



BOARD OF SUPERVISORS

Terrell Swofford, 1st District
Robert A. Meacher, Vice Chair 2nd District
Sharon Thrall, 3rd District
Lori Simpson, Chair 4th District
Jon Kennedy, 5th District

MEETING MINUTES

REGULAR MEETING OF THE BOARD OF SUPERVISORS COUNTY OF PLUMAS, STATE OF CALIFORNIA HELD IN QUINCY ON FEBRUARY 15, 2011

STANDING ORDERS

10:00 A.M.

CALL TO ORDER/ROLL CALL

Present: Supervisor Swofford, Supervisor Simpson, Supervisor Meacher, Supervisor Thrall, Supervisor Kennedy.

In attendance are Jack Ingstad, County Administrative Officer, Craig Settlemyre, County Counsel, and Nancy DaForno, Clerk of the Board

INVOCATION/FLAG SALUTE

Pastor Tarleton from the First Baptist Church of Quincy offers the invocation and Supervisor Kennedy leads the flag salute.

PUBLIC COMMENT OPPORTUNITY

Larry Douglas regarding economic development and the importance of code enforcement in Plumas County

ACTION AGENDA

SPECIAL DISTRICTS GOVERNED BY BOARD OF SUPERVISORS

The Board of Supervisors sits as the Governing Board for various special districts in Plumas County including Dixie Valley Community Services District; Walker Ranch Community Services District; Grizzly Ranch Community Services District; Beckwourth County Service Area; Plumas County Flood Control and Water Conservation District; Quincy Lighting District; Crescent Mills Lighting District.

1. 11:10

FLOOD CONTROL AND WATER CONSERVATION DISTRICT

Approve budget transfer of \$28,000 from Lake Davis fixed asset account to water/sewer charges

Motion: Action: Approve, **Moved by** Supervisor Swofford, **Seconded by** Supervisor Thrall.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Supervisor Kennedy, Supervisor Meacher, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

Adjourn as the Governing Board for Special Districts and reconvene as the Board of Supervisors

2. BOARD OF SUPERVISORS

- A. Presentation of *Certificate of Appreciation and Recognition* of Anna Ward for her years of service to the citizens of Plumas County
- B. Presentation of *Certificate of Appreciation and Recognition* of Ruth Steward for her years of service to the citizens of Plumas County
- C. Approve comment letter to the Pacific Forest and Watershed Lands Stewardship Council regarding its draft Guidelines for Achieving Property Tax Neutrality, and authorize the Chair to sign.
Motion: Action: Approve, **Moved by** Supervisor Thrall, **Seconded by** Supervisor Swofford.
Vote: Motion passed (**summary:** Yes = 4, No = 0, Abstain = 1).
Yes: Supervisor Kennedy, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.
Abstain: Supervisor Meacher.
- D. Approve and authorize the Chair to sign letter to the US Forest Service in support of the Resource Advisory Committee proposal to rehabilitate the picnic area at Antelope Lake Recreation Area
Motion: Action: Approve, **Moved by** Supervisor Meacher, **Seconded by** Supervisor Kennedy.
Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).
Yes: Supervisor Kennedy, Supervisor Meacher, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

E. CORRESPONDENCE

- Letter from Department of Veterans Affairs commending Sheryl Austin
- Letter from Thomas Crawford regarding safety improvements at Court and Main Street, Quincy

F. INFORMATIONAL ANNOUNCEMENTS

Report by Supervisor Thrall regarding issues related to County government and include Tea Party meeting in Chester with Robert Perreault as speaker and approximately 200 in attendance; Chester/Lake Almanor Chamber meeting with Sheriff Hagwood and District Attorney Hollister as speakers; ABWAC meeting; Almanor Trail meeting regarding use of rail line abandoned by Collins Pine

Report by Supervisor Swofford regarding issues related to County government and include Tea Party meeting in Chester; Grizzly Lake Resort Improvement District; City of Portola Council meeting; Graeagle Plumas Alliance meeting; Economic Coordinating Council meeting; Sierra Valley Groundwater Management District meeting with Brian Morris as speaker

Report by Supervisor Kennedy regarding issues related to County government and include meeting with Animal Rescue Groups; Economic Coordinating Council meeting; various meetings with local businesses

Report by Supervisor Simpson regarding issues related to County government and include meeting with Animal Rescue Groups; Mental Health Commission meeting; Quincy Fire District installation of officers

3. SMITH & NEWELL, CPA'S

Presentation of Plumas County Audit for 2009-2010; and Board action to adopt financial report

Motion: Action: Approve, **Moved by** Supervisor Thrall, **Seconded by** Supervisor Swofford.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Supervisor Kennedy, Supervisor Meacher, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

4. CONSENT AGENDA

These items are expected to be routine and non-controversial. The Board of Supervisors will act upon them at one time without discussion. Any Board members, staff member or interested party may request that an item be removed from the consent agenda for discussion. Additional budget appropriations and/or allocations from reserves will require a four/fifths roll call vote.

Motion: Action: Approve, **Moved by** Supervisor Thrall, **Seconded by** Supervisor Kennedy.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Supervisor Kennedy, Supervisor Meacher, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

A. AIRPORTS

RESOLUTION 11-7668 authorizing the submittal of a grant application to the State Division of Aeronautics for Gansner Airport

B. SHERIFF

1) **RESOLUTION** 11-7669 authorizing the Sheriff to apply for and administer state funding through a grant with the California Department of Parks and Recreation Department Off-Highway Motor Vehicle Division

2) Approve payment of invoice from Plumas District Hospital of \$40.78 from June 03, 2009

C. PUBLIC HEALTH AGENCY

Approve and authorize the Chair to sign Subvention Certificate of Compliance for FY 2010-2011 from the California Department of Veterans Affairs

D. BOARD OF SUPERVISORS

Approve and authorize the Chair to sign letter to the Department of Transportation, encroachment permit request for 2011 4th of July Parade and Celebration, Chester

NOON RECESS

5. 1:30 P.M. MEMBER OF THE PUBLIC – Austin Meinert

Presentation regarding restoration of the Janesville Gap Filler Annex; and request for letter of support from the Board. Discussion and possible action

Motion: Action: Approve, **Moved by** Supervisor Meacher, **Seconded by** Supervisor Kennedy.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Supervisor Kennedy, Supervisor Meacher, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

6. 1:50 COUNTY ADMINISTRATIVE OFFICE – Jack Ingstad

Departmental Matters

A. ENVIRONMENTAL HEALTH – Jerry Sipe

Adopt **RESOLUTION** 11-7670 reducing the personnel allocation – 1.0 FTE Hazardous Materials Specialist effective March 18, 2011. **Roll call vote**

Motion: Action: Approve, **Moved by** Supervisor Meacher, **Seconded by** Supervisor Swofford.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Supervisor Kennedy, Supervisor Meacher, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

B. **HUMAN RESOURCES** – Gayla Trumbo

1. Adopt **RESOLUTION** 11-7671 to amend the Plumas County Position Allocation for budget year 2010-2011 within the department of 70570 Mental Health and 70576 MHSA HER Technology. **Roll call vote**
Motion: Action: Approve, Moved by Supervisor Meacher, Seconded by Supervisor Swofford.
Vote: Motion carried by unanimous roll call vote (summary: Yes = 5).
Yes: Supervisor Kennedy, Supervisor Meacher, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.
2. Adopt **RESOLUTION** 11-7672 to amend the Plumas County Position Allocation for budget year 2010-2011 within the department of 70570 Mental Health and 70577 CAL WORKS. **Roll call vote**
Motion: Action: Approve, Moved by Supervisor Kennedy, Seconded by Supervisor Meacher.
Vote: Motion carried by unanimous roll call vote (summary: Yes = 5).
Yes: Supervisor Kennedy, Supervisor Meacher, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

C. **CRITICAL STAFFING COMMITTEE**– Gayla Trumbo

Approve recommendations of the Critical Staffing Committee as follows.

The Board agrees that if funding is eliminated for any position supplemented by realignment or grant funding, the position shall be eliminated.

Social Services

- 1.0 FTE Social Worker I/II/III – recommendation to refill
- 1.0 FTE Social Worker I/II/III or Senior Social Worker - recommendation to refill
- 1.0 FTE Program Manager AFDC/GAIN - recommendation to refill

Motion: continue to March 01, 2011 as requested, Action: Approve, Moved by Supervisor Kennedy, Seconded by Supervisor Thrall.

Vote: Motion carried by unanimous roll call vote (summary: Yes = 5).

Yes: Supervisor Kennedy, Supervisor Meacher, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

Public Works

- 1.0 FTE Lead Power Equipment Mechanic - recommendation to refill
- 1.0 FTE Public Works Maintenance Supervisor - recommendation to refill

Motion: Action: Approve, Moved by Supervisor Swofford, Seconded by Supervisor Kennedy.

Vote: Motion carried by unanimous roll call vote (summary: Yes = 5).

Yes: Supervisor Kennedy, Supervisor Meacher, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

Treasurer/Tax Collector

- 1.0 FTE Assistant Treasurer Tax Collector - recommendation to refill

Motion: Action: Approve, Moved by Supervisor Kennedy, Seconded by Supervisor Meacher.

Vote: Motion carried by unanimous roll call vote (summary: Yes = 5).

Yes: Supervisor Kennedy, Supervisor Meacher, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

Probation

1.0 FTE Probation Assistant (Grant Funded) - recommendation to refill

1.0 FTE Supervising Probation Officer - recommendation to refill

Motion: Action: Approve, **Moved by** Supervisor Swofford, **Seconded by** Supervisor Thrall.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Supervisor Kennedy, Supervisor Meacher, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

Planning

1.0 FTE GIS Coordinator – recommendation to postpone until the budgetary status of the General Fund has been determined

Motion: Action: Approve, **Moved by** Supervisor Thrall, **Seconded by** Supervisor Swofford.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Supervisor Kennedy, Supervisor Meacher, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

D. **SHERIFF** – Greg Hagwood

Authorize the Sheriff to move funds, as needed, within Sheriff's Grant Fund No. 0017G upon approval by the County Administrative Officer

Motion: Action: Approve, **Moved by** Supervisor Thrall, **Seconded by** Supervisor Kennedy.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Supervisor Kennedy, Supervisor Meacher, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

E. **FAIR** – John Steffanic

1. Request to appropriate \$77,445 from the General Fund Contingency to cover payroll and electrical costs. **Four/fifths required roll call vote**

Motion: Action: Approve, **Moved by** Supervisor Swofford, **Seconded by** Supervisor Kennedy.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Supervisor Kennedy, Supervisor Meacher, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

2. Acceptance of audit report by the California Department of Food and Agriculture performed on the Plumas-Sierra County Fair. Discussion, possible action and/or direction to staff

Motion: Action: Approve, **Moved by** Supervisor Swofford, **Seconded by** Supervisor Kennedy.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Supervisor Kennedy, Supervisor Meacher, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

3. Approve and ratify contracts between Plumas County and JD Blesse construction and Mealey & Sons Plumbing for work completed at the Fairgrounds

Motion: Action: Approve, **Moved by** Supervisor Kennedy, **Seconded by** Supervisor Swofford.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).

Yes: Supervisor Kennedy, Supervisor Meacher, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

F. **PUBLIC WORKS** – Robert Perreault

Monthly status report to the Board regarding operations at the Graeagle Transfer Station.

G. **DISTRICT ATTORNEY** – David Hollister

1. Presentation by the District Attorney, overview and state of the District Attorney's Office
2. Adopt **RESOLUTION** 11-7673 authorizing the District Attorney to create a Bad Check Diversion Program, consistent with §1001.60 et seq of the California Penal Code. **Roll call vote**
Motion: Action: Approve, **Moved by** Supervisor Thrall, **Seconded by** Supervisor Kennedy.
Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).
Yes: Supervisor Kennedy, Supervisor Meacher, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

Agreement with BounceBack to conduct the Bad Check Diversion Program under the District Attorney.
Motion: Action: Approve, **Moved by** Supervisor Thrall, **Seconded by** Supervisor Swofford.
Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).
Yes: Supervisor Kennedy, Supervisor Meacher, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.
3. Approve budget transfer of \$5,400 and authorize purchase of fixed assets (copy machine)
Motion: Action: Approve, **Moved by** Supervisor Thrall, **Seconded by** Supervisor Kennedy.
Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 5).
Yes: Supervisor Kennedy, Supervisor Meacher, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

7. **CLOSED SESSION**

Announcement of items to be discussed in Closed Session.

- A. Conference with Legal Counsel – Existing Litigation pursuant to Government Code section 54956.9(a): County of Plumas v. Jeff Cunan, Plumas Superior Court Case No. CV10-00320
- B. Public Employee Performance Evaluation: County Counsel

Following closed session, the Chair announces there was no reportable action taken.

ADJOURNMENT

Adjourned meeting to Tuesday, February 22, 2011 for a continued special meeting, Board of Supervisors Room 308, Courthouse, Quincy, California.