amendment No. 1 to existing contract between County of Plumas and R3 Consulting Group for continuing review of draft franchise agreements and perform annual review of contractor financial statements of the Plumas County Solid Waste Program; approved as to form by County Counsel
- 2) Approve and authorize the Chair to sign Amendment No. 4 to existing contract between County of Plumas and Vestra Resources, Inc. to perform groundwater sampling and analysis for the Chester and Gopher Hill Landfills; approved as to form by County Counsel

**K) PUBLIC HEALTH AGENCY**

- 1) Approve and authorize the Public Health Director to sign contract between County of Plumas and Lassen-Plumas-Sierra Community Action Agency for funding the Senior Nutrition Program; approved as to form by County Counsel
- 2) Adopt **RESOLUTION** to accept and authorize the Director of Public Health to sign Agreement Number 17-10996 from the California Department of Public Health, Safe and Active Communities Branch (SACB) for the Prescription Drug Overdose Prevention Grant; approved as to form by County Counsel

2. **VETERANS COLLABORATION** – Scott Quade

Presentation regarding Plumas County Veterans Collaboration including the Veterans Stand Down Event to be held September 22, 2018

3. **BIG FISH CREATIONS** – Michael Clawson

Consider request of Big Fish Creations to continue their Professional Services Agreement with Plumas County, not to exceed \$7,200, to maintain and support the Explore Plumas County website for FY 2018-2019; discussion and possible action

4. **DEPARTMENTAL MATTERS**

A) **DISTRICT ATTORNEY** – David Hollister

Adopt **ORDINANCE**, first introduced on May 15, 2018, Amending Section 2-5.204 of Chapter 5 of Title 2 of Plumas County Code (Salary: Setting base salary of District Attorney/Public Administrator at \$100,731.96). **Roll call vote**

B) **HUMAN RESOURCES** – Nancy Selvage

- 1) Adopt **RESOLUTION** to Amend FY 2017-2018 Job Classification and Wage Range 3269 for Environmental Health Director. **Roll call vote**
- 2) Approve and authorize the Chair to sign Amendment to Employment Agreement between County of Plumas and Gerald Sipe, Environmental Health Director (5% base salary increase to \$82,701 annually), effective May 15, 2018; discussion and possible action
- 3) Adopt **RESOLUTION** to Amend FY 2017-2018 Job Classification and Wage Range 4327-4543 for Planning Director, Department 20490. **Roll call vote**
- 4) Approve and authorize the Chair to sign Amendment to Employment Agreement between County of Plumas and Randell S. Wilson, Planning Director (5% base salary increase to \$94,494 annually), effective May 15, 2018; discussion and possible action

C) **BUILDING DEPARTMENT** – Charles White

- 1) Authorize the Code Enforcement Officer to work 10 hours per day, four days per week from April to October during the longer, daylight months; discussion and possible action
- 2) Pursuant to "Plumas County Overnight Vehicle Assignment Policy", authorize the Building Official to assign a permanent vehicle to the Code Enforcement Officer for reasons of efficiency and economy; discussion and possible action
- 3) Approve and authorize the Chair to sign contract between County of Plumas and Meritance Systems for new permitting software approved in the 2017/2018 budget; approved as to form by County Counsel; discussion and possible action

5. **BOARD OF SUPERVISORS**

- A. Approve and authorize the Chair to sign Response to the 2017-2018 Plumas County Grand Jury Jail Report; discussion and possible action
- B. Ratify letter to the Department of Forestry Fire Protection, dated May 29, 2018, regarding support for the Plumas County Fire Safe Council Community Chipping Program; discussion and possible action
- C. Appoint Andrew Woodruff as Director of Public Health, effective June 5, 2018; and approve and authorize the Chair to sign employment agreement; discussion and possible action
- D. Correspondence
- E. Weekly report by Board members of meetings attended, key topics, project updates, standing committees and appointed Boards and Associations

**1:00 P.M. AFTERNOON SESSION**

**6. BOARD OF SUPERVISORS**

Report and update by Susan Scarlett, Budget Consultant on the FY 2018-2019 Budget preparation/process; discussion, possible action and/or direction

**Convene as the Plumas County Board of Equalization**

**7. CLOSED SESSION**

Continue deliberations pursuant to California Revenue and Taxations Code §1605.4 (Assessment Appeal Applications 17-25 – West Almanor Community Club)

**Adjourn as the Plumas County Board of Equalization and reconvene as the Board of Supervisors**

**8. CLOSED SESSION**

**ANNOUNCE ITEMS TO BE DISCUSSED IN CLOSED SESSION**

- A. Personnel: Public employee appointment or employment – County Administrator
- B. Conference with Legal Counsel: Existing litigation - “Adler, et al., Petitioners v. County of Plumas, et al., Respondents, and Genesee Valley Ranch, LLC, et al., Real Parties in Interest,” Plumas Superior Court Case No. CV17-00152
- C. Conference with Legal Counsel: Existing litigation pursuant to Subdivision (d) (1) of Government Code §54956.9 - Amy Granat, et al., Plaintiffs, v. United States Department of Agriculture, et al., Defendants, United States District Court, Eastern District of California, Case No. 2:15-cv-00605 MCE-DAD (Plumas National Forest Travel Management Plan)
- D. Conference with Legal Counsel: Initiating litigation pursuant to Subdivision (c) of Government Code Section 54956.9 (one case)
- E. Conference with Legal Counsel: Significant exposure to litigation pursuant to Subdivision (d)(2) of Government Code Section 54956.9
- F. Conference with Labor Negotiator regarding employee negotiations: Sheriff's Administrative Unit; Sheriff's Department Employees Association; Operating Engineers Local #3; Confidential Employees Unit; Probation; Unrepresented Employees and Appointed Department Heads

**REPORT OF ACTION IN CLOSED SESSION (IF APPLICABLE)**

**ADJOURNMENT**

Adjourn meeting to Tuesday, June 12, 2018, Board of Supervisors Room 308, Courthouse, Quincy, California.