



### **BOARD OF SUPERVISORS**

Terrell Swofford, 1<sup>st</sup> District  
Robert A. Meacher, 2<sup>nd</sup> District  
Sharon Thrall, Chair 3<sup>rd</sup> District  
Lori Simpson, Vice Chair 4<sup>th</sup> District  
Ole Olsen, 5<sup>th</sup> District

### **MEETING MINUTES**

## **REGULAR MEETING OF THE BOARD OF SUPERVISORS COUNTY OF PLUMAS, STATE OF CALIFORNIA HELD IN QUINCY ON DECEMBER 14, 2010**

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### **STANDING ORDERS**

10:00 A.M.

#### **CALL TO ORDER/ROLL CALL**

**Present:** Supervisor Swofford, Supervisor Simpson, Supervisor Meacher, Supervisor Olsen, Supervisor Thrall.

In attendance are Jack Ingstad, CAO, Craig Settlemyre, County Counsel, and Nancy DaForno, Clerk of the Board

#### **INVOCATION AND FLAG SALUTE**

Pastor Tarleton from the First Baptist Church of Quincy offers the invocation and Supervisor Swofford leads the flag salute.

### **PUBLIC COMMENT OPPORTUNITY**

None

### **ACTION AGENDA**

#### **1. BOARD OF SUPERVISORS**

##### **A. CORRESPONDENCE**

None

- B. Authorize the Chair to sign a letter to Deb Bumpus, District Ranger, Plumas National Forest regarding the Lake Davis kiosk.

**Motion: Action:** Approve, **Moved by** Supervisor Swofford, **Seconded by** Supervisor Meacher.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 5).

**Yes:** Supervisor Meacher, Supervisor Olsen, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

- C. Discussion and direction to staff regarding the economic development and tourism applications.

Following discussion, the Board agrees to receive a presentation from Grant applicants on December 21, 2010. Following presentations, each Board member will rank the proposed project for consideration of funding accordingly. This matter will be brought back to the Board for formal action.

- D. Authorize (1) County of Plumas to serve as the monitoring entity for the groundwater basins in Plumas County; (2) staff to work with the Department of Water Resources and local agencies to develop a monitoring plan; and (3) staff to coordinate the biannual collection and submittal of data.  
**Motion: Action:** Approve, **Moved by** Supervisor Olsen, **Seconded by** Supervisor Meacher.  
**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 5).  
**Yes:** Supervisor Meacher, Supervisor Olsen, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

E. **INFORMATIONAL ANNOUNCEMENTS**

Report by Supervisor Simpson regarding issues related to County government and include Mental Health Commission; First 5 Commission; CSAC Annual Conference; Animal Rescue Groups meeting; Quincy Library Group

Report by Supervisor Swofford regarding issues related to County government and include Planning Commission meeting between City of Portola and County; Economic Recovery meeting; Planning Commission; Portola City Council meeting; Graeagle Plumas Alliance meeting; Fair Board meeting; meeting in Chilcoot regarding motorcycle track events

Report by Supervisor Olsen regarding issues related to County government and include Graeagle Transfer Station meeting

Report by Supervisor Meacher regarding issues related to County government and include CSAC Annual Conference; Stewardship Council

F. Appointments

**FIRST 5 PLUMAS**

Appoint John Sebold and Joyce Scroggs for membership on the First 5 Plumas County Children and Families Commission

**Motion: Action:** Approve, **Moved by** Supervisor Simpson, **Seconded by** Supervisor Swofford.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 5).

**Yes:** Supervisor Meacher, Supervisor Olsen, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

2. **COUNTY ADMINISTRATIVE OFFICE**

Departmental Matters

A. **FAIR – John Steffanic**

Approve payment of SavMor charges for refreshments which are customary and traditional for senior lunch, vendor breakfast, judges during the Fair

**Motion: Action:** Approve, **Moved by** Supervisor Swofford, **Seconded by** Supervisor Olsen.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 5).

**Yes:** Supervisor Meacher, Supervisor Olsen, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

B. **OFFICE OF EMERGENCY SERVICES – Jerry Sipe**

Presentation by Jerry Sipe, OES Director on National Incident Management System compliance and an update on future emergency response activities

C. **ANIMAL SERVICES – Keith Mahan**

Approve a request to extend temporary/extra help beyond the 60 day limit until the end of the current fiscal year. This position is a Shelter Attendant that covers weekends and holidays.

**Motion: Action:** Approve, **Moved by** Supervisor Simpson, **Seconded by** Supervisor Swofford.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 5).

**Yes:** Supervisor Meacher, Supervisor Olsen, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

D. **HUMAN RESOURCES – Scott Lawson**

Approve the recommendations of the Critical Staffing Committee to refill 1.0 FTE Continuing Care Coordinator, Sierra House Budget and 1.0 FTE Mental Health Therapist, Mental Health Budget.

**Motion: Action:** Approve, **Moved by** Supervisor Simpson, **Seconded by** Supervisor Meacher.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 5).

**Yes:** Supervisor Meacher, Supervisor Olsen, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

E. **AUDITOR/CONTROLLER – Shawn Montgomery**

Adopt **ORDINANCE** 10-1079, first introduced and read on December 07, 2010, giving the Auditor/Controller the authority to waive the three-day waiting period for emergency temporary shelter payments requested by Social Services. **Roll call vote**

**Motion: Action:** Approve, **Moved by** Supervisor Simpson, **Seconded by** Supervisor Olsen.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 5).

**Yes:** Supervisor Meacher, Supervisor Olsen, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

F. **PUBLIC WORKS – Bob Perreault**

Pursuant to Board action on November 9, 2010, a status report on the continued operation and/or closure of the Graeagle Transfer Station. Discussion, possible action and/or direction to staff.

Presentation by Robert Perreault, Director of Public Works. Proposed action is presented to the Board for their consideration.

Following discussion by the Board, action is taken as follows:

**Motion:** determine that the present interim operations adopted by the Board on November 09, 2010 continue at the Graeagle Transfer Station, with the understanding that Public Works staff will further coordinate with the Graeagle Transfer Station Committee in order to determine if a viable option exists that will result in continued operations at the Graeagle Transfer Station and to include discussion regarding buy-back operations; direct Public Works to report back to the Board on a monthly basis; and further direct Public Works to agenda an action item during the third regular meeting in June 2011 in regard to operation of the Graeagle Transfer Station. **Action:** Approve, **Moved by** Supervisor Olsen, **Seconded by** Supervisor Swofford. **Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 5). **Yes:** Supervisor Meacher, Supervisor Olsen, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

3. **PROP 40 – Bob Hiss**

- A. Approve the allocation of \$32 in Per Capita Funds to the Delleker Pond Project

**Motion: Action:** Approve, **Moved by** Supervisor Swofford, **Seconded by** Supervisor Olsen.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 5).

**Yes:** Supervisor Meacher, Supervisor Olsen, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

- B. Request to appropriate \$484 from the General Fund Contingency for the Delleker Pond project; and approve budget transfer of \$2,168 from Contributions. **Four Fifths Roll Call Vote**

**Motion: Action:** Approve, **Moved by** Supervisor Swofford, **Seconded by** Supervisor Olsen.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 5).

**Yes:** Supervisor Meacher, Supervisor Olsen, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

4. **CONSENT AGENDA**

These items are expected to be routine and non-controversial. The Board of Supervisors will act upon them at one time without discussion. Any Board members, staff member or interested party may request that an item be removed from the consent agenda for discussion.

**Motion: Action:** Approve, **Moved by** Supervisor Simpson, **Seconded by** Supervisor Swofford.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 5).

**Yes:** Supervisor Meacher, Supervisor Olsen, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

**Agenda matters 4.B.-Auditor/Controller and 4.C.-Sheriff are removed from the consent agenda to allow for discussion. There is a request from local vendors for opportunity to bid on lease agreements for copy machines. Following discussion by the Board, the two matters are referred to the CAO for review, no action is taken.**

A. **PROBATION**

- 1) Approve and authorize the Supplemental Budget transfer in the amount of \$117,000 for Probation's Juvenile Justice Grant (Dept 20415).
- 2) Approve and authorize the Supplemental Budget transfer in the amount of \$37,548 for Probation's share of the ADA grant (Dept 20370)

B. **AUDITOR/CONTROLLER**

Approve and authorize the Chair to sign a five year contract with Ray Morgan and the Auditor/Controller for copy machine lease, which replaces existing contract. **No action is taken by the Board on this matter.**

C. **SHERIFF**

Approve and authorize the Chair to sign a lease agreement with Ray Morgan and the Sheriff for a copy machine. **No action is taken by the Board on this matter.**

D. **FACILITY SERVICES**

- 1) Approve and authorize budget transfer of \$4,600 for hazardous tree removal at Gansner Park
- 2) Approve and authorize budget transfer of \$42,954 and a supplemental budget of \$10,000 of bond funds for improvement projects at the Health and Human Services Center and Courthouse

E. **PUBLIC HEALTH**

Accept and approve the annual Plumas county Children's Medical Services (CMS) Plan and budget for FY 10-11, direct the Chair to sign the Certifications Statements, and authorize the Director of Public Health to sign subsequent Children's Medical Services (CMS) budget and related documents as the Board designee.



F. **BOARD OF SUPERVISORS**

Approve expenditures from Community Service Funds

**Department 20750 – Supervisor Olsen**

Donation – Johnsville Historical Society (folding chairs) \$888.93

Donation – Project Santa Claus 300.00

**NOON RECESS**

**AFTERNOON SESSION**

The Board reconvenes at 1:30 p.m. with all Board members present as in the morning session.

5. **U.S. FOREST SERVICE – Alice Carlton**

Presentation by Alice Carlton, Plumas National Forest Supervisor regarding Motorized Travel Management on the Plumas National Forest. Ms. Carlton addresses questions from Board members and members of the public.

Supervisor Meacher leaves the Boardroom

The Board meets in closed session as follows:

**CLOSED SESSION**

- Conference with Legal Counsel: Significant exposure to litigation pursuant to Subdivision (b) of Government Code Section 54956.9
- Conference with Labor Negotiator regarding employee negotiations: Sheriff's Department Employees Association, and Confidential Employees.

Following closed session, the Chair announces there was no reportable action taken

**ADJOURNMENT**

Adjourn meeting to Tuesday, December 21, 2010, Board of Supervisors Room 308, Courthouse, Quincy, California.