

**MEETING OF THE PLUMAS COUNTY TRANSPORTATION COMMISSION  
1834 E. Main St., Quincy – COUNTY OF PLUMAS – Tel. 283-6268**

**MINUTES**

**Monday August 19, 2019**

Meeting of the Plumas County Transportation Commission (PCTC) is called to order by Chairman Bill Powers with roll call at 1:30 PM in the Conference Room of the Plumas County Public Works Department.

**1A.** **Roll Call** is conducted by Bob Perreault, Director. Commissioners in attendance are: Bill Powers, Sherrie Thrall, Lori Simpson and Jeff Engel. Susan Scarlett and Phil Oels are absent. A quorum is present.

Staff Attendees: Bob Perreault, Director; John Mannle, Assistant Director; Amanda Higgins, Fiscal Tech III; Stephanie McMillan, Recording Secretary.

Others in Attendance: Kelly McElwain, Plumas Transit; John Rix, PCPHA – Senior Transportation; John Maxwell, Caltrans.

**1B. Public Forum – Public**

No comments.

**1C. Public Forum: Commissioners**

Commissioner Powers welcomed Commissioner Engel.

**2. Consideration of Draft Minutes for the PCTC Meeting Conducted on July 15, 2019**

Motion is made by Commissioner Thrall, seconded by Commissioner Simpson to adopt the minutes of the July 15, 2019 PCTC meeting.

Motion passes 4-0.

**3. Comments from the Commissioners on the final Triennial Performance Audits (TPA) for Plumas Transit, Plumas County Transportation Commission and Senior Transportation – John Mannle**

John recommended the submission of the three Triennial Performance Audits to Caltrans.

Motion is made by Commissioner Simpson, seconded by Commissioner Thrall. Roll call vote. Motion passes 4-0.

**4. Regional Transportation Plan (RTP) Update -Jim Graham (absent)**

John Mannle presented Jim Graham's chart showing that as of June 30, 2019, the project is at 45% of expected cost, ahead of schedule and budget. The expected completion date, including the Environmental document, is December 2019. The next steps will be to draft the action and financial elements. Additional outreach events included Gold Digger Days in Greenville, the Plumas-Sierra County Fair and a popup event planned for Labor Day in Chester. Green Dot should be here in September 2019 and they will compare the Projects lists to concur with Caltrans and SHOPP projects. John expects two more draft chapters to be completed by September.

**5. Bus Shelter Construction Projects Status – Bob Perreault**

Bob Perreault reported that Bus Shelters in East Quincy have been completed at Mill Creek Road and at Sav Mor Foods. The Chester Holiday Market concrete pad is completed but the shelter construction is dependent on the Chester road crew presently working on County Route A13. Jim Graham has ordered shelters to be placed at the K&S Market in Portola and at the Plumas District Hospital in Quincy. Bob recommended a news release be done as the project nears 100% completion.

**6. Proposed Projects for the Fiscal Year 19-20 State of Good Repair (SGR) and the State Transit Assistance (STA) Programs – John Mannle**

John recommended approving Resolution 19-18 SGR Project List for FY 2019/20 and Resolution 19-19 Allocating State Transit Assistance funds.

Motion is made by Commissioner Thrall, seconded by Commissioner Simpson to approve Resolution 19-18 Approving the SGR Project List for FY 2019/20 and Resolution 19-19 – Allocating State Transit Assistance (STA) funds in the amount of Six Thousand Five Hundred Seventy Dollars (\$6,570) to Plumas County Public Health Agency for fleet rehabilitation for Seniors Transportation's SGR project for FY 2019/20 from the State Transit Fund (2028).

Roll call vote. Motion passes 4-0

**7. Update on the 2020 State Transportation Improvement Program (STIP) Cycle – John Mannle**

John stated that every 2 years the State requires regions (Counties) to update the Regional Transportation Plan to the State Transportation Plan. The State has adopted a fund estimate that provides Plumas County with a target of \$1.2 million in new programming in addition to its unprogrammed balance of \$1.8 million. The existing and proposed projects are:

- A. Existing - City of Portola - North Loop (Phase I) – cost increase to \$1.024 million for the construction phase to account for increases since the original programming date of 2014.
- B. Existing - County of Plumas - Graeagle-Johnsville Road – pavement rehabilitation, guardrail upgrades and reconstruct a failed slope. Cost increase of \$236,000 for the construction phase (scheduled for FY 22/23).
- C. Existing – Caltrans - SR70 at Feather River Jnn in conjunction with the SR70 Cromberg Rehabilitation Project for upgrading turn lanes and drainage improvements.  
No changes in programming.
- D. Proposed – Caltrans - New programming in conjunction with the SR89 Crescent Mills Rehabilitation project for constructing turn lanes at Highway 89 and Arlington Road near Crescent Mills. Cost for all phases is \$1.6 million.

**8. Proposed Revision to the Public Transportation Modernization, Improvement and Service Enhancement Account (PTMISEA) Expenditure Plan – John Mannle**

8A. Resolution 19-20 – Authorizing revision to the Expenditure Plan for PROP. 1B – Public Transit Modernization, Improvement, and Service Enhancement (PTMISEA) Funds for the Bus Parking and Fueling Facility Project and approving a new bus acquisition project.

Motion is made to approve Resolution 19-20 by Commissioner Simpson, seconded by Commissioner Thrall. Roll call vote. Motion passes 4-0.

**9. Report on the Caltrans de-briefing regarding the unsuccessful FY 19-20 Sustainable Communities Grant Application and pending release of the FY 20-21 Sustainable Communities Grant Cycle – Jim Graham (absent)**

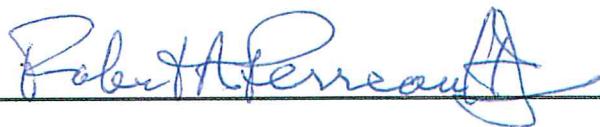
John Maxwell, Caltrans, explained that the FY 19-20 Sustainable Communities Grant Application was unsuccessful due to a lack of focus on the specific needs of the community. John and Jim Graham had a phone meeting with Carlos Espana of the Chester Committee to clarify the requirements and recommended submitting another application for the 20-21 cycle. The application submittal date is October 11, 2019.

**11. PCTC Next Meeting Date.**

The next meeting is scheduled for Monday, September 16, 2019 at 1:30 pm.

**12. Adjournment**

Meeting was adjourned at 2:15 PM

A handwritten signature in blue ink that reads "Robert A. Perreault". The signature is fluid and cursive, with a small "A" at the end.

Date: SEPT 16, 2019

Robert A. Perreault, Jr., Interim Executive Director PCTC