



## **BOARD OF SUPERVISORS**

Michael Sanchez, Chair 1<sup>st</sup> District  
Kevin Goss, Vice Chair 2<sup>nd</sup> District  
Sharon Thrall, 3<sup>rd</sup> District  
Lori Simpson, 4<sup>th</sup> District  
Jeff Engel, Chair 5<sup>th</sup> District

**AGENDA FOR REGULAR MEETING OF MARCH 19, 2019 TO BE HELD AT 11:00 A.M.  
IN THE BOARD OF SUPERVISORS ROOM 308, COURTHOUSE, QUINCY, CALIFORNIA**

[www.countyofplumas.com](http://www.countyofplumas.com)

**10:00 A.M. COMMUNITY DEVELOPMENT COMMISSION**

### **AGENDA**

The Board of Supervisors welcomes you to its meetings which are regularly held on the first three Tuesdays of each month, and your interest is encouraged and appreciated.

Any item without a specified time on the agenda may be taken up at any time and in any order. Any member of the public may contact the Clerk of the Board before the meeting to request that any item be addressed as early in the day as possible, and the Board will attempt to accommodate such requests.

Any person desiring to address the Board shall first secure permission of the presiding officer. For noticed public hearings, speaker cards are provided so that individuals can bring to the attention of the presiding officer their desire to speak on a particular agenda item.

Any public comments made during a regular Board meeting will be recorded. The Clerk will not interpret any public comments for inclusion in the written public record. Members of the public may submit their comments in writing to be included in the public record.

**CONSENT AGENDA:** These matters include routine financial and administrative actions. All items on the consent calendar will be voted on at some time during the meeting under "Consent Agenda." If you wish to have an item removed from the Consent Agenda, you may do so by addressing the Chairperson.



**REASONABLE ACCOMMODATIONS:** In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting please contact the Clerk of the Board at (530) 283-6170. Notification 72 hours prior to the meeting will enable the County to make reasonable arrangements to ensure accessibility. Auxiliary aids and services are available for people with disabilities.

## **STANDING ORDERS**

11:00 A.M.     **CALL TO ORDER/ROLL CALL**

### **PLEDGE OF ALLEGIANCE**

### **ADDITIONS TO OR DELETIONS FROM THE AGENDA**

### **PUBLIC COMMENT OPPORTUNITY**

Matters under the jurisdiction of the Board, and not on the posted agenda, may be addressed by the general public at the beginning of the regular agenda and any off-agenda matters before the Board for consideration. However, California law prohibits the Board from taking action on any matter which is not on the posted agenda unless it is determined to be an urgency item by the Board of Supervisors. Any member of the public wishing to address the Board during the "Public Comment" period will be limited to a maximum of 3 minutes.

### **DEPARTMENT HEAD ANNOUNCEMENTS/REPORTS**

Brief announcements by, or brief reports on their activities by County Department Heads

## **ACTION AGENDA**

### **1. CONSENT AGENDA**

These items are expected to be routine and non-controversial. The Board of Supervisors will act upon them at one time without discussion. Any Board members, staff member or interested party may request that an item be removed from the consent agenda for discussion. Additional budget appropriations and/or allocations from reserves will require a four/fifths roll call vote.

#### **A) BOARD OF SUPERVISORS**

Approve and authorize the Chair to sign letter to the Department of Transportation (Caltrans) for encroachment permit (37<sup>th</sup> Annual Mile High 100 Cycling Event: June 15, 2019, Chester, CA)

**View Item**

#### **B) SOCIAL SERVICES**

Authorize Social Services to recruit and fill vacant, funded and allocated 1.0 FTE Eligibility Specialist III, created by promotion **View Item**

#### **C) PUBLIC WORKS**

Approve and authorize the Chair to sign Amendment No. 2 to Professional Services Agreement, not to exceed \$29,549, between County of Plumas and URS Corporation, Inc. for engineering, environmental and design services for the Spanish Ranch Road Bridge over Spanish Creek project; approved as to form by County Counsel **View Item**

#### **D) BEHAVIORAL HEALTH**

- 1) Approve and authorize the Chair to sign Agreement between County of Plumas and Zebu Compliance Solutions to provide program access for monitoring credentials required by Network Adequacy; approved as to form by County Counsel **View Item**
- 2) Adopt **RESOLUTION** to amend the FY 2018-2019 Position Allocation for Behavioral Health Department 70570 (Department Fiscal Officer I/II or Management Analyst I/II); and authorize Behavioral Health to recruit and fill the position **View Item**

#### **E) FACILITY SERVICES**

Approve and authorize the Chair to sign change order, not to exceed \$4,120, between County of Plumas and Sierra Concrete to replace the existing sewer line at the new Law Library; this brings the total contract for Sierra Concrete to \$11,800; approved as to form by County Counsel **View Item**

### **2. DEPARTMENTAL MATTERS**

#### **A) DISTRICT ATTORNEY** – David Hollister

Authorize the District Attorney to hire above the “B” step for the position of Legal Services Assistant I/II; discussion and possible action **View Item**

#### **B) LIBRARY** – Lindsay Fuchs

Approve supplemental budget transfer of \$6,400 for receipt of unanticipated revenue (\$4,900 for purchase of four laptop computers for literacy learner and patron use; and \$1,500 for purchase of book for the Project Read, a Literacy Program); **four/fifths required roll call vote** **View Item**

#### **C) PLUMAS COUNTY COORDINATING COUNCIL** – Robert Perreault

Status report on various matters pertaining to the Plumas County Coordinating Council, including consideration of a letter from the Plumas County Board of Supervisors to the Plumas National Forest; Lassen National Forest; and the Tahoe National Forest regarding Coordinated Agency Status; discussion and possible action **View Item**

### **3. BOARD OF SUPERVISORS**

- A. Accept letter of retirement from Randy Wilson, Planning Director, effective July 6, 2019; waive critical staffing questionnaire process; and authorize Human Resources to begin recruitment to fill the position; discussion and possible action **View Item**
- B. Correspondence
- C. Weekly report by Board members of meetings attended, key topics, project updates, standing committees and appointed Boards and Associations

### **4. CLOSED SESSION**

#### **ANNOUNCE ITEMS TO BE DISCUSSED IN CLOSED SESSION**

- A. Public employee appointment or employment – Legal Services Assistant I/II
- B. Personnel: Public employee performance evaluation – Human Resources Director
- C. Personnel: Public employee performance evaluation – County Librarian
- D. Conference with Legal Counsel: Claim Against the County filed by Brian Wayne Pitts on February 25, 2019 **View Item**
- E. Conference with Legal Counsel: Significant exposure to litigation pursuant to Subdivision (d)(2) of Government Code Section 54956.9

#### **REPORT OF ACTION IN CLOSED SESSION (IF APPLICABLE)**

### **ADJOURNMENT**

Adjourn meeting to Tuesday, April 2, 2019, Board of Supervisors Room 308, Courthouse, Quincy, California

# BOARD OF SUPERVISORS

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MICHAEL SANCHEZ, DISTRICT 1  
KEVIN GOSS, DISTRICT 2  
SHARON THRALL, DISTRICT 3  
LORI SIMPSON, DISTRICT 4  
JEFF ENGEL, DISTRICT 5



March 19, 2019

Department of Transportation (Caltrans)  
Attn: Permits Engineer  
1000 Center Street  
Redding, CA 96001

Attention: Permits Engineer

**Subject: Encroachment Permit Request**  
**ALMANOR RECREATION & PARK DISTRICT**  
37<sup>TH</sup> Annual Mile High 100 Cycling Event: June 15, 2019, Chester, CA

This letter acknowledges that the Plumas County Board of Supervisors has been notified of the above captioned event. The Board of Supervisors has no objection to issuance of an event permit by Caltrans.

Sincerely,

Michael Sanchez, Chair

Cc: Plumas County Director of Public Works



## DEPARTMENT OF SOCIAL SERVICES AND PUBLIC GUARDIAN

Courthouse Annex, 270 County Hospital Road, Suite 207, Quincy, California 95971

**NEAL CAIAZZO**  
DIRECTOR

(530) 283-6350  
Fax: (530) 283-6368  
Toll Free: (800) 242-3338

DATE: MARCH 5, 2019

TO: HONORABLE BOARD OF SUPERVISORS

FROM: NEAL CAIAZZO, DIRECTOR  
DEPT. OF SOCIAL SERVICES

SUBJ: BOARD AGENDA ITEM FOR MARCH 19, 2019 CONSENT AGENDA

RE: AUTHORIZE THE DEPARTMENT OF SOCIAL SERVICES TO FILL A VACANT  
ELIGIBILITY SPECIALIST III AS SOON AS ADMINISTRATIVELY POSSIBLE

### **It is Recommended that the Board of Supervisors**

Authorize the Department of Social Services to fill a vacant 1.00 FTE Eligibility Specialist III effective immediately.

### **Background and Discussion**

The Department of Social Services has experienced a vacancy in the class of Eligibility Specialist III. This position became vacant on February 28, 2019 due to the promotion of the prior incumbent to a supervisory position.

The Eligibility Specialist is the position in the Department that performs eligibility determinations and ongoing case management for economic assistance programs such as CalFresh and Medi-Cal. As your Board is aware, demands for these programs have been high due to the expansion of the Medicaid Program and due to the recessionary economy. While some of these elements have shown positive signs of change, it is the Department's expectation that our need for Eligibility Specialists will remain in place for some time.

### **Financial Impact**

There is no financial impact to the County's General Fund as a result of taking this action because all funds to support this position come from federal, state and Realignment sources. The position is funded in the current year budget plan.

Copies: PCDSS Management Staff  
Nancy Selvage, Human Resources Director

Enclosures (3)

**Position Classification:** Eligibility Specialist I/II/III

**FTE:** 1.00

**Budgeted Position:** Yes

**Mandated Program:** Yes

**Position Description:**

This position is primarily responsible for reviewing and or performing the most difficult eligibility determinations for the Medi-Cal, CMSP and CalFresh (Foodstamp) programs. Eligibility determinations for the Medi-Cal and CMSP programs are critical to the mission of assuring that county citizens who do not have medical insurance or another payer for health care services have access, to the extent that they are eligible, to the State Medi-Cal and County CMSP programs. This also helps to assure that hospitals that are required by law to serve poor and indigent county residents receive payment for the services they provide. Eligibility determinations for the CalFresh (Foodstamp) program are a state mandated activity.

**Funding Sources:** Medi-cal is entirely funded by State General Fund and federal pass through dollars. There is a small apportionment of Realignment dollars that is part of the funding mix for this position, generally 15% of the cost of time spent performing CalFresh (Foodstamp) eligibility determinations. As is explained below, there are potential Realignment funding implications *when the position is left empty*.

**Special Considerations:** Department of Social Services funding mechanisms are structured on a very specific cost allocation plan that generates the distribution of fixed overhead costs based on filled positions. To the extent that a position is not filled, the fixed overhead costs redistribute themselves in uncontrolled and unpredictable ways adding unanticipated costs to other program areas particularly to program areas that contain Realignment dollars in their cost structure. It is in the County's best interests to avoid such a scenario.

**Reason for the Vacancy:** The reason for this vacancy is because the prior incumbent received a promotion.

## **QUESTIONS FOR STAFFING CRITICAL POSITIONS WHICH ARE CURRENTLY ALLOCATED.**

### **Position: Eligibility Specialist – Medi-Cal/CalFresh Program**

- Is there a legitimate business, statutory or financial justification to fill the position?

**Answer: Yes. Medi-Cal and CalFresh (Foodstamp) administration is a state mandated service. The Benefits Assistance Counselor performs eligibility determinations for these services**

- Why is it critical that this position be filled prior to the adoption of the County's budget this summer?

**Answer: The position is funded in the current budget and has no General Funds associated with it. Additionally the caseload is growing and the state provides funds to meet this growth.**

- How long has the position been vacant?

**Answer: The position became vacant effective February 28, 2019.**

- Can the department use other wages until the budget is adopted?

**Answer: No.**

- What are staffing levels at other counties for similar departments and/or positions?

**Answer: Other counties are structured in a very similar way. The state determines appropriate staffing levels and funds accordingly.**

- What core function will be impacted without filling the position prior to July 1?

**Answer: We will not be able to process applications for Medi-Cal, CalFresh in accordance with the state requirements.**

- What negative fiscal impact will the County suffer if the position is not filled prior to July 1?

**Answer: We will not expend state funds that have been allocated to this function and Realignment dollars will be disbursed to other programs costing the Department money.**



- A non-general fund department head need to satisfy that he/she has developed a budget reduction plan in the event of the loss of future state, federal or local funding? What impact will this reduction plan have to other County departments?

**Answer: The Department has developed a variety of budget reduction strategies that are dependent upon state policy decisions. Other Departments could be impacted by such reduction strategies.**

- Does the department expect other financial expenditures which will impact the general fund and are not budgeted such as audit exceptions?

**Answer: No.**

- Does the budget reduction plan anticipate the elimination of any of the requested positions?

**Answer: No.**

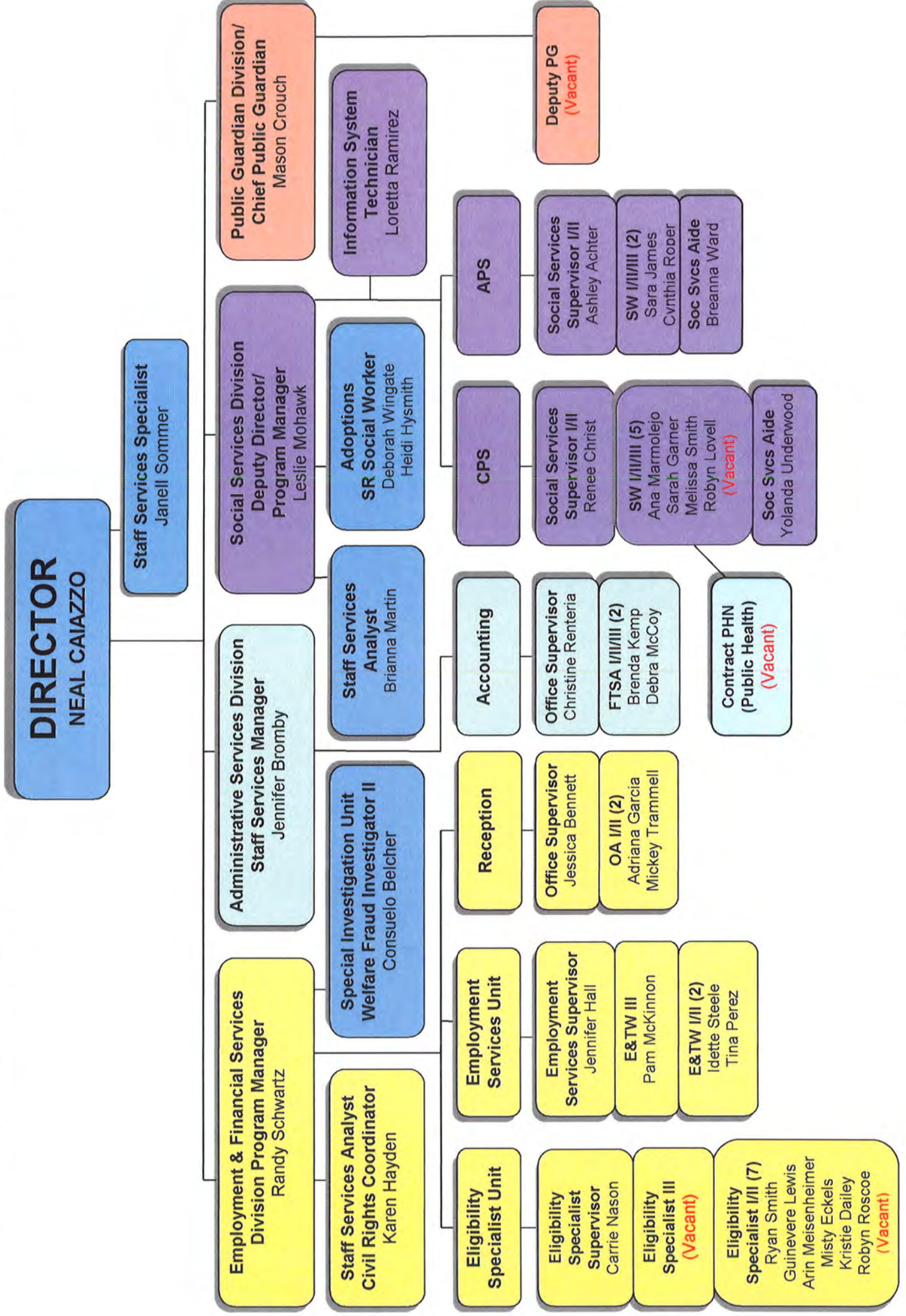
- Departments shall provide an estimate of future general fund support for the next two years and how the immediate filling of this position may impact, positively or negatively, the need for general fund support?

**Answer: The Department does not currently utilize County General Fund dollars. Filling this position does not change that.**

- Does the department have a reserve? If yes, provide the activity of the department's reserve account for the last three years?

- **Answer: The Department does have a reserve. The balance fluctuates depending upon a number of factors including whether or not the State achieves the base amount of collection for any given year.**

# PLUMAS COUNTY DEPARTMENT OF SOCIAL SERVICES & PUBLIC GUARDIAN





# PLUMAS COUNTY DEPARTMENT OF PUBLIC WORKS

1834 East Main Street, Quincy, CA 95971 – Telephone (530) 283-6268 Facsimile (530) 283-6323  
Robert A. Perreault Jr., P.E., Director John Mannle, P.E., Asst. Director Joe Blackwell, Deputy Director



## CONSENT AGENDA REQUEST

For the March 19, 2019 meeting of the Plumas County Board of Supervisors

Date: March 11, 2019

To: Honorable Board of Supervisors

From: Robert Perreault, Director of Public Works

A handwritten signature in black ink, reading "Robert A. Perreault".

Subject: **Approval of Amendment No. 2 to Professional Services Agreement for between URS Corporation, Inc. and Plumas County for engineering, environmental and design services for the Spanish Ranch Road Bridge over Spanish Creek.**

### Project Background:

The "County" and the "Consultant" have mutually identified the need for an amendment to the professional services contract PWRD 11-073 to provide and update the following:

- Update construction bid package
- Update Engineer's Estimate
- Provide Construction Schedule
- Provide responses to RFI
- PDF of as-built drawings

The project is federally-funded through the Highway Bridge Program, which is administered by the California Department of Transportation (Caltrans). No general funds are used for this project. The technical studies completed under this task order will be reviewed and approved by Caltrans.

The Department of Public Works anticipates that the Call for Construction Bids will occur before the end of June 2019 with construction commencing this summer or following spring depending on hydrologic conditions and permit requirements.

Amendment No. 2 authorizes URS Corporation, Inc. to perform the above tasks in support of the Spanish Ranch Road Bridge Replacement Project for a total cost of \$29,549.00.

The attached Amendment No. 2 to the Professional Service Agreement has been approved as to form by the County Counsel's Office.

**Recommendation by Public Works:**

The Director of Public Works staff respectfully recommends that the Board of Supervisors authorize the Chair of the Board of Supervisors and the Director of Public Works to execute the Amendment No. 2 to the Professional Services Agreement between the County of Plumas and URS Corporation, Inc. for engineering, environmental, and design services for the Spanish Ranch Road Bridge Replacement Project in the amount of \$29,549.00.

Attachment: Amendment No. 2 to the Professional Services Agreement between the County of Plumas and URS Corporation, Inc.

**AMENDMENT NO. 2**  
**to the**  
**PROFESSIONAL SERVICES AGREEMENT**

**Spanish Ranch Road Bridge Project in Plumas County, California**  
**Bridge No. 9C-0039 on Spanish Ranch Road (County Route #413)**  
**Over Spanish Creek**  
**PWRD 11-073**

THIS AMENDMENT NO. 2 TO THE PROFESSIONAL SERVICES AGREEMENT, dated July 11<sup>th</sup>, 2011, for the above captioned bridge project, is made and entered into this \_\_\_\_\_ day of \_\_\_\_\_, 2019, by and between the COUNTY OF PLUMAS, a political subdivision of the State of California ("County"), and URS CORPORATION, INC., a Nevada Corporation ("Consultant").

Background

The "County" and the "Consultant" have mutually identified the need for an amendment to the professional services contract PWRD 11-073 to cover the tasks outlined in the attached Summary of Project Amendments attached hereto as Exhibit A.

**NOW, THEREFORE**, for the mutual covenants and conditions contained herein, the parties hereby agree that said Professional Services Agreement is amended as follows:

2.1 Compensation

Consultant shall be paid in accordance with the Revised Fee Schedule, included as Exhibit "B" and incorporated herein by reference. The Revised Fee Schedule includes the base fee proposal of (\$375,332.00), Amendment No. 1 (\$24,205.00) and proposed Amendment No. 2 (\$29,549.00). The total cost of the project with Amendments No. 1 and 2 is Four Hundred Twenty-Nine Thousand, and Eighty-Six Dollars and No Cents (\$429,086.00).

All other provisions of the Professional Services Agreement remain unchanged.

\_\_\_\_ COUNTY INITIALS

CONSULTANT INITIALS \_\_\_\_\_

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed by and through their respective authorized officers, as of the date first above written.

COUNTY OF PLUMAS

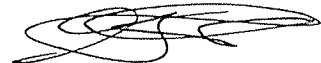
A political subdivision of the State of California

RECOMMENDED AS TO SCOPE OF WORK:

\_\_\_\_\_  
Director of Public Works

Date: \_\_\_\_\_

APPROVED AS TO FORM:



\_\_\_\_\_  
Gretchen Stuhr, Deputy County Counsel

Date: 3/1/15

AGREED TO BY:

\_\_\_\_\_  
Michael Sanchez, Chair  
Plumas County Board of Supervisors

Date: \_\_\_\_\_

CONSULTANT  
URS CORPORATION, INC

Taxpayer ID Number: 94-1716908

\_\_\_\_\_  
Jon Porterfield, PE, Vice President

Date: \_\_\_\_\_

\_\_\_\_\_  
Ramsey Hissen, PE, Vice President

Date: \_\_\_\_\_

Exhibit A



2020 L Street, Suite 400  
Sacramento, California 95811  
Tel: 916.414.5800 Fax: 916.414.5850

December 18, 2018

Robert A. Perreault, Jr, Director  
Plumas County Public Works  
Attn.: John Mannle  
1834 East Main Street  
Quincy, CA 95971

**Re: Spanish Ranch Road Bridge Replacement Project - Summary of Project Amendments  
Revision 2**

Dear John,

As discussed, below is a summary of the additional work scope for the Spanish Ranch Road Bridge Replacement Project:

Change No.	Description of Work	Deliverable(s)
1	Update final PS&E to include revision to County specification boilerplate, permit requirements, environmental mitigation and details from current specifications that will improve or facilitate construction. It is assumed that the as-approved plans and technical special provisions will be accepted with minor modifications for construction materials and methods as appropriate. A review for consistency with the County boilerplate will be performed. Conflicts with updated County boilerplate will be noted, resolved with the County and incorporated into the PS&E bid package as necessary. It is anticipated that revisions to the County boilerplate are not significant and no additional technical support documentations are required for the update.	<ul style="list-style-type: none"> <li>▪ Updated construction bid package in PDF</li> <li>▪ Updated Engineer's Estimate of Probable Construction Cost in PDF</li> </ul>
2	Preliminary construction schedule for estimation of cost needed by month based on tasks to be performed based on the revised Engineer's Estimate of Probable Construction Cost.	<ul style="list-style-type: none"> <li>▪ Construction schedule with associated costs by month in PDF</li> </ul>
3	Bidding support and design support during construction on a time and material basis.	<ul style="list-style-type: none"> <li>▪ Responses to RFI through the County and project RE</li> <li>▪ One field meeting assumed by PM or PE as needed</li> </ul>
4	As-built drawings based on redlined plans provided by project RE.	<ul style="list-style-type: none"> <li>▪ PDF of as-built drawings</li> </ul>

Please refer to enclosed budget estimate for the work described above and estimates provided by the subconsultants for your review.

If you have any questions, please do not hesitate to contact me.

Sincerely,

URS Corporation

Sherina Lam  
Project Manager

## PLUMAS COUNTY BEHAVIORAL HEALTH SERVICES

270 County Hospital Road, Ste 109, Quincy, CA 95971  
(530) 283-6307 FAX (530) 283-6045



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Tony Hobson Ph.D., Director

DATE: March 19, 2019

TO: Honorable Board of Supervisors

FROM: Tony Hobson Ph.D., Behavioral Health Director

A handwritten signature in blue ink, appearing to be "T. Hobson", is written over the name "Tony Hobson Ph.D." in the "FROM:" line.

SUBJECT: Consent Agenda

### **Recommendation**

1. It is respectfully requested that the Board of Supervisors approve and authorize the board chair to sign an Agreement with Zebu Compliance Solutions.

### **BACKGROUND AND DISCUSSION:**

1. Zebu Compliance Solutions in agreement with Behavioral Health will provide program access for monitoring credentials required by Network Adequacy for the Department of Health Care Services. This agreement has been approved to form by County Counsel.

**FINANCIAL IMPACT:** There are no General Fund dollars involved in this matter. Any costs associated with this matter are covered by a combination of Federal and State funds.



# PLUMAS COUNTY BEHAVIORAL HEALTH SERVICES

270 County Hospital Road, Ste 109, Quincy, CA 95971  
(530) 283-6307 FAX (530) 283-6045




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Tony Hobson, Ph.D., Director

DATE: March 19, 2019

TO: Honorable Board of Supervisors

FROM: Tony Hobson, Behavioral Health Director 

SUBJECT: Request for approval to recruit and fill fully funded vacant 1.0 FTE Behavioral Health Department Fiscal Officer I/II or Management Analyst I/II

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## **Recommendation**

Approve the filling of the funded and allocated position of 1.0 FTE Behavioral Health Fiscal Officer I/II or Management Analyst I/II in Department 70570. This position was approved and funded in the 2018-2019 budget.

## **Background and Discussion**

The Behavioral Health Department is requesting approval to refill the allocated and funded, 1.0 FTE Behavioral Health Fiscal Officer I/II or Management Analyst I/II position which was vacated due to resignation. The position was approved and funded in the 2018-2019 budget.

This position would be filled without the use of any additional General Fund monies. It would respectfully be recommended that the Board of Supervisors approve the positions outlined in this letter.

QUESTIONS FOR STAFFING CRITICAL POSITIONS WHICH ARE  
CURRENTLY ALLOCATED IN 18-19 BUDGET

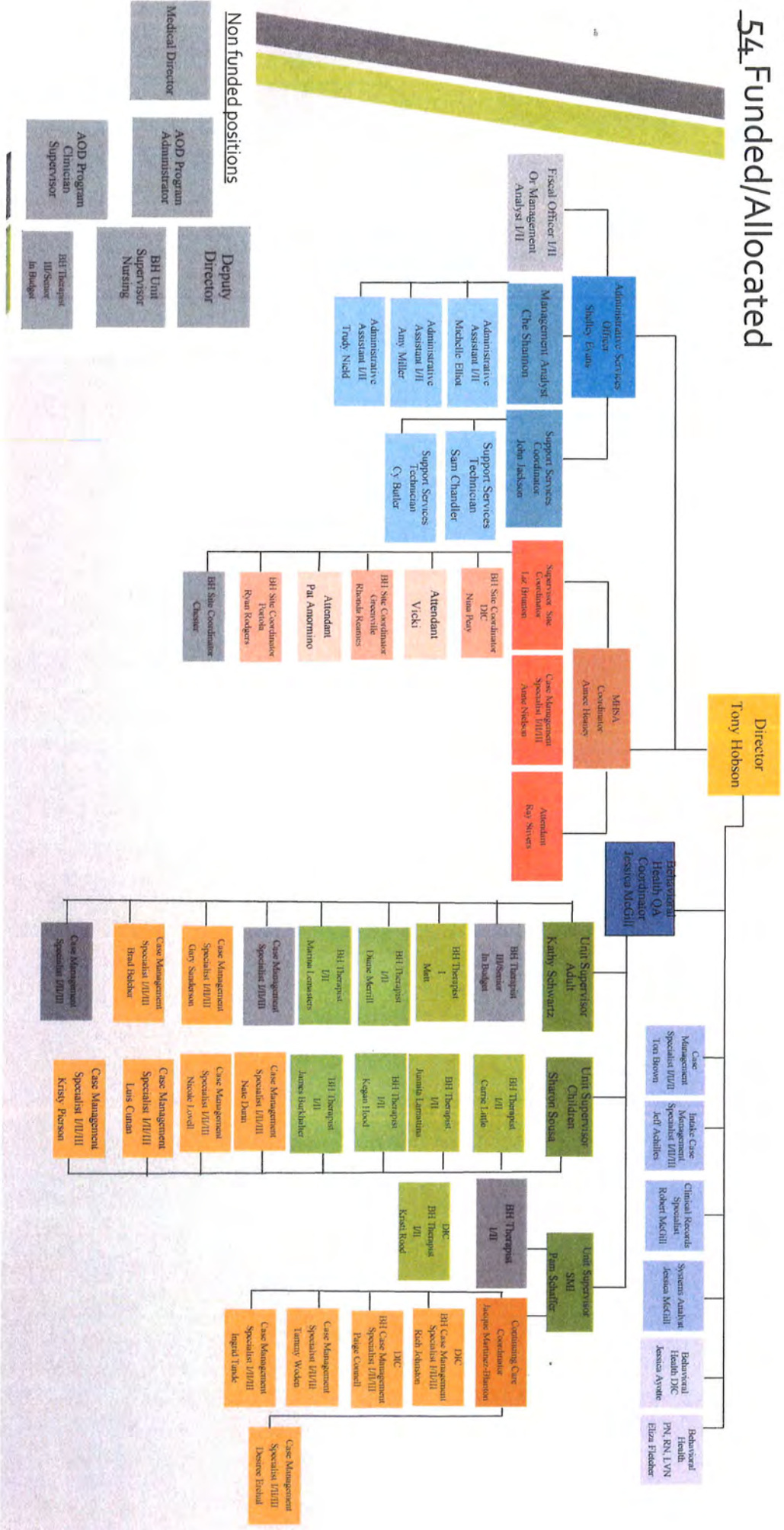
**1.0 FTE Behavioral Health Department Fiscal Officer I/II or  
Management Analyst I/II**

- Is there a legitimate business, statutory or financial justification to fill the position? **Yes, the Department Fiscal Officer/ Management Analyst position is a legitimate business justification due to the financial and budgetary oversight necessary to the fiscal and administrative management within the Behavioral Health Department.**
- Why is it critical that this position be filled at this time? **The main function of this position is covering a wide range of required administrative responsibilities, such as assisting the Director and ASO in financial matters and grant compliance requirements.**
- How long has the position been vacant? **The former Department Fiscal Officer's last day was March 1, 2019.**
- Can the department use other wages until the next budget cycle? **Other wages are not suitable in recruiting, hiring, and retaining a Department Fiscal Officer or Management Analyst.**
- What are staffing levels at other counties for similar departments and/or positions? **Other county behavioral health departments of similar size use a comparable number of Department Fiscal Officers or Management Analysts.**
- What core function will be impacted without filling the position prior to July 1? **Timely flow and completion of claims, contracts, related accounting documents and time sensitive grant requirements would be negatively impacted on funding without the Department Fiscal Officer and/or Management Analyst.**
- What negative fiscal impact will the County suffer if the position is not filled prior to July 1? **There is a potential for the Behavioral Health Department to suffer the loss of revenue from State grants without proper management of revenue and expenditures. Most grants require applications to receive the funding and a plan of expenditure uses for the current and upcoming budget year. Without timely cost reporting, funds could be delayed.**

- A non-general fund department head needs to satisfy that he/she has developed a budget reduction plan in the event of the loss of future state, federal or local funding? What impact will this reduction plan have to other County departments? **No impact is expected as funding is secure and ongoing.**
- Does the department expect other financial expenditures which will impact the general fund and are not budgeted such as audit exceptions? **No.**
- Does the budget reduction plan anticipate the elimination of any of the requested positions? **No.**
- Departments shall provide an estimate of future general fund support for the next two years and how the immediate filling of this position may impact, positively or negatively, the need for general fund support? **No General Fund monies support is required.**
- Does the department have a reserve? If yes, provide the activity of the department's reserve account for the last three years? **Yes, the Department has an adequate reserve fund to cover emergency expenses, long-term hospitalizations, and future MHSA program development. Some reserves have been used in the past 3 budget years and financial reductions are currently a priority for sustainability**

# 74 Approved Positions 6 Vacant 54 Funded/Allocated

Plumas County  
Behavioral Health Department  
June 2018



**RESOLUTION TO AMEND FISCAL YEAR 2018/2019 POSITION ALLOCATION FOR  
BEHAVIORAL HEALTH DEPARTMENT #70570**

**WHEREAS**, Plumas County Personnel Rule 5.01 provides amendments to be made by resolution of the Fiscal Year 2018/2019 Position Allocation covering all positions in the County service; and

**WHEREAS**, the Behavioral Director has requested to flexibly allocate 1.0 FTE for job classifications Department Fiscal Officer I/II or Management Analyst I/II; and

**WHEREAS**, the position is necessary in the daily operational needs of the Behavioral Health Department; and

**WHEREAS**, this request was brought to the attention of the Human Resources Director who is now requesting approval of this resolution to amend the County's Position Allocation to flexibly allocate 1.0 FTE for either a Department Fiscal Officer I/II or Management Analyst I/II for the Behavioral Health Department #70570; and

**NOW, THEREFORE BE IT RESOLVED** by the Plumas County Board of Supervisors as follows:

Approve the amendment to Fiscal Year 2018/2019 Position Allocation flexibly allocating the following classifications:

<u>Current Behavioral Health Department #70570</u>	<u>FTE</u>
Department Fiscal Officer I, OR	1.00
Department Fiscal Officer II	

<u>Proposed Behavioral Health Department #70570</u>	<u>FTE</u>
Department Fiscal Officer I, OR	1.00
Department Fiscal Officer II, OR	
Management Analyst I, OR	
Management Analyst II	

The foregoing Resolution was duly passed and adopted by the Board of Supervisors of the County of Plumas, State of California, at a regular meeting of said Board on the 19<sup>th</sup> day of March, 2019 by the following vote:

**AYES:** Supervisors:  
**NOES:** Supervisors:  
**ABSENT:** Supervisors:

\_\_\_\_\_  
Chair, Board of Supervisors

\_\_\_\_\_  
Clerk, Board of Supervisors





Kevin Correia  
Director

## County of Plumas Facility Services

198 Andy's Way  
Quincy CA 95971



Phone: 530-283-6299  
Fax: 530-283-6103

DATE: March 12, 2019

TO: Honorable Board of Supervisors

FROM: Kevin Correia – Facility Services Director

SUBJECT: Request to approve and authorize Chair Sanchez to sign change order for Sierra Concrete contract for the Law Library.

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### **Recommendation**

Approve and authorize Chair Sanchez to sign a change order between the Facility Services and Sierra Concrete.

### **Background and Discussion**

The original contract for \$7,680 for Sierra Concrete was to upgrade the sidewalk at the Law Library to an ADA accessible sidewalk. While upgrading the sidewalk, it was determined that the existing terra cotta sewer line need to be replaced. This change order for \$4,120 reflects the additional cost of replacing the sewer line. Therefore, we respectfully request the Board of Supervisors approve and authorize Chair Sanchez to sign the change order for Sierra Concrete. This brings the total contract for Sierra Concrete not to exceed \$11,800.

A copy of the contract is on file with the Clerk of the Board.




## OFFICE OF THE DISTRICT ATTORNEY

**David Hollister, District Attorney**

520 Main Street, Room 404 · Quincy, California 95971

(530) 283-6303 · Fax (530) 283-6340

**Date:** March 11, 2019  
**To:** The Honorable Board of Supervisors  
**From:** David Hollister, District Attorney   
**Subject:** AGENDA ITEM FOR BOARD OF SUPERVISORS MEETING OF  
MARCH 19, 2019.  
RE: AUTHORIZATION TO HIRE ALLOCATED LEGAL SERVICES  
ASSISTANT ABOVE A "B" STEP.

### **Recommendation:**

Authorize the District Attorney to hire above "B" step for the position of Legal Services Assistant I/II.

### **Background and Discussion**

On March 5th the Board approved a request to recruit and fill a vacant 1.0 FTE Legal Services Assistant position.

Our current status of operating short-staffed has put us in a critical position. In an effort to expedite the hiring process, and should an applicant with extensive experience be offered the position, the District Attorney would like permission to hire the applicant above the "B" step.

No additional county funds are required for this request.

Please approve the hiring of a Legal Services Assistant I/II above the "B" step.

# PLUMAS COUNTY LIBRARY

445 JACKSON STREET • QUINCY, CA 95971 • (530) 283-6310 • Fax (530) 283-3242



*Lindsay Fuchs  
County Librarian*

DATE: February 22, 2019

TO: Honorable Board of Supervisors

FROM: Lindsay Fuchs, Plumas County Librarian

SUBJECT: Authorize supplemental budget transfer to 20675/46070 for \$3500, supplemental expenditure account 20675 / 521231 Computer. Authorize supplemental budget transfer to 20670/46070 for \$1400, supplemental expenditure account 20670 / 529500 Computer. Authorize supplemental budget transfer to 20675/46070 for \$1500, supplemental expenditure account 20675 / 524510 Book (s) – SP Dept Exp.

## **Recommendation:**

Authorize supplemental budget transfer to 20675/46070 for \$3500, supplemental expenditure account 20675 / 521231 Computer.

Authorize supplemental budget transfer to 20670/46070 for \$1400, supplemental expenditure account 20670 / 529500 Computer.

Authorize supplemental budget transfer to 20675/46070 for \$1500, supplemental expenditure account 20675 / 524510 Book (s) – SP Dept Exp.

## **Background:**

The Library and Literacy Departments accept donations to help fund services, programs, and materials. The Plumas Sierra Literacy Corporation is donating \$4900 to purchase ten new literacy and four new library laptops for literacy learner and patron use, as well as needed software applications. Any excess funds and the other \$1500 is to purchase books for Project Read, a Literacy program that encourages parents/caregivers on the importance of reading to children.



**COUNTY OF PLUMAS**  
**REQUEST FOR BUDGET APPROPRIATION TRANSFER**  
**OR SUPPLEMENTAL BUDGET**

TRANSFER NUMBER

(Auditor's Use Only)

Department: Literacy and Library

Dept. No: 20675/20670

Date 2/22/2019

The reason for this request is (check one):

- A. ☐ Transfer to/from Contingencies OR between Departments  
 B. ☒ Supplemental Budgets (including budget reductions)  
 C. ☐ Transfers to/from or new Fixed Asset, within a 51XXX  
 D. ☐ Transfer within Department, except fixed assets  
 E. ☐ Establish any new account except fixed assets

**Approval Required**

Board  
 Board  
 Board  
 Auditor  
 Auditor

☐ **TRANSFER FROM OR**

☒ **SUPPLEMENTAL REVENUE ACCOUNTS**

(CHECK "TRANSFER FROM" IF TRANSFER WITHIN EXISTING BUDGET, CHECK "SUPPLEMENTAL REVENUE" IF SUPPLEMENTAL, NEW UNBUDGETED REVENUE)

Fund #	Dept #	Acct #	Account Name	\$ Amount
001	20675	46070	Contribution from Other Agency	5,000.00
001	20670	46070	Contribution from Other Agency	1,400.00
Total (must equal transfer to total)				6,400.00

☐ **TRANSFER TO OR**

☒ **SUPPLEMENTAL EXPENDITURE ACCOUNTS**

(CHECK "TRANSFER TO" IF TRANSFER WITHIN EXISTING BUDGET, CHECK "SUPPLEMENTAL EXPENDITURE" IF SUPPLEMENTAL, NEW UNBUDGETED EXPENSE)

Fund #	Dept #	Acct #	Account Name	\$ Amount
001	20675	521231	Computer	3,500.00
001	20670	529500	Computer	1,400.00
001	20675	524510	Book (s) - SP Dept Exp	1,500.00
Total (must equal transfer to total)				6,400.00

Supplemental budget requests require Auditor/Controller's signature

Please provide copy of grant award, terms of award, proof of receipt of additional revenue, and/or backup to support this request.

In the space below, state (a) reason for request, (b) reason why there are sufficient balances in affected accounts to finance transfer, (c) why transfer cannot be delayed until next budget year (attach memo if more space is needed) or (d) reason for the receipt of more or less revenue than budgeted.

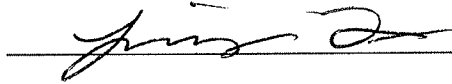
A) Unexpected donation from Plumas Sierra Literacy Corporation

B) \_\_\_\_\_

C) \_\_\_\_\_

D) \_\_\_\_\_

Approved by Department Signing Authority: \_\_\_\_\_



\_\_\_\_\_  
Approved/ Recommended

\_\_\_\_\_  
Disapproved/ Not recommended

Auditor/Controller Signature: \_\_\_\_\_

Board Approval Date: \_\_\_\_\_

Agenda Item No. \_\_\_\_\_

Clerk of the Board Signature: \_\_\_\_\_

Date Entered by Auditor/Controller: \_\_\_\_\_

Initials \_\_\_\_\_

### **INSTRUCTIONS:**

Original and 1 copy of ALL budget transfers go to Auditor/Controller. If supplemental request they must go to the Auditor/Controller. Original will be kept by Auditor, copies returned to Department after it is entered into the system.

Supplemental transfer must have Auditor/Controllers signature. Auditor/Controller will forward all signed, supplemental transfers to the Board for approval.

If one copy of agenda request and 13 copies of Board memo and backup are attached, the entire packet will be forwarded, after all signatures are obtained, to the Clerk of the Board. If only the budget form is sent, it will be returned to the Department after all signatures are obtained.

Transfers that are going to be submitted to the Board for approval:

- A. Must be signed by the Auditor/Controller; if supplemental must be signed by the Auditor/Controller.



2c

## PLUMAS COUNTY COORDINATING COUNCIL

1834 EAST MAIN STREET • QUINCY, CA 95971 • (530) 283-6268 • FAX (530) 283-6323

### AGENDA REQUEST

for the March 19, 2019 Meeting of the Board of Supervisors

March 11, 2019

To: Honorable Board of Supervisors

From: Robert Perreault, Chair, PCCC

Subject: Status Report on Various Matters Pertaining to the Plumas County Coordinating Council (PCCC), including consideration of a Draft Letter to be sent from the Board of Supervisors to the 3 National Forests that are partially located within Plumas County; Discussion and possible action.

### BACKGROUND

On behalf of the entire Plumas County Coordinating Council (PCCC), this Agenda Request is submitted to present an extensive report on the current state of the PCCC activities.

For reference purposes, attached is a copy of Resolution No. 08-7514.

Also attached is a copy of PCCC "Rules," adopted March 15, 2018.

On February 26, 2019, the Plumas National Forest conducted an "Open House" for the PNF-OSV-DEIS. It is noted that not a single Forest Service upper management official was present at the "Open House" from the Plumas National Forest.

On February 28, 2019, the PCCC conducted its regular meeting. The date of the meeting had been established during the previous meeting of the PCCC on November 1, 2018. Representatives from the PNF, LNF and TNF participated in the selection of the February 28<sup>th</sup> date. A copy of the Minutes (Draft) of the February 28, 2018 PCCC Meeting is attached. It is noted that not a single Forest Service individual, from any National Forest, was present.

At its February 28, 2019 meeting, following extensive discussion, the PCCC directed the PCCC Chair to formally request the Plumas National Forest to extend the March 2, 2019 deadline for comments on the PNF-OSV-DEIS for an additional 45 days as well as to submit commentary sufficient to establish the Plumas County “standing” in the matter. Attached is a copy of PCCC March 1, 2019 Comments to the Plumas National Forest, requesting the PNF to extend the March 2, 2019 deadline for comments on the PNF-OSV-DEIS for an additional 45 days as well as submitting commentary sufficient to establish Plumas County “standing” for Plumas County in the matter.

The PCCC, on February 28, 2019, also reviewed Resolution No. 08-7514, especially in regard to the current PCCC membership. As reflected in the draft minutes for the February 28, 2019 PCCC Meeting, discussion focused on enhanced representation on the PCCC.

Additionally, the PCCC directed the Chair to submit a draft letter to the Board of Supervisors for the Board’s discussion and possible action. A copy of a draft, proposed letter, to the 3 National Forest Supervisors from the Board of Supervisors, is attached for discussion and possible action by the Board of Supervisors.

#### **RECOMMENDATIONS:**

On behalf of the entire PCCC, the Chair respectfully recommends that the Board of Supervisors:

1. Vote to direct staff to return, at a later date, to the Board of Supervisors with a proposed revision to Resolution No. 08-7514 that reflects Board discussions on membership that occur on October 19, 2019.
2. Vote to take action on sending a formal letter to the 3 National Forest Supervisors at the Plumas National Forest, the Lassen National Forest and the Tahoe National Forest.

- Attachments:
1. Resolution No. 08-7514.
  2. PCCC “Rules,.” adopted March 15, 2018.
  3. Copy of Minutes (Draft) of the February 28, 2018 PCCC Meeting.
  4. Copy of PCCC March 1, 2019 Comments to the Plumas National Forest requesting the PNF to extend the March 2, 2019 deadline for comments on the PNF-OSV-DEIS for an additional 45 days as well as submitting commentary sufficient to establish the Plumas County “standing” in the matter.
  5. Copy of a draft letter, to 3 National Forest Supervisors from the Board of Supervisors, for discussion and possible action by the Board of Supervisors.

**County of Plumas**

**RESOLUTION 08 - 7514**

A resolution adopting and implementing Coordinated Agency Status in accordance with federal and state laws, and notifying Federal and State agencies maintaining jurisdiction over lands and/or resources located within the County of Plumas of the intent and expectation that Federal and State agency actions shall be made consistent with all county land use plans, and other management plans affecting the natural environment, economic stability, or the public health and safety of the citizens of Plumas County, and to otherwise notify and confer with the County.

**WHEREAS**, the County of Plumas is a legal subdivision of the State of California and may exercise its powers only through the Board of Supervisors or through agents and officers acting under authority of the Board or authority conferred by law; and

**WHEREAS**, the County of Plumas has various authorities over the use and management of private lands and natural resources within its jurisdiction and is charged with exercising such authorities to protect and enhance natural resources, maintain economic stability, and protect public health and safety; and

**WHEREAS**, the federal and state governments own a vast majority of the lands in Plumas County and are responsible for managing these lands for parks, recreation, wildlife habitat, and the production and protection of natural resources, including water, timber, minerals, and grasslands; and

**WHEREAS**, private lands are interspersed with public lands throughout Plumas County, and plans and management actions for public lands and private lands must be coordinated to ensure effective and consistent protection and enhancement of property and natural resources; and

**WHEREAS**, the citizens of Plumas County have historically earned their livelihoods from activities reliant upon management of natural resources on public lands and the continuation of those activities is critical to the economic health of Plumas County; and

**WHEREAS**, the County of Plumas desires to assure that federal and state agencies shall inform the Board of Supervisors of all pending or proposed actions affecting management of the environment, local communities and citizens within Plumas County and coordinate with the Board of Supervisors through the Plumas County Coordinating Council in the planning and implementation of those actions; and

**WHEREAS**, the National Forest Management Act at 16 USC 1604 requires federal agencies to coordinate its planning processes with local government units such as the County of Plumas; and

**WHEREAS**, the Federal Land Policy and Management Act at 43 USC 1701, and 43 USC 1712 requires coordination of planning and management actions, regarding the coordinated agency status of a county engaging in the land use planning process, and requires that the "Secretary of the Interior [Secretary] shall....coordinate the land use inventory, planning, and management activities....with the land use planning, and management programs of other federal departments and agencies and of the state and local governments within which the lands are located"; and

**WHEREAS**, the coordination requirements of Section 1712 provide for special involvement by government officials who are engaged in the land use planning process; and

**WHEREAS**, Section 1712 sets forth the nature of the coordination required with planning efforts by government officials and subsections(f) of Section 1712 sets forth an additional requirement that the Secretary "shall allow an opportunity for public involvement" (including local government without limiting the coordination requirement of Section 1712 allowing land or resource management or regulatory agencies to simply lump local government in with special interest groups of citizens or members of the public in general); and

**WHEREAS**, Section 1712 also provides that the "Secretary shall....assist in resolving, to the extent practical, inconsistencies between federal and non-federal government plans" and gives preference to those counties which are engaging in the planning process over the general public, special interest groups of citizens, and even counties not engaging in a land use planning program; and

**WHEREAS**, the requirement that the Secretary "coordinate" land use inventory, planning, and management activities with local governments, requires the assisting in resolving inconsistencies to mean that the resolution process takes place during the planning cycle instead of at the end of the planning cycle when the draft federal plan or proposed action is released for public review; and

**WHEREAS**, Section 1712 further requires that the "Secretary shall....provide for meaningful public involvement of state and local government officials... in the development of land use programs, land use regulations, and land use decisions for public lands"; and, when read in light of the "coordinate" requirement of Section 1712, reasonably contemplates "meaningful involvement" as referring to on-going consultations and involvement throughout the planning cycle, not merely at the end of the planning cycle; and

**WHEREAS**, Section 1712 further provides that the Secretary must assure that the federal agency's land use plan be "consistent with state and local plans" to the maximum extent possible under federal law and the purposes of the Federal Land Policy and Management Act and distinguishes local government officials from members of the general public or special interest groups of citizens; and

**WHEREAS**, Federal agencies implementing the Endangered Species Act, the Clean Water Act, the Clean-Air Act, and the Outdoor Recreation Coordination Act 16 USC 4601-1[c]and[d] are required by Congress to consider local plans and to coordinate and cooperate directly with plans of local government such as Plumas County; and

**WHEREAS**, the Federal Power Act 16 USC 803 requires that hydroelectric projects licensed by the Federal Energy Regulatory Commission be best adapted to a comprehensive plan for improving a waterway to provide multiple resource benefits and that consideration be given to any comprehensive state or federal plans that may exist for the waterway; and

**WHEREAS**, the Intergovernmental Cooperation Act and Presidential Executive Order 12372 set forth coordinated planning requirements for the federal, state, and local governments; and

**WHEREAS**, California Water Code sections 8125 to 8129 give a county Board of Supervisors authority to address flooding caused by non-navigable streams and such flood planning requires coordination with natural resource planning processes of federal and state agencies; and

**WHEREAS**, California Public Resources Code section 5099.3 requires coordination by the State of California with the County of Plumas in matters involving the planning, development, and maintenance of outdoor recreation resources and facilities; and

**WHEREAS**, the California Streets and Highways Code §§940-941.2 makes county governments responsible for the general supervision, management, and control of county roads and highways and planning and actions with regard to such roads by any federal or state agency must be coordinated with the county; and

**WHEREAS**, it is the intent of the Board of Supervisors to promote the consistency of federal and state agency plans and actions with revised and adopted local plans, including as examples:

Plumas County General Plan  
Plumas County Community Wildfire Protection Plan  
Upper Feather River Integrated Regional Water Management Plan  
Feather River Coordinated Resource Management Plan  
Feather River Watershed Management Strategy, and the  
Herger Feinstein Quincy Library Group Forest Recovery Act-Pilot Project Plan

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of Supervisors of the County of Plumas, State of California, that:

1. The County of Plumas hereby establishes Coordinated Agency Status with all federal and state agencies maintaining jurisdiction over lands or resources located with Plumas County.
2. The Plumas County Coordinating Council is hereby established and the following Plumas County officials are designated as permanent members of the committee:  
Director, Department of Planning and Building Services  
Director, Department of Public Works  
General Manager, Plumas County Flood Control & Water Conservation District
3. The Board of Supervisors may appoint additional representatives to the Plumas County Coordinating Council from time to time, including themselves. Council members shall serve at the pleasure of the Board of Supervisors and may be removed from the Council at any time by the Board of Supervisors.
4. The Plumas County Coordinating Council shall represent the County of Plumas in coordinating the management plans and actions of federal and state agencies to ensure consistency with local land use plans, and provide a key component of any General Plan revisions which also must consider land outside the County boundaries which bears relation to county planning especially for matters related to fire prevention, watersheds, land use, natural resources and other related issues to ensure consistency.

5. The Plumas County Coordinating Council shall make recommendations to the Board of Supervisor's when appropriate and as needed, or when the Board requests the committee to provide recommendations.

6. The Plumas County Coordinating Council shall have available to them resources approved and allocated by the Board of Supervisors on February 5, 2008 as described in the approved Title III project to expend for the purposes included in the application titled: Fire Prevention and County Planning: Establishing Coordinated Agency Status Provided for Under Federal Land Policy and Management Act, and administered by the Plumas County Board of Supervisors, and any other funds the Council secures through approval of the Board of Supervisor's.

7. The Plumas County Coordinating Council shall adopt and possibly expand on the Herger Feinstein Quincy Library Group Forest Recovery Act- Pilot Project plan as reauthorized and extended in sections of the Consolidated Appropriations Act of 2008, otherwise known as HR-2764, as the baseline county wide forest and fire prevention land management plan for federal lands within Plumas County not withstanding that the Council may recommend and the Board of Supervisors may agree to address fire prevention and protection in coordination with the Quincy Library Group and/or others.

The foregoing Resolution was duly passed and adopted by the Board of Supervisors of the County of Plumas, State of California, at a regular meeting of said board held on the 21st day of October, 2008.

<b>AYES:</b>	<b>Supervisors</b>	Powers, Thrall, Meacher, Olsen, Comstock
<b>NOES:</b>	<b>Supervisors</b>	None
<b>ABSENT:</b>		None

  
Chair, Board of Supervisors

ATTEST:

  
Clerk of the Board





## PLUMAS COUNTY COORDINATING COUNCIL

### RULES

Adopted by the PCCC on March 15, 2018

#### A. Purpose and General Matters

1. The primary purpose of the Plumas County Coordinating Committee (PCCC) is to serve as an advisory committee to the Plumas County Board of Supervisors, pursuant to California state law and federal law.
2. The mission of the PCCC strives to provide sounding board activities in order to advance the coordination objective set forth in County Resolution 08-7514.
3. It is not the purpose of the PCCC to conduct an appeal forum on specific project-related matters, although it is appropriate for the PCCC to become aware of the positions and opinions of others.
4. The format of the PCCC proceedings will be a u-shaped table, with seats designated for PCCC members and at least 2 seats allocated for each National Forest staff in attendance ( 1 seat to be reserved for the Forest Supervisor and 1 seat to be reserved for the "Lead Liason" for each National Forest.
5. Explore opportunities for the County and the National Forest(s) to work together.
6. Nothing in these Rules prevent the National Forest staffs from meeting with County staffs on specific projects or topics.

## B. Changes in Committee Administration

1. Regular Meetings to be scheduled for every 3 months (Special Meetings can be scheduled, as needed).
2. Meetings to be normally scheduled at the Planning and Building Conference Room, located at 555 West Main Street, Quincy, CA.
3. PCCC Meetings to will be audio and video recorded by Planning staff. Audio and video files will be archived on the PCCC web page.
4. The format of the PCCC proceedings will be at a u-shaped table, with seats designated for PCCC members and 2 seats allocated for each National Forest staff in attendance (1 seat to be reserved for the Forest Supervisor and 1 seat to be reserved for the "Lead Liaison" for each National Forest).
5. During a meeting, all comments from audience attendees are to be submitted at a designated microphone and/or podium, upon being recognized by the Chair.
6. Schedule sub-committee meetings as needed. Sub-committees can meet as frequently as is necessary.

## C. Expectations of the PCCC

1. PCCC Chair will prepare a preliminary agenda about 1 week before a scheduled meeting, after receiving input from each of the 3 National Forests and the public.
2. PCCC Chair and/or PCCC Vice Chair are available for periodic, informal information meetings at the request of the "Lead Liaison" for each National Forest).
3. In regard to specific projects or topics, the PCCC will continue to enhance coordination efforts with the creation of a Subcommittee, having a specific mission, as voted by the PCCC. A suggestion to create such a Subcommittee may originate from any PCCC member.

D. Expectations of the National Forests

1. "Lead Liaison" for each National Forest will submit input for the preliminary agenda to the Chair about 10 calendar days before a scheduled meeting.
2. As soon as a revised SOPA is posted by each of the National Forests, it will be submitted to the PCCC Chair and PCCC Vice Chair. Chair will include reference to same on the next PCCC Agenda.
3. As soon as an updated "Plan of Work" is available by each of the National Forests, it will be submitted to the PCCC Chair and PCCC Vice Chair. Chair will further distribute the information to all PCCC Members and the Board of Supervisors. When possible, County staff may participate in the development of the "Plan of Work."

E. Expectations of the Public

1. The Public is encouraged to submit suggested topics for the preliminary agenda to the Chair about 10 calendar days before a scheduled meeting. Parties are encouraged to communicate sooner if preparation of an agenda item requires more time.
2. During a PCCC Meeting, all comments are to be directed to the Chair, not to others in the meeting room.
3. The PCCC may adopt revisions to these Rules.

# MEETING OF THE PLUMAS COUNTY COORDINATING COUNCIL

## MINUTES

DRAFT 3-11-19 AH

Thursday, February 28, 2019

Meeting of the Plumas County Coordinating Council is called to order by Chairman Bob Perreault with roll call at 1:10 PM in the Conference Room of the Plumas County Planning Department (555 West Main Street, Quincy, California).

1. **Roll Call** is conducted by Bob Perreault: In attendance are: Sherrie Thrall, County Supervisor District 3; Jeff Ingle, County Supervisor District 5; Randy Wilson, Planning Director; John Sheehan, member. A quorum is present.

Others in Attendance: Mike De Lasaux; Gabriel Hendrick, County Administrator; Mike Price, OSV Citizen; Joe Blackwell, Deputy Director; Kyle Felker, SAC;

2. **Public Comment Opportunity**

No comments

3. **Review and Acceptance of the February 28, 2019 Agenda by the PCCC**

Motion is made by County Supervisor District 3 Sherrie Thrall, seconded by John Sheehan, to approve the Agenda. Roll call vote, motion passes 5-0.

4. **Approval of PCCC Meeting (Draft) Minutes from November 1, 2018**

Motion is made by John Sheehan, seconded by County Supervisor District 3 Sherrie Thrall to approve the minutes of the November 1, 2018 meeting. Roll call vote, motion passes 5-0.

5. **Status Reports from National Forest staffs pertaining to “2019 Plan of Work”**

No National Forest staff available to report on the “2019 Plan of Work”.

6. **Topics for Presentation/Discussion by Various County Staff, Various National Forest Staff, Other agencies, Groups or Individuals**

- A. **John Sheehan, PCCC Member** discussed the Good Neighbor Authority which would allow the County to enter into a MOU with the National Forests that would allow projects to be carried out without having to create a contract each time for each project.

John stated that over that last couple of years, the National Forests have received the majority of funding from the Fire Safe Council and the Watershed group which totals about \$10 million dollars to complete projects on federal lands. John suggested that the PCCC investigate the Good Neighbor Authority and recommended to have County Counsel review for possible implementation for Plumas County.

Bob Perreault requested that John review the provisions of the Good Neighbor Authority and submit findings to him. This item will be placed on the Agenda at the next meeting.

**7. Status Reports on Active Projects or Events by Various County Staff or Various National Forest Staff**

**A. Plumas NF Staff**

Bob explained that he and Joe Blackwell attended the PNF Open House on February 26, 2019 regarding the OSV Use Designation Project. The deadline for comments is March 1, 2019. Bob stated that at the last PCCC meeting on November 1, 2019, Randy Wilson and Joe Blackwell indicated to the Plumas Forest Supervisor that the mapping was such small scale that no one could understand what was being proposed in certain locations of their maps. Bob explained that Daniel Levato also agreed with the comments and would have the maps corrected. Shortly after those maps were issued, the Public Works staff looked at them and saw no noticeable improvements pertaining to understanding what the proposal was going to do.

Bob stated that the 3 open houses were canceled due to the government shutdown, and only 2 were rescheduled. One Open House was at the Gracagle Fire Hall on February 26, 2019 and the other was in Oroville on February 27, 2019.

Mike Price commented that he was very disappointed with the February 26, 2019 Open House. Mike stated that there were no introductions, no agenda, PNF had maps on the walls and the attendees were allowed to walk around looking at the maps and ask questions. Mike stated that PNF staff admitted to not having a lot of information and when a question was asked why something was done, that their response was “you can object to it in your comments”.

Kyle Felker handed out maps to the Coordinating Council to assist in explaining his concerns for the Plumas National Forest DEIS hindering the OSV activities by implementing unnecessary buffers and prohibiting large areas of OSV use.

Kyle explains that the PNF has recently prohibited certain recreation areas used by OSV either due to the deer, the eagles or the frog habitat near the lakes. Kyle explains that the PNF has prohibited OSV use in areas that would have allowed the OSV to drive from the drop off area to the recreational area. Kyle stated that PNF is closing all access areas for OSV.

Kyle stated that the previous request for comment extension was denied by Daniel Levato. The comment period was extended to March 1, 2019 due to the recent government shut down.

John Sheehan stated that he was concerned, wanted to make sure that Kyle’s rationale that a particular area is prohibited or not is accurate.

Kyle stated that the maps only explain the green areas not the red areas.

John explained that he will be going to his annual lobbying trip on March 25, 2019, and that he always meets with the Congressman. He could address this issue at that time. John stated if he brought this issue to the Congressman, he would want accurate information.

Mike Price stated that he has contacted the PNF past Supervisors several times to talk about the grooming at the Bucks Lake Area and nobody ever returns the calls.

Sherrie Thrall stated that the key point to address in the letter is the big concern that the PNF is constantly changing the maps and even changing the maps up to 2 days before the comment period ends. That is not adequate time to review the changes and then they fail to attend the Coordinating Council where they could have clarified some answers and concerns.

Randy Wilson was unable to locate the updated OSV maps live on the PNF website. John stated that the PHF substituted the maps and have not given the public and posted maps.

Joe Blackwell explained that the maps at the open house were great quality maps but that when he questioned several PNF staff about the huge green areas, PNF staff responded that the green area is prohibited to operate OSV. Joe stated that DEIS maps from the Open House in Graeagle were dated February 22, 2019 and those maps were not posted on the website. The last updated map on the PNF website is November 18, 2018.

John Sheehan expressed that at the last meeting, the Coordinating Council requested 3 new maps that showed the detail of the Lakes Basin, Lake Davis and Bucks Lake.

Sherrie stated that Daniel Levato stated that he would take care of it.

Bob Perreault clarified the primary purpose of the letter is to request an extension and make generalized reference to issues.

Motion is made by Randy Wilson, seconded by John Sheehan that the Coordinating Council Chair provide a letter requesting an extension of 45 days to allow for comments on the OSV DEIS, and, to submit statements that are intended to establish Plumas County "standing". Motion passes, 5-0.

**B. California Off Highway Motor Vehicle Recreation Division, Grants and Cooperative Agreements Program**

Bob reported that Public Works is preparing 3 applications for funds from the Green Sticker Grant. 1.) The usual road maintenance in the amount \$300,000/year for maintaining roadways within the OHV areas. 2.) Annual Public Outreach where

Public Works will man stations for OHV public information. 3.) Public Works decided to re-apply for the grant funding to continue efforts on the Beckwourth-Genessee OHV bypass trail.

**8. The future of the PCCC**

Sherrie Thrall referred to Page 3, Item #2 of the Resolution 08-7514, explaining the vacancy positions on the Coordinating Council that needs to be filled.

Bob suggested that Fire Safe Council could discuss the Coordinating Council vacancies. The Council discussed possible Council Members, mentioning Sue McCore, Hannah Hepnar and Brian Morris.

Sherrie Thrall stated that the final recommendations need to be brought to a Board of Supervisors meeting under Board reports. Sherrie also suggested as a Coordinating Council, to request that the board write a letter addressing the lack of participation, attendance and coordination from the National Forests. A consensus was established for the PCCC Chair to draft a letter for consideration by the Board of Supervisors.

**9. Meetings and Activities**

John stated that there is a tour coming up of the fire thinning work that was done in relationship with the Camp Fire that the Forest Service is putting on.

**10. Next PCCC Meeting**

The next meeting is scheduled for May 2, 2019 at 1:00PM, same location.

**11. Adjournment**

Meeting adjourned at 2:59PM

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Robert A. Perreault Jr.  
Chair, PCCC

Date: \_\_\_\_\_

Attachments: Plumas County Coordinating Council Rules

News Release: Plumas NF Over-snow Vehicle Draft Environmental Impact Statement

News Release: Plumas NF Over-snow Vehicle Use

Date submitted (UTC-11): 3/1/2019 12:36:38 PM

First name: Robert

Last name: Perreault

Organization: Plumas County

Title: Chair, PCCC

Official Representative/Member Indicator:

Address1: 1834 East Main Street

Address2:

City: Quincy

State: CA

Province/Region:

Zip/Postal Code: 95971

Country: United States

Email: bobperreault@countyofplumas.com

Phone: (530) 283-6268

Comments:

March 1, 2019

RE: PNF - OSV - DEIS - PCCC Draft Letter Requesting Extension of Deadline for the Public to Submit Comments as well as identify topics that would establish "standing" for the County -- TEXT FOR COMMENTS ELECTRONICALLY SUBMITTED TO PNF ON 3-1-2019

On behalf of the Plumas County Coordinating Council (PCCC), this letter is submitted for two (2) purposes:

Purpose 1:

A purpose of this letter is to respectfully request the Plumas National Forest to extend the time period for public comments. The current deadline of "by March 2, 2019" did not enable timely discussion and/or questions and answers involving pertinent National Forest staff personnel. Furthermore, the "Open House" conducted on February 26, 2019 did not allow reasonable opportunity for consideration by the PCCC on February 28, 2019, nor did it did allow reasonable opportunity for consideration by the Plumas County Board of Supervisors at their next available meeting on March 5, 2019.

It is compelling to emphasize that no Forest Service official was present at the PCCC Meeting conducted on February 28, 2019, a meeting date that was previously selected on November 1, 2018 in conjunction with the input of several Forest Service officials.

In conclusion, the Plumas County Coordinating Council believes that it would be reasonable to establish a revised public comment deadline date of 45 days following the Plumas County Board of Supervisors Meeting scheduled to be conducted on Tuesday, March 5, 2019.

Purpose 2:

Additionally, following are the topics that need to be further addressed by PCCC directly with the Deciding Official and/or the Project Leader and/or 1 or more members of the Enterprise Team, none of which were present at the February 26, 2019 "Open House" or at the February 28, 2019 Meeting of the PCCC:

- \* Deer habitat negative repercussions have not been identified to the public until only during the past week.
- \* The mapping continues to be continually revised, as recently as 3 days ago. Nevertheless, the issues identified at the November 1, 2018 meeting of the Plumas County Coordinating Council meeting have yet to be clearly addressed or corrected.
- \* Any project maps that have been updated or corrected, were posted at the Plumas National Forest's February 25, 2018 "Open House," in Graeagle, CA. All such maps were dated February 22, 2018. None of the posted maps are clearly accessible on the Plumas National Forest's Project internet webpage (as directed in the PNF "Public Notice," dated February 11, 2019).



\* Many different County officials have received numerous questions pertaining to the Plumas National Forest's various project Alternatives because Plumas National Forest management personnel were not present either at the February 25, 2018 PNF "Open House" or at the February 28, 2019 publicly-notified meeting of the Plumas County Coordinating Council (PCCC).

\* Many different questions pertaining to the Pacific Crest Trail Buffer and Crossings went unanswered.

\* Snow Depth issues remain unanswered.

\* Classifications pertinent to County Roads located within the National Forest remain confusing.

\* The adequacy of the Economics conclusions remain uncertain.

Respectfully submitted,  
Robert A. Perreault, Jr., P.E.  
Director of Public Works  
Road Commissioner  
Chair, PCCC

*[ Board of Supervisors Letterhead ]*

March 19, 2019 *DRAFT, dated 3-11-2019*

Jerry Bird, Acting Forest Supervisor  
Plumas National Forest  
159 Lawrence Street  
Quincy, CA 95971

Chris Christofferson, Acting Forest Supervisor  
Lassen National Forest  
2550 Riverside Dr.  
Susanville, CA 96130

Eli Ilano, Forest Supervisor  
Tahoe National Forest  
631 Coyote Street  
Nevada City, CA 95951

Subject: Coordinating Agency Status in Plumas County, California  
Plumas County Resolution No. 08-7514

Dear Sirs:

At issue, the purpose of this letter is to re-emphasize the importance of Plumas County Resolution No. 08-7514.

There is a perception within the personnel profession that partners to a formal agreement, in which a failure to perform by one party is concluded by the aggrieved party, requires the wronged party to take responsive action. In the case of governmental entities, however, managers are often reluctant to take responsive action, fearing that it might damage aspects of the governmental relationship between the parties by being construed as being too aggressive or intrusive, leading to a further demotivation of the relationship. However, the reality of the situation is that the governmental trust is already damaged in such a way that, perhaps, to restore the trust would take significant effort and commitment.

Unfortunately, the foregoing aptly describes the current state of affairs between the County of Plumas and the 3 national forests addressed above.

Accordingly, Forest Supervisors, it is not surprising that the County officials involved in the Plumas County coordination process are genuinely disappointed in the non-coordinating behavior of the 3 national forests cited above.

The current status of implementation of Subpart C of the Travel Management Rule by all 3 national forests could not be more illuminating of the negative, unexpected consequences that surface when national forests fail to coordinate with Plumas County.

Without belaboring the many instances of project concern or questions arising during the Subpart C implementation program of the 3 forests, the high point of County discouragement occurred recently when the Deciding Official (Acting Forest Supervisor Jerry Bird), the PNF Deputy Forest Supervisor (Barbara Drake) and the PNF Project Leader (Katherine Carpenter) did *not* attend the Plumas National Forest's PNF-OHV-DEIS "Open House" conducted in Graeagle, CA on February 26, 2019, only to be followed 2 days later, on February 28, 2018, with absolutely no participation at the Plumas County Coordinating Council (PCCC) meeting by any Forest Service individual from any of the 3 national forests (all of which participated in the establishment of the PCCC meeting date!). The last workday date for submittal of project comments was the next day, March 1, 2019. It is also notable that the Board of Supervisors' next meeting was already scheduled for March 5, 2019 – after the PNF deadline date for submitting comments.

Plumas County Resolution 08-7514 was adopted on October 21, 2008 – over 10 years ago!

With submission of this letter, the Plumas County Board of Supervisors respectfully contend that the time has long passed for the National Forests located in part within the County of Plumas, embrace the County Resolution – individually and collectively – as the lawful duty of the National Forests to genuinely assist the County in the implementation of "Coordination" between the parties.

Sincerely,

FOR THE PLUMAS COUNTY BOARD OF SUPERVISORS

---

Michael Sanchez  
Chair

Cc: \_\_\_\_\_  
\_\_\_\_\_

3A

March 11, 2019

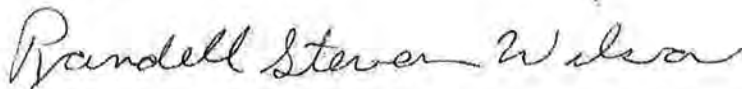
To the Honorable Chair, Michael Sanchez and Member of the Plumas County Board of Supervisors

RE: My Retirement effective July 6, 2019.

Dear Chair Sanchez.

Today is my 65<sup>th</sup> Birthday. My family; wife Melody, daughter Ashely, and grandchildren Sophia and Alexander now live in Apollo Beach, Florida. I have decided with this Birthday to retire, effective July 6, 2019, to Florida to be with my family. Working for Plumas County has been an honor and I wish the Board of Supervisors, my staff, and the people of Plumas County the best.

Sincerely,



Randell Steven Wilson



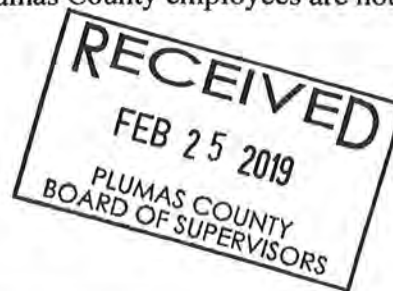
4D

**CLAIM AGAINST THE COUNTY OF PLUMAS**  
(Pursuant to Government Code §910.4)

NOTICE: All claims must be presented to the County of Plumas in accordance with Government Code §915.4. Failure to fully complete this form will result in your claim being returned. Plumas County employees are not allowed to provide legal advice. Attach additional pages if needed.

**MAIL TO:**

Clerk of the Board  
520 Main St, Rm 309  
Quincy, CA 95971



**CLAIMANT INFORMATION**

1. Name of Claimant: Brian Wayne Pitts
2. Date of Birth: 11-12-91      3. Gender (circle one) ☒ Male ☐ Female
4. Mailing Address of Claimant:  
50 Abernathy Ln      Quincy      Ca      95971  
Address      City      State      Zip
5. Mailing Address where notices are to be sent (if different than mailing address of claimant):  
\_\_\_\_\_  
Address      City      State      Zip
6. Telephone Number of Claimant: \_\_\_\_\_

**INFORMATION ABOUT CLAIM**

7. Incident Date: Month January Day 28th Year 2019
8. Location of Incident (if applicable, include street address, highway number, post mile number, or direction of travel):  
Plumas County Correctional Facility  
50 Abernathy Ln Quincy Ca 95971
9. Explain the circumstances that led to the alleged damage or injury (state all facts that support your claim and why you believe the County is responsible for the alleged damage or injury. If more space is needed, continue on a separate page):  
See Attached Documents  
Starting with inmate Greivence,
10. General description of the specific damage, injury, indebtedness, obligation, or loss incurred so far as it may be known at the time of presenting claim: My Right Foot  
My entire foot and all of my toes  
were burned with scolding Hot Boiling water,  
My top half of my foot became a giant bubble  
blister. My toes blistered too.

11. Dollar amount of claim (if less than \$10,000) as of the date of presenting the claim (include the estimated amount of any prospective injury, damage, or loss, insofar as it may be known when claim is presented): \$ \_\_\_\_\_

12. If the amount claimed exceeds \$10,000, no dollar amount shall be included in the claim. However, please indicate whether the claim would be limited to civil case: ☒ YES ☐ NO

13. Name(s) of public employee(s) causing the injury, damage or loss, if known:

Plumas County Correctional Facility,

#### CLAIMS INVOLVING MOTOR VEHICLES

14. Insurance information (complete if claim involves motor vehicle). Has the claim for the alleged damage/injury been filed (or will be filed) with your insurance carrier? ☐ YES ☐ NO

15. Name of insurance carrier and telephone number (including area code):

\_\_\_\_\_  
Name

\_\_\_\_\_  
Telephone Number

\_\_\_\_\_  
Address

\_\_\_\_\_  
City

\_\_\_\_\_  
State

\_\_\_\_\_  
Zip

16. Policy Number: \_\_\_\_\_

17. Are you the registered owner: ☐ YES ☐ NO

18. Amount of deductible: \$ \_\_\_\_\_

19. Make: \_\_\_\_\_ Model: \_\_\_\_\_ Year: \_\_\_\_\_

***Section 72 of the Penal Code provides that a person found guilty of submitting a fraudulent claim may be punished by imprisonment in the County Jail or State Prison, and/or by the imposition of a fine up to \$10,000.00.***

Signature of Claimant, or by some person legally authorized to submit this claim on your behalf.

Brian W. Pitts  
Signature

2-19-19  
Date

Brian Wayne Pitts  
Printed Name of Person Completing Claim

Correctional Facility  
Inmate Grievance Form

Inmate Name: Pitts, Brian  
ID#: 134922  
Tracking #: 19-002  
Date: 1/29/19  
Level: I  
Type: Medical

Name: Brian W. Pitts

Location: Plumas County Jail

Date & Time of Occurrence: 1-28-19 - 1-31-19

Complaints/Suggestions: MU Official Complaint is that  
My Injuries from an accident at work from Boiling  
Water, was not taken seriously or treated properly...  
The Staff informed me that medical Denied  
my Hospital trip. Medical told me the Doctor Morgan Denied  
my Hospital trip... Its Been 4 Days and The  
Doctor still Hasnt even looked at the wound.  
The nurse Told me upon unwrapping my foot that the  
Burns were more severe than originally suspected.  
And I was told if They would Have known How Bad  
My Burns actually were, They would Have taken me  
To The Hospital/E.R. The Day of The accident.

1-31-19 saw Doctor Morgan, HE told me That  
He was the one who Denied my Trip to Hospital/ER  
He Took Pictures to show a Burn surgeon for  
Further instruction, I feel Burn Cream Before my foot  
Blistered would Have Been  
Nicer?

Received By: J. Hermann JS

Date & Time: 1/31/19 @ 1838

Signature of Receiving Officer

Supervisors Signature

Date & Time:

Response: Mr. Pitts, your treatment was standard properly in the clinic  
there was no need to send you to hospital Dr. Morgan was contacted  
and approved for also Dr. Morgan saw you yesterday and continued the  
same treatment. A Blister is the body's normal reaction to a burn and  
is simply part of the healing process the fluid in the Blister should not  
be popped or removed without medical advice, was Referred to me  
as healing well by both the Doctor and another Nurse B. May RN.

Signature of Officer: J. Bridges Lm

Date & Time: 2/1/19 1045

Distribution: Inmate, Inmate, Jail Commander, and Grievance Folder



1-31-19  
4:30 PM

I was forced to limp the long way. It was excruciating!

sec A. I was told that the reason for making me painfully limp the long route to medical was to "Test my ability to walk/mobility"

Sergeant Willis, is not a Doctor or a nurse and That was a painful way to "Test" my mobility... She could have asked me.

sec B. I was informed my Injury is The most serious Injury last year and This Facility has had to treat for this year and I feel that Silvedine Burn Cream or Cold water should have been used To Treat my wound Before it Began to Blister and Fill with Fluid.

sec C. Boots are not provided for Kitchen workers. The Kitchen does not have Hot running Water. The Dishwasher does not reach the correct sanitizing temperature of 160°. Water must be Boiled to Sanitize.



1-28-18

So I went to work at 6:00 pm  
To Clean The Kitchen.

I Have to take a large pot and fill it  
with water and Boil it on the stove  
Because Thats the only way to sanitize  
Dishes. While pouring the Hot Boiling water  
Into the Sink, for scrubbing pots...

The Drain cover not in place, My Foot Slipped  
Into the Square Drain full of scolding hot  
water. I Was instantly in lots of pain.

my Feet were covered by foam shoes and  
Black Socks. Boots were not provided.

I went to call for Help.

The correctional officer leathers took my  
pain as disrespect. She told me to not  
get an attitude. I Sat Down on the  
ground and Begged to see Medical Immediately  
She agreed to Help me.

I Hobbled to medical room. The nurse  
peeled my sock off... and my skin came partly  
came off with it. I Felt my Foot Burning intensely.

The nurse put neosporin on my foot  
and the wrapped my foot up in a Bandage.  
It immediately started Burning worse.

They took me Back to my housing Area and  
left me there. Some of the inmate workers

Started pleading with staff to take me to

The Hospital, asked for medical Grievance

2

After about 45 minutes of suffering  
Officer Contrite came in Dorm with a  
Wheelchair... He wheeled me to a dirty intake  
cell and told me to "get in there" 10:30 pm

I was confused and in immense pain so I  
Cried. After He Departed I Begged for cold  
water to be poured over my foot... I was told  
"No" "That will only make it worse"

I writhed in pain on the ground for hours...  
Begging for help or to go to the Hospital or to  
see a doctor... Shift Change

I pleaded with staff that was unaware  
of the severity of my injuries to let me go  
back to the Dorm so I could at least have  
my bed. With some talking they agreed.

They did not let me use the wheelchair.  
They made me walk... Barefoot

With no shoes... Back to worker Dorm. 12:30 / 1:00 am

I lay in pain all night until Breakfast...

I had to be carried to Breakfast 1-29-19

Med pass was very late. When I told the  
nurse I needed tylenol or Ibuprofen for

the pain... I was informed that my  
accident information had not been relayed...

I was carried to and from medpass. <sup>no pain meds yet</sup>

The nurse on morning shift was shown my

<sup>attail covered</sup> Blistered Foot. Its about 8:00 am.

I plan on requesting on Kiosk for Hospital trip  
So far Kiosk is no help

3

I Showed Officer Heneker my Banded Foot. He Told me my Burns were most likely Superficial 2nd Degree Burns.

I plead for his help. He reluctantly agreed to "see what He could do" and left. Heneker did not return.

Sandy entered dorm to give me Medical grievance form.

I showed him my wound and asked to see Sergeant Herman.

11:20 am So I went to see medical and Sergeant Herman. I asked for Burn Cream They had none. I asked who refused me for E.R. Trip... They said Doctor Denied me. I asked Herman for His name.

"Sergeant" I also ASKED for a photograph to be taken of my foot. She said no, She Threatened me. She said that Her cameras are for <sup>Told me</sup> evidence. I would be <sup>In line</sup> <sup>of</sup> evidence. She came to her senses and took the camera to the nurses room and took numerous pics. HURT

4:30 Its NOW afternoon, need pain med. Saw nurse, was forced to walk long way

1/30/19 asked for crutches, asked for wheelchair I was told no. It Hurts to walk... I cant move around I missed Breakfast cuz I cant walk, my Heel is Bruised I Cant move around.

4

I was threatened By Sergeant A. Herman  
and Sergeant Kelly.

/Cully told me if i ask about a wheelchair  
one more time, that heed roll me up.  
and put me in administrative Segregation all  
By myself 9:00pm I spoke to Willis  
ADseg Shower is not Wheel chair accesable;  
I asked Willis to reason with med  
Staff for crutches or Chair. She said Shed  
roll me up if I was given either. ~~no~~

I Am Afraid of getting put in a cell all alone  
Just Because I was accidentally Hurt at  
Work, I Will go without crutches, and I'll go without  
a wheely chair, out of fear of Being further  
punished.

2-19-19

There is a new memo  
posted in the Kitchen, stating we are  
~~not to drink water in the kitchen~~  
Without Hot water our Dishes will not  
Be Sanitary to eat off of, according to  
The 8<sup>th</sup> Amendment, Sanitation is a  
Constitutional Right.

Eighth Amendment includes, lighting, Heating, Plumbing,  
Medical, Mental Health, Sanitation, and Fire Safety &  
are All part of the 8<sup>th</sup> Amendment.

# Memo

---

Inmate Name: Pitts Brian

Number:

Date: 1/29/19

From: Medical

I spoke to the Doctor and he said that we can use Silvadene Cream once a day to the Burn. I will order it today from Pharmacy. He said he will see you when he comes this week.

Dr. Morgan

K. Davis  
Nurse

Foot Note... I took a week to

See a Doctor and receive Burn  
Cream, I was not taken to the  
~~the~~ Hospital for immediate Attention.

Read First

(MS.)  
(MISS)  
(MRS.)  
(MR.)

CITIZENS COMPLAINT

MY NAME IS Brian  
(FIRST)

W.  
(MIDDLE)

Pitts  
(LAST)

MY AGE 28

I LIVE AT 50 Abernathy Ln

MY HOME PHONE IS \_\_\_\_\_ MY BUSINESS PHONE IS \_\_\_\_\_

I WANT TO COMPLAIN ABOUT Sgt. A. Herman, Sgt. Willis, Sgt. Kelly, and T. Hermann  
Officer's Name, Badge No. or Unit No.

I WANT TO COMPLAIN BECAUSE ON (DATE) 1-28-19 - 1-29-19

AT (LOCATION) Call

A.M. 8 P.M. 8  
THEY

AT ABOUT (TIME) 12:00pm

Please see attached pages

Attach as many additional pages as necessary.

I understand, and it is my desire that this complaint will be investigated diligently. I declare that the allegations contained in this complaint are true and that if an investigation proves these allegations to be knowingly false, I may be liable to both criminal and civil prosecution.

Date 2-12-19

Brian W Pitts  
Signature

OFFICIAL USE ONLY
RECEIVED BY _____
DATE _____
DISPOSITION _____

Signature of parent/guardian (if you are under 18 years of age)

What about  
my complaint?



OFFICE OF THE SHERIFF  
County of Plumas  
P.O. Box 1106  
Quincy, Ca. 95971

Read Second

"The Police Officer today in every community is a symbol not only of the law, but of the entire 'establishment'. Because of this, they are the obvious target for grievances against any shortcomings of our governmental system. THE POLICE OFFICER CAN SOLVE THE COMPLEX PROBLEMS OF A COMMUNITY ONLY WHEN WORKING IN CONCERT WITH AN ENTIRE COMMUNITY. The Police can, and must, however, recognize their responsibility to serve all the public to the best of their ability. FAIR AND IMPARTIAL LAW ENFORCEMENT WHICH RESPECTS THE INDIVIDUAL IS ESSENTIAL and must be accomplished with tact and diplomacy whenever possible. Force is used only when necessary and then only that amount of force that is legally appropriate."

"As Police Officers we must professionally and objectively investigate all citizen complaints as expeditiously as possible in order to arrive at all the facts which will quickly clear the officer's name or substantiate the citizen's complaint, based upon the facts of the case."

DOES THAT MEAN THE SHERIFF'S OFFICE WANTS COMPLAINTS?

Of course not. But we do want to know when our service needs to be improved or corrected.

B. WILL YOU LISTEN TO MY COMPLAINT?

Certainly. We want to find out what went wrong so that it doesn't happen again.

WHO WOULD INVESTIGATE MY COMPLAINT?

A supervisor assigned by the Sheriff, or Assistant Sheriff would investigate a complaint against an officer.

WELL THEN, WHO SHOULD I GO TO FIRST?

You should take a complaint about an officer to his supervisor. If he isn't there, ask for the on duty supervisor.

BUT I WANT TO TAKE THIS ALL THE WAY TO THE TOP. I WANT THE SHERIFF TO KNOW.

And he will. The Sheriff gets copies of all complaints against officers. Each of the officer's superiors is notified as well.

DO I HAVE TO COMPLAIN IN PERSON?

We do prefer to talk to you in person as the matter may be a minor misunderstanding, but we will accept a complaint by telephone or letter if necessary. It won't make any difference in the attention we give it. The investigator may contact you in person.

I'M UNDER 18; DO I HAVE THE RIGHT TO COMPLAIN?

Yes; just bring one of your parents, guardians, or a responsible adult in with you.

WILL I HAVE TO WRITE MY COMPLAINT OUT?

We have found it's much easier to investigate a written complaint so we prefer them that way. If there are valid reasons this can't be done, we'll make other arrangements.

HOW CLOSE WILL YOU REALLY INVESTIGATE?

Very closely! We want to find out where we went wrong. By the same token if a person makes a FALSE complaint, we want to find that out and take the appropriate legal action.

DOES THAT MEAN I COULD GET IN TROUBLE FOR COMPLAINING?

Not if what you're telling us is the truth. We're only interested in prosecuting those who make malicious, false allegations about people. We wouldn't (and couldn't) bring charges against a person who has acted in good faith.

WHAT WILL HAPPEN TO THE OFFICER?

That will depend on what he did. If his actions were criminal, he would be dealt with like any other citizen. If they were improper, but not criminal, the final disposition of the complaint will be made by the Sheriff.

WILL I BE TOLD HOW THE COMPLAINT CAME OUT?

Yes, you will be notified by the Sheriff.

WHAT ABOUT THE LIE DETECTOR?

In certain cases, where we can't find the truth any other way, you may be asked to take a polygraph examination. The same is true of our officers.

WHAT IF I'M NOT SATISFIED WITH THE RESULTS OF THIS INVESTIGATION?

We sincerely hope that would never happen. If it did, you could contact Board of Supervisors of Plumas County, or the Plumas County District Attorney or the Grand Jury.



When I WENT TO MEDICAL ... Page 1  
Brian Wayne Pitts.

I Went to Medical on 1-29-19  
To see medical staff.

Foot, Sergeant Herman was there waiting in  
Doorway to Medical. They unwrapped my  
My foot was severely Burned Beyond  
What they Suspected.

The nurse said IF they would have  
Known my Burns Were so severe  
I would Have Been granted A Hospital  
Trip When the incident occurred.

I Was Shocked By How Disfigured my  
Foot Was. I asked For pictures to Be  
Taken for Medical purposes. Her<sup>Mrs.</sup> face  
turned red with anger. She accused  
me of Wanting to Sue Her. I was honest  
asking Just for medical purposes.

She Accused me of "Being Schooled By Irma  
Jack + Gary Clark". I Was Confused...

Prior to this nurse visit I spoke to my  
Father + Stepmom who's a nurse. They are  
The ones who told me to take pics for my  
own protection. You can check the recorded  
Phone call on 1-29-19 in the morning hours.  
She Demanded "Why I want the pictures."  
I told her again... "I want them to Be on my file."  
That's it. She Threatened me, saying "If Your  
Trying to sue me, your in for a world of trouble"  
Hurt

At this point I was in tears. again she said, "If you tell me why, I must know why you want the pictures" She was very upset and confrontational, possibly personally angry with me. She yelled "Why could you possibly want pictures of your wounded foot?"

She threatened "IF U DONT Tell me The Specific Reason Why you want these pictures taken, If you dont, I wont let any photos be taken" I was very honest with her.

"I told her, 'I want them on my medical file' She said 'If you just want them for that reason then your answer is NO' 'I only have 2 cameras for evidence and if thats your reason, then I wont take any pictures.'"

I asked her, "Whats a valid reason for pictures then? Do I have to say its for a lawsuit to have medical pics taken?"

<sup>Ms.</sup>ermann said "no matter what your purpose is, I will not allow it, no cell phone or evidence camera will be used And thats final ▽"

I was in tears. I said very well then. I informed her my reason was honest... I submitted. I stated I would be writing a paper about it. She said "Thats irrelevant" I was silent for a sec. I said IF no picture is going to be taken I have no more to say. I lost hope. I told the nurse to wrap my foot.

The nurse told me not to pop any blisters. She had no

I Was Helped By Froggott Back to Worker Dorm. I asked Froggott a couple questions, He was super supportive and very understanding and I'm very grateful for his simple input, Grateful and Thankful for him helping me walk too?

I Was In the Dorm and The Office Door popped and Heneker said "Pitts?" I said "Yeah?"

He said "get ready, medical"

I was scared "I sed... why"?

He sed "pictures?"

I was confused, But I obeyed.

The nurse sat me Down... She unwrapped my foot She just wrapped for pics.

Mrs Herman took pics on Digital camera

That was grey... She was totally different

person this time... I held my foot out

and she took Top, Bottom, front, Back,

Left, Right side pics. I told her "Thank you

for helping me in" She said... "Not a problem"

I felt like somebody stuck up for me Behind the

scenes to help me... I am not certain.

The nurse Rewrapped My foot again.

I was told A Doctor would be seeing me

In a week... She sent me on my

way.

Page 4

So I'm uncertain if the pictures actually got put on my medical file... I'm also unsure about why she changed her mind. I'm in fear of her retaliating on me... I'm also fearful of her failing to put pics on my file. Also, I don't understand why

I was accused of filing a lawsuit, and accused of getting lawsuit information from other inmates. I had no idea why she would think or say that.

The incident took place on Sgt. Adams' shift... Not Mrs. A. Hermans... But she was who threatened me. So it's unclear why she demanded my purposes for pictures and documentation.

T. Hermans Jr. intercepted all complaints I attempted to send to his father the Commander. I sent numerous requests for wheelchair but all were intercepted.

(1-28-19 - 1-31-19)

I feel response to grievance is not accurate, because my treatment plan would have included burn cream

Immediately, not days later, I was told I was sent to a "clinic" Is there a clinic in Plumas Jail?