
**PLUMAS COUNTY
PLANNING COMMISSION**

Minutes of the Regular Meeting of September 19, 2019

PLANNING COMMISSION MEMBERS:

Dr. Robert Abbott, *Chair (District 1)*

Moorea Hoffman Stout, *Commissioner (District 2)*

Jeff Greening, *Commissioner (District 3)*

Larry Williams, *Commissioner (District 4)*

John Olofson, *Vice-Chair (District 5)*

I. CALL TO ORDER

Vice-Chair John Olofson calls the meeting to order at 10:00 am.

II. SALUTE TO THE FLAG

III. ROLL CALL

Commissioners Present: Moorea Hoffman Stout, Larry Williams, John Olofson

Commissioners Absent: Jeff Greening, Dr. Robert Abbott

Also in attendance (*Supervisors and staff*)

Tracey Ferguson, AICP, Planning Director

Rebecca Herrin, Assistant Planning Director

Tim Evans, Associate Planner

Bob Perreault, Director of Public Works

Jim Graham, Senior Environmental Planner

Jennifer Langston, Code Enforcement Officer

IV. CONSENT ITEMS

A. Items to be continued or withdrawn from the agenda: None.

B. Approval of minutes of the special meeting of August 29, 2019

Planning Director Tracey Ferguson explains that there is a correction to the minutes regarding a statement in the Housing Element that PG and E provides gas service in the County.

Commissioner Williams corrected that statement during the public hearing.

M/S/C: Williams/Stout/3-0 to approve the minutes with the amendment as stated.

V. PLANNING COMMISSIONERS' REPORTS/COMMENTS:

There are no Planning Commissioner reports or comments.

VI. PUBLIC COMMENT OPPORTUNITY

There is no public comment.

VII. **PRESENTATION OF THE PLUMAS COUNTY ACTIVE TRANSPORTATION PROGRAM
PEDESTRIAN/BICYCLE PLAN**

Bob Perreault, Jr., Director of Public Works.

Bob Perreault, Director of Public Works, provides an introduction to the plan. Adoption of the Active Transportation Program Pedestrian/Bicycle Plan will provide a mechanism for determining eligibility for funding of various projects. Jim Graham, Senior Environmental Planner with the Department of Public Works, received a grant from CALTRANS under a Sustainable Communities Grant. Perreault explains that Graham was the lead staff person on the project and that he will give the presentation on the Plan.

Graham thanks the Commission and explains that this plan provides a more comprehensive program for examining and documenting infrastructure needs and will enable the County to apply for available grant funding sources. There was a serious public outreach effort during the development of the plan resulting in good turnout in various areas of the County. The Plumas County Transportation Commission approved the Plan in January, 2018.

The structure of the plan is six chapters, with information presented on such topics as project area setting; demographics; existing facilities by communities with maps; visions, goals and objectives; a needs analysis based on community input and brainstorming sessions involving the public and other stakeholders, and countywide recommendations. Individual projects are listed with costs. There is a weighted procedure for prioritizing projects. Graham mentions a project that will widen the shoulders along Quincy Junction Road that will cost \$3.2 million. This project was cited in the Plan.

In response to questions from Commissioner Williams, Graham explains that the primary source of funding will be grants. Rural areas must compete for a limited amount of funds.

Commissioner Williams comments that the education and enforcement portion needs to be expanded. The general public needs more education on the rules of the road with regards to drivers vs. bicycle riders.

Perreault explains that with the increase in gas tax revenues, the County is seeing benefits. In 2020 there will be an annual plan of improvements adopted by the Board of Supervisors. He suggest that the Commission weigh in on priority of projects for submittal to the Board of Supervisors.

Vice-Chair Olofson states that adoption of specific plans should elevate the priority of projects proposed under the plans. Perreault answers that applications are competitive, but if the projects were vetted under the General Plan process, there could be a cumulative advantage.

Graham explains that this plan does not include trails on United States Forest Service although it does contain information on trails and roads that connect with the Forest recreational facilities and plans to improve roadways providing access to recreation. In addition, some County roads are also Forest roads.

Planning Director Ferguson questions how the needs analysis of collision data affected decisions. Graham responds that projects are weighted on safety and since most areas have such low volumes, there are not many collisions. People tend to avoid using unsafe roadways.

There will be a Resolution presented to the Board of Supervisors for adoption of the Plan. The Plan is incorporated by reference into the General Plan.

There is discussion regarding the proposed Graeagle pedestrian bridge project and widening SR 89 through Graeagle for pedestrian and bicycle use.

VIII. DISCUSSION: ZONING ORDINANCE PRIORITY LIST

Discussion of setting priorities for future zoning code updates necessary to become compliant with state law changes and to implement the 2035 General Plan.

Planning Director Tracey Ferguson, AICP, has distributed both existing lists and suggests consolidating the two lists into one list. The lists contain 19 proposed ordinances, with 7 ordinances completed. The recently adopted Housing Element to the General Plan resulted in additional items to be accomplished. Ferguson suggests that the Commission perhaps develop a new listing of the top five or top three priority items to be undertaken next.

Vice-Chair Olofson would like to see staff's top three priority recommendations. Commissioner Stout suggests that each Commissioner be provided an ebook such as a Fire Tablet for greater accessibility to the materials electronically.

Ferguson discusses each item on the list. The proposed subdivision ordinance may likely require hiring a consultant; the approved Planning Commission budget contains funding for an outside consultant. Vice-Chair Olofson would like to review the Planning Commission budget and Ferguson agrees to put that item on a future agenda.

The Department of Public Works and the Building Official will be working on a grading ordinance. Assistant Planning Director Herrin adds that the Planning Commission will need to review for General Plan implementation language.

New legislation may impact the list as far as General Plan implementation measures.

IX. DISCUSSION: STRATEGY FOR PLANNING COMMISSION REVIEW OF THE 2035 GENERAL PLAN

Ferguson explains that there may be new legislation that may impact requirements for updating General Plan language or implementation measures. She anticipates that a review of the nine General Plan elements may take nine to twelve months. Staff is making copies of the final General Plan and will be distributing copies to the Commission at the October 3rd meeting. The General Plan Annual review provides an opportunity for discussion of implementation.

X. CONTINUED DISCUSSION: RESOLUTION NO. P.C. 10-002 PLANNING COMMISSION RULES OF CONDUCT

Vice-Chair Olofson proposes to include this as a standing item on the agenda until there are enough Commissioners present for a 4/5 vote of approval. Commissioner Stout requests a text message reminder for establishing a quorum rather than an email.

There is discussion regarding the proposed amendments to the rules of conduct.

XI. **INFORMATIONAL ITEMS/ONGOING PROJECT UPDATES**

There is no discussion regarding informational items or project updates.

XII. **CORRESPONDENCE**

There is no correspondence.

XIII. **FUTURE AGENDA ITEMS**

The public hearing for the Draft Industrial Hemp and Agricultural Processing ordinance will be held on October 3, 2019.

XIV. **ADJOURNMENT:**

M/S/C: Williams/Stout/3-0 to adjourn the meeting at 12:20 pm.

The next regularly scheduled meeting will be held on October 3, 2019 at 10:00 am.



John Olofson, Vice-Chair
Plumas County Planning Commission

Rebecca Herrin, Clerk of the Planning Commission