

**REGULAR MEETING OF THE BOARD OF SUPERVISORS
COUNTY OF PLUMAS, STATE OF CALIFORNIA
HELD IN QUINCY ON FEBRUARY 14, 2006**

1. ROLL CALL

The meeting is called to order at 9:00 a.m. with Supervisors Rose Comstock, William Powers, William Dennison, Ole Olsen and Chair, Robert Meacher present.

2. INVOCATION AND FLAG SALUTE

Supervisor Dennison offers the invocation and Supervisor Olsen leads the flag salute.

**3. COUNTY COUNSEL
CLOSED SESSION**

The Board meets in closed session from 9:15 a.m. to 10:00 a.m. for conference with Legal Counsel regarding potential liability pursuant to Government Code Sec. 54956.9(b)(1)

PUBLIC COMMENT OPPORTUNITY

None.

4. PLUMAS COUNTY DEPARTMENT HEADS COMMENT PERIOD

None.

**5. MUSEUM
RECOGNITION OF VOLUNTEERS**

Scott Lawson, Museum Director is before the Board to publicly acknowledge the wonderful work of the volunteer train crew. The train crew is working to refurbish a 1934 Logging Locomotive. Eventually, the train will once again run on a track at the Plumas-Sierra Fairgrounds. The Board acknowledges and commends all those involved.

**6. ELECTIONS
COUNTY ELECTIONS OFFICIAL TO CONDUCT PRIMARY ELECTION BY MAIL BALLOT**

Motion is made by Supervisor Dennison, seconded by Supervisor Powers and unanimously carried authorizing the County Elections Official to conduct the June 06, 2006 Primary Election by mail ballot due to the lack of certified election equipment.

AGREEMENT WITH SECRETARY OF STATE FOR HAVA FUNDS

Motion is made by Supervisor Dennison, seconded by Supervisor Powers and unanimously carried authorizing the County Elections Official to enter into an agreement, with the Secretary of State for HAVA funds for purchase of voter registration/election management system. Approved as to form by County Counsel.

PURCHASE OF HAVA COMPLIANT VOTING EQUIPMENT

Motion is made by Supervisor Dennison, seconded by Supervisor Powers and unanimously carried authorizing the County Elections Official to proceed with the purchase of HAVA compliant voting equipment upon state and federal certification, utilizing HAVA funds.

**7. PLUMAS COUNTY INVESTMENT OVERSIGHT COMMITTEE
INVESTMENT PORTFOLIO AUDIT FOR 2004-2005**

Upon report and recommendation of Steve Allen, Chairperson, Plumas County Investment Oversight Committee, motion is made by Supervisor Dennison, seconded by Supervisor Powers and unanimously carried to receive and file the Investment Portfolio Audit from Smith & Newell for FY 2004-2005.

8. SHERIFF

LAW ENFORCEMENT SOFTWARE PROGRAMS, PURCHASE AND INSTALLATION

Upon report and recommendation of Mike Grant, Deputy Sheriff and following discussion by the Board, motion is made by Supervisor Dennison, seconded by Supervisor Olsen and unanimously carried authorizing the Sheriff to enter into an agreement, subject to approval by County Counsel, with PTS Solution, Inc. for the purchase and installation of enterprise law enforcement software programs; and authorize the Sheriff to contract with Dell Computers to purchase the necessary hardware for the project. Approved as to form by County Counsel. Funding for this project is in place with the 2004 Technology Grant through the US Department of Justice (\$446,700) and the 2005 State Homeland Security Grant (\$4,527), and there will be no request for additional funding at the present or in the future for the new system.

Dave Preston, Director of Information Technology informs the Board that he concurs with the action taken and further states that losing approximately \$100,000 for servicing the Sheriff's Department will not have a financial impact on the rest of the County departments.

Supervisor Comstock clarifies that the GIS piece of the software is strictly for dispatch and is not duplicating any software purchased by other County departments.

9. BOARD OF SUPERVISORS

AGREEMENT FOR PROFESSIONAL SERVICES - SHAWN MONTGOMERY, AUDITOR/CONTROLLER

Motion is made by Supervisor Olsen, seconded by Supervisor Powers and carried, with Supervisor Comstock opposing, to approve an Agreement for Professional Services between Plumas County and Shawn Montgomery, Auditor/Controller, effective February 14, 2006, and authorize the Chair to sign.

THE FERGUSON GROUP – FISCAL YEAR 2007 FEDERAL APPROPRIATIONS AGENDA

Following discussion by the Board, motion is made by Supervisor Comstock, seconded by Supervisor Powers and unanimously carried to approve the following projects for the County's Fiscal Year 2007 federal agenda.

- **State Route 89 Streetscape Improvement Project** - \$2.2 million from the Transportation, Treasury, Judiciary, and HUD Appropriations Bill– Transportation and Community and Systems Preservation (TCSP) Account
- **Plumas County Sheriff's Radio Upgrade Project** - \$1 million from the Commerce, Justice, and Science Appropriations Bill – COPS Technology Account
- **Plumas County Museum and Library Improvement Project** - \$420,000 from the Labor, HHS, and Education Appropriations – Museums and Libraries Account
- **Upper Feather River Basin Assessment Studies** – from the \$1 million Interior Appropriations Bill – Environmental Programs and Management (EPM) Account
- **Chester Storm Drain Improvements** - \$750,000 from the Agriculture Appropriations – Rural Utilities Service (RUS)

WASHINGTON DC LOBBYING TRIP

The Board confirms that Supervisors Dennison, Comstock and Powers will travel to Washington DC March 1-3, 2006 to present Plumas County's federal appropriations agenda.

10. COUNTY ADMINISTRATIVE OFFICE

WEEKLY REPORT

Jack Ingstad, County Administrative Officer gives a weekly report of meetings attended, key topics and project updates.

11. BOARD OF SUPERVISORS ANNOUNCEMENTS AND REPORTS

Various reports regarding meetings attended and upcoming issues related to County Government.

12. CONSENT AGENDA

Motion is made by Supervisor Dennison and seconded by Supervisor Powers to approve the following consent agenda items. AYES: Supervisors Olsen, Dennison, Comstock, Powers and Meacher. NOES: None. ABSENT: None. Carried and so ordered. **Item 12. A) 2. is removed from the consent agenda to allow for discussion.**

A) BOARD OF SUPERVISORS

- 1) Approval of expenditures from Community Services Funds.

Department 20730 – Supervisor Dennison

Donation - Stover Mountain Recreation (Bus Rental)	\$270.00
Donation - Chester Jr/Sr High Art Program	\$300.00

- 2) Approval of Tax Exchange Policy as presented and amended on February 07, 2006. **This matter is removed from the consent agenda to allow for discussion.**

B) PROBATION

- 1) Supplemental budget transfer for \$4,290 to cover costs for laboratory testing costs.
- 2) Budget transfer for \$9,000 to cover costs for lease of equipment (copy machine).

C) COMMUNITY DEVELOPMENT COMMISSION

Approval of Valley Heights Apartments Pilot Agreement (low income housing project), and authorize the Chair to sign. Approved as to form by County Counsel.

D) PUBLIC HEALTH AGENCY

Approve an Agreement between the County of Plumas and County of Marin Department of Health and Human Services for Medi-Cal Administrative Claiming and/or Targeted Case Management, and authorize the Director of Public Health to sign. Approved as to form by County Counsel.

E) TREASURER/TAX COLLECTOR

- 1) **RESOLUTION** 06-7244, Renewing Delegation of Authority to Treasurer to Invest County Funds and Funds of Other Depositors.
- 2) Approval of Treasurer's Investment Policies and Guidelines as submitted.

F) SOCIAL SERVICES

Supplemental budget for \$100,000 for the implementation of the Child Welfare Services Outcome Improvement Project, and authorize the Director of Social Services to sign a contract with Plumas Crisis Intervention and Resource Center to function as the fiscal administrator for this project.

G) PUBLIC WORKS

Grizzly Ranch CSD – Sitting as the Governing Board of Grizzly Ranch CSD, approve a refund for \$6,000 to Robin Anderson for water and sewer hook up fees.

12. A) 2. – TAX EXCHANGE POLICY

Following discussion, motion is made by Supervisor Dennison and seconded by Supervisor Powers to adopt the Tax Exchange Policy for Special District Annexations as amended. AYES: Supervisors Dennison, Comstock, Powers and Meacher. NOES: Supervisor Olsen. ABSENT: None. Carried and so ordered. The Policy is adopted as follows:

Tax Exchange Policy **For Annexations**

Introduction:

It is not the policy of Plumas County to share any portion of the County tax base, and this policy applies only to the sharing of tax increment. The district will be expected to provide financial justification for the request of tax exchange.

Guidelines for Tax Exchanges:

- 1) Any transfer of a portion of tax increment shall be based on the county's share only.
- 2) Based on the circumstances, the sharing of tax increment shall be up to 7% of the County's share.
- 3) The District must approve a special tax, assessment, or other funding mechanism prior to the County agreement to a tax exchange.
- 4) The County shall require that the District maintain a special assessment, special tax, or other funding mechanism in place for the duration of the time that the District receives exchanged tax increment. The District shall be required to raise a sum of money equal to the amount of tax increment being exchanged by the County. The County shall require the District enter into a contract to this effect.
- 5) The County shall make the following two findings:
 - (a) The County shall determine that revenues are available for the transfer.
 - (b) The transfer will not impair the ability of the County to provide existing services.
- 6) The District shall pass a resolution in support of joining LAFCO.
- 7) A yet to be determined percentage of the County share and the funds raised by the district should be exchanged with the County for dedicated staff support.
- 8) Any emergency response district shall implement a cost reimbursement system. If the District is unable to do so, the County will offer assistance in helping to implement such a system using the dedicated staff.

13. APPOINTMENTS

NORTHERN SIERRA AIR QUALITY MANAGEMENT DISTRICT

Motion is made by Supervisor Comstock, seconded by Supervisor Dennison and unanimously carried to re-appoint Supervisor Dennison and Supervisor Powers to the Northern Sierra Air Quality Management District, and appoint Supervisor Olsen as an Alternate.

14. CORRESPONDENCE

None.

15. LEGISLATION UPDATE

None.

URGENCY ITEM – AUDITOR/CONTROLLER

CONTRACT WITH BONANZA MOTORS – PURCHASE OF VEHICLES

Motion is made by Supervisor Dennison and seconded by Supervisor Powers to add this matter to the agenda as an urgency item because the need for action was not apparent prior to the posting of the agenda. AYES: Supervisors Olsen, Dennison, Comstock, Powers and Meacher. NOES: None. ABSENT: None. Carried and so ordered.

Following report by Shawn Montgomery, Auditor/Controller motion is made by Supervisor Dennison, seconded by Supervisor Powers and unanimously carried authorizing the payment of claims for \$171,533 to Bonanza Motors for purchase of vehicles for the Sheriff and the Department of Planning & Building. The Board further directs staff to return with a policy for clarification and enforcement for purchasing vehicles as contractual purchases.

ADJOURNMENT

The Board adjourns at 12:15 p.m. to meet again on February 21, 2006 at 9:00 a.m. as the Community Development Commission and at 10:00 a.m. as the Board of Supervisors for all purposes.