



## **BOARD OF SUPERVISORS**

Vacant, 1<sup>st</sup> District  
Kevin Goss, Chair 2<sup>nd</sup> District  
Sharon Thrall, Vice Chair 3<sup>rd</sup> District  
Lori Simpson, 4<sup>th</sup> District  
Jeff Engel, 5<sup>th</sup> District

**AGENDA FOR REGULAR MEETING OF MARCH 17, 2020 TO BE HELD AT 10:00 A.M.  
IN THE BOARD OF SUPERVISORS ROOM 308, COURTHOUSE, QUINCY, CALIFORNIA**

[www.countyofplumas.com](http://www.countyofplumas.com)

**9:00 A.M. – COMMUNITY DEVELOPMENT COMMISSION**

### **AGENDA**

The Board of Supervisors welcomes you to its meetings which are regularly held on the first three Tuesdays of each month, and your interest is encouraged and appreciated.

Any item without a specified time on the agenda may be taken up at any time and in any order. Any member of the public may contact the Clerk of the Board before the meeting to request that any item be addressed as early in the day as possible, and the Board will attempt to accommodate such requests.

Any person desiring to address the Board shall first secure permission of the presiding officer. For noticed public hearings, speaker cards are provided so that individuals can bring to the attention of the presiding officer their desire to speak on a particular agenda item.

Any public comments made during a regular Board meeting will be recorded. The Clerk will not interpret any public comments for inclusion in the written public record. Members of the public may submit their comments in writing to be included in the public record.

**CONSENT AGENDA:** These matters include routine financial and administrative actions. All items on the consent calendar will be voted on at some time during the meeting under "Consent Agenda." If you wish to have an item removed from the Consent Agenda, you may do so by addressing the Chairperson.



**REASONABLE ACCOMMODATIONS:** In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting please contact the Clerk of the Board at (530) 283-6170. Notification 72 hours prior to the meeting will enable the County to make reasonable arrangements to ensure accessibility. Auxiliary aids and services are available for people with disabilities.

## **STANDING ORDERS**

10:00 A.M. **CALL TO ORDER/ROLL CALL**

### **PLEDGE OF ALLEGIANCE**

### **ADDITIONS TO OR DELETIONS FROM THE AGENDA**

#### **PUBLIC COMMENT OPPORTUNITY**

Matters under the jurisdiction of the Board, and not on the posted agenda, may be addressed by the general public at the beginning of the regular agenda and any off-agenda matters before the Board for consideration. However, California law prohibits the Board from taking action on any matter which is not on the posted agenda unless it is determined to be an urgency item by the Board of Supervisors. Any member of the public wishing to address the Board during the "Public Comment" period will be limited to a maximum of 3 minutes.

#### **DEPARTMENT HEAD ANNOUNCEMENTS/REPORTS**

Brief announcements by, or brief reports on their activities by County Department Heads

## **ACTION AGENDA**

### **1. PUBLIC HEALTH AGENCY**

Report and update on COVID-19; receive report and discussion

### **2. CONSENT AGENDA**

These items are expected to be routine and non-controversial. The Board of Supervisors will act upon them at one time without discussion. Any Board members, staff member or interested party may request that an item be removed from the consent agenda for discussion. Additional budget appropriations and/or allocations from reserves will require a four/fifths roll call vote.

#### **A) HUMAN RESOURCES**

Adopt **RESOLUTION** adopting the Plumas County Job Classification Plan [View Item](#)

#### **B) FACILITY SERVICES**

- 1) Approve and authorize the Chair to sign contract, not to exceed \$26,700 over 5 years, between County of Plumas and Martin Security Systems, Inc. for security monitoring; approved as to form by County Counsel [View Item](#)
- 2) Approve request to waive fees for use of the Almanor Recreation Center (Chester High School Annual Prom, May 9, 2020) [View Item](#)
- 3) Approve request to waive fees for use of the Almanor Recreation Center (Lake Almanor Area Chamber of Commerce meeting, April 16, 2020) [View Item](#)

**C) PROBATION**

Approve and authorize the Chair to sign contract, not to exceed \$10,000, between County of Plumas and Dr. Alfredo M. Amezaga for juvenile psychological evaluations; approved as to form by County Counsel [View Item](#)

**D) SHERIFF**

- 1) Adopt **RESOLUTION** authorizing the Sheriff to sign the 2020-2021 Boating Safety and Enforcement Financial Aid Program Contract, to participate in the Department of Boating & Waterways Financial Aid Program [View Item](#)
- 2) Approve and authorize the Chair to sign contract amendment No. 2 between County of Plumas and Dale Harris, DDS changing the term end to June 30, 2020; approved as to form by County Counsel [View Item](#)

**E) TREASURER/TAX COLLECTOR**

Authorize the Treasurer/Tax Collector to rescind sale of tax defaulted property, Assessor's Parcel No. 106-242-001-000 (Weiher); approved by County Counsel [View Item](#)

**F) PUBLIC HEALTH AGENCY**

- 1) Approve and authorize the Chair to sign: [View Item](#)
  - a) Agreement #PCPHA2020Ellis with Ellis Planning & Associates in the Amount, not to exceed \$20,000, to assist in developing a strategic plan, effective March 1, 2020; approved as to form by County Counsel
  - b) Agreement #NSOC2022PHVC with Holly Sisneros, not to exceed \$30,853, to act as a consultant for the Northern Sierra Opioid Safety Coalition through August 31, 2022, effective January 1, 2020; approved as to form by County Counsel
- 2) Approve supplemental budget of \$152,720 for receipt of unanticipated revenue in Senior Nutrition Budget Unit 20830, including fixed assets, to bring the county budget in line with the Area Agency on Agency programs; approved by the Auditor/Controller [View Item](#)

**G) SOCIAL SERVICES**

Approve and authorize the Chair to sign contract, not to exceed \$10,225, between County of Plumas and Nola Brantley Speaks for training and implementation of response system to Commercial Sexual Exploitation of Children; approved as to form by County Counsel [View Item](#)

**H) ENVIRONMENTAL HEALTH**

Approve and authorize the Director of Environmental Health to sign amendment to agreement, not to exceed \$18,942, to provide services to Sierra County; approved as to form by County Counsel [View Item](#)

**I) PUBLIC WORKS**

Approve and authorize the Chair to sign Amendment No. 11-A to agreement, not to exceed \$10,010, between County of Plumas and Bender Rosenthal, Inc. for right-of-way engineering acquisition services for transportation improvement projects; approved as to form by County Counsel [View Item](#)

### **3. DEPARTMENTAL MATTERS**

#### **A) PLANNING – Tracey Ferguson [View Item](#)**

- 1) Review 2019 General Plan Annual Progress Report; accept the report and direct staff to send a copy to the Governor's Office of Planning and Research (OPR), and the State Department of Housing and Community Development (HCD); discussion and possible action [View Item](#)
- 2) Approve and authorize the Chair to execute Memorandum of Understanding (MOU) for the Poe Hydroelectric Project (Federal Energy Regulatory Commission Project No. 2107) Poe Interagency Recreation River Flow Management Plan (PIRRFMP); discussion and possible action; approved as to form by County Counsel [View Item](#)

### **4. BOARD OF SUPERVISORS**

- A. Grand Jury Budget: Approve budget transfer of \$6,579 from General Services (2002052-52190) to Grand Jury Per Diem (2027052-520800) to cover costs for the remainder of FY 2019-2020; discussion and possible action [View Item](#)
- B. Pacific Forest & Watershed Lands Stewardship Council's Proposed "Tax Neutrality" Payment relating to the transfer of certain lands by Pacific Gas & Electric Company: Discussion and possible action regarding proposed "tax neutrality" payment in the amount of \$914,609 to replace property tax revenue following transfer of certain former PG&E lands in Plumas County: [View Item](#)
  - 1) Approve and authorize the County Administrator to sign and send letter to various special districts, notifying them of the county's intention to accept the lump sum of \$914,609 from the Stewardship Council, as a "tax neutrality payment", as a result of PG&E transfer of such lands; and
  - 2) Confirm that following the thirty-day notice to special districts, as required, the Board will consider adoption of a Resolution to accept the \$914,609 from the Stewardship Council
- C. Approve request of Mt. Jura Museum, Indian Valley to waive fees of \$1,203.63, for special use permit to construct a lean to shed; discussion and possible action (Supervisor Goss)
- D. Correspondence
- E. Weekly report by Board members of meetings attended, key topics, project updates, standing committees and appointed Boards and Associations

### **5. CLOSED SESSION**

#### **ANNOUNCE ITEMS TO BE DISCUSSED IN CLOSED SESSION**

- A. Personnel: Public employee performance evaluation – Human Resources Director
- B. Conference with Legal Counsel: Pending litigation – USA Waste of California, Inc. dba Feather River Disposal, a California corporation v. County of Plumas, Superior Court of California, County of Plumas, Case No. CV19-00064 – pursuant to Subdivision (c) of Government Code Section 54956.9
- C. Conference with Legal Counsel: Significant exposure to litigation pursuant to Subdivision (d)(2) of Government Code Section 54956.9
- D. Conference with Legal Counsel: Initiating litigation pursuant to Subdivision (c) of Government Code Section 54956.9 (one case)
- E. Conference with Labor Negotiator regarding employee negotiations: Sheriff's Administrative Unit; Sheriff's Department Employees Association; Operating Engineers Local #3; Confidential Employees Unit; Probation; Unrepresented Employees and Appointed Department Heads

#### **REPORT OF ACTION IN CLOSED SESSION (IF APPLICABLE)**

#### **ADJOURNMENT**

Adjourn meeting to Tuesday, April 7, 2020, Board of Supervisors Room 308, Courthouse, Quincy, California

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## **DEPARTMENT OF HUMAN RESOURCES**

520 Main Street, Room 115, Quincy, California 95971

(530) 283-6444 FAX (530) 283-6160

Email: [nancyselvage@countyofplumas.com](mailto:nancyselvage@countyofplumas.com)



**DATE:** March 3, 2020

**TO:** The Honorable Board of Supervisors

**FROM:** Nancy Selvage, Human Resources Director

**SUBJECT:** AGENDA ITEM FOR BOARD OF SUPERVISORS MEETING OF  
MARCH 17, 2020  
RE: APPROVE RESOLUTION ADOPTING PLUMAS COUNTY  
JOB CLASSIFICATION PLAN

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### **IT IS RECOMMENDED THAT THE BOARD:**

Approve Resolution to approve the job classification wage ranges affected by the 2% COLA for the Confidential Employees Association 2019 and amended job classification for Plumas County Museum Director effective March 10, 2020.

### **BACKGROUND AND DISCUSSIONS**

The job classification plan and pay schedule has been updated to reflect the new increases for the Confidential Employees Association and the Museum Director.

As a CalPERS requirement under CCR 570.5, it is a requirement to ask the Board of Supervisors to approve the entire job classification plan based on any changes made to the pay schedule or job descriptions. Exhibit B is the CalPERS Circular Letter No.: 200-050-12 outlining the California Code of Regulations (CCR) Section 570.5. Specifically, this Circular Letter addresses the publicly available pay schedule requirements as well as the other requirements.

Thank you for your consideration in this matter.

#### Attachments:

Exhibit A: New Job Classification Plan & Pay Schedule

Exhibit B: CalPERS Circular Letter No.: 200-050-12 including CCR 570.5

RESOLUTION NO. 2020-\_\_\_\_\_

**RESOLUTION TO ADOPT PLUMAS COUNTY JOB CLASSIFICATION PLAN**

**WHEREAS**, Plumas County Personnel Rule 5.01 provides amendments to be made by resolution of the classification plan and Pay Schedules covering all positions in Plumas County; and

**WHEREAS**, during the Fiscal Year 2019/2020 needs may arise to amend the Job Classification Plan; and

**WHEREAS**, this is necessary in the daily operational needs of the Plumas County and according to CCR 570.5; and

**WHEREAS**, this request is due to the Board approved Confidential Employees Association Memorandum of Understanding approving 2% COLAs with a retroactive date of October 13, 2019 and amended job classification for Plumas County Museum Director effective March 10, 2020; and

**NOW, THEREFORE BE IT RESOLVED** by the Plumas County Board of Supervisors as follows:

Approve the Job Classification Plan including the updated Pay Schedules for Plumas County.

The foregoing Resolution is duly passed and adopted by the Board of Supervisors of the County of Plumas, State of California, at a regular meeting of said Board held on the 17 day of March 2020 by the following vote:

AYES:

NOES:

ABSENT:

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Chairperson, Board of Supervisors

ATTEST:

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Clerk of the Board

# Exhibit A

## Job Descriptions

### County of Plumas Salary Schedule for Fiscal Year 2019-2020

Effective as of 02/11/2020 per Board of Supervisors Resolution No. 2020-8467

Confidential Unit job classification base wage increase retroactive to 10/13/2019 and adopted by the Board as of 02/04/2020 per Resolution No. 2020-8466

Museum Director job classification base wage increase effective as of \_\_\_\_\_ per Board Resolution No. 2020-\_\_\_\_\_.

A | B | C | D | E | F | G | H | I | J | L | M | N | O | P | Q | R | S | T | U | V | W |

Classifications	Range	Unit	Monthly Salary
<a href="#">4-H Representative (PDF)</a>	1714	GEN	\$2,970-\$3,614
<a href="#">(Return to top)</a>			

### A

Classifications	Range	Unit	Monthly Salary
<a href="#">Accountant (PDF)</a>	1929	CONF	\$3,343-\$4,068
<a href="#">Accountant (PDF)</a>	1803	GEN	\$3,125-\$3,802
<a href="#">Accountant Auditor I (PDF)</a>	2181	CONF	\$3,780-\$4,596
<a href="#">Accountant Auditor II (PDF)</a>	2403	CONF	\$4,165-\$5,064
<a href="#">Accounting Technician (PDF)</a>	1722	GEN	\$2,984-\$3,631
<a href="#">Administrative Assistant I (PDF)</a>	1382	GEN	\$2,495-\$2,917
<a href="#">Administrative Assistant I-Probation (PDF)</a>	1360	PROB	\$2,357-\$2,866
<a href="#">Administrative Assistant II (PDF)</a>	1524	GEN	\$2,641-\$3,217
<a href="#">Administrative Assistant II-Probation (PDF)</a>	1499	PROB	\$2,598-\$3,159
<a href="#">Agricultural and Standards Inspector I (PDF)</a>	1907	GEN	\$3,305-\$4,023
<a href="#">Agricultural and Standards Inspector II (PDF)</a>	2102	GEN	\$3,643-\$4,432
<a href="#">Agricultural and Standards Inspector III (PDF)</a>	2318	GEN	\$4,017-\$4,886

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<a href="#"><u>Agricultural and Standards Technician (PDF)</u></a>	1561	GEN	\$2,705-\$3,293
<a href="#"><u>Agricultural Commissioner - Sealer of Weights and Measures (PDF)</u></a>	FLAT	DEPT H	\$6,200-\$7,300
<a href="#"><u>Alcohol and Drug Administrator (PDF)</u></a>	FLAT	DEPT H	\$6,250-\$7,500
<a href="#"><u>Alcohol and Drug Prevention Coordinator (PDF)</u></a>	1816	GEN	\$3,147-\$3,830
<a href="#"><u>Alcohol and Drug Program Chief (PDF)</u></a>	2958	MID MG	\$5,127-\$6,236
<a href="#"><u>Alcohol and Drug Programs Clinician - Supervisor (PDF)</u></a>	2958	MID MG	\$5,127-\$6,236
Alcohol and Drug Therapist I *	2208	GEN	\$3,827-\$4,654
Alcohol and Drug Therapist II *	2434	GEN	\$4,218-\$5,130
<a href="#"><u>Alternative Sentencing Coordinator (PDF)</u></a>	1900	GEN	\$3,293-\$4,004
<a href="#"><u>Alternative Sentencing Manager (PDF)</u></a>	2552	MID MG	\$4,423-\$5,378
<a href="#"><u>Animal Control Officer I (PDF)</u></a>	1417	GEN	\$2,456-\$2,990
<a href="#"><u>Animal Control Officer II (PDF)</u></a>	1561	GEN	\$2,705-\$3,293
<a href="#"><u>Animal Control Supervisor (PDF)</u></a>	1772	MID MG	\$3,071-\$3,737
<a href="#"><u>Animal Shelter Attendant (PDF)</u></a>	1300	GEN	\$2,253-\$2,742
<a href="#"><u>Appraiser Assistant (PDF)</u></a>	1722	GEN	\$2,984-\$3,631
<a href="#"><u>Appraiser I (PDF)</u></a>	1816	GEN	\$3,147-\$3,830
<a href="#"><u>Appraiser II (PDF)</u></a>	2003	GEN	\$3,471-\$4,225
<a href="#"><u>Appraiser III (PDF)</u></a>	2208	GEN	\$3,827-\$4,654
Assessor	FLAT	ELECT	\$6,232
<a href="#"><u>Assessor's Officer Manager (PDF)</u></a>	2102	MID MG	\$3,643-\$4,432
<a href="#"><u>Assistant Auditor - Controller (PDF)</u></a>	2780	CONF	\$4,818-\$5,860
<a href="#"><u>Assistant Building Official (PDF)</u></a>	2958	MID MG	\$5,127-\$6,236
<a href="#"><u>Assistant Civil Engineer (PDF)</u></a>	2318	GEN	\$4,017-\$4,886
<a href="#"><u>Assistant Cook (PDF)</u></a>	1300	GEN	\$2,253-\$2,742
<a href="#"><u>Assistant County Assessor (PDF)</u></a>	2683	MID MG	\$4,650-\$5,655
<a href="#"><u>Assistant County Clerk - Recorder (PDF)</u></a>	2376	MID MG	\$4,118-\$5,007
<a href="#"><u>Assistant County Counsel (PDF)</u></a>	FLAT	CONTRACT	\$7,574
<a href="#"><u>Assistant Director of Child Support Services (PDF)</u></a>	2318	MID MG	\$4,017-\$4,886
<a href="#"><u>Assistant Director of Emergency Services (PDF)</u></a>	2273	SMU	\$3,939-\$4,792
<a href="#"><u>Assistant Director of Public Health (PDF)</u></a>	3775	MID MG	\$6,543-\$7,957
<a href="#"><u>Assistant Director of Public Works (PDF)</u></a>	3105	MID MG	\$5,382-\$6,546
<a href="#"><u>Assistant District Attorney (PDF)</u></a>	4450	MID MG	\$7,713-\$9,379
<a href="#"><u>Assistant Museum Director (PDF)</u></a>	1600	GEN	\$2,773-\$3,373
<a href="#"><u>Assistant Planner (PDF)</u></a>	1907	GEN	\$3,305-\$4,023

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<a href="#">Assistant Planning Director (PDF)</a>	2958	MID MG	\$5,127-\$6,236
<a href="#">Assistant Program Manager (PDF)</a>	1487	SDU	\$2,577-\$3,139
<a href="#">Assistant Risk Manager/Occupational Safety &amp; Health Specialist (PDF)</a>	2601	CONF	\$4,508-\$5,482
<a href="#">Assistant Treasurer - Tax Collector (PDF)</a>	2683	MID MG	\$4,650-\$5,655
<a href="#">Associate Engineer (PDF)</a>	2555	GEN	\$4,428-\$5,385
<a href="#">Associate Engineer / Assistant Transportation Planner (PDF)</a>	2555	GEN	\$4,428-\$5,385
<a href="#">Associate Planner (PDF)</a>	2318	GEN	\$4,017-\$4,886
<a href="#">Auditor Accounting Technician (PDF)</a>	1316	GEN	\$2,281-\$2,776
<a href="#">Auditor Accounting Clerk I (PDF)</a>	1423	GEN	\$2,466-\$3,002
<a href="#">Auditor Accounting Clerk II (PDF)</a>	1571	GEN	\$2,723-\$3,312
<a href="#">Auditor - Appraiser I (PDF)</a>	1722	GEN	\$2,984-\$3,631
<a href="#">Auditor - Appraiser II (PDF)</a>	1862	GEN	\$3,227-\$3,926
<a href="#">Auditor - Appraiser III (PDF)</a>	2053	GEN	\$3,558-\$4,328
Auditor - Controller	FLAT	ELECT	\$6,434

\* For job description, please contact the [Human Resources Department](#)

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## B

Classifications	Range	Unit	Monthly Salary
<a href="#">Behavioral Health Administrative Assistant I/II (PDF)</a>	1382/1524	GEN	\$2,395-\$2,917 \$2,641-\$3,217
<a href="#">Behavioral Health Administrative Services Officer (PDF)</a>	3329	MID-MG	\$5,770-\$7,016
<a href="#">Behavioral Health Alcohol &amp; Other Drugs Program Administrator (PDF)</a>	3641	MID-MG	\$6,311-\$7,675
<a href="#">Behavioral Health Case Management Specialist I (PDF)</a>	2029	GEN	\$3,516-\$4,277
<a href="#">Behavioral Health Case Management Specialist II (PDF)</a>	2237	GEN	\$3,877-\$4,716
<a href="#">Behavioral Health Case Management Specialist-Senior (PDF)</a>	2445	GEN	\$4,238-\$5,154
<a href="#">Behavioral Health Clinical Records Specialist (PDF)</a>	1769	GEN	\$3,066-\$3,730
<a href="#">Behavioral Health Continuing Care Coordinator (PDF)</a>	3329	MID-MG	\$5,770-\$7,016
<a href="#">Behavioral Health Director (PDF)</a>	FLAT	DEPT H	\$8,833-\$11,250
<a href="#">Behavioral Health Deputy Director (PDF)</a>	FLAT	CONTRACT	\$7,800
<a href="#">Behavioral Health Quality Assurance Coordinator (PDF)</a>	2705	GEN	\$4,688-\$5,704
<a href="#">Behavioral Health Quality Improvement/Compliance Manager</a>	3641	MID-MG	\$6,311-\$7,675

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<a href="#">Behavioral Health Site Coordinator (PDF)</a>	1878	GEN	\$3,255-\$3,958
<a href="#">Behavioral Health Supervisor Site Coordinator (PDF)</a>	2318	GEN	\$4,017-\$4,886
<a href="#">Behavioral Health Support Services Coordinator (PDF)</a>	1680	GEN	\$2,912-\$3,542
<a href="#">Behavioral Health Support Services Tech I/II (PDF)</a>	1487/1592	GEN	\$2,577-\$3,139 \$2,759-\$3,357
<a href="#">Behavioral Health Systems Analyst (PDF)</a>	2601	GEN	\$4,508-\$5,484
<a href="#">Behavioral Health Therapist I (PDF)</a>	2530	GEN	\$4,385-\$5,333
<a href="#">Behavioral Health Therapist II (PDF)</a>	2788	GEN	\$4,832-\$5,877
<a href="#">Behavioral Health Therapist-Senior (PDF)</a>	3079	GEN	\$5,336-\$6,489
<a href="#">Behavioral Health Unit Supervisor (PDF)</a>	3329	MID-MG	\$5,770-\$7,016
<a href="#">Behavioral Health Unit Supervisor-Nursing (PDF)</a>	3329	MID-MG	\$5,770-\$7,016
<a href="#">Benefit Assistance Counselor I (PDF)</a>	1381	GEN	\$2,393-\$2,915
<a href="#">Benefit Assistance Counselor II (PDF)</a>	1523	GEN	\$2,639-\$3,211
<a href="#">Benefit Assistance Counselor III (PDF)</a>	1679	GEN	\$2,910-\$3,541
<a href="#">Benefit Assistance Supervisor (PDF)</a>	1907	GEN	\$3,305-\$4,023
Board of Supervisors	FLAT	ELECT	\$4,351
<a href="#">Branch Library Assistant I (PDF)</a>	1300	GEN	\$2,253-\$2,742
<a href="#">Branch Library Assistant II (PDF)</a>	1433	GEN	\$2,483-\$3,024
Building Director	FLAT	DEPT H	\$7,500
<a href="#">Building and Grounds Maintenance Supervisor I (PDF)</a>	1721	MID MG	\$2,983-\$3,629
<a href="#">Building and Grounds Maintenance Supervisor II (PDF)</a>	1863	MID MG	\$3,229-\$3,927
<a href="#">Building and Grounds Maintenance Technician (PDF)</a>	1772	GEN	\$3,071-\$3,737
<a href="#">Building and Grounds Maintenance Worker I (PDF)</a>	1348	GEN	\$2,336-\$2,844
<a href="#">Building and Grounds Maintenance Worker II (PDF)</a>	1487	GEN	\$2,577-\$3,139
<a href="#">Building and Grounds Maintenance Worker III (PDF)</a>	1639	GEN	\$2,840-\$3,456
<a href="#">Building Inspector I (PDF)</a>	1907	GEN	\$3,305-\$4,023
<a href="#">Building Inspector II (PDF)</a>	2102	GEN	\$3,643-\$4,432
<a href="#">Building Plancheck Inspector (PDF)</a>	2433	GEN	\$4,217-\$5,128
<a href="#">Building Official (PDF)</a>	3260	MID MG	\$5,650-\$6,870
<a href="#">Building Plans Examiner I (PDF)</a>	2318	GEN	\$4,017-\$4,886
<a href="#">Building Plans Examiner II (PDF)</a>	2555	GEN	\$4,428-\$5,385

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Classifications	Range	Unit	Monthly Salary
<a href="#">Cadastral Drafting Specialist (PDF)</a>	2208	GEN	\$3,827-\$4,654
<a href="#">Chief Appraiser (PDF)</a>	2555	MID MG	\$4,428-\$5,385
<a href="#">Chief Code Enforcement Officer (PDF)</a>	2845	MID MG	\$4,931-\$5,997
Chief Deputy Auditor	2651	CONF	\$4,595-\$5,588
<a href="#">Chief Deputy Public Guardian - Conservator (PDF)</a>	2445	MID MG	\$4,238-\$5,154
<a href="#">Chief Probation Officer (PDF)</a>	FLAT	DEPT H	\$7,352-\$8,744
<a href="#">Child Support Accounting Specialist (PDF)</a>	1907	GEN	\$3,305-\$4,023
<a href="#">Child Support Assistant (PDF)</a>	1316	GEN	\$2,281-\$2,776
<a href="#">Child Support Specialist I (PDF)</a>	1382	GEN	\$2,395-\$2,917
<a href="#">Child Support Specialist II (PDF)</a>	1524	GEN	\$2,641-\$3,217
<a href="#">Child Support Specialist III (PDF)</a>	1680	GEN	\$2,912-\$3,542
Clerk of the Board	FLAT	CONTR	\$4,583
<a href="#">Code Enforcement Officer (PDF)</a>	2456	GEN	\$4,257-\$5,177
<a href="#">Collections Officer I (PDF)</a>	1907	GEN	\$3,305-\$4,023
<a href="#">Collections Officer II (PDF)</a>	2102	GEN	\$3,643-\$4,432
<a href="#">Communications Supervisor (PDF)</a>	2189	SMU	\$3,794-\$4,614
<a href="#">Community Care Case Manager (PDF)</a>	1764	MID MG	\$3,057-\$3,721
<a href="#">Community Care House Attendant I (PDF)</a>	1300	GEN	\$2,253-\$2,742
<a href="#">Community Care House Attendant II (PDF)</a>	1365	GEN	\$2,366-\$2,880
<a href="#">Community Care House Manager (PDF)</a>	1682	MID MG	\$2,915-\$3,548
<a href="#">Community Outreach Coordinator (PDF)</a>	1816	GEN	\$3,147-\$3,830
<a href="#">Continuing Care Coordinator (PDF)</a>	2816	MID MG	\$4,881-\$5,936
<a href="#">Correctional Sergeant (PDF)</a>	2175	SDU	\$3,770-\$4,584
<a href="#">Correctional Officer I (PDF)</a>	1780	SDU	\$3,085-\$3,754
<a href="#">Correctional Officer II (PDF)</a>	1961	SDU	\$3,399-\$4,135
<a href="#">County Administrator (PDF)</a>	FLAT	DEPT H	\$7,500-\$10,000
County Clerk - Recorder **	FLAT	ELECT	\$6,232
<a href="#">County Counsel (PDF)</a>	FLAT	DEPT H	\$10,000-\$14,000
<a href="#">County Fair Office Supervisor (PDF)</a>	1680	GEN	\$2,912-\$3,542
<a href="#">County Fair Manager (PDF)</a>	FLAT	DEPT H	\$5,443
<a href="#">County Fair Promotion Coordinator (PDF)</a>	1680	GEN	\$2,912-\$3,542
<a href="#">County Librarian (PDF)</a>	FLAT	DEPT H	\$5,409

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<a href="#"><u>Crime Analyst (PDE)</u></a>	1674	SDU	\$2,901-\$3,529
<a href="#"><u>Custodian (PDE)</u></a>	1300	GEN	\$2,253-\$2,742

\*\* Salary is without stipend.

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## D

Classifications	Range	Unit	Monthly Salary
<a href="#"><u>Department Fiscal Officer I (PDE)</u></a>	2102	MID MG	\$3,643-\$4,432
<a href="#"><u>Department Fiscal Officer I-Probation (PDF)</u></a>	2071	PROB MID-MG	\$3,589-\$4,366
<a href="#"><u>Department Fiscal Officer II (PDF)</u></a>	2318	MID MG	\$4,017-\$4,886
<a href="#"><u>Department Fiscal Officer II-Probation (PDF)</u></a>	2282	PROB MID-MG	\$3,955-\$4,811
<a href="#"><u>Deputy Child Support Attorney I (PDF)</u></a>	2616	GEN	\$4,534-\$5,515
<a href="#"><u>Deputy Child Support Attorney II (PDF)</u></a>	2887	GEN	\$5,004-\$6,087
<a href="#"><u>Deputy Clerk - Recorder I (PDF)</u></a>	1316	GEN	\$2,281-\$2,776
<a href="#"><u>Deputy Clerk - Recorder II (PDF)</u></a>	1450	GEN	\$2,513-\$3,057
<a href="#"><u>Deputy County Counsel I (PDF)</u></a>	3197	CONF	\$5,541-\$6,737
<a href="#"><u>Deputy County Counsel II (PDF)</u></a>	3359	CONF	\$5,822-\$7,078
<a href="#"><u>Deputy County Counsel III (PDF)</u></a>	3889	CONF	\$6,740-\$8,198
<a href="#"><u>Deputy Director of Public Works (PDF)</u></a>	2816	MID MG	\$4,881-\$5,936
<a href="#"><u>Deputy Director / Social Services Program Manager (PDF)</u></a>	3402	MID MG	\$5,896-\$7,170
<a href="#"><u>Deputy District Attorney I (PDF)</u></a>	3161	GEN	\$5,479-\$6,664
<a href="#"><u>Deputy District Attorney II (PDF)</u></a>	3319	GEN	\$5,752-\$6,995
<a href="#"><u>Deputy District Attorney III (PDF)</u></a>	3843	GEN	\$6,661-\$8,099
<a href="#"><u>Deputy Probation Officer I (PDF)</u></a>	1780	PROB	\$3,085-\$3,754
<a href="#"><u>Deputy Probation Officer II (PDF)</u></a>	1926	PROB	\$3,338-\$4,062
<a href="#"><u>Deputy Probation Officer III (PDF)</u></a>	2123	PROB	\$3,679-\$4,477
<a href="#"><u>Deputy Public Guardian - Conservator I (PDF)</u></a>	1316	GEN	\$2,281-\$2,776
<a href="#"><u>Deputy Public Guardian - Conservator II (PDF)</u></a>	1450	GEN	\$2,513-\$3,057
<a href="#"><u>Deputy Sheriff I (PDF)</u></a>	2018	SDU	\$3,497-\$4,253
<a href="#"><u>Deputy Sheriff II (PDF)</u></a>	2223	SDU	\$3,853-\$4,686
Deputy Sheriff II (Intermediate)	2290	SDU	\$3,969-\$4,829
Deputy Sheriff II (Advanced)	2340	SDU	\$4,056-\$4,931
<a href="#"><u>Deputy Sheriff II/Communications Equipment Coordinator (PDF)</u></a>	2757	SDU	\$4,778-\$5,810
<a href="#"><u>Detention Coordinator (PDF)</u></a>	1881	PROB	\$3,260-\$3,965
<a href="#"><u>Director of Building Services (PDF)</u></a>	FLAT	DEPT H	\$7,501

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<a href="#"><u>Director of Child Support Services (PDF)</u></a>	FLAT	DEPT H	\$5,976
<a href="#"><u>Director of Facility Services (PDF)</u></a>	FLAT	DEPT H	\$6,832
<a href="#"><u>Director of Information Technology (PDF)</u></a>	2923	DEPT H	\$5,066-\$6,163
<a href="#"><u>Director of Nursing-Public Health (PDF)</u></a>	3954	MID MG	\$6,853-\$8,332
<a href="#"><u>Director of Public Health (PDF)</u></a>	FLAT	DEPT H	\$8,904
<a href="#"><u>Director of Public Works ** (PDF)</u></a>	FLAT	DEPT H	\$9,041
<a href="#"><u>Director of Senior Services (PDF)</u></a>	2155	MID MG	\$3,735-\$4,543
District Attorney	FLAT	ELECT	\$8,394
<a href="#"><u>District Attorney Administrator - Assistant Public Administrator (PDF)</u></a>	2102	GEN	\$3,643-\$4,432
<a href="#"><u>District Attorney Investigator (PDE)</u></a>	2264	GEN	\$3,924-\$4,773
<a href="#"><u>District Attorney Investigative Assistant (PDE)</u></a>	1958	GEN	\$3,393-\$4,127
<a href="#"><u>District Attorney Investigations Specialist (PDF)</u></a>	2444	GEN	\$4,236-\$5,153
Division Director of Environmental Health (PDF)	3423	MID MG	\$5,933-\$7,215
<a href="#"><u>Division Director Veterans Services Officer (PDF)</u></a>	2318	MID MG	\$4,017-\$4,886
<a href="#"><u>Drinking Driver Program Coordinator (PDF)</u></a>	1816	GEN	\$3,147-\$3,830
<a href="#"><u>Driver I (PDF)</u></a>	1348	GEN	\$2,336-\$2,844
<a href="#"><u>Driver II (PDF)</u></a>	1417	GEN	\$2,456-\$2,990
<a href="#"><u>Driver III (PDF)</u></a>	1487	GEN	\$2,577-\$3,139

\*\* Salary is without stipend.

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## **E**

<b>Classifications</b>	<b>Range</b>	<b>Unit</b>	<b>Monthly Salary</b>
<a href="#"><u>Elections Coordinator (PDF)</u></a>	1763	GEN	\$3,055-\$3,719
<a href="#"><u>Elections Services Assistant I (PDF)</u></a>	1316	GEN	\$2,281-\$2,776
<a href="#"><u>Elections Services Assistant II (PDF)</u></a>	1451	GEN	\$2,515-\$3,062
<a href="#"><u>Elections Specialist (PDF)</u></a>	1600	GEN	\$2,773-\$3,373
<a href="#"><u>Eligibility Specialist I (PDF)</u></a>	1467	GEN	\$2,542-\$3,094
<a href="#"><u>Eligibility Specialist II (PDE)</u></a>	1613	GEN	\$2,795-\$3,400
<a href="#"><u>Eligibility Specialist III (PDF)</u></a>	1799	GEN	\$3,118-\$3,794
<a href="#"><u>Eligibility Supervisor (PDF)</u></a>	2102	MID MG	\$3,643-\$4,432
Emergency Management and Environmental Health Director	3200	DEPT H	\$5,546-\$8,612
Emergency Services Director ***	2498	DEPT H	Part Time
<a href="#"><u>Employment and Training Supervisor (PDF)</u></a>	2611	MID MG	\$4,525-\$5,505

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<a href="#">Employment and Training Worker I (PDF)</a>	1758	GEN	\$3,047-\$3,705
<a href="#">Employment and Training Worker II (PDF)</a>	1937	GEN	\$3,357-\$4,083
<a href="#">Employment and Training Worker III (PDF)</a>	2135	GEN	\$3,700-\$4,501
<a href="#">Engineering Aide (PDF)</a>	1300	GEN	\$2,253-\$2,742
<a href="#">Engineering Technician I (PDF)</a>	1765	GEN	\$3,059-\$3,723
<a href="#">Engineering Technician II (PDF)</a>	1907	GEN	\$3,305-\$4,023
<a href="#">Environmental Health Aide (PDF)</a>	1680	GEN	\$2,912-\$3,542
<a href="#">Environmental Health Director (PDF)</a>	3269	Dept H	\$5,666-\$8,800
<a href="#">Environmental Health Specialist I (PDF)</a>	2361	GEN	\$4,092-\$4,978
<a href="#">Environmental Health Specialist II (PDF)</a>	2605	GEN	\$4,515-\$5,491
<a href="#">Environmental Health Specialist III (PDF)</a>	2866	GEN	\$4,967-\$6,042
<a href="#">Environmental Health Technician I (PDF)</a>	1680	GEN	\$2,912-\$3,542
<a href="#">Environmental Health Technician II (PDF)</a>	1816	GEN	\$3,147-\$3,830
<a href="#">Equipment Maintenance Supervisor (PDF)</a>	2318	MID MG	\$4,017-\$4,886
<a href="#">Equipment Service Worker (PDF)</a>	1450	C and T	\$2,513-\$3,058
<a href="#">Executive Assistant (PDF)</a>	1774	CONF	\$3,074-\$3,740
<a href="#">Executive Assistant - Planning (PDF)</a>	1600	GEN	\$2,773-\$3,373

\*\*\* Position is part time.

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## F

Classifications	Range	Unit	Monthly Salary
<a href="#">Fair Fiscal Coordinator I (PDF)</a>	2102	GEN	\$3,643-\$4,432
<a href="#">Fair Fiscal Coordinator II (PDF)</a>	2318	GEN	\$4,017-\$4,886
<a href="#">Family Violence Officer (PDF)</a>	1817	GEN	\$3,149-\$3,832
<a href="#">Field Services Assistant (PDF)</a>	1524	GEN	\$2,641-\$3,217
<a href="#">Fiscal Support Coordinator (PDF)</a>	1841	MID MG	\$3,191-\$3,882
Fiscal Support Coordinator	1817	CONF	\$3,149-\$3,832
<a href="#">Fiscal and Technical Services Assistant I (PDF)</a>	1300	GEN	\$2,253-\$2,742
<a href="#">Fiscal and Technical Services Assistant II (PDF)</a>	1381	GEN	\$2,393-\$2,915
<a href="#">Fiscal and Technical Services Assistant III (PDF)</a>	1523	GEN	\$2,639-\$3,211

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**G**

<b>Classifications</b>	<b>Range</b>	<b>Unit</b>	<b>Monthly Salary</b>
<a href="#"><u>Geographic Information System Planner I (PDF)</u></a>	2155	GEN	\$3,735-\$4,543
<a href="#"><u>Geographic Information System Planner II (PDF)</u></a>	2318	GEN	\$4,017-\$4,886
<a href="#"><u>Geographic Information System Coordinator (PDF)</u></a>	2683	MID MG	\$4,650-\$5,655
<a href="#"><u>Grant Compliance Assistant (PDF)</u></a>	1450	GEN	\$2,513-\$3,057
<a href="#"><u>Grant Compliance Officer (PDF)</u></a>	1816	MID MG	\$3,147-\$3,830
<a href="#"><u>Green Waste Attendant (PDF)</u></a>	1348	GEN	\$2,336-\$2,844

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**H**

<b>Classifications</b>	<b>Range</b>	<b>Unit</b>	<b>Monthly Salary</b>
<a href="#"><u>Hazardous Materials Specialist I (PDF)</u></a>	2361	GEN	\$4,092-\$4,978
<a href="#"><u>Hazardous Materials Specialist II (PDF)</u></a>	2605	GEN	\$4,515-\$5,491
<a href="#"><u>Hazardous Materials Specialist III (PDF)</u></a>	2866	GEN	\$4,967-\$6,042
<a href="#"><u>Head Cook (PDF)</u></a>	1365	GEN	\$2,366-\$2,880
<a href="#"><u>Health Aide I (PDF)</u></a>	1300	GEN	\$2,253-\$2,742
<a href="#"><u>Health Aide II (PDF)</u></a>	1365	GEN	\$2,366-\$2,880
<a href="#"><u>Health Education Coordinator I (PDF)</u></a>	2318	GEN	\$4,017-\$4,886
<a href="#"><u>Health Education Coordinator II (PDF)</u></a>	2555	MID MG	\$4,428-\$5,385
<a href="#"><u>Health Education Specialist (PDF)</u></a>	2102	GEN	\$3,643-\$4,432
<a href="#"><u>HIV Specialty Clinic Therapist (PDF)</u></a>	2434	GEN	\$4,218-\$5,130
<a href="#"><u>Human Resources Analyst I (PDF)</u></a>	2180	CONF	\$3,778-\$4,595
<a href="#"><u>Human Resources Analyst II (PDF)</u></a>	2403	CONF	\$4,165-\$5,064
<a href="#"><u>Human Resources Director (PDF)</u></a>	FLAT	DEPT H	\$6,048-\$7,754
<a href="#"><u>Human Resources Payroll Specialist I (PDF)</u></a>	2103	CONF	\$3,645-\$4,435
<a href="#"><u>Human Resources Payroll Specialist II (PDF)</u></a>	2319	CONF	\$4,019-\$4,889
<a href="#"><u>Human Resources Technician I (PDF)</u></a>	1689	CONF	\$2,927-\$3,560
<a href="#"><u>Human Resources Technician II (PDF)</u></a>	1863	CONF	\$3,229-\$3,926
<a href="#"><u>Human Resources Technician III (PDF)</u></a>	1976	CONF	\$3,425-\$4,165

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**I**

<b>Classifications</b>	<b>Range</b>	<b>Unit</b>	<b>Monthly Salary</b>
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<a href="#">Information Systems Technician (PDE)</a>	2170	GEN	\$3,761-\$4,574
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## J

<b>Classifications</b>	<b>Range</b>	<b>Unit</b>	<b>Monthly Salary</b>
<a href="#">Jail Commander (PDF)</a>	3134	SMU	\$5,432-\$6,605
<a href="#">Junior Engineer (PDF)</a>	2102	GEN	\$3,643-\$4,432

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## L

<b>Classifications</b>	<b>Range</b>	<b>Unit</b>	<b>Monthly Salary</b>
<a href="#">Law Librarian (PDF)</a>	1449	GEN	\$2,511-\$3,055
<a href="#">Lead Community Care House Attendant (PDF)</a>	1452	GEN	\$2,516-\$3,064
<a href="#">Lead Deputy Clerk - Recorder (PDF)</a>	1526	GEN	\$2,645-\$3,220
<a href="#">Lead Fiscal and Technical Services Assistant (PDF)</a>	1611	CONF	\$2,792-\$3,397

<a href="#">Lead Power Equipment Mechanic (PDF)</a>	2004	C and T	\$3,474-\$4,228
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<a href="#">Lead Residential Care Facility Attendant-Sierra House (PDF)</a>	1873	GEN	\$3,246-\$3,950
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<a href="#">Legal Secretary - Trainee (PDF)</a>	1689	GEN	\$2,927-\$3,562
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<a href="#">Legal Secretary (PDF)</a>	1863	GEN	\$3,229-\$3,927
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<a href="#">Legal Secretary - Senior (PDF)</a>	1976	GEN	\$3,425-\$4,165
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<a href="#">Legal Services Assistant I (PDF)</a>	1316	GEN	\$2,281-\$2,776
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<a href="#">Legal Services Assistant I-Probation (PDF)</a>	1300	PROB	\$2,253-\$2,742
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<a href="#">Legal Services Assistant II (PDF)</a>	1450	GEN	\$2,513-\$3,057
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<a href="#">Legal Services Assistant II-Probation (PDF)</a>	1433	PROB	\$2,483-\$3,024
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<a href="#">Librarian (PDE)</a>	2091	GEN	\$3,624-\$4,409
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<a href="#">Library Aide (PDF)</a>	1300	GEN	\$2,253-\$2,742
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<a href="#">Library Literacy Clerk (PDF)</a>	1300	GEN	\$2,253-\$2,742
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<a href="#">Library Literacy Program Assistant I (PDF)</a>	1300	GEN	\$2,253-\$2,742
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<a href="#">Library Literacy Program Assistant II (PDF)</a>	1365	GEN	\$2,366-\$2,880
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<a href="#">Library Literacy Program Coordinator (PDF)</a>	1524	MID MG	\$2,641-\$3,217
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<a href="#">Library Technician (PDF)</a>	1349	GEN	\$2,338-\$2,846
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<a href="#">Licensed Vocational Nurse I - Behavioral Health (PDF)</a>	2009	GEN	\$3,482-\$4,236
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<a href="#">Licensed Vocational Nurse II - Behavioral Health (PDF)</a>	2109	GEN	\$3,655-\$4,447
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<a href="#">Licensed Vocational Nurse I - Public</a>	2009	GEN	\$3,482-\$4,236
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<a href="#">Licensed Vocational Nurse II-Public Health (PDF)</a>	2109	GEN	\$3,655-\$4,447
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<b>Classifications</b>	<b>Range</b>	<b>Unit</b>	<b>Monthly Salary</b>
<a href="#">Management Analyst I</a>	2180	CONF	\$3,778-\$4,595
<a href="#">Management Analyst II</a>	2403	CONF	\$4,165-\$5,064
<a href="#">Management Analyst I (PDF)</a>	2102	GEN	\$3,643-\$4,432
<a href="#">Management Analyst II (PDF)</a>	2338	GEN	\$4,052-\$4,927
<a href="#">Management Analyst I - Probation (PDF)</a>	2102	PROB	\$3,643-\$4,432
<a href="#">Management Analyst II - Probation (PDF)</a>	2338	PROB	\$4,052-\$4,927
<a href="#">Mechanic/Shop Technician (PDF)</a>	1816	C and T	\$3,148-\$3,831
<a href="#">Mental Health Children's Services Coordinator (PDF)</a>	2889	MID MG	\$5,007-\$6,090
<a href="#">Mental Health Deputy Director (PDF)</a>	3551	MID MG	\$6,155-\$7,484
Mental Health Director	FLAT	DEPT H	\$7,129
<a href="#">Mental Health Program Chief (PDF)</a>	2958	MID MG	\$5,127-\$6,236
<a href="#">Mental Health Services Act Coordinator (PDF)</a>	2889	MID MG	\$5,007-\$6,090
<a href="#">Mentoring Coordinator (PDF)</a>	1300	GEN	\$2,253-\$2,742
<a href="#">Museum Director (PDF)</a>	2159	DEPT H	\$3,742-\$4,548
<a href="#">Museum Registrar (PDF)</a>	1450	GEN	\$2,513-\$3,057

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<b>Classifications</b>	<b>Range</b>	<b>Unit</b>	<b>Monthly Salary</b>
<a href="#">Natural Resource Analyst (PDF)</a>	2053	GEN	\$3,558-\$4,328
<a href="#">Nurse Practitioner (PDF)</a>	4624	GEN	\$8,014-\$9,744

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<b>Classifications</b>	<b>Range</b>	<b>Unit</b>	<b>Monthly Salary</b>
<a href="#">Office Assistant I (PDF)</a>	1353	GEN	\$2,345-\$2,854
<a href="#">Office Assistant I-Probation (PDF)</a>	1300	PROB	\$2,253-\$2,742
<a href="#">Office Assistant II (PDF)</a>	1420	GEN	\$2,461-\$2,995
<a href="#">Office Assistant II-Probation (PDF)</a>	1365	PROB	\$2,366-\$2,880
<a href="#">Office Assistant III (PDF)</a>	1566	GEN	\$2,714-\$3,303
<a href="#">Office Assistant III-Probation (PDF)</a>	1505	PROB	\$2,608-\$3,177
<a href="#">Office Automation Analyst (PDF)</a>	2207	GEN	\$3,825-\$4,652
<a href="#">Office Automation Specialist (PDF)</a>	1817	GEN	\$3,149-\$3,832

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<a href="#">Office Supervisor (PDF)</a>	1873	MID MG	\$3,246-\$3,950
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## P

Classifications	Range	Unit	Monthly Salary
<a href="#">Paralegal I (PDF)</a>	1689	CONF	\$2,927-\$3,560
Paralegal I	1600	GEN	\$2,773-\$3,373
<a href="#">Paralegal II (PDF)</a>	1863	CONF	\$3,229-\$3,926
Paralegal II	1764	GEN	\$3,057-\$3,721
Paralegal III	1907	GEN	\$3,305-\$4,023
<a href="#">Paralegal III (PDF)</a>	2055	CONF	\$3,562-\$4,333
<a href="#">Payroll Specialist I (PDF)</a>	2103	CONF	\$3,645-\$4,435
<a href="#">Payroll Specialist II (PDF)</a>	2319	CONF	\$4,019-\$4,889
<a href="#">Perinatal Specialist (PDF)</a>	2434	MID MG	\$4,218-\$5,130
<a href="#">Permit Manager (PDF)</a>	2102	MID MG	\$3,643-\$4,432
<a href="#">Permit Technician (PDF)</a>	1639	GEN	\$2,840-\$3,456
<a href="#">Physician Assistant (PDF)</a>	4624	GEN	\$8,014-\$9,744
<a href="#">Planning Director (PDF)</a>	4327-4543	DEPT H	\$7,500-\$9,576
<a href="#">Planning Technician (PDF)</a>	1772	GEN	\$3,071-\$3,737
<a href="#">Power Equipment Mechanic I (PDF)</a>	1680	C and T	\$2,912-\$3,543
<a href="#">Power Equipment Mechanic II (PDF)</a>	1816	C and T	\$3,148-\$3,831
<a href="#">Prevention Aide (PDF)</a>	1300	GEN	\$2,253-\$2,742
<a href="#">Principal Staff Services Analyst (PDF)</a>	2494	MID MG	\$4,322-\$5,257
<a href="#">Probation Assistant (PDF)</a>	1499	PROB	\$2,598-\$3,159
<a href="#">Probation Program Coordinator - Administrative Assistant (PDF)</a>	1870	PROB	\$3,241-\$3,945
<a href="#">Probation Report Writer (PDF)</a>	1787	PROB	\$3,097-\$3,768
<a href="#">Program Chief - Nursing (PDF)</a>	2958	MID MG	\$5,127-\$6,236
<a href="#">Program Manager I (PDF)</a>	3079	MID MG	\$5,336-\$6,489
<a href="#">Program Manager II (PDF)</a>	3233	MID MG	\$5,603-\$6,815
<a href="#">Program Training and Compliance Analyst (PDF)</a>	1907	GEN	\$3,305-\$4,023
<a href="#">Programmer Analyst (PDF)</a>	2208	GEN	\$3,827-\$4,654
<a href="#">Project Manager (PDF)</a>	2683	GEN	\$4,650-\$5,655
<a href="#">Property Tax Technician (PDF)</a>	1316	GEN	\$2,281-\$2,776
<a href="#">Property Tax Specialist I (PDF)</a>	1423	GEN	\$2,466-\$3,002
<a href="#">Property Tax Specialist II (PDF)</a>	1571	GEN	\$2,723-\$3,312
<a href="#">Psychiatric Medical Director (PDF)</a>	FLAT	CONTRACT	
<a href="#">Psychiatric Nurse I - Behavioral Health (PDF)</a>	2601	GEN	\$4,508-\$5,484
<a href="#">Psychiatric Nurse II - Behavioral Health (PDF)</a>	2913	GEN	\$5,049-\$6,139
<a href="#">Psychiatric Technician (PDF)</a>	1816	GEN	\$3,147-\$3,830

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<a href="#"><u>Public Health Administrative Services Officer (PDF)</u></a>	3329	MID MG	\$5,770-\$7,016
<a href="#"><u>Public Health Nurse I (PDF)</u></a>	2601	GEN	\$4,508-\$5,484
<a href="#"><u>Public Health Nurse II (PDF)</u></a>	2913	GEN	\$5,049-\$6,139
<a href="#"><u>Public Health Nurse III (PDF)</u></a>	3225	GEN	\$5,590-\$6,798
<a href="#"><u>Public Health Program Division Chief (PDF)</u></a>	2815	MID MG	\$4,879-\$5,933
<a href="#"><u>Public Works Fiscal Officer/Administrative Service Manager (PDF)</u></a>	2668	MID MG	\$4,624-\$5,626
<a href="#"><u>Public Works Maintenance Lead Worker (PDF)</u></a>	1764	C and T	\$3,058-\$3,721
<a href="#"><u>Public Works Maintenance Supervisor (PDF)</u></a>	2004	MID MG	\$3,474-\$4,228
<a href="#"><u>Public Works Maintenance Worker I (PDF)</u></a>	1348	C and T	\$2,337-\$2,844
<a href="#"><u>Public Works Maintenance Worker II (PDF)</u></a>	1487	C and T	\$2,577-\$3,139
<a href="#"><u>Public Works Maintenance Worker III (PDF)</u></a>	1639	C and T	\$2,841-\$3,456
<a href="#"><u>Public Works Senior Environmental Planner (PDF)</u></a>	2555	GEN	\$4,428-\$5,385

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## **Q**

<b>Classifications</b>	<b>Range</b>	<b>Unit</b>	<b>Monthly Salary</b>
<a href="#"><u>Quality Assurance Coordinator (PDF)</u></a>	2434	GEN	\$4,218-\$5,130
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## **R**

<b>Classifications</b>	<b>Range</b>	<b>Unit</b>	<b>Monthly Salary</b>
<a href="#"><u>Records Management Coordinator (PDF)</u></a>	1817	MID MG	\$3,149-\$3,832
<a href="#"><u>Records Management Technician I (PDF)</u></a>	1316	GEN	\$2,281-\$2,776
<a href="#"><u>Records Management Technician II (PDF)</u></a>	1450	GEN	\$2,513-\$3,057
<a href="#"><u>Recording Secretary (PDF)</u></a>	1524	GEN	\$2,641-\$3,217
<a href="#"><u>Registered Dental Assistant I - Public Health (PDF)</u></a>	2009	GEN	\$3,482-\$4,236
<a href="#"><u>Registered Dental Assistant II - Public Health (PDF)</u></a>	2109	GEN	\$3,655-\$4,447
<a href="#"><u>Registered Nurse I - Behavioral Health (PDF)</u></a>	2601	GEN	\$4,508-\$5,484
<a href="#"><u>Registered Nurse II - Behavioral Health (PDF)</u></a>	2913	GEN	\$5,049-\$6,139
<a href="#"><u>Registered Nurse I-Public Health (PDF)</u></a>	2601	GEN	\$4,508-\$5,484

[Select Language](#) | ▼

[Registered Nurse II-Public Health \(PDF\)](#) 2913 GEN \$5,049-\$6,139

[Residential Care Facility Attendant \(PDF\)](#) 1665 GEN \$2,886-\$3,511

[Risk Manager / Occupational Safety and Health Specialist \(PDF\)](#) FLAT ELECT \$5,349

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## **S**

<b>Classifications</b>	<b>Range</b>	<b>Unit</b>	<b>Monthly Salary</b>
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[Secretary \(PDF\)](#) 1300 GEN \$2,253-\$2,742

[Senior Building Inspector \(PDF\)](#) 2318 GEN \$4,017-\$4,886

[Senior Building Plancheck / Inspector \(PDF\)](#) 2675 GEN \$4,636-\$5,638

[Senior District Attorney Investigator \(PDF\)](#) 2493 GEN \$4,321-\$5,255

[Senior Engineering Technician \(PDF\)](#) 2102 GEN \$3,643-\$4,432

[Senior Environmental Health Specialist \(PDF\)](#) 2494 GEN \$4,322-\$5,257

[Senior Permit Technician \(PDF\)](#) 1843 GEN \$3,194-\$3,886

[Senior Planner \(PDF\)](#) 2555 GEN \$4,428-\$5,385

[Senior Services Office Supervisor \(PDF\)](#) 1680 GEN \$2,912-\$3,542

[Senior Social Worker \(PDF\)](#) A: 2549 GEN A: \$4,418-\$5,373

B: 2789 B: \$4,834-\$5,879

[Sheriff Administrative Sergeant \(PDF\)](#) 2914 SMU \$5,050-\$6,141

[Sheriff Deputy/Training/Policy Advisor \(PDF\)](#) 3210 SMU \$5,564-\$6,765

[Sheriff Dispatcher I \(PDF\)](#) 1780 SDU \$3,085-\$3,754

[Sheriff Dispatcher II \(PDF\)](#) 1901 SDU \$3,295-\$4,009

[Sheriff Fiscal Officer I \(PDF\)](#) 2241 SMU \$3,884-\$4,725

[Sheriff Fiscal Officer II \(PDF\)](#) 2646 SMU \$4,586-\$5,856

Sheriff Grant Compliance Officer 1937 SDU \$3,357-\$4,083

[Sheriff Investigator \(PDF\)](#) 2391 SDU \$4,144-\$5,040

Sheriff Investigator (Advanced) 2516 SDU \$4,361-\$5,304

[Sheriff Investigator / Cannabis Code Compliance \(PDF\)](#) 2695 SDU \$4,671-\$5,681

Sheriff Investigator (Intermediate) 2463 SDU \$4,269-\$5,193

[Sheriff Investigator Sergeant \(PDF\)](#) 2914 SDU \$5,050-\$6,141

[Sheriff Investigator Sergeant / Code Compliance Supervisor \(PDF\)](#) 3134 SMU \$5,432-\$6,605

[Sheriff Office Manager \(PDF\)](#) 1757 SMU \$3,045-\$3,704

[Sheriff Patrol Commander \(PDF\)](#) 3134 SMU \$5,432-\$6,605

[Sheriff Sergeant \(PDF\)](#) 2511 SDU \$4,352-\$5,293

[Select Language](#) ▾

Sheriff Sergeant (Advanced)	2708	SDU	\$4,693-\$5,709
Sheriff Sergeant (Intermediate)	2649	SDU	\$4,591-\$5,586
<a href="#">Sheriff Services Assistant I (PDF)</a>	1607	SDU	\$2,785-\$3,390
<a href="#">Sheriff Services Assistant II (PDF)</a>	1771	SDU	\$3,069-\$3,733
Sheriff - Coroner	FLAT	ELECT	\$7,934
<a href="#">Sheriffs Special Operations Sergeant (PDF)</a>	2914	SMU	\$5,050-\$6,141
<a href="#">Sierra House Residential Care Facility Supervisor (PDF)</a>	2040	MID-MG	\$3,536-\$4,302
<a href="#">Site Manager (PDF)</a>	1433	GEN	\$2,483-\$3,024
<a href="#">Social Service Director-Public Guardian-Public Conservator ** (PDF)</a>	3448	DEPT H	\$5,976-\$8,904
<a href="#">Social Services Aide (PDF)</a>	1571	GEN	\$2,723-\$3,312
<a href="#">Social Services Supervisor I (PDF)</a>	2668	MID MG	\$4,624-\$5,626
<a href="#">Social Services Supervisor II (PDF)</a>	3079	MID MG	\$5,336-\$6,489
<a href="#">Social Worker I (PDF)</a>	2029	GEN	\$3,516-\$4,277
<a href="#">Social Worker II (PDF)</a>	2237	GEN	\$3,877-\$4,716
<a href="#">Social Worker III (PDF)</a>	2445	GEN	\$4,238-\$5,154
<a href="#">Solid Waste Program Manager (PDF)</a>	2318	GEN	\$4,017-\$4,886
<a href="#">Staff Services Analyst I (PDF)</a>	2180	GEN	\$3,778-\$4,596
<a href="#">Staff Services Analyst II (PDF)</a>	2403	GEN	\$4,165-\$5,068
<a href="#">Staff Services Manager (PDF)</a>	2957	MID MG	\$5,125-\$6,234
<a href="#">Staff Services Specialist (PDF)</a>	2103	GEN	\$3,645-\$4,433
<a href="#">Substance Use Disorder Specialist I (PDF)</a>	1948	GEN	\$3,376-\$4,108
<a href="#">Substance Use Disorder Specialist II (PDF)</a>	2149	GEN	\$3,724-\$4,530
<a href="#">Supervising Probation Officer (PDF)</a>	2458	PROB MID-MG	\$4,260-\$5,182
<a href="#">Systems Analyst I (PDF)</a>	2526	CONF	\$4,378-\$5,323
<a href="#">Systems Analyst II (PDF)</a>	2780	CONF	\$4,818-\$5,860

\*\* Salary is without stipend.

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## I

Classifications	Range	Unit	Monthly Salary
<a href="#">Telecommunications Technician (PDF)</a>	2206	GEN	\$3,823-\$4,650
<a href="#">Treasurer Tax Collections Officer I (PDF)</a>	1907	GEN	\$3,305-\$4,023
<a href="#">Treasurer Tax Collections Officer II (PDF)</a>	2102	GEN	\$3,643-\$4,432
Treasurer - Tax Collector **	FLAT	ELECT	\$6,232
<a href="#">Treasurer - Tax Specialist I (PDF)</a>	1423	GEN	\$2,400-\$3,000

<a href="#">Treasurer - Tax Specialist II (PDF)</a>	1571	GEN	\$2,723-\$3,312
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<a href="#">Treasurer - Tax Technician (PDF)</a>	1514	GEN	\$2,624-\$3,192
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\*\* Salary is without stipend.

[\(Return to top\)](#)

## U

Classifications	Range	Unit	Monthly Salary
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<a href="#">Undersheriff (PDF)</a>	3421	CONTR	\$5,929-\$7,212
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[\(Return to top\)](#)

## V

Classifications	Range	Unit	Monthly Salary
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<a href="#">Veterans Service Representative I (PDF)</a>	1524	GEN	\$2,641-\$3,217
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<a href="#">Veterans Service Representative II (PDF)</a>	1680	GEN	\$2,912-\$3,542
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<a href="#">Victim Witness Advocate (PDF)</a>	1523	GEN	\$2,639-\$3,211
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<a href="#">Victim Witness Coordinator (PDF)</a>	1763	MID MG	\$3,055-\$3,719
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## W

Classifications	Range	Unit	Monthly Salary
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<a href="#">Welder (PDF)</a>	1763	C and T	\$3,056-\$3,720
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<a href="#">Welfare Fraud Investigator I (PDF)</a>	2211	GEN	\$3,832-\$4,662
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<a href="#">Welfare Fraud Investigator II (PDF)</a>	2398	GEN	\$4,156-\$5,054
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## Contact Us

For additional information or questions regarding job descriptions, please contact the Human Resources Department at (530) 283-6444.

Government Websites by  CivicPlus®

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# Exhibit B



California Public Employees' Retirement System  
P.O. Box 942709  
Sacramento, CA 94229-2709  
(888) CalPERS (or 888-225-7377)  
TTY: (877) 249-7442  
[www.calpers.ca.gov](http://www.calpers.ca.gov)

Reference No.: 200-050-12  
Circular Letter No.: 200-050-12  
Distribution: IV, V, VI, X, XII, XVI  
Special:

## Circular Letter

October 25, 2012

TO: **ALL CALPERS EMPLOYERS**

SUBJECT: **STATUTORY AND REGULATORY REQUIREMENTS FOR PUBLICLY AVAILABLE PAY SCHEDULES**

The purpose of this Circular Letter is to remind CalPERS employers that only those pay amounts that meet the definition of compensation earnable can be used when calculating retirement benefits.

Compensation earnable is defined in statute and further clarified by California Code of Regulations (CCR) Section 570.5. Specifically, this Circular Letter seeks to address the requirements related to publicly available pay schedules.

**Compensation Earnable & The Requirement For Publicly Available Pay Schedules**  
The Public Employees' Retirement Law (PERL) Government Code Sections 20636 and 20636.1 define compensation earnable for State, School, and Public Agency members. In order to meet the definition of compensation earnable, an amount of pay must either constitute payrate or special compensation as defined in the statutes. Section 20636(d) further requires that payrate and special compensation schedules, ordinances, or similar documents be public records available for public scrutiny.

Section 20636(b)(1) (applicable to Public Agency members) and 20636.1(b)(1) (applicable to School members) require pay amounts to be paid pursuant to publicly available pay schedules. For example, section 20636 (b)(1) states:

"Payrate means the normal monthly rate or pay or base pay of the member paid in cash to similarly situated members of the same group or class of employment for services rendered on a full-time basis during normal working hours, pursuant to publicly available pay schedules. "Payrate," for a member who is not in a group or class, means the monthly rate of pay or base pay of the members, paid in cash and pursuant to publicly available pay schedules, for services rendered on a full-time basis during normal working hours, subject to the limitations of paragraph (2) of subdivision (e)." (Emphasis added.)

CCR 570.5 was adopted April 13, 2011, with an effective date of August 10, 2011. CCR 570.5 sought to clarify the requirement of publicly available pay schedules.

After CCR 570.5 was adopted, CalPERS sent Circular Letter #200-056-11 dated August 19, 2011, notifying all employers of the requirements of CCR 570.5.

**Importance of Correct Reporting**

Due to the importance of correct payroll reporting in administering the PERL and member benefits, CalPERS is sending this additional Circular Letter to remind all employers of the criteria for reporting compensation earnable.

CCR 570.5 outlines the required elements necessary to meet the definition for a publicly available pay schedule as follows:

- (a) For purposes of determining the amount of "compensation earnable" pursuant to Government Code Sections 20630, 20636, and 20636.1, payrate shall be limited to the amount listed on a pay schedule that meets all of the following requirements:
  - (1) Has been duly approved and adopted by the employer's governing body in accordance with requirements of applicable public meeting laws;
  - (2) Identifies the position title for every employee position;
  - (3) Shows the payrate for each identified position, which may be stated as a single amount or as multiple amounts within a range;
  - (4) Indicates the time base, including, but not limited to, whether the time base is hourly, daily, bi-weekly, monthly, bi-monthly, or annually;
  - (5) Is posted at the office of the employer or immediately accessible and available for public review from the employer during normal business hours or posted on the employer's internet website;
  - (6) Indicates an effective date and date of any revisions;
  - (7) Is retained by the employer and available for public inspection for not less than five years; and
  - (8) Does not reference another document in lieu of disclosing the payrate.

All eight (8) requirements must be met in one salary schedule for each member's pay, in order for CalPERS to approve the pay amount as payrate and reportable compensation earnable.

**No Applicable Pay Schedule**

If an agency cannot provide a document meeting the requirements for a publicly available pay schedule, then CalPERS must determine that the pay amount fails to meet the definition of payrate. CCR 570.5 (b)(1)-(4) outlines the process by which

CalPERS may determine a member's payrate when there is no publicly available pay schedule provided.

CCR 570.5 (b) states:

- (b) Whenever an employer fails to meet the requirements of subdivision (a) above, the Board, in its sole discretion, may determine an amount that will be considered to be payrate, taking into consideration all information it deems relevant including, but not limited to, the following:
  - (1) Documents approved by the employer's governing body in accordance with requirements of public meeting laws and maintained by the employer;
  - (2) Last payrate listed on a pay schedule that conforms to the requirements of subdivision (a) with the same employer for the position at issue;
  - (3) Last payrate for the member that is listed on a pay schedule that conforms with the requirements of subdivision (a) with the same employer for a different position;
  - (4) Last payrate for the member in a position that was held by the member that is listed on a pay schedule that conforms to the requirements of subdivision (a) of a former CalPERS employer.

It is important that all employers comply with the compensation earnable provisions and corresponding regulations of the PERL. Where employers fail to comply, pay amounts will be determined to not constitute payrate and accordingly CalPERS will be unable to use such pay amounts when calculating members' retirement benefits.

It is therefore critical that employers review their pay schedules to verify that all members' pay amounts are included within a publicly available pay schedule. For assistance or questions related to the development of a publicly available pay schedule, please direct your inquiries to the CalPERS Compensation and Employer Review Unit.

If you have any questions, please contact the CalPERS Customer Contact Center at **888 CalPERS** (or **888-225-7377**).

KAREN DeFRANK, Chief  
Customer Account Services Division



Kevin Correira  
Director

# County of Plumas

## Facility Services

198 Andy's Way  
Quincy CA 95971

Phone: 530-283-6299  
Fax: 530-283-6103



DATE: March 17, 2020

TO: Honorable Board of Supervisors

FROM: Kevin Correira – Facility Services Director

SUBJECT: Request to approve and authorize Chair Goss to sign contract between Facility Services and Martin Security Systems, Inc.

---

### **Recommendation**

Approve and authorize Chair Goss to sign contract between Facility Services and Martin Security Systems, Inc.

### **Background and Discussion**

Martin Security Systems, Inc. provides security monitoring (fire/burglary) for many Plumas County facilities that are maintained by Facility Services. Previously, Facility Services was contracted with three alarm-monitoring companies; this contract serves to consolidate all of Facility Services alarm-monitoring needs into one contract using only one vendor. This contract is a 5-yr contract to lock in the pricing for this service. Contract not to exceed \$5,340 annually; \$26,700 over 5 years.

A copy of the contract is on file with the Clerk of the Board.



## DEPARTMENT OF FACILITY SERVICES & AIRPORTS

198 ANDY'S WAY, QUINCY, CALIFORNIA 95971-9645  
(530) 283-6299 FAX: (530) 283-6103

JB2

Kevin Correira  
Director

Board Date: March 17, 2020

To: The Honorable Board of Supervisors

From: Kevin Correira, Director

**Subject:** Authorize the Department of Facility Services to waive the rental fee for Austin Arredondo Jr. Class President, Chester High School on May 9, 2020 at Almanor Rec Center.

---

### Background

**Austin Arredondo Jr. Class President, Chester High School** has requested to waive the rental fee on **May 9, 2020** for the use of the **Almanor Rec Center**. After reviewing the request, Facility Services has no issue with deviating from the fee schedule.

### Recommendation

Authorize the Department of Facility Services to waive the rental fee for **Austin Arredondo Jr. Class President, Chester High School** on **May 9, 2020** at **Almanor Rec Center**.

---

**Austin Arredondo**

612 First Street , P.O Box 797  
Chester, Ca, 96020  
(530)-258-7095  
aarredondo00@pcoe.k12.ca.us

26th February 2020

Plumas County facilities service  
198 Andy's Way  
Quincy, Ca 95971

Dear Plumas County Facilities Service,

Hello, my name is Austin Arredondo, and I am the Junior Class President at CHS. The Junior Class at Chester High School is wanting to hold our school's annual Prom at the ARPD Chester Rec Center. We have set the date for May 9th of 2020, and were wondering if it was possible to get the fees waived for us to use the building. Thank you for your time and consideration to help us make the Prom of 2020 a success for the students at Chester High School.

Sincerely,

**Austin Arredondo**



JB3

## DEPARTMENT OF FACILITY SERVICES & AIRPORTS

198 ANDY'S WAY, QUINCY, CALIFORNIA 95971-9645  
(530) 283-6299 FAX: (530) 283-6103

Kevin Correira  
Director

Board Date: March 17, 2020

To: The Honorable Board of Supervisors

From: Kevin Correira, Director

Subject: **Authorize the Department of Facility Services to waive the rental fee for Susan Bryner-President, Lake Almanor Area Chamber of Commerce on April 16, 2020 at Almanor Rec Center.**

---

### Background

**Susan Bryner-President, Lake Almanor Area Chamber of Commerce** has requested to waive the rental fee on **April 16, 2020** for the use of the **Almanor Rec Center**. After reviewing the request, Facility Services has no issue with deviating from the fee schedule.

### Recommendation

Authorize the Department of Facility Services to waive the rental fee for **Susan Bryner-President, Lake Almanor Area Chamber of Commerce** on **April 16, 2020** at **Almanor Rec Center**.



# LAKE ALMANOR AREA CHAMBER OF COMMERCE

REACH OUT • CONNECT • TAKE PART

*Directors*

2019-2020

February 25, 2020

*Susan Bryner*

*Coldwell Banker*

*President*

*Traci Holt*

*Diversified*

*Resources*

*Vice President*

Kevin Correira  
Plumas County Facility Services  
198 Andy's Way  
Quincy, CA 95971

*Jerry Nielsen*

*Lassen*

*Photography*

*Secretary*

*Chelsea Harrison*

*Chester*

*Progressive*

*Treasurer*

*Sharon Roberts*

*St. Bernard Lodge*

*Kaci Holland*

*Lake Almanor*

*Brokers*

*Erica Sherod*

*Giggling Crow*

*Dawn Gray*

*B & B Booksellers*

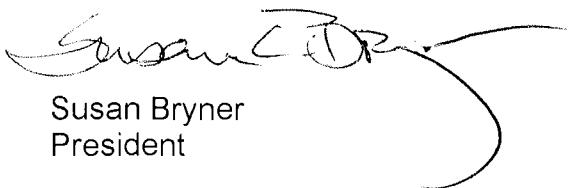
Mr. Correira,

The Lake Almanor Area Chamber of Commerce respectfully requests a waiver of the facilities fee for the Lake Almanor Recreation Center for a meeting on April 16, 2020.

The meeting is for the Almanor Basin Community Consortium and sponsored by the Chamber and the Lake Almanor Community Foundation. The purpose of the meeting is communication and collaboration among the leaders of the various sectors of our community on issues and challenges of the community as well as within their sectors.

We appreciate your consideration of this request.

Respectfully,



Susan Bryner  
President

P.O. Box 1198 • Chester, CA 96020

Phone 530-258-2426

[www.lakealmanorarea.com](http://www.lakealmanorarea.com) • [info@lakealmanorarea.com](mailto:info@lakealmanorarea.com)



**Erin Metcalf**  
Chief Probation Officer

# County of Plumas

Department of Probation  
270 County Hospital Rd. #128,  
Quincy, California, 95971



JC

Phone: (530)283-6200  
FAX: (530)283-6165

DATE: March 2, 2020

TO: Honorable Board of Supervisors

FROM: Erin Metcalf, Chief Probation Officer

SUBJECT: Request to approve and authorize Chair to sign contract between the Probation Department and Dr. Alfredo M. Amezaga Jr.

---

### **Recommendation**

Approve and authorize Chair Goss to sign the contract between the Probation Department and Dr. Alfredo M. Amezaga Jr. for juvenile psychological evaluations.

### **Background and Discussion**

The Probation Department has contracted with Dr. Amezaga in the past to perform juvenile psychological evaluations when requested to do so by the Chief Probation Officer and/or Juvenile Court. It is mandated by the State of California that we have a contract in place with a juvenile psychologist to perform such evaluations.

Therefore, we respectfully request the Board of Supervisors to approve and authorize Chairman Goss to sign the contract.



# Office of the Sheriff

## Office of Emergency Services

1400 E. Main Street, Quincy, California 95971 • (530) 283-6375 • Fax 283-6344

TODD JOHNS  
SHERIFF/CORONER  
DIRECTOR

2D1

## Memorandum

**DATE:** March 4, 2020

**TO:** Honorable Board of Supervisors

**FROM:** Sheriff Todd Johns *TJ*

**RE:** Agenda Item for the meeting of March 17, 2020

**It is recommended that the Board:**

Adopt Resolution and authorize the Sheriff to sign the 2020-2021 Boating Safety and Enforcement Financial Aid Program Contract allowing the Sheriff's Office to participate in the Department of Boating & Waterways Financial Aid Program.

**Background and Discussion:**

The Boating Safety and Enforcement Financial Aid Program provides funding for the Plumas County Sheriff's Boating Safety and Enforcement Unit to provide education and information on boating safety issues, supervise organized water events, provide assistance to water users, and enforce state and local laws on the waterways in Plumas County.

The funding awarded in the annual contract for BS&E program costs for fiscal year 20/21 is a baseline allocation of \$132,511.00. The program requires a county contribution of the estimated county boat tax revenue in the amount of \$27,451.28. The total BS&E program budget for FY 20/21 is \$159,962.28.

This agreement shall be for the term beginning July 1, 2020 and ending June 30, 2021.

Resolution and contract have been reviewed by County Counsel.

PLUMAS COUNTY BOARD OF SUPERVISORS  
RESOLUTION #\_\_\_\_\_

WHEREAS, THE SHERIFF OF PLUMAS COUNTY DESIRES TO UNDERTAKE A CERTAIN PROJECT DESIGNATED "THE PLUMAS COUNTY SHERIFF'S BOATING SAFETY AND ENFORCEMENT PROGRAM" FOR FY 2020-2021, TO BE ADMINISTERED BY THE STATE OF CALIFORNIA, DEPARTMENT OF PARKS AND RECREATION, DIVISION OF BOATING AND WATERWAYS.

NOW, THEREFORE, BE IT RESOLVED THAT THE SHERIFF OF THE COUNTY OF PLUMAS IS AUTHORIZED TO SIGN AND SUBMIT THE BOATING SAFETY AND ENFORCEMENT FINANCIAL AID PROGRAM CONTRACT ON BEHALF OF THE BOARD OF SUPERVISORS. THE SHERIFF OR AUTHORIZED REPRESENTATIVE SHALL SIGN THE ANNUAL ACTIVITY REPORT. THE SHERIFF OR AUTHORIZED REPRESENTATIVE SHALL SIGN ALL QUARTERLY CLAIMS FOR REIMBURSEMENT. THE GRANT PROPOSALS AND ANY EXTENSIONS OR AMENDMENTS THEREOF AND ANY SUBSEQUENT CONTRACT WITH THE STATE IN RELATION THERETO, WILL BE APPROVED BY THE BOARD OF SUPERVISORS.

IT IS AGREED, THAT THE COUNTY OF PLUMAS SHALL COMPLY WITH THE FISCAL AND OPERATIONAL REQUIREMENTS OF THE BOATING SAFETY AND ENFORCEMENT FINANCIAL AID PROGRAM GUIDELINES. THE COUNTY WILL EXPEND NOT LESS THAN AN AMOUNT EQUAL TO 100 PERCENT OF THE AMOUNT RECEIVED BY THE COUNTY FROM PERSONAL PROPERTY TAXES ON VESSELS FOR BOATING SAFETY AND ENFORCEMENT AS PER THE HARBORS AND NAVIGATION CODE.

I HEREBY CERTIFY THAT THE FOREGOING IS A TRUE COPY OF THE RESOLUTION ADOPTED BY THE BOARD OF SUPERVISORS OF PLUMAS COUNTY IN A MEETING THEREOF HELD ON \_\_\_\_\_, 2020 BY THE FOLLOWING VOTE;

AYES;

NOES;

ABSENT;

CHAIR SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

TYPED NAME AND TITLE: Kevin Goss, Chair

ATTEST; SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

TYPED NAME AND TITLE: Nancy DaForno, Clerk

ORIGINAL



**Boating Safety and Enforcement Financial Aid Program Agreement**

This agreement entered into this *1<sup>ST</sup> day of July, 2020*, by and between the CALIFORNIA DEPARTMENT OF PARKS AND RECREATION, DIVISION OF BOATING AND WATERWAYS, hereinafter called “Department,” and the *COUNTY OF PLUMAS*, hereinafter called “Agency”;

**WITNESSETH**

**WHEREAS**, Contingent on approval of the Fiscal Year 2020-2021 budget, the Department intends to agree with Agency for the purpose of performing boating safety and enforcement activities as described in Title 14, California Code of Regulations Section 6593.3; and

**WHEREAS**, Agency is equipped, staffed and prepared to provide such services on the terms and conditions set forth in this agreement and in accordance with Title 14, California Code of Regulations Section 6593 et seq.; and

**WHEREAS**, pursuant to Title 14, California Code of Regulations Section 6593.6, Department shall enter into an annual agreement with each participating agency;

**NOW, THEREFORE**, it is mutually agreed as follows:

**I. Applicable Law**

Agency shall observe and comply with all applicable federal, state, and county statutes, ordinances, regulations, directives, and laws, including, but not limited to, Harbors and Navigation Code Section 663.7 and Section 6593 et seq. of Title 14, California Code of Regulations. Agreement shall be deemed to be executed within the State of California and construed and governed by the laws of the State of California.

**II. Description of Services**

Agency shall conduct boating safety and enforcement activities in the jurisdiction of the Agency in consideration of the payments hereinafter set forth.

**III. Payments**

- A. Maximum Amount. The amount the Department shall be obligated to pay for services rendered under this agreement shall not exceed **\$132,511.00** for the agreement term in full consideration of Agency’s performance of the services described in this agreement.
- B. Rate of Payment. The Department shall reimburse Agency in accordance with the reimbursement procedures set forth in Title 14, California Code of Regulations Section 6593.9.

- C. Submission of Claims. Agency shall submit claims for reimbursement to the Department contact person identified in paragraph V of this contract on a    monthly **OR** ~~X~~ quarterly basis. (Please check one)
- D. Failure to Submit Claims. Claims for reimbursement shall be submitted within 60 days following the last day of the reporting period. Pursuant to Title 14, California Code of Regulations 6593.9 (i), the Department may reduce an Agency's allocation by five percent if the Agency exceeds the sixty-day billing period and an additional five percent for every thirty-day period thereafter that the Agency is late in filing a claim.

#### **IV. Records**

Agency shall maintain records pursuant to Section 6593.10 of Title 14, California Code of Regulations.

#### **V. Notice**

Notice shall be in writing and shall be deemed to have been served when it is deposited in the United States mail, first class postage prepaid, and addressed as follows:

***TO DEPARTMENT***

*Ms. Joanna Andrade*  
*Department of Parks and Recreation*  
*Division of Boating and Waterways*  
*One Capitol Mall, Suite 500*  
*Sacramento, CA 95814*

***TO AGENCY***

*Plumas County Sheriff*  
*1400 E. Main Street*  
*Quincy, CA 95971*

Either party may change the address to which subsequent notice and/or other communication can be sent by giving written notice designating a change of address to the other party.

#### **VI. Term**

This agreement shall be for the term beginning **July 1, 2020**, and ending **June 30, 2021**.

#### **VII. Prior Agreements**

All prior agreements regarding this subject matter between Department and Agency are hereby terminated effective June 30 prior to the term beginning date of this agreement.

#### **VIII. Amendment**

No amendment or variation of the terms of this agreement shall be valid unless made in writing and signed by the parties hereto.

#### **IX. Termination**

Agency may terminate this agreement without cause in writing at any time. Department may terminate this agreement without cause upon a sixty (60) days written notice served upon the Agency.

## X. Special Provisions

- A. Agency hereby certifies that the obligations created by this agreement do not violate the provisions of Sections 1090 to 1096 of the Government Code.
- B. This agreement shall have no force or effect until signed by the Department, Agency, and approved by the Department of General Services Legal Department, if required.
- C. Agency shall continue with the responsibilities of this agreement during any dispute.
- D. In the event of an allocation reduction for this program, an equal allotment will be decrease from every participant.

IN WITNESS WHEREOF, the parties hereto have executed this agreement as of the day and year first above written.

CALIFORNIA DEPARTMENT OF PARKS AND  
RECREATION, DIVISION OF BOATING AND  
WATERWAYS

By: \_\_\_\_\_

*California Department of Parks and Recreation,  
Division of Boating and Waterways*

Date: \_\_\_\_\_

“Department”

COUNTY OF PLUMAS

By: \_\_\_\_\_

Title: Sheriff

Date: \_\_\_\_\_

“Agency”

Approved as to form:

  
3/3/2020  
Gretchen Stuhr  
Deputy Plumas County Counsel



# Office of the Sheriff

## Office of Emergency Services

1400 E. Main Street, Quincy, California 95971 • (530) 283-6375 • Fax 283-6344

202

TODD JOHNS  
SHERIFF/CORONER  
DIRECTOR

## Memorandum

**DATE:** March 4, 2020

**TO:** Honorable Board of Supervisors

**FROM:** Sheriff Todd Johns *TJ*

**RE:** Agenda Items for the meeting of March 17, 2020

**It is recommended that the Board:**

Approve and sign Amendment #2 to contract #PCSO00015 between the Plumas County Sheriff's Office (PCSO) and Dale Harris, DDS changing the term to end June 30, 2020.

**Background and Discussion:**

The purpose of this contract is for inmate dental services. The original term of this contract is 03/16/19 – 03/15/20. Amendment #2 will extend the term to 06/30/20. This will allow all inmate related medical contracts to be on the terms and coincide with the fiscal year. This makes the request for services process more streamlined.

Agreement has been approved as to form by County Counsel.

PCSO00015

**SECOND AMENDMENT TO AGREEMENT**

**BY AND BETWEEN**

**PLUMAS COUNTY AND DALE HARRIS DDS**

This Second Amendment to Agreement ("Amendment") is made on March 15, 2020 between the COUNTY OF PLUMAS, a political subdivision of the State of California by and through its Sheriff's Office ("COUNTY"), and Dale Harris DDS, an individual, ("CONTRACTOR"), who agrees the following:

1. **Recitals:** This Amendment is made with reference to the following facts and objectives:
  - a. COUNTY and CONTRACTOR have entered into a written services agreement for the period of March 16, 2019 – March 15, 2020, (the "Agreement"), in which the CONTRACTOR agreed to provide dental exams and dental care services to COUNTY.
  - b. Because the COUNTY requires a greater amount of services from CONTRACTOR than originally anticipated, the parties desire to change the Agreement.
2. **Amendments:** The parties agree to amend the Agreement as follows:
  - a. Section 2.1 is amended in its entirety to read as follows:

2.1 Compensation: County shall pay Contractor for services provided to County pursuant to the Agreement in the manner set forth in Exhibit A attached hereto and made part of this agreement, (the "Fee Schedule"). The total amount paid by the County to Contractor under this Agreement shall not exceed Seventy-Five Thousand Dollars and 00/100 (\$75,000.00).
  - b. Section 4.1 is amended in its entirety to read as follows:

4.1 Term: This Agreement shall commence on the Effective Date and end on June 30, 2020, unless previously terminated as provided herein or as otherwise agree to in writing by the parties.

3. **Effectiveness of Agreement:** Except as set forth in the Second Amendment to the Agreement, all provisions of the Agreement dated March 16, 2019 – March 15, 2020 shall remain unchanged and in full force and effect. County's Board of Supervisors hereby ratifies, and approves for payment, services provided by Dale Harris, DDS from March 16, 2019 to date of approval of this amendment by the Board of Supervisors.

CONTRACTOR:

Dale Harris, DDS

COUNTY:

County of Plumas, a political  
Subdivision of the State of California

By: \_\_\_\_\_

Name: Dale Harris

Title

By: \_\_\_\_\_

Name: Todd Johns

Title: Sheriff

By: \_\_\_\_\_

Name: Kevin Goss

Chair, Board of Supervisors

Attest By: \_\_\_\_\_

Nancy DaForno

Approved to form:

Plumas County Counsel

By:  3/7/2020

Deputy County Counsel

## EXHIBIT A

### SCOPE OF WORK AND FEE SCHEDULE

1. Provide dental services to inmates at the Plumas County Correctional Center. Such services shall be on an as-needed basis upon request of the County. County shall contact Contractor's office to schedule services under this Agreement. Inmates will be transported to the Contractor's office at the expense of the County.
2. The following dental services shall be provided at the fees listed, each such fee being a flat, all-inclusive fee for that particular service:

Oral evaluation (exam): \$65  
Intra Oral X-Rays (each): \$26  
Panographic X-Ray (whole mouth): \$95  
Simple extraction: \$149  
Surgical extraction: \$235  
Silver filling: \$155  
Composite filling (white): not to exceed \$242  
Mouth debridement (scale) of teeth: \$86  
Root canal treatment: \$773  
Emergency after hours (office visit): \$130

3. Contractor shall provide an estimate for denture work and tooth replacement upon request of the County.



Julie A. White  
PLUMAS COUNTY TREASURER - TAX COLLECTOR - COLLECTIONS ADMINISTRATION

JE

P.O. Box 176 • Quincy, CA 95971-0176 •  
E-mail: [pcttc@countyofplumas.com](mailto:pcttc@countyofplumas.com)  
(530) 283-6260

Kelsey Hostetter, Assistant Treasurer-Tax Collector  
(530) 283-6259

**DATE:** March 4, 2020

**TO:** The Honorable Board of Supervisors

**FROM:** Julie A. White, Plumas County Treasurer-Tax Collector/Collections  
Administrator

**SUBJECT:** Rescind Sale of Tax Defaulted Property, Revenue & Taxation Code 3731

**Action Required:** Authorize the Tax Collector to Rescind Sale of Tax Defaulted Property  
Assessor's Parcel #106-242-001-000

**Background and Discussion:** Pursuant to Revenue and Taxation Code 3731 if a property should not have been sold at a tax default property auction, the Board of Supervisors can rescind the sale. The rescission is requested because the legal description provided by the Assessor's office per Revenue and Taxation Code 3691.3 was incorrect. The description included the parcel subject to sale and an additional parcel. The written approval of County Counsel and the purchaser of the property at auction must be obtained before the Board can consider rescission. The attached information is the memo submitted to County Counsel for approval and gives detail of the transactions leading to the rescission request. There is written approval from both County Counsel and the purchaser at auction.

Thank you.

## White, Julie

---

**From:** White, Julie  
**Sent:** Monday, February 24, 2020 10:29 AM  
**To:** Stuhr, Gretchen  
**Subject:** RE: Rescission of Sale Assessor's Parcel No. 106-242-001-000

Thank you Gretchen.

Julie L. White  
Plumas County Treasurer-Tax Collector  
P.O. Box 125  
Quincy, CA 95971  
(530) 283-6240

**From:** Stuhr, Gretchen <GretchenStuhr@countyofplumas.com>  
**Sent:** Friday, February 14, 2020 4:54 PM  
**To:** White, Julie <JulieWhite@countyofplumas.com>  
**Subject:** Rescission of Sale Assessor's Parcel No. 106-242-001-000

Julie,

I have reviewed the information provided by your office concerning the above referenced property. Having reviewed and considered all the documents and the Revenue and Taxation Code sections applicable, the County Counsel's Office consents to the rescission of the Tax Sale to David and Kerin Weiher back in May, 2016.

Regards,

Gretchen

Gretchen Stuhr  
Deputy County Counsel  
520 Main Street  
Quincy, CA 95971  
(530) 283-6240

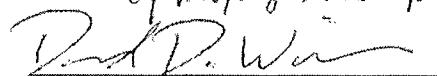
**CONFIDENTIALITY NOTICE:** This e-mail message, including any attachments, is for the sole use of the intended recipient(s) and may contain information protected by the attorney-client privilege, the attorney work product doctrine or other applicable privileges or confidentiality laws or regulations. If you are not an intended recipient, you may not review, use, copy, disclose or distribute this message or any of the information contained in this message to anyone. If you are not the intended recipient, please contact the sender by reply email and destroy all copies of this message and any attachments. Unintended transmission shall not constitute waiver of the attorney-client or any other privilege.

Please check the box below representing your decision and return the letter to the Tax Collector's office by April 30<sup>th</sup>, 2019.

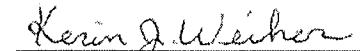
I would like to **RETAIN** the property purchased at auction, Assessor's Parcel 106-242-001-000, 3420 Highway 147, East Shore Lake Almanor.

I would like to request **RESCISSON** of the Tax Deed to Purchaser of Tax Defaulted Property, I understand if the Board of Supervisors approves the rescission I will no longer be the assessed owner of Assessor's Parcel 106-242-001-000, 3420 Highway 147, East Shore Lake Almanor.

*The rescission will include Principle, interest and refunding of property taxes paid to date on this APN.*



David D. Weiher



Kerin J. Weiher

If you have questions or concerns regarding this letter and the information provided please do not hesitate to contact the tax collector at (530) 283 – 6410 or [juliewhite@countyofplumas.com](mailto:juliewhite@countyofplumas.com).

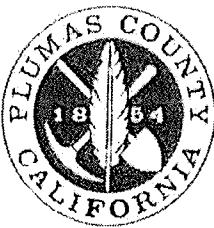
Thank you for your time and apologize for the inconvenience this may or may not have caused you.

Sincerely,



Julie A. White  
Plumas County Treasurer-Tax Collector

Enclosure



OFFICE OF THE

**COUNTY COUNSEL**  
COUNTY OF PLUMAS

Courthouse - 520 Main St., Room 301  
Quincy, California 95971-9115

Phone: (530) 283-6240  
Fax: (530) 283-6116

**REQUEST FOR COUNTY COUNSEL SERVICES**

Resubmittal (check one):  Yes  No

Date: 02/06/2020

If Yes: County Counsel Log No. \_\_\_\_\_

Department: Tax Collector

Phone: 283-6410

Name: Julie A. White

Email: juliewhite@countyofplumas.ca

PURPOSE OF SUBMITTAL (check one below):

- Contract Review (*Complete Part A*)
- Other Review (grant, RFP, etc.)
- Draft Legal Document(s)
- Claim/Litigation

- Request for Legal Opinion
- Public Records Request
- Response to Subpoena
- Other (please describe below)

Deadline for Request/Review: 02/20/2020

(Standard response time is ten days)

**PART A: FOR CONTRACTS ONLY:**

1. Name of Counterparty/Vendor: \_\_\_\_\_

2. Business Form of Counterparty/Vendor (check one below):

- Individual
- General Partnership (GP)
- Corporation

*State of Incorporation:* \_\_\_\_\_

- Government Entity
- Limited Partnership (LP or LLP)
- Limited Liability Company (LLC)

*State of Formation:* \_\_\_\_\_

3. Term of Contract: \_\_\_\_\_

*If longer than one (1) year, please explain why:* \_\_\_\_\_

4. Purpose of Contract:

**PART B: FOR NON-CONTRACT SUBMISSIONS:**

Please summarize your request (attach memo if needed):

Please review and approve the request to rescind a property sold at tax default property auction, per R & T Code 3731, Counsel has to approve before requesting BOS approval.

**County Counsel Use Only:**

Log No.: \_\_\_\_\_

Attorney Assigned: \_\_\_\_\_

Date Received: \_\_\_\_\_

Date Closed: \_\_\_\_\_



## PLUMAS COUNTY TREASURER - TAX COLLECTOR - COLLECTIONS ADMINISTRATION

P.O. Box 176 • Quincy, CA 95971-0176 •  
E-mail: [pctc@countyofplumas.com](mailto:pctc@countyofplumas.com)  
(530) 283-6260

Kelsey Hostetter, Assistant Treasurer-Tax Collector  
(530) 283-6259

DATE: February 6, 2020

TO: Craig Settemire,  
Plumas County Counsel

FROM: Julie A. White  
Plumas County Treasurer-Tax Collector

SUBJECT: Rescission of Tax Deed to Purchaser at Tax Default Property Auction  
Incorrect Legal Description, Assessor's Parcel No. 106-242-001-000

Pursuant to Revenue and Taxation Code 3691 (Exhibit "A"), the Tax Collector shall have the power to sell properties that are 5 years or more tax default. In order to sell the properties a Notice of Power to Sell Tax-Defaulted Property shall be recorded in the county Recorder's office. The information on the Power to Sell includes assessee name, assessment number, default date, default amount and the legal description. Per Revenue and Taxation Code 3691.3 (Exhibit "B"), the Assessor shall furnish the metes and bounds or lot-block-tract descriptions of the property to the Tax Collector by June 15<sup>th</sup>. The provided legal descriptions are copied and pasted into the Power to Sell, provided on the internet auction website and copied into the Deed to Purchaser of Tax Defaulted Property.

The above referenced parcel became Subject to Sale July 1<sup>st</sup>, 2015 and the Power to Sell recorded December 7, 2015 as Document No. 2015-0007824 (Exhibit "C"). The parcel was approved for sale by the Board of Supervisors for the May 13<sup>th</sup> – 16<sup>th</sup>, 2016 sale on March 1, 2016. At the May, 2016 sale, the parcel sold to David D. Weiher and Kerin J. Weiher. The Tax Deed to Purchaser of Tax-Defaulted Property was recorded July 5, 2016 as Document No. 2016-0003354 (Exhibit "D").

The legal description provided by the Assessor's office in June of 2015 was incorrect. I was not aware of this at the time and listed the information in the Power to Sell document and the Tax Deed to Purchaser of Tax-Defaulted Property. The last recorded document was used by the Assessor's office and this document included 2 legal descriptions that the assessee owned. One in Lake Almanor, #106-242-001-000 and a parcel in Crescent Mills, #111-101-014-000. I have been aware of the potential problem since April, 2019 and have been working with Mr. & Mrs.

Weiher and the Assessor. The Assessor confirmed the legal description to be in error in April, 2019. The erroneous legal description and map are attached (Exhibit "E").

Per Revenue and Taxation Code 3708.5 (Exhibit "F") when there is an error in a Tax Deed to Purchaser an amended document must be recorded. An amended deed was recorded April 2, 2019 as Document #2019-0001407 (Exhibit "G") and sent to Mr. & Mrs. Weiher on April 9<sup>th</sup>, 2019.

Mr. Weiher has indicated in writing (Exhibit "H") that he wants the sale rescinded because the information that he relied on to purchase the property was incorrect and a misrepresentation. The sale can be rescinded by the Board of Supervisors with the written consent of County Counsel and the purchaser of the property, Revenue and Taxation 3731 (Exhibit "I"). Mr. Weiher has stated the property has not been sold or been encumbered.

I respectfully request that you provide written consent to rescind the sale to Mr. & Mrs. Weiher. They have been very patient through this process but would like it resolved as soon as possible. If written consent is given, I will proceed to the Board for approval and refund the Weiher's their payment plus interest at the County Pooled Apportionment Rate.

Thank you for your time.

# Exhibit "A"

## REVENUE AND TAXATION CODE - RTC

### DIVISION 1. PROPERTY TAXATION [50 - 5911] ( *Division 1 enacted by Stats. 1939, Ch. 154.* )

#### PART 6. TAX SALES [3351 - 3972] ( *Part 6 enacted by Stats. 1939, Ch. 154.* )

##### CHAPTER 7. Sale to Private Parties After Deed to State [3691 - 3731.1] ( *Chapter 7 enacted by Stats. 1939, Ch. 154.* )

(a) (1) (A) Five years or more, or three years or more in the case of nonresidential commercial property, after the property has become tax defaulted, the tax collector shall have the power to sell and shall attempt to sell in accordance with Section 3691.3692 all or any portion of tax-defaulted property that has not been redeemed, without regard to the boundaries of the parcels, as provided in this chapter, unless by other provisions of law the property is not subject to sale. Any person, regardless of any prior or existing lien on, claim to, or interest in, the property, may purchase at the sale. In the case of tax-defaulted property that has been damaged by a disaster in an area declared to be a disaster area by local, state, or federal officials and whose damage has not been substantially repaired, the five-year period set forth in this subdivision shall be tolled until five years have elapsed from the date the damage to the property was incurred.

(B) A county may elect, by an ordinance or resolution adopted by a majority vote of its entire governing body, to adopt conditions and procedures for the delay of sale of properties as described in subparagraph (A) that it finds may be eligible to file a property tax postponement claim with the State Controller prior to January 1, 2017, and may cancel any delinquent penalties, costs, fees, and interest associated with these properties.

(C) A county may elect, by an ordinance or resolution adopted by a majority vote of its entire governing body, to have the five-year time period described in subparagraph (A) apply to tax-defaulted nonresidential commercial property.

(D) For purposes of this subdivision, "nonresidential commercial property" means all property except the following:

(i) A constructed single-family or multifamily unit that is intended to be used primarily as a permanent residence, is used primarily as a permanent residence, or that is zoned as a residence, and the land on which that unit is constructed.

(ii) Real property that is used and zoned for producing commercial agricultural commodities.

(2) When a part of a tax-defaulted parcel is sold, the balance continues subject to redemption and shall be separately valued for the purpose of redemption in the manner provided by Chapter 2 (commencing with Section 4131) of Part 7.

(3) (A) The tax collector shall provide notice of an intended sale under this subdivision in the manner prescribed by Sections 3704 and 3704.5 and any other applicable statute. If the intended sale is of nonresidential commercial property that has been tax-defaulted for fewer than five years, all of the following apply:

(i) On or before the notice date, the tax collector shall also mail, in the manner specified in paragraph (1) of subdivision (c) of Section 2924b of the Civil Code, notice containing any information contained in the publication required under Sections 3704 and 3704.5 to, as applicable, all of the following:

(I) The parties specified in paragraph (2) of subdivision (c) of Section 2924b of the Civil Code.

(II) Each taxing agency specified in paragraph (3) of subdivision (c) of Section 2924b of the Civil Code.

(III) Any beneficiary of a deed of trust or a mortgagee of any mortgage recorded against the nonresidential commercial property, and any assignee or vendee of these beneficiaries or mortgagees.

(ii) For purposes of this paragraph:

(I) "Notice date" means a date not less than 45 days nor more than 120 days before an intended sale or not less than 45 days nor more than 120 days before the date upon which the property may be sold.

- (II) "Recording date of the notice of default" as used in subdivision (c) of Section 2924b of the Civil Code means a date that is 30 days before the notice date.
- (III) "Deed of trust or mortgage being foreclosed" as used in subdivision (c) of Section 2924b of the Civil Code means the defaulted tax lien.

- (B) If the property subject to the notice required by this paragraph is the subject of a bankruptcy proceeding, the notice shall constitute a "notice of tax deficiency" pursuant to Section 362(b)(9)(B) of Title 11 of the United States Code.
- (b) (1) (A) Three years or more after the property has become tax defaulted and a request has been made by a city, county, city and county, or nonprofit organization pursuant to Section 3692.4, or a request has been made by a person or entity that has recorded a nuisance abatement lien on that property, to offer that property at the next scheduled tax sale, the tax collector shall have the power to sell and may sell all or any portion of tax-defaulted property that has not been redeemed, without regard to the boundaries of parcels, as provided in this chapter at the next scheduled tax sale, unless by other provisions of law the property is not subject to sale. Any person, regardless of any prior or existing lien on, claim to, or interest in, the property, may purchase at the sale.
- (B) When a part of a tax-defaulted parcel is sold, the balance continues subject to redemption and shall be separately valued for the purpose of redemption in the manner provided by Chapter 2 (commencing with Section 4131) of Part 7.
- (2) Before the tax collector sells vacant residential developed property pursuant to this subdivision, actual notice, by certified mail, shall be provided to the property owner, if the property owner's identity can be determined from the county assessor's or county recorder's records. The tax collector's power of sale shall not be affected by the failure of the property owner to receive notice.
- (3) Before the tax collector sells vacant residential developed property pursuant to this subdivision, notice of the sale shall be given in the manner specified by Section 3704.7.
- (c) The amendments made to this section by the act adding this subdivision apply to property that becomes tax defaulted on or after January 1, 2005.

*(Amended by Stats. 2018, Ch. 119, Sec. 2. (SB 1506) Effective January 1, 2019.)*

# Exhibit "B"



## REVENUE AND TAXATION CODE - RTC

### DIVISION 1. PROPERTY TAXATION [50 - 5911] ( *Division 1 enacted by Stats. 1939, Ch. 154.* )

#### PART 6. TAX SALES [3351 - 3972] ( *Part 6 enacted by Stats. 1939, Ch. 154.* )

##### CHAPTER 7. Sale to Private Parties After Deed to State [3691 - 3731.1] ( *Chapter 7 enacted by Stats. 1939, Ch. 154.* )

By June 15 of the year property is to become subject to a power of sale under Section 3691, the assessor shall furnish to the tax collector a metes and bounds or lot-block-tract description of the property.

**3691.3.** (Added by renumbering Section 3512.1 by Stats. 1984, Ch. 988, Sec. 37. Effective September 11, 1984.)

# Exhibit C

Recording Requested By:  
Julie White  
Treasurer-Tax Collector

2015-0007824

When Recorded Return To:  
Julie White  
Treasurer-Tax Collector  
P O Box 176  
Quincy, CA 95971

Recorded Official Records	REC FEE	0.00
County of Plumas		
KATHY WILLIAMS		
Clerk-Recorder		

Recorded 12/7/2015

Page 1 of 1

## NOTICE OF POWER TO SELL TAX-DEFALTED PROPERTY

(Rev. & Tax. Code, 3691(a)(1)(B), 3691.1-3691.2)

Which, pursuant to law was declared to be tax-defaulted on **July 1, 2010**  
for the nonpayment of delinquent taxes in the amount of **\$2,690.21**  
for the fiscal year 2009 - 2010, Default Number: **DEF-100-000-420**

Notice is hereby given by the Tax Collector of **PLUMAS COUNTY** that, pursuant to Revenue and Taxation Code Section 3691, (1) five or more years have elapsed since the duly assessed and legally levied taxes on the property described herein were declared in default; (2) the property is subject to sale for nonpayment of taxes; and (3) the property will be sold unless the amount required to redeem the property is paid to the Tax Collector of said County before sale. The real property subject to this notice is assessed to:

### ESTHER E. RETALLACK, ESTATE OF

and is situated in said County, State of California, described as follows: 106-242-001-000  
(Assessor's Parcel No.)

THE LAND REFERRED TO HEREIN BELOW IS SITUATED IN THE UNINCORPORATED AREA OF Crescent Mills and Lake Almanor, COUNTY OF PLUMAS, STATE OF CALIFORNIA, AND IS DESCRIBED AS FOLLOWS:

Parcel 1:

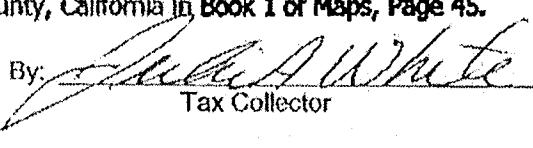
That part of Lot 1, of Block 6 of the Town of Crescent Mills, County of Plumas, State of California, as shown by the official plat of said town on file in the office of the County Recorder of said County of Plumas, particularly described as follows:

Beginning at the Southeast corner of said Lot No. 1 of said Block No. 6; thence North 23 1/4 degrees East 253 feet; thence North 56 3/4 degrees West 585 feet, more or less, to the East Line of Lot No. 7, of said Block 6; thence along said East line of Lot No. 7, South 55 degrees West 45 feet, more or less, to the Northeast corner of Lot No. 19 of said Block No. 6; thence South 76 feet; thence South 41 degrees West 606 feet, more or less, to the point of intersection with the South line of the Town of Crescent Mills, thence East 845 feet to the place of beginning.

Parcel 2:

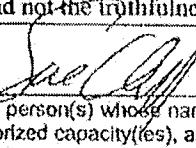
Lot 11 in Block 2, as shown on that certain map entitled, "Indian Hills Subdivision No II amended", filed January 8, 1951 in the office of the County Recorder of Plumas County, California in Book 1 of Maps, Page 45.

Executed on: December 4, 2015

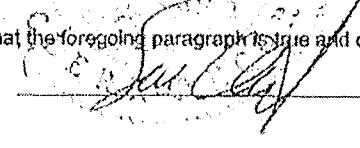
By:   
Tax Collector

State of California, County of Plumas

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

On December 4, 2015, before me,  SUE GLINT personally appeared Julie White who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(es), and that by his/her/their signature(s), on the instrument the person(s), or the entity on whose behalf the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.  
WITNESS my hand and official seal.

  
Deputy

# Exhibit "D"



2016-0003354

Recorded at the Request of:

Julie A. White

Plumas County Treasurer-Tax Collector  
P.O. Box 176  
Quincy, CA 95971

Recorded	REC FEE	18.00
Official Records	TAX	19.25
County of		
Plumas		
KATHY WILLIAMS		
Clerk-Recorder		
	SC	
02:19PM 05-Jul-2016		Page 1 of 2

When Recorded Return To:

Mr. David D. & Kerin J. Weiher  
3675 Fruitvale Road  
Lincoln, CA 95648

Mail Tax Statements As Above

Doc. Trans. Tax - computed on full value of property conveyed \$19.25

Signature of Declarant

TAX PAID

## TAX DEED TO PURCHASER OF TAX-DEFAULTED PROPERTY

On which the legally levied taxes were a lien for fiscal year 2009 - 2010

and for nonpayment were duly declared to be in default. DEF-100-000-420, Default Number

This deed, between the Tax Collector of Plumas County (Seller) and David D. Weiher and Kerin J. Weiher, As Community Property with Rights of Survivorship, (Purchaser), free of all encumbrances, except those referred to in Section 3712 of the Revenue and Taxation Code, the real property described herein which the Seller sold to the Purchaser at public auction held on May 13 – 16, 2016 pursuant to a statutory power of sale in accordance with the provisions of Division 1, Part 6, Chapter 7, Revenue and Taxation Code, for the sum of \$17,322.00, Seventeen thousand three hundred twenty two dollars and no cents.

**NO taxing agency objected to the sale.**

In accordance with law, the SELLER hereby grants to the PURCHASER that real property situated in said county, State of California, last assessed to ESTHER E. RETALLACK, ESTATE OF, and described as follows:

106-242-001-000, Assessor's Parcel Number

## SEE ATTACHED EXHIBIT "A" LEGAL DESCRIPTION

STATE OF CALIFORNIA, PLUMAS COUNTY,

Executed on June 29, 2016, by:   
Julie A. White, Plumas County Tax Collector

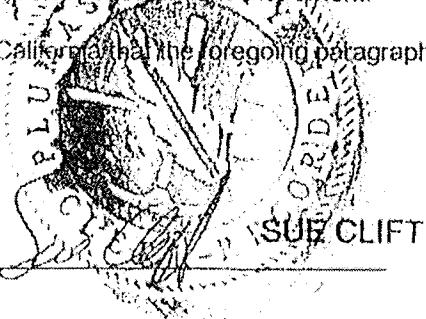
A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

On, June 29, 2016, before me, Kathleen Williams, personally appeared Julie A. White, Plumas County Treasurer-Tax Collector, who proved to me on the basis of satisfactory evidence to be the person whose name is subscribed to the within instrument and acknowledged to me that she executed the same in her authorized capacity, and that her signature on the instrument, the person or the entity upon behalf of which the person acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct. WITNESS my hand and official seal.

County Clerk

Deputy



## EXHIBIT "A"

THE LAND REFERRED TO HEREIN BELOW IS SITUATED IN THE UNINCORPORATED AREA OF Crescent Mills and Lake Almanor, COUNTY OF PLUMAS, STATE OF CALIFORNIA, AND IS DESCRIBED AS FOLLOWS:

Parcel 1:

That part of Lot 1, of Block 6 of the Town of Crescent Mills, County of Plumas, State of California, as shown by the official plat of said town on file in the office of the County Recorder of said County of Plumas, particularly described as follows:

Beginning at the Southeast corner of said Lot No. 1 of said Block No. 6; thence North 23 1/4 degrees East 253 feet; thence North 56 3/4 degrees West 585 feet, more or less, to the East line of Lot No. 7, of said Block 6; thence along said East line of Lot No. 7, South 55 degrees West 45 feet, more or less, to the Northeast corner of Lot No. 19 of said Block No. 6; thence South 76 feet; thence South 41 degrees West 606 feet, more or less, to the point of intersection with the South line of the Town of Crescent Mills, thence East 845 feet to the place of beginning.

Parcel 2:

Lot 11 in Block 2, as shown on that certain map entitled, "Indian Hills Subdivision No II amended", filed January 8, 1951 in the office of the County Recorder of Plumas County, California in Book 1 of Maps, Page 45.

# Exhibit "E"

THE LAND REFERRED TO HEREIN BELOW IS SITUATED IN THE UNINCORPORATED AREA OF Crescent Mills and Lake Almanor, COUNTY OF PLUMAS, STATE OF CALIFORNIA, AND IS DESCRIBED AS FOLLOWS:

Parcel 1:

That part of Lot 1, of Block 6 of the Town of Crescent Mills, County of Plumas, State of California, as shown by the official plat of said town on file in the office of the County Recorder of said County of Plumas, particularly described as follows:

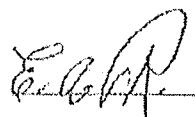
Beginning at the Southeast corner of said Lot No. 1 of said Block No. 6; thence North 23 1/4 degrees East 253 feet; thence North 56 3/4 degrees West 585 feet, more or less, to the East Line of Lot No. 7, of said Block 6; thence along said East line of Lot No. 7, South 55 degrees West 45 feet, more or less, to the Northeast corner of Lot No. 19 of said Block No. 6; thence South 76 feet; thence South 41 degrees West 606 feet, more or less, to the point of intersection with the South line of the Town of Crescent Mills, thence East 845 feet to the place of beginning.

111-101-014

Parcel 2:

Lot 11 in Block 2, as shown on that certain map entitled, "Indian Hills Subdivision No II amended", filed January 8, 1951 in the office of the County Recorder of Plumas County, California in Book 1 of Maps, Page 45.

100-242-001

Initials: 

**White, Julie**

---

**From:** Bromby, Cory  
**Sent:** Friday, April 5, 2019 2:10 PM  
**To:** White, Julie  
**Subject:** RE: maps  
**Attachments:** 106-24.PDF; 106-242-001.pdf; 111-10.PDF

Julie,

Only parcel 2 of the description you sent describes 106-242-001. Parcel 1 of the description describes a completely different parcel (111-101-014). Both maps are attached.

Cory

**From:** White, Julie  
**Sent:** Friday, April 05, 2019 10:25 AM  
**To:** Bromby, Cory <CoryBromby@countyofplumas.com>  
**Subject:** maps

Hi Cory,

I know the attached is the incorrect legal because it contains both but would you please provide the maps for each parcel.

Thank you.

Julie A. White  
Plumas County Treasurer-Tax Collector  
P.O. Box 176  
Quincy, CA 95971  
(530) 263-6410

# 1106-242-001

DRAFT

卷之三

NOTE: ALL INFORMATION SHOWN ON ASSESSOR PARCEL MAPS ARE FOR ASSESSOR'S OFFICE USE AND DO NOT NECESSARILY CONSTITUTE LEGAL LOTS. NO WARRANTY IS ASSUMED FOR THE ACCURACY OF THE DATA SHOWN.

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PHILIPS, GORDON J. ASSESSMENT, 5 NOVEMBER 1970, PAGE 24

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(unnumbered) include hills SUBDIVISION No. 2, E. M. 55, 1, pg. 42

# 111-101-014

1975 SEC. 2 - 25 W, R 10 E, M.D. 3464  
1975 PINE CREEK C. L. SURVEY 43

卷之三

NOTE: ALL INFORMATION CONTAINED ON THIS ASSESSMENT SHEET IS FOR ASSESSMENT OFFICE USE ONLY AND DO NOT NECESSARILY CONSTITUTE LEGAL DOCUMENTS. NO LIABILITY IS ASSUMED FOR THE ACCURACY OF THE DATA SHOWN.

## DISCUSSION OF THE SUGGESTED METHODS FOR TESTING ADDITION TO THE SUGAR-CONTAINING SUBSTANCES

Book 116, Page 10  
Plumas County Assessor's Office  
©2001 CHARLES W. LEONHARDT

2001 CHAUSSETTES CONFECTION

# Exhibit "F"

## REVENUE AND TAXATION CODE - RTC

### DIVISION 1. PROPERTY TAXATION [50 - 5911] (Division 1 enacted by Stats. 1939, Ch. 154.)

#### PART 6. TAX SALES [3351 - 3972] (Part 6 enacted by Stats. 1939, Ch. 154.)

##### CHAPTER 7. Sale to Private Parties After Deed to State [3691 - 3731.1] (Chapter 7 enacted by Stats. 1939, Ch. 154.)

If a deed to the purchaser contains a clerical error or misstatement of fact, a corrected deed may be issued by the tax collector and recorded with the county recorder without charge. The new deed shall contain a statement of reasons for its issuance and, as far as practical, shall be the same as the original except where corrected.

*(Added by renumbering Section 3708.1 by Stats. 1994, Ch. 705, Sec. 33. Effective January 1, 1995.)*

Recorded at the Request of:

Julie A. White

Plumas County Treasurer-Tax Collector

P.O. Box 176

Quincy, CA 95971

**Exhibit "G"**



2019-0001407

Recorded  
Official Records  
County of  
Plumas  
KATHY WILLIAMS  
Clark-Recorder

REC FEE

0.00

08:49AM 02-Apr-2019

SC  
Page 1 of 2

**When Recorded Return To:**

Mr. David D. & Kerin J. Weiher

3675 Fruitvale Road

Lincoln, CA 95648

**Mail Tax Statements As Above**

Doc. Trans. Tax - computed on full value of property conveyed \$0.00

No Fee Per R & T Code 3708.5

Signature of Declarant

**AMENDING DOCUMENT 2016-0003354, LEGAL DESCRIPTION  
TAX DEED TO PURCHASER OF TAX-DEFAULTED PROPERTY**

On which the legally levied taxes were a lien for fiscal year

2009 - 2010

and for nonpayment were duly declared to be in default.

DEF-100-000-420, Default Number

This deed, between the Tax Collector of Plumas County (Seller) and David D. Weiher and Kerin J. Weiher, As Community Property with Rights of Survivorship, (Purchaser), free of all encumbrances, except those referred to in Section 3712 of the Revenue and Taxation Code, the real property described herein which the Seller sold to the Purchaser at public auction held on **May 13 – 16, 2016** pursuant to a statutory power of sale in accordance with the provisions of Division 1, Part 6, Chapter 7, Revenue and Taxation Code, for the sum of **\$17,322.00, Seventeen thousand three hundred twenty two dollars and no cents**.

**NO taxing agency objected to the sale.**

In accordance with law, the SELLER hereby grants to the PURCHASER that real property situated in said county, State of California, last assessed to **ESTHER E. RETALLACK, ESTATE OF**, and described as follows:

**106-242-001-000, Assessor's Parcel Number**

**SEE ATTACHED EXHIBIT "A" LEGAL DESCRIPTION**

STATE OF CALIFORNIA, PLUMAS COUNTY,

Executed on March 29, 2019, by:

Julie A. White, Plumas County Tax Collector

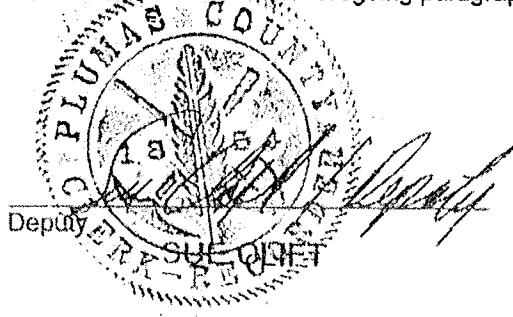
A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

On, March 29, 2019, before me, Kathleen Williams, personally appeared Julie A. White, Plumas County Treasurer-Tax Collector, who proved to me on the basis of satisfactory evidence to be the person whose name is subscribed to the within instrument and acknowledged to me that she executed the same in her authorized capacity, and that her signature on the instrument, the person or the entity upon behalf of which the person acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct. WITNESS my hand and official seal.

**Kathy Williams**

County Clerk



**EXHIBIT "A"**

Parcel 2:

Lot 11 in Block 2, as shown on that certain map entitled, "Indian Hills Subdivision No II amended", filed January 8, 1951 in the office of the County Recorder of Plumas County, California in Book 1 of Maps, Page 45.

106-242-001

# Exhibit "H"

**From:** Dave Weiher <[dweiher78@gmail.com](mailto:dweiher78@gmail.com)>  
**Sent:** Monday, April 22, 2019 8:57 PM  
**To:** White, Julie <[JulieWhite@countyofplumas.com](mailto:JulieWhite@countyofplumas.com)>  
**Subject:** Rescission

Hi, Julie. I receive your letter about the incorrect legal description on tax sale purchase of APN: 106-242-001-000 3420 Hwy 147, East Shore, Lake Almanor, CA 96137.

Just to make sure I understand correctly:

The lot actually purchased is the same lot as "advertised," it just had an incorrect legal description?

If that is the case, I will elect to rescind. Can I email in the signed document?

If I actually own a different physical lot, I would need to explore further.

Thanks, Julie. -Dave



Julie A. White  
PLUMAS COUNTY TREASURER - TAX COLLECTOR - COLLECTIONS ADMINISTRATION

P.O. Box 176 • Quincy, CA 95971-0176 •  
E-mail: [pctc@countyofplumas.com](mailto:pctc@countyofplumas.com)  
(530) 283-6260

Kelsey Hostetter, Assistant Treasurer-Tax Collector  
(530) 283-6259

April 5, 2019

Mr. David D. & Kerin J. Weiher  
3675 Fruitvale Road  
Lincoln, CA 95648

RE: Tax Deed to Purchaser of Tax Defaulted Property at Public Auction  
Plumas County Tax Sale May, 2016, Document No. 2016-0003354  
Assessor's Parcel #106-242-001-000, 3420 Highway 147, Lake Almanor

Dear Mr. & Mrs. Weiher:

Our records indicate that you purchased parcel #106-242-001-000, 3420 Highway 147, Lake Almanor, on May, 16, 2016 at the Plumas County public auction of tax defaulted property. It has come to the Tax Collector's attention that the legal description provided on recorded documents and the auction webpage was incorrect. By Revenue and Taxation Code 3691.3, attached, the Plumas County Assessor's office is to provide the legal descriptions to the Tax Collector by June 15<sup>th</sup> annually for parcels that are impending subject to sale.

Unfortunately, the legal description for the property you purchased included another parcel in another town, the legal descriptions and maps are attached. Revenue and Taxation Code 3708.5, attached, provides that when there is an error in the legal description, an amended deed will be recorded. An amended Tax Deed to Purchaser of Tax-Defaulted Property was recorded March 29, 2019 as Document No. 2019-0001407, attached.

The County takes responsibility for this error and would like to provide you the option to keep the property you purchased or rescind the sale. Revenue and Taxation Code 3731, attached, allows for rescission or cancellation of a tax deed to purchaser of tax-defaulted property. This would cancel the deed to purchaser and refund the amount paid at auction including interest.

Please check the box below representing your decision and return the letter to the Tax Collector's office by April 30<sup>th</sup>, 2019.

I would like to **RETAIN** the property purchased at auction, Assessor's Parcel 106-242-001-000, 3420 Highway 147, East Shore Lake Almanor.

I would like to request **RESCISSON** of the Tax Deed to Purchaser of Tax Defaulted Property, I understand if the Board of Supervisors approves the rescission I will no longer be the assessed owner of Assessor's Parcel 106-242-001-000, 3420 Highway 147, East Shore Lake Almanor.

David D. Weiher

Kerin J. Weiher

If you have questions or concerns regarding this letter and the information provided please do not hesitate to contact the tax collector at (530) 283 – 6410 or [juliewhite@countyofplumas.com](mailto:juliewhite@countyofplumas.com).

Thank you for your time and apologize for the inconvenience this may or may not have caused you.

Sincerely,



Julie A. White  
Plumas County Treasurer-Tax Collector

Enclosure

## Exhibit "I"

DIVISION 1. PROPERTY TAXATION [50 - 5911] ( *Division 1 enacted by Stats. 1939, Ch. 154.* )PART 6. TAX SALES [3351 - 3972] ( *Part 6 enacted by Stats. 1939, Ch. 154.* )CHAPTER 7. Sale to Private Parties After Deed to State [3691 - 3731.1] ( *Chapter 7 enacted by Stats. 1939, Ch. 154.* )

(a) When a tax deed to a purchaser of property sold by the tax collector pursuant to this part is recorded and it is determined that the property should not have been sold, the sale may be rescinded by the board of supervisors with the written consent of the county legal adviser and the purchaser of the property or a successor in interest in the property, except a bona fide purchaser for value, under any of the following circumstances:

- (1) The property has not been transferred or conveyed by the purchaser at the tax sale to a bona fide purchaser for value.
- (2) The property has not become subject to a bona fide encumbrance for value subsequent to the recordation of the tax deed.
- (b) If the written consent of the purchaser of the property or a successor in interest is not obtained pursuant to subdivision (a), the sale may be rescinded by the board of supervisors pursuant to the circumstances specified in subdivision (a), if both of the following conditions are met:
  - (1) Notwithstanding Section 3731.1, a hearing is scheduled before the board of supervisors.
  - (2) (A) A notification is provided to the purchaser of the property or a successor in interest that contains all of the following information:
    - (i) The date, time, and place of the hearing.
    - (ii) A description of the property that was sold.
    - (iii) The reason for rescinding the sale of the property.
    - (iv) A statement that a refund will be issued to the purchaser of the property or the successor in interest, if applicable, for the purchase amount of the property plus interest at the county pool apportioned rate as specified in Section 5151 from the date of the purchase of the property.
  - (B) The tax collector shall send the notice, not less than 45 days prior to the date of the hearing, to the purchaser of the property or a successor in interest by certified mail with return receipt requested. The notice shall be sent to the last known mailing address of the purchaser of the property or a successor in interest.
  - (c) When the sale of tax-defaulted property is rescinded pursuant to this section, the purchaser or a successor in interest is entitled to a refund of the amount paid as the purchase price plus interest at the county pool apportioned rate as specified in Section 5151 from the date of the purchase of the property after rescission of the tax deed is recorded.
  - (d) The rescission shall be executed by the county tax collector and, if rescinded pursuant to subdivision (a), also by the purchaser or a successor in interest. The signature of both the county tax collector and the purchaser or a successor in interest shall be acknowledged by the county clerk, without charge, and the county tax collector shall then record the rescission with the county recorder, without charge. When the rescission is recorded, the tax deed becomes null and void as though never issued and all provisions of law relating to tax-defaulted property shall apply to the property.
  - (e) The holder of a tax certificate who received all or any part of the amount paid by the purchaser or a successor in interest shall not be obligated to make any refund or repayment of any amount to the purchaser, the delinquent taxpayer, the county, or any other person. The tax collector may use amounts on deposit in the Tax Certificate Redemption Fund to make the refund, but only to the extent those amounts were paid to the holder of the applicable tax certificate.

, Subdivision (b) shall apply to sales that are completed on or after January 1, 2010.

(g) A proceeding may be commenced in a court pursuant to Section 3725 only if the person commencing the proceeding first petitions the board of supervisors to rescind the sale of a tax deed pursuant to this section.

*(Amended by Stats. 2011, Ch. 288, Sec. 3. (AB 261) Effective January 1, 2012.)*



# PCPHA

PLUMAS COUNTY PUBLIC HEALTH AGENCY



Growing Healthy Communities

2/1

**Date:** December 17, 2019  
**To:** Honorable Board of Supervisors  
**From:** Andrew Woodruff  
**Agenda:** Consent Item for March 17, 2020

**Recommendation:** Approve and direct the Chair to sign:

- a. Agreement #PCPHA2020Ellis with Ellis Planning & Associates in the Amount of \$19,980.13 to assist in developing a strategic plan, ratify effective March 1, 2020;
- b. Agreement #NSOC2022PHVC with Holly Sisneros in the amount of \$30,853.00 to act as a consultant for the Northern Sierra Opioid Safety Coalition through August 31, 2022, ratify effective January 1, 2020.

**Background Information:** As the Board may recall, there are three pre-requisites for Public Health Accreditation Board (PHAB) approval: the CHA, the CHIP, and the agency Strategic Plan repeated every three years. PHA will be updating its CHA and CHIP in this upcoming 3-year cycle and requires assistance in developing the strategic plan so all three are complete in 2020.

Ellis Planning Associates Inc. (EPA) will assist the PHA in developing a Strategic Plan in accordance to PHAB requirements found in "PHAB Standards and Measures Version 1.5, Standard 5.3." The consultant will incorporate a Strengths, Weakness, Opportunities and Threats (SWOT) analysis conducted by PCPHA, and work with PCPHA during a full day session to finalize the strategic Plan.

On January 7, 2020 the Board approved a grant between the California Department of Public Health, Injury and Violence Prevention Branch and Public Health for funding the Northern Sierra Opioid Safety Coalition. Through this grant we are subcontracting with Holly Sisneros, Consultant from Public Health Views to support planned activities including: review/revise or develop data collection instruments, provide consultation on administration of evaluation methods, plan and monitor evaluation activities, conduct and/or provide technical assistance to support evaluation reporting, and develop three (3) year evaluation plan for the project period.

**Fiscal Impact:** There is no financial impact on the County General Fund, as these agreements are fully funded by Programs through Public Health.

Please contact me if you have any questions or need additional information. Thank you.

C:\Documents and Settings\rosieolney\My Documents\BOS\Agreements Ellis & SiSisneros.doc



530-283-6337 OFFICE  
530-283-6425 FAX



270 County Hospital Rd, Suite 206  
Quincy, California 95971



<http://countyofplumas.com/publichealth>



# PCPHA

PLUMAS COUNTY PUBLIC HEALTH AGENCY



*Growing Healthy Communities*

**Date:** March 6, 2020

**To:** Honorable Board of Supervisors

**From:** Andrew Woodruff, Director

**Agenda:** Item for March 17, 2020

**Recommendation:** Approve a Supplemental Budget of unanticipated revenue in Senior Nutrition Budget Unit 20830 in the amount of \$152,720.00 including fixed assets to bring the county budget in line with The Area Agency on Agency Programs.

**History/Background:** As the Board is aware Plumas County Public Health Agency receives funding from the Area Agency on Aging to provide low cost services to the elderly of Plumas County. These services include providing nutritious meals at the congregate sites in Plumas County, and delivery of meals to seniors who are homebound.

For several years our Senior Nutrition funder, Area Agency on Aging, has awarded us one time monies to supplement our program. In January PCPHA received an additional \$152,720.00 of one-time money.

The Supplemental Budget of unanticipated revenue in Unit 20830 (Senior Nutrition) includes increase to wages due to minimum wage increase and a COLA given in October, additional meals will be served to the Seniors and the remaining funds will be used to purchase much needed vehicles.

A copy of the Supplemental Budget with line item detail is attached for your review.

Please contact me if you have any questions or need additional information. Thank you.

C:\Documents and Settings\rosieolney\My Documents\BOS\SS-SB-2020.doc



530-283-6337 OFFICE  
530-283-6425 FAX



270 County Hospital Rd, Suite 206  
Quincy, California 95971



<http://countyofplumas.com/publichealth>

**COUNTY OF PLUMAS**  
**REQUEST FOR BUDGET APPROPRIATION TRANSFER**  
**OR SUPPLEMENTAL BUDGET**

**TRANSFER NUMBER**  
(Auditor's Use Only)

Department: **Senior Nutrition**      Dept. No. **20830**      Date **3/4/2020**

The Reason for this request is (check one):		Approval Required
A. <input type="checkbox"/>	Transfer to or from Contingencies	Board
B. <input checked="" type="checkbox"/>	Supplemental Budgets (including budget reductions)	Board
C. <input type="checkbox"/>	Transfers to/from or new <del>fixed</del> Asset, within a 51XXX	Board
D. <input type="checkbox"/>	Transfer within a department, except fixed asset	Auditor
E. <input type="checkbox"/>	Establish any new account except fixed assets	Auditor

TRANSFER FROM OR  X SUPPLEMENTAL REVENUE ACCOUNTS

CHECK "TRANSFER FROM" IF TRANSFER WITHIN EXISTING BUDGET, CHECK "SUPPLEMENTAL REVENUE" IF SUPPLEMENTAL, NEW UNBUDGETED REVENUE)

**TRANSFER TO OR  SUPPLEMENTAL EXPENDITURE ACCOUNTS**

CHECK "TRANSFER TO" IF TRANSFER WITHIN EXISTING BUDGET, CHECK "SUPPLEMENTAL REVENUE" IF SUPPLEMENTAL, NEW UNBUDGETED REVENUE)

FUND #	DEPT #	ACCT #	NAME OF BUDGET ITEM	\$ AMOUNT
0001N	20830	542600	Equipment	\$ 67,114.00
0001N	20830	51000	Regular Wages	\$ 33,096.00
0001N	20830	51020	Other Wages	\$ 13,453.00
0001N	20830	51080	Retirement	\$ 8,109.00
0001N	20830	51100	FICA/Medicare OASDI	\$ 2,548.00
0001N	20830	520300	Food	\$ 26,700.00
0001N	20830	520900	Equipment Maintenance	\$ 1,000.00
0001N	20830	520400	Household	\$ 700.00
Total (must equal transfer to total)				\$ 152,720.00

Supplemental budget requests require Auditor/Controller's signature

Please provide copy of grant award, terms of award, proof of receipt of additional revenue, and/or backup to support request.

\$

In the space below, state (a) reason for request, (b) reason why there are sufficient balances in affected accounts to finance transfer, (c) why transfer cannot be delayed until next budget year (attach memo if more space is needed) or (d) reason for the receipt of more or less revenue than budgeted.

(A) AAA Passages One-Time money awarded to Plumas County Senior Services is \$152,720.

Funds used to increase wages to cover shortage due to minimum wage increase and COLA given in Oct 2019.

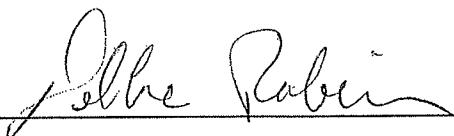
Also required to serve more meals, so increased Food. Remaining funds will be used to purchase much needed vehicles.

(B) N/A

C FY 2019/20 Expenses based on receipt of One Time Funds from AAA, which must be used FY 19/20.

(D) N/A

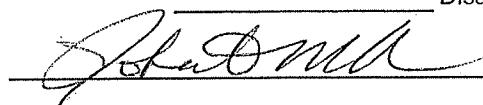
Approved by Department Signing Authority:



Approved/Recommended

Disapproved/Not recommended

Auditor/Controller Signature:



3/4/2020

Board Approval Date:

Agenda Item No.

Clerk of the Board signature:

Date Entered by Auditor/Controller

Initials

#### INSTRUCTIONS:

Original and 1 copy of ALL budget transfers go to Auditor/Controller. If supplemental request, they must go to the Auditor/Controller. Original will be kept by Auditor. Copies returned to Department after it is entered into the system.

Supplemental transfer must have Auditor/Controllers signature. Auditor/Controller will forward all signed, supplemental transfers to the Board for approval.

If one copy of agenda request and 13 copies of Board memo and backup are attached, the entire packet will be forwarded, after all signatures are obtained, to the Clerk of the Board. If only the budget form is sent, it will be returned to the Department after all signatures are obtained.

Transfers that are going to be submitted to the Board for approval:

A. Must be signed by the Auditor/Controller; if supplemental must be signed by the Auditor/Controller.



# DEPARTMENT OF SOCIAL SERVICES AND PUBLIC GUARDIAN

26

Courthouse Annex, 270 County Hospital Road, Suite 207, Quincy, California 95971

**NEAL CAIAZZO**  
DIRECTOR

(530) 283-6350  
Fax: (530) 283-6368  
Toll Free: (800) 242-3338

DATE: MARCH 5, 2020

TO: HONORABLE BOARD OF SUPERVISORS

FROM: NEAL CAIAZZO, DIRECTOR  
DEPARTMENT OF SOCIAL SERVICES

SUBJ: APPROVAL AND AUTHORIZATION TO SIGN A CONTRACT BETWEEN THE  
DEPARTMENT OF SOCIAL SERVICES AND NOLA BRANTLEY FOR TRAINING  
SERVICES

### **It is Recommended that the Board of Supervisors**

Approve and authorize the Board Chair to sign a contract with the Nola Brantley Speaks for training and for the Department's implementation of a response system to Commercial Sexual Exploitation of Children (CSEC).

### **Background and Discussion**

The Department of Social Services has been working toward development of a multi-agency response system to provide services to children who have been victimized by commercial sexual exploitation. A multi-agency response system would include members from the criminal justice system (the District Attorney and law enforcement), Probation and community based entities (such as those that could provide temporary housing or shelter to children who've been victims).

The matter before your Board is to approve a contract to provide such services to Plumas County.

### **Financial Impact**

The contract is for a total of \$10,225. The contract is funded in the Department's proposed 2019-2020 budget request. There is no impact to the County General Fund.

### **Other Agency Involvement**

County Counsel has reviewed the proposed agreement and approved it as to form.

Copy: DSS Managers (memo only)

Enclosure

## Services Agreement

This Agreement is made by and between the COUNTY OF PLUMAS, a political subdivision of the State of California, by and through its Department of Social Services and Public Guardian (hereinafter referred to as "County"), and Nola Brantley, an individual, doing business as Nola Brantley Speaks! (hereinafter referred to as "Contractor").

The parties agree as follows:

1. Scope of Work. Contractor shall provide the County with services as set forth in Exhibit A, attached hereto.
2. Compensation. County shall pay Contractor for services provided to County pursuant to this Agreement in the manner set forth in Exhibit B, attached hereto. The total amount paid by County to Contractor under this Agreement shall not exceed TEN THOUSAND TWO HUNDRED AND TWENTY-FIVE Dollars (\$10,225.00).
3. Term. The term of this Agreement shall be from April 1, 2020 through December 31, 2020, unless terminated earlier as provided herein.
4. Termination. Either party may terminate this Agreement by giving thirty (30) days written notice to the other party.
5. Non-Appropriation of Funds. It is mutually agreed that if, for the current fiscal year and/or any subsequent fiscal years covered under this Agreement, insufficient funds are appropriated to make the payments called for by this Agreement, this Agreement shall be of no further force or effect. In this event, the County shall have no liability to pay any further funds whatsoever to Contractor or furnish any other consideration under this Agreement and Contractor shall not be obligated to perform any further services under this Agreement. If funding for any fiscal year is reduced or deleted for the purposes of this program, the County shall have the option to either cancel this Agreement with no further liability incurring to the County, or offer an amendment to Contractor to reflect the reduced amount available to the program. The parties acknowledge and agree that the limitations set forth above are required by Article XVI, section 18 of the California Constitution. Contractor acknowledges and agrees that said Article XVI, section 18 of the California Constitution supersedes any conflicting law, rule, regulation or statute.
6. Warranty and Legal Compliance. The services provided under this Agreement are non-exclusive and shall be completed promptly and competently. Contractor shall guarantee all parts and labor for a period of one year following the expiration of the term of this Agreement unless otherwise specified in Exhibit A. Contractor agrees to comply with all applicable terms of state and federal laws and regulations, all applicable grant funding conditions, and all applicable terms

of the Plumas County Code and the Plumas County Purchasing and Practice Policies.

7. Amendment. This Agreement may be amended at any time by mutual agreement of the parties, expressed in writing and duly executed by both parties. No alteration of the terms of this Agreement shall be valid or binding upon either party unless made in writing and duly executed by both parties.
8. Indemnification. To the furthest extent permitted by law (including without limitation California Civil Code Sections 2782 and 2782.8, if applicable), County shall not be liable for, and Contractor shall defend and indemnify County and its officers, agents, employees, and volunteers (collectively "County Parties"), against any and all claims, deductibles, self-insured retentions, demands, liability, judgments, awards, fines, mechanics' liens or other liens, labor disputes, losses, damages, expenses, charges or costs of any kind or character, including attorney's fees and court costs (hereinafter collectively referred to as "Claims"), which arise out of or are in any way connected to the work covered by this Agreement arising either directly or indirectly from any act, error, omission or negligence of Contractor or its officers, employees, agents, contractors, licensees or servants, including, without limitation, Claims caused by the concurrent negligent act, error or omission, whether active or passive of County Parties. Contractor shall have no obligation, however, to defend or indemnify County Parties from a Claim if it is determined by a court of competent jurisdiction that such Claim was caused by the sole negligence or willful misconduct of County Parties.
9. Insurance. Contractor agrees to maintain the following insurance coverage throughout the term of this Agreement:
  - a. Commercial general liability (and professional liability, if applicable to the services provided) coverage, with minimum per occurrence limit of the greater of (i) the limit available on the policy, or (ii) one million dollars (\$1,000,000).
  - b. Automobile liability coverage (including non-owned automobiles), with minimum bodily injury limit of the greater of (i) the limit available on the policy, or (ii) two-hundred fifty thousand dollars (\$250,000) per person and five hundred thousand dollars (\$500,000) per accident, as well as a minimum property damage limit of the greater of (i) the limit available on the policy, or (ii) fifty thousand dollars (\$50,000) per accident.
  - c. Each policy of commercial general liability (and professional liability, if applicable to the services provided) coverage and automobile liability coverage (including non-owned automobiles) shall meet the following requirements:
    - i. Each policy shall be endorsed to name the County, its officers, officials, employees, representatives and agents (collectively, for the purpose of this section 9, the "County") as additional insureds.

The Additional Insured endorsement shall be at least as broad as ISO Form Number CG 20 38 04 13; and

- ii. All coverage available under such policy to Contractor, as the named insured, shall also be available and applicable to the County, as the additional insured; and
- iii. All of Contractor's available insurance proceeds in excess of the specified minimum limits shall be available to satisfy any and all claims of the County, including defense costs and damages; and
- iv. Any insurance limitations are independent of and shall not limit the indemnification terms of this Agreement; and
- v. Contractor's policy shall be primary insurance as respects the County, its officers, officials, employees, representatives and agents, and any insurance or self-insurance maintained by the County, its officers, officials, employees, representatives and agents shall be in excess of the Contractor's insurance and shall not contribute with it, and such policy shall contain any endorsements necessary to effectuate this provision. The primary and non-contributory endorsement shall be at least as broad as ISO Form 20 01 04 13; and
- vi. To the extent that Contractor carries any excess insurance policy applicable to the work performed under this Agreement, such excess insurance policy shall also apply on a primary and non-contributory basis for the benefit of the County before the County's own primary insurance policy or self-insurance shall be called upon to protect it as a named insured, and such policy shall contain any endorsements necessary to effectuate this provision.

d. Workers Compensation insurance in accordance with California state law.

If requested by County in writing, Contractor shall furnish a certificate of insurance satisfactory to County as evidence that the insurance required above is being maintained. Said certificate of insurance shall include a provision stating that the insurers will not cancel the insurance coverage without thirty (30) days' prior written notice to the County. County reserves the right to require complete, certified copies of all required insurance policies, including endorsements affecting the coverage required by these specifications at any time. Contractor shall require all subcontractors to comply with all indemnification and insurance requirements of this Agreement, and Contractor shall verify subcontractor's compliance.

10. Licenses and Permits. Contractor represents and warrants to County that it or its principals have all licenses, permits, qualifications, and approvals of whatsoever nature that are legally required for Contractor to practice its profession and to

\_\_\_\_\_ COUNTY INITIALS

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CONTRACTOR INITIALS \_\_\_\_\_

perform its duties and obligations under this Agreement. Contractor represents and warrants to County that Contractor shall, at its sole cost and expense, keep in effect at all times during the term of this Agreement any licenses, permits, and approvals that are legally required for Contractor or its principals to practice its professions and to perform its duties and obligations under this Agreement.

11. Relationship of Parties. It is understood that Contractor is not acting hereunder as an employee of the County, but solely as an independent contractor. Contractor, by virtue of this Agreement, has no authority to bind, or incur any obligation on behalf of, County. Except as expressly provided in this Agreement, Contractor has no authority or responsibility to exercise any rights or power vested in County. It is understood by both Contractor and County that this Agreement shall not under any circumstances be construed or considered to create an employer-employee relationship or joint venture.
12. Assignment. Contractor may not assign, subcontract, sublet, or transfer its interest in this Agreement without the prior written consent of the County.
13. Non-discrimination. Contractor agrees not to discriminate in the provision of service under this Agreement on the basis of race, color, religion, marital status, national origin, ancestry, sex, sexual orientation, physical or mental handicap, age, or medical condition.
14. Choice of Law. The laws of the State of California shall govern this Agreement.
15. Interpretation. This Agreement is the result of the joint efforts of both parties and their attorneys. The agreement and each of its provisions will be interpreted fairly, simply, and not strictly for or against either party.
16. Integration. This Agreement constitutes the entire understanding between the parties respecting the subject matter contained herein and supersedes any and all prior oral or written agreements regarding such subject matter.
17. Severability. The invalidity of any provision of this Agreement, as determined by a court of competent jurisdiction, shall in no way affect the validity of any other provision hereof.
18. Headings. The headings and captions contained in this Agreement are for convenience only, and shall be of no force or effect in construing and interpreting the provisions of this Agreement.
19. Waiver of Rights. No delay or failure of either party in exercising any right, and no partial or single exercise of any right, shall be deemed to constitute a waiver of that right or any other right.
20. Conflict of Interest. The parties to this Agreement have read and are aware of the provisions of Government Code section 1090 et seq. and section 87100 et seq. relating to conflicts of interest of public officers and employees. Contractor represents that it is unaware of any financial or economic interest of any public

officer or employee of County relating to this Agreement. It is further understood and agreed that if such a financial interest does exist at the inception of this Agreement and is later discovered by the County, the County may immediately terminate this Agreement by giving written notice to Contractor.

21. Notice Addresses. All notices under this Agreement shall be effective only if made in writing and delivered by personal service or by mail and addressed as follows. Either party may, by written notice to the other, change its own mailing address.

County:

Dept. of Social Services  
County of Plumas  
270 Co. Hospital Rd., Suite 207  
Quincy, CA 95971  
Attention: Neal Caiazzo

Contractor:

Nola Brantley Speaks!  
1375 W 26<sup>th</sup> Street  
San Pedro, CA 90732  
Attention: Nola Brantley

22. Time of the Essence. Time is hereby expressly declared to be of the essence of this Agreement and of each and every provision thereof, and each such provision is hereby made and declared to be a material, necessary, and essential part of this Agreement.
23. Contract Execution. Each individual executing this Agreement on behalf of Contractor represents that he or she is fully authorized to execute and deliver this Agreement.
24. Retention of Records. If the maximum compensation payable under section 2 of this Agreement exceeds \$10,000, then, pursuant to California Government Code section 8546.7, the performance of any work under this Agreement is subject to the examination and audit of the State Auditor at the request of the County or as part of any audit of the County for a period of three years after final payment under the Agreement. Each party hereto shall retain all records relating to the performance and administration of this Agreement for three years after final payment hereunder, and Contractor agrees to provide such records either to the County or to the State Auditor upon the request of either the State Auditor or the County.
25. Conflicts. In the event of any conflict between the terms of this Agreement and the terms of any exhibit hereto, the terms of this Agreement shall control, and the conflicting term of the exhibit shall be given no effect. Any limitation of liability contained in an attached exhibit shall be null and void.

COUNTY INITIALS

IN WITNESS WHEREOF, this Agreement has been executed as of the date set forth below.

**CONTRACTOR:**

Nola Brantley, an individual

By: \_\_\_\_\_

Name: Nola Brantley

Title:

Date signed: \_\_\_\_\_

By: \_\_\_\_\_

Name:

Title:

Date signed: \_\_\_\_\_

**COUNTY:**

County of Plumas,  
A political subdivision of the State of California

By: \_\_\_\_\_

Kevin Goss

Chair, Board of Supervisors

Date signed: \_\_\_\_\_

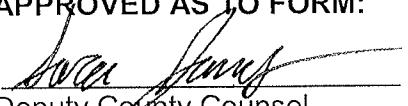
**ATTEST:**

By: \_\_\_\_\_

Nancy DaForno

Clerk of the Board of Supervisors

**APPROVED AS TO FORM:**

  
Deputy County Counsel

Date signed: 3/18/20

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CONTRACTOR INITIALS \_\_\_\_\_

## **EXHIBIT A**

### **Scope of Work**

Nola Brantley Speaks! will conduct "CSEC 101 – Basic Awareness", "CSEC 102 – Engagement Skills" training sessions as well as "CSEC Prevention Curriculum Facilitators Training" to Plumas County Department of Social Services staff members and other applicable participants. Trainers and facilitators will utilize a survivor-clinician training model to provide the most comprehensive overview of the topic. The trainings will be provided consecutively on dates mutually agreed to by the parties.

Services provided by the trainer/facilitator include:

1. 1 Half-Day training in CSEC 101 Basic Awareness
2. 1 Full-Day training on CSEC 102 Engagement Skills
3. 1 Full-Day training on CSEC "Word-on-the-street" Prevention Facilitators Training
4. 2 Hours of training CSEC Awareness and Prevention for Independent Living Program Participants
5. Workbooks (Soft copy file and/or over 20 printed versions) covering Prevention and Intervention for distribution

Participants will learn the following:

1. Theory and research about the topic as well as real life examples
2. Overview of victimization and the demand side of exploitation
3. Review of pathways of entry
4. Recognize at-risk behavior and circumstances
5. Preventative strategies and engagement techniques
6. Application of the stages of change
7. Peer recruitment risks and CSEC runaway behavior
8. Overview of trauma associated with victimization
9. Tools to mentor youth in CSEC risks

## EXHIBIT B

### Fee Schedule

1 half-day training CSEC 101 Basic Awareness	2 facilitators (survivor/ clinician)	@ \$1000	\$2,000.00
1 full-day training CSEC 102 Engagement Skills	2 facilitators (survivor/ clinician)	@ \$1500	\$3,000.00
1 full-day WOTS CSEC Prevention Curriculum Facilitators Training	2 facilitators (survivor/ clinician)	@ \$1500	\$3,000.00
2 hours of training on CSEC Awareness and Prevention for ILSP youth	2 facilitators (survivor/ clinician)	@ \$500	\$1,000.00
Hotel for 2 facilitators	3 nights	@\$150	\$900.00
1 Rental Car/ Fuel for three days		@ \$325	\$325.00
<b>Total Compensation</b>			<b>\$10,225.00</b>

County will provide payment within 30 days of receipt of Contractor's invoice.

\_\_\_\_\_ COUNTY INITIALS

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CONTRACTOR INITIALS \_\_\_\_\_



# Plumas County Environmental Health

270 County Hospital Road, Ste. 127, Quincy CA 95971

Phone: (530) 283-6355 ~ Fax: (530) 283-6241

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**Date:** March 6, 2020

**To:** Honorable Board of Supervisors

**From:** Jerry Sipe

**Agenda:** Consent Agenda Item for March 17, 2020

**Recommendation:** Approve an Amendment to Agreement for Environmental Health to provide professional services to Sierra County, and authorize the Environmental Health Director to sign the Amendment as the Board's designee.

**Background and Discussion:** As the Board is aware, Plumas County Environmental Health provides certified underground storage tank services to Sierra County under contract. Due to the amount of work requested by Sierra County this fiscal year, Environmental Health has already billed the total amount authorized under the contract. To complete additional work, Environmental Health recommends that the Board approve an Amendment increasing the contract from \$10,147 to \$18,942. All other terms and conditions of the original Agreement and Amendments thereto remain unchanged.

At this time, the Board is asked to approve the Amendment to Agreement for Professional Services with Sierra County and authorize the Director of Environmental Health to sign the agreement as the Board's designee. The Amendment has been reviewed and approved as to form by County Counsel and is attached for your review.

If you have any questions or need any additional information, please do not hesitate to contact me at 283-6367.

Thank you.

attachment

AGREEMENT NO. \_\_\_\_\_  
(Amendment to Agreement No. 2005-153, 2008-125, 2011-062, 2018-045)

AMENDMENT  
To  
AGREEMENT FOR  
PROFESSIONAL SERVICES

The following is an amendment to that certain Agreement No. 2005-153 ("Agreement"), Amendment 2008-125 and Amendment 2011-062, Amendment 2018-045 with an effective date of July 1, 2019, by and between the County of Sierra, a political subdivision of the State of California ('the COUNTY") and the County of Plumas ("the CONTRACTOR").

1. ARTICLE IV. TERM LIMITATION The Agreement is hereby amended to read:
  - C. The total amount to be paid by SIERRA to PLUMAS for Unified Program services pursuant to this Agreement shall not exceed \$18,942.00. PLUMAS will bill SIERRA quarterly with a detailed itemized invoice for services provided and payment will be made by SIERRA within thirty days of receipt and approval of invoice.
2. Attached FY 2019-2020 Budget for Sierra County Contract for CUPA Services
3. All other terms and conditions of the Agreement and Amendments thereto are to remain the same.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the date set forth above.

COUNTY OF SIERRA

"CONTRACTOR"

---

JIM BEARD  
Chairman, Board of Supervisors

---

DIRECTOR  
Plumas County Environmental Health

ATTEST:

APPROVED AS TO FORM:

---

HEATHER FOSTER  
Clerk of the Board

---

DAVID PRENTICE  
County Counsel

Approved as to form:

  
Sara James  
Deputy Plumas County Counsel

**FY 2019-2020 BUDGET**  
**Sierra County Contract for CUPA Services**

Direct Charges for Personnel Salaries and Benefits

Hazardous Materials Specialist (140 hours at \$123.00 per hour) \$17,220.00

Indirect 10% (for services and supplies) \$1722.00

Projected Program Costs – Total \$18,942.00

# PLUMAS COUNTY DEPARTMENT OF PUBLIC WORKS

1834 East Main Street, Quincy, CA 95971 – Telephone (530) 283-6268 Facsimile (530) 283-6323  
Robert A. Perreault Jr., P.E., Director John Mannle, P.E., Asst. Director Joe Blackwell, Deputy Director



## CONSENT AGENDA REQUEST

For the March 17, 2020 meeting of the Plumas County Board of Supervisors

Date: March 9, 2020

To: Honorable Board of Supervisors

From: Robert Perreault, Director of Public Works

Subject: **Approval of Proposed Amendment No. 11-A to Professional Services Agreement, dated October 20, 2015, with Bender Rosenthal Inc. for Right-of-way Acquisition Services for the Quincy-LaPorte Road Repair Project**

### Background:

The project site is located on Quincy-LaPorte Road (County Road 511), 7.5 miles south of State Route 70 near East Quincy. In February 2017, flows overtopped culverts at the Quincy-LaPorte Road at Willow Creek crossing. This event damaged ditch lines and washed out a travel lane and shoulders on Quincy-LaPorte Road. Temporary storm repair measures implemented by the County included repairs to road shoulders and vertical drop-offs in the ditch line, and the diversion of Willow Creek back to its original channel to prevent further damage to the road. For a permanent repair, the County proposes to reconstruct the road embankment to its original footprint. The full width of the structural section will be replaced with aggregate base and hot mix asphalt. At other locations, damaged asphalt will be saw-cut, removed, and replaced with hot mix asphalt. The ditch line will be restored to pre-storm event conditions. Permanent and Temporary Construction Easements will be needed in order to complete construction activities.

The project is federally funded through the Emergency Relief (ER) Program, which is administered by the California Department of Transportation (Caltrans).

On July 15, 2019, the County Administrator approved Amendment 11 to the Bender Rosenthal, Inc. On-call Appraisal Services contract for right-of-way acquisition services associated with this project in the amount of \$7,510. Additional unanticipated right-of-way services were needed in order to acquire Temporary Construction Easements necessary to complete the repairs to this roadway. The cost of these additional services is \$2,500. Since the total contract amount is now in excess of \$10,000, full Board approval of Amendment 11-A is necessary.

The attached Amendment No. 11-A to the Professional Service Agreement has been approved as to form by the County Counsel's Office.

**Recommendation by Public Works:**

The Director of Public Works staff respectfully recommends that the Board of Supervisors authorize the Chair of the Board of Supervisors and the Director of Public Works to execute Amendment No. 11-A to the Professional Services Agreement between the County of Plumas and BRI, for Right-of-Way Engineering and Acquisition Services for the Relocation of the Quincy Maintenance Yard Project in the amount not-to-exceed \$10,010.

**Attachment:** Amendment No. 11-A to the Professional Services Agreement between the County of Plumas and Bender Rosenthal Inc.

**AMENDMENT NO. 11-A  
to the  
PROFESSIONAL SERVICES AGREEMENT**

**Right-of-Way Engineering Acquisition Services for  
Transportation Improvement Projects in  
Plumas County, California**

The October 20, 2015 PROFESSIONAL SERVICES AGREEMENT, by and between the COUNTY OF PLUMAS ("County") and BENDER ROSENTHAL INC. ("Consultant"), is hereby amended as follows:

**Compensation**

Consultant's compensation for Task 2 shall be increased by Two Thousand Five Hundred Dollars and No Cents (\$2,500.00). Consultant shall be paid in accordance with the Revised Cost Proposal set forth in Exhibit "A," attached hereto and shall in no case exceed Ten Thousand and Ten Dollars and No Cents (\$10,010.00). Certified payroll shall be submitted for staff employed in activities covered by State or Federal prevailing wage determinations in accordance with the Caltrans Labor Compliance Manual.

**Other Contract Provisions.**

All other contract provisions set forth in the October 20, 2015 Professional Services Agreement first referenced above, and Amendment 11 thereto, shall remain unchanged.

**IN WITNESS WHEREOF**, the parties hereto have caused this Amendment No. 11 to be executed by and through their respective authorized officers, as of the date first written above.

\*\*\* Signatures on following page \*\*\*

APPROVED AS TO SCOPE OF WORK:

Director of Public Works

Date: \_\_\_\_\_

**CONTRACTOR:**

Bender Rosenthal Inc.

By: \_\_\_\_\_

Name: David Wraa

Title: President/Treasurer

Date signed: \_\_\_\_\_

**COUNTY:**

County of Plumas, a political subdivision of  
the State of California

By: \_\_\_\_\_

Kevin Goss, Chair

Board of Supervisors

Date signed: \_\_\_\_\_

**ATTEST:**

By: \_\_\_\_\_

Nancy DaForno

Clerk of the Board of Supervisors

**APPROVED AS TO FORM:**

Plumas County Counsel

By: 

3/4/2020

Deputy County Counsel

Bender Rosenthal Inc. Taxpayer ID Number - 41-2034507

Attachments: Exhibit A - Revised Cost Proposal

## Exhibit A

### Revised Cost Proposal

Task	Description	Total
1. Right of Way Program Management	Six (6) Hours @ \$185/hour	\$ 1,110
2. Valuation Services: permanent and temporary rights assuming values less than \$10,000 and no condemnation	Two (2) Waiver Valuation @ \$2,500	\$ 5,000
3. Acquisition Services: Up to one (1) Fee interest and one (1) Temporary Construction Easement (TCE) from one (1) parcel	One (1) negotiation @ \$3,500	\$ 3,500
4. Mileage/Postage	Travel and Package Mailings	\$ 400
<b>Total Budget</b>		<b>\$ 10,010</b>



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## BOARD OF SUPERVISORS STAFF REPORT

TO: Honorable Board of Supervisors

FROM: Tracey Ferguson, AICP, Planning Director *T.F.*

MEETING DATE: March 17, 2020

SUBJECT: 2019 GENERAL PLAN ANNUAL PROGRESS REPORT

### **RECOMMENDATION:**

1. Review the 2019 Draft General Plan Annual Progress Report.
2. Accept the report and direct staff to send a copy to the Governor's Office of Planning and Research (OPR) and the State Department of Housing and Community Development (HCD).

### **BACKGROUND:**

Planning staff prepared a 2019 Draft General Plan Annual Progress Report and presented the Report to the Planning Commission during the regular meeting on March 5, 2020. The Commission provided Planning staff with primarily editorial comments on the Draft Report and made a unanimous motion to forward the Report to the Board of Supervisors, as amended.

Government Code Section 65400 mandates that certain cities and all 58 counties submit an annual report on the status of the General Plan and progress in its implementation to their legislative bodies, the Governor's Office of Planning and Research (OPR) and Housing and Community Development (HCD) by April 1 of each year. The Annual Progress Report provides local legislative bodies with information regarding the implementation of the General Plan for their city or county. Annual Progress Reports must be presented to the local legislative body for its review and acceptance.

In order for the report to be submitted to the State by April 1<sup>st</sup>, the Board of Supervisors will need to review and accept the report no later than the meeting of March 17<sup>th</sup>. Once the Board of Supervisors has accepted the Annual Progress Report, a copy must be submitted to the Governor's Office of Planning and Research (OPR) and Housing and Community Development (HCD). Providing a copy of the Annual Progress Report to HCD fulfills statutory requirements to report certain housing information, including the local agency's progress in meeting its share of regional housing needs and local efforts to remove governmental constraints to the development of housing (Government Codes Section 65584.3(c) and 65584.5(b)(5)).

**ATTACHMENT:** 2019 General Plan Annual Progress Report (March 2020)

3A

# **General Plan Annual Progress Report**

## **2019**

**County of Plumas**



**Prepared by Tracey Ferguson, AICP, Planning Director and  
Rebecca Herrin, Assistant Planning Director**

**Plumas County Planning & Building Services**

**Planning Department**

**March 2020**

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Appendix A: California Government Code Section 65400

Appendix B: Housing Unit Change Form, California Department of Finance

Appendix C: Annual Housing Element Progress Report, California Department of Housing and Community Development

## I. Introduction

The 2019 General Plan Annual Progress Report has been prepared pursuant to the requirements of California Government Code Sec. 65400 *et seq.* (Appendix A). Guidance for preparation of the Report is provided by the Governor's Office of Planning and Research (OPR). Additionally, the Plumas County 2035 General Plan Introduction contains language addressing the requirements for an annual report, as follows:

“The State Government Code has recently initiated the requirement that the jurisdiction’s Planning Commission file an annual report with both the Board of Supervisors and the State Office of Planning and Research on the status of the Plan, the progress of its implementation, and its compliance with General Plan guidelines among other things. Evaluation of the policies and standards in the Plumas County General Plan text will continue after adoption, as a natural part of the day-to-day interpretation and application of its provisions by staff and decision-makers. It is likely that changing conditions and experience in policy implementation will uncover a number of adopted policies and land use designations requiring modification and the need for written policies on additional subjects. Because the provisions of the General Plan are designed for application to the development of the entire County, text amendments require careful consideration by the Planning Commission and Board of Supervisors of possible broader implications.”

“The County will consider all suggestions for needed changes in the General Plan and will initiate formal approval proceedings on proposals it deems worthy of further consideration. The annual report required by Government Code Sec. 65400 shall be prepared by staff and submitted to the Planning Commission and Board of Supervisors for consideration. In addition to the minimum statutory requirements, each annual report submitted to the Planning Commission and Board of Supervisors shall be accompanied by information reflecting the County’s growth rate, based upon the number of building permits issued for the preceding year. Based upon this information, the Board of Supervisors should consider whether the projected growth rates identified in the Environmental Impact Report for this General Plan have been met or exceeded, and should take whatever action the Board deems appropriate, consistent with this General Plan, to ensure that growth occurs as contemplated in the General Plan. The annual report should be a public process open to everyone. All groups and agencies should be encouraged to participate, as should individual property owners and residents. Provisions shall be construed to reflect the County’s desire to accommodate a reasonable amount of growth, consistent with the other goals, policies and implementation measures of this General Plan.”

The purpose of the Annual Progress Report is to document the status of the General Plan and the County’s progress in its implementation.

The 2019 General Plan Annual Progress Report was provided to the County Planning Commission on March 5, 2020 for review and recommendation to the Board of Supervisors. The Report was then provided to the County Board of Supervisors on March 17, 2020 for review, acceptance, and approval to submit to OPR and the Department of Housing and Community Development (HCD) prior to the April 1<sup>st</sup> deadline.

## Background

Plumas County adopted a comprehensive 2035 update to the 1984 General Plan on December 17, 2013. The update process began in 2005 and took several years. Many public workshops, hearings and meetings were held and there was substantial effort on the part of staff, consultants, the Board of Supervisors, the Planning Commission, local organizations and interest groups, and the general public. Three optional elements were added to the 2035 Plan, including an Economics Element, an Agriculture and Forestry Element and a Water Resources Element.

On January 14, 2014, High Sierra Rural Alliance (HSRA) filed a lawsuit on the General Plan update Environmental Impact Report 85. HSRA and the County embarked on extensive settlement negotiations for over a year without achieving resolution. The matter then came to a hearing on February 25, 2016 in Plumas County Superior Court before the Honorable Stephen E. Benson. The trial court's Order and Judgment was filed on March 24, 2016. Appellant HSRA filed its appeal on June 1, 2016. The California Court of Appeal, 3<sup>rd</sup> Appellate District, ruled in the County's favor on all counts on October 19, 2018. Thereafter, the County has worked to implement the General Plan.

## Informational Document

The General Plan Annual Progress Report is a reporting document and does not create or alter policy. The content is provided for informational purposes only and is exempt from the requirements of the California Environmental Quality Act (CEQA) per CEQA Guidelines Sec. 15306 (Class 6).

## Organization

After this Introduction, a summary of each of the County's General Plan elements is described.

Then a listing of 2019 permits, applications, and significant plans and projects is provided.

Following these sections the one general plan amendment processed in 2019 is described and several zoning amendments are recapped.

Lastly, the Conclusion describes the continued objective of County departments to perform project review responsibilities to further the General Plan's goals, policies, programs, and implementation measures; the Planning Commission's element-by-element review of the 2035 General Plan to document implementation and discuss potential future amendments to goals, policies, programs, and implementation measures; and County staff priorities for code amendment activities anticipated in 2020.

## II. General Plan Elements

The General Plan details the County's guiding principles for a variety of planning topics and is the constitution for future development. California Government Code Sec. 65300 *et seq.* provides direction and specifications for the content of the General Plan. The following seven elements are required:

- Land Use
- Circulation
- Conservation
- Open Space
- Noise
- Safety
- Housing

The elements may be combined or renamed, but basic Government Code requirements must be included, and an agency may adopt any type of optional element at its discretion. Only the housing element must be certified by another agency (i.e., HCD), although the State Geologist and CALFIRE provide some oversight of other general plan element aspects.

The Plumas County 2035 General Plan consists of the following nine elements:

1. Land Use
2. Housing
3. Noise
4. Circulation
5. Economics
6. Public Health and Safety
7. Conservation and Open Space
8. Agriculture and Forestry
9. Water Resources

### Land Use Element

The broadest section of the General Plan is the Land Use Element. The Land Use Element designates the type, intensity, and general distribution of uses of land for housing, business, industry, open space, education, public buildings and grounds, waste disposal facilities, and other categories of public and private uses. It is the guide to the physical form of the County. The Land Use Element also guides coordination and planning with other jurisdictions, such as the City of Portola, the United States Forest Service and the branches of the United States Military to avoid incompatible uses.

The Land Use Element requires future residential, commercial and industrial development to be located adjacent to or within existing Planning Areas (e.g., Almanor, Indian Valley, American Valley, Meadow Valley/Canyon, Mohawk, La Porte, and Sierra Valley) in order to maintain Plumas County's rural character with compact and walkable communities, where areas are identified in more detail on Plumas County's General Plan Land Use Maps as Towns, Communities, Rural Areas or Master Planned Communities. Future development may also be approved within areas for which Community Plans or Specific Plans have been prepared.

Small, isolated housing tracts in outlying areas shall be discouraged as they disrupt surrounding rural and productive agricultural lands, forests, and ranches and are difficult and costly to provide with services.

The Land Use Maps are supported by land use descriptions, permissible densities, maximum lot coverage, and height requirements for each County land use designation.

## **Housing Element**

The Housing Element is a comprehensive assessment of current and projected housing needs for all economic segments of the County and provides clear policy direction for decision making pertaining to zoning, subdivision approval, housing allocations, and capital improvements. The purpose of the Housing Element is to identify housing solutions that address local housing problems and to meet or exceed the County's unincorporated area Regional Housing Needs Allocation (RHNA). The County recognizes that the provision of adequate housing is best met through a collaboration of various resources including County departments, outside state and federal agencies, and Plumas County housing and special needs stakeholders. The Element establishes a housing goal, policies, and action orientated programs the County and its housing partners will implement to facilitate actions that address the County's identified housing issues.

The Housing Element includes a residentially zoned vacant sites inventory and sections on the public participation process, an evaluation of implementation of the previous housing element programs, the community profile, housing resources and opportunities, a summary of constraints on the development of housing, and a discussion of residential energy conservation. The majority of sites included in the inventory are located within existing areas where infrastructure is in place (e.g., the availability of water and sewer, roadways, drainage) and most geographic or environmental constraints, such as topography, the presence of wetlands, or soils issues, are minimal: areas such as Graeagle, Greenville, Chester and Lake Almanor, Delleker and Portola (unincorporated), and Quincy.

Mandated by the State of California, housing elements are required to be updated on a more frequent cycle than the other elements of a general plan. Plumas County, is categorized by HCD as "Other Region" because it's a non-Council of Government (COG) jurisdiction where HCD acts as the COG for the purposes of determining the RHNA. With that, the housing element cycle for Plumas County is 5 years and must be reviewed by HCD for certification. The state is currently within the 6<sup>th</sup> cycle RHNA where Plumas County's Housing Element was due August 31, 2019. See Section IV (General Plan Amendment) of this Report for further information on the County's adoption of its 6<sup>th</sup> cycle 2019-2024 Housing Element.

## **Noise Element**

The Noise Element of the general plan provides a basis for comprehensive local programs to control and abate environmental noise and to protect citizens from excessive exposure. The dominant sources of noise in Plumas County are mobile, related to automobile and truck traffic, aircraft, and train transportation. Stationary sources in the County include lumber mills and aggregate mining and processing facilities. To a smaller extent, construction sites are also considered a stationary source of short-term, or temporary, noise in the County.

The County's Noise Element addresses community noise problems, in accordance with Government Code Sec. 65302(f). Policies and implementation measures developed in the General Plan include protection of noise-sensitive land uses, consideration of noise impacted areas, and noise associated with the County's airports.

### **Circulation Element**

The Circulation Element is correlated with the Land Use Element and identifies the general location and extent of existing and proposed major thoroughfares, transportation routes, terminals, and other local public utilities and facilities. The Circulation Element provides a plan to guide the County's efforts relating to the movement of people, goods, energy, and other commodities. Topics of discussion include roads and highways, public transit, non-motorized transit including bicycles and pedestrians, rail, air, and movement of goods.

The Circulation Element establishes specific implementation measures to ensure that the transportation systems in Plumas County adequately address the transportation issues and planned growth for the County. Transportation policies included are intended to contribute to the achievement of the planned land use pattern and to ensure that applicable standards can be achieved.

### **Economics Element**

The Economics Element, which is an optional General Plan element, provides a set of long-range goals and policy guidelines for economic development in the County. The Economics Element aims to establish the County's commitment to economic vitality; to articulate the types of economic activity that the County seeks to retain, expand and attract to the County; and to outline steps that the County should take to protect and enhance local assets that are critical to the health of the local economy. Topics of discussion include policies that support economic development programs, construction of infrastructure, communication and energy facilities, agriculture, forest industries, recreation, and tourism.

### **Public Health and Safety Element**

The primary purpose of the Public Health and Safety Element is to establish goals and policies to protect the County from risks associated with seismic, geologic, flood, dam inundation, and wildfire hazards in addition to hazardous wastes and airport hazards to reduce the risk of death, injury, property damage, and the economic and social dislocation related to those hazards. This Element also includes policies that address emergency operations and the goal of sustaining healthy communities.

### **Conservation and Open Space Element**

As is allowed under State law, the County has combined two of the mandatory Conservation and Open Space elements into one element that provides guidance for the conservation, development, and use of natural resources, including water, forests, soils, rivers, and mineral deposits. The Conservation and Open Space Element details policies and implementation measures for the long-range preservation and conservation of open space, including lands for the preservation of natural resources, the managed production of resources, outdoor recreation, and public health and safety.

Specifically included in this section are policies pertaining to biological resources, mineral and soil resources, cultural and historic resources, scenic resources, parks and recreation, trails and bikeways, air quality, climate change, energy conservation and open space resources in general.

### **Agriculture and Forestry Element**

Due to the importance of agricultural and forestlands in Plumas County, an Agriculture and Forestry Element is included as an optional element of the 2035 General Plan. The topics of discussion within the policies include productive use of resource lands, conversion of agriculture and forest lands, promotion of healthy competitive farm, ranch and forestry economies and sustainable food systems, water quality and quantity for agriculture, education and awareness of the importance of agriculture and forestry, support of infrastructure creation, and management of greenhouse gas (GHG) emissions.

### **Water Resources Element**

Given the importance of water resources in Plumas County to County residents and the various water users throughout the State of California, the 2035 County General Plan includes an optional Water Resources Element as a means of ensuring that Plumas County's water resources are protected and sustained for the future. The topics discussed in the Water Resources Element include groundwater management, water quality, watershed management and water exports, climate change adaptation, public water supplies, wastewater management, and flood and stormwater management. This Element also includes policies that address water use efficiency and conservation and the goals of interagency coordination and public education.

Plumas County contains a number of rivers, lakes, and reservoirs, which provide important habitat, recreation, water supply and economic functions for County residents and nonresidents alike. Plumas County also contains fourteen groundwater basins, which are primarily located in the valleys on the east side of the Sierra Crest. The Upper Feather River watershed covers a majority of the County (98%), which is about 72% of the watershed. The tributaries of the Upper Feather River watershed drain over 2 million acres of land in the Sierra Nevada, flowing southwest into Lake Oroville in neighboring Butte County. The Upper Feather River watershed is divided into four main branches with respective watersheds—the West Branch, the North Fork, the Middle Fork and the South Fork of the Feather River—and serves as an important supply of surface water resources. Water has been an export from Plumas County since the State Water Project (SWP) located its main storage facility, fed by the Feather River, at Lake Oroville. The Upper Feather River watershed supplies water for downstream urban, industrial, and agricultural use as part of the SWP.

### III. Permits, Applications, and Significant Plans and Projects

During 2019, the County processed numerous permits, project applications, and participated in a variety of significant plans and projects. The following summaries provide a brief overview of these activities and are not intended to be exhaustive.

#### 2019 Permits

Plumas County Planning and Building Services processed 1,024 permits in 2019, including well and septic permits, building permits, no fee permits (e.g., water heaters, 200 square feet or less non-habitable sheds or agricultural buildings), and miscellaneous permits (e.g., re-roof, electrical, plumbing, and HVAC). The Planning Department staff reviews all construction permits for zoning consistency compliance.

The California Department of Finance (DOF), Demographic Research Unit, Housing Unit Change Form is attached as Appendix B. Between January 1, 2019 and December 31, 2019, Plumas County had thirty-eight (38) housing units completed based on final inspections, certificates of occupancy, completion certificates, or utility releases. Of the 38, twenty-nine (29) were newly constructed single-family detached units, eight (8) were newly constructed single-family mobile home units, and one (1) was converted to a single-family detached unit (i.e., “gained” housing stock). In addition, three (3) single-family detached units and three (3) single-family mobile home units were lost to demolition, fire, or natural disaster for a total of six (6) units. Lastly, one (1) single-family detached unit was converted (i.e., “lost” housing stock). No single-family attached units or multi-family units (i.e., 2, 3, or 4-plex or 5 or more) were completed or converted.

By comparison overall, in 2018 Plumas County had fifty-two (52) housing units completed based on final inspections, certificates of occupancy, completion certificates, or utility releases, and in 2017 there were forty (40), while in 2016 there were thirty-nine (39) housing units completed, and in 2015 there were forty-seven (47), which puts the past five-year average of annual housing units completed at forty-two (42).

Attachment C provides the Annual Housing Element Progress Report, as reported to HCD. The total proposed units in 2019 for unincorporated Plumas County was forty-three (43), which equates to the following affordability by household income level:<sup>1</sup>

• Very-Low Income	0
• Low Income	1
• Moderate Income	12
• Above-Moderate Income	30

<sup>1</sup> Based on 2019 HCD income limits. Area median income (AMI) for a family of four (4) in Plumas County was \$70,700. Very Low Income 1–50 percent of AMI (\$25,751–\$34,800); Low Income 51–80 percent of AMI (\$34,801–\$55,700); Moderate Income 81–120 percent of AMI (\$55,701–\$84,850); and Above Moderate Income Above 120 percent of AMI (\$84,851 or more).

### *Growth Rate*

The 2010 U.S. Census reported 17,903 in total population for the unincorporated Plumas County area. By 2018, the U.S. Census estimated that the unincorporated population was down slightly (-0.6%), at 17,803 persons. The California Department of Finance estimated the same population (17,803) for the County's unincorporated population on January 1, 2019. Once the 2020 U.S. Census data is known, the County will be able to better understand the growth rate over the past decade. Largely, the California Department of Finance projects Plumas County's unincorporated area population is expected to remain static or marginally decline through 2050, lagging behind the projected positive growth rate of the state as a whole.

### 2019 Planning Applications

The Planning Department processed a variety of ministerial and discretionary planning applications during 2019 including Special Use Permits, Tentative Parcel Maps, Lot Line Adjustments, Owner Initiated Mergers, with associated environmental reviews.

The breakdown in ministerial applications processed at County staff level are as follows:

- Lot Line Adjustments (11)
- Owner Initiated Mergers (12)
- Sign Permits (3)

In addition, planning staff performed nine (9) annual mining inspections and investigated two (2) reclamation plan violations.

The breakdown in discretionary applications heard before the Zoning Administrator in a public hearing process are as follows:

- Certificate of Compliance (4)
  - **CC 8-19/20-01 Tantau, William and Sally:** Conditional Certificate of Compliance for the designated remainder of Tantau Ranch Subdivision to allow the property to be evaluated for compliance with all applicable conditions, regulations, and standards in order to be recognized as a legal parcel.
  - **CC 8-19/20-02 Pacific Gas and Electric:** Certificate of Compliance for property located south of Lake Almanor to facilitate donation to the Maidu Summit Consortium.
  - **CC 8-19/20-03 Pacific Gas and Electric:** Certificate of Compliance for property located north of Lake Almanor to facilitate donation to the Maidu Summit Consortium.
  - **CC 10-19/20-04 Sierra Mountain Mortgage:** Certificate of Compliance for the designated remainder parcel of Eureka Heights Subdivision (Phase XIV of Whitehawk Ranch Subdivision).
- Reversion to Acreage (1)
  - **TSM/PD 8-05/06-06 Trailhead Subdivision, Unit #1 Reversion to Acreage – Plumas Bank (owner):** Reversion to acreage for an existing approved subdivision.

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- Tentative Parcel Maps (2)
  - **TPM 1-18/19-01 Sanderson, Alice and Wiegand, Kenneth:** Division of 2.86 acres into two parcels of 1.86 and 1.0 acres for single-family residential use.
  - **TPM 7-19/20-01 MMCG GOI Quincy, LLC (Grocery Outlet):** Division of 2.44 acres into two parcels of 1.61 and 0.83 acres for commercial use.
- Special Use Permits (3)
  - **U 8-18/19-02 DeMartile, Tim and Marcy:** 4-H swine project in a residentially zoned neighborhood for a limited time prior to the Plumas-Sierra County Fair.
  - **U 3-18/19-03 House, David and Chrisandra:** Expansion of a lawful non-conforming use consisting of the addition of an approximately 20' by 30' storeroom to an existing business.
  - **U 7-19/20-01 Simon CRE JC, LLC / O'Reilly Auto Parts:** Installation of a 140-square foot self-supporting sign for O'Reilly Auto Parts store.

## 2019 Significant Plans and Projects

### *Plumas County Active Transportation Program – 2018 Pedestrian/Bicycle Plan*

In October 2019, the County Board of Supervisors adopted a resolution adopting the Plumas County Active Transportation Program – 2018 Pedestrian/Bicycle Plan.

Plumas County Department of Public Works, in its capacity as staff to the Plumas County Transportation Commission, was awarded a Sustainable Communities Grant in September 2015 for the preparation of a countywide Non-motorized Transportation Plan. The development of the 2018 Pedestrian/Bicycle Plan was undertaken with extensive coordination and partnership with the California Department of Transportation and the California Highway Patrol and the public. Through this community input, the goals of the 2018 Pedestrian/Bicycle Plan were drafted to guide the development and implementation of projects to improve the County's walking and bicycling environment into the future. The Plan maintains the County's eligibility for local, state and federal funding of bicycle and pedestrian improvements.

Lastly, the preparation of the Plumas County Active Transportation Program – 2018 Pedestrian/Bicycle Plan satisfies the 2035 General Plan Circulation Element Implementation Measure #1, which directed the Plumas County Transportation Commission to complete and adopt an updated Bicycle Transportation Plan and Pedestrian Transportation Plan focusing on non-motorized travel within and between communities and use it to guide funding decisions to enhance the network.

### *Plumas County Regional Transportation Plan (RTP)*

The Plumas County Regional Transportation Commission, as the Regional Transportation Planning Agency (RTPA) for the County, is required by California State law to adopt and submit an updated Regional Transportation Plan (RTP) to the California Transportation Commission (CTC) and the California Department of Transportation (Caltrans) every five years. The purpose of the plan is to provide Plumas County, including the City of Portola, with a vision supported by transportation goals for a 20-year horizon.

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The RTP was designed to be consistent with the 2035 Plumas County General Plan and is a policy document that includes direction, actions, and funding strategies intended to maintain and improve the regional transportation system and identifies over \$301 million in short-range transportation needs in Plumas County and an additional \$170 million in long-range needs. More than 520 projects have been identified in the RTP's action element, including roadway, bridge, transit, bicycle, pedestrian and aviation projects.

The RTP was under preparation throughout 2019 and was formally adopted by the Plumas County Regional Transportation Commission on January 27, 2020.

*Quincy Schoolhouse Project, Plumas Unified School District, Quincy*

The Plumas Unified School District restored the 1905 Historic Quincy Schoolhouse in downtown Quincy to function as the District office. As the building was not proposed for classroom use, the County was the responsible agency for permitting. The County, through review by the Quincy Design Review Committee, conducted Design Review to ensure that the building restoration contained as many historic design elements as possible and permit review, issuance and final inspection was conducted by Planning and Building Services.

*Grocery Outlet Project, Quincy and O'Reilly Auto Parts Project, Quincy*

These two commercial building projects were reviewed by the Quincy Design Review Committee and permit review, issuance and final inspections were conducted by Planning and Building Services.

## **Planning and Building Services Staff**

### *Planning Department Staff*

In 2019, and presently, there are three (3) full-time staff members in the Plumas County Planning Department, including a Planning Director, Assistant Planning Director, and Associate Planner. In addition, the Planning Department funds one (1) half-time Fiscal Officer position. Unlike most California county planning departments, the Plumas County Planning Department does not currently have a dedicated clerical staffer supporting Planning Department counter and administrative functions. The Assistant Planning Director performs the role of Clerk for the Planning Commission, and the Department Fiscal Officer takes the meeting minutes of the Zoning Administrator hearings.

### *Geographic Information Systems Department Staff*

The Plumas County Geographic Information Systems (GIS) Department budgets for one (1) full-time GIS Coordinator position, which in 2019 was, and is presently, filled. The GIS Coordinator develops and maintains several GIS intra-maps for various County departments including Assessor, Building, Engineering, Environmental Health, Planning, Elections, Public Works, and Treasurer/Tax Collector. The GIS Coordinator also manages public-facing interactive maps that are available to the public through the Plumas County GIS webpage Map Portal such as a parcel query map, General Plan land use, zoning, supervisor districts, fire districts, voting precincts, population statistics, and more.

### *Building Department Staff*

The Plumas County Building Department staff in 2019 included one (1) Director/Building Official, one (1) Plan Checker, one (1) Senior Permit Technician, one (1) Permit Technician, and two (2) Inspectors. Presently, the Building Department employs one (1) Director/Building Official, one (1) Senior Permit Technician, one (1) Permit Technician, and one (1) Inspector II and the Department is seeking another inspector.

### *Code Enforcement Staff*

In 2019, and presently, the Plumas County Code Enforcement Department is made up of one (1) full-time Code Enforcement Officer. Additionally, a Chief full-time position is funded, although vacant. Code Enforcement is primarily a complaint-driven process. The County's Housing Element includes a program that commits the County to continue to use the Code Enforcement Department, as well as the Plumas County Sheriff's Office and Building Department staff, when needed, to ensure code compliance.

## **IV. General Plan and Zoning Amendments**

### **General Plan Amendment**

#### *2019-2024 Housing Element Update*

As previously stated in this Report, the purpose of the 2019-2024 Plumas County Housing Element is to identify housing solutions that address local housing problems and to meet or exceed the County's unincorporated area RHNA. The Regional Housing Needs Plan (RHNP) is mandated by the State of California (Government Code Section 65584) and requires regions to address housing issues and needs based on future growth projections for the area. HCD acts as the County Council of Governments and allocates the regional housing needs numbers for Plumas County. The RHNA for unincorporated Plumas County, by income category, for the planning period beginning December 31, 2018 and ending August 31, 2024 is 16 units or 2 Extremely Low (below 30 percent of Area Median Income [AMI]), 3 Very Low (31-50 percent of AMI), 3 Low (51-80 percent of AMI), 2 Moderate (81-120 percent of AMI), 6 Above Moderate (above 120 percent of AMI).

To provide opportunities for public participation in the preparation of the Housing Element update, the County conducted two workshops on June 20, 2019 and on July 11, 2019 during the meetings of the Plumas County Planning Commission. The purpose and contents of the Housing Element was explained and a timeline for preparation and adopted was presented.

A public hearing on the Draft Housing Element was conducted by the Plumas County Planning Commission on August 29, 2019. The Planning Commission voted in favor of forwarding the Draft 2019-2024 Housing Element and CEQA Addendum to the Board of Supervisors with a recommendation for adoption.

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A public hearing on the Draft Housing Element was conducted by the Plumas County Board of Supervisors on October 1, 2019. The Board of Supervisors made a unanimous motion to direct staff to return to the Board with a Resolution to accept the CEQA Addendum to the 2009-2014 Housing Element Initial Study/Negative Declaration Number 646 and adopt the 2019-2024 General Plan Housing Element, and to incorporate comments made by Feather River College and Plumas County Community Development Commission (PCCDC).

On October 15, 2019, the Board of Supervisors formally accepted the 2019-2024 General Plan Housing Element CEQA Addendum to the 2009-2014 Housing Element Initial Study/Negative Declaration Number 646 and adopted the 2019-2024 General Plan Housing Element (Resolution No. 19-8443).

The adopted Housing Element was submitted to HCD on October 25, 2019 for review and certification. On December 5, 2019 HCD sent Plumas County a certification letter stating HCD's findings that the County's 6<sup>th</sup> cycle 2019-2024 adopted Housing Element is in full compliance with state Housing Element law (Article 10.6 of the California Government Code).

### **Plumas County Code, Title 9, Planning and Zoning Amendments**

Following the adoption of the General Plan on December 17, 2013, an objective of the County was to update the Plumas County Code, Title 9 (Planning and Zoning) per direction provided in the implementation measures of the General Plan elements. At the Planning Commission meeting of December 15, 2016, the Commission selected a Title 9 (Planning and Zoning) update priority list to follow during the next year or several years. The list of priorities, as established by the Commission in 2016, was as follows:

1. Local California Environmental Quality Act Guidelines (CEQA) update
2. Update Title 8 (Building Regulations), Chapter 17 (Flood) of the Plumas County Code re: Flood Plain Ordinance and applicable Title 9 (Planning and Zoning) sections
3. Update Title 9 (Planning and Zoning) of the Plumas County Code re: onsite wastewater treatment systems
4. Development of a Subdivision Ordinance
5. Development of a Grading and Drainage Ordinance
6. Solar Energy code development
7. Noise ordinance development
8. Child daycare facilities code update
9. Sign code update
10. *Second dwelling unit (now accessory dwelling unit) code update (COMPLETED 2019)*
11. *Drought Tolerant Landscape ordinance (i.e., MWELO) (COMPLETED 2019)*
12. *Chicken ordinance development (COMPLETED 2019)*
13. Department of Defense noise and compatibility code development
14. Dark sky lighting ordinance development
15. Surface Mining and Reclamation Act (SMARA) update
16. *State Responsibility Area (SRA) Fire Safe Regulations code update (COMPLETED 2018)*
17. *Cellular Facilities ordinance (COMPLETED 2019)*
18. *General Plan Update Final EIR Implementation of Table 3-1 (COMPLETED 2019)*

Of the 18 items on the above list, and as noted with "COMPLETED," the following 6 code amendments have been accomplished by Planning Department staff, recommended by the Planning Commission, and adopted by the County Board of Supervisors:

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In 2018, Ordinance 2018-1114 amended Plumas County Code Title 8 (Building Regulations) and Title 9 (Planning and Zoning) to implement SRA Fire Safe Regulations.

In 2019, Ordinance 2019-1116 amended Plumas County Code Title 9 (Planning and Zoning) to establish requirements and standards for the regulation of telecommunications facilities.

In 2019, Ordinance 2019-1122 amended Plumas County Code Title 9 (Planning and Zoning) to reflect minor revisions to and implementation of the 2035 General Plan update Final General Plan Environmental Impact Report (Table 3-1).

In 2019, Ordinance 2019-1121 amended Plumas County Code Title 9 (Planning and Zoning) to comply with statutory requirements and standards for accessory dwelling units (ADU) and the General Plan 2019-2024 Housing Element Program #10 was satisfied that directed the County to ensure consistency with AB 1866 (Wright, 2002), AB 2299 (Bloom, 2016), and SB 1069 (Wieckowski, 2016) to facilitate the development of ADUs.

In 2019, Ordinance 2019-1124 amended Plumas County Code Title 9 (Planning and Zoning) to adopt the State's model Water Efficient Landscape Ordinance (MWELO) requirements and standards.

In 2019, Ordinance 2019-1126 amended Plumas County Code Title 9 (Planning and Zoning) to adopt requirements and standards for the keeping of backyard chickens in single-family residential zones.

In addition, in December 2018, the County Board of Supervisors directed the Planning Commission to look at several issues related to personal cultivation and commercial activities related to cannabis (marijuana and industrial hemp). There were two directives to the Commission:

1. *"Direct the Planning Commission to proceed with developing an ordinance, consistent with the parameters of the moratorium now in place, which prohibits commercial cannabis [marijuana] cultivation, and further direct completion of the draft ordinance by early July 2019, to allow time for the Board of Supervisors to consider the proposed ordinance in advance of the moratorium term due to expire on October 13, 2019."* (COMPLETED 2019)
2. *"Direct the Planning Commission to address the following cannabis [marijuana and industrial hemp] related issues:*
  - *Zoning for industrial hemp, (COMPLETED 2019)*
  - *Dispensaries and retail sales [marijuana], (ADDRESSED AND DID NOT MOVE FORWARD TO THE BOARD OF SUPERVISORS 2019)*
  - *Delivery and distribution [marijuana], (ADDRESSED AND DID NOT MOVE FORWARD TO THE BOARD OF SUPERVISORS 2019)*
  - *Requirements for six plants (indoor/outdoor) [marijuana]" (COMPLETED 2019)*

In 2019, Ordinance 2019-1127 amended Plumas County Code Title 9 (Planning and Zoning) to clarify that "Horticulture" does not include "Industrial Hemp" and added a definition of "Agricultural Processing" as a use subject to the issuance of a special use permit in the AP (Agricultural Preserve) and GA General Agriculture) Zones.

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In 2019, Ordinance 2019-1119 amended Plumas County Code Title 9 (Planning and Zoning) to place a permanent ban on the cultivation of cannabis (marijuana) consistent with the temporary moratorium Ordinance 2017-1108.

In 2019, Ordinance 2019-1125 amended Plumas County Code Title 9 (Planning and Zoning) to establish standards for personal cultivation of cannabis.

The Planning Commission addressed dispensaries and retail sales and delivery and distribution of cannabis (marijuana); however, the Commission choose not to recommend to the Board of Supervisors amendments to Title 9 for these uses and purposes, and therefore, dispensaries and retail sales, as well as delivery and distribution facilities, are prohibited in the unincorporated area of Plumas County.

Lastly in 2019, the following ordinances were accomplished by Planning Department staff, recommended by the Planning Commission, and adopted by the County Board of Supervisors:

Ordinance 2019-1121 amended Plumas County Code Title 9 (Planning and Zoning) to comply with statutory requirements and standards of SB 2 (Cedillo, 2007) for allowing emergency shelters as a permitted use without a conditional use permit or other discretionary review, which satisfied Program #22 in the General Plan 2019-2024 Housing Element.

Ordinance 2019-1123 amended Plumas County Code Title 9 (Planning and Zoning) to adopt revised requirements and standards for fencing, reflect California Building Code requirements for fencing, and serve to protect natural resources through the implementation of General Plan Conservation and Open Space Policy COS 7.2.9 (Wildlife Fencing).

## V. Conclusion

The General Plan is the County's constitution and guiding vision. Upkeep and maintenance of the General Plan is a continuous process. The County implements the General Plan's Vision to *promote a healthy physical and aesthetic environment, a vital economy, and a supportive social climate that can accommodate the expected growth and change over the next 20 years* on a day-to-day basis and includes the public in the discretionary decision-making process.

The County departments continue project review responsibilities to further the General Plan's goals, policies, programs, and implementation measures, and in 2019, the Planning Commission tasked themselves with an element-by-element review of the 2035 General Plan to continue the objectives of documenting the County's implementation and discussing of the goals, policies, programs, and measures to identify potential timeframes for existing implementation and future amendments.

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Review of the 2035 General Plan and Plumas County Code, Title 9 (Planning and Zoning) by the Planning Commission and adoption of amendments by the Board of Supervisors is expected to continue into 2020. The list of Title 9 amendment priorities, as established by the Commission in 2016, was amended by unanimous Commission action in October of 2019, to include the top five (5) Planning staff priorities, as follows:

1. Surface Mining and Reclamation Act (SMARA) update
2. Update Title 8 (Building Regulations), Chapter 17 (Flood) of the Plumas County Code re: Flood Plain Ordinance and applicable Title 9 (Planning and Zoning) sections
3. Development of a Subdivision Ordinance
4. Noise ordinance development
5. Dark sky lighting ordinance development

The remaining Title 9 (Planning and Zoning) amendments continue to be tracked by Planning staff and will be addressed in the future as time and resources allow and/or should priorities change:

- Local California Environmental Quality Act Guidelines (CEQA) update
- Update Title 9 (Planning and Zoning) of the Plumas County Code re: onsite wastewater treatment systems
- Solar energy code development
- Child daycare facilities code update
- Sign code update
- Department of Defense noise and compatibility code development

In addition, the development of a grading ordinance and drainage ordinance will be assumed by the Public Works Department, in association with other County departments, in 2020.

**Appendix A: California Government Code Section 65400**

**GOVERNMENT CODE - GOV****TITLE 7. PLANNING AND LAND USE [65000 - 66499.58]**

*(Heading of Title 7 amended by Stats. 1974, Ch. 1536.)*

**DIVISION 1. PLANNING AND ZONING [65000 - 66301]**

*(Heading of Division 1 added by Stats. 1974, Ch. 1536.)*

**CHAPTER 3. Local Planning [65100 - 65763]**

*(Chapter 3 repealed and added by Stats. 1965, Ch. 1880.)*

**ARTICLE 7. Administration of General Plan [65400 - 65404]**

*(Article 7 added by Stats. 1965, Ch. 1880.)*

**65400.**

(a) After the legislative body has adopted all or part of a general plan, the planning agency shall do both of the following:

(1) Investigate and make recommendations to the legislative body regarding reasonable and practical means for implementing the general plan or element of the general plan, so that it will serve as an effective guide for orderly growth and development, preservation and conservation of open-space land and natural resources, and the efficient expenditure of public funds relating to the subjects addressed in the general plan.

(2) Provide by April 1 of each year an annual report to the legislative body, the Office of Planning and Research, and the Department of Housing and Community Development that includes all of the following:

(A) The status of the plan and progress in its implementation.

(B) The progress in meeting its share of regional housing needs determined pursuant to Section 65584 and local efforts to remove governmental constraints to the maintenance, improvement, and development of housing pursuant to paragraph (3) of subdivision (c) of Section 65583.

The housing element portion of the annual report, as required by this paragraph, shall be prepared through the use of standards, forms, and definitions adopted by the Department of Housing and Community Development. The department may review, adopt, amend, and repeal the standards, forms, or definitions, to implement this article. Any standards, forms, or definitions adopted to implement this article shall not be subject to Chapter 3.5 (commencing with Section 11340) of Part 1 of Division 3 of Title 2. Before and after adoption of the forms, the housing element portion of the annual report shall include a section that describes the actions taken by the local government towards completion of the programs and status of the local government's compliance with the deadlines in its housing element. That report shall be considered at an annual public meeting before the legislative body where members of the public shall be allowed to provide oral testimony and written comments.

The report may include the number of units that have been substantially rehabilitated, converted from nonaffordable to affordable by acquisition, and preserved consistent with the standards set forth in paragraph (2) of subdivision (c) of Section 65583.1. The report shall document how the units meet the standards set forth in that subdivision.

(C) The number of housing development applications received in the prior year.

(D) The number of units included in all development applications in the prior year.

(E) The number of units approved and disapproved in the prior year.

(F) The degree to which its approved general plan complies with the guidelines developed and adopted pursuant to Section 65040.2 and the date of the last revision to the general plan.

(G) A listing of sites rezoned to accommodate that portion of the city's or county's share of the regional housing need for each income level that could not be accommodated on sites identified in the inventory required by paragraph (1) of subdivision (c) of Section 65583 and Section 65584.09. The listing of sites shall also include any additional sites that may have been required to be identified by Section 65863.

(H) The number of net new units of housing, including both rental housing and for-sale housing and any units that the County of Napa or the City of Napa may report pursuant to an agreement entered into pursuant to Section 65584.08, that have been issued a completed entitlement, a building permit, or a certificate of occupancy, thus far in the housing element cycle, and the income category, by area median income category, that each unit of housing satisfies. That production report shall, for each income category described in this subparagraph, distinguish between the number of rental housing units and the number of for-sale units that satisfy each income category. The production report shall include, for each entitlement, building permit, or certificate of occupancy, a unique site identifier that must include the assessor's parcel number, but may include street address, or other identifiers.

(I) The number of applications submitted pursuant to subdivision (a) of Section 65913.4, the location and the total number of developments approved pursuant to subdivision (b) of Section 65913.4, the total number of building permits issued pursuant to subdivision (b) of Section 65913.4, the total number of units including both rental housing and for-sale housing by area median income category constructed using the process provided for in subdivision (b) of Section 65913.4.

(J) If the city or county has received funding pursuant to the Local Government Planning Support Grants Program (Chapter 3.1 (commencing with Section 50515) of Part 2 of Division 31 of the Health and Safety Code), the information required pursuant to subdivision (a) of Section 50515.04 of the Health and Safety Code.

(K) The Department of Housing and Community Development shall post a report submitted pursuant to this paragraph on its internet website within a reasonable time of receiving the report.

(b) If a court finds, upon a motion to that effect, that a city, county, or city and county failed to submit, within 60 days of the deadline established in this section, the housing element portion of the report required pursuant to subparagraph (B) of paragraph (2) of subdivision (a) that substantially complies with the requirements of this section, the court shall issue an order or judgment compelling compliance with this section within 60 days. If the city, county, or city and county fails to comply with the court's order within 60 days, the plaintiff or petitioner may move for sanctions, and the court may, upon that motion, grant appropriate sanctions. The court shall retain jurisdiction to ensure that its order or judgment is carried out. If the court determines that its order or judgment is not carried out within 60 days, the court may issue further orders as provided by law to ensure that the purposes and policies of this section are fulfilled. This subdivision applies to proceedings initiated on or after the first day of October following the adoption of forms and definitions by the Department of Housing and Community Development pursuant to paragraph (2) of subdivision (a), but no sooner than six months following that adoption.

*(Amended by Stats. 2019, Ch. 844, Sec. 1. (SB 235) Effective January 1, 2020.)*

**Appendix B:      Housing Unit Change Form,  
California Department of Finance**

**HOUSING UNIT CHANGE FORM**

Date of Estimate: 1/1/2020

**PLEASE READ ATTACHED INSTRUCTIONS. RETURN BY January 17, 2020.**

Demographic Research Unit, Department of Finance, 915 L Street, Sacramento, CA 95814, Fax (916) 327-0222, Telephone (916) 323-4086.

City/Town:

County: Plumas County

Please check the method you reported on this survey for newly constructed units:



Or

 If you can only report building permits issued, you MUST adjust the building permits to estimate completions using a different time frame:  
Single unit permits issued: 7/1/18 – 6/30/19; Multiple unit permits issued: 1/1/18 – 12/31/18.

	SINGLE-FAMILY			MULTI-FAMILY			How many of the total units reported (left) were of the following types:		
	Detached units	Attached units	Mobile homes	Structures	Units	Structures	Total Housing Units	Total Affordable Units	Detached Accessory Dwelling Units
<b>SECTION I. HOUSING UNITS GAINED</b>									
1. Newly Constructed Units	29		8				0		0
2. Converted Units Gained	1						0		0
3. Non-Permitted Units Gained							0		0
<b>SECTION II. HOUSING UNITS LOST</b>									
From January 1, 2019 through December 31, 2019									
1. Demolition, fire or natural disaster	3		3				0		0
2. Converted Units Lost	1						0		0
3. Non-Permitted Units Lost							0		0

**SECTION III. ANNEXATIONS AND DETACHMENTS**  
From January 1, 2019 through December 31, 2019

For Cities Only. Attach additional sheets if necessary.

LAFCO #	Annexation Short Titles & Effective Date	SINGLE-FAMILY			MULTI-FAMILY			TOTAL UNITS		
		Detached Units	Attached Units	Mobile homes	2, 3, or 4-plex Structures	Units	Structures	5 or More Units	Structures	Units
—	—									
—	—									
—	—									

**SECTION IV. CIVILIAN GROUP QUARTERS CHANGE**  
From January 1, 2019 through December 31, 2019

Facility Name, Address, Zip Code, & Telephone Number	DATE OF STATUS CHANGE			PERMANENT RESIDENTS		
	Annexed	Detached	Opened	Closed	Changed	1/1/2019
—						
—						
—						

Reported by: Carolyn Vickers Department: Building Dept. Title: Permit Technician  
 Address: 555 Main St City: Quincy Zip Code: 95971  
 Telephone: \_\_\_\_\_ FAX: \_\_\_\_\_

E-mail Address: \_\_\_\_\_

**Appendix C: Annual Housing Element Progress Report, California Department of Housing and Community Development**

Plumas County - Unincorporated	2019	(Jan 1 - Dec 31)
Reporting Jurisdiction		

# ANNUAL ELEMENT PROGRESS REPORT

## Housing Element Implementation

Note: "+" indicates an optional field  
Cells in grey contain auto-calculation formulas

**Table A**  
**Housing Development Applications Submitted**

	126-240-011	6164 Buena Vista Lane		19-302	MH	0	5/23/2019			1	1	1	1	0	No
	133-230-030	230 Quail View Circle		19-323	SFD	0	6/3/2019			1	1	1	1	0	No
	103-200-019	885 Red River Drive		19-375	SFD	0	6/13/2019			1	1	1	1	0	No
	111-030-008	2885 Stumpf Lane		18-312	SFD	0	12/28/2019			1	1	1	1	0	No
	102-331-012	1201 White Fir Road		19-274	SFD	0	5/17/2019			1	1	1	1	0	No
	108-201-004	359 Lake Almanor West		19-428	SFD	0	6/28/2019			1	1	1	1	0	No
	100-371-007	531 Sherman Road		19-431	MH	0	7/7/2019			1	1	1	1	0	No
	132-336-016	66 Yokota Trail		19-393	SFD	0	7/19/2019			1	1	1	1	0	No
	102-112-007	1218 Peninsula Drive		19-316	SFD	0	7/25/2019			1	1	1	1	0	No
	122-330-013	104 Eureka Springs Drive		19-519	SFD	0	7/26/2019			1	1	1	1	0	No
	103-050-004	135 River Bend Way		19-330	SFD	0	6/6/2019			1	1	1	1	0	No
	025-500-023	8161 Bucknash Drive		19-447	SFD	0	7/5/2019			1	1	1	1	0	No
	103-340-009	193 Valley Drive		19-608	SFD	0	8/26/2019			1	1	1	1	0	No
	102-412-004	839 Golf Club Road		19-677	SFD	0	9/1/2019			1	1	1	1	0	No
	130-112-016	3 Meadu Trail		19-573	SFD	0	9/13/2019			1	1	1	1	0	No
	102-073-009	1265 Peninsula Drive		19-211	SFD	0	4/29/2019			1	1	1	1	0	No
	133-330-019	3691 Sierra Estates Drive		19-741	SFD	0	10/2/2019			1	1	1	1	0	No
	102-443-008	865 Golf Club Road		19-781	SFD	0	10/15/2019			1	1	1	1	0	No
	104-092-008	328 Peninsula Drive		19-439	SFD	0	7/19/2019			1	1	1	1	0	No
	025-460-003	74497 Wendell Road		19-773	SFD	0	10/10/2019			1	1	1	1	0	No
	005-510-001	2219 Bucklin Lake Road		19-840	SFD	0	11/1/2019			1	1	1	1	0	No
	102-382-004	772 Pine Canyon Road		19-309	SFD	0	11/22/2019			1	1	1	1	0	No
	116-255-029	259 Water Court		19-95	SFD	0	3/13/2019			1	1	1	1	0	No
	005-705-040	41276 Party Lane		18-220	MH	0	5/22/2019			1	1	1	1	0	No
	110-270-008	508 Alta Camp Road		18-141	MH	0	4/5/2019			1	1	1	1	0	No

Jurisdiction	Foothills County Unincorporated
Reporting Year	2019 (Jan 1 - Dec 31)

**ANNUAL ELEMENT PROGRESS REPORT**  
**Housing Element Implementation**  
(CCR Title 25 §6302)

Table A2

Annual Building Activity Report Summary - New Construction, Entitled, Permits and Completed Units

Project Identifier				Unit Types		Affordability by Household Income - Completed Enrollment									
1		2		3		4				5				6	
Prior APN	Current APN	Street Address	Project Name/ Local Jurisdiction Tracking ID	Unit Category (SF, SFD, 1-4, ADU, MH)	Tenure Renter Or Owner	Very Low Income Deed Restricted	Very Low Income Non Deed Restricted	Low Income Deed Restricted	Low Income Non Deed Restricted	Moderate Income Deed Restricted	Moderate Income Non Deed Restricted	Above Moderate Income	Entitlement Date Approved	# of Units Issued Enrollments	
<b>Summary Row Start Data Entry Below</b>															
126-320-005	6417 Camino Valley Road		19-427	SFD	O	0	0	0	0	1	0	12	30	43	
133-041-041	299 Pine Street		19-859	SFD	O							1	1/9/2019		
133-238-022	125 Quail View Circle		19-621	SFD	O							1	2/9/2019		
103-430-021	308 Wagon Road		19-913	SFD	O							1	2/10/2019		
114-232-014	3705 Lake Almanor Drive		19-793	SFD	O							1	3/29/2019		
029-040-027	28 Blue Fox Lane		19-3	SFD	O							1	3/5/2019		
103-340-005	123 Village Drive		19-434	SFD	O							1	4/10/2019		
103-860-017	15 Red River Drive		19-63	SFD	O							1	4/10/2019		
025-293-005	7344 Davis Way		19-91	SFD	O							1	4/29/2019		
130-361-001	74 Yorkland Trail		19-77	SFD	O							1	5/10/2019		
123-010-046	1121 Miners Lane		19-96	SFD	O							1	5/10/2019		
116-203-017	129 First Street		19-134	SFD	O							1	5/3/2019		
029-449-015	5720 Money Road		19-146	SFD	O							1	5/29/2019		
117-112-011	1440 Chandler Road		19-227	ADU	O							1	5/10/2019		
004-440-006	5050 North Arm Road		19-75	SFD	O							1	6/4/2019		
104-403-009	530 Ponderosa Drive		19-800	MH	O							1	6/7/2019		
102-431-003	1003 Timber Ridge Road		19-229	SFD	O							1	6/3/2019		
103-250-018	2700 Dinsmore Drive		19-175	SFD	O							1	7/10/2019		
126-240-001	6164 Buena Vista Lane		19-302	MH	O							1	7/9/2019		
133-230-030	200 Quail View Circle		19-323	SFD	O							1	7/17/2019		
103-X0-019	805 Red River Drive		19-373	SFD	O							1	7/30/2019		
111-039-008	2805 Barnetts Lane		19-912	SFD	O							1	8/9/2019		
100-321-012	1291 White Fir Road		19-274	SFD	O							1	8/22/2019		
100-201-004	359 Lake Almanor West		19-426	SFD	O							1	8/19/2019		
100-271-007	531 Sherman Road		19-421	MH	O							1	8/19/2019		
130-336-006	65 Yorkland Trail		19-498	SFD	O							1	8/29/2019		
102-112-007	1218 Peninsula Drive		19-514	SFD	O							1	8/29/2019		
123-329-010	104 Eureka Springs Drive		19-519	SFD	O							1	8/29/2019		
103-050-004	125 River Bend Way		19-330	SFD	O							1	9/2/2019		
025-500-023	8101 Buckbrush Drive		19-447	SFD	O							1	9/29/2019		
103-340-009	199 Village Drive		19-608	SFD	O							1	9/29/2019		
102-412-004	609 Golf Club Road		19-677	SFD	O							1	10/3/2019		
130-112-016	3 Madusa Trail		19-679	SFD	O							1	10/29/2019		
102-073-009	1269 Peninsula Drive		19-211	SFD	O							1	11/16/2019		
130-330-009	3601 Sierra Estates Drive		19-741	SFD	O							1	11/19/2019		
102-431-008	602 Old Club Road		19-761	SFD	O							1	11/9/2019		
104-093-008	329 Peninsula Drive		19-499	SFD	O							1	12/10/2019		
025-480-003	79497 Wendell Road		19-773	SFD	O							1	12/20/2019		
005-510-001	2219 Bucks Lake Road		19-640	SFD	O							1	12/4/2019		
102-382-004	722 Pine Canyon Road		19-609	SFD	O							1	12/11/2019		
116-253-029	250 Water Court		19-95	SFD	O							1	3/29/2019		
005-470-040	41276 Purdy Lane		19-220	MH	O							1	6/17/2019		
110-270-009	508 Alta Camp Road		19-141	MH	O							1	5/14/2019		

Note: "\*" indicates an optional field  
Cells in grey contain auto-calculation formulas

Affordability by Household Income - Building Permits								
							8	9
Very Low Income Deed Restricted	Very Low Income Non Deed Restricted	Low Income Deed Restricted	Low Income Non Deed Restricted	Moderate Income Deed Restricted	Moderate Income Non Deed Restricted	Above Moderate Income	Building Permits Issued	# of Units Issued Building Permits
0	0	0	1	0	12	30	43	
					1	1/29/2019	1	
					1	1/29/2019	1	
					1	2/29/2019	1	
					1	2/7/2019	1	
					1	3/29/2019	1	
					1	3/5/2019	1	
					1	4/13/2019	1	
					1	4/25/2019	1	
					1	5/1/2019	1	
					1	5/5/2019	1	
					1	5/13/2019	1	
					1	5/4/2019	1	
					1	5/7/2019	1	
					1	5/11/2019	1	
					1	5/10/2019	1	
					1	5/12/2019	1	
					1	5/17/2019	1	
					1	5/22/2019	1	
					1	5/19/2019	1	
					1	5/19/2019	1	
					1	6/29/2019	1	
					1	6/7/2019	1	
					1	6/3/2019	1	
					1	7/1/2019	1	
					1	7/2/2019	1	
					1	7/15/2019	1	
					1	7/30/2019	1	
					1	8/9/2019	1	
					1	8/22/2019	1	
					1	8/19/2019	1	
					1	8/19/2019	1	
					1	8/29/2019	1	
					1	9/23/2019	1	
					1	10/3/2019	1	
					1	10/29/2019	1	
					1	11/1/2019	1	
					1	11/19/2019	1	
					1	11/9/2019	1	
					1	12/10/2019	1	
					1	12/20/2019	1	
					1	12/4/2019	1	
					1	12/11/2019	1	
					1	3/29/2019	1	
					1	5/1/2019	1	
			1			5/14/2019	1	





Jurisdiction	Plumas County - Unincorporated
Reporting Year	2019 (Jan 1 - Dec 31)

**ANNUAL ELEMENT PROGRESS REPORT**  
**Housing Element Implementation**  
(CCR Title 25 §6202)

This table is auto-populated once you enter your jurisdiction name and current year data. Past year information comes from previous APRs.  
Please contact HCD if your data is different than the material supplied here

Table B

**Regional Housing Needs Allocation Progress**  
**Permitted Units Issued by Affordability**

Income Level	RHNAs Allocation by Income Level	Permitted Units Issued by Affordability					Total Units to Date (all years)	Total Remaining RHNAs by Income Level
		2014	2015	2016	2017	2018		
Very Low	Deed Restricted	12						12
	Non-Deed Restricted							
Low	Deed Restricted	8						1
	Non-Deed Restricted							
Moderate	Deed Restricted	12					1	46
	Non-Deed Restricted							
Above Moderate	Deed Restricted	25						130
	Non-Deed Restricted							
Total RHNAs		57						
Total Units			38	40	56	43		
							177	19

Note: units serving extremely low-income households are included in the very low-income permitted units totals

Cells in grey contain auto-calculation formulas

Plumas County - Unincorporated	2018	(John 1 - Dirct 31)
Jurisdiction	Reporting Year	

**ANNUAL ELEMENT PROGRESS REPORT**  
**Housing Element Implementation**  
(CCR Title 25, §6202)

Jurisdiction	Plumas County - Unincorporated	(See 1 - DHIC 31)
Reporting Year	2019	

Note: "+" indicates an optional field  
Cells in grey contain auto-calculation formulas

Table C  
Continued from previous page

**ANNUAL ELEMENT PROGRESS REPORT**  
**Housing Element Implementation**

(CCR Title 25 §6202)

Jurisdiction	Plumas County - Unincorporated	Reporting Year	2019	Period	(Jan 1 - Dec 31)
Table D					
Program implementation Status pursuant to GC Section 65583					
Housing Programs Progress Report					
1	2	3	4		
Name of Program	Objective	Timeframe in H.E.	Status of Program Implementation		
Monitor Vacant and Underutilized Sites Inventory	The County will maintain and update an inventory of vacant and underutilized sites that are designated for residential uses. As part of its annual review of progress in implementing the Housing Element, the County will update the inventory, if necessary, to maintain an adequate supply of land consistent with California Government Code Section 65583. The County will also maintain an inventory of available land for higher-density residential development to ensure that a sufficient supply of land is available to achieve the County's RHBA and qualified objectives for moderate and lower-income households. As the Plumas Local Agency Formation Commission (LAFCO) reviews the municipal services provided within the County by the special districts, incorporate the information on services and infrastructure capacity into the inventory analysis	Annual	As part of the 2019-2024 Housing Element update for Plumas County, adopted on October 16, 2018, the inventory of vacant and underutilized sites was updated. The vacant and underutilized sites inventory is monitored annually and updated as necessary.		
Inclusionary Housing Program	The County, in cooperation with the Plumas County Community Development Commission, will explore the adoption of a local inclusionary housing program. Inclusionary zoning ordinances require developers to include a certain percentage of rental or for-sale units that are affordable to lower-income households as a condition of development.	Explore options of an ordinance by the end of 2020, and if determined to be feasible, adopt an ordinance by the end of 2021	No inclusionary zoning has been established		
Affordable Housing Trust Fund	The County, in cooperation with the Plumas County Community Development Commission, will assess the feasibility and, if feasible, develop an Affordable Housing Trust Fund to be used for the development of affordable housing in the County	Assess the feasibility by 2021, and if determined to be feasible, develop by the end of 2022	No Affordable Housing Trust Fund has been established		
Development Review and Processing Procedures	The County will continually seek to improve development review and procedures to minimize the time and/or cost required for review and project approval.	Annually, starting in June 2020	Starting June 2020, the County will annually review development review and procedures in order to minimize the time and/or cost for the review and approval of a project, as well as annually review the Plumas County Planning and Building Services Fee Schedule. In an ongoing basis to improve development review and procedures, the Planning Department continually strives to streamline the processing and approval of projects.		
Building, Planning, and Zoning Codes	As new California codes are adopted, the County will review Title 8 (Building Regulations) and Title 9 (Planning and Zoning) of the Plumas County Code of Ordinances for current compliance and adopt the necessary revisions so as to further local development objectives	As new codes are adopted by the state	Plumas County Planning and Building Services continually monitors newly adopted California codes to ensure compliance with California codes and further local development. For example, to maintain compliance with California code, Plumas County adopted a zoning ordinance to permit accessory dwelling units by right in the Single-Family Residential and Multiple-Family Residential zones in October 2019.		
Camping Time Limit	Amend Section 9-2.405 (Camping) of the Plumas County Code to remove the camping limitation on private lands (non-camp ground use) of 120 days in a calendar year to provide for alternative affordable housing opportunities for those that need it, for example, caregivers or property owners that desire to remain on the property while under construction of a dwelling.	Amend by 2020	The amendment to Sec 9-2.405 of Plumas County Code has not occurred. However, the Plumas County Zoning Code permits by right in residential zones, one dwelling unit, one guest house (accessory dwelling units in Single-Family and Multiple-Family Residential Zones), and one additional detached dwelling unit on any parcel twice or more the minimum lot area. Additionally, Plumas County Code includes a provision for temporary occupancy, which permits the use of a recreational vehicle, manufactured home, or other building while a permitted building is being constructed, with a maximum occupation time of 18 months (six months for the installation of a permitted manufactured home)		
Provide Assistance for Persons with Developmental Disabilities	The County will work with the Far Northern Regional Center to implement an outreach program that informs families in the County about housing and services available for persons with developmental disabilities. This outreach program will also include outreach to potential developers of affordable housing	Develop an outreach program within one year of adopting the Housing Element and implement the program within six months after it is developed.	No outreach program has been established or implemented		

Reasonable Accommodation and Housing for Persons with Disabilities	The County will adopt a written procedure to make reasonable accommodations (i.e., modifications or exceptions) in its zoning ordinance and other land use regulations and practices when such accommodations may be necessary to afford persons with disabilities, and other special needs, an equal opportunity to use and enjoy a dwelling unit. The County will also update its zoning ordinance to address SB 520 (Chesbro, 2001) accessibility issues for persons with disabilities in new construction and retrofitting existing homes. Lastly, the County will review and revise, as necessary, its Zoning Ordinance to ensure the County's definition of "Family" is consistent with federal and state fair housing laws and is not a constraint on the development of housing for persons with disabilities	Update the Zoning Ordinance by 2021	An ordinance has not yet been completed or adopted
Transitional and Supportive Housing and Navigation Centers	Review and revise, as necessary, the Plumas County Zoning Ordinance to define and consider transitional and supportive housing a residential use permitted by right in all zones that permit residential uses, subject to only those restrictions that apply to residential uses of the same type in the same zone. In addition, the County will amend the Zoning Ordinance to allow Low Barrier Navigation Centers pursuant to Government Code Section 65660 – 65668 (AB 101, Weiner, 2019)	Update the Zoning Ordinance by 2021	No ordinance has been completed or adopted to update the Zoning Ordinance. However, the Plumas County Zoning Code contains many by right non-discretionary processes that apply to transitional housing and supportive housing throughout the County
Accessory Dwelling Units	Accessory dwelling units (ADU), or second units, can be an affordable housing option and can help meet the needs of many residents. To ensure consistency with state law concerning ADUs (AB 1866 (Wright, 2002), AB 2299 (Bloom, 2016), and SB 1069 (Wickowski, 2016)), the County will review and revise, as necessary, its Zoning Ordinance to facilitate the development of ADUs	Update the Zoning Ordinance by 2019	The Zoning Ordinance was updated in October 2019 to accommodate accessory dwelling units in Single-Family Residential and Multiple-Family Residential zones. Accessory dwelling units in the Single-Family and Multiple-Family Residential zones are a use permitted by right.
Density Bonus Program	State law requires that the County allow more dwellings to be built than the existing development standards allow if a developer agrees to make a certain number of dwellings available to a specific income category (very low, low, and/or moderate income). This exception in state law is commonly referred to as a density bonus provision. The County should actively encourage developers to utilize the density bonus provision and develop affordable housing by providing information about the program at the Planning Department counter, on the County's website, and at applicant pre-application meetings	Update the Zoning Ordinance by 2021, ongoing as projects are processed through the Planning Department	No ordinance has been completed or adopted. The program will be implemented, where applicable, to development projects as projects are processed through the Planning Department
First-Time Homebuyer Program	The Plumas County Community Development Commission will develop a First-Time Homebuyer Program to provide down payment assistance and closing cost assistance to low-income first-time homebuyers. Once developed, the County will refer interested households to the Plumas County Community Development Commission.	Develop program by 2021, then refer interested households to the Plumas County Community Development Commission as they approach the County	The Plumas County Community Development Commission will create the program and will provide this program once created. The program has not, at this time, been established.
Preserve Assisted Units	To ensure that assisted affordable housing remains affordable, the Plumas County Community Development Commission, in cooperation with the County, will monitor the status of all affordable housing projects and, as their funding sources near expiration, will work with owners and other agencies to consider options to preserve such units. The County and Plumas County Community Development Commission, as appropriate, will also provide technical support to property owners and tenants regarding proper procedures relating to noticing and options for preservation.	Ongoing, as projects approach expiration	The Plumas County Community Development Commission fulfills this program, in cooperation with the County, as projects approach expiration
Rehabilitation Program	The Plumas County Community Development Commission, in cooperation with the County, will pursue grant opportunities to reinstate a Housing Rehabilitation Program in the County that provides down payment assistance and rehabilitation services to very low- and low-income households. The Plumas County Community Development Commission, with assistance from the County as appropriate, will promote the availability of funding and resources through public outreach and collaboration with nonprofits, local realtors, lenders, and escrow companies	Continue to apply annually for various types of grant funding as NOFAs are released	On an annual basis, the Plumas County Community Development Commission, in cooperation with the County, actively seeks grant opportunities to provide assistance and services to low and very low income households.
Code Enforcement	The County's Code Enforcement Office handles code enforcement issues on a complaint-driven basis and deals with a variety of issues, including property maintenance, abandoned vehicles, and housing conditions. Complaints are investigated through an established code enforcement process. An investigative Survey Form and a Complaint Form are mandatory before a complaint is accepted for investigation. The complaint form can be submitted by mail, email, walk-in, or fax. The County will continue to use the Code Enforcement Department, as well as the Plumas County Sheriff's Office and Building Department staff, when needed, to ensure compliance	Ongoing, as complaints received	The County continually, as complaints are received, uses the Code Enforcement Department, Sheriff's Office, and Building Department staff to ensure compliance with Plumas County Code

Fair Housing	The County will continue to refer persons experiencing discrimination in housing to the Plumas County Community Development Commission who is the local contact and referral agency. The County and the Plumas County Community Development Commission will cooperate with neighboring jurisdictions, nonprofits, and local organizations that sponsor workshops on fair housing laws and those who are victims of discrimination can address grievances. Provide notice and educational materials to fair housing advocates and housing organizations in the Plumas County through its Plumas County Community Development Commission's housing programs and Housing Choice Voucher Program (Section 8) applications. Continue to distribute fair housing information and instructions on how to file a discrimination complaint through resources on the Plumas County Community Development Commission's website at <a href="http://www.plumascdc.org/">http://www.plumascdc.org/</a> and through posters and brochures available at the Plumas County Community Development Commission, County Planning Department counter, Plumas County Library branches, and PCIRC's Quincy Wellness & Family Resource Center and the Portola Family Resource Center.	Ongoing, as complaints are received	The Plumas County Development Commission provides this service. The County continues to refer people experiencing discrimination in housing to the Plumas County Community Development Commission
Title 24 Energy Efficiency Standards	The County will continue to enforce Title 24 of the California Building Code on all development.	Ongoing	The Building Department reviews and enforces Title 24 Energy Efficiency Standards on all applicable building permits
Energy Efficiency Programs	The County will work with utility providers (e.g., Liberty Energy, Plumas-Sierra Rural Electric Cooperative, and PG&E) and the Plumas County Community Development Commission to encourage existing income qualifying residents to participate in energy efficiency retrofit programs such as the Low Income Weatherization Program, Low Income Home Energy Assistance Program (LHEAP), and Weather Rate Assistance Program (WRAP). The Plumas County Community Development Commission will consider sponsoring an energy awareness program in conjunction with utility providers in Plumas County to educate residents about the benefits of various retrofit programs.	Ongoing	The County, Plumas County Community Development Commission, and utility providers, such as PG&E, encourage residents on an ongoing basis about energy efficiency retrofit programs. The Plumas County Community Development Commission provides readily accessible energy efficiency program information on their website for Plumas County residents
Housing Condition Survey	The County, in cooperation with the Plumas County Community Development Commission, will conduct a housing condition survey to identify areas of housing deterioration and dilapidation to determine the number of housing units in the unincorporated Plumas County area that are in need of rehabilitation or replacement.	Within the planning period	No housing condition survey has been conducted
Employee Housing	The Plumas County Zoning Ordinance permits employee housing, meaning dwelling units or manufactured homes, by right in the County's two agricultural zones, Agricultural Preserve (AP) and General Agriculture (GA). To comply with California Health and Safety Code Sections 17021.5 and 17021.6 the County will review and revise, as necessary, its Zoning Ordinance to ensure employee housing cannot be deemed a use that implies that the employee housing is an activity that differs in any other way from an agricultural use, and the permitted occupancy and definition of employee housing in an agricultural zone must include agricultural employees who do not work on the property where the employee housing is located.	Update the Zoning Ordinance by 2020	No update to the Zoning Ordinance has been developed or adopted. However, the County will review and revise the Zoning Code, as necessary, prior to the end of 2020
Housing for Lower Income and Extremely Low-Income Households	The County will proactively encourage and facilitate the development of affordable housing for lower income households through actions such as providing regulatory incentives, reducing or waiving development fees, and/or reaching to nonprofits and affordable housing developers to assist in the application for state and federal funding sources. In addition, the Plumas County Community Development Commission, in collaboration with the County, will explore the feasibility of preserving and rehabilitating existing older (structurally sound) motels in Plumas County suitable for single-room occupancy (SRO) units.	Bi-annual review and outreach and assess the feasibility of SRO units by 2021, and if determined to be feasible, apply annually thereafter for various types of grant funding as NOFAs are released.	The County encourages the development of affordable housing for lower income households and plans to actively seek housing developers for the development of affordable housing.
Emergency Shelter Development	The County will amend the Zoning Ordinance to allow emergency shelters as a permitted use in the Multiple-Family Residential (M-R) zone without a conditional use permit or other discretionary review. Emergency shelters will not be subject to additional development standards, processing, or regulatory requirements beyond what applies to residential development in the M-R zone. In addition, the County will evaluate adopting development and managerial standards that are consistent with California Government Code Section 65583(a)(4).	Update the Zoning Ordinance by 2019	The Zoning Ordinance was updated in October 2019 to accommodate emergency shelters in the Multiple-Family Residential zone (M-R). Emergency shelters in the M-R zone are a use permitted by right and does not require discretionary review.

Housing Choice Voucher Program	The Plumas County Community Development Commission, in cooperation with the County, will continue to manage the Housing Choice Voucher Program (Section 8) for Plumas, Lassen, Sierra, and Tehama counties to assist eligible tenants by paying a portion of the rent to a landlord for a privately leased unit. Promote the Housing Choice Voucher Program and distribute program information through resources on the Plumas County Community Development Commission website at <a href="http://www.plumascdc.org">http://www.plumascdc.org</a> and through posters and brochures available at the Plumas County Community Development Commission, County Planning Department counter, and Plumas County Library branches.	Ongoing, and resolution as needed	The Plumas County Community Development Commission provides this service (Section 8)
Water and Sewer Infrastructure	In cooperation with special districts, the Plumas County Community Development Commission will continue to seek funding for water and sewer infrastructure repairs, upgrades, and new facilities.	Continue to apply as NOFAs are released	The Plumas County Community Development Commission provides this service
Community Development Block Grant Funding	The County will support the Plumas County Community Development Commission when applying for Community Development Block Grant (CDBG) program funding.	Ongoing, as NOFAs are released	The Plumas County Community Development Commission fulfills this program and the County provides support to the Plumas County Community Development Commission as opportunities arise.
Mobile Home Parks	The County, in coordination with HCD, will review and evaluate the housing conditions of tenants of mobile home parks and identify strategies to address the needs, as appropriate, including seeking technical assistance and financial resources from HCD.	Review, annually	The Plumas County Housing Element was updated at the end of 2019, therefore, no review and evaluation has been conducted for mobile home parks in Plumas County.

Jurisdiction	Plumas County - Unincorporated	Reporting Period	(Jan. 1 - Dec. 31)
		2019	

**ANNUAL ELEMENT PROGRESS REPORT**  
**Housing Element Implementation**  
(CCR Title 25, §6202)

Note: "+" indicates an optional field  
Cells in grey contain auto-calculation formulas

Table E  
Commercial Development Bonus Approved pursuant to GC Section 65915.7

Jurisdiction	Plumas County - Unincorporated
Reporting Period	2019 (Jan. 1 - Dec. 31)

**ANNUAL ELEMENT PROGRESS REPORT**  
**Housing Element Implementation**  
(CCR Title 25 §6202)

Note: “\*” indicates an optional field  
Cells in grey contain auto-calculation formulas

**Table F**

**Units Rehabilitated, Preserved and Acquired for Alternative Adequate Sites pursuant to Government Code section 65583.1(c)(2)**

This table is optional. Jurisdictions may list (for informational purposes only) units that do not count toward RHNA, but were substantially rehabilitated, acquired or preserved. To enter units in this table as progress toward RHNA, please contact HCD at APR@hcd.ca.gov. HCD will provide a password to unlock the grey fields. Units may only be credited to the table below when a jurisdiction has included a program in its housing element to rehabilitate, preserve or acquire units to accommodate a portion of its RHNA which meet the specific criteria as outlined in Government Code section 65583.1(c)(2).

Activity Type	Units that Do Not Count Towards RHNA <sup>*</sup> Listed for Informational Purposes Only		Units that Count Towards RHNA <sup>*</sup>				
	Extremely Low-Income <sup>*</sup>	Very Low-Income <sup>*</sup>	Low-Income <sup>*</sup>	Total Units <sup>*</sup>	Extremely Low-Income <sup>*</sup>	Very Low-Income <sup>*</sup>	Total Units <sup>*</sup>
Rehabilitation Activity							
Preservation of Units At-Risk							
Acquisition of Units							
Total Units by Income							



<b>Jurisdiction</b>	Plumas County - Unincorporated	
<b>Reporting Year</b>	2019	(Jan. 1 - Dec. 31)

<b>Building Permits Issued by Affordability Summary</b>		
<b>Income Level</b>		<b>Current Year</b>
Very Low	Deed Restricted	0
	Non-Deed Restricted	0
Low	Deed Restricted	0
	Non-Deed Restricted	1
Moderate	Deed Restricted	0
	Non-Deed Restricted	12
Above Moderate		30
<b>Total Units</b>		<b>43</b>

Note: Units serving extremely low-income households are included in the very low-income permitted units totals

<b>Housing Applications Summary</b>		
Total Housing Applications Submitted:		43
Number of Proposed Units in All Applications Received:		43
Total Housing Units Approved:		43
Total Housing Units Disapproved:		0

<b>Use of SB 35 Streamlining Provisions</b>		
Number of Applications for Streamlining		0
Number of Streamlining Applications Approved		0
Total Developments Approved with Streamlining		0
Total Units Constructed with Streamlining		0

<b>Units Constructed - SB 35 Streamlining Permits</b>			
<b>Income</b>	<b>Rental</b>	<b>Ownership</b>	<b>Total</b>
Very Low	0	0	0
Low	0	0	0
Moderate	0	0	0
Above Moderate	0	0	0
<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>

Cells in grey contain auto-calculation formulas

3A2



## **BOARD OF SUPERVISORS STAFF REPORT**

**TO:** Honorable Board of Supervisors

**FROM:** Tracey Ferguson, AICP, Planning Director *T.F.*

**MEETING DATE:** March 10, 2020

**SUBJECT:** Memorandum of Understanding for Poe Interagency Recreation River Flow Management Plan (PIRRFMP)

### **RECOMMENDATION:**

Approve and authorize the Chair to execute Memorandum of Understanding (MOU) for the Poe Hydroelectric Project (Federal Energy Regulatory Commission Project No. 2107) Poe Interagency Recreation River Flow Management Plan (PIRRFMP).

### **BACKGROUND AND DISCUSSION:**

The purpose of this MOU is to formalize an understanding between Pacific Gas and Electric Company (PG&E), the United States Department of Agriculture Forest Service (USDA Forest Service), Butte County, and Plumas County (collectively, the "MOU Parties") regarding the production of a Poe Interagency Recreation River Flow Management Plan ("PIRRFMP") related to PG&E's Poe Hydroelectric Project, Federal Energy Regulatory Commission ("FERC") Project No. 2107.

The PIRRMP addresses management and integration of recreation opportunities provided by the Poe Recreation River Flow release with other river recreation opportunities in the watershed, and documents agency roles, responsibilities, and intentions related to river recreation management.

The Plumas County Planning Department was involved, along with representatives from the other signatory parties, in the development of the MOU (Attachment 1) and the MOU has been approved as to form by Plumas County Counsel. To-date, all other signatory parties have either indicated their intent to sign or have executed the MOU. Paul Gosselin, Butte County Water and Resource Conservation Director, anticipates bringing the MOU before the Butte County Board of Supervisors for approval and authorization on March 24, 2020. Once Butte County and Plumas County sign the MOU, PG&E will forward the signed MOU to the USDA Forest Service for their signature.

**The fully executed MOU is due to the Federal Energy Regulatory Commission (FERC) on or before March 31, 2020.**

The Poe Project is one of five hydroelectric projects owned and operated by PG&E in the North Fork Feather River. The Poe Project is located in Butte County and is the most downstream facility in a linked system of PG&E dams, reservoirs, diversions, pipelines and penstocks, called the "Stairstep of Power." Natural river flows and underground springs are stored by PG&E in Lake Almanor and flow downstream from PG&E's power operations and as "bypass flows" through the Poe Project and thence downstream to the Department of Water Resources (DWR) Lake Oroville in Butte County. Lake Oroville is the terminus of the North Fork Feather River and the largest reservoir on the DWR State Water Project.

The Poe Project is an existing hydroelectric project licensed by the Federal Energy Regulatory Commission as FERC Project No. 2107. The Existing Project is owned and operated by PG&E (or Licensee) and has an installed capacity of 142.83 megawatts. The Project is located on the North Fork Feather River in Butte County, near the community of Pulga. The existing FERC license was issued on October 26, 1953 and expired on September 30, 2003. Since 2003 the Project has operated under an annual license which extends the term of the original license. PG&E applied to FERC for a new federal license for continued operation of the Project under a new 30-50 year FERC license. The purpose of the Poe Project is to generate electricity, while adhering to state and federal water quality objectives and be protective of the designated beneficial uses of the North Fork Feather River.

For purposes of this California Environmental Quality Act (CEQA) document, the "Existing Project" refers to the Poe Hydroelectric Project facilities operations and maintenance under current terms and conditions of the existing FERC license. The "Proposed Project" refers to proposed (post-licensing) operations and maintenance as described in PG&E's application for a new FERC license, conditions proposed for inclusion pursuant to other Federal Power Act mandatory conditioning authority, including section 4(e) of the Federal Power Act (16 U.S.C. § 797(e)), and any conditions required for water quality certification pursuant to Section 401 of the federal Clean Water Act (33 U.S.C. § 1341) necessary to balance the beneficial uses as prescribed in the Water Quality Control Plan for the Sacramento River and San Joaquin River Basins (Basin Plan) (Basin Plan; Central Valley Regional Water Resources Control Board 2011).

FERC issued the Final Environmental Assessment on March 29, 2007. The United States Forest Service issued final "4E" which are mandatory conditions for the Poe Project in May of 2007. To receive a new FERC operating license, PG&E is required to request and receive a Water Quality Certification pursuant to Section 401 of the federal Clean Water Act (33 U.S.C. § 1341) from the State Water Resources Control Board. PG&E most recently requested a Water Quality Certification for the Project on June 20, 2017.

The State Water Resources Control Board is the lead agency responsible for complying with the CEQA (Pub. Resources Code, § 21000 et seq.). For the State Water Resources Control Board issue a Water Quality Certification, an environmental analysis of the Proposed Project that complies with CEQA was prepared and approved.

Plumas County filed comments on the draft Water Quality Certification on July 16, 2017. The draft Water Quality Certification for the Poe Project was sent to the State Clearinghouse on September 8, 2017. The final Water Quality Certification (enclosed) for the Poe Project includes conditions addressed by the MOU. FERC issued the final license for the Poe Project on December 17, 2018.

**Attachment 1:** PIRRFMP MOU approved as to form by County Counsel

**MEMORANDUM OF UNDERSTANDING**  
**TO PRODUCE A POE INTERAGENCY RECREATION RIVER FLOW MANAGEMENT PLAN**  
**FOR THE**  
**POE HYDROELECTRIC PROJECT (FERC 2107)**  
**AMONG**  
**UNITED STATES DEPARTMENT OF AGRICULTURE FOREST SERVICE**  
**BUTTE COUNTY**  
**PLUMAS COUNTY**  
**AND**  
**PACIFIC GAS AND ELECTRIC COMPANY**

The purpose of this memorandum of understanding (“MOU”) is to formalize an understanding between Pacific Gas and Electric Company (“PG&E”), the United States Department of Agriculture Forest Service (“USDA Forest Service”), Butte County, and Plumas County (collectively, the “MOU Parties”) regarding the production of a Poe Interagency Recreation River Flow Management Plan (“PIRRFMP”) related to PG&E’s Poe Hydroelectric Project, Federal Energy Regulatory Commission (“FERC”) Project No. 2107. This MOU was developed in accordance with the section of Condition No. 26 (Recreation) (“Condition No. 26”) of Appendix B (USDA Forest Service Final Section 4(e) Conditions) to the *Order Issuing New License*, issued December 17, 2018 (the “FERC Order”) labeled “Poe Interagency Recreation River Flow Management Plan.”

**WHEREAS** pursuant to Condition No. 26 of Appendix B to the FERC Order, prior to the start of the first full recreation season, PG&E was required to coordinate with the USDA Forest Service, Butte County, and Plumas County to develop this MOU to produce a PIRRFMP; and

**WHEREAS** neither this MOU nor the PIRRFMP are intended to be financially binding but instead document agency roles, responsibilities, and intentions related to river recreation management.

**NOW THEREFORE**, the undersigned agree as follows:

**I. AGREEMENT TO PRODUCE THE PIRRFMP.**

**A.** PG&E shall produce, in consultation with the MOU Parties, a PIRRFMP in accordance with the requirements set forth in Condition No. 26 of Appendix B to the FERC Order.

**B.** The PIRRFMP shall address management and integration of recreation opportunities provided by the Poe Recreation River Flow release with other river recreation opportunities in the watershed.

**C.** The PIRRFMP shall further document agency roles, responsibilities, and intentions related to river recreation management.

**D.** The PIRRFMP shall comply with all license conditions included in the FERC Order.

**E.** If agreed to by the MOU parties, and approved by the Forest Service, the PIRRFMP may be a component of the overarching Recreation Enhancement, Construction and Implementation Plan (Recreation Plan, also defined in Condition No. 26). The PIRRFMP requirements within Condition No. 26 that include establishment of visitor capacity thresholds, maintenance of facilities, signage, and traffic management and monitoring may similarly be included in the Recreation Plan.

## **II. MOU PARTY ROLES AND RESPONSIBILITIES.**

**A.** The MOU Parties shall cooperate in the performance of this MOU and shall work collaboratively to make decisions and resolve issues that arise in connection with production of the PIRRFMP under this MOU.

**B.** PG&E shall provide a first draft of the PIRRFMP to the other MOU Parties.

**C.** The USDA Forest Service, Butte County, and Plumas County shall have the option to provide written comments on the first draft and any further drafts of the PIRRFMP within (30) days after the date on which PG&E provides the relevant draft to the other MOU Parties. .

**D.** The MOU Parties shall work together in good faith to complete the PIRRFMP in accordance with the requirements set forth in this MOU

**E.** The personal integrity, values, and legitimacy of the interests of each MOU Party will be respected by all other MOU Parties. This includes the avoidance of personal attacks and stereotyping. The motivations and intentions of participants will not be impugned.

## **III. DISPUTE RESOLUTION UNDER THIS MOU.**

**A.** This MOU shall be construed and interpreted in accordance with the laws of the State of California and appropriate federal law. For the avoidance of doubt, the MOU Parties agree that this MOU does not modify any rights or obligations of the MOU Parties as set forth in the FERC Order.

**B.** The MOU Parties agree that they will attempt to resolve all disputes regarding the terms or performance of this MOU through non-binding mediation conducted by a mediator who is mutually acceptable to the MOU Parties or appointed by a court. The MOU Part(y)(ies) desiring mediation must provide the other MOU Part(y)(ies) with thirty (30) days written notice that the requesting MOU Part(y)(ies) wish(es) mediation to begin. The MOU Parties shall equally share the costs of the mediation. The mediation will be conducted in a place designated by the mediator.

**C.** Any controversy or claim arising out of, or in any way connected to, this MOU which is not settled within sixty (60) days of the close of mediation may then be brought to a California State Court or Federal Court of competent jurisdiction. Each MOU Party shall be responsible for its own costs in bringing any action to enforce its rights and receive any remedy or relief as provided by applicable law.

**D.** An MOU Party shall be liable to the other MOU Part(y)(ies) only for actual damages or losses suffered arising out of or in connection with a breach or violation of this MOU.

#### **IV. ASSIGNMENT OF THIS MOU.**

If the Project and PG&E's license is transferred to a new licensee in compliance with the Federal Power Act and FERC regulations, PG&E must assign this MOU to and make it binding on the new licensee of the Project. The other MOU Parties' consent to such an assignment is not required.

#### **V. EFFECTIVE AND TERMINATION DATE.**

This MOU becomes effective on the first day of the month after it is executed by all MOU Parties. This MOU and the PIRRFMP are not financially binding. This MOU will automatically terminate upon PG&E's acceptance of a new FERC license for the Project, at the end of the current license term (ending in December 1, 2068), and any subsequent annual licenses associated with this license term. If the current Project licensee requests surrender of the Project license, all terms of this MOU shall remain in effect until FERC has issued a final order approving license surrender and all appeals of that final surrender order have been exhausted, unless otherwise ordered by FERC or upon mutual written agreement among the MOU parties. Additionally, the MOU may be terminated, or extended, upon mutual written agreement among the MOU Parties. The MOU Parties will provide thirty (30) days written notice when they intend to terminate. All confidential materials in PG&E's possession will retain their confidential status during the term of the new license and then will be destroyed, or, if requested, the confidential materials will be returned to the other MOU Parties.

## VI. SIGNATURE AUTHORITY.

Each person signing below warrants that he or she has been duly authorized by the MOU Party for whom he or she signs to execute this MOU on behalf of that MOU Party. Execution of this MOU evidences that the signatories agree with the above protocol.

## Pacific Gas and Electric Company

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By: Janet Walther  
Sr. Manager, Hydro Licensing and Compliance

Date

## United States Department of Agriculture, Forest Service Plumas National Forest

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By: Christopher Carlton  
Forest Supervisor

Date

## Butte County Board of Supervisors

By: Steve Lambert  
Chair

## Plumas County Board of Supervisors

By: Kevin Goss  
Chair

Approved as to form:  
  
R. Craig Settemire  
Plumas County Counsel

**COUNTY OF PLUMAS**  
**REQUEST FOR BUDGET APPROPRIATION TRANSFER**  
**OR SUPPLEMENTAL BUDGET**

4A

**TRANSFER NUMBER**  
(Auditor's Use Only)

Department: GRAND JURY

Dept. No: 2027052

Date 3/17/2020

The reason for this request is (check one):

### Approval Required

- A.  Transfer to/from Contingencies OR between Departments
- B.  Supplemental Budgets (including budget reductions)
- C.  Transfers to/from or new Fixed Asset, within a 51XXX
- D.  Transfer within Department, except fixed assets
- E.  Establish any new account except fixed assets

TRANSFER FROM OR  SUPPLEMENTAL REVENUE ACCOUNTS

(CHECK "TRANSFER FROM" IF TRANSFER WITHIN EXISTING BUDGET, CHECK "SUPPLEMENTAL REVENUE" IF SUPPLEMENTAL, NEW UNBUDGETED REVENUE)

TRANSFER TO OR

## SUPPLEMENTAL EXPENDITURE ACCOUNTS

TRANSFER TO OR  SUPPLEMENTAL EXPENDITURE ACCOUNTS  
(CHECK "TRANSFER TO" IF TRANSFER WITHIN EXISTING BUDGET, CHECK "SUPPLEMENTAL EXPENDITURE" IF  
SUPPLEMENTAL, NEW UNBUDGETED EXPENSE)

Supplemental budget requests require Auditor/Controller's signature

Please provide copy of grant award, terms of award, proof of receipt of additional revenue, and/or backup to support this request.

In the space below, state (a) reason for request, (b) reason why there are sufficient balances in affected accounts to finance transfer, (c) why transfer cannot be delayed until next budget year (attach memo if more space is needed) or (d) reason for the receipt of more or less revenue than budgeted.

A) TO COVER PER DIEM COSTS OF GRAND JURY MEMBERS FOR THE REMAINDER OF FY 2019-2020

B) \_\_\_\_\_

C) \_\_\_\_\_

D) \_\_\_\_\_

Approved by Department Signing Authority: 

Approved/ Recommended \_\_\_\_\_ Disapproved/ Not recommended \_\_\_\_\_

Auditor/Controller Signature:  \_\_\_\_\_

2/20/2020

Board Approval Date: \_\_\_\_\_

Agenda Item No. \_\_\_\_\_

Clerk of the Board Signature: \_\_\_\_\_

Date Entered by Auditor/Controller: \_\_\_\_\_

Initials \_\_\_\_\_

#### INSTRUCTIONS:

Original and 1 copy of ALL budget transfers go to Auditor/Controller. If supplemental request they must go to the Auditor/Controller. Original will be kept by Auditor, copies returned to Department after it is entered into the system.

Supplemental transfer must have Auditor/Controllers signature. Auditor/Controller will forward all signed, supplemental transfers to the Board for approval.

If one copy of agenda request and 13 copies of Board memo and backup are attached, the entire packet will be forwarded, after all signatures are obtained, to the Clerk of the Board. If only the budget form is sent, it will be returned to the Department after all signatures are obtained.

Transfers that are going to be submitted to the Board for approval:

- A. Must be signed by the Auditor/Controller; if supplemental must be signed by the Auditor/Controller.



# COUNTY ADMINISTRATOR

Gabriel Hydrick

March 17, 2020

To: All Property Taxing Entities

Re: Pacific Forest & Watershed Lands Stewardship Council's Proposed "Tax Neutrality" Payment to Replace Property Tax Revenue Lost as Result of the Transfer of Former Pacific Gas and Electric Company (PG&E) Lands in the Humbug Valley to the Property Tax Exempt Maidu Summit Consortium.

Honorable Members of the Above-Referenced Governing Boards:

This letter is being sent to you because your agency receives a share of *ad valorem* property taxes generated by certain lands<sup>1</sup> located in the Humbug Valley area of Plumas County that were formerly owned by PG&E and were recently transferred to the Maidu Summit Consortium on September 19, 2019. Because of certain recorded conservation easement restrictions placed on that transfer, and because the Maidu Summit Consortium is exempt from the payment of property taxes, such lands will no longer generate property tax revenue for your agency.

The subject lands were transferred pursuant to the requirements of the 2002 and 2003 Settlement Agreement<sup>2</sup> and Stipulation<sup>3</sup> arising out previous PG&E bankruptcy reorganization proceedings. The Pacific Forest & Watershed Lands Stewardship Council was created pursuant to the Settlement Agreement and Stipulation to develop and implement a "Land Conservation Plan" for certain PG&E owned watershed lands. Recognizing that the transfer of such lands to property tax exempt recipients together with conservation easements would remove the lands from the property tax rolls, the Settlement Agreement and Stipulation provided that the disposition of the land will be "tax neutral" by providing an equivalent revenue source, or a lump sum payment. (See Stipulation, at page 8.)

Since early 2012, Plumas County has been in intermittent discussions with the Stewardship Council regarding the amount of a proposed lump-sum payment to Plumas County intended to make the transfer of lands in the Humbug Valley area "tax neutral." Attached is a copy of a letter from Plumas County Assessor Charles Leonhardt to the Stewardship Council dated March 20, 2012, questioning the

<sup>1</sup> Plumas County Assessor's parcel numbers: 001-220-041-000, 001-390-003-000, 002-030-030-000, 002-050-019-000, 002-050-020-000, 002-060-018-000, 002-060-019-000, 108-010-007-000

<sup>2</sup> Opinion Modifying Proposed Settlement Agreement found here:  
<http://www.stewardshipcouncil.org/documents/background%20documents/Settlement%20Agreement.pdf>

<sup>3</sup> Stipulation found here:  
<http://www.stewardshipcouncil.org/documents/background%20documents/Stipulation%20Signed.pdf>

Stewardship Council's proposed Property Tax Neutrality Methodology<sup>4</sup> and pointing out the need for outreach to the other special districts sharing in property tax revenue. The Stewardship Council declined to consider or make any changes in its methodology in response to the County's comments. And, as you are likely aware, has apparently made no outreach effort to involve your agencies in this process.

Attached is the Stewardship Council's proposal for a lump-sum payment for the Humbug Valley Lands transferred to the Maidu Consortium. It can be summarized as follows:

THE STEWARDSHIP COUNCIL -  
LAKE ALMANOR AND HUMBUG VALLEY PLANNING UNITS

*Summary Page*

**Approved Donee: Maidu Summit Consortium**

**Plumas County**

<b>Planning Unit</b>	<b>Description</b>	<b>Tax Neutrality Amount (\$)</b>
Lake Almanor	Maidu Cemetery	313,101
Lake Almanor	Maidu Forest	26,363
Lake Almanor	Maidu Wetlands	100,299
Lake Almanor	Maidu Trail	10,903
Humbug Valley	Humbug Valley	463,943
<b>Total TN Payment</b>		<b>\$914,609.00</b>

Currently, each agency's share of the *ad valorem* property tax is allocated as found in Exhibit A.

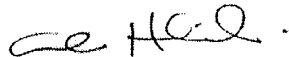
It is the County's opinion that this payment is unlikely to provide full "tax neutrality" because: 1) the assumed "Cap Rate" of four percent (4%) is insufficient; 2) public agency restrictions on investments will not generate a comparable rate of return; and 3) it fails to account for future inflation growth or development. However, the County has decided to accept its share of the lump sum payment since it is unlikely to be cost effective to pursue a legal challenge. The Stewardship Council has represented that all other counties have accepted lump-sum payments based on the Stewardship Council's methodology. Representatives of the Stewardship Council have also stated that the Stewardship Council is wrapping up business and is preparing to dissolve in the very near future.

The County proposes to accept the lump sum payment (\$914,609.00) on behalf of all the agencies receiving a share of the property tax. The County further proposes to allocate each district's portion in the year the County receives the lump sum payment rather than spreading agency payments over a number of years.

<sup>4</sup> The Stewardship Council's "Property Tax Neutrality Methodology" is found here:  
<http://www.stewardshipcouncil.org/Users/rwhite/Desktop/Property%20Tax%20Neutrality%20Methodology%20-%202017%20Amendment.pdf>

Following this 30-day notice, as required, the Board of Supervisors will consider adoption of a Resolution to accept the \$914,609 from the Stewardship Council. Since time is limited, we respectfully request that you respond within 30 days from the date of this notification letter with any questions or concerns.

Sincerely,



Gabriel Hydrick  
Plumas County Administrator

Enclosures:

- Property Taxing Entities (Distribution List)
- Unitary Allocation Factors
- Plumas County Assessor 2012 Letter
- Lump Sum Payments (Maidu Consortium)

**Distribution List:**

Central Plumas Recreation & Park District  
PO Box 1551  
Quincy, CA 95971

Sierra-Plumas Unified School District  
PO Box 955  
Loyalton, CA 96118

Plumas Unified School District  
50 Church St.  
Quincy, CA 95971

Plumas Office of Education  
50 Church St.  
Quincy, CA 95971

Feather River College  
570 Golden Eagle Ave.  
Quincy, CA 95971

Quincy Lighting District  
1834 East Main St.  
Quincy, CA 95971

Plumas County Service Area #11  
1834 East Main St.  
Quincy, CA 95971

Plumas County Flood Control & Water Conservation District  
1834 East Main St.  
Quincy, CA 95971

City of Portola  
PO Box 1225  
Portola, CA 96122

Quincy Community Services District  
900 Spanish Creek Rd.  
Quincy, CA 95971

Beckwourth Fire Protection District  
180 Main St.  
Beckwourth, CA 96129

Easter Plumas Fire Protection District  
141 Delleker Rd.  
Portola, CA 96122

Graeagle Fire District  
PO Box 545  
Graeagle, CA 96103

Prattville-Almanor Fire District  
947 Long Iron Drive  
Chester, CA 96020

Sierra Valley Fire District  
PO Box 211  
Chilcoot, CA 96105

Quincy Fire Protection District  
505 Lawrence St.  
Quincy, CA 95971

Plumas District Hospital  
1065 Bucks Lake Rd.  
Quincy, CA 95971

Seneca Healthcare District  
PO Box 737  
Chester, CA 96020

Indian Valley Healthcare District  
184 Hot Springs Rd.  
Greenville, CA 95947

Eastern Plumas Healthcare District  
500 1st Ave.  
Portola, CA 96122

Quincy-LaPorte Cemetery District  
PO box 3933  
Quincy, CA 95971

Taylorsville Cemetery District  
PO Box 46  
Taylorsville, CA 95983

Mohawk Valley Cemetery District  
PO Box 1613  
Graeagle, CA 96103

Portola Cemetery District  
PO Box 3  
Portola, CA 96122

Chester Cemetery District  
PO Box 539  
Chester, CA 96020

Cromberg Cemetery District  
PO Box 30206  
Cromberg, CA 96103

Plumas County Auditor/Controller

Unitary Allocation Factors FY19/20

Amount of Settlement **\$ 914,609.00**

Unitary  
Allocation

JURISDICTION Factors

County	27.7297540%	\$ 253,618.83
City of Portola	0.4306380%	\$ 3,938.65
Crescent Mills Lighting	0.0015990%	\$ 14.62
Quincy Lighting	0.0574450%	\$ 525.40
Beckwourth CSA	0.0112330%	\$ 102.74
Flood Control	0.3024570%	\$ 2,766.30
Greenhorn Creek CSD	0.0135400%	\$ 123.84
West Almanor CSD	0.1793640%	\$ 1,640.48
Plumas Eureka CSD	0.0425040%	\$ 388.75
CSA #11	0.2209480%	\$ 2,020.81
Indian Valley CSD	0.3576250%	\$ 3,270.87
Chester Cemetery	0.1001820%	\$ 916.27
Cromberg Cemetery	0.0033890%	\$ 31.00
Greenville Cemetery	0.0292670%	\$ 267.68
Meadow Valley Cemetery	0.0333760%	\$ 305.26
Mohawk Valley Cemetery	0.0152910%	\$ 139.85
Portola Cemetery	0.0725210%	\$ 663.28
Quincy Cemetery	0.2045920%	\$ 1,871.22
Taylorsville Cemetery	0.0167740%	\$ 153.42
Prattville-Almanor Fire	0.0408430%	\$ 373.55
Beckwourth Fire	0.0799400%	\$ 731.14
Chester Fire	0.0447650%	\$ 409.42
Crescent Mills Fire	0.0500480%	\$ 457.74
Graeagle Fire	0.1709990%	\$ 1,563.97
Hamilton Branch Fire	0.2976180%	\$ 2,722.04
LaPorte Fire	0.0241280%	\$ 220.68
Meadow Valley Fire	0.0897700%	\$ 821.04
Peninsula Fire	0.5316660%	\$ 4,862.67
Quincy Fire	0.3937790%	\$ 3,601.54
Sierra Valley Fire	0.0502510%	\$ 459.60
Eastern Plumas Rural Fire	0.0860790%	\$ 787.29
Eastern Plumas Hospital	0.6717390%	\$ 6,143.79
Indian Valley Hospital	1.1034630%	\$ 10,092.37
Plumas Hospital	0.7804000%	\$ 7,137.61
Seneca Hospital	0.7844960%	\$ 7,175.07
Chester Sanitary Zone A	0.1719130%	\$ 1,572.33
Quincy CSD	0.2542310%	\$ 2,325.22
Graeagle CSD	0.0397290%	\$ 363.37
Central Plumas Rec.	0.4123410%	\$ 3,771.31
Chester PUD / Fire	0.3087810%	\$ 2,824.14
Clio PU	0.0167650%	\$ 153.33
Johnsville PU	0.0098200%	\$ 89.81
East Quincy Services	0.1515650%	\$ 1,386.23
Grizzly Lake CSD	0.0522760%	\$ 478.12
Gold Mountain	-0.0205840%	\$ (188.26)
Education	0.1475040%	\$ 1,349.08
Plumas Unified SD	49.0976560%	\$ 449,051.58
Feather River College	12.8234810%	\$ 117,284.71
Sierra / Plumas Unified SD	1.5090060%	\$ 13,801.50
ERAF	0.0000000%	\$ -
Long Valley CSD	0.0030330%	\$ 27.74
	100.0000000%	\$ 914,609.00

# PLUMAS COUNTY ASSESSOR

1 Crescent Street • Quincy, CA 95971 • (530) 283-6380 • Fax (530) 283-6195



RECEIVED

MAR 26 2012

PLUMAS COUNTY  
ASSESSOR'S OFFICE

CHARLES W. LEONHARDT  
ASSESSOR

March 20, 2012

Stewardship Council  
15 N. Ellsworth Ave., Suite 100  
San Mateo, Ca. 94401  
Attn: Allison Henderson

Re: Tax Neutrality

Dear Mr. Wagner,

This letter is tendered on behalf of Plumas County in response to the Stewardship Council's proposed Property Tax Neutrality Methodology dated January 6, 2012.

In the cover letter you request that the counties coordinate their review and comments with the special districts within their jurisdiction. This process has proven to be both time consuming thus far ineffective. The challenges encountered include the significant amount staff time required to investigate the tax rate area for each of the perspective donated properties and then researching contact information for each district and effecting contact.

Staff's experience has been that the greater majority of the special districts potentially affected by these tax neutrality guidelines have no prior knowledge of the Stewardship Council's court mandated mission. In most cases county personnel were able to provide the tax neutrality guidelines to special district staff, however special districts are governed by an elected board of directors. The time frames provided have not been sufficient for many of these boards to be brought up to speed by staff and therefore make a formal response. It is recommended that the Stewardship Council expand outreach to local stake holders in the first person prior, to moving forward with adoption or implementation of any tax neutrality methodology.

Because public agencies are governed by boards, approval of formal comments on these guidelines may require time become part of a formal agenda for the districts regularly scheduled meetings. The time frames included in this request made it necessary for this agency to suggest that districts respond directly to the Stewardship Council.

Stakeholders in the tax neutrality methodology range from the county general fund to school & college districts, hospitals, fire departments, recreation districts and small cemetery districts. The respective tax shares vary significantly. Likewise each district may have differing budgeting objectives. Because at this date there is no firm list as to which parcels are subject to donation and tax neutrality, it has been difficult to inform districts of the potential impacts of donations. It is not the county's roll to expect these

districts to participate in a coordinated response, nor to provide advice in financial matters. Accordingly, Plumas County does not accept responsibility to coordinate review and comment by the special districts within Plumas County concerning this proposal.

Plumas County offers the following comments on its own behalf with regard to the proposed Property Tax Neutrality Methodology which accompanied your letter dated January 6, 2012. These comments are necessarily preliminary and incomplete as a result of insufficient information as described below.

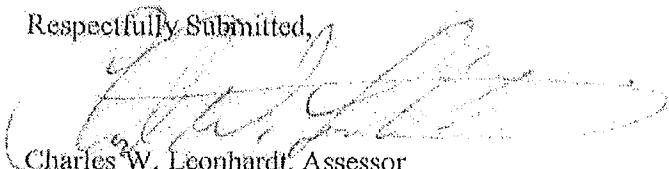
The proposal to place funds in an investment pool is deemed to transfer more risk to the stakeholders in the currently turbulent investment market place. Historic growth rates for the non-unitary tax roll for the period 2006-2010 have averaged 3.48% according the State Board of Equalization. The Plumas County Treasurer advises that the County's managed investment pool is averaging more closely to 1% at this time. For local agencies to achieve similar growth performance to the results found with PG&E ownership, it may require pooled investments of higher risk tolerance that are acceptable for public agencies in the current market. Management costs associated with the investment pool will also impact the array of investments needed to attain a satisfactory return on investment for the respective public agencies.

The Proposed Tax Neutrality Methodology did not articulate how the capitalization rate would be derived. More information would be necessary before this agency could negotiate tax neutrality under that methodology.

Further information needs to be developed regarding the legality of these tax neutrality methodologies and the necessary accounting related there to. The Plumas County Auditor has voiced concerns about whether tax neutrality negotiations can take place with certain types of public agencies. For example, it is not clear whether or not the prohibition against property tax exchange by school entities (Revenue and Tax Code section 99.02(f)) is applicable to this situation. Also, it is overly simplistic to provide that "The County will agree to distribute the lump-sum or annual payment to applicable special districts as dictated in the relevant Tax Rate Area at the time of payment." Plumas County is unwilling to accept this responsibility on behalf of the special districts and, on a preliminary basis, suggests a more appropriate approach will be for the Stewardship Council to have a separate agreement with each affected taxing agency. Plumas County has not had the opportunity to fully investigate those concerns as of this date.

This letter has been prepared based upon a request by the Plumas County Board of Supervisors at their regular meeting on March 20, 2012.

Respectfully Submitted,



Charles W. Leonhardt, Assessor

THE STEWARDSHIP COUNCIL  
 HUMBUG VALLEY PLANNING UNIT  
 Approved Donee MSC- Plumas County  
*Updated 2019*

				FORMULA			
Parcel	SBE #	APN	Site Description	Total Parcel Acres	Acres Retained by PG&E	Acres Donated	Percentage of total acres
Humbug Valley	440	135-32-1-1	02-03 Humbug Valley	200	0	200	100.00%
Humbug Valley	444	135-32-1-3	02-05 Humbug Valley	94	0	94	100.00%
Humbug Valley	441	135-32-1-4	02-05 Humbug Valley	550	0	550	100.00%
Humbug Valley	442	135-32-1-5	02-06 Historic Site Soda Springs & Humbug Valley	350	0	350	100.00%
Humbug Valley	443	135-32-1-6	02-05, 02-06 Humbug Valley & Yellow Creek Campgd	525	0	525	100.00%
Humbug Valley	1440	135-32-3A-1	02-03 Humbug Valley & Yellow Creek Campgd	599	0	599	100.00%
Totals				2318	0	2318	

				FORMULA			
Parcel	SBE #	Plumas County	Assessed Value	Property Tax Rate	Sum of Taxes on All Acres	Lump Sum on All Land	Lump Sum on % of Donated Land
Humbug Valley	440	135-32-1-1	205,800	1.13139%	2,328.40	58,210.02	58,210.02
Humbug Valley	444	135-32-1-3	35,081	1.13139%	396.90	9,922.57	9,922.57
Humbug Valley	441	135-32-1-4	549,840	1.13139%	6,220.83	155,520.87	155,520.87
Humbug Valley	442	135-32-1-5	190,712	1.13139%	2,157.70	53,942.41	53,942.41
Humbug Valley	443	135-32-1-6	254,456	1.13139%	2,878.89	71,972.24	71,972.24
Humbug Valley	1440	135-32-3A-1	404,371	1.13139%	4,575.01	114,375.33	114,375.33
Totals				1,640,260	18,557.74	463,943.44	463,943.44

THE STEWARDSHIP COUNCIL  
 LAKE ALMANOR PLANNING UNIT (Maidu Cemetery)  
 Approved Donee: MSC

	Parcel ID	SBE #	APN	Site Description	Total Parcel Acres	Acres Retained by PG&E	Acres Donated	Percentage of total acres
Lake Almanor	376	117-32-2-4	01-20-106-040-015-106-050-003	Lake Almanor	329.0	207.0	122.0	37.08%
Lake Almanor	375	135-32-44-1	106-050-001	Lake Almanor & Caribou Westwood	10.3	-	10.3	100.00%
Lake Almanor	375	117-32-2-2	106-040-016-000	Watershed	9.7	-	9.7	100.00%
				<b>Totals</b>	<b>349.0</b>	<b>207.0</b>	<b>142.0</b>	

	Parcel ID	SBE #	Plumas County	Assessed Value	Property Tax Rate	Sum of Taxes on Donated Acres	Sum of Taxes on All Acres	Lump Sum on All Land	Lump Sum on % of Donated Land	Formula	Formula	Formula
Lake Almanor	376	117-32-2-4		23,220	1.13139%	97.42	262.71	6,567.72	2,435.45			
Lake Almanor	375	135-32-44-1		564,850	1.13139%	6,390.66	6,390.66	159,766.41	159,766.41			
Lake Almanor	375	117-32-2-2		533,500	1.13139%	6,035.97	6,035.97	150,899.14	150,899.14			
				<b>Totals</b>	<b>12,524.04</b>	<b>12,689.33</b>	<b>317,233.27</b>	<b>313,101.00</b>	<b>313,101.00</b>			

TAX NEUTRALITY CALCULATION ON DONATED LANDS ONLY

THE STEWARDSHIP COUNCIL  
 LAKE ALMANOR PLANNING UNIT (Maidu Forest)  
 Approved Donee: MSC  
 Plumas County

				FORMULA			
Parcel ID	SBE #	APN	Site Description	Total Parcel Acres	Acres Retained by PG&E	Acres Donated	Percentage of total acres
Lake Almanor	377	135-32-41E-1	001-190-031-000	Almanor Butt Valley Tunnel	28.7	-	28.7 100.00%
Lake Almanor	377	135-32-41E-2	001-190-031-000	Almanor Butt Valley Tunnel	33.2	15.1	18.1 54.52%
Lake Almanor	377	135-32-41E-3	001-190-032-000	Almanor Butt Valley Tunnel	5.8	5.8	-
Lake Almanor	377	135-32-41E-4	001-190-031-000	Almanor Butt Valley Tunnel	117.2	-	117.2 100.00%
				<b>Totals</b>	<b>184.9</b>	<b>20.9</b>	<b>164</b>

				FORMULA			
Parcel ID	SBE #	Plumas County	Assessed Value	Property Tax Rate	Sum of Taxes on Donated Acres	Sum of Taxes on All Acres	Lump Sum on All Land
Lake Almanor	377	135-32-41E-1	2,385	1.13139%	26.98	26.98	674.59
Lake Almanor	377	135-32-41E-2	152,560	1.13139%	941.01	1,726.05	43,151.21
Lake Almanor	377	135-32-41E-4	7,649	1.13139%	86.54	86.54	2,163.50
				<b>Totals</b>	<b>1,054.53</b>	<b>\$ 1,839.57</b>	<b>\$ 45,989.31</b>
							<b>\$ 26,363.30</b>

TAX NEUTRALITY CALCULATION ON DONATED LANDS ONLY

THE STEWARDSHIP COUNCIL  
 HUMBUG VALLEY PLANNING UNIT  
 Approved Donee MSC- Plumas County  
*Updated 2019*

Parcel ISBE #	APN	Site Description	Total Parcel			Acres Retained by PG&E	Acres Donated	Percentage of total acres
			Acres	PG&E	Acres			
Humbug Valley	440 135-32-1-1	02-03 Humbug Valley	200	0	200	0	200	100.00%
Humbug Valley	444 135-32-1-3	02-06 Humbug Valley	94	0	94	0	94	100.00%
Humbug Valley	441 135-32-1-4	02-05 Humbug Valley	550	0	550	0	550	100.00%
Humbug Valley	442 135-32-1-5	02-06 Historic Site Soda Springs & Humbug Valley	350	0	350	0	350	100.00%
Humbug Valley	443 135-32-1-6	02-05, 02-06 Humbug Valley & Yellow Creek Campgrd	525	0	525	0	525	100.00%
Humbug Valley	1440 135-32-3A-1	02-03 Humbug Valley & Yellow Creek Campgrd	599	0	599	0	599	100.00%
<b>Totals</b>			<b>2318</b>	<b>0</b>	<b>2318</b>	<b>0</b>	<b>2318</b>	<b>100.00%</b>

Parcel ISBE #	Plumas County	Assessed Value	Property Tax			Sum of Taxes on All Acres	Lump Sum on All Land	Lump Sum on % of Donated Land
			Rate	Sum of Taxes on All Acres	Sum of Taxes on All Acres			
Humbug Valley	440 135-32-1-1	205,800	1.13139%	2,328.40	2,328.40	58,210.02	58,210.02	58,210.02
Humbug Valley	444 135-32-1-3	35,081	1.13139%	396.90	396.90	9,922.57	9,922.57	9,922.57
Humbug Valley	441 135-32-1-4	549,840	1.13139%	6,220.83	6,220.83	155,520.87	155,520.87	155,520.87
Humbug Valley	442 135-32-1-5	190,712	1.13139%	2,157.70	2,157.70	53,942.41	53,942.41	53,942.41
Humbug Valley	443 135-32-1-6	254,456	1.13139%	2,878.89	2,878.89	71,972.24	71,972.24	71,972.24
Humbug Valley	1440 135-32-3A-1	404,371	1.13139%	4,575.01	4,575.01	114,375.33	114,375.33	114,375.33
<b>Totals</b>			<b>1,640,260</b>	<b>18,557.74</b>	<b>18,557.74</b>	<b>463,943.44</b>	<b>463,943.44</b>	<b>463,943.44</b>

THE STEWARDSHIP COUNCIL  
 LAKE ALMANOR PLANNING UNIT (Maidu Trail)  
 Approved Donee: MSC  
 Plumas County

				FORMULA			
				Total Parcel Acres	Acres Retained by PG&E	Acres Donated	Percentage of total acres
Parcel ID	SBE #	APN	Site Description				
456	135-32-20B-2	01-17, 01-41	Lake Almanor	184.7		176.7	8.0
				<b>Totals</b>	<b>184.7</b>	<b>176.7</b>	<b>8.0</b>

				FORMULA			
				Sum of Taxes on Donated Acres	Sum of Taxes on All Acres	Lump Sum on All Land	Lump Sum on % of Donated Land
Parcel ID	SBE #	Plumas County	Assessed Value	Property Tax Rate			
456	135-32-20B-2		889,965	1.13133%	436.12	10,068.98	251,724.38
					<b>\$ 436.12</b>	<b>\$ 10,068.98</b>	<b>\$ 251,724.38</b>
			<b>Totals</b>				<b>\$ 10,903.06</b>

TAX NEUTRALITY CALCULATION ON DONATED LANDS ONLY

THE STEWARDSHIP COUNCIL  
**LAKE ALMANOR PLANNING UNIT (Maidu Wetlands)**  
Approved Donee: MSC  
*Plumas County*

	Parcel ID	SBF #	APN	Site Description		Total Parcel Acres	Acres Retained by PG&E	Acres Donated	Percentage of total acres
Lake Almanor	373	135-32-18D-2	011-110-033-000	Lake Almanor		180.00		180.00	100.00%
Lake Almanor	395	135-32-18-8	011-110-033-000	Lake Almanor		101.13		101.13	100.00%
Lake Almanor	426	135-32-18A-4	011-110-033-000	Lake Almanor		20.00		20.00	100.00%
Lake Almanor	426	135-32-18A-2	011-110-033-000	Lake Almanor		20.00		20.00	100.00%
				<b>Totals</b>	<b>321.13</b>	<b>0</b>			<b>321.13</b>

	Parcel ID	SBF #	Plumas County	Assessed Value	Property Tax Rate	Sum of Taxes on Donated Acres	Sum of Taxes on All Acres	Lump Sum on All Land	Lump Sum on % of Donated Land
Lake Almanor	373	135-32-18D-2		149,522	1.13139%	1,691.68	1,691.68	42,291.92	42,291.92
Lake Almanor	395	135-32-18-8		202,260	1.13139%	2,288.35	2,288.35	57,208.74	57,208.74
Lake Almanor	426	135-32-18A-4		1,660	1.13139%	18.78	18.78	469.53	469.53
Lake Almanor	426	135-32-18A-2		1,162	1.13139%	13.15	13.15	328.67	328.67
			<b>Totals</b>	<b>\$ 401,95</b>	<b>\$ 4,011.95</b>	<b>\$ 4,011.95</b>	<b>\$ 100,298.85</b>	<b>\$ 100,298.85</b>	<b>\$ 100,298.85</b>

TAX NEUTRALITY CALCULATION ON DONATED LANDS ONLY