



**BOARD OF SUPERVISORS
COUNTY OF PLUMAS
STATE OF CALIFORNIA**

**AGENDA FOR MEETING OF JUNE 07, 2005 TO BE HELD AT 10:00 A.M. IN THE
BOARD OF SUPERVISORS ROOM, COURTHOUSE, QUINCY, CALIFORNIA**

WILLIAM N. DENNISON, CHAIRMAN
NANCY L. DAFORNO, CLERK
www.countyofplumas.com

9:00 A.M. – COMMUNITY DEVELOPMENT COMMISSION

REGULAR AGENDA

1. 10:00 A.M. ROLL CALL

2. INVOCATION AND FLAG SALUTE

3. 10:05 PUBLIC COMMENT OPPORTUNITY

Any member of the public may address the Board on matters, which are within the jurisdiction of the Board. If you are addressing the Board regarding a matter listed on the agenda, you are requested to hold your comments until the Board takes up that matter. Please limit your comments to three (3) minutes or less.

4. 10:10 PLUMAS COUNTY DEPARTMENT HEADS COMMENT PERIOD

Plumas County Department Heads may address the Board on matters pertaining to their department. Information only and clarifying questions, but no discussion.

5. 10:15 PLUMAS LOCAL AGENCY FORMATION COMMISSION

Request to appropriate \$16,500 from the General Fund Contingency to cover expenses of Plumas LAFCo for the remainder of FY 2004/2005. **Four/fifths roll call vote.**

6. 10:25 HUMAN RESOURCES

A. Request to appropriate \$6,000 from the General Fund Contingency to Publications-52370 to cover costs for the remainder of FY 2004/2005. **Four/fifths roll call vote.**

B. RESOLUTION, establishing the Positions, Salary Classifications, and Job Descriptions for the Geographic Information System Coordinator and Permit Manager, including the revised description of Executive Assistant for Planning & Building Services, and adoption of a **RESOLUTION**, amending the position allocation for FY 2004/2005. **Roll call vote.**

7. 10:45 LIBRARY

A. Approve the revised Department Head Evaluation Form and Guidelines as recommended by Plumas County Management Council.

B. Report and update on the Plumas County Literacy Program.

8. 11:00 CHESTER PUBLIC UTILITY DISTRICT

- A. **RESOLUTION**, accepting the Negotiated Exchange of Property Tax Revenue and Annual Increment from Plumas County to the Chester Public Utility District and Chester Protection District for LAFCo File No. 2004-ANNX-001 (Revised) and LAFCo File No. 2005-ANNX-001. **Roll call vote.**
- B. **RESOLUTION**, accepting the Negotiated Exchange of Property Tax Revenue and Annual Increment from Plumas County Flood Control and Water Conservation District to the Chester Public Utility District and Chester Protection District for LAFCo File No. 2004-ANNX-001 (Revised) and LAFCo File No. 2005-ANNX-001. **Roll call vote.**

9. COUNTY ADMINISTRATIVE OFFICE

Adoption of Property Tax Exchange **RESOLUTION(S)** with the Chester Public Utility District and the Chester Fire Protection District, resulting from annexation, and **RESOLUTION(S)** for rescission of Resolution No. 98-6107, 98-6108, 04-7067, and 04-7068, accepting the Negotiated Exchange of Property Tax Revenue and Annual Increment from Plumas County and Plumas County Flood Control and Water Conservation District to the Chester Public Utility District. **Roll call vote.**

NOON RECESS

10. 1:30 P.M. PLANNING & BUILDING SERVICES

PUBLIC HEARING and first reading of an **ORDINANCE**, Rezoning Certain Real Property of Schneider to Recreation Commercial (R-C) and Special Plan Scenic Road (SP-ScR). **Roll call vote.**

11. AIRPORTS

Award of contract to Meyer's Earthwork, Inc. for \$772,030 for the Quincy-Gansner Airport Apron Reconstruction, Phase II project, and authorize the Airport Coordinator to sign the Federal grant offer and to sign and submit the grant application to Caltrans.

12. 1:45 SOCIAL SERVICES

- A. Presentation of Social Services Trends Report for quarter ending March 31, 2005.
- B. Supplemental budget for \$36,254, and authorize the purchase of a vehicle and computer equipment to support the IHSS Quality Assurance program.

13. 2:00 COUNTY ADMINISTRATIVE OFFICE

Discussion and possible action to consider amending Plumas County Code §2-1.101 "Time and Place" to meet more frequently than the first three Tuesday's of every month in a regular Board of Supervisors meeting.

14. 2:15 COUNTY COUNSEL

Review status of surplus real property in Taylorsville (APN 120-043-009/4309 Nelson Street) and if applicable, authorize staff to begin proceedings to dispose of the property.

15. 2:30 BOARD OF SUPERVISORS ANNOUNCEMENTS AND REPORTS

Informational announcements by members of the Board of Supervisors regarding issues related to County Government. Information only and clarifying questions, but no discussion.

16. 3:00 BOARD OF SUPERVISORS

- A. Appropriate \$5,800 from the General Fund Contingency to various line items to cover expenses for the remainder of FY 2004/2005. **Four/fifths roll call vote.**
- B. **CLOSED SESSION** for conference with Labor Negotiator regarding employee negotiations: Operating Engineers Local #3, Sheriff's Department Employees Association, Confidential Employees, and Un-represented Department Heads.
- C. **CLOSED SESSION** regarding personnel.
Public employee performance evaluation – Clerk of the Board of Supervisors

17. COUNTY COUNSEL

CLOSED SESSION regarding personnel – County Counsel (Government Code §54957)

18. CONSENT AGENDA

Roll call vote

A) BOARD OF SUPERVISORS

- 1) Approval of expenditures from Community Services Funds.

Department 20710 – Supervisor Powers

Donation – Rotary Club, Fishing Derby at Lake Davis \$ 200.00

Department 20730 – Supervisor Dennison

Donation – Almanor Fishing Assoc., Hamilton Branch, restroom maintenance \$1,025.00

- 2) Approval of Board minutes for April 2005.

B) SHERIFF

- 1) **RESOLUTION**, authorizing the Sheriff to sign and execute the Boating Safety and Enforcement Grant Equipment and Operation Contract with the Department of Boating & Waterways, and approve a supplemental budget for \$18,450 for equipment expenditures under this contract.
- 2) Budget transfer for \$131,951 from AB443 (Rural and Small County Sheriff's Law Enforcement) Contingencies to cover anticipated costs for construction of Countywide Dispatch Center and authorize the purchase of a new vehicle for the Sheriff's department.
- 3) **RESOLUTION**, approving the Application for State Off-Highway Vehicle Grant entitled Plumas County OSV.
- 4) Award of bid to Sierra Electronics for \$115,549.87 and authorize the Chair to sign a contract to purchase, install and warranty a new Radio Console System for the new Countywide Dispatch Center. Contract approved as to form by County Counsel.

C) HUMAN RESOURCES

- 1) **RESOLUTION(S)**, Ratifying the Memorandum of Understanding with Operating Engineers Local No. 3 for the General, Crafts & Trades, and Mid-Management Units.
- 2) **RESOLUTION**, amending the Job Descriptions of Office Automation Specialist and Senior District Attorney Investigator.

D) PROBATION

Supplemental budget for \$42,000 for receipt of unanticipated revenue from Title IV E, and authorize the purchase of a vehicle for the Probation Department.

E) PLANNING & BUILDING SERVICES

RESOLUTION, authorizing the County Administrative Officer to execute a CPI Agreement with US Bancorp for the lease of a Canon Copier for Planning & Building Services. Approved as to form by County Counsel.

F) AIRPORTS

Approve Supplemental Services Agreement No. 10 and 11 with Reinard W. Brandley, Consulting Airport Engineer, for airport capital improvement projects at Quincy Airport and Chester Field, and authorize the Chair to sign.

G) PUBLIC WORKS

- 1) Sitting as the Governing Board of Grizzly Ranch Community Services District, approve an agreement with Plumas Sanitation for transportation of materials to Portola sewer ponds, and authorize the Director of Public Works to sign.
- 2) Sitting as the Governing Board of Greenhorn Creek Community Services District, approve a contract with Lewis Prince as Water System Manager, and authorize the Director of Public Works to sign.
- 3) Sitting as the Governing Board of Walker Ranch Community Services District, adopt a **RESOLUTION**, approving the Form of and authorizing the Execution of a Fifth Amended and Restated Joint Powers Agreement and authorizing Participation in the Special District Risk Management Authority Property and Liability Program, and authorize the Chair to sign said documents.
- 4) Approve an agreement with Federal Highways for several projects within Plumas County, and authorize the Director of Public Works to sign.

H)

PUBLIC HEALTH AGENCY

- 1) Approve an Award of 50 bicycle helmets from California Kid's Plates, Center for Injury Prevention Policy and Practice.
- 2) Supplemental budget for \$200 for receipt of unanticipated revenue for Senior Services Transportation
- 3) Supplemental budget reduction for \$6,879 for low cost nutritious meals to senior clients for FY 2004/2005.
- 4) Budget transfer for \$30,000 from Environmental Health Regular Wages and authorize the purchase of a replacement utility vehicle.

I) ELECTIONS

- 1) Authorize the expenditure of \$92,574 from HAVA Funds to upgrade Direct Recording Electronic Voting equipment, and approve a budget transfer for \$42,574 from Office Expense.
- 2) Budget transfer for \$10,000 from Special Department Expense to cover costs for specialized training and on-site technical support to upgrade voting equipment.

J) MENTAL HEALTH

Approve a grant from the State Department of Mental Health for Community Program Planning under Prop. 63, authorize the Director of Mental Health to sign, and approve a supplemental budget for \$79,554 for receipt of revenue to fund a contract with a consultant to carry out the planning activities.

19. APPOINTMENTS

A. PLUMAS COUNTY PLANNING COMMISSION

Appoint David Hockaday to the Plumas County Planning Commission, representing District 5.

B. PLUMAS COUNTY FISH & GAME ADVISORY COMMITTEE

Appoint John Seibel to the Plumas County Fish & Game Commission, representing District 4.

C. QUINCY DESIGN REVIEW COMMITTEE

Appoint Jim Corey to fill a vacancy on the Quincy Design Review Committee.

D. PLUMAS COUNTY CHILDREN AND FAMILIES COMMISSION

Appoint Henry Foley, Director of Public Health Agency to the First 5 Plumas County Children and Families Commission, replacing Rita Scardaci.

20. CORRESPONDENCE

21. LEGISLATION UPDATE

The times indicated for agenda items are approximate. The Board reserves the right to address items either earlier or later than scheduled. Members of Public may request any matter on the Consent Agenda be placed on the regular agenda for purposes of discussion.

Persons with a disability may request an agenda packet in appropriate alternative formats as required by the Americans with Disabilities Act of 1990 by contacting the Clerk of the Board at (530) 283-6170. All persons requiring reasonable accommodations or auxiliary aids in order to effectively participate in a meeting may contact the Clerk of the Board's office by noon on the Friday preceding the meeting to make such arrangements.