

**REGULAR MEETING OF THE BOARD OF SUPERVISORS
COUNTY OF PLUMAS, STATE OF CALIFORNIA
HELD IN QUINCY ON DECEMBER 18, 2007**

1. ROLL CALL

The meeting is called to order at 9:00 a.m. with Supervisors Rose Comstock, Sharon Thrall, Robert Meacher and Chairman Ole Olsen present. Supervisor William Powers is absent.

2. INVOCATION AND FLAG SALUTE

Kelly Stane offers the invocation and Supervisor Thrall leads the flag salute.

3. PUBLIC COMMENT OPPORTUNITY

George Terhune addresses the Board regarding a response from the California Department of Forestry and Fire Protection to comments from Plumas County regarding Fire Hazard Severity Zones. Handout provided.

4. UNITED STATES FOREST SERVICE

Report and update by Plumas National Forest Supervisor, Alice Carlton. Ms. Carlton presents the Board with information as follows:

- Salvage & Restoration of the Moonlight & Antelope area fires
- Secure Rural Schools Legislation
- Off-Highway Vehicle Route Designation

5. COUNTY COUNSEL

TRANSIENT OCCUPANCY TAX/SALES TAX INCREASE, CONSIDERATION

This matter is continued to January 08, 2008.

NOON RECESS

AFTERNOON SESSION

The Board reconvenes at 1:30 p.m. with all Board members present as in the morning session.

6. PUBLIC WORKS

ALMANOR REGIONAL TRANSPORTATION ASSESSMENT

Presentation by Tim Huckabee and Scott White, representing Caltrans, of draft Almanor Regional Transportation Assessment (ARTA). Discussion and possible action regarding future transportation infrastructure needs on State highways in the Lake Almanor Basin area. This matter is informational only, no action is taken. This matter will be back before the Board in February or March 2008.

7. COUNTY COUNSEL

TAX INCREMENT EXCHANGE POLICY

Motion by Supervisor Meacher and second by Supervisor Thrall to adopt new Tax Increment Exchange Policy as presented by County Counsel and recommended by the Plumas County tax negotiating committee. AYES: Supervisors Thrall, Meacher and Olsen. NOES: Supervisor Comstock. ABSENT: Supervisor Powers. Carried and so ordered.

**8. AUDITOR/CONTROLLER
BUDGET TRANSFER AUTHORITY TO BUDGET OFFICER**

Upon report and recommendation of Shawn Montgomery, Auditor/Controller, and following discussion by the Board, motion by Supervisor Comstock, second by Supervisor Thrall and carried, with Supervisor Meacher opposing, authorizing the County Budget Officer, with the approval of the CAO and Auditor, to approve the transfer of funds in/out of fixed asset accounts in the following instances:

- A. An item has been approved by the Board of Supervisors and is in a fixed asset account; but when actually purchased is under the \$1,500.00 fixed asset limit. The Budget Officer may have authority to authorize a transfer from a fixed asset account to a service and supply account. For example, if an item is in the BOS approved budget, in a specific (i.e. "computer", "desk" etc. would qualify; "office equipment/furniture" would not qualify as it is not for a specific item) fixed asset line item, the Budget Officer can authorize it to be moved into a service and supply item with the same name.
- B. An item has been approved by the Board of Supervisors and is in a specific service and supply account, but when actually purchased the item is over the \$1,499.00 service and supply limit. The Budget Officer may have authority to authorize transfer from the service and supply line item to same named fixed asset line item if overage amount is deemed reasonable and there will be sufficient money in overall budget.

Supervisor Meacher is opposed because he believes the following request is sufficient and should be authorized.

- C. Request that the Budget Officer may authorize expenditures not currently allowable under policy if the department head can show, in writing, the expense(s) will save the County money, that there is sufficient budget, and approval was given PRIOR to the purchase and/or commitment of said expenditure. Expenditure can not violate government code and must be approved by the CAO and Auditor/Controller. If all requirements are not met, the claim must be brought to the Board of Supervisor's for approval. **The Board directs the County Administrative Officer to return with a policy in regard to this matter. No action is taken.**

**9. BOARD OF SUPERVISORS
LEADERSHIP GAP**

Supervisor Thrall is currently working with a non-profit organization to establish training courses for local Boards, Commissions, Districts and Non Profit Board of Directors. Those involved are seeking grant funding to help cover costs. Supervisor Thrall requests that Board members consider use of their Community Services Funds if needed.

FEBRUARY 2008 BOARD MEETING SCHEDULE

Board meeting schedule for February 2008.

- February 05, 19, 2008

DIRECTOR OF BUILDING – EMPLOYMENT CONTRACT

Motion by Supervisor Meacher, second by Supervisor Thrall and carried to approve and authorize the Chair to sign an Employment Service Contract with John Cunningham, Director of Building Services effective December 18, 2007.

INFORMATIONAL ANNOUNCEMENTS

None.

**10. PLUMAS COUNTY FLOOD CONTROL AND WATER CONSERVATION DISTRICT
JONES & STOKES – SERVICES AGREEMENT**

Motion by Supervisor Meacher, second by Supervisor Thrall and carried authorizing the General Manager to enter into a professional services agreement with Jones & Stokes, not to exceed \$75,000, to conduct the program review of the Plumas Watershed Forum.

MOUNTAIN COUNTIES COALITION

Staff report regarding Mountain Counties coalition and coordination of Sierra Integrated Regional Water Management programs.

RESOLUTION 07-7436 RE: SIERRA NEVADA CONSERVANCY STRATEGIC GRANT

Motion by Supervisor Meacher and second by Supervisor Thrall to adopt Resolution No. 07-7436, approving the application for grant funds for a Sierra Nevada Conservancy Strategic opportunity Grant under the Safe Drinking Water, Water Quality and Supply, Flood Control, River and Coastal Protection Bond Act of 2006. AYES: Supervisors Comstock, Thrall, Meacher and Olsen. NOES: None. ABSENT: Supervisor Powers. Carried and so ordered.

CLOSED SESSION

The Board meets in closed session from 4:00 p.m. to 4:30 p.m. for conference with legal counsel regarding existing litigation (Government Code 54956.9(a) – *Planning and Conservation League, et al. v. Department of Water Resources*).

11. BOARD OF SUPERVISORS

CLOSED SESSION RE: PERSONNEL

This matter is continued to January 08, 2008.

12. CONSENT AGENDA

Motion by Supervisor Meacher, second by Supervisor Comstock and carried to approve the following consent agenda items. **Agenda item 12.A.-Office of Emergency Services is removed from the agenda.**

A. OFFICE OF EMERGENCY SERVICES

Approve Sole Source Contract with Steinmetz Associates for Emergency Operations Plan required to receive federal hazard mitigation grant funds, subject to approval by County Counsel. **This matter is removed from the agenda. No action is taken.**

B. UCCE PLUMAS-SIERRA/FARM ADVISOR

Approve renewal of copy machine maintenance agreement with Scott Tanner Business Equipment, and authorize the Chair to sign. Approved as to form by County Counsel.

C. LIBRARY

Supplemental budget for \$500 for receipt of donation from Graeagle Lions for purchase of books on CD for the Portola Branch.

D. SHERIFF

- 1) **RESOLUTION 07-7437**, authorizing Sheriff to submit the FY 2008-2009 Boating Safety & Enforcement Financial Aid application to the Department of Boating & Waterways.
- 2) Supplemental budget for \$3,719 for extension of Sheriff's FY 2006-2007 Sexual Assault Felony Enforcement (SAFE) grant.

E. MENTAL HEALTH

RESOLUTION 07-7438, stating the Board of Supervisors approval of the Mental Health Services Act (MHSA) Agreement No. 07-77332-000 and designating the Director of Mental Health to sign the Agreement, subject to approval by County Counsel.

13. APPOINTMENTS

AREA AGENCY ON AGING ADVISORY COUNCIL

Motion by Supervisor Meacher, second by Supervisor Thrall and carried to appoint Hank Eisenman to the Area Agency on Aging Advisory Council as representative of the Board of Supervisors.

C-ROAD COMMUNITY SERVICES DISTRICT

Motion by Supervisor Meacher, second by Supervisor Thrall and carried to re-appoint Richard Bright to the C-Road Community Services District Board.

14. CORRESPONDENCE

None.

15. LEGISLATION UPDATE

None.

URGENCY ITEM – PUBLIC WORKS

RESOLUTION 07-7435 RE: REESTABLISH “ONE-STOP” RECYCLING

Motion by Supervisor Comstock and second by Supervisor Meacher to add this matter to the agenda as an urgency item because the need for action was not apparent prior to the posting of the agenda. AYES: Supervisors Comstock, Thrall, Meacher and Olsen. NOES: None. ABSENT: Supervisor Powers. Carried and so ordered.

Motion by Supervisor Comstock and second by Supervisor Thrall to adopt Resolution No. 07-7435, authorizing preparation and submittal of application for certification to California Department of Conservation (reestablish “one-stop” recycling/redemption services). AYES: Supervisors Comstock, Thrall, Meacher and Olsen. NOES: None. ABSENT: Supervisor Powers. Carried and so ordered.

ADJOURNMENT

The Board adjourns at 4:30 p.m. to meet again on January 08, 2007 at 9:00 a.m. as the Community Development Commission and at 10:00 a.m. as the Board of Supervisors for all purposes.

I, NANCY L. DAFORNO, CLERK OF THE BOARD DO HEREBY CERTIFY THAT THE FOREGOING MINUTES OF SAID MEETING OF THE PLUMAS COUNTY BOARD OF SUPERVISORS HELD ON DECEMBER 18, 2007 ARE CORRECT AS RECORDED.

Nancy L. DaForno, Clerk of the Board