



**BOARD OF SUPERVISORS**

Terrell Swofford, 1<sup>st</sup> District  
Robert A. Meacher, Vice Chair 2<sup>nd</sup> District  
Sharon Thrall, 3<sup>rd</sup> District  
Lori Simpson, Chair 4<sup>th</sup> District  
Jon Kennedy, 5<sup>th</sup> District

**MEETING MINUTES**

**REGULAR MEETING OF THE BOARD OF SUPERVISORS  
COUNTY OF PLUMAS, STATE OF CALIFORNIA  
HELD IN QUINCY ON JUNE 21, 2011**

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**STANDING ORDERS**

10:00 A.M.

**CALL TO ORDER/ROLL CALL**

**Present:** Supervisor Swofford, Supervisor Simpson, Supervisor Meacher, Supervisor Thrall, Supervisor Kennedy.

In attendance are Jack Ingstad, County Administrative Officer, Craig Settlemire, County Counsel, and Nancy DaForno, Clerk of the Board

**INVOCATION/FLAG SALUTE**

Pastor Tarleton from the First Baptist Church of Quincy offers the invocation and Supervisor Swofford leads the flag salute.

**ADDITIONS TO OR DELETIONS FROM THE AGENDA**

At the request of County Counsel, item 6a2 is removed from the Consent Agenda for further discussion.

**PUBLIC COMMENT OPPORTUNITY**

Larry Douglas speaks to the issue of Lake Davis and its economic vitality

Margaret Miles, County Librarian, announces her resignation and new position in Fairfax, California and advocates the hiring of a replacement

## **ACTION AGENDA**

### **SPECIAL DISTRICTS GOVERNED BY BOARD OF SUPERVISORS**

The Board of Supervisors sits as the Governing Board for various special districts in Plumas County including Dixie Valley Community Services District; Walker Ranch Community Services District; Grizzly Ranch Community Services District; Beckwourth County Service Area; Plumas County Flood Control and Water Conservation District; Quincy Lighting District; Crescent Mills Lighting District.

1. 10:10 **FLOOD CONTROL AND WATER CONSERVATION DISTRICT** – Brian Morris
  - A. Approve renewal of professional services agreement with Leah Wills for FY 2011-2012, and authorize the General Manager to sign  
**Motion:** Approve renewal of agreement as recommended, **Action:** Approve, **Moved by** Supervisor Swofford, **Seconded by** Supervisor Meacher.  
**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 5).  
**Yes:** Supervisor Kennedy, Supervisor Meacher, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.
  - B. Report and update on watermaster fees. Discussion and further direction to staff
2. 10:20 **GRIZZLY RANCH COMMUNITY SERVICES DISTRICT** – Robert Perreault  
Authorize the County Engineer, acting as the Manager of Grizzly Ranch CSD, to sign an Addendum to the November 25, 2008 Agreement between the CSD and Fruit Growers Lab for water testing  
**Motion:** Authorize the County Engineer to sign addendum to agreement, **Action:** Approve, **Moved by** Supervisor Thrall, **Seconded by** Supervisor Swofford.  
**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 5).  
**Yes:** Supervisor Kennedy, Supervisor Meacher, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

### **Adjourn as the Governing Board for special districts and reconvene as the Board of Supervisors**

3. 10:30 **COMMUNITY DEVELOPMENT COMMISSION/TRANSPORTATION COMMISSION** – David Keller and Robert Perreault
  - A. Presentation of Greenville Sewer Income Survey; and Board action to receive and file report as presented  
**Motion:** Receive and file report as presented, **Action:** Approve, **Moved by** Supervisor Kennedy, **Seconded by** Supervisor Thrall.  
**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 5).  
**Yes:** Supervisor Kennedy, Supervisor Meacher, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.
  - B. Presentation of Mobility Management Feasibility Study; acknowledge Preparation of Study. Discussion and possible action  
**Motion:** Approve the following recommendations: 1) That the Plumas County "Mobility Management Feasibility Study," prepared by Nelson/Nygard Consulting Associates, Inc., dated June 2011, be acknowledged as being prepared and presented to the Board of Supervisors on June 21, 2011. 2) That the Board of Supervisors authorize the Project Team to continue coordination with local transportation stakeholders, including the Health Services Cabinet, to create and implement a mobility management function in concert with the Transportation Commission's Social Services Technical Advisory Committee (SSTAC), said Project Team to report back to the Board of Supervisors at the conclusion of its work, **Action:** Approve, **Moved by** Supervisor Thrall, **Seconded by** Supervisor Swofford.  
**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 5).  
**Yes:** Supervisor Kennedy, Supervisor Meacher, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

Supervisor Thrall expressed the need to expedite a county volunteer policy and direct County Counsel to make this a priority matter.

4. 10:45 **BOARD OF SUPERVISORS**

- A. Approve renewal of legal services agreement with Michael Jackson for FY 2011-2012, and authorize the Chair to sign

**Motion:** Approve renewal of legal services agreement, **Action:** Approve, **Moved by** Supervisor Kennedy, **Seconded by** Supervisor Meacher.

**Vote:** Motion passed (**summary:** Yes = 4, No = 1, Abstain = 0).

**Yes:** Supervisor Kennedy, Supervisor Meacher, Supervisor Simpson, Supervisor Swofford.

**No:** Supervisor Thrall.

B. **CORRESPONDENCE**

None

C. **INFORMATIONAL ANNOUNCEMENTS**

Report by Supervisor Meacher regarding issues related to County government and include the RCRC meeting in Napa, California

Report by Supervisor Simpson regarding issues related to County government and include East Quincy Services District meeting

5. 11:00 **COUNTY ADMINISTRATIVE OFFICE** – Jack Ingstad

- A. Budget Briefing

- B. In accordance with Government Code §29064, approve **RESOLUTION** adopting the recommended budget for Plumas County and the Dependent Special Districts therein for FY 2011-2012. **Roll call vote**

**Motion:** Approve **Resolution 11-7704** adopting the recommended budget for Plumas County for FY 2011-2012 **Action:** Approve, Moved by Supervisor Thrall, Seconded by Supervisor Swofford.

**Vote:** Motion passed (summary: Yes = 4, No = 1, Abstain = 0).

**Yes:** Supervisor Meacher, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

**No:** Supervisor Kennedy.

- C. Approve and authorize the Chair to sign Memorandum of Understanding between the Plumas Superior Court and County of Plumas for FY 2010-2011

**Motion:** Approve and authorize Chair to sign MOU between Courts and Plumas County for FY 2011-2012 **Action:** Approve, **Moved by** Supervisor Thrall, **Seconded by** Supervisor Kennedy.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 5).

**Yes:** Supervisor Kennedy, Supervisor Meacher, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

**Departmental Matters**

- D. **LIBRARY** – Margaret Miles

Request to appropriate \$3,000 from the General Fund Contingency to cover outstanding and anticipated propane costs for the remainder of FY 2010-2011. Four/fifths required roll call vote

**Motion:** Approve appropriation from General Fund Contingency for propane costs for Library **Action:** Approve, **Moved by** Supervisor Meacher, **Seconded by** Supervisor Kennedy.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 5).

**Yes:** Supervisor Kennedy, Supervisor Meacher, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

E. **AUDITOR/CONTROLLER** – Shawn Montgomery

1. Board action to designate Supervisor Simpson as the Board of Director of Trindel; change Supervisor Meacher from alternate CSAC-EIA member to primary; and designate the Risk Manager as alternate on both Boards

**Action:** Approve, **Moved by** Supervisor Kennedy, **Seconded by** Supervisor Swofford.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 5).

**Yes:** Supervisor Kennedy, Supervisor Meacher, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

2. Adopt a **RESOLUTION** replacing Resolution No. 98-6207, authorizing two-year and five-year audits for Special Districts. **Roll call vote**

**Motion:** Adopt **Resolution 11-7705** authorizing two-year and five-year audits for Special Districts

**Action:** Approve, **Moved by** Supervisor Thrall, **Seconded by** Supervisor Kennedy.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 5).

**Yes:** Supervisor Kennedy, Supervisor Meacher, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

F. **HUMAN RESOURCES** – Gayla Trumbo

Adopt a **RESOLUTION** to amend the position allocation for the department of Auditor/Controller by deletion of .5 FTE Assistant Auditor/Controller and addition of 1.0 FTE Accountant. **Roll call vote**

**Motion:** Adopt **Resolution 11-7706** to amend position allocation for Auditor/Controller's department

**Action:** Approve, **Moved by** Supervisor Swofford, **Seconded by** Supervisor Thrall.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 5).

**Yes:** Supervisor Kennedy, Supervisor Meacher, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

G. **PLUMAS-SIERRA COUNTY FAIR** – John Steffanic

Request for Board action authorizing the Fair to operate in the negative for FY 2011-2012 and until revenues from the 2011 County Fair are accounted for in the County treasury

**Motion:** Approve Board action authorizing the Fair to operate in the negative for FY2011-12 **Action:** Approve, **Moved by** Supervisor Meacher, **Seconded by** Supervisor Kennedy.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 5).

**Yes:** Supervisor Kennedy, Supervisor Meacher, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

H. **PUBLIC HEALTH AGENCY** – Mimi Hall

Approve and authorize execution of Agreement No. 11-NNA32 with the California Department of Alcohol & Drug Programs for providing alcohol and drug services for FY 2011-2012 and FY 2012-2013; authorize the Director of Public health to sign Standard Agreement and execute subsequent documents pertaining to Agreement No. 11-NNA-32 as the Board's designee; and appoint the Director of Public health as the designated Plumas County Alcohol & Drug Program Administrator

**Action:** Approve, **Moved by** Supervisor Kennedy, **Seconded by** Supervisor Meacher.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 5).

**Yes:** Supervisor Kennedy, Supervisor Meacher, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.



## **6. CONSENT AGENDA**

These items are expected to be routine and non-controversial. The Board of Supervisors will act upon them at one time without discussion. Any Board members, staff member or interested party may request that an item be removed from the consent agenda for discussion. Additional budget appropriations and/or allocations from reserves will require a four/fifths roll call vote.

**Action:** Approve, **Moved by** Supervisor Thrall, **Seconded by** Supervisor Swofford.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 5).

**Yes:** Supervisor Kennedy, Supervisor Meacher, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

### **A. SHERIFF**

- 1) Approve and authorize the Chair to sign contract with A&P Helicopters for serial marijuana recon, amount not to exceed \$50,000
- 2) Approve new contract and ratify payment of \$35,820 to Sierra Electronics for services provided after expirations of Contract PCSO00070 on December 31, 2010

**This matter is removed from the Consent Agenda to allow for discussion.**

**Following discussion, Motion:** Approve the contract as presented, **Action:** Approve, **Moved by** Supervisor Thrall, **Seconded by** Supervisor Kennedy.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 5).

**Yes:** Supervisor Kennedy, Supervisor Meacher, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

### **B. CHILD SUPPORT SERVICES**

Approve and authorize the Chair to sign Amendment No. 1 to Services Agreement between Plumas County and Bob's Janitorial Services

### **C. PUBLIC HEALTH AGENCY**

- 1) Approve a budget transfer of \$4,000 for Senior Transportation (Department 20480) from Wages-51000 to Fuel Expenses-521102
- 2) Approve a budget transfer of \$1,000 for Public Health (Department 70560) from Wages-51000 to In-County Travel-527400 and Out of County Travel-527500
- 3) Approve submission of the US Department of Health and Human Services Health Resources and Services Administration Grant, School Based Comprehensive Oral Health Services Grant Program, and authorize the Director of Public Health to sign related documents

### **D. INFORMATION TECHNOLOGY**

Approve and authorize the Chair to sign Standard Services Agreement, not to exceed \$18,564, with ESRI, Inc. for GIS software

## **NOON RECESS**

7. 1:30 P.M. **PLANNING** – Randy Wilson

- A. Introduce and waive the first reading of an **ORDINANCE** to adjust the boundaries of the Supervisorial Districts in Plumas County (Plan “C” approved by the Board on May 17, 2011). **Roll call vote**  
**Motion:** Waive the first reading of an ordinance to adjust the boundaries of the Supervisorial Districts,  
**Action:** Approve, **Moved by** Supervisor Swofford, **Seconded by** Supervisor Kennedy.  
**Vote:** Motion passed (**summary:** Yes = 4, No = 1, Abstain = 0).  
**Yes:** Supervisor Kennedy, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.  
**No:** Supervisor Meacher.

The title of the Ordinance is read and continued to July 05, 2011 for adoption.

- B. Set aside in part certification of Environmental Impact Report for Feather River Inn as provided in the order of court (High Sierra Rural Alliance v. County of Plumas, Real Party in Interest: Schomac Group, Inc., Case No. CV09-00174) Discussion, possible action and/or direction to staff  
**Motion:** Approve recommendation to set aside (a) the certification of the Environmental Impact Report for that portion of the Feather River Inn Project located east of the west bank of Bonta Cree, and (b) the Planned Development Permit for that portion of the Feather River Inn Project located east of the west bank of Bonta Creek as directed by the Court., **Action:** Approve, **Moved by** Supervisor Swofford, **Seconded by** Supervisor Kennedy.  
**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 5).  
**Yes:** Supervisor Kennedy, Supervisor Meacher, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

8. 1:45 **PUBLIC WORKS** – Robert Perreault

Discussion, possible action and/or direction to staff regarding the following Countywide Solid Waste Program issues:

A. Review of Capital Improvement Needs for the Solid Waste Program

B. Consider Continuation of Limited Operations at the Graeagle Transfer Station

**Motion:** Uphold the recommendation of the Solid Waste Task Force that the Graeagle Transfer Station be open two days per week (Saturday and Sunday), **Action:** Approve, **Moved by** Supervisor Kennedy, **Seconded by** Supervisor Thrall.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 5).

**Yes:** Supervisor Kennedy, Supervisor Meacher, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

C. Audited, Annual Financial Statements from InterMountain Disposal, Inc.

**Motion:** Accept the audit recommendation of the Solid Waste Task Force received from Intermountain Disposal as filed, **Action:** Approve, **Moved by** Supervisor Thrall, **Seconded by** Supervisor Kennedy.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 5).

**Yes:** Supervisor Kennedy, Supervisor Meacher, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

D. Solid Waste Rate Increase Request (revised), submitted by InterMountain Disposal, Inc.

**Motion:** Proposed rate increase for Intermountain Disposal of 6.26% be specific with timetable to be followed as previously directed, **Action:** Approve, **Moved by** Supervisor Thrall, **Seconded by** Supervisor Kennedy.

**Vote:** Motion passed (**summary:** Yes = 4, No = 1, Abstain = 0).

**Yes:** Supervisor Kennedy, Supervisor Meacher, Supervisor Simpson, Supervisor Thrall.

**No:** Supervisor Swofford.

E. Audited, Annual Financial Statements from Feather River Disposal, Inc.

**Motion:** Accept the audit recommendation of the Solid Waste Task Force received from Feather River Disposal, Inc. as filed, **Action:** Approve, **Moved by** Supervisor Thrall, **Seconded by** Supervisor Kennedy.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 5).

**Yes:** Supervisor Kennedy, Supervisor Meacher, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

F. Solid Waste Rate Decrease Response, submitted by Feather River Disposal, Inc.

**Motion:** Defer the matter to July 5, 2011, **Action:** Approve, **Moved by** Supervisor Thrall, **Seconded by** Supervisor Kennedy.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 5).

**Yes:** Supervisor Kennedy, Supervisor Meacher, Supervisor Simpson, Supervisor Swofford, Supervisor Thrall.

- G.** Conduct workshop discussions in regard to the proposed, draft, replacement Solid Waste Franchise Contracts  
Public Works continues the matter of the contract drafts for a status report on July 5, 2011.

## **9. CLOSED SESSION**

### **ANNOUNCE ITEMS TO BE DISCUSSED IN CLOSED SESSION**

- A. Conference with Legal Counsel: Claim Against the County filed by Christian B filed on April 29, 2011 pursuant to Government Code §910.4
- B. Conference with Legal Counsel: Claim Against the County filed by Mia F filed on April 29, 2011 pursuant to Government Code §910.4
- C. Conference with Legal Counsel: Initiation of litigation pursuant to Subdivision (c) of Government Code §54956.9 (1 case)
- D. Conference with Legal Counsel: Existing litigation pursuant to Subdivision (a) of Government Code Section 54956.9 – Kerns: Patricia v. County of Plumas, Plumas County Superior Court Case No. CV10-00312
- E. Conference with Legal Counsel: Significant exposure to litigation pursuant to Subdivision (b) of Government Code Section 54956.9
- F. Conference with Labor Negotiator regarding employee negotiations: Sheriff's Department Employees Association, Operating Engineers Local #3, and Confidential Employees

### **REPORT OF ACTION IN CLOSED SESSION (IF APPLICABLE)**

Following closed session, County Counsel announces action taken as follows

- A. Conference with Legal Counsel: Claim Against the County filed by Christian B filed on April 29, 2011 pursuant to Government Code §910.4  
**The Board voted by unanimous vote to reject the claim and authorize the Clerk to provide sufficient notice.**
- B. Conference with Legal Counsel: Claim Against the County filed by Mia F filed on April 29, 2011 pursuant to Government Code §910.4  
**The Board voted by unanimous vote to reject the claim and authorize the Clerk to provide sufficient notice.**

## **ADJOURNMENT**

Adjourned meeting to Tuesday, July 05, 2011, Board of Supervisors Room 308, Courthouse, Quincy, California.