

MEETING OF THE PLUMAS COUNTY TRANSPORTATION COMMISSION

1834 E. Main St., Quincy – COUNTY OF PLUMAS – Tel. 283-6268

MINUTES

Monday June, 17 2019

Meeting of the Plumas County Transportation Commission (PCTC) is called to order by Chairman Bill Powers with roll call at 1:30PM in the Conference Room of the Plumas County Public Works Department.

1A. Roll Call is conducted by Bob Perrault. Commissioners in attendance are: Bill Powers, Sherrie Thrall, Michael Sanchez, Lori Simpson and Susan Scarlet. Phil Oels is absent. A quorum is present.

Staff Attendees: John Mannle, Assistant Director; Jim Graham, Senior Environmental Planner; Amanda Higgins, Fiscal Tech III; Stephanie McMillan, Recording Secretary. Others in Attendance: John Maxwell, Caltrans; Kelly McElwain, Plumas Transit; John Rix, PCPHA – Senior Transportation, Stacy Barnes, Caltrans

1B. Public Forum – Public

No comments.

1C. Public Forum: Commissioners

No comments.

2. Consideration of Draft Minutes for the PCTC Meeting Conducted on May 13, 2019

Motion is made by Commissioner Thrall, seconded by Commissioner Sanchez to adopt the minutes of the May 13, 2019 meeting. Roll call vote.

Motion passes 5-0

3. Presentation from Caltrans on future State Highway Improvement Projects

Stacy Barnes, Caltrans 2 referred to a handout of the active Plumas County Projects.

Construction projects include the slightly delayed Yellow Creek Bridge Replacement and the Spring Garden Bridge which is near completion.

The Opapee Curve Improvement Project is to replace three “broken-back” curves into one long radius curve. Project is scheduled to be completed by mid-August.

The West Almanor Paving Maintenance Project begins July 29, 2019 with 25 expected working days.

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The Chilcoot Rehabilitation is planned for July 9 through mid-September 2019. An unknown utility line has caused some delay. There are smaller Projects in process at the Rush Creek Fish Passage and Soda Creek Fish Passage.

2018-19 Projects in Design:

The Cromberg Rehab, Feather River Inn Intersection and Plumas 70 Permanent Restoration.

2020 SHOPP Projects in Planning:

Beckwourth Capital Preventative Maintenance, Almanor West Rehab, Crescent Mills Capital Preventative Maintenance, Chester Causeway Rehab and the A13 at Route 36 Safety.

2020 STIP Projects:

The Arlington Road Left Turn Lane and the Arlington Park and Ride Facility.

4. Status of the Triennial Performance Audit

John Mannle reported that all Audits were received within last three days. Jim Graham is reviewing the Audits for any needed edits. John stated the completed Audits would be distributed electronically in July 2019.

5. Status of the Regional Transportation Plan 2019 Update

Jim Graham received a consultant update indicating the Introduction and Background Conditions were finished in draft form and the Action and Financial drafts are in progress. Once drafts of these sections are completed they are expected to be forwarded to PCTC by the end of September.

6. Status of the Transit Operator Request for Proposal (RFP) & Contract

John Mannle reported that Caltrans had approved the Contract and CSA #12 awarded it to Plumas Rural Services for the next three years with three one year extensions.

7. Resolution 19-05 - Authorizing Interim Executive Director of Public Works to Execute Federal Exchange Agreement and Deposit of Regional Surface Transportation Funds Sixty Three Thousand One Hundred Six Dollars (\$63,106) to Local Transportation District Fund Number 2019.

Motion is made by Commissioner Simpson, seconded by Commissioner Sanchez: to adopt the Resolution 19-05. Roll call vote. Motion passes 5-0

8. Resolution 19-06 Amending the FY 18/19 Planning, Programming and Monitoring (PP&M) Budget (Fund 2027, Department 22193), Ten Thousand Dollars (\$10,000) from Contingencies Account 52840 to the Professional Services Account 52190.
9. Resolution 19-07 Amending the Planning, Programming and Monitoring (PP&M) Budget (Fund 2027, Department 22193), Twenty Thousand Dollars (\$20,000) from Cash Balance 10180 to the Professional Services Account 52190.
10. Resolution 19-08 – Amending the FY 18/19 Overall Work Program (OWP) Budget (Fund 2027, Department 22191), Ten Thousand Dollars (\$10,000) from the Contingencies Account 528400 to the Work Element 604 (WE 604) Account 530604.
11. Resolution 19-09 – Amending FY 18/19 Overall Work Program (OWP) Budget (Fund 2027, Department 22191), Six Thousand Six Hundred Dollars (\$6,600) from Work Element 605 (WE 605) to Work Element 604 (WE 604).
Motion is made by Commissioner Sanchez, seconded by Commissioner Thrall to adopt the Resolutions 19-06, 19-07, 19-08 and 19-09. Roll call vote. Motion passes 5-0
12. FY 19/20 Final Budget Briefing and Budget Resolution – John Mannle
 - 12A. Resolution 19-10 – Allocating TDA funds in the amount of Two Hundred and Seventy Seven Thousand Two Hundred Ninety-Six Dollars (\$277,296) to the Plumas Rural Services for Fiscal Year 2019/20 from the Local Transportation Fund (2029A)
 - 12B. Resolution 19-11 – Allocating STA funds in the amount of Two Hundred Five Thousand Four Hundred and Sixty Eight Dollars (\$205,468) to the Plumas Rural Services for Fiscal Year 2019/20 from the State Transit Fund (2028)
 - 12C. Resolution 19-12 – Allocating STA-State of Good Repair (SGR) funds in the amount of Twenty-Eight Thousand Six Hundred Twenty Five Dollars (\$28,625) to Plumas Rural Services for Fiscal Year 2019/20 from State Transit Fund (2028).

12D. Resolution 19-13 – Authorizing One Hundred Twelve Thousand Dollars (\$112,000) for the Operation of Plumas Transit Systems as “Pass-Thru” FTA Section 5311 Operators Assistance Grant Funding from the Local District Fund (2029) for Fiscal Year 2019/20.

12E. Resolution 19-14 – Authorizing One Hundred Fifty Thousand Six Hundred Seven Dollars (\$150,607) for the Operation of Plumas Transit Systems as “Pass-Thru” FTA Section 5311(f) Operators Assistance Grant Funding from the Local District Fund (2029) for Fiscal Year 2019/20.

Motion is made by Commissioner Simpson, seconded by Commissioner Scarlett to adopt the Resolutions 19-10, 19-11, 19-12, 19-13 and 19-14. Roll call vote. Motion passes 5-0

13. Resolution 19-15 – Allocating TDA funds in the amount of Two Hundred Eight-Four Thousand Six Hundred Twelve Dollars (\$284,612) to Plumas County Public Health Agency for operation of the Senior Transportation from the Local Transportation Fund (2029A) for Fiscal Year 2019/20.

Motion is made by Commissioner Simpson, seconded by Commissioner Sanchez to adopt the Resolution 19-15. Roll call vote. Motion passes 5-0

14. Resolution 19-16 – Allocating LTF (Fund 2029A) funds in the amount of Sixty-Three Thousand Eight Hundred Dollars (\$63,800) for the 2019/20 Overall Work Plan to the Transportation Planning Fund (2027).

Motion is made by Commissioner Scarlett, seconded by Commissioner Thrall to adopt the Resolution 19-16. Roll call vote. Motion passes 5-0

15. PCTC Next Meeting Date.

The next meeting is scheduled for Monday, July 15, 2019 at 1:30pm.

16. Meeting adjourned at 1:50pm

John Manle, Assistant Director

Robert A. Perreault Jr., Interim Executive Director

Date: 7/15/19