



BOARD OF SUPERVISORS

Terrell Swofford, 1st District
Robert A. Meacher, 2nd District
Sharon Thrall, Chair 3rd District
Lori Simpson, Vice Chair 4th District
Ole Olsen, 5th District

MEETING MINUTES

REGULAR MEETING OF THE BOARD OF SUPERVISORS COUNTY OF PLUMAS, STATE OF CALIFORNIA HELD IN QUINCY ON AUGUST 03, 2010

STANDING ORDERS

10:00 A.M. CALL TO ORDER/ROLL CALL

Roll Call.

Present: Supervisor Swofford, Supervisor Simpson, Supervisor Meacher, Supervisor Olsen, Supervisor Thrall.

The Board welcomes Craig Settlemyre, County Counsel.

In attendance are Jack Ingstad, County Administrative Officer, Nancy DaForno, Clerk of the Board

FLAG SALUTE

Supervisor Simpson leads the flag salute.

PUBLIC COMMENT OPPORTUNITY

Report and update by Leanne Schramel-Taylor, representing the US Forest Service on the Plumas National Forest Bar Fire.

ACTION AGENDA

SPECIAL DISTRICTS GOVERNED BY BOARD OF SUPERVISORS

The Board of Supervisors sits as the Governing Board for various special districts in Plumas County including Dixie Valley Community Services District; Walker Ranch Community Services District; Grizzly Ranch Community Services District; Beckwourth County Service Area; Plumas County Flood Control and Water Conservation District; Quincy Lighting District; Crescent Mills Lighting District.

1. FLOOD CONTROL AND WATER CONSERVATION DISTRICT

Approve renewal of professional services agreement with Leah Wills to serve as water policy and program consultant, and authorize the General Manager to sign.

Motion: Action: Approve, **Moved by** Supervisor Simpson, **Seconded by** Supervisor Olsen.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Supervisor Meacher, Supervisor Olsen, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

2. **BECKWOURTH COMMUNITY SERVICE AREA**

Approve "Out of Area Service Agreement" between Beckwourth CSA and US Forest Service in regard to the proposed USFS Wildfire Center at the Nervino Airport in Beckwourth, and authorize the Chair to sign "Authorization" document.

Motion: Action: Approve, **Moved by** Supervisor Simpson, **Seconded by** Supervisor Swofford.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Supervisor Meacher, Supervisor Olsen, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

3. 10:30 **BOARD OF SUPERVISORS**

Discussion and possible action regarding a request from the Plumas County Special District Association for membership of Special Districts governed by the Board of Supervisors.

County Counsel recommends review of governing documents before joining the Association and refers to bylaws, goals and objectives, etc.


The Chair agrees to work with County Counsel to send a letter to the District addressing concerns of the Board. This matter is continued to a later date.

Adjourn as the Governing Board for Special Districts and reconvene as the Board of Supervisors

4. 10:40 **US FOREST SERVICE**

Presentation of Cycle 10 projects recommended by the USDA Plumas County Resource Advisory Committee to the Plumas National Forest Supervisor for funding approval. Funding available January 2011.

5. 11:00 **BOARD OF SUPERVISORS**

- A.  Action to determine Title I/II/III allocation for receipt of the Federal Forest Reserve Payment (Secure Rural Schools) for 2010 and authorize the Chair to sign letter to USDA Forest Service.

This matter is continued to September 07, 2010 following the deadline of August 31, 2010 for receipt of pre-proposals for Title III funding.

B. **Correspondence**

Letter from Plumas Corporation Board of Directors requesting a meeting with the Board of Supervisors to discuss relationships and roles and responsibilities of the two organizations. Following brief discussion, motion by Supervisor Swofford, second by Supervisor Meacher and carried authorizing the Chair to send a letter to Plumas Corporation requesting a meeting to include two of their Board of Directors and the two Supervisors appointed to serve on a sub-committee (Supervisor Simpson and Supervisor Meacher) to determine a proposal to be presented to the Board of Supervisors.

C. **INFORMATIONAL ANNOUNCEMENTS**

Report by Supervisor Simpson regarding issues related to County government and include Community Action Agency meeting; Animal Rescue Group; General Plan Working Groups; Farm Bureau BBQ; US Forest Service regarding Planning Rule

Report by Supervisor Swofford regarding issues related to County government and include Portola Cemetery District; Lake Davis Water Treatment Plant meeting; lunch with the Commission on Aging; General Plan Working Groups; Farm Bureau BBQ; Norcal EMS meeting in Redding

Report by Supervisor Meacher regarding issues related to County government and include Earth Island Institute annual visit; Farm Bureau BBQ; Sacramento River Watershed Program

D. Appointments

ALMANOR BASIN WATERSHED ADVISORY COMMITTEE

Re-appoint Mike Mitzel, Vince Gannon, David Durkin and Dick Daniel to the Almanor Basin Watershed Advisory Committee

Motion: Action: Approve, **Moved by** Supervisor Olsen, **Seconded by** Supervisor Swofford.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Supervisor Meacher, Supervisor Olsen, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

TAYLORSVILLE CEMETERY DISTRICT

Re-appoint Elizabeth Watson and Lorraine Hanson to the Taylorsville Cemetery District

Motion: Action: Approve, **Moved by** Supervisor Swofford, **Seconded by** Supervisor Simpson.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Supervisor Meacher, Supervisor Olsen, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

6. 11:30 **COUNTY ADMINISTRATIVE OFFICE**

Budget Briefing

Report and update on anticipated general fund balance and current cash flow

Departmental Matters

A. **AUDITOR/CONTROLLER**

Approve current Petty Cash Funds; and Pursuant to GASB 54, adopt "Plumas County Petty Cash Policy" as presented.

Motion: Action: Approve, **Moved by** Supervisor Olsen, **Seconded by** Supervisor Swofford.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Supervisor Meacher, Supervisor Olsen, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

B. **SHERIFF**

1. Adopt **RESOLUTION** 10-7643 authorizing the Sheriff to apply for and manage the 2010 State Homeland Security Grant through the California Emergency Management Agency.

Motion: Action: Approve, **Moved by** Supervisor Meacher, **Seconded by** Supervisor Swofford.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Supervisor Meacher, Supervisor Olsen, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

2. Adopt **RESOLUTION** 10-7644 authorizing the Sheriff to apply for and manage the 2010 Interoperable Emergency Communication Grant Program through the California State Office of Homeland Security.

Motion: Action: Approve, **Moved by** Supervisor Swofford, **Seconded by** Supervisor Olsen.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Supervisor Meacher, Supervisor Olsen, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

C. ENVIRONMENTAL HEALTH

Approve supplemental budget of \$36,571 for FY 2010-2011 Memorandum of Understanding with Plumas County Flood Control District for specific tasks in the Sierra Valley Groundwater Protection Project; and adopt **RESOLUTION** 10-7645 to temporarily amend the position allocation within the department of 20550 Environmental Health.

Motion: Action: Approve, Moved by Supervisor Swofford, Seconded by Supervisor Simpson.

Vote: Motion carried by unanimous roll call vote (summary: Yes = 5).

Yes: Supervisor Meacher, Supervisor Olsen, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

D. CHILD SUPPORT SERVICES

Adopt **PROCLAMATION**, proclaiming August 2010 as *Child Support Awareness Month* in Plumas County.

Motion: Action: Approve, Moved by Supervisor Swofford, Seconded by Supervisor Simpson.

Vote: Motion carried by unanimous roll call vote (summary: Yes = 5).

Yes: Supervisor Meacher, Supervisor Olsen, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

7. CONSENT AGENDA

These items are expected to be routine and non-controversial. The Board of Supervisors will act upon them at one time without discussion. Any Board member, staff member or interested party may request that an item be removed from the consent agenda for discussion.

Motion: Action: Approve, Moved by Supervisor Swofford, Seconded by Supervisor Simpson.

Vote: Motion carried by unanimous roll call vote (summary: Yes = 5).

Yes: Supervisor Meacher, Supervisor Olsen, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

A. BOARD OF SUPERVISORS

1. Approve expenditures from Community Service Funds

Department 20720 – Supervisor Meacher

Donation – Plumas Sanitation (Silver Buckle Rodeo) \$610.53

Donation – Almanor Fishing Assoc. \$265.00

(Hamilton Branch fishing area restroom maintenance)

Department 20730 – Supervisor Thrall

Donation – Almanor Fishing Assoc. \$200.00

(Hamilton Branch fishing area restroom maintenance)

Department 20750 – Supervisor Olsen

Donation – Portola Railroad Days Assoc. \$200.00

2. Authorize the Chair to sign letter to Department of Transportation for Encroachment Permit for the Plumas-Sierra County Fair Parade on August 14, 2010

B. CLERK OF THE BOARD

Approve Board minutes for July 2010

C. AUDITOR CONTROLLER

1) Adopt **RESOLUTION** 10-7646 to establish FY 2010-2011 appropriation limits for the County and Board governed dependent special districts (Quincy Lighting, CSA No. 11, and Beckwourth CSA).

2) Approve and authorize the Chair to sign addendum for \$56,300 to extend audit services provided by Smith & Newell, CPA's for the year ending June 30, 2010.

D. LIBRARY

Approve contract with Sierra Floors for \$5,431 for installation of carpet, Portola Library, and authorize the Chair to sign.

E. DISTRICT ATTORNEY/PUBLIC ADMINISTRATOR

Approve setting up a trust fund for the Bissell Estate, and allow fund to go into the negative pending sale of real property.

F. PUBLIC HEALTH AGENCY

Approve and authorize the District of Public Health to sign subcontract agreement between Plumas County Public Health Agency and The Chico Research Foundation to provide nutrition and transportation services to the senior citizens of Plumas County.

G. PUBLIC WORKS

Approve budget transfer for \$116 to cover costs for purchase of computer.

H. LOCAL AGENCY FORMATION COMMISSION (LAFCo)

Approve agreement between the County of Plumas and LAFCo for financial and mapping services, and authorize the County Administrative Officer to sign.

NOON RECESS

8. 1:30 P.M. **CODE ENFORCEMENT**

Board action to waive the first reading of an **ORDINANCE**, adding Chapter 8, Title I of the Plumas County Code (Administrative Citations).

Motion: Action: Approve, **Moved by** Supervisor Simpson, **Seconded by** Supervisor Swofford.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Supervisor Meacher, Supervisor Olsen, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

The title of the Ordinance is read and continued to August 10, 2010 for adoption.

9. 1:45 **PLANNING**

A. Adopt **RESOLUTION** 10-7647 to grant permission and provide support for the solicitation of grant funds from the California Strategic Growth Council's Sustainable Communities Planning Grant Program for the General Plan Update and Implementing Documents.

Motion: Action: Approve, **Moved by** Supervisor Swofford, **Seconded by** Supervisor Meacher.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Supervisor Meacher, Supervisor Olsen, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

B. Adopt **RESOLUTION** 10-7648 to grant permission and provide support for the solicitation of grant funds from the US Department of Housing and Urban Affairs' (HUD) Sustainable Communities Regional Planning Grant Program for the General Plan Update and Execution Plans and Programs.

Motion: Action: Approve, **Moved by** Supervisor Swofford, **Seconded by** Supervisor Meacher.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Supervisor Meacher, Supervisor Olsen, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

10. 2:00 **PUBLIC WORKS**

- A. Discussion and possible action regarding letter from the City of Portola pertaining to the proposed Material Recovery Facility (MRF) in Delleker.

Motion: Appoint Supervisor Swofford and Supervisor Olsen to meet with City of Portola representatives and others, to include County Counsel, to further discuss the City's letter of June 18, 2010; and further authorize the Director of Public Works to address a letter to the Mayor of Portola inviting two City Councilors to meet regarding this matter., **Action:** Approve, **Moved by** Supervisor Simpson, **Seconded by** Supervisor Meacher.

- B. Approve and authorize the Chair to sign License Agreement to permit owners of APN 005-160-009 to construct a drinking water well on County owned property in Keddie.

Motion: This matter is tabled following review by County Counsel, **Action:** Table, **Moved by** Supervisor Olsen, **Seconded by** Supervisor Meacher.

- C. Adopt a **RESOLUTION** 10-7649 correcting Resolution No. 05-7211 authorizing abandonment of a portion of Bonta Street in Blairsden; and authorize the Chair to execute a Quitclaim Deed.

Motion: **Action:** Approve, **Moved by** Supervisor Olsen, **Seconded by** Supervisor Swofford.
Vote: Motion carried by unanimous roll call vote (summary: Yes = 5).
Yes: Supervisor Meacher, Supervisor Olsen, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

- D. Authorize the Director of Public Works and the County Administrative Officer to execute a contract with the URS Corporation for \$375,332 for the Spanish Ranch Road Bridge Project following review and approval by Caltrans Audits and Investigations Unit.

Motion: **Action:** Approve, **Moved by** Supervisor Simpson, **Seconded by** Supervisor Meacher.
Vote: Motion carried by unanimous roll call vote (summary: Yes = 5).
Yes: Supervisor Meacher, Supervisor Olsen, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

- E. Authorize the Director of Public Works and the County Administrative Officer to execute a contract with North State Resources for \$228,824 for the Denton Bridge Project.

Motion: **Action:** Approve, **Moved by** Supervisor Olsen, **Seconded by** Supervisor Simpson.
Vote: Motion carried by unanimous roll call vote (summary: Yes = 5).
Yes: Supervisor Meacher, Supervisor Olsen, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

Supervisor Olsen clarifies that the motion is based on the requirement of a public hearing to be noticed by North State Resources to allow for public input.

- F. Award of construction contract for Bucks Lake Road Paving Project to Knife River Construction for \$229,694 subject to concurrence by County Counsel that all insurance and bond documents area acceptable.

Motion: **Action:** Approve, **Moved by** Supervisor Simpson, **Seconded by** Supervisor Swofford.
Vote: Motion carried by unanimous roll call vote (summary: Yes = 5).
Yes: Supervisor Meacher, Supervisor Olsen, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

- G. Award of construction contract for Grizzly Lake Road Paving Project to Dig It Construction for \$268,268 subject to concurrence by County Counsel that all insurance and bond documents are acceptable.

Motion: Action: Approve, **Moved by** Supervisor Swofford, **Seconded by** Supervisor Olsen.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Supervisor Meacher, Supervisor Olsen, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

11. 2:45 **COUNTY COUNSEL**

Discussion and approval of response to the FY 2009-2010 report of the Plumas County Grand Jury

This matter is tabled following finalization of the draft response from the Sheriff.

CLOSED SESSION

The Board meets in closed session as follows

BOARD OF SUPERVISORS

Conference with Labor Negotiator regarding employee negotiations: Operating Engineers Local #3, Sheriff's Department Employees Association, Confidential Employees, and Un-represented Department Heads.

COUNTY COUNSEL

CONFERENCE WITH LEGAL COUNSEL--ANTICIPATED LITIGATION - Significant exposure to litigation pursuant to Government Code Section 54956.9(b): 2 cases

Following closed session, the Chair announces there was no action taken.

ADJOURNMENT

Adjourn meeting to Tuesday, August 10, 2010, Board of Supervisors Room 308, Courthouse, Quincy, California.