

**MEETING OF THE PLUMAS COUNTY TRANSPORTATION COMMISSION  
1834 E. Main St., Quincy – COUNTY OF PLUMAS – Tel. 283-6268**

**MINUTES**

**Monday January 27, 2020**

Meeting of the Plumas County Transportation Commission (PCTC) is called to order by Acting Chairman Jeff Engels with roll call at 10:03 AM in the Conference Room of the Plumas County Public Works Department.

- 1A.** **Roll Call** is conducted by John Mannle, Assistant Director of Public Works. Commissioners in attendance are: Lori Simpson, Susan Scarlett, Jeff Engel and Phil Oels. Sherrie Thrall and Bill Powers are absent. A quorum is present.  
Staff Attendees: John Mannle, Assistant Director of Public Works; Jim Graham, Senior Environmental Planner; Stephanie McMillan, Recording Secretary; Amanda Higgins, Fiscal Tech III  
Others in Attendance: Kelly McElwain, Plumas Transit; John Rix, PCPHA-Senior Services; Jeff Schwein, Green Dot Consultants
- 1B.** **Public Forum – Public**  
No comments.
- 1C.** **Public Forum: Commissioners**  
No comments

- 2.** **Consideration of Draft Minutes for the PCTC Meeting Conducted on December 16, 2019**  
Motion is made by Commissioner Oels, seconded by Commissioner Simpson: to adopt the minutes of the December 16, 2019 PCTC meeting as presented. Motion passes 4-0.
- 3.** **Public Hearing: Adoption of the 2020 Plumas County Regional Transportation Plan (RTP) and Adoption of the associated Initial Study/Mitigated Negative Declaration (IS/MND)**  
Chairman Jeff Engel opened the public hearing on the adoption of the 2020 Plumas County Regional Transportation Plan and associated Initial Study/Mitigated Negative Declaration. Jim Graham introduced Jeff Schwein, Green Dot to explain the RTP process. Jeff reported that although this is an involved process, he felt the County wide input in the draft phase was commendable. Over 250 public comments were received on line which resulted in a well-balanced, mixed-transportation use RTP. The first 10 years of the plan will include project proposals estimated at \$115 million and that another \$146 million in potential projects are listed in the second 10-year period on the plan. John Mannle remarked that the contract work for the development of the plan is on time and under budget.

There being no further public comment, Chairman Engel closed the public hearing

Motion is made by Commissioner Scarlett to adopt the Initial Study/Mitigated Negative Declaration and associated Mitigation Monitoring and Reporting Program pursuant to Section 15074 of the California Environmental Quality Act Guidelines, with the following findings (A through D):

- A. In accordance with CEQA Guidelines Section 15074.1, the Plumas County Transportation Commission (PCTC) has decided to delete Mitigation Measures 1 and 2 under Biological

Resources and substitute them with the following new Mitigation Measures 1 and 2, which PCTC determines are more effective in mitigating or avoiding potential significant effects.

The new mitigation measures will not cause any potentially significant effect on the environment.

### *Biological Resources*

**Mitigation Measure 1:** Prior to final design approval of specific RTP projects, subsequent environmental analyses shall be undertaken to identify biological resources and the potential adverse environmental effects of the proposed RTP project. Separate CEQA documentation shall be prepared, prior to project implementation, to identify specific mitigation measures to eliminate or reduce the significant environmental impacts associated with biological resources. The implementing agency, as necessary, will retain a qualified biologist to conduct a field reconnaissance of the limits of the project area to identify special status plants, animals, and their habitats, as well as protected natural communities including wetland and terrestrial communities. If the biologist identifies protected biological resources within the limits of the project area, consider alternative designs that seek to avoid and/or minimize impacts to the biological resources. If the project cannot be designed to completely avoid and/or minimize impacts to the biological resources, coordinate with the appropriate regulatory agency (i.e., USFWS, NMFS, CDFW, ACOE) to obtain regulatory permits and implement project-specific mitigation prior to any construction activities.

**Mitigation Measure 2:** Prior to design approval of specific RTP projects, the implementing agency will incorporate economically viable design measures, as applicable and necessary, to allow wildlife (terrestrial and/or aquatic) to move through the transportation corridor, both during construction activities and post construction. Potential measures should include appropriately spaced breaks or other measures that are designed to allow wildlife to move through the transportation corridor.

- B. That there is no substantial evidence in the record supporting a fair argument that the proposed RTP project, as mitigated and conditioned, might have any significant adverse impact on the environment; and
- C. That the proposed Mitigated Negative Declaration reflects the independent judgment of the Plumas County Transportation Commission, and that the mitigation measures will reduce potentially significant impacts to less than significant levels; and
- D. That the location and custodian of the documents, which constitute the record of these proceedings, is the Plumas County Department of Public Works, 1834 East Main Street, Quincy, California.

The motion was seconded by Commissioner Simpson. Motion passes 4-0.

Motion is made by Commissioner Simpson to approve Resolution 20-01 adopting the 2020 Plumas County Regional Transportation Plan. Seconded by Commissioner Scarlett. Roll call vote. Motion passes 4-0.

**4. Plumas Transit Systems 1<sup>st</sup> Quarter Report FY 19/20**

Kelly McElwain, PRS, reported that general public ridership was up including a slight increase from Graeagle and Senior ridership staying the same. John Mannle remarked on seeing some SPI Mill workers using the bus. There have been some increases due to the change of routes. Kelly reported that there were several instances of minor mechanical issues on the older buses.

**5. Resolution 20-02 to Amend the Planning, Programming and Monitoring (PP&M) Budget Fund 2027**

John Mannle explained that there was no budget inserted for the line item that pays for postage for Fund 2027. The amendment adjusts the budget. Motion is made by Commissioner Simpson and seconded by Commissioner Scarlett to amend Resolution 20-02. Roll call vote. Motion passes 4–0.

**6. Results of the FY 19/20 FTA 5339 Bus Acquisitions Grant**

Jim Graham reported that after speaking with Michael Lange, with Caltrans' Mass Trans in Sacramento, he expects two of the older buses to qualify for replacement under the FTA 5339 Funding.

**7. Highway Infrastructure Program (HIP)**

John Mannle explained that the HIP legislation received an extension for FY 18/19 and 19/20 and will result in approximately \$125,000 to be available for future federal-aid projects. John recommended that due to the small amount, that these funds be programmed to an existing federal-aid project. John noted that the HIP funds are required to be programmed in the STIP and that one option would be to program them to the Graeagle – Johnsville Road Reconstruction project. This action would in turn free up and equivalent amount of STIP funding for other projects including non-federal-aid projects. The FY 18/19 HIP funds need to be obligated approximately nine months prior to September of 2021 and that the FY 19/20 HIP funds need to be obligated approximately nine months prior to September of 2022.

**8. Status Report on Short Range Transit Plan (SRTP)**

Jim Graham indicated that the 2015 SRTP is due to be updated and that an Request For Proposals (RFP) has been prepared which should be finalized by the next PCTC meeting.

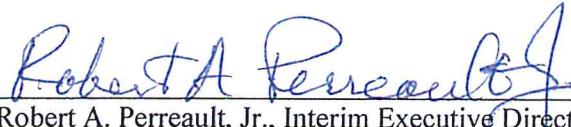
**9. Public Works staff Support**

John Mannle indicated that Bob Perreault is consulting with County Council with respect to the PCTC Bylaws regarding reorganization of staff assignments for support activities for PCTC.

**10. Confirmation of the next meeting for PCTC to be scheduled for Monday, February 24, 2020 at a special time - 10:30 AM.**

**11. Adjournment**

Meeting was adjourned at 11:10 AM

  
Robert A. Perreault, Jr., Interim Executive Director PCTC

Date: FEBRUARY 24, 2020