



## **BOARD OF SUPERVISORS**

Michael Sanchez, Vice Chair 1<sup>st</sup> District  
Kevin Goss, 2<sup>nd</sup> District  
Sharon Thrall, 3<sup>rd</sup> District  
Lori Simpson, 4<sup>th</sup> District  
Jeff Engel, Chair 5<sup>th</sup> District

**AGENDA FOR REGULAR MEETING OF JULY 17, 2018 TO BE HELD AT 10:00 A.M.  
IN THE BOARD OF SUPERVISORS ROOM 308, COURTHOUSE, QUINCY, CALIFORNIA**

**[www.countyofplumas.com](http://www.countyofplumas.com)**

**9:00 .AM. – COMMUNITY DEVELOPMENT COMMISSION**

### **AGENDA**

The Board of Supervisors welcomes you to its meetings which are regularly held on the first three Tuesdays of each month, and your interest is encouraged and appreciated.

Any item without a specified time on the agenda may be taken up at any time and in any order. Any member of the public may contact the Clerk of the Board before the meeting to request that any item be addressed as early in the day as possible, and the Board will attempt to accommodate such requests.

Any person desiring to address the Board shall first secure permission of the presiding officer. For noticed public hearings, speaker cards are provided so that individuals can bring to the attention of the presiding officer their desire to speak on a particular agenda item.

Any public comments made during a regular Board meeting will be recorded. The Clerk will not interpret any public comments for inclusion in the written public record. Members of the public may submit their comments in writing to be included in the public record.

**CONSENT AGENDA:** These matters include routine financial and administrative actions. All items on the consent calendar will be voted on at some time during the meeting under "Consent Agenda." If you wish to have an item removed from the Consent Agenda, you may do so by addressing the Chairperson.



**REASONABLE ACCOMMODATIONS:** In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting please contact the Clerk of the Board at (530) 283-6170. Notification 72 hours prior to the meeting will enable the County to make reasonable arrangements to ensure accessibility. Auxiliary aids and services are available for people with disabilities.

## **STANDING ORDERS**

10:00 A.M. **CALL TO ORDER/ROLL CALL**

### **PLEDGE OF ALLEGIANCE**

### **ADDITIONS TO OR DELETIONS FROM THE AGENDA**

### **PUBLIC COMMENT OPPORTUNITY**

Matters under the jurisdiction of the Board, and not on the posted agenda, may be addressed by the general public at the beginning of the regular agenda and any off-agenda matters before the Board for consideration. However, California law prohibits the Board from taking action on any matter which is not on the posted agenda unless it is determined to be an urgency item by the Board of Supervisors. Any member of the public wishing to address the Board during the "Public Comment" period will be limited to a maximum of 3 minutes.

### **DEPARTMENT HEAD ANNOUNCEMENTS/REPORTS**

Brief announcements by, or brief reports on their activities by County Department Heads

## **ACTION AGENDA**

### **1. CONSENT AGENDA**

These items are expected to be routine and non-controversial. The Board of Supervisors will act upon them at one time without discussion. Any Board members, staff member or interested party may request that an item be removed from the consent agenda for discussion. Additional budget appropriations and/or allocations from reserves will require a four/fifths roll call vote.

#### **A) SOCIAL SERVICES**

Ratify Services Agreement between County of Plumas and Plumas Rural Services, not to exceed \$28,600, for CalWORKs Child Care Services for FY 2018-2019; and authorize the Director of Social Services to extend the agreement for two additional twelve month periods; approved as to form by County Counsel

#### **B) FACILITY SERVICES**

Approve and authorize the Chair to sign contract between County of Plumas and Caley Electric, not to exceed \$48,000, for installation of all electrical work for the Social Services buildout project; approved as to form by County Counsel

#### **C) PUBLIC HEALTH AGENCY**

Approve and authorize the Director of Public Health to sign Cooperative Agreement #FRC1819PCPHA, not to exceed \$25,000, between County of Plumas and Feather River College to provide various health care services to students; approved as to form by County Counsel.

#### **D) BEHAVIORAL HEALTH**

- 1) Approve and authorize the Chair to sign Services Agreement, not to exceed \$25,000, between County of Plumas and Restpadd to provide mental health rehabilitation services; approved as to form by County Counsel
- 2) Approve and authorize the Chair to sign FY 2018-2019 Contract between County of Plumas and Aegis Treatment Centers for Drug Medi-Cal Treatment Services for Plumas County residents; approved as to form by County Counsel

**2. STATE DEPARTMENT OF FISH & WILDLIFE**

Report and update by the State Department of Fish & Wildlife regarding wolves in Northern California

**SPECIAL DISTRICTS GOVERNED BY BOARD OF SUPERVISORS**

The Board of Supervisors sits as the Governing Board for various special districts and county service areas in Plumas County including Dixie Valley Community Services District; Walker Ranch Community Services District; Plumas County Flood Control and Water Conservation District; Quincy Lighting District; Crescent Mills Lighting District; County Service Area #12.

**Convene as the Walker Ranch Community Services District Governing Board**

**3. WALKER RANCH COMMUNITY SERVICES DISTRICT**

Discussion and possible action regarding collection of accounts receivable for stand-by charges

**Adjourn as the Walker Ranch Community Services District Governing Board and reconvene as the Board of Supervisors**

**4. DEPARTMENTAL MATTERS**

**A) PUBLIC HEALTH AGENCY – Andrew Woodruff**

Approve and authorize the Chair to sign a letter on behalf of Plumas County in support of California State Senator Nielson's requested audit of the Department of Health Care Services Regional Expansion model; discussion and possible action

**B) AUDITOR/CONTROLLER – Roberta Allen**

Authorize the Auditor/Controller to use up to \$2,410,245 of General Fund fund balance to prepay the unfunded liability to CalPERS due July 31, 2018; costs to be allocated to county departments and the courts based on the 2018-2019 budget; **four/fifths required roll call vote**

**5. BOARD OF SUPERVISORS**

- A. 10:15 A.M. PUBLIC HEARING:** Pursuant to Ordinance No. 16-1100 regarding "Outdoor Festivals" consider application received for outdoor music festival(s) events to be held in Belden Town, CA:
- **For the Funk of It Music Festival – August 10<sup>th</sup> through August 13<sup>th</sup>, 2018**
  - **Wavespell (Stilldream) Music Festival – August 16<sup>th</sup> through August 20<sup>th</sup>, 2018**
- B.** Reappoint R. Craig Settlemyre as Plumas County Counsel effective August 1, 2018, and approve "Second Amendment to Employment Agreement by and between Plumas County and R. Craig Settlemyre" as Plumas County Counsel and authorize the Chair to sign; discussion and possible action
- C.** Discussion and possible action regarding response to the FY 2017-2018 Final Grand Jury Report
- D.** Correspondence
- E.** Weekly report by Board members of meetings attended, key topics, project updates, standing committees and appointed Boards and Associations

1:00 P.M. **AFTERNOON SESSION**

**6. CLOSED SESSION**

**ANNOUNCE ITEMS TO BE DISCUSSED IN CLOSED SESSION**

- A. Personnel: Public employee appointment or employment – County Administrator
- B. Conference with Legal Counsel: Initiating litigation pursuant to Subdivision (c) of Government Code Section 54956.9 (one case)
- C. Conference with Legal Counsel: Significant exposure to litigation pursuant to Subdivision (d)(2) of Government Code Section 54956.9
- D. Conference with Labor Negotiator regarding employee negotiations: Sheriff's Administrative Unit; Sheriff's Department Employees Association; Operating Engineers Local #3; Confidential Employees Unit; Probation; Unrepresented Employees and Appointed Department Heads

**REPORT OF ACTION IN CLOSED SESSION (IF APPLICABLE)**

**ADJOURNMENT**

Adjourn meeting to Tuesday, August 7, 2018, Board of Supervisors Room 308, Courthouse, Quincy, California.





## DEPARTMENT OF SOCIAL SERVICES AND PUBLIC GUARDIAN

Courthouse Annex, 270 County Hospital Road, Suite 207, Quincy, California 95971

**LESLIE MOHAWK**  
INTERIM DIRECTOR

(530) 283-6350  
Fax: (530) 283-6368  
Toll Free: (800) 242-3338

DATE: JULY 3, 2018

TO: HONORABLE BOARD OF SUPERVISORS

FROM: LESLIE MOHAWK, INTERIM DIRECTOR  
DEPARTMENT OF SOCIAL SERVICES *dm*

SUBJ: BOARD AGENDA ITEM FOR JULY 17, 2018

RE: RATIFICATION OF A CONTRACT WITH PLUMAS RURAL SERVICES FOR  
CalWORKs CHILD CARE SERVICES

### **It is Recommended that the Board of Supervisors**

1. Ratify a contract agreement between Plumas Rural Services and the Department of Social Services for CalWORKs Child Care Services for FY 2018-2019.
2. Authorize the Director of the Department of Social Services to sign the agreement as the Board's designee.
3. Authorize the Director of the Department of Social Services to extend the agreement for two additional twelve month periods following the conclusion of the present term and subject to the availability of state funding for this purpose.

### **Background and Discussion**

The Department of Social Services has an agreement with Plumas Rural Services, Inc. (PRS) to administer the child care services that are provided to recipients of CalWORKs cash assistance while they are participating in the mandatory Welfare-to-Work activities. As the state-recognized Alternate Payment Program (APP) administrator for all child care programs, PRS has the administrative and program resources that are necessary to carry out this work.

The services provided by PRS include information and referral, processing payments to child care providers and coordinating or delivering training to providers of child care. The agreement before your Board today contains a clause that allows for two extensions for additional twelve month periods. Such extensions would be subject to the availability of state funding for the additional terms and an agreement regarding compensation.

### **Financial Impact**

The total value of this agreement is \$28,600 for FY 2018-2019. Because the local administration of CalWORKs requires a Maintenance of Effort for all programs the funds for child care are from State and Federal sources. The Department's recommended budget for FY 2018-2019 contains sufficient funding for the agreement. The agreement includes language for termination in the event that state funds are not available for it.

### **Other Agency Involvement**

County Counsel has reviewed the agreement and has approved it as to form.

Copy: PCDSS Management Staff (w/o enclosure)

Ms. Michele Pillar, Executive Director, PRS (w/o enclosure)

Enclosure



## DEPARTMENT OF FACILITY SERVICES & AIRPORTS

198 ANDY'S WAY, QUINCY, CALIFORNIA 95971-9645  
(530) 283-6299 FAX: (530) 283-6103

Kevin Correia  
Director

Board Meeting: July 17, 2018

To: The Honorable Board of Supervisors

From: Kevin Correia, Director

Subject: Approve and sign Contract for Caley Electric for all Electrical work performed on the Social services build out in the amount of \$48,000. This contract is being resubmitted for signature due to the previous contract expiring and the payment schedule has changed

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### Background

This Contract has been before the board previously but expired on June 30, 2018 for the installation of all electrical work for the social services buildout project that had been delayed several times. A payment schedule change has also been added by the contractor in order to better bear the cost of initial parts ordering.

### Recommendation

Recommend Board Approval to sign Contract agreement as resubmitted so we can finally move forward on this project.



# Plumas County Public Health Agency

Andrew Woodruff, MPH, Director • Mark Satterfield, M.D, Health Officer  
270 County Hospital Road, Suite 206, Quincy, CA 95971 • (530) 283-6337 • Fax (530) 283-6425

1C

**Date:** July 2, 2018

**To:** Honorable Board of Supervisors

**From:** Andrew Woodruff

**Agenda:** Consent Item for July 17, 2018

**Recommendation:** Approve Cooperative Agreement #FRC1819PCPHA between Feather River College and Public Health to provide various health care services to students attending Feather River College, and authorize the Director to sign as the Board's designee, approved by County Counsel.

**Background Information:** As the Board is aware Plumas County Public Health Agency has provided health services to students at Feather River College for many years. These services include; counseling and health education, assessment and/or referral.

Through this Cooperative Agreement Feather River College will cover the cost of providing these health services to students attending Feather River College. No additional staff is needed to provide these services. The Cooperative Agreement is effective July 1, 2018 through June 30, 2019 and is in the amount of \$25,000.00.

Please contact me should you have any questions or need additional information.

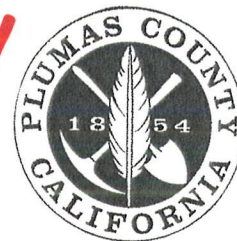
Thank you.

**PLUMAS COUNTY BEHAVIORAL HEALTH SERVICES**

270 County Hospital Road, #109 Quincy, CA 95971

PH (530) 283-6307 FAX (530) 283-6045

Tony Hobson, Ph.D, Director



**Date:** July 9, 2018, 2018

**To:** The Honorable Board of Supervisors

**From:** Tony Hobson, Ph.D., Director 

**SUBJECT:** Agenda Item for July 17, 2018, Board Meeting

**RE:** APPROVE AND AUTHORIZE NEW CONTRACT BETWEEN MENTAL HEALTH AND RESTPADD (REDDING).

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**IT IS RESPECTFULLY RECOMMENDED THE BOARD OF SUPERVISORS:** Approve and execute the FY 2018-2019 contract for Restpadd (Redding) in the amount of \$25,000.00 which has been approved to form by County Counsel.

**BACKGROUND AND DISCUSSION:** Provide Mental Health Rehabilitation Services.

**FINANCIAL IMPACT:** There are no General Fund Dollars involved in the matter. Any costs associated with this contract are covered by a combination of Federal and State mental health funds.



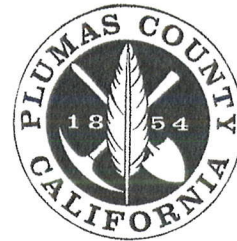
**PLUMAS COUNTY BEHAVIORAL HEALTH SERVICES**

270 County Hospital Road, #109 Quincy, CA 95971

PH (530) 283-6307 FAX (530) 283-6045

Tony Hobson, Ph.D, Director

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**Date:** July 9, 2018, 2018

**To:** The Honorable Board of Supervisors

**From:** Tony Hobson, Ph.D., Director

A handwritten signature in black ink, appearing to be "TH", is written over the name "Tony Hobson" in the "From:" line.

**SUBJECT:** Agenda Item for July 17, 2018, Board Meeting

**RE:** APPROVE AND AUTHORIZE NEW CONTRACT BETWEEN MENTAL HEALTH AND AEGIS TREATMENT CENTERS.

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**IT IS RESPECTFULLY RECOMMENDED THE BOARD OF SUPERVISORS:** Approve and execute the FY 2017-2020 contract for Aegis Treatment Centers which has been approved to form by County Counsel. The County shall compensate the Department of Health Care Services established Drug Medi-Cal rates for narcotic treatment services during the term of this contract.

**BACKGROUND AND DISCUSSION:** Drug Medi-Cal Narcotic Treatment Services for Plumas County Residents.

**FINANCIAL IMPACT:** There are no General Fund Dollars involved in the matter. Any costs associated with this contract are covered by a combination of Federal and State mental health funds.

# PLUMAS COUNTY AUDITOR / CONTROLLER

520 MAIN STREET ♦ ROOM 205 ♦ QUINCY, CA 95971-4111 ♦ (530) 283-6246 ♦ FAX (530) 283-6442  
ROBERTA M. ALLEN, CPA ♦ AUDITOR / CONTROLLER



**Date:** July 9, 2018

**To:** Honorable Board of Supervisors

**From:** Roberta M. Allen, Auditor / Controller

**Subject:** Authorize Auditor/Controller to use up to \$2,410,245 of General Fund fund balance to prepay the unfunded liability to CalPERS due July 31, 2018. Cost to be allocated to county departments and the Courts based on the 2018/19 budget.

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## Recommendation:

Authorize Auditor/Controller to use up to \$2,410,245 of General Fund fund balance to prepay the unfunded liability to CalPERS due July 31, 2018. Cost to be allocated to county departments and the Courts based on the 2018/19 budget.

## Analysis:

Based on the CalPERS actuarial valuation dated June 30, 2016, Plumas County is required to pre-pay a portion of the employer's unfunded liability in either a lump-sum payment of \$2,410,245 or in monthly installments of \$208,129 with a 10% interest rate. Paying the lump sum amount will save the County General Fund \$87,303 plus 10% on the unpaid amount when compared to making monthly installments. To take advantage of the discount, the Auditor/Controller is requesting authorization to use General Fund fund balance to prepay the lump sum payment.

The CalPERS contributions will be included in the 2018/19 budgets for the departments that have employees that are in the Miscellaneous Plan, and the Courts will pay a portion based on the Court 2018/19 salaries budget. The allocations to the departments will be made quarterly, so the General Fund will be made whole by the end of the fiscal year 2018/19.



California Public Employees' Retirement System  
Actuarial Office  
P.O. Box 942701  
Sacramento, CA 94229-2701  
TTY: (916) 795-3240  
(888) 225-7377 phone • (916) 795-2744 fax  
[www.calpers.ca.gov](http://www.calpers.ca.gov)

July 2017

**MISCELLANEOUS PLAN OF THE COUNTY OF PLUMAS (CalPERS ID: 4847817667)  
Annual Valuation Report as of June 30, 2016**

Dear Employer,

As an attachment to this letter, you will find a copy of the June 30, 2016 actuarial valuation report of your pension plan. Your 2016 actuarial valuation report contains important actuarial information about your pension plan at CalPERS. Your CalPERS staff actuary, whose signature appears in the "Actuarial Certification" section on page 1, is available to discuss the report with you after August 31, 2017.

**Required Contributions**

The exhibit below displays the minimum required employer contributions and the Employee PEPPRA Rate for Fiscal Year 2018-19 along with estimates of the required contributions for Fiscal Years 2019-20 and 2020-21. Member contributions other than cost sharing (whether paid by the employer or the employee) are in addition to the results shown below. **The required employer contributions in this report do not reflect any cost sharing arrangement you may have with your employees.**

Fiscal Year	Employer Normal Cost Rate	Employer Amortization of Unfunded Accrued Liability	Employee PEPPRA Rate
2018-19	8.467%	\$2,497,542	6.25%
<i>Projected Results</i>			
2019-20	8.9%	\$2,984,000	TBD
2020-21	9.7%	\$3,328,000	TBD

The actual investment return for Fiscal Year 2016-17 was not known at the time this report was prepared. The projections above assume the investment return for that year would be 7.375 percent. ***If the actual investment return for Fiscal year 2016-17 differs from 7.375 percent, the actual contribution requirements for the projected years will differ from those shown above.***

Moreover, the projected results for Fiscal Years 2019-20 and 2020-21 also assume that there are no future plan changes, no further changes in assumptions other than those recently approved, and no liability gains or losses. Such changes can have a significant impact on required contributions. Since they cannot be predicted in advance, the projected employer results shown above are estimates. The actual required employer contributions for Fiscal year 2019-20 will be provided in next year's report.

For additional details regarding the assumptions and methods used for these projections please refer to the "Projected Employer Contributions" in the "Highlights and Executive Summary" section.

The required contributions shown above include a Normal Cost component expressed as a percentage of payroll and a payment toward Unfunded Accrued Liability expressed as a dollar amount. Actual contributions for Fiscal Year 2018-19 and all future years will be collected on that basis. For illustrative total contribution requirements expressed as percentages of payroll, please see pages 4 and 5 of the report.

The "Risk Analysis" section of the valuation report on page 21 also contains estimated employer contributions in future years under a variety of investment return scenarios.



5A

**Outdoor Festival Permit**

**For the**

**For the Funk of It**

**MUSIC FESTIVAL**

**at**

**Belden Town Resort**

**August 10<sup>th</sup> through August 13th, 2018**

DEPARTMENT OF PUBLIC WORKS USE ONLY

Date Recv'd June 7, 2018

Receipt No. 153737 \$ 1,000 <sup>00</sup>

PRELIMINARY OUTDOOR FESTIVAL PERMIT APPLICATION

Instructions to applicant(s):

1. Complete the form and mail or take to: Plumas County Department of Public Works  
1834 E. Main Street  
Quincy, CA 95971
2. Use additional sheets of paper if necessary to complete the information requested.
3. Pay the filing fee deposit of \$1,000.00.
4. Make the check payable to Plumas County Department of Public Works

A. Applicant (s)

Name of Festival For The Funk Of It

Name of Applicant Spencer Rouse

Residence Address 1346 Chestnut st. #A, Chico CA, 95928

Mailing Address P.O. Box 4904, Chico, CA 95928

Telephone Number 530-354-0932 E-Mail Address spencerkrouse@hotmail.com info@ftffest.com

Business Address and Telephone Number (If different from above) \_\_\_\_\_

\*Applicant must be the promotor of the event. If the application is made by a partnership, the name and mailing address of the responsible general partner must be included. If the application is made by a corporation, the application shall be signed by the president and attested to by the secretary. The address and telephone number of the principal place of business of the applicant shall also be included in the application.

B. Owner (s)

(Attach additional sheets if necessary)

Name Ivan Coffman

Mailing Address 14785 Belden Town Road Belden, Ca. 95915

Telephone (530) 283-9662

\*Attach letter(s) of authorization signed by the owner(s).

C. Location of Event

(Include all lands to be used for parking or incidental purposes)

Street Address 14785 Belden Town Road Belden, Ca. 95915

Nearest town Twain, CA

Assessors Parcel Number(s) 002-340-002

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**D. Dates & Hours of Event**

Dates of Pre-Event Setup: 08/06-09/2018

Dates of Actual Event: 08/10-12/2018

Dates of Post Event Activities: 08/13-14/2018

Hours of Event Activities for each day of Event: Early-entry will begin around 2pm on Thursday 8/09. Gates will open to the public at noon on Friday 8/10

Live amplified music will start on Friday 8/12 at 5pm and run until 3 am, Saturday(8/13) from noon until 3 am, and Sunday(8/14) from noon until 2 am.

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**E. Number of Attendees and Staff**

Number of Spectators or Participants for each day of Event \_\_\_\_\_

1000 expected participants. This includes all paid attendees, staff and musicians.

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**F. Maps and Diagrams**

Provide maps or diagrams showing the following:

- (a) Location of the property on which the proposed event and all related activities will be held.
  - (b) Location of adjacent roads, lots, and residences
  - (c) Parking and traffic flow and control plan, including all access ways to and from the property and all interior access ways on the property
  - (d) Location of all buildings and structures on the property or to be erected thereon, including but not limited to, all bandstands, stages, tents or other facilities for performers, and bleachers, tents, or seats for those attending
  - (e) Location and orientation of loudspeakers
  - (f) Location, style, wattage and orientation of all temporary lighting
  - (g) Location of camping or other overnight areas
  - (h) Location of all toilets, medical facilities, emergency communications, generators, drinking facilities, fire pits or barbecues, and solid waste receptacles.
- 

**Signature (s) of Applicant (s)**

I certify that the information provided is correct and waive any action against the County of Plumas in the event the County's action is set aside due to erroneous information provided hereon.

**Spencer Rouse**

Digitally signed by Spencer Rouse  
Date: 2018.04.12 12:54:42 -10'00'

Signature \_\_\_\_\_

Date \_\_\_\_\_

Signature \_\_\_\_\_

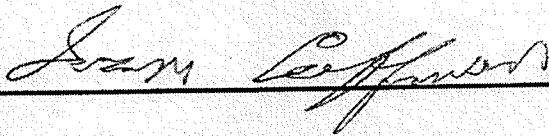
Date \_\_\_\_\_

Belden Town Resort  
14785 Belden Town Road  
Belden, CA 95915

To Whom It May Concern,

I, Ivan Coffman, owner of Belden Town Resort and Lodge, give my permission for  
For the Funk Festival to take place on Aug 10<sup>th</sup> - 13<sup>th</sup> 2018 at Belden  
Town Resort, (14785 Belden Town Road, Belden, CA 95915) and Jack's Place for  
parking (25311 Hwy 70, Twain, CA 95984).

Thank you,



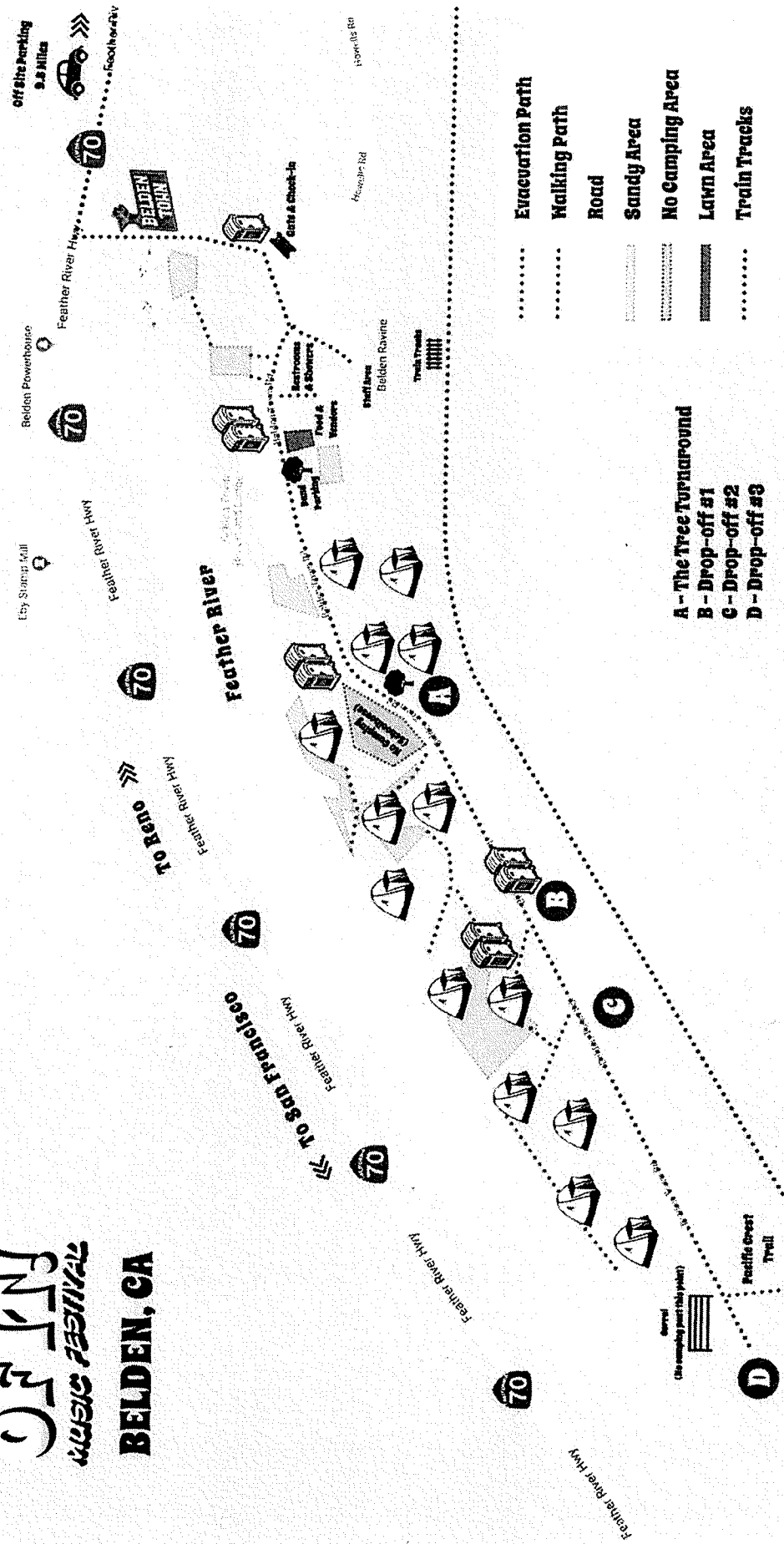
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Ivan Coffman – Owner, Belden Town Resort and Lodge

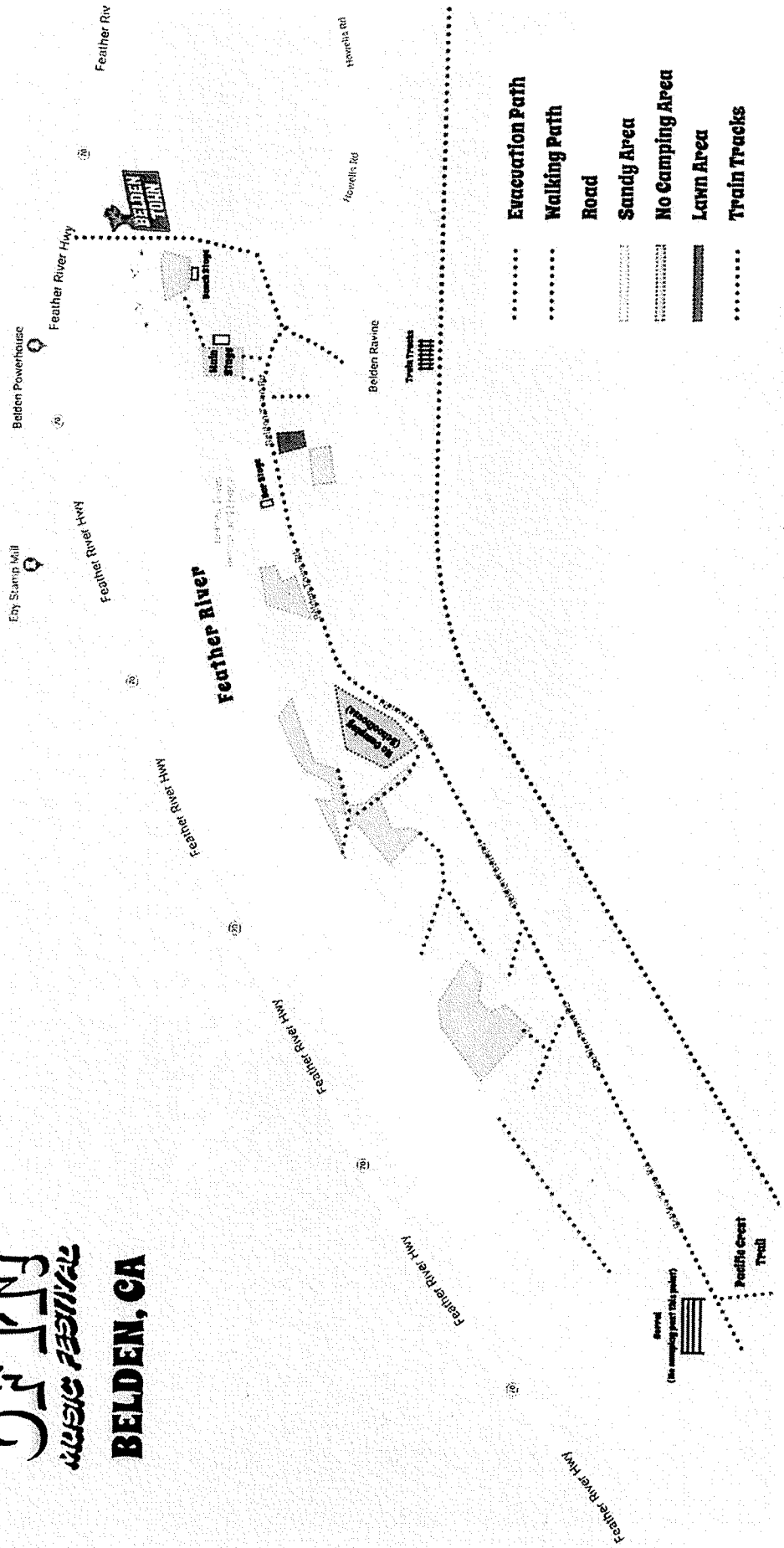
LEADER OF THE



# 2013 SUMMER JAZZ MUSIC FESTIVAL BELDEN, CA

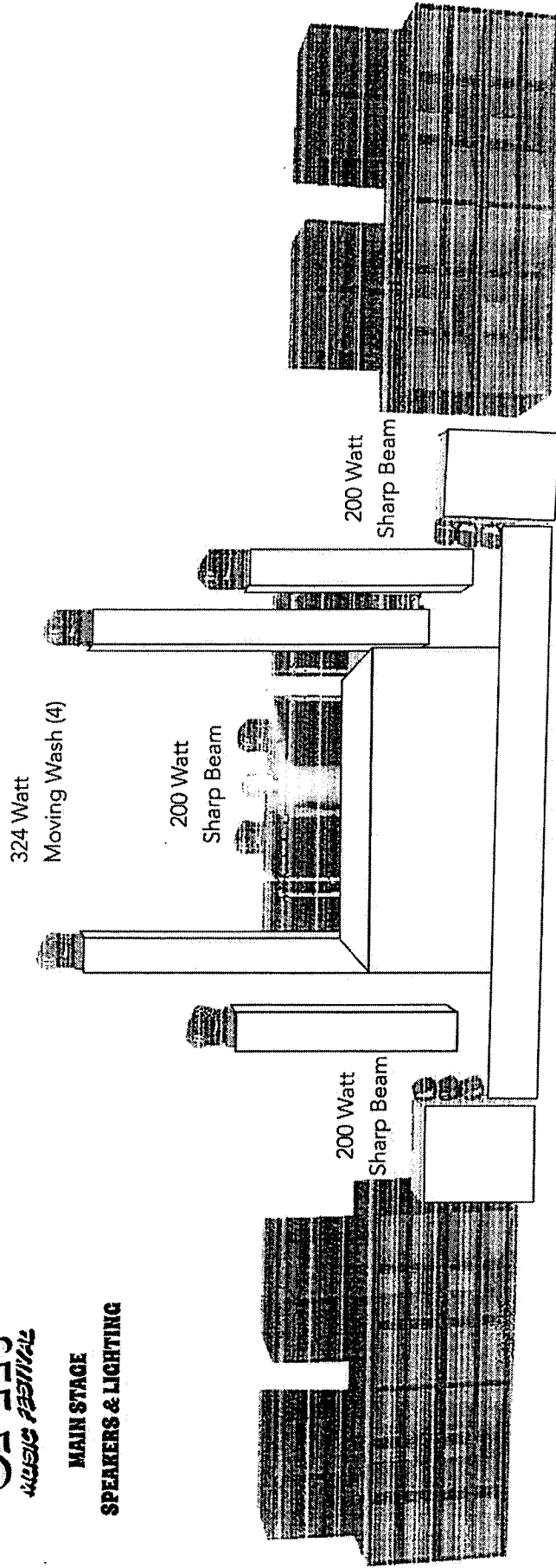


# FOR THE SUMMER JULY MUSIC FESTIVAL BELDEN, CA



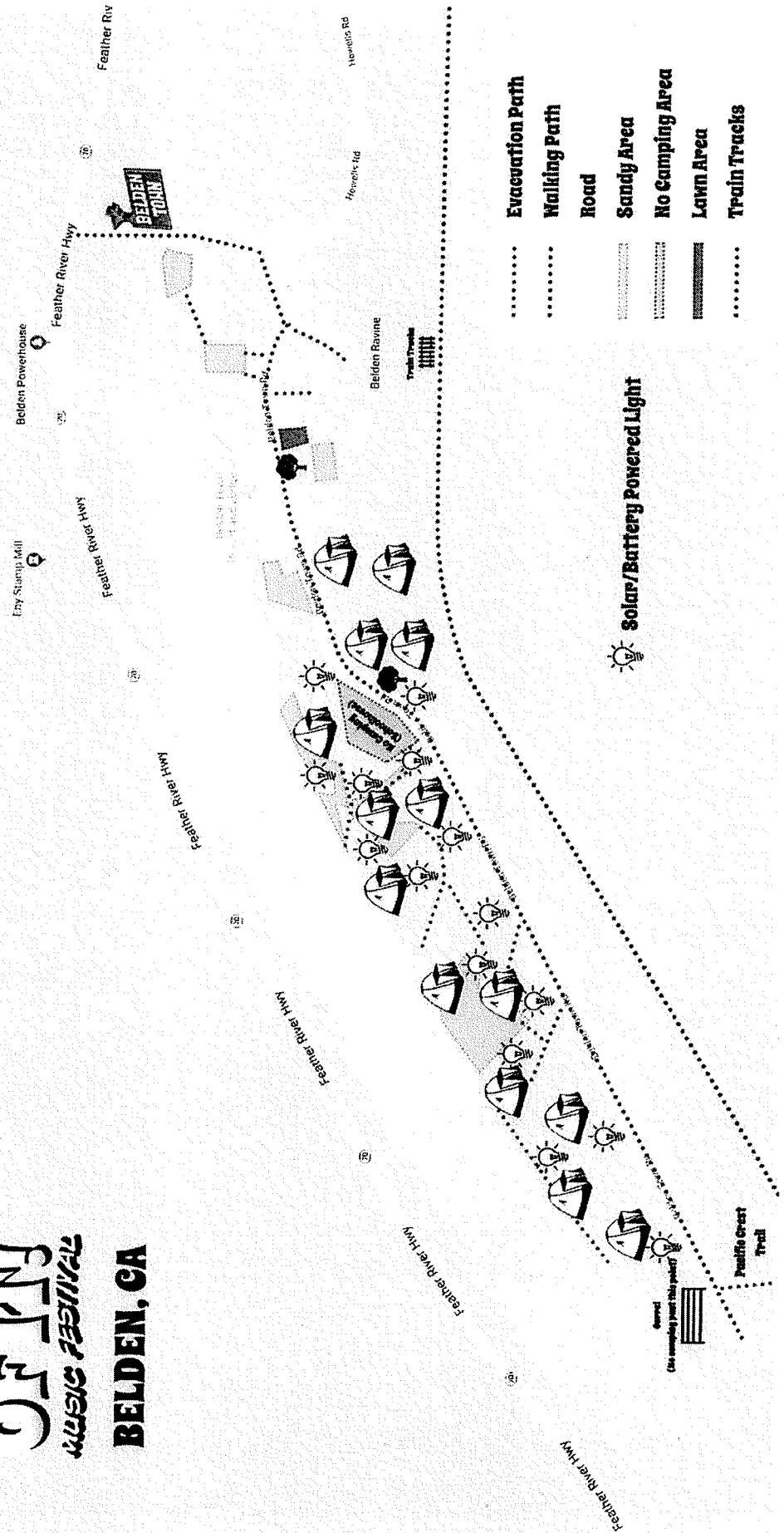
FOR THE  
FUTURE  
OF  
MUSIC FESTIVAL

MAIN STAGE  
SPEAKERS & LIGHTING





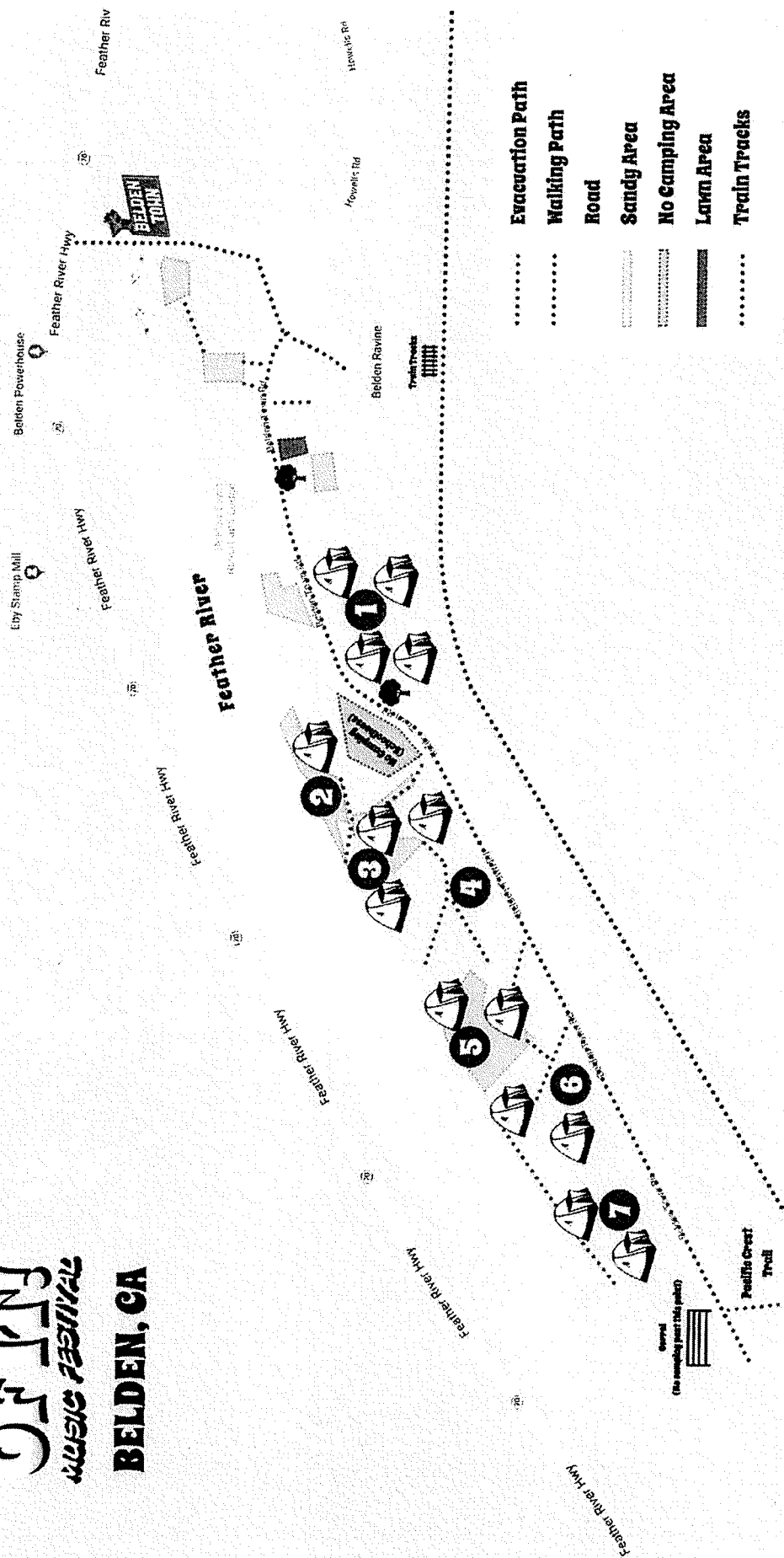
# FOURTH ANNUAL MUSIC FESTIVAL BELDEN, CA



- ..... Evacuation Path
- ..... Walking Path
- ..... Road
- ..... Sandy Area
- ..... No Camping Area
- ..... Lawn Area
- ..... Train Tracks

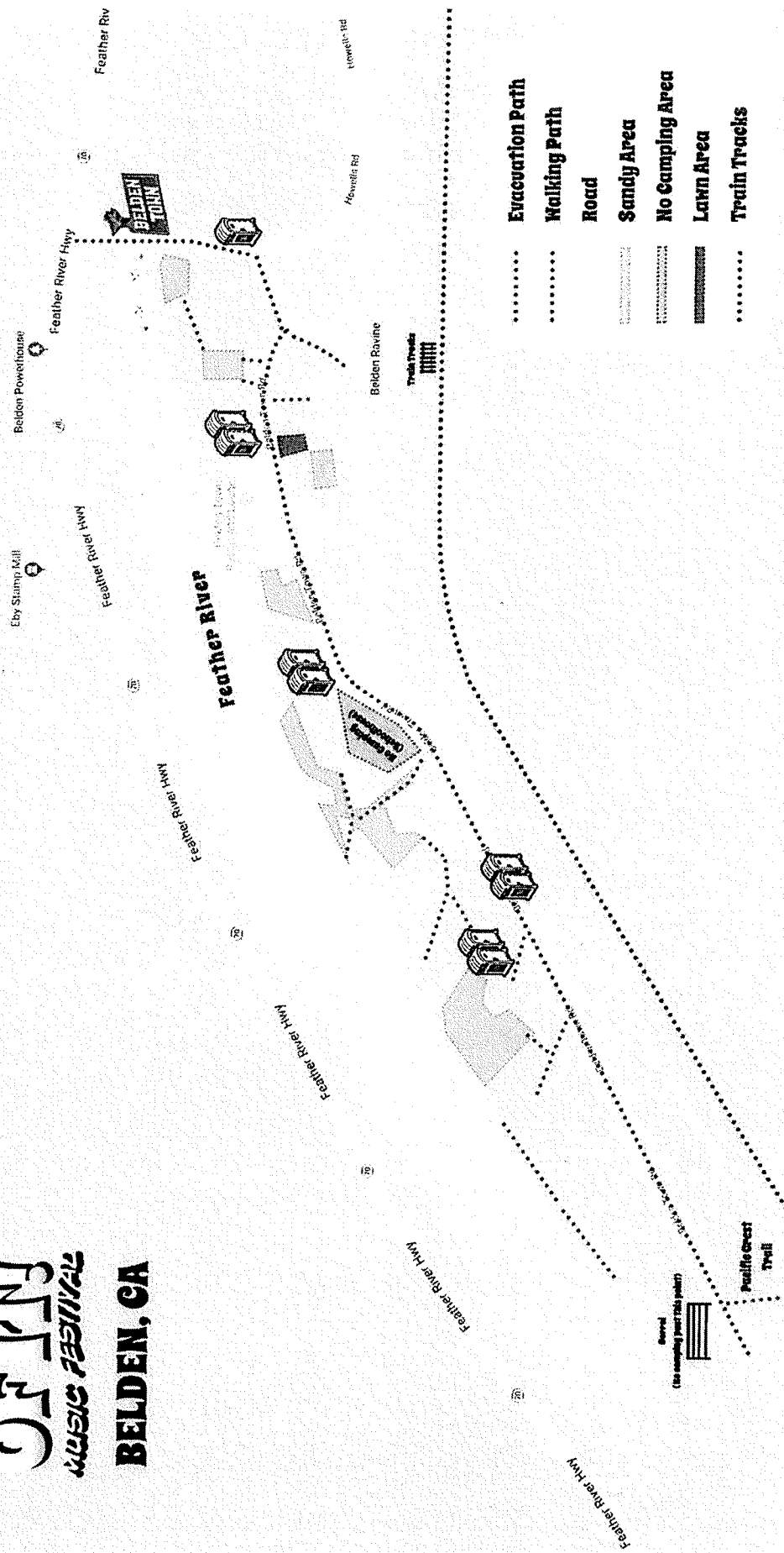
 Solar/Battery Powered Light

.....	<b>Evacuation Path</b>
.....	<b>Walking Path</b>
	<b>Road</b>
.....	<b>Sandy Area</b>
.....	<b>No Camping Area</b>
.....	<b>Lawn Area</b>
.....	<b>Train Tracks</b>



**FOR THE  
SUMMER  
OF 2017  
MUSIC FESTIVAL**

**BELDEN, CA**



### SUPPLEMENTAL OUTDOOR FESTIVAL PERMIT APPLICATION

Describe below, or on an attached sheet, an explanation of the proposed event including plans describing the following information. Include the signature of the approving County authority as required. Programs and plans must be consistent with preliminary application.

a) **Commercial Liability Insurance**      **For The Funk Of It**

Describe the commercial liability insurance coverage for the proposed event and provide proof of said coverage to the satisfaction of the Plumas County Risk Manager.

Plumas County Risk Manager:      520 Main Street, Room 205  
Quincy, CA 95971  
(530) 283-6041

We are partnering with a non-profit, Future Kind, who will be providing the Event liability coverage.

\$1,000,000 Each Occurrence

\$300,000 Damage to Rented Premises

\$5000 Medical Expenses

\$1,000,000 Personal and Adv Injury

\$2,000,000 General Aggregate

\$1,000,000 Products – COMP/OP AGG

The State of California and its workers, The Plumas National Forrest, Plumas County, Belden Town Resort and Lodge are named as additional insured with respects to General Liability per form CG2011 01/96 attached.

**County Agency Approval:**

The commercial liability insurance coverage described above, or attached hereto, is approved for the event as described in this application.

  
Plumas County Risk Manager

  
Signature / Date



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
06/11/2018

<b>PRODUCER</b> East Main Street Insurance Services, Inc. Will Maddux PO Box 1298 Grass Valley, CA 95945 Phone: (530) 477-6521 Email: info@theeventhelper.com		<b>THIS CERTIFICATION IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.</b>	
<b>INSURED</b> c/o Jessica Valle Bob Backstrom/Spencer K. Rouse dba- For the Funk of it Productions PO Box 4904 Chico, CA 95928		<b>INSURERS AFFORDING COVERAGE</b>	<b>NAIC #</b>
		INSURER A: Evanston Insurance Company	35378
		INSURER B:	
		INSURER C:	
		INSURER D:	
		INSURER E:	

## COVERAGES

THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. AGGREGATE LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR/ADD'L LTR	INSRD	TYPE OF INSURANCE	POLICY NUMBER	POLICY EFFECTIVE DATE (MM/DD/YY)	POLICY EXPIRATION DATE (MM/DD/YY)	LIMITS
A	Y	<b>GENERAL LIABILITY</b> <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> Host Liquor Liability GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC <input type="checkbox"/> Retail Liquor Liability	3DS5466-M1239487	08/10/2018	08/13/2018	EACH OCCURRENCE INCLUDES BODILY INJURY & PROPERTY DAMAGE \$ 2,000,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 2,000,000 GENERAL AGGREGATE \$ 3,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 DEDUCTIBLE \$ 1,000
		3DS5466-M1239487	08/10/2018	08/13/2018		
		<b>AUTOMOBILE LIABILITY</b> <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> NON-OWNED AUTOS				COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
		<b>GARAGE LIABILITY</b> <input type="checkbox"/> ANY AUTO				AUTO ONLY - EA ACCIDENT \$ OTHER THAN EA ACC \$ AUTO ONLY: AGG \$
		<b>EXCESS/UMBRELLA LIABILITY</b> <input type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS MADE  DEDUCTIBLE RETENTION \$				EACH OCCURRENCE \$ AGGREGATE \$ \$ \$ \$
		<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? If yes, describe under SPECIAL PROVISIONS below <b>OTHER</b>				WC STATU-TORY LIMITS <input type="checkbox"/> OTH-ER <input type="checkbox"/> E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

### DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES / EXCLUSIONS ADDED BY ENDORSEMENT / SPECIAL PROVISIONS

Certificate holder listed below is named as additional insured per attached CG 20 26 07 04.  
Attendance: 1000, Event Type: Festival & Cultural Event - Outdoor.  
Waiver of Subrogation applies per attached MEGL 0241-01 05 16.  
Primary/Non-Contributory wording applies per attached CG 20 01 04 13.  
The State of California and its Workers

## CERTIFICATE HOLDER

The State of California  
The Plumas National Forrest  
Plumas County  
Belden Town Resort & Lodge  
14785 Belden Town Road  
Belden, CA 95915

## CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING INSURER WILL ENDEAVOR TO MAIL 30 DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT, ~~BUT FAILURE TO DO SO SHALL IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE INSURER, ITS AGENTS OR REPRESENTATIVES.~~

AUTHORIZED REPRESENTATIVE

**THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.**

## **PRIMARY AND NONCONTRIBUTORY – OTHER INSURANCE CONDITION**

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART  
PRODUCTS/COMPLETED OPERATIONS LIABILITY COVERAGE PART

The following is added to the **Other Insurance** Condition and supersedes any provision to the contrary:

### **Primary And Noncontributory Insurance**

This insurance is primary to and will not seek contribution from any other insurance available to an additional insured under your policy provided that:

- (1) The additional insured is a Named Insured under such other insurance; and

- (2) You have agreed in writing in a contract or agreement that this insurance would be primary and would not seek contribution from any other insurance available to the additional insured.

**THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.**

**ADDITIONAL INSURED – DESIGNATED  
PERSON OR ORGANIZATION**

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

**SCHEDULE**

Name Of Additional Insured Person(s) Or Organization(s)
The State of California and its workers 86 North Main St. Quincy, CA 95971; The Plumas National Forest 39696 Highway 70 Quincy, CA 95971; Plumas County 159 Lawrence St. P.o. Box 11500 Quincy, CA 95971-6025; Beldon Town Resort & Lodge 14785 Beldon Rd. Beldon, CA 95915
Information required to complete this Schedule, if not shown above, will be shown in the Declarations.

**Section II – Who Is An Insured** is amended to include as an additional insured the person(s) or organization(s) shown in the Schedule, but only with respect to liability for "bodily injury", "property damage" or "personal and advertising injury" caused, in whole or in part, by your acts or omissions or the acts or omissions of those acting on your behalf:

- A. In the performance of your ongoing operations; or
- B. In connection with your premises owned by or rented to you.



COMMERCIAL GENERAL LIABILITY  
POLICY NUMBER: 3DS5466-M1239487

## EVANSTON INSURANCE COMPANY

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

### BLANKET WAIVER OF TRANSFER OF RIGHTS OF RECOVERY AGAINST OTHERS TO US

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE FORM

#### SCHEDULE

**Name Of Person Or Organization:**

The State of California and its workers 86 North Main St. Quincy, CA 95971;  
The Plumas National Forest 39696 Highway 70 Quincy, CA 95971; Plumas County 159 Lawrence St.  
P.o. Box 11500 Quincy, CA 95971-6025; Beldon Town Resort & Lodge 14785 Beldon Rd. Beldon,  
CA 95915

**Additional Premium:** \$ See Cert

The following is added to Condition 8. Transfer Of Rights Of Recovery Against Others To Us under Section IV – Commercial General Liability Conditions:

We waive any right of recovery we may have against any person or organization shown in the Schedule of this endorsement. This waiver applies only to the person or organization shown in the Schedule of this endorsement.

All other terms and conditions remain unchanged.



b) Police Protection and Security For The Funk Of It

Describe the Police Protection and Security Plan for the proposed event to the satisfaction of the Plumas County Sheriff. Include a plan for the control and prevention of drug consumption and underage alcohol consumption.

Plumas County Sheriff: 1400 East Main Street  
Quincy, CA 95971  
(530) 283-6375

FTFOI will have 24-hour security coverage, provided by Belden's security team and our private security team. All security will be clearly identifiable and have radios for quick response to any events at the festival. Our private security team will all have current Guard Cards (Security Card Licenses from the Bureau of Security and Investigative Services). One patrol (2-man team) will be on duty at all times with another on standby by in case of emergencies. We will run extra patrols during the evening to provide extra coverage if needed.

We will not be selling any alcohol during the festival. The only alcohol available will be provided backstage only to the artists. Belden's bar will be open throughout the festival, but we do not promote or advertise any alcohol consumption whatsoever. We will make announcements for all attendees to conduct themselves in a safe manner and will instruct our security teams to be aware of any unsafe alcohol consumption.

This is a family friendly event, and we expect our attendees to conduct themselves in a manner befitting a family event, we discourage public intoxication. This will be communicated via all social media, posters and emails, as well as announcements over the public address system. We will instruct our security team to be on the look out for any underage drinking, but we do not expect any incidents.

We do not condone the use of illegal drugs at FTFOI, and all of our staff will be vigilant and looking for signs of any illegal substance dealing, drug paraphernalia sales, or related issues. Staff will be immediately notified of any incidents and security and medical teams will be involved directly. Offenders face eviction from event and possible prosecution from local law enforcement. This will be communicated via all social media, posters and emails, as well as announcements over the public address system.

County Agency Approval:

The Police Protection and Security Plans described above, or attached hereto, are approved for the event as described in this application.

*D. D. Dawson*  
Plumas County Sheriff

SHERIFF GREG HAGWOOD

*D. D. Dawson* 6/12/2018  
Signature / Date

c) Emergency Preparedness Plans For The Funk Of It

Describe the Fire Protection, Evacuation Plan, and Wildfire Protection Plan for the proposed event to the satisfaction of the Plumas County Office of Emergency Services.

Plumas County Office of Emergency Services:

270 County Hospital Rd. Ste. 127  
Quincy, CA 95971  
(530) 283-6332

Belden and our private security staff are trained to handle emergency situations and will be prepared and equipped to do so in the event of an emergency at FTFOI. Our security team will be easily-identifiable and carry radios at all times in the event of an emergency.

#### EVACUATION PLAN

Our evacuation plan is indicated on the attached map. Attendees will be notified of the evacuation plan by email prior to the event and printed materials provided at the event, including a program and map.

Once our staff is notified of an evacuation requirement from CalFire, the CHP, the Sheriff's Office, or Plumas County, the security team and event leaders will assemble with Belden staff to review plans and assignment. An alarm will be sounded, the security team will move throughout the campground area with bullhorns, directing participants to report to the front of the lodge. No breakdown of camps or any event infrastructure will occur at the time of evacuation, only living beings will be evacuated. Our parking crew, door crew and event leaders will oversee the vehicle traffic.


Attendees who have cars parked on-site, will be directed to get in their vehicles and proceed to the Belden RV parking lot, where they will fill their remaining seating with seat belts with drivers of the off-site vehicles. (To clarify, only drivers will be ferried to the off-site parking lot to maximize the number of cars returning to Belden to assist with the evacuation.) These on-site cars will then drive up Hwy 70 to the off-site lot and drop off their passengers. This process will iterate as required, using our shuttle if necessary.

Attendees who are not driving to the off-site lot in on-site cars will be directed to follow the paved road out of town and across the bridge, then led across Hwy 70 (with event staff directing traffic) to gather at the rest stop north of Belden, on the north side of Hwy 70 by security, Belden staff, and event leaders. They will await pickup there.

Continued on subsequent pages.

County Agency Approval:

The Emergency Preparedness Plans described above, or attached hereto, are approved for the event as described in this application.

  
Director, Plumas County OES

 6/12/2018  
Signature / Date

## **Emergency Preparedness Plan Continued – For the Funk of it**

Cars returning to Belden from the off-site parking lot will load passengers at the rest stop north of Belden on the north side of Hwy 70 and proceed southwest along the evacuations route as specified by CalFire/CHP/Sheriff/Plumas County. Belden staff have indicated that emergency vehicles will be coming from Quincy, and therefore evacuation will be directed onto Hwy 70West.

FTFOI event leaders and security will conduct additional sweeps throughout the campgrounds to verify complete evacuation. Staff, not including event leaders will evacuate with participants. Once staff and participant evacuation is complete, security and event leaders will evacuate.

To prepare for emergency evacuations, roadways will be kept clear at all times and fire lanes clearly marked. All cars will be parked facing the direction of evacuation, per Federal and County regulations. Enough cars are kept on site to be able to implement the evacuations plan. Belden staff is in charge of the evacuation procedure and our staff will assist them as necessary to complete evacuation.

### **FIRE PROTECTION**

Our security team will conduct routine walking patrols throughout the town and campground and will remain vigilant for any fire activity. In addition, all participants are made aware of the strong danger of any fire and instructed to report any smoke, fire, or dangerous circumstances to the security team or FTFOI staff. The security team and Belden staff are equipped with radios at all times to respond to any incidents. Emergency responders will be notified of fire by phone or directly.

In addition, in the event of fire, Belden is equipped with a state of the art fire system. Belden has 2 dedicated fire hydrants, as well as one additional water source with a hose hook-up capability for use in fire fighting, that is able to produce the output of 2 hydrants with 3 spigots attached to the tanks, 1 mounted unit and 4 10,500 gallon water tanks. Locations of these water sources are indicated in the attached map. Additionally, there are numerous spigot and hose hook-ups throughout Belden. Belden has the following hoses and appropriate reducers for said hoses:

(10) 1.5 inch (100ft each)

(8) 1inch (100ft each)

(3) 2inch (50ft)

(2) 3.5inch (100ft)

### **PREVENTION OF WILDFIRE**

We clearly communicate to all of our attendees that no campfires, fire art, fire activities or open flames are allowed at the event, and that all propane/camping stoves require a fire permit in accordance with USDA Forest Service regulations. We will provide the information and the website to obtain the permits on our website and via emails. We will additionally post fire prevention signs throughout the campgrounds.

Fireworks, generators and portable equipment such as welding, cutting or chainsaws will not be permitted at FTFOI and will be communicated on our website and emails. If generators will be use as part of the event, we will ensure that they are only operated on land that is not forest covered, brush covered, or grass covered, but we do not expect to use any generators. FTFOI staff and security will ensure compliance with Cal PRC 4442.

#### Smoking:

All programmed activities take place on pavement or areas with no vegetation. Smokers will be encouraged by security and via the public address system and all electronic communications, to use these areas for smoking. Security is trained to identify unsafe smoking practices and intervene to encourage smokers to only use the safe areas.

#### Parking in dry grass:

Our designated parking areas will be cut to ensure there will be no car body or engine contact with the plant life or dried plant matter or do not contain live or dry plant matter. Designated parking areas will also be watered down before the event to minimize the possibility of combustion/spark ignition.

#### Vehicular evacuation plan, 640+ people;

The fire code for the town is 100 vehicles, these are parked facing toward the bridge, there are also another 30 parking spots allotted to us on the road west of Belden. This would allow about 520 or so people to be evacuated immediately with seat belts. We also have up to 21 Rv's parked on property during our festivals which would allow 6-10 minimum per vehicle so there is another 80-180 people evacuated immediately. This gives us a minimum of; 640 festival attendee's that can be evacuated immediately. Then foot traffic over the bridge would be minimal. There are also fliers that the county provided that will be handed out to all of the festival promoters.

The staff, residents, and security teams, our (Evacuation team) at Belden will be handling traffic control, in case of a fire or other emergency evacuations. The vehicles will be parked facing out towards the bridge when parked on property, to avoid complications with traffic making its way out as quickly and safely as possible.

In case of an immediate evacuation BC Cameron has a loud speaker system to announce to the attendees we are at the point of evacuation to leave cars behind and just get out, if necessary. We will have an evacuation team that will be directing the people across the bridge and over to the rest area.

#### Phone contact numbers for Belden staff;

530-283-9662 bar,  
530-927-9649 Cory cell, 530-284-6154 home  
530-519-3037 BC Cameron cell  
530-927-7067 Ivan Coffman Cell,  
530-283-9341 Jody Coffman house,  
530-616-0846 Frank Boswell

## For The Funk Of It

### a) Water Supply and Sanitation Facilities, Food Provisions, and Solid Waste Clean-up & Recycling Plans

Describe water supply and sanitation facility plans, provisions for food handling and the solid waste clean-up and recycling plans for the proposed event to the satisfaction of the Plumas County Department of Environmental Health.

Plumas County Department of Environmental Health

270 County Hospital Rd. Ste. 127  
Quincy, CA 95971  
(530) 283-6355

The Belden Town restaurant will be open for food service from 7am - 10pm everyday. Snacks and beverages can also be obtained at Belden's store, which is kept fully stocked during FTFOI. FTFOI also employs a food vendor that will provide food for the bands, volunteers and staff. There will also be food vendors to provide food and beverages for all attendees. All food vendors will submit an Event Coordinator application to Environmental Health which will include the names and contact information for any temporary or mobile food vendors. We expect and require all vendors to comply with all state and county health department requirements, including the submission of a Temporary Food/Mobile Food Facility application at least 30 days prior to our event.

#### Water

Belden has two water sources and holds a current permit for these water sources, so we will be relying primarily on the Belden system for our water supply. These include one easy-to-access water fountain spigot centrally located. Belden store also sells bottled water. We make frequent announcements for people to hydrate themselves and stay healthy as well as asking our security team to direct all to available water resources. This will also be communicated on our website and emails.

#### Sewage

Will be using Johnny On The Spot Toilet Rentals, based out of Chico, for our portable toilets. We will be providing 28 toilets and 2 wash stations for the expected 800. All toilets will be cleaned and serviced daily. There are additionally toilets located in Belden in the lodge, and shower area. There are also bathrooms located in all of the cabins and hotel rooms. We will station two toilets at our off-site parking near Twain (Jack's Place).

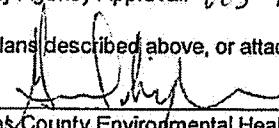
1,000 per application  
30 toilets required

#### Solid Waste/Recycling

Belden will provide a solid waste dumpster for all solid waste collection. We will have 35 bins with good signage conveniently throughout the area for solid waste and recycling. These bins will be checked continuously throughout the day, everyday. Campers will be informed they will be responsible for collecting and disposing of their own waste. Staff will also ensure all areas are left clean after the event. The collection and servicing of all bins will prevent odors, leakage, overflow and flies.

County Agency Approval: *as noted - See page 2 of 2*

The plans described above, or attached hereto, are approved for the event as described in this application.

  
Plumas County Environmental Health

*6/12/18*  
Signature / Date

## Water Supply, Sanitation, Food & Solid Waste, Cont.

FTFOI will dispose of all waste water in the appropriate manner onsite. All waste water will be dumped in the septic dumping area in the RV section at Belden. We will have an appropriate container to handle the waste water from all vendors. We will NOT permit any dumping of any waste waters on the ground at any time.

All food vendors will have a portable 50 gallon waste water transfer tank for waste water transfer. Our Vendor Coordinator will verify with all the food vendors to make sure all are covered for usage and informed of the newly established process for waste water dumping.

Upon arrival, all food vendors will be shown where to dump their waste water onsite. Our Vendor Coordinator will go through the proper dumping process with them.

Food vendors will use their portable 50 gallon transfer tanks to collect their grey water for the duration of the event. They will then take their tanks to Belden Town's established septic dumping area in the RV site section for proper disposal of any dumping needs.

Food vendors will transfer their waste water in the correct manner for waste water containment. They will be informed that under no circumstances are they to be dumping any waste water anywhere but the established septic dumping area.

All food vendors will be checked on periodically throughout the event by the Vendor Coordinator to ensure compliance.

NOTE: ① Application Section E states that 1,000 participants are expected. Total portable toilets required at Belden is 30.

2 toilets at parking area (Jack's Place) are in addition to the 30 at Belden for a total of 32 toilets for event.

② Johnny-on-the-Spot must be registered with Env Health in 2018.

② 6/12/18

**e) Medical Facilities & Services For The Funk Of It 8/10/2018 – 8/13/2018 (Page 1 of 2)**

Describe the medical facilities and services, including access for ambulances and paramedics or emergency medical technicians for the proposed event to the satisfaction of the Plumas County Health Officer.

Plumas County Public Health Agency

270 County Hospital Rd. Ste.  
206 Quincy, CA 95971  
(530) 283-6330

FTFOI will have medical support available on-site at all times. We are in negotiations with MARS (Mutual Aid Response Services) to provide the medical services described in the attached Medical Services Plan approved by the Plumas County Health Officer. For all others medical issues we have sufficient resources to treat injuries on site or provide transportation to local medical centers.

We will provide:

At least 2 California licensed EMS providers, one with EMT-B certification or higher and one with EMT-P certification or higher. Both will be available and stationed at a dedicated First Aid Station clearly marked and accessible to attendees. It will be located just inside Belden at the end of the bridge.

An automated external defibrillator (AED) and certified CPR staff will be available at all times.

These medics will evaluate and treat any injury or illness brought to the attention of FTFOI staff.

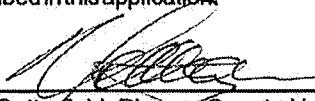
On-site medics will perform assessment to determine appropriate treatment and whether treatments should be on-site or at a local medical center. If treatment at medical center is required or advised, the medics will make recommendations regarding the appropriate mode of transportation.

Medics will administer BLS (basic life support) care, including treatment of cuts, scrapes, sprains, and other injuries, which do not require escalated diagnostics or specialist consultation. Basic resuscitation equipment and medications as well as other basic equipment and supplies, all provided by MARS, will be available for medics' use. This includes a blood pressure cuff, basic splinting and bandaging supplies, and immobilization devices.

A vehicle will be kept ready to transport the medics to the patient if necessary. A vehicle and driver will also be kept ready to transport and injured or ill participant or staff member to local medical facility if the participant does not have a vehicle available and the medical event does not warrant an ambulance call.

County Agency Approval:

The Medical Facilities and Services Plans described above, or attached hereto, are approved for the event as described in this application.

  
Mark Satterfield, Plumas County Health officer

6/15/18  
Date

Outdoor Festival Application 2-11-15

**e) Medical Facilities & Services For The Funk Of It 8/10/2018 – 8/13/2018 (Page 2 of 2)**

All FTFOI, Belden, security, and MARS staff on duty are on the same radio network 24 hours a day throughout the duration of the event, remaining in constant communication. FTFOI staff and medical staff on duty will have at least 2 fully functional devices on hand to use in the event that an emergency warrants a call for off-site services. Belden Lodge has a land line that is available for our use in the event that non-site cellular communications are unavailable due to reasons beyond our control.

Our medical services provider, MARS, will complete JCS forms 201, 202, 205 and 206, and these documents will be available to county agencies, venue staff, event personnel, and medical personnel. They will be completed at least 2 weeks prior to the event.

Additional measures related to emergency services and safety includes:

We will have tight integration between event leaders, security, MARS, and Belden staff to provide seamless and consistent monitoring and emergency response capabilities. Both Belden staff and our security staff are trained to handle emergency situation, and will be prepared and equipped to do so in the event of an emergency at FTFOI. Our event staff will be clearly identifiable and carry radios in the event of an emergency. One patrol of 2 persons is on duty at all times, and at least one other on call in case of an emergency, including medical. In the evening hours we will run extra patrols including the on-call team if something critical arises.

No FTFOI staff, or vendors will distribute alcohol to attendees. Beer is provided to the performers backstage and we will have security and staff to ensure that no alcohol leaves the backstage area. (Belden Resort sells alcohol at their licensed bar only, which is typically open from 10am until 1am each day).

Our email communications to attendees will include language regarding river safety, including a warning that we do not provide lifeguards and we will post "Swim at your own risk" signage on the Belden beach. We will have staff and security monitoring the beach and river area for potential hazards and to provide emergency support if necessary.

We will clearly communicate to all attendees that no campfires, fire art, fire activities or open flames are allowed, and that all propane/camping stoves require a fire permit in accordance with USDA Forest Service regulations. We will additionally post fire prevention signs in the campgrounds. For additional safety measures, see the Fire Protection and Emergency Preparedness section of the permit application.

While FTFOI staff, MARS, our security team will be focused on the safety of our event participants, it is our expectation that Belden's staff will have the sole responsibility for the safety of bystanders, especially for any non-ticketholder Belden Resort (bar, restaurant, and store) patrons, including local passersby and any hikers from the nearby Pacific Crest Trail.

County Agency Approval:

The Medical Facilities and Services Plans described above, or attached hereto, are approved for the event as described in this application.

  
Mark Satterfield, Plumas County Health officer

  
Date

6/15/18 6/15/18



f) Parking plan For The Funk Of It

Describe the parking plan for the proposed event to the satisfaction of the Plumas County Planning Department.

Plumas County Planning Department

555 Main Street  
Quincy, CA 95971  
(530) 283-7011

FTFOI staffs a team devoted to parking exclusively, which will coordinate all parking of vehicles on the property in accordance with Plumas County, Belden, and the U.S. Forest Service rules and regulations. FTFOI sells 100 parking passes for the festival weekend. All remaining vehicles will be parked at the off-site location 11 miles away known as Jack's Place. All attendees will be shuttled to Belden from this site.


We will have a crew of 6-8 coordinating with Beldentown staff to facilitate parking. All vehicles will be parked facing the exit with wheels out turned for a direct emergency exit if needed.

We will have 2 Cal Trans easement special event ahead signs indicating the festival and parking.

We will allow parking of up to 100 vehicles on site, with an additional with the overflow parking in Twain.

County Agency Approval:

The parking plan described above, or attached hereto, is approved for the event as described in this application.

  
Plumas County Planning Department

  
Signature / Date

g) Traffic Control Plan For The Funk Of It

Describe the vehicle ingress and egress and off and on-site traffic control for the proposed event to the satisfaction of the Plumas County Department of Public Works.

Plumas County Department of Public Works

1834 E. Main Street  
Quincy, CA 95971  
(530) 283-6268

Access/On Site Traffic Control

Prior to event, Belden will pick up the "Special Event" signs so people know to slow down while vehicles are turning onto the bridge from Hwy 70. We will have 2 Cal Trans easement special event ahead signs indicating the festival and parking.

We will spray chalk to prep the area;

Arrows off the bridge and up to the RV lot to direct arrival traffic flow. Post "NO PARKING" and "FIRE LANE" signage on the high road near the main camping area, and create a border to mark the width of the fire lane needed along the entire road.

As people arrive:

All ticketed attendees will check in at Jack's Place, 11 miles past Belden. Vehicles will be ushered off the highway to avoid blockage by staff and clear signage. If attendees do not have a parking pass they will be directed to appropriate parking spots at Jack's place and shuttled to the event. Shuttled attendees will be dropped off in the RV lot. There will be a small shuttle service for campers to be dropped off at specific locations, see map, or may proceed on foot to the campgrounds.

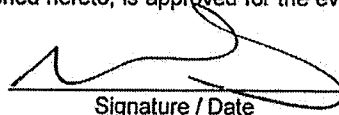
Ticket purchases will be held at the upper RV lot. Attendees will and loop around perimeter with the driver remaining in the vehicle at all times. We will have staff and security to ensure. All vehicles will have their noses pointing out back towards the bridge, ready to drive back out or be directed to parking spots. All traffic is instructed to move slowly and cautiously. If no parking pass is obtained, then vehicles will be directed across the bridge and to Jack's Place to park, then shuttled back to the event.

Continued on subsequent pages.

County Agency Approval:

The traffic control plan as described above, or attached hereto, is approved for the event as described in this application.

Mark Crews  
Plumas County Department of Public Works

 6-28-18  
Signature / Date

### **Traffic Control Plan Continued – For the Funk of It**

We work diligently with the Belden staff to ensure that parking is efficient and according to all guidelines. All parking staff will be in communication with event leaders, and security via radios at all times. All attendees with parking passes will be continuously guided to the appropriate parking spots and correct parking technique, i.e. wheels facing the exit and pointed towards the street for easy evacuation. No vehicles will be allowed to park to look for camping spots, all vehicles will be parked appropriately before the driver may exit the vehicle. If a vehicle is found to be parked inappropriately all efforts to find the driver will be employed including the use of note on the car, bullhorns, public address system and scouring the grounds. If the vehicle is not removed in a timely manner, the vehicle will be towed at the owner's expense. This will be communicated throughout the event via public address system, bullhorns, and via all electronic communications to our attendees.

#### **As People Leave:**

Event staff will ensure that all vehicles leaving the event drive slowly and cautiously and directed towards the bridge for exit. Shuttle service will be provided to ferry attendees to their vehicles parked at Jack's Place.

i) **Transient Occupancy Taxes For The Funk Of It**

If it is proposed or expected that spectators or participants will remain overnight, include provisions for the collection of transient occupancy taxes in accordance with Chapter 4 of Title 3 of the Plumas County Code to the satisfaction of the Plumas County Tax Collector.

Plumas County Tax Collector

520 Main Street, Room 203  
Quincy, CA 95971  
(530) 283-6260

We will be charging \$13,300 for the overnight provisions for the 3 days, which is \$4967.00 over the \$8700 that Belden pays.

We will pay the 9% tax on the overage, totaling \$447.03.

County Agency Approval:

The provisions for collecting transient occupancy taxes as described above, or attached hereto, are approved for the event as described in this application.

\_\_\_\_\_  
Plumas County Tax Collector

\_\_\_\_\_  
Signature / Date

**Signature (s) of Applicant (s)**

I certify that the information provided is correct and waive any action against the County of Plumas in the event the County's action is set aside due to erroneous information provided hereon.

**Spencer Rouse** Digitally signed by Spencer Rouse  
Date: 2018.04.12 13:21:48 -10'00'

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

5A

**Outdoor Festival Permit**

**For the**

**Wavespell  
(Stilldream)**

**MUSIC FESTIVAL**

**at**

**Belden Town Resort**

**August 16<sup>th</sup> through August 20th, 2018**

FEST 6-18

DEPARTMENT OF PUBLIC WORKS USE ONLY

Date Recv'd 5-23-18

Receipt No. 153725 \$ 1000

PRELIMINARY OUTDOOR FESTIVAL PERMIT APPLICATION

Instructions to applicant(s):

1. Complete the form and mail or take to: Plumas County Department of Public Works  
1834 E. Main Street  
Quincy, CA 95971
2. Use additional sheets of paper if necessary to complete the information requested.
3. Pay the filing fee deposit of \$1,000.00.
4. Make the check payable to Plumas County Department of Public Works

**A. Applicant (s)**

Name of Festival Wavespell

Name of Applicant Belden Town Festival LLC, Stilldream LLC

Residence Address 2635 Welton Street

Mailing Address Denver, CO 80205,

Telephone Number 916.470.4999 E-Mail Address stilldream.festival@gmail.com

Business Address and Telephone Number (If different from above) \_\_\_\_\_

\*Applicant must be the promotor of the event. If the application is made by a partnership, the name and mailing address of the responsible general partner must be included. If the application is made by a corporation, the application shall be signed by the president and attested to by the secretary. The address and telephone number of the principal place of business of the applicant shall also be included in the application.

**B. Owner (s)**

(Attach additional sheets if necessary)

Name Ivan Coffmann

Mailing Address Belden Town Resort and Lodge 4785 Belden Town Road, Belden, CA 95915

Telephone 530.283.9662

\*Attach letter(s) of authorization signed by the owner(s).

**C. Location of Event**

(Include all lands to be used for parking or incidental purposes)

Street Address Belden Town Resort and Lodge 4785 Belden Town Road, Belden, CA 95915

Nearest town Twain

Assessors Parcel Number(s) 002-340-002

---

**D. Dates & Hours of Event**

Dates of Pre-Event Setup: Tuesday August 14th 2018 - After 12pm

Dates of Actual Event: August 16th-August 20th, 2018

Dates of Post Even Activities: August 22nd, 2018

Hours of Event Activities for each day of Event: 24/7

---

**E. Number of Attendees and Staff**

Number of Spectators or Participants for each day of Event 1000 total. We expect 850 attendee's and 150 volunteers and staff including but not limited to medical, Security, Belden Staff, Shuttle Drivers and management.

---

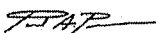
**F. Maps and Diagrams**

Provide maps or diagrams showing the following:

- (a) Location of the property on which the proposed event and all related activities will be held.
  - (b) Location of adjacent roads, lots, and residences
  - (c) Parking and traffic flow and control plan, including all access ways to and from the property and all interior access ways on the property
  - (d) Location of all buildings and structures on the property or to be erected thereon, including but not limited to, all bandstands, stages, tents or other facilities for performers, and bleachers, tents, or seats for those attending
  - (e) Location and orientation of loudspeakers
  - (f) Location, style, wattage and orientation of all temporary lighting
  - (g) Location of camping or other overnight areas
  - (h) Location of all toilets, medical facilities, emergency communications, generators, drinking facilities, fire pits or barbecues, and solid waste receptacles.
- 

**Signature (s) of Applicant (s)**

I certify that the information provided is correct and waive any action against the County of Plumas in the event the County's action is set aside due to erroneous information provided hereon.



Digitally signed by Paul Plescov  
Date: 2018.05.15 03:06:49 -07'00'

Signature

Date

Signature

Date



Belden Town Resort  
14785 Belden Town Road  
Belden, CA 95915

To Whom It May Concern,

I, Ivan Coffman, owner of Belden Town Resort and Lodge, give my permission for

Wavespell Festival to take place on Aug. 16<sup>th</sup> - 20<sup>th</sup> 2018 at Belden

Town Resort, (14785 Belden Town Road, Belden, CA 95915) and Jack's Place for  
parking (25311 Hwy 70, Twain, CA 95984).

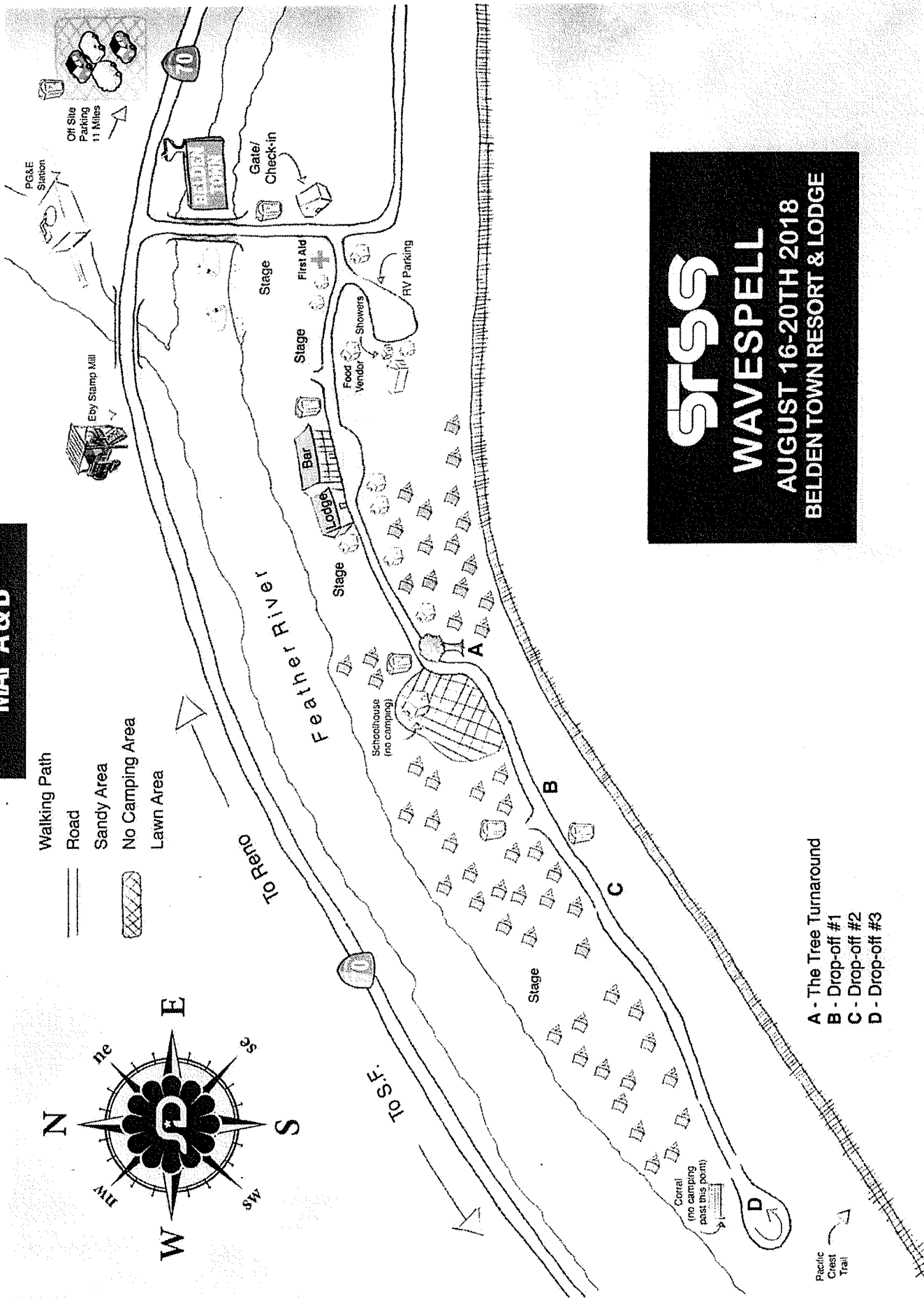
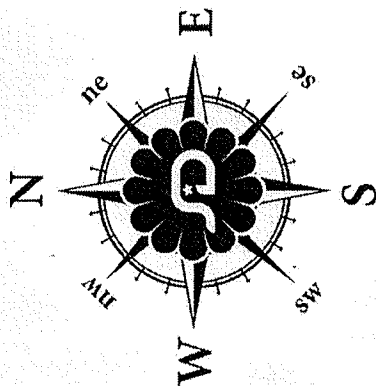
Thank you,

Ivan Coffman

Ivan Coffman -- Owner, Belden Town Resort and Lodge

# MAP A & B

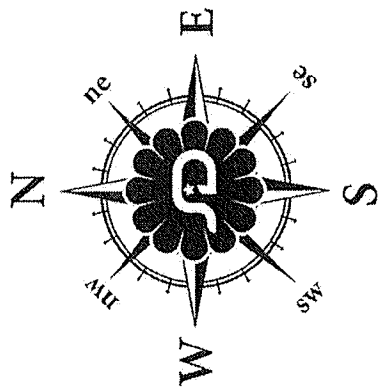
Walking Path  
Road  
Sandy Area  
No Camping Area  
Lawn Area



**STSS**  
**WAVESPELL**  
AUGUST 16-20TH 2018  
BELDEN TOWN RESORT & LODGE

- A - The Tree Turnaround
- B - Drop-off #1
- C - Drop-off #2
- D - Drop-off #3

## MAP C



### Walking Path

Road

Sandy Area

No Camping Area

Lawn Area





To Reno

Feather River

T.S.F.

Spent 6

KEY

	UNIDENTIFIED VEHICLE
	VEHICLE / PASSENGER'S CREDENTIALS APPROVED
	CREDENTIALS APPROVED / ON SITE PARKING APPROVED
	ON SITE PARKING / EXIT TRAFFIC FLOW

**A - The Tree Turnaround**  
**B - Drop-off #1**  
**C - Drop-off #2**  
**D - Drop-off #3**

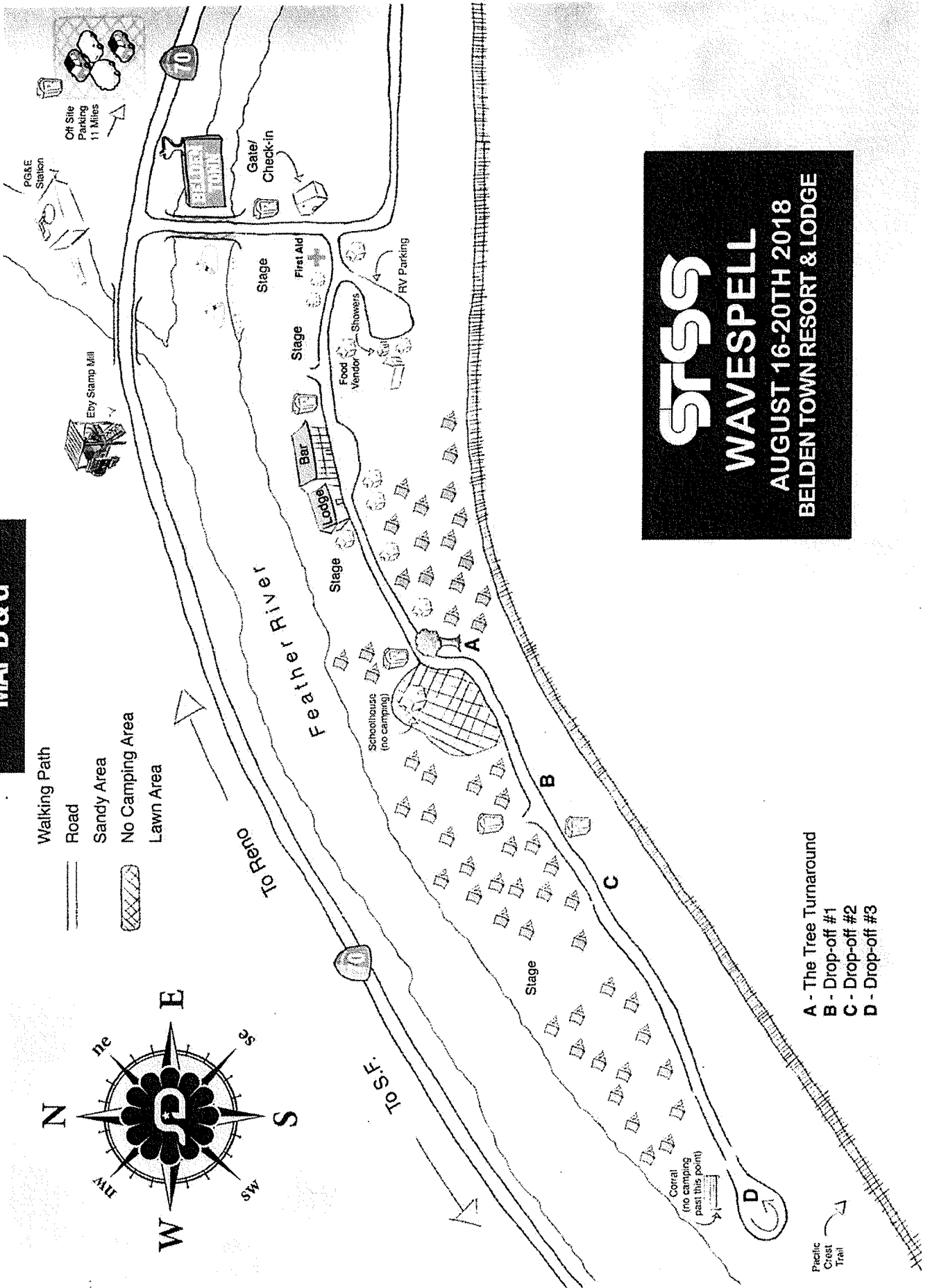
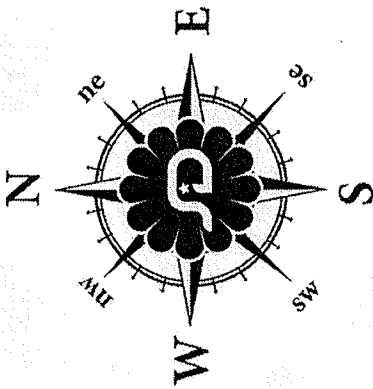


**WAVESPELL**

**AUGUST 16-20TH 2018  
BELDEN TOWN RESORT & LODGE**

# MAP D & G

- Walking Path
- Road
- Sandy Area
- No Camping Area
- Lawn Area



- A - The Tree Turnaround
- B - Drop-off #1
- C - Drop-off #2
- D - Drop-off #3

**STSS**  
**WAVESPELL**  
 AUGUST 16-20TH 2018  
 BELDEN TOWN RESORT & LODGE

# MAP E

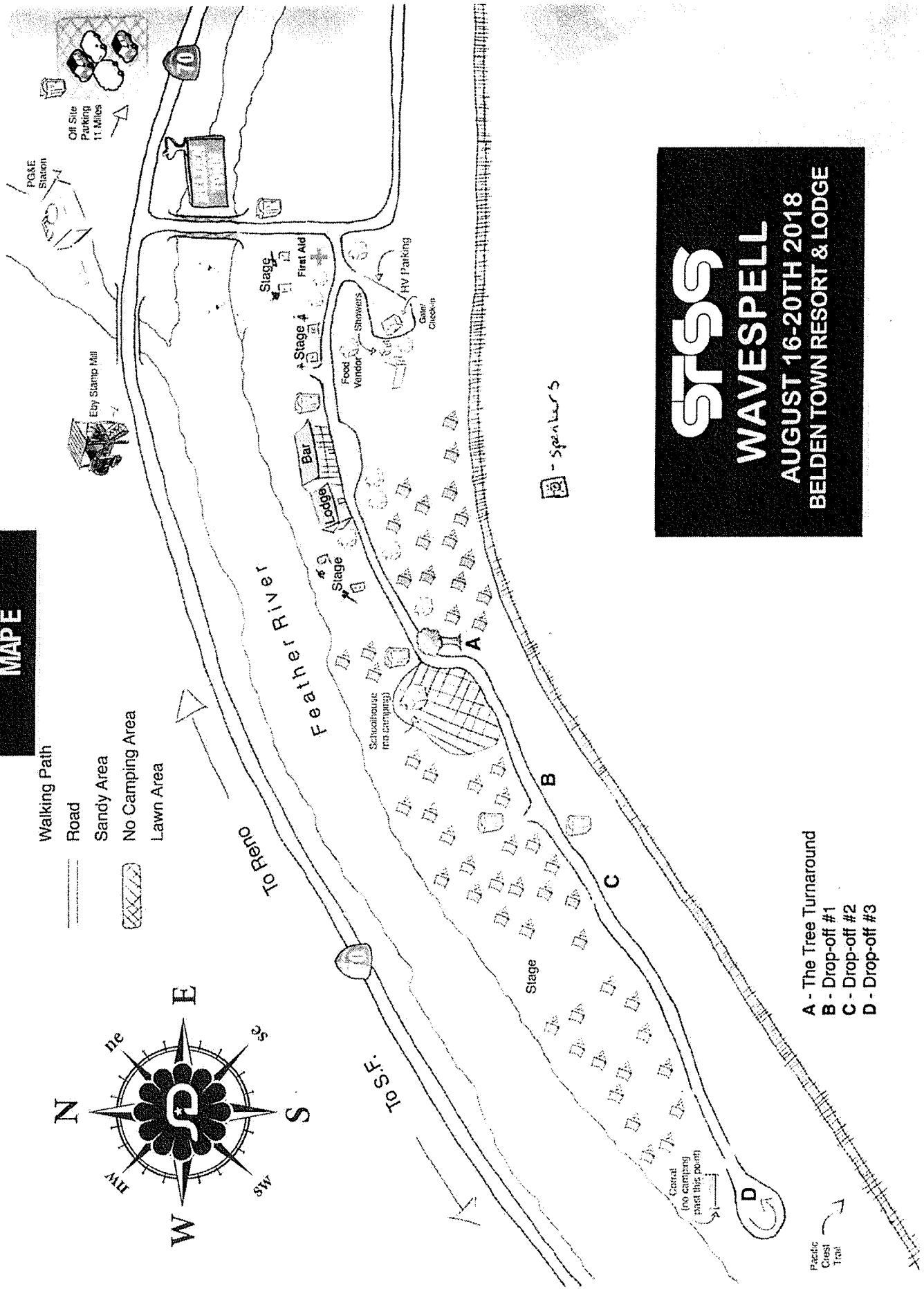
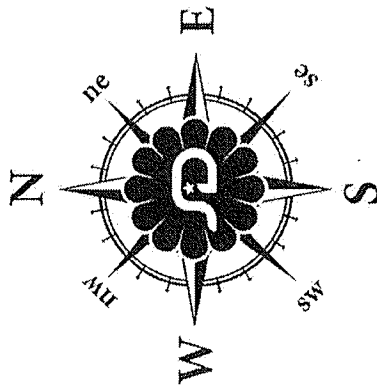
Walking Path

Road

Sandy Area

No Camping Area

Lawn Area



# STSS

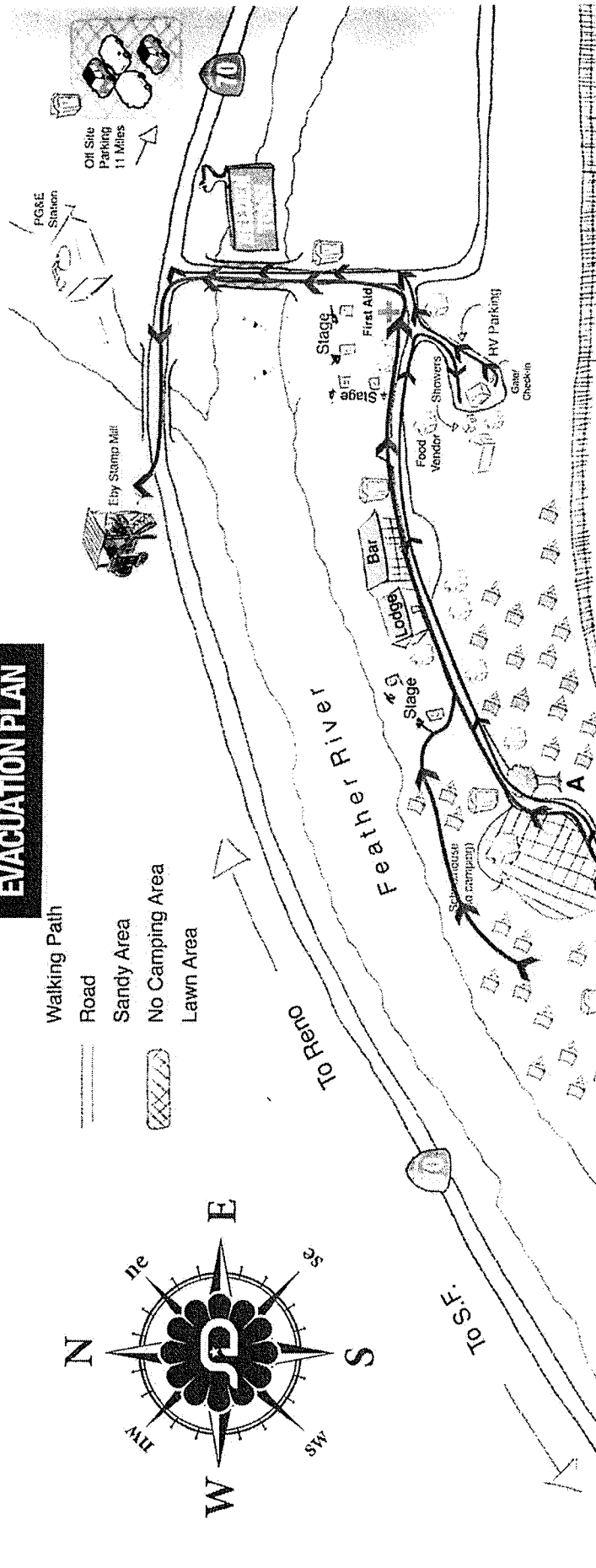
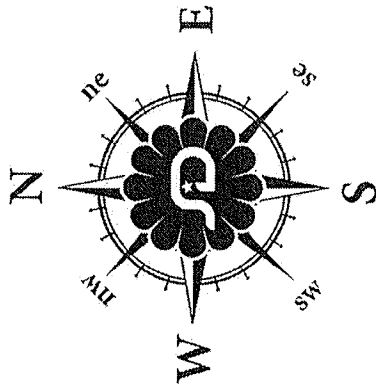
## WAVESPELL

AUGUST 16-20TH 2018  
BELDEN TOWN RESORT & LODGE

- A - The Tree Turnaround
- B - Drop-off #1
- C - Drop-off #2
- D - Drop-off #3

# EVACUATION PLAN

Walking Path  
Road  
Sandy Area  
No Camping Area  
Lawn Area



## KEY

VEHICLE EVACUATION / TRANSPORT OTHER DRIVERS  
TO OFF SITE PARKING TO GET THEIR VEHICLES  
WALK OFF ATTENDERS TO BEST STOP AWAITING PICK UP  
FROM DRIVERS RETURNING FROM OFF SITE PARKING

A - The Tree Turnaround  
B - Drop-off #1  
C - Drop-off #2  
D - Drop-off #3

**BELDEN TOWN RESORT & LODGE**  
14785 BELDEN TOWN RD. BELDEN, CA 95915

**WILDFIRES: - ELEVATION: 2280 FT**

**- POLICE: (530) 283-6300**

**- FIRE DEPT: (530) 283-0870**

**STSS**

**WAVESPELL**

**AUGUST 16-20TH 2018**

**BELDEN TOWN RESORT & LODGE**

# MAP F

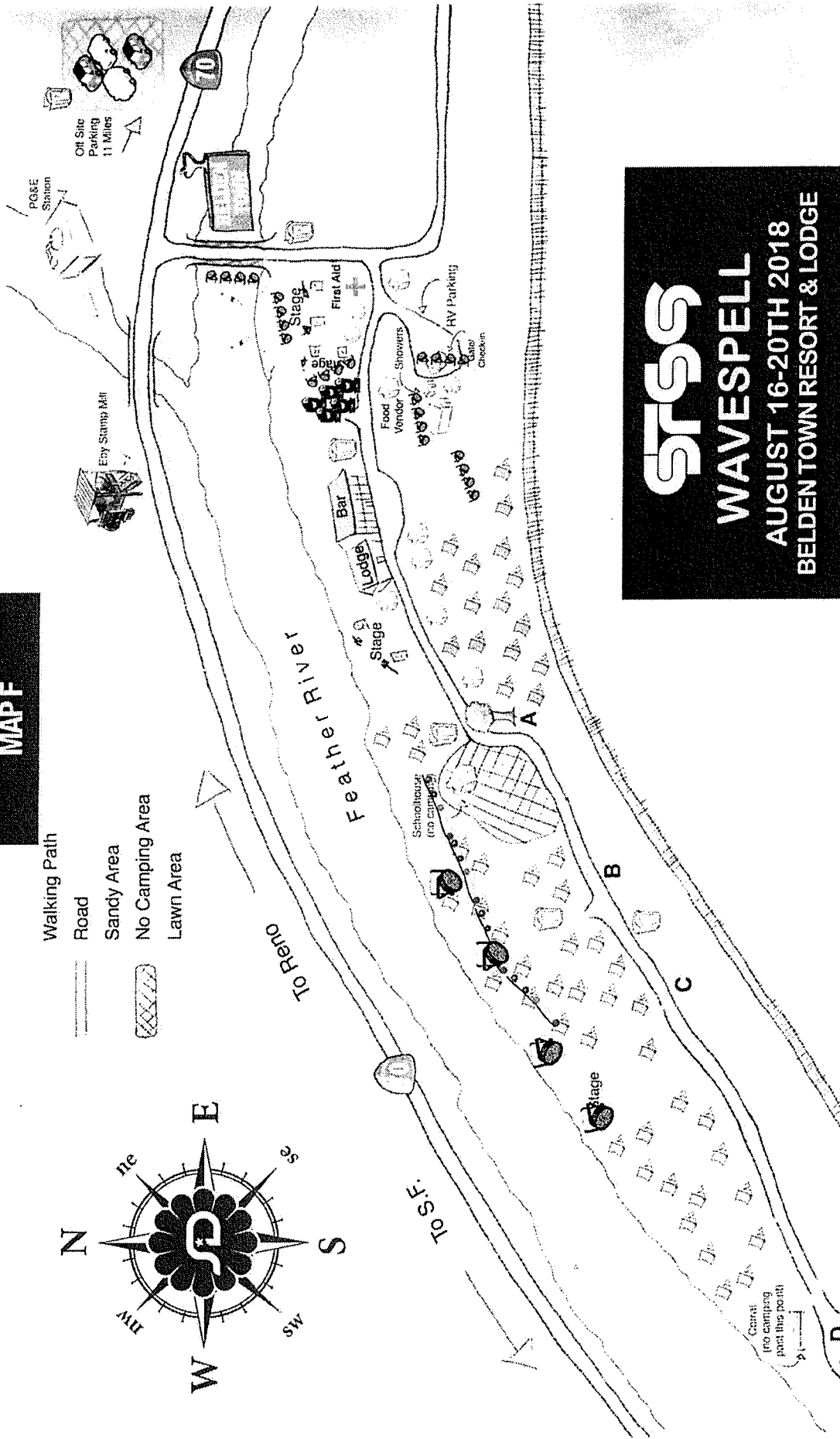
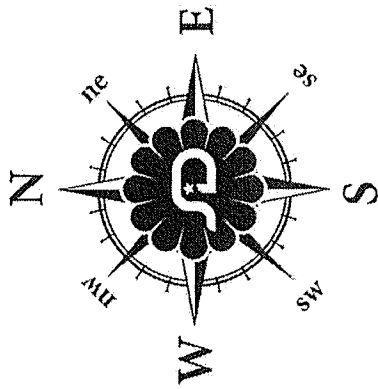
Walking Path

Road

Sandy Area

No Camping Area

Lawn Area



# STSS

## WAVESPELL

AUGUST 16-20TH 2018  
BELDEN TOWN RESORT & LODGE

### MAIN STAGE:

- 10 - PAR 56 PAR-STYLE RGB LED (24W @ 120V 60HZ)
- 10 - AMERICAN DJ VIZI BEAMS
- LUMENS: 8000 LUX
- MULTI-VOLTAGE OPERATION: 115V/60HZ OR 230V/50HZ (SWITCHABLE)
- 20K LUMIN PROJECT FOR MAPPING THE MAIN STAGE
- POWER REQUIREMENTS: 220-240V / 50-60HZ
- MAX. POWER CONSUMPTION: 3700W

### BEACH STAGE:

- 6 - PAR 56 PAR-STYLE RGB LED (24W @ 120V 60HZ)

### FOREST STAGE:

- 6 - PAR 56 PAR-STYLE RGB LED (24W @ 120V 60HZ)

### CONCHA CENTER:

- 4 - PAR 56 PAR-STYLE RGB LED (24W @ 120V 60HZ)

### FRONT GATE:

- 4 - PAR 56 PAR-STYLE RGB LED (24W @ 120V 60HZ)

### BRIDGE:

- 6 - PAR 56 PAR-STYLE RGB LED (24W @ 120V 60HZ)

### CAMPING AREA:

- 200FT - KAWAI SHAPED PARTY STRING LIGHTS - MULTI COLOR
- 10 - PAR 56 PAR-STYLE RGB LED (24W @ 120V 60HZ)

# MAP H

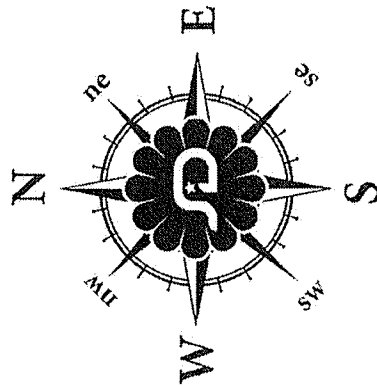
Walking Path

Road

Sandy Area

No Camping Area

Lawn Area



To Reno

To S.F.

Feather River

Schoolhouse (no camping)

Stage

Food Vendor

Showers

RV Parking

Check-in

Stage

Stage

Stage

Stage

Stage

Stage

Stage

Stage

Stage

Stage

Stage

Stage

Stage

Stage

Stage

TRASH / DUMPSTER

GENERATOR

PORTO POTTY

EMERGENCY PHONE

MEDICAL TENT & SERVICES

GARBAGE / RECYCLE SUB STATION

- A - The Tree Turnaround
- B - Drop-off #1
- C - Drop-off #2
- D - Drop-off #3

**STSS**  
**WAVESPELL**  
 AUGUST 16-20TH 2018  
 BELDEN TOWN RESORT & LODGE



Cornal (no camping past this point)

Pacific Crest Trail

Off Site Parking 11 Miles

PG&E Station

Elly Stamp Mill



Wavespell (Stilldream) -  
8/16/2018 through 8/20/2018

**SUPPLEMENTAL OUTDOOR FESTIVAL PERMIT APPLICATION**

Describe below, or on an attached sheet, an explanation of the proposed event including plans describing the following information. Include the signature of the approving County authority as required. Programs and plans must be consistent with preliminary application.

**a) Commercial Liability Insurance      Wavespell**

Describe the commercial liability insurance coverage for the proposed event and provide proof of said coverage to the satisfaction of the Plumas County Risk Manager.

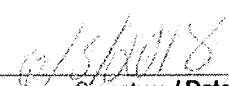
Plumas County Risk Manager:      520 Main Street, Room 205  
Quincy, CA 95971  
(530) 283-6041

We have Commercial General Liability Insurance with Essex Insurance Company, whereas Each Occurrence is covered with \$2,000,000 General Aggregate, \$1,000,000 for Bodily Injury, \$1,000,000 Personal, \$5,000 for Medical Exp. (any one person), & Adv Injury, \$1,000,000 Products - comp/op agg. We also list as additional insured, Belden Town & Resort, State of California, and its Officers as well as the US Forest Service.

**County Agency Approval:**

The commercial liability insurance coverage described above, or attached hereto, is approved for the event as described in this application.

  
Plumas County Risk Manager

  
Signature / Date



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
05/15/2018

<b>PRODUCER</b> East Main Street Insurance Services, Inc. Will Maddux PO Box 1298 Grass Valley, CA 95945 Phone: (530) 477-6521 Email: info@theeventhelper.com		<b>THIS CERTIFICATION IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.</b>	
<b>INSURED</b> Stilldream LLC Paul Plescov 4517 Holiday Hill Ct Shingle Springs, CA 95682		<b>INSURERS AFFORDING COVERAGE</b>	<b>NAIC #</b>
		INSURER A: Evanston Insurance Company	35378
		INSURER B:	
		INSURER C:	
		INSURER D:	
		INSURER E:	

## COVERAGES

THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. AGGREGATE LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR/ADD'L LTR	INSRD	TYPE OF INSURANCE	POLICY NUMBER	POLICY EFFECTIVE DATE (MM/DD/YY)	POLICY EXPIRATION DATE (MM/DD/YY)	LIMITS
A	Y	<b>GENERAL LIABILITY</b> <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> Host Liquor Liability GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC <input type="checkbox"/> Retail Liquor Liability	3DS5466-M1966039	08/14/2018	08/22/2018	EACH OCCURRENCE INCLUDES BODILY INJURY & PROPERTY DAMAGE \$ 1,000,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 1,000,000 DEDUCTIBLE \$ 1,000 \$
			3DS5466-M1966039	08/14/2018	08/22/2018	
		<b>AUTOMOBILE LIABILITY</b> <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> NON-OWNED AUTOS				COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
		<b>GARAGE LIABILITY</b> <input type="checkbox"/> ANY AUTO				AUTO ONLY - EA ACCIDENT \$ OTHER THAN EA ACC \$ AUTO ONLY: AGG \$
		<b>EXCESS/UMBRELLA LIABILITY</b> <input type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS MADE  <input type="checkbox"/> DEDUCTIBLE RETENTION \$				EACH OCCURRENCE \$ AGGREGATE \$ \$ \$ \$
		<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? If yes, describe under SPECIAL PROVISIONS below				WC STATU-TORY LIMITS OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
		<b>OTHER</b>				

## DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES / EXCLUSIONS ADDED BY ENDORSEMENT / SPECIAL PROVISIONS

Certificate holder listed below is named as additional insured per attached CG 20 26 07 04.  
Attendance: 1200, Event Type: Festival & Cultural Event - Outdoor.

## CERTIFICATE HOLDER

Belden Town Resort & Lodge  
14785 Belden Town Rd.  
Belden, CA 95915

## CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING INSURER WILL ENDEAVOR TO MAIL 30 DAYS WRITTEN

NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT, BUT FAILURE TO DO SO SHALL IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE INSURER, ITS AGENTS OR REPRESENTATIVES.

AUTHORIZED REPRESENTATIVE

*Will Maddux*



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
05/15/2018

<b>PRODUCER</b> East Main Street Insurance Services, Inc. Will Maddux PO Box 1298 Grass Valley, CA 95945 Phone: (530) 477-6521 Email: info@theeventhelper.com	<b>THIS CERTIFICATION IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.</b>	
	<b>INSURERS AFFORDING COVERAGE</b>	<b>NAIC #</b>
<b>INSURED</b>  Stilldream LLC Paul Plescov 4517 Holiday Hill Ct Shingle Springs, CA 95682	INSURER A: Evanston Insurance Company	35378
	INSURER B:	
	INSURER C:	
	INSURER D:	
	INSURER E:	

## COVERAGES

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INSR/ADD'L LTR/INSRD	TYPE OF INSURANCE	POLICY NUMBER	POLICY EFFECTIVE DATE (MM/DD/YY)	POLICY EXPIRATION DATE (MM/DD/YY)	LIMITS		
A	Y	<b>GENERAL LIABILITY</b> <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> Host Liquor Liability GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC <input type="checkbox"/> Retail Liquor Liability	3DS5466-M1966039	08/14/2018	08/22/2018	EACH OCCURRENCE INCLUDES BODILY INJURY & PROPERTY DAMAGE	\$ 1,000,000
		3DS5466-M1966039	08/14/2018	08/22/2018	MED EXP (Any one person)	\$ 5,000	
						PERSONAL & ADV INJURY	\$ 1,000,000
						GENERAL AGGREGATE	\$ 2,000,000
						PRODUCTS - COMP/OP AGG	\$ 1,000,000
						DEDUCTIBLE	\$ 1,000
							\$
		<b>AUTOMOBILE LIABILITY</b> <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> NON-OWNED AUTOS				COMBINED SINGLE LIMIT (Ea accident)	\$
						BODILY INJURY (Per person)	\$
						BODILY INJURY (Per accident)	\$
						PROPERTY DAMAGE (Per accident)	\$
		<b>GARAGE LIABILITY</b> <input type="checkbox"/> ANY AUTO				AUTO ONLY - EA ACCIDENT	\$
						OTHER THAN EA ACC	\$
						AUTO ONLY: AGG	\$
		<b>EXCESS/UMBRELLA LIABILITY</b> <input type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS MADE  <input type="checkbox"/> DEDUCTIBLE <input type="checkbox"/> RETENTION \$				EACH OCCURRENCE	\$
						AGGREGATE	\$
							\$
							\$
							\$
		<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? If yes, describe under SPECIAL PROVISIONS below				WC STATUTORY LIMITS	OTH-ER
		<b>OTHER</b>				E.L. EACH ACCIDENT	\$
						E.L. DISEASE - EA EMPLOYEE	\$
						E.L. DISEASE - POLICY LIMIT	\$

## DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES / EXCLUSIONS ADDED BY ENDORSEMENT / SPECIAL PROVISIONS

Certificate holder listed below is named as additional insured per attached CG 20 26 07 04.  
Attendance: 1200, Event Type: Festival & Cultural Event - Outdoor.

## CERTIFICATE HOLDER

State of California,  
Its officers and Agents  
PO Box 496073  
Redding, CA 96049

## CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING INSURER WILL ENDEAVOR TO MAIL 30 DAYS WRITTEN

NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT, BUT FAILURE TO DO SO SHALL IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE INSURER, ITS AGENTS OR REPRESENTATIVES.

AUTHORIZED REPRESENTATIVE

*Will Maddux*



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
05/15/2018

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<b>INSURED</b> Stilldream LLC Paul Plescov 4517 Holiday Hill Ct Shingle Springs, CA 95682		<b>INSURERS AFFORDING COVERAGE</b>	<b>NAIC #</b>
		INSURER A: Evanston Insurance Company	35378
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		INSURER D:	
		INSURER E:	

## COVERAGES

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		<b>AUTOMOBILE LIABILITY</b> <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> NON-OWNED AUTOS				COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
		<b>GARAGE LIABILITY</b> <input type="checkbox"/> ANY AUTO				AUTO ONLY - EA ACCIDENT \$ OTHER THAN EA ACC \$ AUTO ONLY: AGG \$
		<b>EXCESS/UMBRELLA LIABILITY</b> <input type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS MADE <input type="checkbox"/> DEDUCTIBLE RETENTION \$				EACH OCCURRENCE \$ AGGREGATE \$ \$ \$ \$
		<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? If yes, describe under SPECIAL PROVISIONS below				WC STATU-TORY LIMITS <input type="checkbox"/> OTH-ER <input type="checkbox"/> E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
		<b>OTHER</b>				

## DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES / EXCLUSIONS ADDED BY ENDORSEMENT / SPECIAL PROVISIONS

Certificate holder listed below is named as additional insured per attached CG 20 26 07 04.  
Attendance: 1200, Event Type: Festival & Cultural Event - Outdoor.

## CERTIFICATE HOLDER

Plumas County  
520 Main Street, Room 205  
Quincy, CA 95971

## CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING INSURER WILL ENDEAVOR TO MAIL 30 DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT, BUT FAILURE TO DO SO SHALL IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE INSURER, ITS AGENTS OR REPRESENTATIVES.

AUTHORIZED REPRESENTATIVE



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
05/15/2018

<b>PRODUCER</b> East Main Street Insurance Services, Inc. Will Maddux PO Box 1298 Grass Valley, CA 95945 Phone: (530) 477-6521 Email: info@theeventhelper.com		<b>THIS CERTIFICATION IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.</b>	
<b>INSURED</b> Stilldream LLC Paul Plescov 4517 Holiday Hill Ct Shingle Springs, CA 95682		<b>INSURERS AFFORDING COVERAGE</b>	<b>NAIC #</b>
		INSURER A: Evanston Insurance Company	35378
		INSURER B:	
		INSURER C:	
		INSURER D:	
		INSURER E:	

## COVERAGES

THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. AGGREGATE LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR/ADD'L LTR/INSRD	TYPE OF INSURANCE	POLICY NUMBER	POLICY EFFECTIVE DATE (MM/DD/YY)	POLICY EXPIRATION DATE (MM/DD/YY)	LIMITS
A Y	<b>GENERAL LIABILITY</b> <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> Host Liquor Liability GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC Retail Liquor Liability	3DS5466-M1966039	08/14/2018	08/22/2018	EACH OCCURRENCE INCLUDES BODILY INJURY & PROPERTY DAMAGE \$ 1,000,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 1,000,000 DEDUCTIBLE \$ 1,000
		3DS5466-M1966039	08/14/2018	08/22/2018	
	<b>AUTOMOBILE LIABILITY</b> <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> NON-OWNED AUTOS				COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	<b>GARAGE LIABILITY</b> <input type="checkbox"/> ANY AUTO				AUTO ONLY - EA ACCIDENT \$ OTHER THAN EA ACC \$ AUTO ONLY: AGG \$
	<b>EXCESS/UMBRELLA LIABILITY</b> <input type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS MADE  <input type="checkbox"/> DEDUCTIBLE RETENTION \$				EACH OCCURRENCE \$ AGGREGATE \$ \$ \$ \$
	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? If yes, describe under SPECIAL PROVISIONS below				WC STATUTORY LIMITS <input type="checkbox"/> OTH-ER <input type="checkbox"/> E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
	<b>OTHER</b>				

## DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES / EXCLUSIONS ADDED BY ENDORSEMENT / SPECIAL PROVISIONS

Certificate holder listed below is named as additional insured per attached CG 20 26 07 04.  
Attendance: 1200, Event Type: Festival & Cultural Event - Outdoor.

## CERTIFICATE HOLDER

US Forest Service  
Mt. Hough Ranger District  
39696 Highway 70  
Quincy, CA 95971

## CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING INSURER WILL ENDEAVOR TO MAIL 30 DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT, BUT FAILURE TO DO SO SHALL IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE INSURER, ITS AGENTS OR REPRESENTATIVES.

AUTHORIZED REPRESENTATIVE

b) Police Protection and Security Wavespell

Wavespell (Stilldream) -  
8/16/2018 through 8/20/2018

Describe the Police Protection and Security Plan for the proposed event to the satisfaction of the Plumas County Sheriff. Include a plan for the control and prevention of drug consumption and underage alcohol consumption.

Plumas County Sheriff: 1400 East Main Street  
Quincy, CA 95971  
(530) 283-6375

Stilldream LLC has contracted Bay Area Event Staffing for the Wavespell Festival for 24-hour security coverage. Stilldream LLC has a great working repoir with Bay Area Event Staffing as they have worked our Company for the last 15 Years and understand the needs of our event and its attendee's very well. Bay Area Event Staffing and all of its personnel all have current Guard Cards, licensing and insurance to operate in the state of California.

Our standard has been to have on at all times a minimum of one patrol consisting of 2 Guards and on call in case of emergencies a secondary team of 2 guards. During Peak Hours we run several patrols and always have a back up patrol ready if a critical situation were to arise.

We at Belden Town Festival LLC and Stilldream LLC do not, nor have ever sold alcohol and have always left that to those who are qualified and retain the appropriate licensing and knowledge to do so. In this case the only alcohol distributed at the Wavespell Festival is the responsibility of Belden Town Resort and Lodge and its staff of bartenders.

One of the benefits of having Stilldream LLC working on this Festival is that many of our patrons who attend our events for the many years we have hosted it at Belden have grown with the Festival and have long left their youthful ignorance about heavy drinking behind them. Some of our attendee's do bring their own alcohol but we at encourage our attendee's to live a natural holistic lifestyle of eating right, treating their body and mind as a temple, to meditate and live an active life. Now that Stilldream is approaching our 18 year Anniversary most of our attendee's are in the over 30+ range and we actively discourage anyone attending under the age of 18 without parent or guardian with them. This leaves us with a very small age gap that we need to monitor. To help us identify who is and isn't we issue our own 21+ wristbands seperate from Beldens ID process at the front gate so that we may easily visually discern who is and isn't over 21 at our event.

We at Belden Town Festival LLC and Stilldream LLC do not condone the use, sale or possession of any illegal drugs or underage drinking. Belden Town Festival LLC and Stilldream LLC, its staff and security maintain a very proactive and heightened awareness of any such activities, and if any situation arises will notify our medical staff and security and will have those offenders seen to and / or removed from our event.  
(continued - see attached)

County Agency Approval:

The Police Protection and Security Plans described above, or attached hereto, are approved for the event as described in this application.

N.D. Dawson 8/16/18  
Plumas County Sheriff

N.D. Dawson for  
Signature / Date 8/16/18

**b) Police Protection and Security (Continued)**

Belden Town Festival LLC and Stilldream LLC and its leads along with support from our Security team will perform sweeps through out all areas of the event to verify evacuation. Staff, not including leads and some security will evacuate with attendee's. Once the venue and campgrounds is given the all clear event leads and security will evacuate.

We at Belden Town Festival LLC and Stilldream LLC take our attendee's safety very seriously and will be briefing all volunteer staff ahead of time along with sending them assignment's and Fire Evacuation plans pre event and then once on site will be having Pre Event meeting with Security and all staff.

In preparation of Emergencies, The vehicles will be parked facing out towards the bridge and maintaining clear fire lanes when parked on property as per the direction of evacuation per County and Federal Regulation. This is to avoid complications with traffic making its way out as quickly and safely as possible and allow for ease of access in case of emergency. Belden is in charge of evacuation and Belden Town Festival LLC and Stilldream LLC and its staff will assist them in however they deem necessary to complete evacuation.

c) Emergency Preparedness Plans Wavespell

Describe the Fire Protection, Evacuation Plan, and Wildfire Protection Plan for the proposed event to the satisfaction of the Plumas County Office of Emergency Services.

Plumas County Office of Emergency Services:

270 County Hospital Rd. Ste. 127  
Quincy, CA 95971  
(530) 283-6332

Emergency Preparedness Plans:

We at Belden Town Festival LLC and Stilldream LLC take the safety of our attendee's and fire preparedness very seriously, Belden, Our staff and Bay Area Event Staffing are trained and easily identifiable, and equipped with the right equipment to handle an emergency of this nature.

Evacuation Plan:

Evacuation Plan is indicated on attached map (Evacuation Plan Map).

Staff is notified of an evacuation from Calfire, the CHP, the Sheriff's Office or Plumas County, our security team, team leads will coordinate with the Belden Staff to review the Evacuation Plan and team assignments. The first step cessation of all activities, music, etc, we will sound an alarm and our designated teams will comb through the event grounds with the use of Megaphones directing our attendee's to report to the front of the lodge. There will be no Breakdown of camps or infrastructure at the time of evacuation. Only living beings will be evacuated. Wavespell Festival Evacuation Team Members (selected Core members and security) will be working under the direction of Belden Staff along with its Residents, and Belden Security teams, (Beldens Evacuation team) on Implementation and direction of traffic, evacuation and/or fire suppression.

Event Attendee's who have parked their vehicles on site will be directed to get in their vehicles and proceed to the Belden upper RV parking area where they then can fill any available seat belted seats with drivers of vehicles who have been parked at our "off-site" parking area. Taking only drivers to the offsite parking area will allow us to maximize the number of vehicles returning to Belden to assist in the evacuation. These vehicles will drive east to our offsite parking area and repeat the process if needed. We will also have use of our shuttle vans if necessary to help with the evacuation.

Attendee's who are not in being transported by vehicle immediately will be directed to the paved road out of town, across the bridge and then led across HWY70 with our staff directing traffic to gather at the rest stop North of Belden where they will await pick up.

(continued - see attached)

County Agency Approval:

The Emergency Preparedness Plans described above, or attached hereto, are approved for the event as described in this application.

N.D. Dawson  
Asst. Director, Plumas County OES

[Signature] 8/20/18  
Signature / Date



### **c) Emergency Preparedness Plans (continued)**

Vehicles returning to Belden from the Offsite Parking Area will load passengers at the rest stop and proceed South West along the evacuation route as specified by Calfire/CHP/Sheriff/PlumasCounty. (Belden has indicated that emergency vehicles come from Quincy, evacuation is expected to be directed West on CA70).

In case of an immediate evacuation BC Cameron as well as 2 more of Belden Town Festival LLC and Stilldream LLC Core staff have loud speaker systems to announce to the attendees we are at the point of evacuation to leave cars behind and just get out, if necessary. Our evacuation teams will be directing the people across the bridge and over to the rest area

We have been briefed and shown the Vehicle Evac. Plan and will be sending a briefing document to all our volunteers as well as going over this on site at our Pre Event Meeting On site meeting with all staff regarding fire safety and how to administer our evacuation plan. In addition to our staff's knowledge we run a fire prevention awareness campaign to all of our attendee's describing the dangerous circumstances surrounding the area and the time of year that our event takes place.

Belden is equipped with a state of the art fire system and has 2 dedicated fire hydrants, as well as one additional source with hose hook-up capability for use in fire-fighting, that is able to produce the output of 2 hydrants. These water sources are shown in the attached map. Additionally there are many spigot and hose hook-ups throughout Belden Town and Belden has the appropriate reducers for said hoses.

10 - 1.5 inch (100ft)

8 - 1 inch (100ft)

3 - 2 inch (50ft)

2 - 3.5 inch (100ft)

#### **Fire Prevention:**

**Cooking:** To combat Wildfire possibilities we are working with the Dept of Forestry and banning any type of Charcoal/open fire grills and camp fires and requiring all campers using a coleman type propane stove to have their own fire permit issued by the Dept. of Forestry and to make sure it is displayed at their camp pinned to their tent in a clear visible manner. We encourage our attendee's to leave their camping stoves and home bring extra money to purchase food inside the Belden Restaurant or at one of the food vendors on site to help supplement hot meals and cut down the risk of fire. Our security team and staff are aware of the risks of fire and will be actively patrolling campsites to insure that any camping stoves are being used within the guidelines set by the Dept of Forestry and to make sure they have their cooking stove permit. If they do not we will have these permits available along with the educational video and quiz provided to us by the dept of forestry.

Smoking: We are continuing our education of our attendee's on the risks of fire in the Feather River Canyon, and asking that if they are smokers to only smoke on paved areas or in areas without vegetation and to carry with them a tin type container (ie: altoid container) to dispose of their ashes and Cigarette butts in. Even encouraging them to decorate and gift these containers to each other as a way to combat fire risk and increase education. Our staff and security are trained in the identification of an safe smoking activities and are there to encourage safe practice along with our leave no trace community guidelines.

Fireworks / Generators / Portable Equipment: The use of fireworks, fire dancing, fire poi or any type of fire art are prohibited and portable equipment such as welding, cutting, or chainsaws is not permitted and Wavespell Festival. These restrictions are clearly communicated with attendee's as part of the Wavespell Festival Survival Guide that is posted on our site and issued to every ticket buyer. Stilldream will ensure compliance with Cal. PRC4442, by ensuring that generators are only operated on land that is not forested, brush covered or grass covered.

#### Fire Protection:

Parking: Parking at Wavespell is in our designated areas and is heavily regulated per our agreement for ease of access and fire evacuation. Our designated areas are either manicured to reduce fire risk so that no car body or engine contact with weeds or plant matter and do not contain live plant matter. Designated areas are watered down to minimize risk of sudden combustion / ignition.

Event Areas: In addition to the state of implemented ready to use going over where available water sources / hoses / shovels are located at. Each Stage will have 2-3 Fire Extinguishers, 1 will be held at the lighting booth. a minimum of one will be required for any kitchens operating on site. as well as all vendors will be required to have a Fire Extinguisher at their booths. The EMTs will have a fire extinguisher, one will be at the Check-In and 2-3 will be on site at our "off site" parking lot. We have been briefed and shown the Vehicle Evac. Plan and will be sending a briefing document to all our volunteers as well as going over this on site at our Pre Event Meeting.

## Wavespell

a) Water Supply and Sanitation Facilities, Food Provisions, and Solid Waste Clean-up & Recycling Plans

Describe water supply and sanitation facility plans, provisions for food handling and the solid waste clean-up and recycling plans for the proposed event to the satisfaction of the Plumas County Department of Environmental Health.

Plumas County Department of Environmental Health

270 County Hospital Rd. Ste. 127  
Quincy, CA 95971  
(530) 283-6355

### FOOD:

Belden Town Restaurant is open daily from 7am to roughly 10pm each day. Snacks and beverages can also be purchased at the Belden store which is fully stocked during the event. Wavespell also grants several food vendors permission to cater to our attendee's to help relieve some of the high demand and stress put on the Belden Restaurant and also to help me the dietary restrictions of some of our attendee's by providing vegan and gluten free meal options. All vendors are required to comply with all state and county health department requirements, including submitting a temporary Food / Mobile food facility application at least 30 days prior to the event.

Wavespell may use the on-site cabins to prepare food for our staff, volunteers and artists but will not use cabins to prepare food for general public. Wavespell will not serve food to the general public as part of any activities.

At least 30 days prior to the event Wavespell will submit an Event Coordinator application to Environmental Health which will include the names and contact information for any temporary or mobile food vendors.

### WATER:

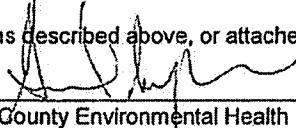
Belden has two water sources and holds current permits for these sources. We will be relying primarily on the Belden System for our water supply. These sources include one easy-to-access water fountain spigot in a central location. Belden also sells bottled water in their store. We encourage and continue to educate our attendee's on the importance of staying hydrated and suggest that all of our attendee's maintain a half a gallon of water a day if they are being active. We use our newsletter, website and ticket holder information to keep them up to date with all pertinent information regarding the festival.

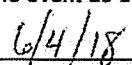
### SEWAGE DISPOSAL:

We have contracted Ben's Toilets based in Gridley to service our event this year. We have increased the amount of portable toilets this year to 42 porta-potties and 4 Wash Stages. This equipment will be cleaned once daily on Friday Morning, Saturday Morning and Sunday Morning as recommended by Ben's Toilets and Plumas County in past years.  
(continued - see attached)

### County Agency Approval:

The plans described above, or attached hereto, are approved for the event as described in this application.

  
Plumas County Environmental Health

  
Signature / Date

#### **d) Water Supply and Sanitation Facilities, Food Provisions, and Solid Waste Clean-up & Recycling Plans**

Belden also provides men's and women's bathrooms in the lodge and in the shower area in the upper RV parking area near our main gate. Plus there are bathrooms in all of the 7 Cabins and 18 Hotel Rooms.

Two porta potties will be stationed at our off-site parking area at Jacks.

#### **SOLID WASTE-RECYCLING:**

Wavespell is a leave no trace event. All attendee's are communicated with ahead of time to pack it in pack it out. We have a fairly high level of compliance but to help we employ a green team known as, "Wastebusters". They bring in an extra crew of individuals whose sole purpose at the event is to help with collecting trash, compostable's and recyclables at our substations. There is 8 substations and Wastebusters will take them back to their processing area. There they will separate recycling and landfill along with trash pick-up and Micro Trashing (the act of picking up things that are miniature and are not from the area originally).

Although we highly encourage all of our attendee's to pack it in and out, Wavespell also will ensure that the area's are left clean after the event. We are ordering a 35 -40 yard garbage dumpster along with a 15 yard recycling bin. Recycling should be completed withing 48 hours of the end of our event. Any unsorted wasted will be placed into the bins provided by Feather River Disposal. Upon arrival, The vendor coordinator will show all food vendors where to dump their waste (grey) water on-site, and demonstrate the proper dumping process.

#### **FOOD VENDOR WASTE:**

Food vendors will use the grey water receptacle behind the food vending area provided by Ben's Toilet's who also manages the portable toilets on-site. Ben's toilets will manage the receptacle and remove it at the end of the event for proper disposal at their facility. In the event Ben's toilets cannot provide a grey water recepticle (ie, emergency with Cal-Fire) Food Vendors will use their own portable 50 gallon transfer tanks to collect their waste (grey) water for the duration of the event.

Their tanks will be directed to Belden Town's established septic dumping area in the RV site section for proper disposal.

Food vendors will transfer their waste (grey) water in the correct manor for waste water containment. They will be informed that under no circumstances are they to be dumping any waste water anywhere but the established septic dumping area.

All food vendors will be monitored throughout the event by the vendor coordinator & assistants.

**\*NOTE\*** All food vendors will be required to bring a portable 50 gallon waste water transfer tank for waste water transfer based on the availability of a grey water receptical provided by Ben's Toilets. Our vendor coordinator will verify with all the food vendors to make sure all are covered for usage & informed of the newly established process for waste (grey) water disposal.

e) Medical Facilities & Services – Page 1 of 3

Describe the medical facilities and services, including access for ambulances and paramedics or emergency medical technicians for the proposed event to the satisfaction of the Plumas County Health Officer.

Plumas County Public Health Agency

270 County Hospital Rd. Ste. 206  
Quincy, CA 95971  
(530) 283-6330


Keeping things safe at Wavespell is a top Priority. We can spare no expense when it comes to safety and always have top of the line EMTs on our staff including but not limited to at least one EMT-P being on site. For this year's Wavespell Festival we are contracted with Joseph Pred at MARS Medical. They are trained professionals and work many events all over California and Nevada including High Sierra Music Festival in Quincy. They are on radio, patrol the grounds from front to back of the event site and set up an easily identifiable Medical Tent and cabin near the front of the Belden Property by the Bridge. This allows ease of access in the need of Emergency Vehicle and ability to brief paramedics once they are on site. We at Wavespell maintain throughout the event a 15ft Easement for Emergency Vehicle accessibility if the need were to arise. Medical staffing and plan includes:

- Wavespell will have medical support available on-site provided by: MARS (EMS <http://mars911.info>). For all medical issues other than critical injuries or rescue situations, we have sufficient resources to either treat injuries on site or arrange for transport to a local medical center.
- MARS will be designated First Aid Station near the Entrance to Belden Town on the South side of the Bridge so that all attendee's see where they are located as they enter the event site.
- We have 2 EMT's on at all times, and one EMT-Pon site during the event. We at Stilldream believe that is it essential that there should be 2 EMT's on for a multitude of reasons but in the end it sums up to being able to provide the best possible care and safety for our attendee's.
- These medics will evaluate and treat injury or illness brought to the attention of the Wavespell Staff.
- An automated external defibrillator (AED) and certified personnel will be available 24/7.
- Basic resuscitation equipment and medications as well as other basic equipment and supplies, will all be provided by MARS and available for medics use. This will include but is not limited to: blood pressure cuff, basic splinting and bandaging supplies, and immobilization devices.

(continued - see attached)

County Agency Approval:

The Medical Facilities and Services Plans described above, or attached hereto, are approved for the event as described in this application.

  
Mark Satterfield, MD, Plumas County Health Officer

  
Date

**e) Medical Facilities & Services – Page 2 of 3**

- On-site medics will assess and determine appropriate treatment and whether treatment should be on-site or at a local medical center. If treatment at a medical center is required or advised, the medics will make recommendations regarding the appropriate mode of transportation.
- We at Wavespell will keep a vehicle ready to transport the medics to the patient if necessary
- We at Wavespell will also keep a vehicle ready to transport an injured or ill participant or staff member to a local medical facility in the case that participant does not have a vehicle available and is not in need of ambulance call.
- Our medical services provider, MARS will complete ICS Forms 201, 202, 205, and 206 and these documents will be available to county agencies, venue staff, event personnel and medical personnel. They will be completed at least two weeks prior to the event.
- All Belden Town Festival LLC, Stilldream LLC, Belden, Bay Area Event Staffing and MARS staff on duty are on the same radio network 24 hours a day throughout the duration of the event, remaining in constant communication. Stilldream and MARS will have at least 2 fully functional Verizon Cellular devices available in the event that an emergency warrants a call for off-site services. The bar in Belden also has a landline that is at our disposal in the case that we are having trouble with our cellular network due to reasons beyond our control.

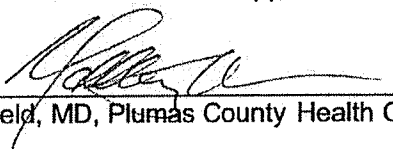
**Additional Measures:**

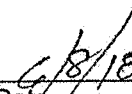
- Wavespell will have extra individuals that are CPR, AED and wilderness first aid certified.
- Wavespell's Medical Team MARS will have available in addition to the AED, basic resuscitation equipment and medications to include an adult BVM (bag-valve-mask) device, oxygen and nasal cannula, epinephrine for IM use (EpiPen), naloxone for IM/IN use (available OTC), and basic BLS airway, splinting, and immobilization devices.

(continued - see attached)

**County Agency Approval:**

The Medical Facilities and Services Plans described above, or attached hereto, are approved for the event as described in this application.

  
\_\_\_\_\_  
Mark Satterfield, MD, Plumas County Health Officer

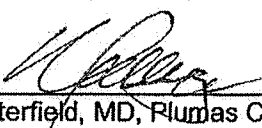
  
\_\_\_\_\_  
Date 8/8/18

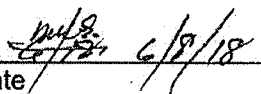
**e) Medical Facilities & Services – Page 3 of 3**

- We at Stilldream LLC have been producing our events for over 18 years of experience. We work together as a family and with over 14 years of experience working with Bay Area Event Staff and this being our 7th year with MARS we have created a cohesive bond and fluid motion between communication and action. Wavespell Festival is not just an event or job but something we all create and maintain together a continuation of our own Stilldream Festival which has been at Belden going on for 7+ years. Our staff is easily identifiable and carry radios in case of an emergency.
- Our standard has been to have on at all times a minimum of one patrol consisting of 2 Guards and on call in case of emergencies a secondary team of 2 guards.
- We keep open lines of communication with our attendee's through our Email list, use of Social media and our website
- Our email communications to ticket-holders will include language regarding river safety, including a warning that we do not provide lifeguards, and we will post, "Swim at your Own Risk" signage on the Belden beach.
- While we do not employ certified life guards we do encourage our volunteer staff in our Beach monitoring positions to be filled by personnel that do have lifeguard backgrounds, and give extra weight in their shifts to those that are certified lifeguards.
- We will clearly communicate to all of our attendee's that the use of fireworks, fire dancing, or any type of fire art or activities are prohibited as well as portable equipment such as welding, cutting, or chainsaws is not permitted and Wavespell. In addition to this we will be posting signage in the campgrounds addressing the Fire Risk.
- While Wavespell, Belden Town Festival LLC, Stilldream LLC, Bay Area Event Staffing and MARS will be keeping our focus on health and safety of our attendee's, we do expect that Belden's staff will have sole responsibility for the safety of bystanders, specifically for any non-ticketholder, Belden Resort (bar, restaurant and store), including local passerby and any hikers from the nearby Pacific Crest Trail.

**County Agency Approval:**

The Medical Facilities and Services Plans described above, or attached hereto, are approved for the event as described in this application.

  
\_\_\_\_\_  
Mark Satterfield, MD, Plumas County Health Officer

  
\_\_\_\_\_  
Date 8/17/18

Wavespell (Stilldream) -  
8/16/2018 through 8/20/2018

f) Parking plan Wavespell

Describe the parking plan for the proposed event to the satisfaction of the Plumas County Planning Department.

Plumas County Planning Department

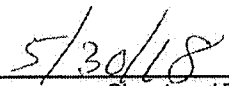
555 Main Street  
Quincy, CA 95971  
(530) 283-7011

We at Belden Town Festival LLC and Stilldream LLC have a devoted section of our volunteer staff to just parking. 2 teams will coordinate one on-site and one off-site. This will be done in accordance with County, Belden and U.S. Forest Service rules and regulations. Wavespell will be keeping 40 parking passes for staff and production for on site parking and the rest of the vehicles will be parked off-site at "Jacks Place" 11 miles east of Belden on CA 70. Attendee's will then be shuttled from that remote location back to Belden. We are applying for the Highway Easement permits through Caltrans which will allow us to post signage along the Highway, directing attendee's to this off site lot dedicated to attendee parking. We will also have a dumpster and 2 porta-potties at the off-site parking area to insure proper sanitation.

County Agency Approval:

The parking plan described above, or attached hereto, is approved for the event as described in this application.

  
Plumas County Planning Department

  
Signature / Date



g) Traffic Control Plan      Wavespell

Describe the vehicle ingress and egress and off and on-site traffic control for the proposed event to the satisfaction of the Plumas County Department of Public Works.

Plumas County Department of Public Works

1834 E. Main Street  
Quincy, CA 95971  
(530) 283-6268

Before Event Begins:

- Belden will pick up the "special event" signs so people know to slow down while people are turning onto the bridge from CA HWY 70.
- We use spray chalk to prep the area:
  - Draw arrow off the bridge and up to the RV lot to direct traffic flow.
  - Post "no parking" and "fire lane" markings on the high road near the main camping area
  - Create a border to mark the width of the fire lane we need along the entire road.

Event Starts:

- Thursday Early Entry Event begins. We've found that due to the impacted nature of the Belden Resort Grounds that its best to have a small early entry event on Thursday. This allows for a percentage of our participants and attendee's to arrive early the night before the main Festival starts and after last year's overwhelming success in reducing the amount of traffic and intensity packed into one day (previous years estimated arrival was of 90% of our attendee's on Friday). We estimate that we had between 30%-40% of our attendee's arrive on Thursday which almost splits it the rush evenly amongst 2 days insuring a much smoother transition and workflow.

Arrival:

- Wavespell attendee's will be directed to check-in at Jacks Place where our Off site Box Office will be located. They will arrive, be directed to temporary parking located by Box Office by our parking staff and to proceed to the box office to receive their credentials.
- Once they have received their credentials they are either issued an "on-site parking pass" or an "off-site parking pass". If they are issued an "on-site parking pass" they will proceed to belden to be parked by our On site Parking crew. Vehicles that are issued an "Off-site parking Pass" will stay and park at Jack's Place. Attendee's will gather their belongings and board one of our many shuttles and transport to the Belden.
- Vehicle Passes are issued with and contain a reference number and their license plate number (so that the pass may not be switched from one vehicle to another). This reference number corresponds to a sheet that contains the owner of the vehicles name, phone number and we keep that information available at HQ in case the need arises to contact the owner of the vehicle we can try to reach them by cell phone and in the case of not being able to reach them we may use a bull horn and find them on the event site much easier by asking for them by name.

County Agency Approval:

The traffic control plan as described above, or attached hereto, is approved for the event as described in this application.

  
Plumas County Department of Public Works

 6.28.18  
Signature / Date

Wavespell (Stilldream) -  
8/16/2018 through 8/20/2018

i) Transient Occupancy Taxes Wavespell

If it is proposed or expected that spectators or participants will remain overnight, include provisions for the collection of transient occupancy taxes in accordance with Chapter 4 of Title 3 of the Plumas County Code to the satisfaction of the Plumas County Tax Collector.

Plumas County Tax Collector

520 Main Street, Room 203  
Quincy, CA 95971  
(530) 283-6260

Belden charges us \$2900 a day and we upsale those rooms at a 10% to friends, staff and attendee's grossing \$3190. A certain percentage of every ticket fee goes towards camping fees and paying usage fee's to the Department of Forestry for the campground they provide. Stilldream understands that it must hold T.O.T. tax on rooms rented and will remit the funds to the county.

This festival is now called wavespell.  
Wavespell has been issued a new certificate  
number under Belden Town Festival, LLC.  
Certificate number 2434.

County Agency Approval:

The provisions for collecting transient occupancy taxes as described above, or attached hereto, are approved for the event as described in this application.

Martee Graham  
Plumas County Tax Collector

Martee Graham 6/26/18  
Signature / Date

**PLUMAS COUNTY TREASURER & TAX COLLECTOR**

**P.O. BOX 176, QUINCY, CALIFORNIA 95971-0176 (530) 283-6260**



**Transient Occupancy Registration Certificate**

BELDEN TOWN FESTIVAL, LLC  
2635 WELTON STREET  
DENVER, CO 80205

05/30/2018

Certificate Number 2434  
WAVESPELL

Your transient occupancy registration certificate is at the bottom of this letter. Cut it out and post it in a conspicuous place.

**COUNTY OF PLUMAS**  
**TRANSIENT OCCUPANCY TAX REGISTRATION CERTIFICATE**  
(Issued pursuant to Section 75005 of Ordinance No. 544)

**POST THIS CERTIFICATE  
IN A CONSPICUOUS PLACE**

The business listed below is hereby authorized pursuant to Ordinance No. 544, of Plumas County, to collect the Transient Occupancy Tax imposed thereby for transmittal to the County Tax Collector.

**BELDEN TOWN FESTIVAL, LLC**  
**2635 WELTON STREET**  
**DENVER, CO 80205**

Certificate Number **2434**  
**WAVESPELL**

**PLUMAS COUNTY TAX COLLECTOR**

By Manteel Chahon

Date Issued **05/29/2018**  
Date Printed **05/30/2018**

This certificate becomes void upon change of operator, ownership or location. Notify the Tax Collector of any change immediately.

**COUNTY TREASURER & TAX COLLECTOR**

P.O. BOX 176, QUINCY, CALIFORNIA 95971 (530)283-6260



**REGISTRATION FORM**

UNIFORM TRANSIENT OCCUPANCY TAX  
ORDINANCE NO. 544  
COUNTY OF PLUMAS, STATE OF CALIFORNIA

For Office Use Only:

Issue Date: \_\_\_\_\_

Eff. Date: \_\_\_\_\_

Location: \_\_\_\_\_

Type: \_\_\_\_\_

DATE 5/29/18

CERT.# 2434

(To be assigned by Tax Collector)

TO: PLUMAS COUNTY TAX COLLECTOR  
P.O. BOX 176  
QUINCY, CA. 95971

1. OWNER OF BUSINESS Belden Town Festival, LLC  
OWNER'S MAILING ADDRESS 2635 Welton Street, Denver, CO 80205  
OWNER'S TELEPHONE NUMBER (303) 906-9845
2. NAME OF BUSINESS ESTABLISHMENT Belden Town Festival, LLC  
MAILING ADDRESS OF BUSINESS ESTABLISHMENT 2635 Welton Street, Denver, CO 80205  
TELEPHONE NUMBER OF BUSINESS ESTABLISHMENT (303) 906-9845
3. NAME OF OPERATOR Belden Town Festival, LLC  
(If different from owner-Caution: Please read Ordinance No. 544, Plumas County Code for clarification of Operator's of Operator's responsibilities).  
OPERATOR'S TITLE Duncan Goodman, Owner  
RESIDENCE ADDRESS OF OPERATOR 2635 Welton Street, Denver, CO 80205  
RESIDENCE TELEPHONE OF OPERATOR (303) 906-9845
4. NAME OF RENTAL MANAGER Belden Town Resort  
(If different from operator)
5. WHO WILL BE RESPONSIBLE FOR FILING TRANSIENT OCCUPANCY TAX RETURN?  
Belden Town Festival, LLC

SEE REVERSE SIDE-ALL INFORMATION REQUESTED ON BOTH SIDES OF  
THIS FORM MUST BE PROVIDED.

6. PARCEL NUMBER, STREET ADDRESS OR LOCATION OF BUSINESS

002-340-002

7. FIRST DATE YOU RENTED THIS UNIT ON A 30 DAY OR LESS BASIS

August 16th, 2018

8. TYPE OF ORGANIZATION: INDIVIDUAL ☐ PARTNERSHIP ☐ CORP. ☒

9. NAMES OF PARTNERS OR CORPORATION OFFICERS:

(name) (title) (address)

(name) (title) (address)

(name) (title) (address)

10. NUMBER OF OCCUPANCY UNITS:

18 @ \$ 125.00 10 @ \$ 75.00 \_\_\_\_\_ @ \$ \_\_\_\_\_

5 @ \$ 100.00 \_\_\_\_\_ @ \$ \_\_\_\_\_ \_\_\_\_\_ @ \$ \_\_\_\_\_

250 @ \$ 10.00 \_\_\_\_\_ @ \$ \_\_\_\_\_ \_\_\_\_\_ @ \$ \_\_\_\_\_

11. IF YOU OWNED OR OPERATED THIS RENTAL FOR TWO OR MORE YEARS, PLEASE  
COMPLETE THE FOLLOWING TO THE BEST OF YOUR ABILITY.

PERCENTAGE OF OCCUPANCY (FROM EXPERIENCE) 95%

PERCENTAGE OF OCCUPANCY 30 DAYS OR LESS 95%

PERCENTAGE OF OCCUPANCY 31 DAYS OR MORE N/A

TOTAL PERCENTAGE OF OCCUPANCY 95%

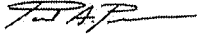
DATED: \_\_\_\_\_

SIGNATURE: \_\_\_\_\_

TITLE: \_\_\_\_\_

**Signature (s) of Applicant (s)**

I certify that the information provided is correct and waive any action against the County of Plumas in the event the County's action is set aside due to erroneous information provided hereon.



Digitally signed by Paul Plescov  
Date: 2018.05.15 03:07:55 -07'00'

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

5B

## SECOND AMENDMENT TO EMPLOYMENT AGREEMENT

BY AND BETWEEN

### PLUMAS COUNTY AND R. CRAIG SETTLEMIRE

This Second Amendment to Employment Agreement ("Second Amendment") is made on July \_\_, 2018, between PLUMAS COUNTY, a political subdivision of the State of California ("COUNTY"), and R. CRAIG SETTLEMIRE ("EMPLOYEE"), an individual, who agree as follows:

1. **Recitals:** This Second Amendment is made with reference to the following facts and objectives:
  - a. PLUMAS COUNTY and R. CRAIG SETTLEMIRE have entered into a written "Employment Agreement between Plumas County and R. Craig Settlemire" made on June 23, 2010, and effective August 1, 2010, (the "Agreement"), by which PLUMAS COUNTY appointed R. CRAIG SETTLEMIRE as the Plumas County Counsel, and R. CRAIG SETTLEMIRE accepted such appointment and agreed to serve as the Plumas County Counsel.
  - b. On July 1, 2014, COUNTY and R. CRAIG SETTLEMIRE entered into a written "Amendment to Employment Agreement by and between Plumas County and R. Craig Settlemire" (the "First Amendment") by which PLUMAS COUNTY reappointed R. CRAIG SETTLEMIRE as the Plumas County Counsel effective August 1, 2014, and extended the Agreement for the term of such reappointment.
  - c. R. CRAIG SETTLEMIRE's current term as Plumas County Counsel will expire July 31, 2018.
  - d. COUNTY, acting by and through its Board of Supervisors, desires to reappoint and continue to employ R. CRAIG SETTLEMIRE as the Plumas County Counsel.
  - e. R. CRAIG SETTLEMIRE desires to accept reappointment as the Plumas County Counsel.
  - f. Because of the forgoing considerations, the parties desire to amend the Agreement.
2. **Amendments:** The parties agree to amend the Agreement as follows:
  - a. **Reappointment:** The Plumas County Board of Supervisors hereby reappoints R. CRAIG SETTLEMIRE as the Plumas County Counsel effective August 1, 2018, for the term provided by law (Government Code section 27641). R. CRAIG SETTLEMIRE hereby accepts the reappointment as the Plumas County Counsel.

b. **Term:** As provided in paragraph 2 of the Agreement, the term of the Agreement continues during the term of any reappointment, or in the event of the expiration of a term in office until the appointment of EMPLOYEE's successor.

3. **Effectiveness of Agreement:** Except as set forth in this Second Amendment to Employment Agreement, all provisions of the Agreement made June 23, 2010, and the First Amendment made July 1, 2014, shall remain unchanged and in full force and effect.

4. **Signatures:**

**COUNTY OF PLUMAS,**  
A political subdivision of the State of California

**EMPLOYEE**

By: \_\_\_\_\_  
Jeff Engel,  
Chair, Board of Supervisors

\_\_\_\_\_  
R. CRAIG SETTLEMIRE

Dated: \_\_\_\_\_, 2018

Dated: \_\_\_\_\_, 2018

**ATTEST:**

By: \_\_\_\_\_  
Nancy DaForno, Clerk of the Board

Dated: \_\_\_\_\_, 2018

[Y:\Contracts\Employment Contracts\Settlemire R Craig Second Amendment to Employment Agreement.doc]