



## **MEETING MINUTES**

### **BOARD OF SUPERVISORS**

Terrell Swofford, 1<sup>st</sup> District  
Robert A. Meacher, 2<sup>nd</sup> District  
Sharon Thrall, Chair 3<sup>rd</sup> District  
Lori Simpson, Vice Chair 4<sup>th</sup> District  
Ole Olsen, 5<sup>th</sup> District

### **REGULAR MEETING OF THE BOARD OF SUPERVISORS COUNTY OF PLUMAS, STATE OF CALIFORNIA HELD IN QUINCY ON FEBRUARY 09, 2010**

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### **STANDING ORDERS**

#### **ROLL CALL**

The meeting is called to order at 10:00 a.m. with Supervisors Terrell Swofford, Lori Simpson, Robert Meacher, Ole Olsen and Chair Sharon Thrall present.

#### **INVOCATION AND FLAG SALUTE**

Pastor Tarleton from the First Baptist Church of Quincy offers the invocation and Supervisor Swofford leads the flag salute.

#### **PUBLIC COMMENT OPPORTUNITY**

Michael Kirk addresses the Board and introduces members of the Plumas Alcohol, Tobacco and Other Drug (ATOD) Coalition.

On behalf of the Auditor's Department, Shawn Montgomery, Auditor/Controller presents certificates of appreciation to Plumas County employees Heidi Wightman, Planning Department; Julie White, Treasurer Department; and Debbie Smith, Facility Services.

### **ACTION AGENDA**

#### **1. BOARD OF SUPERVISORS CORRESPONDENCE**

Letter to the US Forest Service regarding Cycle 10 RAC – Greenville Campground Facility Improvement project

Letter from Madera County regarding Proposition 218 and request for letter of support

## **INFORMATIONAL ANNOUNCEMENTS**

Report by Supervisor Simpson regarding issues related to County Government and include meeting with Plumas District Hospital; Plumas Water Team meeting; tour of Plumas County Correctional Facility

Report by Supervisor Swofford regarding issues related to County Government and include Grizzly Lake Resort Improvement District meeting; meeting with the Public Utilities Commission regarding takeover of Portola and Loyalton service areas by Plumas-Sierra Rural Electric; Management Council meeting; tour of Plumas County Correctional Facility; Sierra Valley Groundwater Management District meeting

Report by Supervisor Olsen regarding issues related to County Government and include Transportation Commission meeting

Report by Supervisor Meacher regarding issues related to County Government and include Plumas Water Team meeting; RCRC; CSAC Water Course; LAFCO; Transportation Commission meeting

Report by Supervisor Thrall regarding issues related to County Government and include Lake Almanor 2105 meeting; Itinerant Vendor issue and possible amendment of County ordinance

## **APPOINTMENTS**

### **GENERAL PLAN WORKING GROUPS**

Motion by Supervisor Meacher, second by Supervisor Olsen and carried to appoint Norman Lamb to the General Plan Working Groups, representing District 2

## **2. COUNTY ADMINISTRATIVE OFFICE BUDGET BRIEFING**

Presentation by Jack Ingstad, CAO/Budget Officer regarding status of the General Fund County Budget as of December 31, 2009 and status of the California State Budget as of January 2010.

Mr. Ingstad presents the Board with a detailed memorandum and addresses questions. A copy of the detailed memorandum is on file with the Clerk of the Board.

## **3. TREASURER/TAX COLLECTOR PFM ASSET MANAGEMENT, LLC – INTRODUCTION**

Introduction of Carlos Oblites, Senior Managing Consultant, PFM Asset Management, LLC, new investment advisory for Plumas County.

## **RESOLUTION 10-7605 RE: AUTHORITY TO INVEST**

Motion by Supervisor Olsen and second by Supervisor Swofford to adopt Resolution No. 10-7605, renewing delegation of authority to Treasurer to invest County funds and funds of other depositors; and further, the Board directs the Treasurer to notify the County Administrative Officer/Budget Officer and the Auditor/Controller before making any changes to investments to allow for comments. AYES: Supervisors Swofford, Simpson, Meacher, Olsen, Thrall NOES: None ABSENT: None Carried and so ordered

**4. CLERK/RECORDER**

**PUBLIC HEARING/RESOLUTION 10-7606 RE: AMENDING MASTER FEE SCHEDULE**

The public hearing is opened. There being no comment, the public hearing is closed.

Motion by Supervisor Simpson and second by Supervisor Swofford to adopt Resolution No. 10-7606, amending the Master Fee Schedule to include changes in the Clerk-Recorder fee schedule (adoption of Certified Copy Fee-Marriage Certificate; adoption of Fish & Game EIR Fees, change of Base Recording Fee). AYES: Supervisors Swofford, Simpson, Meacher, Olsen, Thrall NOES: None ABSENT: None Carried and so ordered

**5. FACILITY SERVICES**

**SURPLUS PROPERTY, GREENVILLE (112 PINE STREET)**

Motion by Supervisor Meacher and second by Supervisor Simpson to declare the parcel located at 112 Pine ST. IN Greenville surplus property and authorize the County Administrative Officer to sell the parcel as is to the Indian Valley Chamber of Commerce, a non-profit corporation, with the condition that the property be used for public purposes such as public restrooms and a Chamber officer, for the consideration of \$7,000. AYES: Supervisors Swofford, Simpson, Meacher, Olsen, Thrall NOES: None ABSENT: None Carried and so ordered

**6. PUBLIC HEALTH AGENCY**

**EMERGENCY PREPAREDNESS AND RESPONSE GRANTS**

Following discussion, motion by Supervisor Meacher, second by Supervisor Simpson and carried to approve and authorize a new fund created to comply with FY 2009-2010 Public Health Emergency Preparedness and Response Grants as a reimbursable fund in which the cash balance is allowed to run into the negative until reimbursements are received.

The Board directs staff to establish a policy for consideration by the Board during the mid-year budget review requiring departments to reimburse the general fund for any reimbursable grant funds not received from the state.

**7. SOCIAL SERVICES**

**TRENDS REPORT**

Presentation by Elliott Smart, Director of Social Services of Trends Report for quarter ending December 31, 2009. The report provides information regarding public assistance caseloads and workload trends for services that are offered by the Department of Social Services.

**NOON RECESS**

**AFTERNOON SESSION**

The Board reconvenes at 1:30 p.m. with all Board members present as in the morning session.

**8. SHERIFF**

**CITIZENS LIAISON COMMITTEE**

Presentation of report from Sheriff's Citizens Liaison Committee for quarter ending December 31, 2009. The Citizens Liaison Committee exists for the purpose of enhancing communication and understanding between the Sheriff's Office, the Board of Supervisors, and the communities throughout Plumas County.

Motion by Supervisor Olsen, second by Supervisor Swofford and carried to accept the quarterly report as presented.

## **CONFIDENTIAL VOTER STATUS**

This matter is before the Board requesting authorization for members of the Plumas County Sheriff's Office who qualify as Public Safety Officers to register for the "Confidential Voter Status" pursuant to California Elections Code §2166.7.

Following discussion and receipt of information from Kathleen Williams, Registrar of Voters, Sheriff Hagwood agrees to meet with Ms. Williams regarding the request and return to the Board if needed.

## **9. PUBLIC WORKS**

### **RESOLUTION 10-7607 RE: RECOVERY TIRE CLEAN-UP GRANT**

Motion by Supervisor Swofford and second by Supervisor Olsen to adopt Resolution No. 10-7607, approval to apply for the California Department of Resources Recycling and Recovery Tire Clean-Up and/or Amnesty Grant. AYES: Supervisors Swofford, Simpson, Meacher, Olsen, Thrall NOES: None ABSENT: None Carried and so ordered

### **EXTENDED PRODUCER RESPONSIBILITY**

Solid Waste presentation regarding "Extended Producer Responsibility" (EPR). Following presentation, the Board directs staff to review the proposed resolution and return to the Board.

## **10. CONSENT AGENDA**

Motion by Supervisor Simpson and second by Supervisor Meacher to approve the following consent agenda matters. AYES: Supervisors Swofford, Simpson, Meacher, Olsen, Thrall NOES: None ABSENT: None Carried and so ordered

Matter 10.B.2.-Sheriff is removed from the consent agenda to allow for discussion.

### **A. BOARD OF SUPERVISORS**

Approve expenditures from Community Services Funds

#### **Department 20710 – Supervisor Swofford**

Donation – Plumas Sierra 4-H Youth Development Program	\$ 500.00
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#### **Department 20720 – Supervisor Meacher**

Donation – Johnsville Jr. Ski Team	\$ 500.00
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#### **Department 20750 – Supervisor Olsen**

Donation – Quincy Fire Protection District (Truck Company Operations Course)	\$ 1,200.00
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### **B. SHERIFF**

- 1) Approve supplemental budget for \$9,999 for "Every 15 Minutes" Program; and authorize the Sheriff to sign the contract with the California Highway Patrol.
- 2) Adopt **RESOLUTION** authorizing the Sheriff to apply for Off-Highway Vehicle (OHV) grant funding from the California Department of Parks & Recreation (OHV Division). **This matter is removed from the consent agenda to allow for discussion.**

### **C. PUBLIC HEALTH AGENCY**

Adopt **RESOLUTION** 10-7609 to amend contract with the California Department of Health Services, Office of AIDS-HOPWA Program, and authorize the Director of Public Health to sign the contract.

### **D. AGRICULTURE**

Approve supplemental budget for \$10,251 for ARRA Stimulus Contract between CDFA and Plumas County.

**E. PUBLIC WORKS**

Adopt **RESOLUTION 10-7610** changing the name of a certain road in Quincy, "Miller Road" to "Miller Court".

**F. TREASURER/TAX COLLECTOR**

Approve Treasurer's Policies and Guidelines for Investments

**10.B.2. – SHERIFF**

**RESOLUTION 10-7608 RE: OFF-HIGHWAY VEHICLE GRANT FUNDS**

Following discussion, motion by Supervisor Simpson and second by Supervisor Meacher to adopt Resolution No. 10-7608, authorizing the Sheriff to apply for Off-Highway Vehicle (OHV) grant funding from the California Department of Parks & Recreation (OHV Division); and, as recommended by the County Administrative Officer, revenue received shall be subject to appropriation by the Board of Supervisors to particular departments. AYES: Supervisors Swofford, Simpson, Meacher, Olsen, Thrall NOES: None ABSENT: None Carried and so ordered

**ADJOURNMENT**

Adjourned meeting to Tuesday, February 16, 2010, Board of Supervisors Room 308, Courthouse, Quincy, California.

I, NANCY L. DAFORNO, CLERK OF THE BOARD DO HEREBY CERTIFY THAT THE FOREGOING MINUTES OF SAID MEETING OF THE PLUMAS COUNTY BOARD OF SUPERVISORS HELD ON FEBRUARY 09, 2010 ARE CORRECT AS RECORDED.

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Nancy L. DaForno, Clerk of the Board