

**MEETING OF THE PLUMAS COUNTY TRANSPORTATION COMMISSION**  
1834 E. Main St., Quincy - COUNTY OF PLUMAS - Tel. 283-6268

**MINUTES**

Monday, May 21, 2018

Meeting of the Plumas County Transportation Commission (PCTC) is called to order by Chairman Bill Powers with roll call at 1:28 pm in the Conference Room of the Plumas County Public Works Department.

**1A. Roll Call** is conducted by John Mannle

Commissioners in attendance are: Bill Powers, Michael Sanchez, Susan Scarlett, Lori Simpson, Phil Oels, and Sherrie Thrall. A Quorum is present

Staff Attendees: John Mannle, Assistant Director; Jim Graham, Senior Environmental Planner; Angelique Pluff, Fiscal Technician; Amanda Higgins, Recording Secretary.

Others in Attendance: John Maxwell, Caltrans; Kelly McElwain, Plumas Transit; John Rix, Seniors Transportation.

**1B. Public Forum – Public**

No comments

**1C. Public Forum: Commissioners**

No comments

**2. Consideration of Draft Minutes for PCTC Meeting Conducted on March 19, 2018**

Motion made by Commissioner Oels, seconded by Commissioner Thrall, to adopt the minutes of the March 19, 2018 meeting. Roll call vote, motion passes 6-0.

**3. Staff discussion on meeting with Caltrans for planning a future SHOPP program project on State Route 89 along the west shore of Lake Almanor**

John discussed that the project will include pavement repairs and upgrades to roadside hardware (guardrail, signs, etc.) John distributed one set of aerial maps to the commissioners to look at.

Jim Graham explained that Almanor Parks and Recreation proposes to construct an extension of the trail system along this portion of the highway just within the Caltrans right-of-way on the lake side. Caltrans' environmental review for the highway project could then also be used for the trail project.

**4. Resolution 18-05 – Authorizing the Interim Executive Director to execute Federal Apportionment Exchange Program Agreement #X18-6147(035) and authorize staff to invoice and deposit the amount of (\$47,006.00) from the Regional Transportation Program Exchange Funds to Local District Fund (2029)**

Motion is made by Commissioner Simpson, seconded by Commissioner Oels to approve Resolution 18-05. Roll call vote. Motion passes 6-0.

**5. Adoption of Plumas Rural Services' Drug and Alcohol Policy per FTA requirements- Resolution 18-06**

Motion is made by Commissioner Thrall, seconded by Commissioner Scarlett to approve Resolution 18-06. Roll call vote. Motion passes 6-0.

**6. Presentation of Draft FY 18/19 Budgets**

- A. Seniors Transportation**
- B. Plumas Transit Systems**
- C. Transportation Commission**

John Mannle presented the draft budget information on each transit operation and for the transportation planning activities. Final budgets will be presented in June.

**7. Presentation of the Administrative Draft of the 2018 Administrative Modification to 2010 Regional Transportation Plan**

John Mannle issued a hard copy and electronic copy of the draft to the commissioners. John proposed that it be issued and reviewed, allow 30 days for public comment and seek to have final document adopted by the PCTC in July. Staff will post the document in June on the website and officially submit it to Caltrans with a checklist after the June PCTC meeting.

**8. Status of the Bus Shelter Project**

Jim Graham reported that five new bus shelters have been ordered and the County will be picking them up in June. Encroachment permit applications have been submitted to Caltrans for the two shelters in East Quincy. Jim has surveyed in Greenville to put a bus shelter adjacent to the High School. Surveying will be done in Chester to put a bus shelter near the Holiday Market. Plans will be submitted to Caltrans within the next few weeks.

**9. Status of the Request for Qualifications for Financial Audits**

Jim Graham reported that the Request for Qualifications has been issued and will be closing on June 1, 2018, and a status of the selection process will be provided at the next meeting in June.

**10. Status of the Request for Qualifications for Triennial Performance Audits**

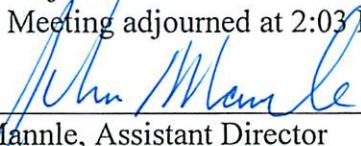
Jim Graham reported that the Request for Qualifications for the TPA has been issued and will be closing on June 8, 2018, and that a status report of selection process will be provided at the next meeting in June.

**11. PCTC Next Meeting**

The meeting is scheduled for Monday, June 18, 2018 at 1:30 PM

**12. Adjournment**

Meeting adjourned at 2:03 PM

  
John Mannle, Assistant Director

Date: 6/18/18