



BOARD OF SUPERVISORS

Terrell Swofford, 1st District
Robert A. Meacher, 2nd District
Sharon Thrall, Chair 3rd District
Lori Simpson, Vice Chair 4th District
Ole Olsen, 5th District

MEETING MINUTES

REGULAR MEETING OF THE BOARD OF SUPERVISORS COUNTY OF PLUMAS, STATE OF CALIFORNIA HELD IN QUINCY ON DECEMBER 07, 2010

11:00 A.M. CALL TO ORDER/ROLL CALL

Present: Supervisor Swofford, Supervisor Simpson, Supervisor Meacher, Supervisor Olsen, Supervisor Thrall.

In attendance are Jack Ingstad, CAO, Craig Settlemire, County Counsel, and Nancy DaForno, Clerk of the Board

FLAG SALUTE

Supervisor Simpson leads the flag salute.

PUBLIC COMMENT OPPORTUNITY

Brian Hansen addresses the Board opposed to the closure of the Graeagle Transfer Station.

Bill Tantau invites the Board to attend a ribbon cutting ceremony at White Sulphur Springs, Clio

Sherrie Halverson addresses the Board regarding the Graeagle Transfer Station and possible closure; and the Plumas National Forest Motorized Travel Management Plan

ACTION AGENDA

1. BOARD OF SUPERVISORS

A. **PUBLIC HEARING** – finalize approval of 2010 HR 2389 Title III projects tentatively approved on October 05, 2010. Discussion and possible action

Motion: Action: Approve, **Moved by** Supervisor Simpson, **Seconded by** Supervisor Meacher.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Supervisor Meacher, Supervisor Olsen, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

B. Approve release of \$8,000 for money allocated to Plumas Corporation for economic development

Motion: Action: Approve, **Moved by** Supervisor Meacher, **Seconded by** Supervisor Simpson.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Supervisor Meacher, Supervisor Olsen, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

C. **RESOLUTION** 10-7660 of Agreement adopting a Property Tax Transfer Agreement for LAFCO Annexation File No. 2010-ANNX-0002 Tantau Ranch to Graeagle Fire District. **Roll call vote**
Motion: adopt Resolution 10-7660, exchange of 7 points of the County General Funds', current 30.58024 points, of property tax increment revenue as a result of this annexation and upon adoption of a special assessment/fee/tax by the property owners within the annexed area. **Action:** Approve, **Moved by** Supervisor Olsen, **Seconded by** Supervisor Meacher.
Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).
Yes: Supervisor Meacher, Supervisor Olsen, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

D. Discussion and possible direction to staff regarding the Plumas National Forest Motorized Travel Management Plan.

Supervisor Swofford brings this matter before the Board. Supervisor Swofford requests the Board form a committee to work together to file an appeal against the US Forest Service Travel Management Plan.

Butte County Supervisor Kim Yamaguchi is present and addresses the Board. Butte County Board of Supervisors has formed a committee and is in the process of filing an appeal. Supervisor Yamaguchi requests that Plumas County join Butte County in filing an appeal on the decision of the Forest Service.

Committee to include Supervisor Swofford and Supervisor Meacher to work together to file an appeal against the US Forest Service Motorized Travel Management Plan.

Motion: Action: Approve, **Moved by** Supervisor Olsen, **Seconded by** Supervisor Simpson.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Supervisor Meacher, Supervisor Olsen, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

E. Establish a selection committee to include a representative from each supervisorial district for Veterans Service Officer position; appoint Dale Snook as Veterans Service Officer effective immediately for a period not to exceed 60 days, and authorize the County Administrative Officer to execute an employment contract

Motion: Action: Approve, **Moved by** Supervisor Meacher, **Seconded by** Supervisor Swofford.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Supervisor Meacher, Supervisor Olsen, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

F. **CORRESPONDENCE**

None

G. **INFORMATIONAL ANNOUNCEMENTS**

None

H. **APPOINTMENTS**

Motion: Action: Approve, **Moved by** Supervisor Olsen, **Seconded by** Supervisor Simpson.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Supervisor Meacher, Supervisor Olsen, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

VETERANS

Appoint Terry Schillinger as Plumas County Veterans Remains Officer

FISH & GAME ADVISORY COMMISSION

Appoint Daniel Seiler to the Fish & Game Advisory Commission representing District 1

2. **ECONOMIC COORDINATING COUNCIL** – Traci Holt

The Board receives a presentation by Traci Holt, representing the Economic Coordinating Council.

Recommendation of the Economic Coordinating Council that the Alliance for Workforce Development, Inc. will assume the role as the single point of contact and coordination of activities for Plumas County, and will provide the coordinator position for the period of January 01, 2011 through December 31, 2011; presentation of work plan; and request for funding for the position.

The Council proposes that Plumas County and the City of Portola contribute funding for the position. The Alliance for Workforce Development, Inc. and NoRTEC will contribute \$15,000 towards the position.

Following discussion, this matter is referred to the Budget Sub-Committee for consideration and recommendation to the Board.

3. **CONSENT AGENDA**

These items are expected to be routine and non-controversial. The Board of Supervisors will act upon them at one time without discussion. Any Board members, staff member or interested party may request that an item be removed from the consent agenda for discussion.

Motion: Action: Approve, **Moved by** Supervisor Meacher, **Seconded by** Supervisor Swofford.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Supervisor Meacher, Supervisor Olsen, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

Matter 3.D.-Sheriff is removed from the agenda and continued to a later date to allow for further review by County Counsel.

Matters 3.H.1-Mental Health and 3.J.-Engineering are removed from the consent agenda to allow for discussion. Discussion is held and action is taken by the Board.

A. BOARD OF SUPERVISORS

Approve expenditures from Community Service Funds

Department 20720 – Supervisor Meacher

Donation – rental of Townhall for Indian Valley Firemen's Ball	\$135.00
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Department 20740 – Supervisor Simpson

Donation – rental of Courthouse for Christmas Concert (Le Panache)	\$165.00
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B. CLERK OF THE BOARD

Approve Board minutes for November 2010

C. ELECTIONS

Certification of November 02, 2010 Consolidated General Election

D. SHERIFF – This matter is removed from the agenda

- 1) Approve and authorize the Sheriff to sign Contract with A & P Helicopters of \$30,000 to provide services for Detective Unit drug reconnaissance
- 2) Approve and authorize the Sheriff to sign Contract with PJ Helicopters of \$40,000 to provide services for Detective Unit drug reconnaissance

E. PUBLIC HEALTH AGENCY

Approve and authorize the Chair to sign Certificate of Non-Sup plantation from the California Department of Health, Emergency Preparedness Office (EPO) for the FY 2010-2011 Public Health Preparedness Program

F. CHILD SUPPORT SERVICES

Approve and authorize the Chair to sign Lease Agreement with Ray Morgan Company for sixty-month copier machine lease

G. PROBATION

- 1) Approve and authorize the Chair to sign Lease Agreement with Ray Morgan Company for sixty-month copier machine lease
- 2) Approve supplemental budget transfer of \$8,283 for Probation's JCPF Care of Court Wards Grant (Dept. 20639)
- 3) Approve supplemental budget transfer of \$11,254 for Probation's JJCPA Grant (Dept. 20402)

H. MENTAL HEALTH

- 1) **RESOLUTION 10-7661** authorizing the Director of Mental Health to sign annual renewals of county contracts for services to clients at the Sierra House **with exception of Lassen County contract not subject to County Counsel approval.**
Motion: Action: Approve, **Moved by** Supervisor Meacher, **Seconded by** Supervisor Swofford.
Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 4).
Yes: Supervisor Meacher, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.
Absent: Supervisor Olsen.
- 2) Approve supplemental budget of \$788,500 for electronic health record technology from MHSA and authorize the Director of Mental Health to sign associated contracts and amendments.

I. PUBLIC WORKS

- 1) Approve budget transfer of \$3,300 from Acq. Equipment to Publications to cover costs for publication of OHV/OSV Ordinance.
- 2) Authorize the purchase of tire chains from Silver State Int'l for \$35,378
- 3) Authorize the purchase of carbide cutting edges from CME Company for \$52,850

J. ENGINEERING

Motion: Action: Approve, **Moved by** Supervisor Simpson, **Seconded by** Supervisor Meacher.
Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).
Yes: Supervisor Meacher, Supervisor Olsen, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

- 1) Approve recordation of final map for the Eureka Heights Subdivision, Unit 1, Clio
- 2) Approve recordation of final map for the Foxglen Subdivision, Phases 7 and 8, Lake Almanor
- 3) Approve recordation of final map for Feather River Highlands Subdivision, Twain
- 4) Approve recordation of final map for Chrismar Subdivision, East Quincy

NOON RECESS

AFTERNOON SESSION

The Board reconvenes at 1:30 p.m. with all Board members present as in the morning session.

4. **COUNTY ADMINISTRATIVE OFFICE**

Departmental Matters

A. **SHERIFF** – Greg Hagwood

1. Adopt **ORDINANCE** 10-1078 introduced and first read on November 09, 2010, adding Section 4-7.03 to Title 4, Chapter 7 of the Plumas County Code relating to blood alcohol content of persons under twenty-one (21) years of age. **Roll call vote**

Motion: Action: Approve, **Moved by** Supervisor Swofford, **Seconded by** Supervisor Simpson.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Supervisor Meacher, Supervisor Olsen, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

2. Consider and authorize the Sheriff to sign lease agreement with Mountain Top Communications for Beckwourth MedCom repeater

Motion: Action: Approve, **Moved by** Supervisor Swofford, **Seconded by** Supervisor Simpson.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Supervisor Meacher, Supervisor Olsen, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

3. Authorize an exemption to the Critical Staffing requirement of the Administrative Controls adopted with FY 2010-2011 budget for positions vacated and allocated for the Sheriff, Jail and Dispatch departments

Motion: Action: Approve, **Moved by** Supervisor Swofford, **Seconded by** Supervisor Olsen.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Supervisor Meacher, Supervisor Olsen, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

B. **HUMAN RESOURCES** – Gayla Trumbo

1. Adopt **RESOLUTION** 10-7662 amending the Job Description of Equipment Maintenance Supervisor. **Roll call vote**

Motion: Action: Approve, **Moved by** Supervisor Swofford, **Seconded by** Supervisor Simpson.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Supervisor Meacher, Supervisor Olsen, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

2. Approve extension of Extra/Temporary Help through December 31, 2010 for Human Resources Department

Motion: Action: Approve, **Moved by** Supervisor Olsen, **Seconded by** Supervisor Simpson.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Supervisor Meacher, Supervisor Olsen, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

C. **CRITICAL STAFFING COMMITTEE** – Gayla Trumbo

1. Approve recommendations of the Critical Staffing Committee regarding positions within the following departments:

Motion: Action: Approve, **Moved by** Supervisor Simpson, **Seconded by** Supervisor Meacher.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Supervisor Meacher, Supervisor Olsen, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

District Attorney

1.0 FTE Deputy District Attorney I, II III or Assistant

Human Resources

1.0 FTE Human Resources Technician I

Public Health Agency

1.0 FTE Administrative Assistant; 1.5 FTE LVN, or RN, or Public Health Nurse I or II; .75 FTE Head Cook; 1.0 FTE Department Fiscal Officer I or II

2. Adopt **RESOLUTION** 10-7663 to amend the FY 2010-2011 Position Control for the Department of the District Attorney. **Roll call vote**

Motion: Action: Approve, **Moved by** Supervisor Swofford, **Seconded by** Supervisor Olsen.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Supervisor Meacher, Supervisor Olsen, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

D. **ASSESSOR** – Charles Leonhardt

Report and update on the Williamson Act Workshop hosted by RCRC

E. **FACILITY SERVICES** – Joe Wilson

1. Authorize acceptance of a donation for a bench to be placed on the Courthouse grounds in memory of former County employee, Lois Alexander

Motion: Action: Approve, **Moved by** Supervisor Olsen, **Seconded by** Supervisor Swofford.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Supervisor Meacher, Supervisor Olsen, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

2. Authorize exemption from 60-day limit for extra help snow removal staff

Motion: Action: Approve, **Moved by** Supervisor Simpson, **Seconded by** Supervisor Swofford.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Supervisor Meacher, Supervisor Olsen, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

F. **AUDITOR/CONTROLLER** – Shawn Montgomery

Introduce and waive first reading of an **ORDINANCE** giving the Auditor/Controller the authority to waive the three-day waiting period for emergency temporary shelter payments requested by Social Services.

Roll call vote

Motion: Action: Approve, **Moved by** Supervisor Olsen, **Seconded by** Supervisor Simpson.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Supervisor Meacher, Supervisor Olsen, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

G. **PUBLIC HEALTH AGENCY** – Mimi Hall

Approve an exemption to the FY 2010-2011 60-day limitation for extra help for Head Cook; Assistant Cook; Driver; Office Assistant; Department Fiscal Officer; LVN/RN/PHN; Health Education Bi-Lingual Outreach Home Visitor; Oral Health Services/Case Management

Motion: Action: Approve, **Moved by** Supervisor Swofford, **Seconded by** Supervisor Simpson.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Supervisor Meacher, Supervisor Olsen, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

H. **PUBLIC WORKS** – Robert Perreault

1. Approve a budget transfer for \$100,000 to cover Other Wages, Extra Help and wage expenses for temporary employees

Motion: Action: Approve, **Moved by** Supervisor Swofford, **Seconded by** Supervisor Simpson.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Supervisor Meacher, Supervisor Olsen, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

2. Authorize the Department of Public Works to fill seven vacancies (Mechanic I or II (2); Maintenance Workers I, II or III (4); Equipment Service Worker (1)

Motion: Action: Approve, **Moved by** Supervisor Olsen, **Seconded by** Supervisor Swofford.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Supervisor Meacher, Supervisor Olsen, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

CLOSED SESSION

BOARD OF SUPERVISORS

Conference with Labor Negotiator regarding employee negotiations: Operating Engineers Local #3, Sheriff's Department Employees Association, Confidential Employees, and Un-represented Department Heads

COUNTY COUNSEL

- Conference with Legal Counsel regarding existing litigation (Workers Compensation Case No. ADJ396453 – Bergstrand)
- Conference with Legal Counsel regarding anticipated litigation – number of cases involving initiation of litigation – 2, pursuant to Government Code Section 54956.9(b)(1)

Following closed session, the Chair announces there was no reportable action taken.

ADJOURNMENT

Adjourned meeting to Tuesday, December 14, 2010, Board of Supervisors Room 308, Courthouse, Quincy, California.