



Plumas-Sierra CoC  
Advisory Committee Meeting  
September 26, 2019

Plumas County Planning and Building Permits Meeting Room  
555 W. Main Street, Quincy  
10:00 to 11:00 AM

**Draft Meeting Minutes**

**1. Call to Order/Introductions**

- a. *Aimee Heaney called the meeting to order at 10:02 am.*
- b. *Attendees completed introductions.*

**2. Approval of Agenda**

Review proposed Agenda – discussion and action

*Aimee called for discussion. Information from Patricia Boss in Redding Advisory Committee to larger Nor-Cal. Requirements are confusing. Brown Act slides from CoC Board. Add this item to today's agenda as 4-F.*

***Motion to approve agenda with change; xx moved to approve, and Johanna Downey seconded. All approved, no objections/abstentions; motion carried.***

**3. Public Comments (limited to 3 mins. per comment)**

*No public comment was provided.*

**4. New Business**

**A. Executive Board Participation – discussion and possible action**

*a. Tony Hobson: Executive Board meets 3<sup>rd</sup> Thursday of the month 1:30 to 3:00 in Redding. Call-in is available. Tony hasn't been to a meeting yet because of scheduling conflict. Nor-Cal CoC on the board – decision making power for County is not a must (after much discussion).*

*b. Aimee: asked for a motion to appoint a new representative to the NorCal CoC executive committee. Joyce Clare moved to appoint Planning Director, Tracey Ferguson, as CoC Executive Committee representative. Tony Hobson seconded. All approved, no objections/abstentions; motion carried. Member stated that Shasta has made important decisions concerning the region in a vacuum. Executive committee needs new members and delegate authority to local CoCs. Housing Element of County Plan is developed and administered through Tracey's office.*

**B. Strategic Plan – final draft: discussion and possible action**

*a. Aimee mailed out twice. No changes reported.*



- b. *Tony: the supportive element needs to be in place for permanent buildings to be developed.*
- c. *Goals and strategies are not conclusive. Documents need footnotes to express continuity.*
- d. *CGPHE – element in compliance with State law going to BOCS to collect information and revise for last draft and final vote by BOCS. Aimee to send email to everyone about all of this.*
- e. *“By name” waiting list for housing (CFP). Ongoing discussion concerning language of CoC Strategic Plan. HUD CEP mandates?*
- f. *Threshold requirements. What are the mandates? Cathy Rahmeyer to send out the answer.*
  - i. *Aimee – further conversation on being transparent. Web page was suggested with links to make navigation easier.*
    - A. *No Place Like Home link under County Website.*
    - B. *Local CoCs are new; Plumas County started August, 2018.*
    - C. *Tracey to update Planning Commission website.*
    - D. *PCBH – IT staff to update links and websites.*
    - E. *Ask County to put link in banner on the homepage*
- g. ***Johanna Downey moved to approve the CoC Strategic Plan with changes/Joyce Clare seconded. All approved, no objections/abstentions; motion carried.***
  - i. *Reporting responsibilities to BOCS?*
    - A. *No by-laws adopted by this group yet.*
    - B. *Nor-Cal assumes we are adopting their by-laws. This will take time to review and adopt.*
    - C. *We do not need County Board of Supervisor approval, but this CoC should provide periodic updates to the BOS to help them understand challenges and shift perceptions on needs for homeless services and affordable housing.*

C. Standing Meetings Schedule – discussion and possible action

- a. *4<sup>th</sup> Thursday of the month at 10 am.*
- b. *Relevant entities will be engaged.*
- c. *Aimee will send out a poll to changed date and time especially with groups that are conflicted.*

D. Agency Updates:

- i. *HMIS Update – training and implementation*



- a. *Medea Henderson is HMIS trainer.*
- b. *Next month – Housing Tools will attend on 10/24 a second time to facilitate with this body on brainstorming homeless and housing needs, agency partners, and solutions*
- c. *Aimee: in-service on HIMS BHC has been invited.*
- d. *Working document in process.*
- e. *Expand time for this meeting to allow time to get information.*
- f. *Medea Henderson may provide a presentation at the end of the meeting on HMIS.*
- g. *Part 1 training as well as by Medea.*
- h. *HMIS symposium or summit in Redding in one day.*
  - i. *Aimee will give us dates and times*
  - ii. *She will keep us in the loop*
  - iii. *Request for paid licenses*
    - 1. *FREE licensing*
      - a. *EA 2*
      - b. *Probation 2*
    - 2. *Have to be actively involved in Part 1 to go on to Part 2.*
    - 3. *Madea to help map out*
    - 4. *Must have separate licenses for each person.*
    - 5. *Aimee identified 10 licenses.*
      - a. *Functions and usability have not been defined yet.*
        - i. *In process.*
    - 6. *Plumas and Shasta contracts are complex.*
- ii. *Funding Updates and Data Sharing from Agencies*
  - a. *Cathy: waiting for contracts to come in.*
  - b. *Calworks housing with increase.*
    - i. *Going to BOCS*
    - ii. *Will help clients with set-up and basics.*
      - 1. *2 year program to get sustainable and consistent.*
    - iii. *Cathy: data reports are forthcoming*
      - 1. *2018-2019 data was discussed.*
      - 2. *She is developing a monthly report.*
  - iv. *Johanna: Numbers are significant. All stakeholders need to know the plan.*
    - 1. *5 different grants are available for homelessness through PCIRC*
    - 2. *Lots of opportunities*
- iii. *Lead Agency Update*
  - a. *Nor-Cal Grant*
    - i. *Tracey: SB2 Planning Grant going on*



1. *She has a grant that will pay for Architect to make dwelling plans.*
  - a. *This will streamline pre-approved set of plans to build a dwelling with "off the shelf" home package (1200 square feet)*
  - b. *This will reduce barriers to get this done.*
  - c. *Section VIII Housing Voucher program will fit into this category.*
    - i. *Seeking a bank partner is vital.*
      1. *Plumas Bank is not interested. Home loans not their forte.*
      - ii. *Another lending institution SOFI may come on board.*
        1. *Need a partner in the financial world to make this happen.*
        - iii. *Will be good for FRC housing and meeting need.*
      - d. *Application due in November.*
      - e. *Will have \$160,000 by March 2020 to spend on Architect to streamline plan submission and approval process.*

E. Extended October Meeting – Housing Tools Presentation and Planning Meeting – with BH Commission Members – discussion and possible action Extend October 24 meeting 10 to noon.

F. New Business

- a. *Aimee to hand out CoC slide show. Walk thru of Brown Act and its necessity.*
- b. *Tabled to November.*
- c. *Moving toward making this happen*

## 5. Discussion Items for Next Meeting

- a. *Next meeting is 10/24 from 10 to noon, so new business will be tabled to November meeting.*
- b. *3<sup>rd</sup> Thursday Planning Commission meeting on 11/21 at 10 am*
- c. *Feedback on November meeting.*
  - i. *3<sup>rd</sup> week Tuesday or Wednesday*
  - ii. *Many options available*

## 6. Adjournment

- a. *Meeting adjourned at 11:23 am.*



## Next Meetings

<b>NorCal Continuum of Care</b> October 8, 2019 3 – 5 pm 777 E Cypress St Redding, CA 96001	<b>Executive Board</b> October 17, 2019 1:30 – 3 pm 1450 Court Street, Suite 352 Redding, CA 96001	<b>Plumas and Sierra Group Only</b> October 24, 2019 10 – Noon Planning Department 555 W. Main Street, Quincy
---------------------------------------------------------------------------------------------------------	-------------------------------------------------------------------------------------------------------------------	---------------------------------------------------------------------------------------------------------------------------