

**MEETING OF THE PLUMAS COUNTY TRANSPORTATION COMMISSION**  
1834 E. Main St., Quincy - COUNTY OF PLUMAS - Tel. 283-6268

**MINUTES**

Monday, August 20, 2018

Meeting of the Plumas County Transportation Commission (PCTC) is called to order by Chairman Bill Powers with roll call at 1:28 pm in the Conference Room of the Plumas County Public Works Department.

**1A. Roll Call** is conducted by John Mannle

Commissioners in attendance are: Bill Powers, Michael Sanchez, Susan Scarlett, Lori Simpson, Phil Oels, and Sherrie Thrall. A quorum is present.

Staff Attendees: John Mannle, Assistant Director; Angelique Pluff, Fiscal Technician; Amanda Higgins, Recording Secretary.

Others in Attendance: John Maxwell, Caltrans; John Rix, Seniors Transportation.

**1B. Public Forum – Public**

No comments

**1C. Public Forum: Commissioners**

It was brought to Commissioner Oels attention that the Seniors Citizens in Portola doesn't have an evacuation plan in place. Phil questioned if Plumas County has a seniors transit bus that stays in Portola 24 hours a day. John Rix confirmed that Plumas County has a bus in Portola 24 hours a day. John Rix also informed the Commission that Senior Services has plans in place to evacuate the senior apartments in Portola.

Commissioner Simpson mentioned that the trendy "sandwich" signs in front of businesses as well as all signs will need to be discussed at a future meeting.

**2. Consideration of Draft Minutes for PCTC Meeting Conducted on July 16, 2018**

Motion made by Commissioner Oels, seconded by Commissioner Thrall, to adopt the minutes of the July 16, 2018 meeting. Motion passes 6-0.

**3. Resolution 18-06 Re-adopt the 2010 Regional Transportation Plan until the 2019 Regional Transportation Plan is completed**

Motion is made by Commissioner Oels, seconded by Commissioner Thrall, to adopt Resolution 18-06. Roll call vote, motion passes 6-0.

**4. Proposed Budget and Schedule for the 2019 Regional Transportation Plan**

John Mannle explained that Caltrans requested an outline of the proposed budget and schedule for Work Element 601 of the RTP, to add in the various tasks that need to be completed for updating the new RTP and to document at the where the financing was coming from for that portion of the work. There is \$38,000 budgeted under WE 601 from

the Commissions Rural Planning Assistance Funds in addition to a Planning, Programming and Monetary Agreement that allocates funds for doing an update to an RTP. PCTC has combined at least \$88,000.00 to complete that process.

Commissioner Simpson questioned the wording in the Work Element 601, paragraph 2, regarding Plumas County being placed in a “one size fits all” category. John will edit that sentence to say needs not be placed in a “one size fits all” category.

**5. Resolution 18-17 Authorizing budget transfer of revenue funds to an expenditure account in the amount of Six Thousand Ninety-One Dollars (\$6,091) as a partial payment for the June 2018 invoice to Plumas Rural Services**

John Mannle explained that PCTC was unable to complete the final payment of approximately (\$6,091) for fiscal year 17/18 to PRS for the operation of Plumas Transit. John wanted to make the payment out of the recently created State of Good Repair Program account although a budget line item for SGR account was not created even though the funds were deposited.

Motion is made by Commissioner Simpson, seconded by Commissioner Sanchez, to adopt Resolution 18-17. Roll call vote, motion passes 6-0.

**6. Seniors Transportation Fiscal Year 18-19 Budget**

John Rix will revise his budget request from June 2018 and bring back to the Commission for review and possible action at next month’s meeting.

**7. Resolution 18-18 Adopt Fiscal Year 18/19 State of Good Repair (SGR) Program Project List**

Motion is made by Commissioner Oels, seconded by Commissioner Simpson, to adopt Resolution 18-18. Roll call vote, motion passes 6-0.

**8. Resolution 18-19 Authorizing payment of RPA Funds (\$1000) as annual dues to Rural Counties Task Force for as defined within the 2018/19 OWP including attending California Transportation Commission meetings**

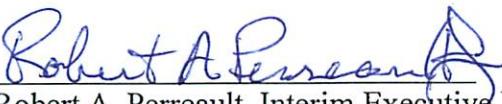
Motion is made by Commissioner Powers, seconded by Commissioner Scarlett, to adopt Resolution 18-19. Roll call vote, motion passes 6-0.

**9. PCTC Next Meeting**

The meeting is scheduled for Monday September 17, 2018 at 1:30 PM.

**10. Adjournment**

Meeting adjourned at 1:56 PM

  
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Robert A. Perreault, Interim Executive Director

Date: SEPT 17, 2018