
**PLUMAS COUNTY
PLANNING COMMISSION**

Minutes of the Meeting of November 15, 2018

PLANNING COMMISSION MEMBERS:

Dr. Robert Abbott, Chair (District 1)
Moorea Hoffman Stout, Commissioner (District 2)
Jeff Greening, Commissioner (District 3)
Larry Williams, Commissioner (District 4)
John Olofson, Vice-Chair (District 5)

I. CALL TO ORDER

Chair Robert Abbott calls the meeting to order at 10:00 am.

II. SALUTE TO THE FLAG

III. ROLL CALL

Commissioners Present: Dr. Robert Abbott, Larry Williams, John Olofson
Commissioners Absent: Moorea Hoffman Stout, Jeff Greening

Also in attendance (Supervisors and staff)

Rebecca Herrin, Assistant Planning Director
Tim Evans, Assistant Planner
Gretchen Stuhr, Deputy County Counsel III

IV. CONSENT ITEMS

A. Discussion of **Item VIII**-Presentation on the Brown Act and other public information necessary for function of the Planning Commission.

M/S/C: Williams/Abbott/3-0: to table this item until the next meeting.

B. *M/S/C: Williams/Olofson/3-0: to approve the minutes of the meetings of January 18, 2018, March 15, 2018, April 5, 2018, and April 19, 2018.*

V. PLANNING COMMISSIONERS' REPORTS/COMMENTS

There are no Planning Commissioners' reports.

VI. PUBLIC COMMENT OPPORTUNITY

There are no public comments.

VII. PLANNING DIRECTOR'S REPORT

Planning Director Randy Wilson is not present at the meeting. Assistant Planning Director Rebecca Herrin presents copies of the letter dated November 9, 2018 received from the California Board of Forestry and Fire Protection indicating that the Board certified Plumas County's Fire Safe Regulations at the meeting held on November 7, 2018.

VIII. PRESENTATION ON THE BROWN ACT and OTHER PUBLIC INFORMATION NECESSARY FOR FUNCTION OF THE PLANNING COMMISSION: Presentation by County Counsel

This item has been tabled until the meeting of December 6, 2018 when the two newest members of the Commission hopefully can be in attendance. Discussion ensues on the importance and need for the training. Assistant Planning Director Herrin explains that staff has never had official training on handling of public records requests.

IX. INFORMATIONAL ITEMS/ON-GOING PROJECT UPDATES:

None.

X. CORRESPONDENCE:

None.

XI. FUTURE AGENDA ITEMS *Discussion and prioritizing of zoning code update:*

Commissioner Olofson expresses concern with the slow progress of the update. He would like to pick one item on the priority list and start working on it today. Deputy County Counsel Stuhr reminds the Commission that the discussion item on the agenda does not allow the action as stated by Olofson. The Commission may vote to choose an item for the update at the next hearing, if agendized properly.

M/S: Olofson/Abbott/2-1 to put the “Chicken Ordinance” on the next agenda for discussion and as a standing item until the Ordinance is approved. Motion fails.

Commissioner Williams states that many items on the update list have priority over the “chicken ordinance”. For example, the local adoption of the California Environmental Quality Act (CEQA) guidelines are at the top of the priority list and training of the Commissioners is needed. But discussion should take place when all five commissioners are present. Williams would prefer that Assistant Planner Tim Evans prepare a staff recommendation for the Commission to discuss.

Discussion ensues on which ordinances might be simpler to produce as they implement state law. Herrin responds that items 3. Update of the Onsite Wastewater Codes related zoning code, 6. Solar Energy code development, 8. Child day care facilities code update and 10. Second dwelling unit (now accessory dwelling unit) code update would meet that criteria. The subdivision ordinance update is greatly needed as there is currently no comprehensive ordinance in Plumas County code that addresses subdivision approval and development. There are several uncodified resolutions approved by the Board that are not in code. Herrin explains that Planning Director Wilson is leaning towards the subdivision ordinance due to the fact that so many goals, policies and implementation measures in the General Plan Update would be satisfied by adoption of a subdivision ordinance.

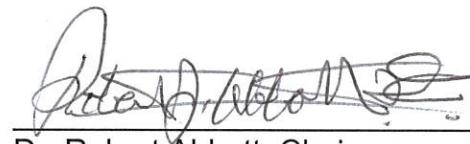
Discussion ensues of the possibility of choosing one more straightforward issue for discussion as well as one more complicated ordinance. There is nothing that requires the Commission to just address one zoning code update at a time.

M/S/C: Williams/Olofson/3-0 to review, reorder and start picking items off the zoning code update list for action. This item will be placed on the agenda for the meeting of December 6, 2018.

Herrin suggests that also at the next meeting, there be a visual presentation on how to access the county email system as many Commissioners are having issues. Perhaps a representative from the county Information Technology department can attend.

XII. ADJOURNMENT:

M/S: Williams/Abbott to adjourn the meeting. Commissioner Williams leaves the room at 10:52 am. There no longer being a quorum, the meeting is adjourned. The next regularly scheduled meeting will be held on December 6, 2018.



Dr. Robert Abbott, Chair
Plumas County Planning Commission



Rebecca Herrin, Assistant Planning Director