



BOARD OF SUPERVISORS

Terrell Swofford, 1st District
Robert A. Meacher, Vice Chair 2nd District
Sharon Thrall, 3rd District
Lori Simpson, Chair 4th District
Jon Kennedy, 5th District

MEETING MINUTES

REGULAR MEETING OF THE BOARD OF SUPERVISORS COUNTY OF PLUMAS, STATE OF CALIFORNIA HELD IN QUINCY ON APRIL 12, 2011

STANDING ORDERS

10:15 A.M.

CALL TO ORDER/ROLL CALL

Present: Supervisor Swofford, Supervisor Simpson, Supervisor Kennedy.
Absent/Excused: Supervisor Meacher, Supervisor Thrall.

In attendance are Jack Ingstad, County Administrative Officer, Craig Settlemire, County Counsel, and Nancy DaForno, Clerk of the Board

INVOCATION/FLAG SALUTE

Pastor Tarleton from the First Baptist Church of Quincy offers the invocation and Supervisor Kennedy leads the flag salute.

ADDITIONS TO OR DELETIONS FROM THE AGENDA

At the request of County Counsel, consent agenda matter 5.C.1.-Social Services is removed from the agenda

PUBLIC COMMENT OPPORTUNITY

John Mikulak addresses the Board regarding use of property along Route 70 in Chilcoot being used as a motor raceway and concerns of public members. Mr. Mikulak presents the Board with 75 signed petitions from public members opposed to the raceway and requesting the land be used as currently designated for a community park. Mr. Mikulak further requests the Board agendize a discussion regarding this matter.

Robert Perreault addresses the Board regarding a letter from the US Congress to the House Committee on the Budget requesting assistance to extend funding of Secure Rural Schools and Community Self-Determination Act

Todd Andersen requests a moment of silence in remembrance of those who lost their lives during the Civil War

Mike Kirk, representing the ATOD Commission addresses the Board regarding support to accept funding available for Alcohol and Drug services that are a part of an ongoing discussion with the State of California and the County. Sheriff Greg Hagwood supports the Commission

ACTION AGENDA

Sitting as the Governing Board for special districts

SPECIAL DISTRICTS GOVERNED BY BOARD OF SUPERVISORS

The Board of Supervisors sits as the Governing Board for various special districts in Plumas County including Dixie Valley Community Services District; Walker Ranch Community Services District; Grizzly Ranch Community Services District; Beckwourth County Service Area; Plumas County Flood Control and Water Conservation District; Quincy Lighting District; Crescent Mills Lighting District.

1. 10:30 FLOOD CONTROL AND WATER CONSERVATION DISTRICT – Brian Morris

A. Discussion and direction to staff regarding budget proposal for FY 2011-2012

B. Approve revenue budget transfer of \$22,000 from Fund 0208 to Fund 0208B

Motion: Action: Approve, **Moved by** Supervisor Swofford, **Seconded by** Supervisor Kennedy.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 3).

Yes: Supervisor Kennedy, Supervisor Simpson, Supervisor Swofford.

Absent: Supervisor Meacher, Supervisor Thrall.

Adjourn as the Governing Board for special districts and reconvene as the Board of Supervisors

2. 10:45 BOARD OF SUPERVISORS

A. Approve a letter of intent with the Pacific Forest and Watershed Lands Stewardship Council regarding donation to Plumas County of PG&E property at Lake Almanor (Bailey Creek), and authorize the Chair to sign

Motion: Action: Approve, **Moved by** Supervisor Kennedy, **Seconded by** Supervisor Swofford.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 3).

Yes: Supervisor Kennedy, Supervisor Simpson, Supervisor Swofford.

Absent: Supervisor Meacher, Supervisor Thrall.

B. CORRESPONDENCE

Letter from the Administrative Office of the Courts announcing public meeting on proposed Quincy courthouse on Tuesday, April 26, 2011 at 6:00 p.m. at 520 Main St., Department 1 Courtroom, Third Floor

C. INFORMATIONAL ANNOUNCEMENTS

Report by Supervisor Swofford regarding issues related to County government and include Management Council; Planning Commission; Eastern Plumas Fire District

Report by Supervisor Kennedy regarding issues related to County government and include Planning Commission

Report by Supervisor Simpson regarding issues related to County government and include Management Council; Economic Recovery Group

D. APPOINTMENTS

PLUMAS COUNTY MENTAL HEALTH COMMISSION

Consider the appointment of Merle Rusky to the Plumas County Mental Health Commission as recommended

Motion: Action: Approve, **Moved by** Supervisor Kennedy, **Seconded by** Supervisor Swofford.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 3).

Yes: Supervisor Kennedy, Supervisor Simpson, Supervisor Swofford.

Absent: Supervisor Meacher, Supervisor Thrall.

3. 11:15 **COUNTY ADMINISTRATIVE OFFICE** – Jack Ingstad

A. Budget Briefing

Departmental Matters

B. **PUBLIC HEALTH AGENCY** – Mimi Hall

Consider approval of an employment contract with Michael McLeod to serve as the Division Director Veterans Service Officer and authorize the Chair to sign

Motion: Action: Approve, **Moved by** Supervisor Swofford, **Seconded by** Supervisor Kennedy.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 3).

Yes: Supervisor Kennedy, Supervisor Simpson, Supervisor Swofford.

Absent: Supervisor Meacher, Supervisor Thrall.

C. **FACILITY SERVICES** – Joe Wilson

Approve and authorize the County Administrator to execute Lease Agreement with the Alliance for Workforce Development for office space at the Health and Human Services Center

Motion: subject to approval from Bond Counsel as reported by County Counsel, **Action:** Approve, **Moved by** Supervisor Kennedy, **Seconded by** Supervisor Swofford.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 3).

Yes: Supervisor Kennedy, Supervisor Simpson, Supervisor Swofford.

Absent: Supervisor Meacher, Supervisor Thrall.

D. **PLANNING** – Randy Wilson

Informational presentation regarding supervisorial redistricting process

4. 11:45 **PLUMAS CHILDREN'S COUNCIL**

A. Adopt **PROCLAMATION** proclaiming April as *Child Abuse Prevention Month* in Plumas County

Motion: Action: Approve, **Moved by** Supervisor Swofford, **Seconded by** Supervisor Kennedy.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 3).

Yes: Supervisor Kennedy, Supervisor Simpson, Supervisor Swofford.

Absent: Supervisor Meacher, Supervisor Thrall.

B. Adopt **PROCLAMATION** proclaiming April as *Sexual Assault Awareness Month* in Plumas County

Motion: Action: Approve, **Moved by** Supervisor Kennedy, **Seconded by** Supervisor Swofford.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 3).

Yes: Supervisor Kennedy, Supervisor Simpson, Supervisor Swofford.

Absent: Supervisor Meacher, Supervisor Thrall.

5. CONSENT AGENDA

These items are expected to be routine and non-controversial. The Board of Supervisors will act upon them at one time without discussion. Any Board members, staff member or interested party may request that an item be removed from the consent agenda for discussion. Additional budget appropriations and/or allocations from reserves will require a four/fifths roll call vote. **At the request of County Counsel, consent agenda matter**

5.C.1. – Social Services is removed from the agenda.

Motion: Action: Approve, **Moved by** Supervisor Kennedy, **Seconded by** Supervisor Swofford.

Vote: Motion carried by unanimous roll call vote (**summary:** Yes = 3).

Yes: Supervisor Kennedy, Supervisor Simpson, Supervisor Swofford.

Absent: Supervisor Meacher, Supervisor Thrall.

A. HUMAN RESOURCES

- 1) Adopt **RESOLUTION 11-7687** to amend the job description of Continuing Care Coordinator
- 2) Adopt **RESOLUTION 11-7688** to amend the job description of Assistant Planning Director

B. AUDITOR/CONTROLLER

Approve and authorize the Chair and County Administrative Officer to sign contract with Smith & Newell, CPA's for county-wide audit services, preparation of financial statements, federal single audit, departmental cash handling review and treasury portfolio audit

C. SOCIAL SERVICES

- 1) Approve amendment to existing agreement with Plumas Crisis Intervention and Resource Center for drug testing and authorize the Director of Social Services to sign. **At the request of County Counsel, this matter is removed from the agenda**
- 2) Approval of the second triennial update to the Child Welfare Services Self Assessment for the California Child and Family Services Outcome and Accountability System, and authorize the Director of Social Services to submit the update to the State Department of Social Services

D. CHILD SUPPORT SERVICES

Approve and authorize the Chair to sign Addendum No. 2 to agreement with Carroll A. Ragland, Esq. for legal services

E. MENTAL HEALTH

Approve Amendment No. 2 to the contract with Redwood Children's Services for FY 2010-2011 and authorize the Director of Mental Health to sign

F. PUBLIC WORKS

Approve and authorize the County Administrative Officer and Director of Public Works to execute a contract between Bar None Auctions and County of Plumas for sale of surplus equipment

G. FACILITY SERVICES

Approve budget transfer of \$15,000 (Bond Funds) for improvement project at the Health and Human Services Center (bird exclusion netting)

6. CLOSED SESSION

ANNOUNCE ITEMS TO BE DISCUSSED IN CLOSED SESSION

- Conference with Legal Counsel: Significant exposure to litigation pursuant to Subdivision (b) of Government Code Section 54956.9
- Conference with Labor Negotiator regarding employee negotiations: Sheriff's Department Employees Association, and Confidential Employees

REPORT OF ACTION IN CLOSED SESSION (IF APPLICABLE)

Following closed session, Counsel announces there was no reportable action taken

ADJOURNMENT

Adjourn meeting to Tuesday, April 19, 2011, Board of Supervisors Room 308, Courthouse, Quincy, California.