



## **BOARD OF SUPERVISORS**

Terrell Swofford, 1<sup>st</sup> District  
Robert A. Meacher, Vice Chair 2<sup>nd</sup> District  
Sharon Thrall, 3<sup>rd</sup> District  
Lori Simpson, Chair 4<sup>th</sup> District  
Jon Kennedy, 5<sup>th</sup> District

### **AGENDA FOR MEETING OF JULY 19, 2011 TO BE HELD AT 10:00 A.M. IN THE BOARD OF SUPERVISORS ROOM 308, COURTHOUSE, QUINCY, CALIFORNIA**

**9:00 – 10:00 A.M. – COMMUNITY DEVELOPMENT COMMISSION**

**[www.countyofplumas.com](http://www.countyofplumas.com)**

### **AGENDA**

**The Board of Supervisors welcomes you to its meetings which are regularly held on the first three Tuesdays of each month, and your interest is encouraged and appreciated.**

**Any item without a specified time on the agenda may be taken up at any time and in any order. Any member of the public may contact the Clerk of the Board before the meeting to request that any item be addressed as early in the day as possible, and the Board will attempt to accommodate such requests.**

**Any person desiring to address the Board shall first secure permission of the presiding officer. For noticed public hearings, speaker cards are provided so that individuals can bring to the attention of the presiding officer their desire to speak on a particular agenda item.**

**Any public comments made during a regular Board meeting will be recorded. The Clerk will not interpret any public comments for inclusion in the written public record. Members of the public may submit their comments in writing to be included in the public record.**

**CONSENT AGENDA: These matters include routine financial and administrative actions. All items on the consent calendar will be voted on at some time during the meeting under "Consent Agenda." If you wish to have an item removed from the Consent Agenda, you may do so by addressing the Chairperson.**



**REASONABLE ACCOMMODATIONS: In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting please contact the Clerk of the Board at (530) 283-6170. Notification 72 hours prior to the meeting will enable the County to make reasonable arrangements to ensure accessibility. Auxiliary aids and services are available for people with disabilities.**

## STANDING ORDERS

10:00 A.M. **CALL TO ORDER/ROLL CALL**

**FLAG SALUTE**

**ADDITIONS TO OR DELETIONS FROM THE AGENDA**

### **PUBLIC COMMENT OPPORTUNITY**

Matters under the jurisdiction of the Board, and not on the posted agenda, may be addressed by the general public at the beginning of the regular agenda and any off-agenda matters before the Board for consideration. However, California law prohibits the Board from taking action on any matter which is not on the posted agenda unless it is determined to be an urgency item by the Board of Supervisors. Any member of the public wishing to address the Board during the "Public Comment" period will be limited to a maximum of 3 minutes.

### **ACTION AGENDA**

#### **SPECIAL DISTRICTS GOVERNED BY BOARD OF SUPERVISORS**

The Board of Supervisors sits as the Governing Board for various special districts in Plumas County including Dixie Valley Community Services District; Walker Ranch Community Services District; Grizzly Ranch Community Services District; Beckwourth County Service Area; Plumas County Flood Control and Water Conservation District; Quincy Lighting District; Crescent Mills Lighting District.

1. 10:15 **WALKER RANCH COMMUNITY SERVICES DISTRICT** – Robert Perreault

Approve and authorize the Chair to sign a Memorandum of Understanding between Plumas County and Walker Ranch CSD to enable reimbursement to the County via journal entry

2. **GRIZZLY RANCH COMMUNITY SERVICES DISTRICT** – Robert Perreault

Approve and authorize the Chair to sign a Memorandum of Understanding between Plumas County and Grizzly Ranch CSD to enable reimbursement to the County via journal entry

3. **BECKWOURTH COMMUNITY SERVICES AREA** – Robert Perreault

Approve and authorize the Chair to sign a Memorandum of Understanding between Plumas County and Beckwourth CSA to enable reimbursement to the County via journal entry

**Adjourn as the Governing Board for special districts and reconvene as the Board of Supervisors**

4. 10:30 **BOARD OF SUPERVISORS**

- A. Approve and authorize the Chair to sign a Memorandum of Understanding between Plumas County and Walker Ranch CSD to enable reimbursement to the County via journal entry
- B. Approve and authorize the Chair to sign a Memorandum of Understanding between Plumas County and Grizzly Ranch CSD to enable reimbursement to the County via journal entry
- C. Approve and authorize the Chair to sign a Memorandum of Understanding between Plumas County and Beckwourth CSA to enable reimbursement to the County via journal entry
- D. Approve and authorize the Chair to sign a letter to the US Forest Service, Mt. Hough Ranger District regarding the Bucks Lake telephone project
- E. Designate either Mental Health, Alcohol & Drug, or Social Services as a member of the executive committee for AB 109/AB 117; and identify the supervising agency for receiving the state inmates
- F. Discussion and possible action regarding allocation of HR 2389 Title III funding
- G. Correspondence
- H. Weekly report by Board members of meetings attended, key topics, project updates, standing committees and appointed Boards and Associations.

5. 11:00 **COUNTY ADMINISTRATIVE OFFICE** – Jack Ingstad

Departmental Matters

**PUBLIC WORKS**

Continued from July 15, 2011, Solid Waste rate increase response submitted by Feather River Disposal, Inc. Discussion, possible action and/or direction to staff

**6. CONSENT AGENDA**

These items are expected to be routine and non-controversial. The Board of Supervisors will act upon them at one time without discussion. Any Board members, staff member or interested party may request that an item be removed from the consent agenda for discussion. Additional budget appropriations and/or allocations from reserves will require a four/fifths roll call vote.

**A. FIRST 5 PLUMAS**

Approve the First 5 Plumas Strategic Plan for 2011-2016

**B. DISTRICT ATTORNEY**

Adopt **RESOLUTION(s)** authorizing the District Attorney to execute and administer Grant Award Agreements for FY 2011-2012 (Victim Witness Program-20420; Workers Compensation Insurance Fraud Program-70305; Auto Insurance Fraud Program-70304)

**C. FACILITIES/AIRPORTS**

- 1) Approve and authorize the Director of Facility Services to sign Janitorial maintenance Contract Addendums with Bob's Janitorial Service and Awesome Lausen Janitorial
- 2) Authorize the Director of Airports to execute grant agreements with the FAA for airport capital improvement projects

**D. PUBLIC HEALTH**

- 1) Approve and authorize the Chair to sign a Service Agreement with Plumas Hospital District of \$10,000 or more for Public Health for FY 2011-2012
- 2) Approve a Service Agreement of \$10,000 in Budget Unit 70562 Plumas County Children & Families Commission for activities related to Plumas County Public Health Agency's Oral Health Program

**E. PUBLIC WORKS**

- 1) Approve and authorize the Chair to sign Radio Hill Special Use Permits Amendment No. 1 to Sierra Radio, Inc., and Western Inspirational Broadcasters
- 2) Approve and authorize the Chair to sign Memorandum of Agreement between the County of Plumas and the Greenville Rancheria to incorporate the identified county routes into the Bureau of Indian Affairs Indian Reservation Roads inventory system

**F. ENGINEERING**

- 1) Approve recordation of final map for Reversion to Acreage at Creekside at Whitehawk Ranch
- 2) Approve release of security associated with Reversion to Acreage at Creekside at Whitehawk Ranch

## **NOON RECESS**

### **7. 1:30 P.M. BOARD OF SUPERVISORS**

- A. Discussion and possible action to adopt a **RESOLUTION** declaring a county hiring freeze upon terms and conditions established by the Board of Supervisors. **Roll call vote**
- B. FY 2011-2012 Budget - Discussion, possible action and/or direction to Budget Officer

### **8. CLOSED SESSION**

#### **ANNOUNCE ITEMS TO BE DISCUSSED IN CLOSED SESSION**

- A. Personnel: Public employee performance evaluation – Clerk of the Board
- B. Conference with Legal Counsel: Claim Against the County filed by Thomas Paul Connolly filed on June 14, 2011
- C. Conference with Legal Counsel – Existing Litigation (Subdivision (a) of Section 54956.9 of the Government Code): High Sierra Rural Alliance v. County of Plumas and The Schomac Group, Inc., Superior Court of California, County of Plumas, Case No. CV09-00174.”
- D. Conference with Legal Counsel – Initiation of litigation pursuant to Subdivision (c) of Government Code §54956.9 – one case
- E. Conference with Legal Counsel: Significant exposure to litigation pursuant to Subdivision (b) of Government Code Section 54956.9
- F. Conference with Labor Negotiator regarding employee negotiations: Sheriff's Department Employees Association, Operating Engineers Local #3, and Confidential Employees

#### **REPORT OF ACTION IN CLOSED SESSION (IF APPLICABLE)**

#### **ADJOURNMENT**

Adjourn meeting to Tuesday, August 02, 2011, Board of Supervisors Room 308, Courthouse, Quincy, California.

# WALKER RANCH COMMUNITY SERVICES DISTRICT GRIZZLY RANCH COMMUNITY SERVICES DISTRICT BECKWOURTH COUNTY SERVICE AREA

# AGENDA REQUEST

Date: July 11, 2011

To: Honorable Governing Board of the Walker Ranch CSD  
Honorable Governing Board of the Grizzly Ranch CSD  
Honorable Governing Board of the Beckwourth CSA

From: Robert Perreault, Manager, Walker Ranch CSD  
Robert Perreault, Manager, Grizzly Ranch CSD  
Robert Perreault, Manager, Beckwourth CSA

Subject: Agenda Request for the July 19, 2011 meeting of the Governing Boards of the Special Districts

h CSD  
CSA

## Background:

As the Governing Board (for each of the dependent special districts listed above) is aware, the County Engineer is the designated Manager for all of the special districts listed above. The County Engineer utilizes contracts with private sector entities and various County staff to perform the necessary management and operations of the special districts listed above.

During FY2010-11, the County Auditor identified the need for a formal agreement between the County and each special district in order to enable the filing of a journal entry in order that the County could be reimbursed by the special districts for services provided to the benefit of each of the special districts.

Attached are three (3) proposed Memoranda of Understanding between the County and the three (3) special districts listed above.

### Recommendation:

The Manager for each of the special districts listed above respectfully recommends that the Governing Board for each of the 3 special districts listed above authorize the Chair to sign a Memorandum of Understanding with the County of Plumas to enable the dependent special district to reimburse the County via journal entry.

# DEPARTMENT OF PUBLIC WORKS

1834 EAST MAIN, QUINCY CA 95971 PHONE (530) 283-6268 FAX (530) 283-6323



ROBERT A. PERREAULT Jr.  
DIRECTOR

MARTIN BYRNE  
ASST. DIRECTOR

JOE BLACKWELL  
DEPUTY DIRECTOR

## AGENDA REQUEST

Date: July 11, 2011

To: Honorable Board of Supervisors

From: Robert Perreault, County Engineer

*Robert A. Perreault Jr.*

Subject: Agenda Request for the July 19, 2011 meeting of the Board of Supervisors

Proposed MOUs between Plumas County and the  
Walker Ranch CSD, Grizzly Ranch CSD and Beckwourth CSA

### Background:

As the Board of Supervisors is aware, the County Engineer is the designated Manager for the three (3) dependent special districts listed above. The County Engineer utilizes contracts with private sector entities and various County staff to perform the necessary management and operations of the special districts listed above.

During FY2010-11, the County Auditor identified the need for a formal agreement between the County and each special district in order to enable the filing of a journal entry in order that the County could be reimbursed by the special districts for services provided to the benefit of each of the special districts.

Attached are three (3) proposed Memoranda of Understanding between the County and the three (3) special districts listed above.

### Recommendation:

The County Engineer respectfully recommends that the Board of Supervisors authorize the Chair to sign a Memorandum of Understanding with each of the three (3) dependent special districts listed above to enable the dependent special district to reimburse the County via journal entry.

# **MEMORANDUM OF UNDERSTANDING**

BETWEEN

## **PLUMAS COUNTY AND WALKER RANCH CSD**

This Memorandum of Understanding between the County of Plumas, a Political Subdivision of the State of California, "County" and the Walker Ranch Community Services District, a Special District Subdivision of the State of California, "District" and

This Memorandum of Understanding is made with reference to the following facts and circumstances:

**WHEREAS**, Walker Ranch Community Services District (hereinafter referred to as "District", whose mailing address is 555 Main Street, Quincy, CA 95971) is responsible for certain governmental functions within the Walker Ranch CSD as set for in the Board of Supervisors Resolution 95-5799, and

**WHEREAS**, the Plumas County Engineering Department (hereinafter referred to as "Engineering", whose mailing address is 555 Main Street, Quincy, CA 95971) performs staff management services for the said **District**, and

**WHEREAS**, District provides operations and maintenance services within the boundaries of CSD, the scope of which are described in Resolution #95-5799, and

**WHEREAS**, Engineering, expends staff time, including occasional use of staff time from other County departments as needed, including occasional use of staff time from other County Departments, as need, vehicle time and materials on behalf of said **District**, and

**NOW THEREFORE**, the parties agree as follows:

1. It is mutually agreed that this Memorandum of Understanding (MOU) shall establish a procedure for the reimbursement of expenses incurred by Engineering for the provision of administrative and fiduciary services on behalf of said **District**, and that said procedure shall be as follows:

**District** shall reimburse **Engineering** for hours expended by Engineering employees on a basis of the employees' regular wage per hour, in accordance with the latest adopted hourly rate schedule for the Engineering Department. Payment for materials used in providing these services shall be reimbursed as a "pass-through" cost, with no surcharge. Engineering will document the hours spent on the Districts projects and process a Journal Entry through the Auditors office on a monthly basis.

**2. TERM:** This MOU is effective July 19, 2011 and shall expire on July 19, 2021. Either party may terminate this Memorandum of Understanding for any cause after giving thirty (30) days written notice of intention to terminate,

3. Amendments to this MOU must be in writing and mutually agreed to by both Parties.

**PLUMAS COUNTY**

By: \_\_\_\_\_ Date: \_\_\_\_\_  
Chair , Board of Supervisors

**WALKER RANCH  
COMMUNITY SERVICE DISTRICT**

BY: \_\_\_\_\_ Date: \_\_\_\_\_  
Chair, Governing Board

Resolution No. 95-5799

**RESOLUTION OF THE BOARD OF SUPERVISORS  
OF THE COUNTY OF PLUMAS APPROVING THE FORMATION OF THE  
WALKER RANCH COMMUNITY SERVICES DISTRICT  
(LAFCO FILE NO. 1-F-94)**

WHEREAS, the Local Agency Formation Commission of the County of Plumas adopted its Resolution No. 95-10 on June 15, 1995, making determinations and approving the proposed formation of the Walker Ranch Community Services District described in Exhibit A attached hereto and by this reference incorporated herein; and

WHEREAS, the terms and conditions of the formation as approved by the Local Agency Formation Commission are as follows:

- a. That the principal act under which the district is proposed to be formed is the Community Services District Law, Division 3 (Commencing with Section 61000) of Title 6 of the Government Code of the State of California, to have among its purposes the following:
  - i. To supply the inhabitants of the district with water for domestic use, irrigation, sanitation, industrial use, fire protection, and recreation.
  - ii. The collection, treatment or disposal of sewage, waste and stormwater of the district and its inhabitants.
  - iii. The collection or disposal of garbage or refuse matter.
  - iv. Protection against fire.
  - v. Public recreation by means of parks, including but not limited to aquatic parks and recreational harbors, playgrounds, equestrian trails, golf courses, swimming pools or recreation buildings.
  - vi. Street lighting
  - vii. Mosquito abatement
  - viii. The equipment and maintenance of a police department or other police protection to protect and safeguard life and property.
  - ix. To acquire sites for, construct, and maintain library buildings, and to cooperate with other governmental agencies for library service.
  - x. The opening, widening, extending, straightening, and surfacing, in whole or in part, of any street in such district, subject to the consent of the governing body of the county or city in which said improvement is to be made.

xi. The construction and improvement of bridges, culverts, curbs, gutters, drains, and works incidental to the purpose specified in subdivision (x), subject to the consent of the governing body of the county or city in which said improvement is to be made.

xii. The conversion of existing overhead electric and communication facilities to underground locations, which facilities are owned or operated by either a "public agency" or a "public utility" as defined in Section 5896.2 of the Streets and Highways Code, and to take proceedings for and to finance the cost of such conversion in accordance with the provisions of Chapter 28 (commencing with Section 5896.1) of Part 3 to Division 7 of the Streets and Highways code, subject to the consent of the public agency or public utility responsible for the owning, operation and maintenance of such facilities.

xiii. To contract for ambulance service to serve the residents of the district as convenience requires, if a majority of the voters in the district, voting in an election thereon, approve.

xiv. To provide and maintain public airports and landing places for aerial traffic.

b. That no tax revenue or increment will be exchanged between the affected districts for this formation; and

WHEREAS, the reasons for this proposed annexation, as stated by the applicants, are:

a. To insure adequate and orderly maintenance of community services for the Walker Ranch property.

WHEREAS, the regular county assessment roll will be utilized by this district; and

WHEREAS, the affected territory will not be taxed for existing bonded indebtedness; and

WHEREAS, it has been determined to the satisfaction of the Board that all owners of land included in the proposal consent to the formation of the Walker Ranch Community Services District; and

WHEREAS, the Board certifies that Plumas County Environmental Impact Report #55 has been prepared and approved for this project; and

WHEREAS, a public hearing on this formation was called for and held by this Board at the place and time noticed therefore on July 18, 1995.

**NOW, THEREFORE, the Board of Supervisors of the County of Plumas does hereby RESOLVE, DETERMINE AND ORDER as follows:**

1. The formation of the Walker Ranch Community Services District is approved, as presented in LAFCO Resolution No. 95-10 and as described in Exhibit A.
2. The initial Board of Directors shall be the Plumas County Board of Supervisors.

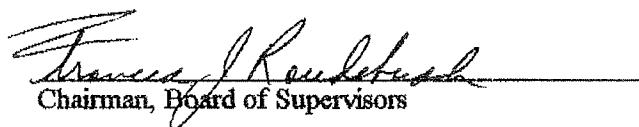
The foregoing resolution was duly passed and adopted by the Board of Supervisors of the County of Plumas at their meeting held on the 18th day of July, 1995, by the following vote:

AYES: Supervisors Meacher, Bresciani and Roudebush

NOES: None

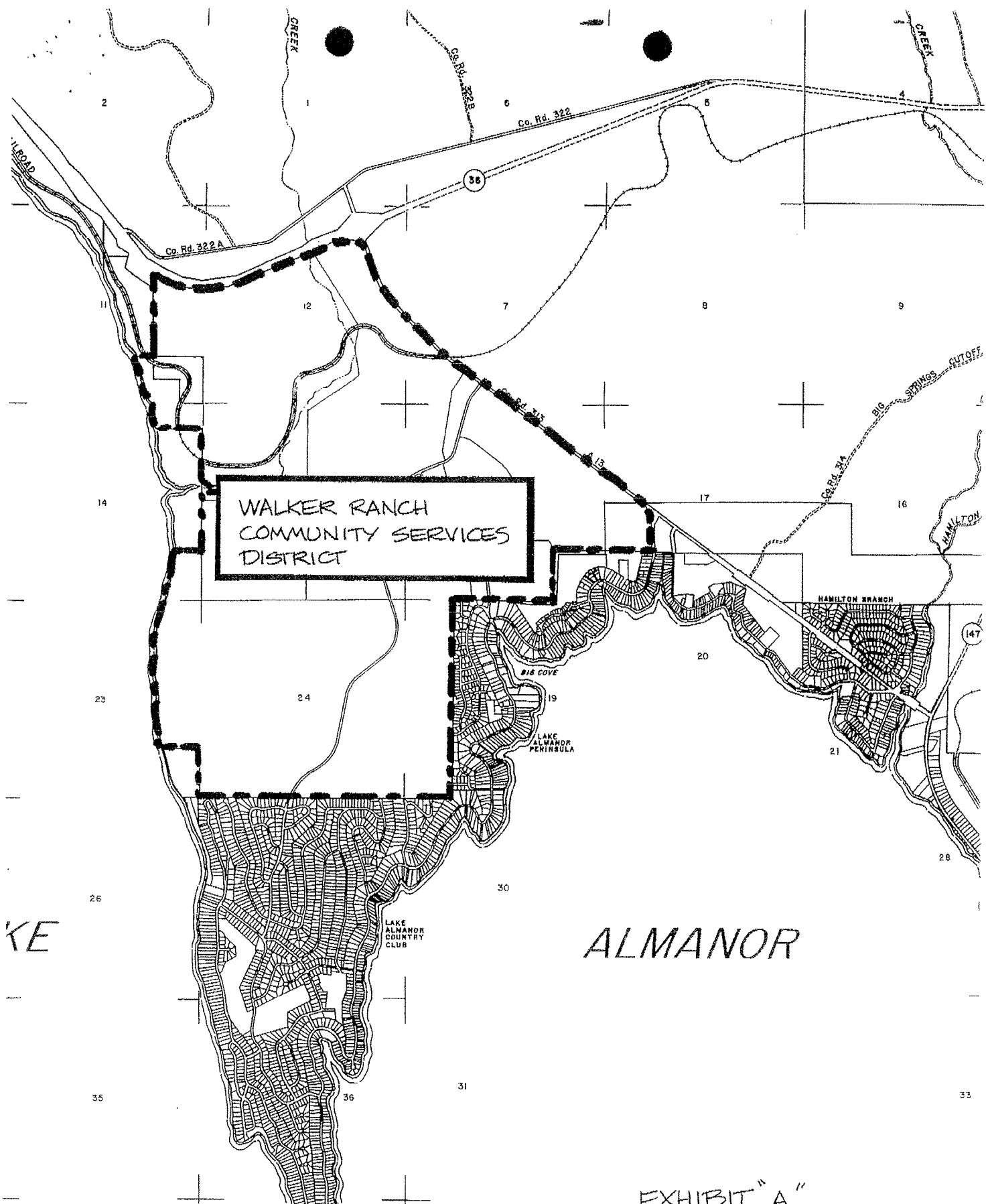
ABS: Supervisor Coates

ABSTAIN: Supervisor Simpson

  
Frances J. Roudebush  
Chairman, Board of Supervisors

APTEST:

  
James DeLano  
County Clerk and ex-officio Clerk  
of said Board of Supervisors



# **MEMORANDUM OF UNDERSTANDING**

BETWEEN

**PLUMAS COUNTY  
AND  
GRIZZLY RANCH CSD**

This Memorandum of Understanding between the County of Plumas, a Political Subdivision of the State of California, "County" and the Grizzly Ranch Community Services District, a Special District Subdivision of the State of California, "District" and

This Memorandum of Understanding is made with reference to the following facts and circumstances:

**WHEREAS**, Grizzly Ranch Community Services District (hereinafter referred to as "District", whose mailing address is 555 Main Street, Quincy, CA 95971) is responsible for certain governmental functions within the Grizzly Ranch CSD as set forth in the Board of Supervisors Resolution 03-6892, and

**WHEREAS**, the Plumas County Engineering Department (hereinafter referred to as "Engineering", whose mailing address is 555 Main Street, Quincy, CA 95971) performs staff management services for the said **District**, and

**WHEREAS**, District provides operations and maintenance services within the boundaries of CSD, the scope of which are described in Resolution #03-06892, and

**WHEREAS**, Engineering, expends staff time, including occasional use of staff time from other County departments as needed, including occasional use of staff time from other County Departments, as need, vehicle time and materials on behalf of said **District**, and

**NOW THEREFORE**, the parties agree as follows:

**1.** It is mutually agreed that this Memorandum of Understanding (MOU) shall establish a procedure for the reimbursement of expenses incurred by Engineering for the provision of administrative and fiduciary services on behalf of said **District**, and that said procedure shall be as follows:

**District** shall reimburse **Engineering** for hours expended by Engineering employees on a basis of the employees' regular wage per hour, in accordance with the latest adopted hourly rate schedule for the Engineering Department. Payment for materials used in providing these services shall be reimbursed as a "pass-through" cost, with no surcharge. Engineering will document the hours spent on the District's projects and process a Journal Entry through the Auditors office on a monthly basis.

**2. TERM:** This MOU is effective July 19, 2011 and shall expire on July 19, 2021. Either party may terminate this Memorandum of Understanding for any cause after giving thirty (30) days written notice of intention to terminate,

3. Amendments to this MOU must be in writing and mutually agreed to by both Parties.

**PLUMAS COUNTY**

By: \_\_\_\_\_ Date: \_\_\_\_\_  
Chair , Board of Supervisors

**GRIZZLY RANCH  
COMMUNITY SERVICE DISTRICT**

BY: \_\_\_\_\_ Date: \_\_\_\_\_  
Chair, Governing Board

Plumas County, California

**RESOLUTION NO. 03- 6892**

**A RESOLUTION AUTHORIZING THE LOCAL AGENCY FORMATION COMMISSION [LAFCO] TO INITIATE PROCEEDINGS TO FORM THE GRIZZLY RANCH COMMUNITY SERVICES DISTRICT ["CSD"]**

WHEREAS, the Plumas Board of Supervisors finds and declares as follows:

- A. Exhibit A attached reflects the development conditions applicable to services districts for the subdivision project known as "Grizzly Ranch"; and,
- B. Exhibit B attached references the environmental documents prepared for the Grizzly Ranch subdivision; and,
- C. Exhibit C attached is the Application for CSD Formation dated 2-21-03 (but forwarded to LAFCO by separate letter dated March 19, 2003)
- D. Exhibit D attached is the public notice letter, dated May 22, 2003, issued by the LAFCO executive officer regarding the Application.
- E. Exhibit E attached is the cover page, dated June 21, 2003, of the Bound Summary Documents, including the CSD budget, which are incorporated here by reference, but are on file and open to inspection at LAFCO and the County Planning Dept.

NOW, THEREFORE, BE IT RESOLVED by the Plumas County Board of Supervisors as follows:

1. Exhibits A and B, attached, are affirmed as true and correct, indicating that the formation of the Grizzly Ranch CSD comports with planning and environmental regulations.
2. Plumas County concurs with the initiation of proceedings for the formation of the CSD, although the County reserves its rights to comment, and add conditions, during the proceeding, and does not necessarily agree with all the information provided in Exhibits C and E.
3. The Board of Supervisors of Plumas County is willing to serve as the initial board of directors of the CSD until there are sufficient registered voters in the CSD to assume governance responsibilities.

The foregoing resolution was adopted on July 15, 2003, at a regular meeting of the Plumas County Board of Supervisors by the following vote:

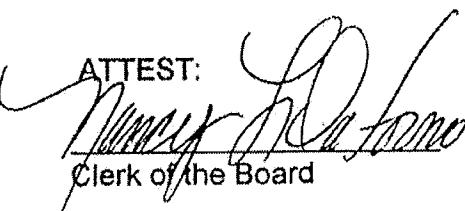
AYES: Dennison, Nelson, Meacher, Olsen and Pearson

NOES: None

ABSENT: None

  
B.J. Pearson  
Chair, Board of Supervisors

ATTEST:

  
Nancy Dennison  
Clerk of the Board

## DISTRICTS

9. A Community Services District, with all powers required for development of the project, shall be formed before any map is recorded, and before any building permit is issued. Formation of a Community Services District shall not be a requirement for issuance of a grading permit for the golf course. Before the district is formed, the developer shall reimburse the County for all costs incurred during monitoring as provided for in Condition #72, and shall prepare a budget which shall be submitted to the Planning Director for review and approval. A funding source for the budget shall be identified and implemented, covering all budget categories, including management, administration, legal, engineering, and personnel so that Plumas County provides no direct or indirect subsidies to the Community Services District. If taxes, fees, or assessments within the scope of Articles XIII C and XIII D of the Constitution of the State of California are to be a source of funding, a detailed timetable for submittal for owner or voter approval shall be given.
10. The covenants, conditions and restrictions shall provide for a Homeowners Association and shall authorize the Homeowners Association to maintain and plow private roads, and shared driveway easements. The Homeowners association may be authorized to maintain designated open space and conservation easements. If a governmental entity exercises regulatory authority to require that designated open space or conservation easements be held by a disinterested third party, an appropriate disinterested third party may be authorized to hold, manage, or maintain, as necessary to satisfy the requirement.
11. The project shall annex to a fire protection district whose sphere of influence encompasses the entirety of the project before any final map is recorded; or fire protection shall be provided through the Community Services District, in a manner that satisfies the Planning Director, before any final map is recorded.
12. Groundwater rights, sufficient to provide all domestic and emergency water service for all development proposed within each map proposed for recordation, shall be granted to the Community Services District prior to recording of said map. Terms and Conditions of said grant shall be to the satisfaction of the Community Service District Governing Board.
13. The domestic and emergency water and the sewer systems shall be granted in fee, without consideration, to the Community Service District prior to:
  - a) Recording of the final map for each phase, or
  - b) Release of security in excess of 50% for each phase, or
  - c) Forfeiture of security for non-performance.

Said grant shall include, but not be limited to, any wells, pumps, tanks, pipes, buildings and appurtenances, necessary for the efficient operation of the water and sewer system as determined by the County Engineer, and as shown or referenced on the approved improvement plans

## PLANNING AREAS

14. Planning areas are shown on the Planned Development Map and Land Use Plan to identify land use and density and may be subject to minor adjustments as road alignments and lots are more accurately defined in tentative and final maps. Permitted densities shall be adjusted, as necessary, to reflect any final acreage adjustments.

**EXHIBIT**

**A**

## PLANNING & BUILDING SERVICES

PLANNING DIVISION 520 Main Street, Room 121 Quincy, CA 95971-9366  
(530) 283-6210 Fax (530) 283-6135



9 July 2003

To: Rob Shulman, County Counsel  
From: Rebecca Herrin, Senior Planner *RH*  
Re: Grizzly Ranch Community Services District  
Formation

As we discussed, the environmental documents that apply to this project are as follows:

1. Supplement to EIR No. 46
2. EIR No. 46
3. EIR No. 30

If you have any further questions, please don't hesitate to give me a call at 283-6210.

**EXHIBIT**

**B**

Chairman:  
William Powers  
  
Commissioners:  
Milton Emerson  
John Lartien  
Robert Meagher  
B.J. Pearson  
  
Executive Officer:  
John M. Gullixson

# plumas LAFCo

Local Agency Formation Commission

APPLICATION TO INITIATE PROCEEDING FOR CHANGE OF  
ORGANIZATION/REORGANIZATION/ SPECIAL REORGANIZATION  
(Pursuant to the Correa-Know-Hartzberg Local Government Reorganization Act of 2000,  
Division 3, Title 5 Commencing with Section 56000, of the Government Code)

TO: PLUMAS LOCAL AGENCY FORMATION COMMISSION

JOHN M. GULLIXSON, Executive Officer/Legal Counsel  
Post Office Box 204  
6820 Altis Trail at Lake Davis Road  
Portola, California 96122

DESIGNATION OF PROPOSAL: Grizzly Ranch Community Services District Formation  
AFFECTED CITY/DISTRICT: Portola, Beckwourth FPD

RELATED JURISDICTIONAL CHANGES:

GENERAL LOCATION OF PROPOSAL: 4375 Grizzly Road, Beckwourth,  
consisting of 1,042 acres.

THOMAS GUIDE PAGE(S)

COORDINATES

PROPOSAL INITIATED BY: Resolution  Landowner/Voter Petition

APPLICANT: The Founders at Grizzly Ranch, LLC  
(CITY, DISTRICT OR CHIEF PETITIONER)

26 West Micheltorena Street  
(ADDRESS)

Santa Barbara, California 93101  
(CITY, STATE, ZIP)

SIGNED:

Andrew R. Martin

TITLE, if any

Managing Member

TELEPHONE:

805 - 966 - 1311

DATE:

2/21/03

EXHIBIT

C

PLUMAS LAFCO APPLICATION TO INITIATE PROCEEDINGS  
PAGE -2-

## I. THE SUBJECT AREA

#### A. GENERAL DESCRIPTION

1. Acres or Square Miles: 1,042 acres
2. What major highways and streets serve the area: The area is directly served by Grizzly Road and is approximately 1.5 miles from Highway 70
3. Topography: Gradual slope from approximately 5,600 foot elevation in North and East to approximately 5,060 foot elevation in South and West.
4. Physical boundaries, if any (rivers, freeways, etc.): Grizzly Creek is located immediately to the West of Subject Area. Grizzly Road runs through Subject Area.
5. POPULATION AND HOUSING
  1. Estimated Population: Zero
  2. Number of Registered Voters: Zero  
Give source and date of information: \_\_\_\_\_
  3. Number and type of dwelling unit: None

C. LAND USE AND ZONING (if applicable)

1. What is the present land use in the subject area?  
Moderate Opportunity, Suburban (S-1 Zoning).
2. What is the land use in the surrounding area?  
Moderate Opportunity, Suburban; Prime Recreation;  
Secondary Suburban Rural; Limited Opportunity, Rural  
(S-1, S-3, RBC-3, R-10, R-20 Zoning)  
3. If annexation to a city is involved as a part of this proposal, what is the city's general plan designation for the area?

PLUMAS LAFCO APPLICATION TO INITIATE PROCEEDINGS  
PAGE 8

4. Describe any proposed change in land use and zoning as a result of this proposal (including, if applicable, prezoning by an affected city):

Area subject to land use and zoning pursuant to  
Planned Development Permit dated 6/21/2000.

5. If this proposal will result in development of property, describe the type of development proposed (type of business or industry, single- or multi-family residential, etc.; number of units or facilities):

Up to 380 dwelling units, 18-hole golf course with  
clubhouse and related facilities, commercial area which

6. What effect would denial of this proposal have on the proposed development, if any? includes fire station.

Formation of Community Services District is a condition  
required for development of the area.

7. Is the subject area proposed to be included within a redevelopment project area upon completion of this proposal?

No

8. Please attach hereto the following:

Metes and bounds description of the exterior boundaries of the territory proposed for formation/annexation (6 copies)

Maps demonstrating exterior boundaries in the following format:

- An original and reproducible map measuring 18" by 26"
- 16 reduced copies of original map measuring 8 1/2" by 11"

## II THE PROPOSAL

A. What are the reasons for initiation of this proposal?

To provide domestic water and sewer service

to up to 380 dwelling units, 18-hole golf course

B. What are the alternate courses of action, if any? (Include the names of other local agencies having the authority to provide the same or similar services as those proposed)

Water - None; Sewer - None;

:

C. Plan for Providing Services

Describe the services to be extended to the subject area, the range and level of those services, when the services can be extended to the area, and how the services will be financed, including any improvement or upgrading of structures, roads, sewer or water facilities or other conditions which would be imposed or required by the local agency within the subject area if this proposal is completed:

See attached budget.

PLUMAS LAFCO APPLICATION TO INITIATE PROCEEDINGS  
PAGE 4

D. List the division, acquisition, improvement, disposition, sale or transfer of any property, real or personal, belonging to a city or district that is involved in this proposal:

Upon formation, the CSP shall acquire a wastewater treatment storage facility.

E. List the disposition, transfer or division of any money or funds and any other obligations of a city or district involved as part of this proposal:

None

F. To what extent will residents or landowners within the subject area be liable or remain liable for any existing indebtedness of the city or district to or from which annexation, detachment, or detachment and incorporation is proposed:

None

G. What services and/or costs to residents or landowners in the area would be increased, reduced, or eliminated as a result of this proposal?

Water and waste water services would increase for the area.

H. List any terms or conditions requested as part of this proposal:

See attached agreement.

### III. GENERAL

A. List names and addresses of any persons, organization or agencies known to you who may be opposed to this proposal:

B. ANY OTHER COMMENTS YOU MAY WISH TO MAKE [Attach additional pages if necessary]:

C. Names and addresses of persons who are to receive notice of hearing, staff report and minutes:

Russ Powell, Economic & Planning Systems

1750 Creekside Oaks Drive, #29

Sacramento, CA 95833

PLUMAS LAFCO APPLICATION TO INITIATE PROCEEDINGS  
PAGE -5-

40009

IV. INCORPORATION OF INSTRUCTIONS

By submitting this Application to Initiate Proceedings, the applicant acknowledges receipt of the Instruction for Filing Application for Change of Organization/ Reorganization/Special Reorganization@ and agrees to be bound by same, including, but not limited to the provisions contained therein regarding filing and processing fees, and defense and indemnification of Plumas LAFCo and its staff.

Contact Person:

Bruce R. Inman, Esq.

(Name)

895 University Ave.

(Address)

Sacramento, CA 95825

(916) 669-3500

(Telephone)

Chairman:  
Milton Emerson

Commissioners:  
William Powers  
Bill Adamson  
Robert Meacher  
B.J. Pearson

Executive Officer:  
John M. Gullixson

plumas

LAFCo

*The Local Agency Formation  
Commission Serving Plumas County*

May 22, 2003

Mailing Address:  
Plumas LAFCo  
Post Office Box 204  
Portola, CA 96122

Telephone:  
(530) 832-5269

E-mail Address:  
plumasLAFCo@aol.com

Website Address:  
calafco.org/local/Plumas

To: Beckwourth Fire Protection District  
Eastern Plumas Hospital District  
Plumas County Flood Control & Road Department  
Plumas County Planning Department  
City of Portola  
Eastern Plumas Park & Recreation District  
Grizzly Lake Resort Improvement District  
Plumas Unified School District  
Feather River Community College District  
County of Plumas, Auditors & Assessors Office

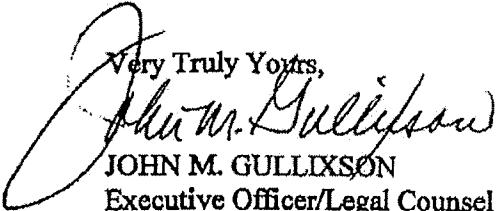
California State Department of Conservation  
California Regional Water Board  
Plumas County Public Works  
United States Forest Service  
Department of Water Resources  
Dept. of Housing/Community Development  
Department of Fish & Game  
Environmental Health  
Caltrans

Reference: Plumas LAFCo File No. 2003-FORM-001  
Application - Formation of Grizzly Ranch Community Services District

Please be advised that the Plumas Local Agency Formation Commission has received an application - Formation of Grizzly Ranch Community Services District, with territory consisting of approximately 1,042 acres, on both the East and West sides of Grizzly Road, 1.5 miles North of Highway 70. If the application is approved by the Commission the property described therein will become the jurisdictional boundaries of the newly formed Community Services District.

Enclosed herein please find a copy of the application and other materials for the review and comment of your agency. Please send to my office any resolution your board may adopt relating to this Formation request and any other comments your board or staff may have concerning the merits of the application. The review and comment period ends on June 20, 2003 and we respectfully request that all comments be returned to the Plumas LAFCo office by that date. Thank for your professional courtesy and cooperation. Please feel free to call my office should you have any questions.

Very Truly Yours,

  
JOHN M. GULLIXSON  
Executive Officer/Legal Counsel  
Plumas LAFCo

JMG:  
Enclosures  
Cc: Mike Mohler  
Russ Powell, Economic & Planning Systems

EXHIBIT

D



To: Steve Allen, Plumas County Planning  
Steve Alfred, Plumas County Engineering

Cc: John McMorrow, Plumas County Planning Director  
Tom Hunter, Plumas County Public Works Director  
John Gullixson, Plumas County LAFCo  
B.J. Pearson, Plumas County Supervisor  
Jack Bridge, Grizzly Ranch

From: Mike Mohler, Grizzly Ranch

Date: June 21, 2003

Re: Grizzly Ranch - Bound Summary Documents Relating to Community Services District ("CSD") Formation, including Public Notice

---

Gentlemen:

Enclosed please find the following:

1. Copy of June 18, 2003 letter to John Gullixson authorizing third party review of proposed CSD Budget
2. Copy of May 22, 2003 Public Notice of Application for CSD Formation
3. Copy of March 19, 2003 Application for CSD Formation
4. Copy of March 13, 2003 Proposed CSD Budget

Please let us know anything we need to do to assist you in your review.

Thank you.

**EXHIBIT**

E

# **MEMORANDUM OF UNDERSTANDING**

BETWEEN

## **PLUMAS COUNTY AND BECKWOURTH COUNTY SERVICE AREA**

This Memorandum of Understanding between the County of Plumas, a Political Subdivision of the State of California, "County" and the Beckwourth County Service Area, a Special District Subdivision of the State of California, "District" and

This Memorandum of Understanding is made with reference to the following facts and circumstances:

**WHEREAS**, Beckwourth County Services Area (hereinafter referred to as "District", whose mailing address is 555 Main Street, Quincy, CA 95971) is responsible for certain governmental functions within the Beckwourth CSA as set for in the Board of Supervisors Resolution 83-3666, and

**WHEREAS**, the Plumas County Engineering Department (hereinafter referred to as "Engineering", whose mailing address is 555 Main Street, Quincy, CA 95971) performs staff management services for the said **District**, and

**WHEREAS**, District provides operations and maintenance services within the boundaries of CSA, the scope of which are described in Resolution #83-3666, and

**WHEREAS**, Engineering, expends staff time, including occasional use of staff time from other County departments as needed, including occasional use of staff time from other County Departments, as need, vehicle time and materials on behalf of said **District**, and

**NOW THEREFORE**, the parties agree as follows:

**1.** It is mutually agreed that this Memorandum of Understanding (MOU) shall establish a procedure for the reimbursement of expenses incurred by Engineering for the provision of administrative and fiduciary services on behalf of said **District**, and that said procedure shall be as follows:

**District** shall reimburse **Engineering** for hours expended by Engineering employees on a basis of the employees' regular wage per hour, in accordance with the latest adopted hourly rate schedule for the Engineering Department. Payment for materials used in providing these services shall be reimbursed as a "pass-through" cost, with no surcharge. Engineering will document the hours spent on the Districts projects and process a Journal Entry through the Auditors office on a monthly basis.

**2. TERM:** This MOU is effective July 19, 2011 and shall expire on July 19, 2021. Either party may terminate this Memorandum of Understanding for any cause after giving thirty (30) days written notice of intention to terminate,

3. Amendments to this MOU must be in writing and mutually agreed to by both Parties.

**PLUMAS COUNTY**

By: \_\_\_\_\_ Date: \_\_\_\_\_  
Chair, Board of Supervisors

**BECKWOURTH  
COUNTY SERVICE AREA**

BY: \_\_\_\_\_ Date: \_\_\_\_\_  
Chair, Governing Board

RESOLUTION NO. 83 - 3666

(RESCINDING Resolution No. 82-3568 and Setting Quarterly Sewer Service Fees in Beckwourth County Service Area.)

WHEREAS, the Board of Supervisors of the County of Plumas is required to adopt sewer service fees for Beckwourth County Service Area as required by Section XIV of Ordinance No. 73-18; and,

WHEREAS, such sewer service fee is necessary for the operation of the Beckwourth County Service Area, and to accumulate a small reserve for capital improvements; and,

WHEREAS, this board has been advised that fees for motels and trailer parks should be increased from \$1.50 to \$3.00 quarterly per sleeping room or trailer space,

NOW, THEREFORE, BE IT RESOLVED that Resolution No. 82-3568 dated May 11, 1982, establish fees for Beckwourth County Service Area, is hereby rescinded; and,

BE IT FURTHER RESOLVED that the following fees, payable quarterly, shall be charged to all public, private and residential properties within the Beckwourth County Service Area:

Private Residences (excluding guest houses)	\$ 12.75	quarterly
Bars, Restaurants, Lodge Halls	\$ 33.00	quarterly
Grocery Stores, Gas Stations, Garages	\$ 18.00	quarterly
Motels and Trailer Parks	\$ 3.00	quarterly per sleeping room or trailer space

Public Agencies such as County of Plumas, State of California, Fire District	\$ 33.00	quarterly
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The foregoing resolution was duly passed and adopted by the Board of Supervisors of the County of Plumas, State of California, at a regular meeting of said Board held on the 7th day of June, 1983, by the following vote:

AYES: Supervisors: Papenhausen, Glines, Ross, Coates and Pricer

NOES: Supervisors: None

ABSENT: Supervisors: None

ATTEST:

*B. A. Pricer*

Chairman, Board of Supervisors

*John A. Coates*  
John A. Coates, Clerk

established by the Local Agency Formation Commission on May 21, 1976; and

WHEREAS, the Plumas County Local Agency Formation Commission has been directed, pursuant to Government Code Section 54774, to periodically review and update the spheres of influence developed and determined by them for local governmental agencies; and

WHEREAS, the establishment and review of spheres of influence for local governmental agencies is in compliance with said Section 54774 which directs the commission to determine spheres of influence in order to carry out the purposes and responsibilities of the commission for planning and shape the logical and orderly development and coordination of local governmental agencies so as to advantageously provide for the present and future needs of the county and its communities; and

WHEREAS this commission was requested by the Plumas County Planning Department to review the sphere of influence for the Beckwourth County Service Area as part of a periodic review; and

WHEREAS, this hearing was noticed at the times and as prescribed in Government Code Section 54774.1; and

WHEREAS, this commission heard from interested parties and considered requests for amendment or revision of said sphere of influence; and

WHEREAS, this commission has reviewed and considered the Findings of Fact presented by LAFCO staff, marked "Exhibit A" attached hereto and incorporated herein by reference; and has also reviewed and considered the proposed maps for said district's sphere of influence revision, marked "Exhibit B" attached hereto and incorporated herein by reference; and

WHEREAS, this commission has considered the factors determined by it to be relevant to this proposed sphere of influence revision, including but not limited to the factors specified in Government Code Section 54774; and

to expand services to other parts of the county, that it has been

it has considered the environmental aspect of this proposal;

NOW, THEREFORE, BE IT RESOLVED, that the Plumas County Local Agency Formation Commission does hereby find and resolve as follows:

1. That the proposed sphere of influence revisions to the Beckwourth County Service Area comply with the provisions of Government Code Sections 54774 and 54774.1.

2. That this commission has reviewed the proposed revisions to said district's sphere of influence according to the California Environmental Quality Act (CEQA) and finds that there will be no significant environmental impact as a result of adopting this sphere of influence, and that no further environmental analysis of this action is needed.

3. That the sphere of influence for the Beckwourth County Service Area is hereby adopted and approved.

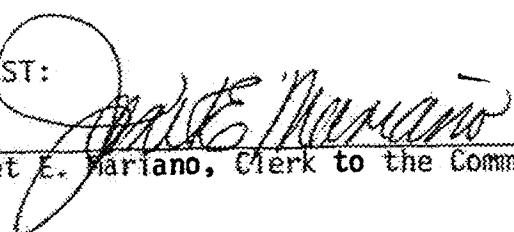
PASSED AND ADOPTED BY THE PLUMAS COUNTY LOCAL AGENCY FORMATION COMMISSION on July 12, 1982, by the following vote:

AYES: Commissioners Murray, Price, Ross, Williams and Wellenbrock

NOES: None

ABSENT: None.

ATTEST:

  
Janet E. Mariano, Clerk to the Commission

Kathleen L. Price  
Kathleen L. Price, Vice-Chairman  
Local Agency Formation Commission

I CERTIFY THAT THE FOREGOING IS A TRUE  
AND CORRECT COPY OF 82-07.08  
ADOPTED BY THE LOCAL AGENCY FORMATION  
COMMISSION ON July 12, 1982

DATE: July 12, 1982

Resolution No. 82-07.08  
Page 2 of 2

SECRETARY TO THE  
COMMISSION

7/4

Board of Supervisors  
County of Plumas  
Quincy, California 95971

Attention: Raynalle Staten, County Clerk

Concerning: REEXCOURTH COUNTY SERVICES AREA

This is to inform you that the certified copy of Resolution No. 1790 declaring formation of the subject district was filed in this office on December 29, 1967, pursuant to Section 61128 of the Government Code.

Very truly yours,

FRANK H. JORDAN  
Secretary of State

By

C. OSCAR JOHNSON  
Associate Counsel and Deputy

COJ:lw

4D

**BUCKS LAKE HOMEOWNERS ASSOCIATION**  
**16788 BUCKS LAKE RD.**  
**QUINCY, CA**  
**95971**

July 11, 2011

Michael Donald  
District Ranger  
Mt. Hough Ranger District  
39696 Highway 70  
Quincy, CA 95971

**BY EMAIL**

**RE: Bucks Lake Phone Project**

Dear Mike:

This letter follows up on your announcement at the annual Homeowners Association meeting on July 9, 2011, that the Forest Service will now entertain an application to extend wire line phone service to areas in the Bucks Lake basin not now served. While the ultimate applicant will have to be AT&T, this letter should serve to start the process of reviewing the project, assembling community support, and preparing the way to contact AT&T to begin their engineering process.

Our description of the project follows. There is an obvious caveat that no one should presume to speak for AT&T out side of that company. I will, however, describe the project as originally approved by the Forest Service in the early 1990's.

The project will begin at the location of the current AT&T equipment building across from the site of Bucks Lake Lodge. The cabling will be placed on existing utility poles wherever possible, and that should include all but a very few isolated locations. Originally, the phone people viewed crossing Haskins Inlet as a significant problem. Now that PG&E has extended their line to the vicinity of the intersection of the Oro-Quincy Highway and Bucklin Road, I would expect the phone project to follow that line, and then cross the Highway to the 4 H Camp area, where it would join the PG&E main line, again using those poles. It would go over the ridge to Mile High Road, where it would connect with the PG&E network serving the entire west end of the lake.

To serve the cabins in the Haskins Tract, the system would connect with a 50 pair line along side Big Creek Road in the Countryman Estates area. It would need to go either over or under the roadway there to connect with the PG&E pole system.

All service drops to individual cabins will be underground.

As I said above, I do not presume to speak for the AT&T Engineering Department. They might find it

necessary to place a small number of poles where required, to complete the system, and they will of course be supplying detail on that in their formal application.

As a next product following from this letter, I would like to create a package to send to AT&T , documenting the support of the Bucks Lake Homeowners, Plumas National Forest, and the Plumas County Board of Supervisors. Toward that goal, it would be most helpful if you could supply a letter documenting the Forest Service position on the project.

Thank you most sincerely for your efforts to resolve this long lasting issue.

Very truly yours,

Mike Hoover  
BLHA Director



July 8, 2011

1100 K Street  
Suite 101  
Sacramento  
California  
95814  
*Telephone*  
916.327-7500  
*Faximile*  
916.441.5507

TO: Chairs, County Boards of Supervisors  
County Administrative Officers

FROM: Paul McIntosh  
CSAC Executive Director

RE: **Allocation/Caseload Information on AB 109/AB 117 (Criminal Justice Realignment)**

---

This memo and attached materials are being furnished to assist counties as they undertake the implementation of AB 109<sup>1</sup>, the 2011 public safety realignment measure that shifts responsibility for certain adult offender populations to counties.

Items covered in this memo include:

- 2011-12 allocation details for (1) AB 109 adult population shifts; (2) district attorney/public defender responsibilities associated with local revocation process; (3) one-time start-up/training funds and (4) one-time Community Correction Partnership (CCP) planning grants;
- Average Daily Population projections by county at full implementation of AB 109;
- August 1 deadline to designate county entity(ies) responsible for post-release community supervision;
- Application of the Brown Act to the CCP and its Executive Committee; and
- Requirement to establish Local Revenue Fund and related realignment subaccounts.

### **2011-12 Allocations**

The attached Excel spreadsheet details county-by-county allocations for four distinct aspects of 2011 public safety realignment:

1. **AB 109 adult population shifts** – COLUMN 1 in the attached spreadsheet shows the per-county allocation associated with the programmatic aspects of AB 109. The estimated funding level for these activities statewide in 2011-12 is \$354.3 million, adjusted to reflect nine months of operation given the October 1, 2011 implementation date specified in AB 117. These funds are intended to cover all aspects of the adult population shifts: the transfer of the low-level offender population, counties' new supervision responsibilities for state prison inmates released to post-release community supervision (PRCS), and sanctions – to include incarceration – for those on PRCS who are revoked.

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<sup>1</sup> Chapter 15, Statutes of 2011, as subsequently revised by AB 117 (Chapter 39, Statute of 2011).

2. **District attorney/public defender revocation costs** – COLUMN 2 in the attached spreadsheet details the per-county allocation associated with the revocation hearings for those on PRCS in 2011-12.<sup>2</sup> These funds, allocated on the same formula as the AB 109 programmatic costs, are to be divided equally between the local district attorney and public defender offices to cover costs associated with revocation hearings (Government Code 30025(f)(5)).
3. **One-time allocation for AB 109 start-up costs** – COLUMN 3 in the attached spreadsheet details the per-county allocation associated with a one-time state General Fund appropriation of \$25 million. These funds are intended to help cover counties' costs associated with hiring, retention, training, data improvements, contracting costs, and capacity planning pursuant to each county's AB 109 implementation plan. Funds are allocated on the same formula as the AB 109 programmatic costs.
4. **One-time grant for CCP planning** – COLUMN 4 in the attached spreadsheet details each county's one-time grant, awarded based on population "bands," for purposes of assisting each county's CCP in developing its AB 109 implementation plan. Grants will be administered through the Corrections Standards Authority and will be awarded in full within 30 days of the enactment of the 2011-12 state budget. CCP planning grants are distributed as follows:

County population	Grant level
Up to 200,000	\$100,000
200,001 to 749,999	\$150,000
Over 750,000	\$200,000

Furthermore, each county must provide the Corrections Standards Authority with a copy of its approved AB 109 implementation plan ***within 60 days of its approval*** by the county board of supervisors.

#### **Average Daily Population (ADP) projections by county at full implementation**

Tab 2 of the attached spreadsheet details the Department of Finance's projections by county of the population impacts resulting from the implementation of AB 109 at full rollout. It is important to note all of the following:

1. These estimates reflect full implementation (Year 4 of realignment), given that the provisions of AB 109 are applied prospectively.
2. These population figures are expressed as an Average Daily Population (ADP), which reflect one inmate in one bed for one year. ADP does not represent the numbers of discrete individuals moving in and out of the system, but instead captures annual bed/slot numbers, given that a single bed or slot can be occupied by more than one person over the period of a year.

<sup>2</sup> Recall that pursuant to changes enacted in AB 117, the revocation process for state parolees will remain with the Board of Parole Hearings through June 30, 2013. On and after July 1, 2013, the entire revocation process – including for state parolees – will become a local responsibility.

3. These figures were revised by Department of Finance at May Revision to adjust for changes in state prison population estimates and to reflect additional crimes that were statutorily excluded from the definition of low-level offender.

The AB 109 allocation formula was based, in part, on the ADP figures identified in Tab 2.

**Designation of County Entity for Post-Release Community Supervision Responsibilities**

AB 117 (Chapter 39, Statutes of 2011) requires counties to notify the Department of Corrections and Rehabilitation (CDCR) **on or before August 1, 2011** as to the county agency (or agencies) designated to supervise offenders released onto PRCS. (Recall that this population is prison inmates who, beginning October 1, 2011, will be released from state detention onto county-level supervision rather than onto state parole.)

We understand that some counties are considering employing a hybrid supervision model that would involve more than one county department in PRCS. CDCR needs the supervising agency information for all relevant county departments so that it can furnish counties with details regarding state prison inmates who will be released onto PRCS 30 days prior to release.

By August 1, each county is asked to designate by email the PRCS supervising entity or entities and the contact information for a single point of contact per agency (name, title, agency, address, email address and phone number) to CDCR. Those details should be emailed to:

Erin M. Sasse  
Chief, External Affairs  
California Department of Corrections and Rehabilitation  
[erin.sasse@cdcr.ca.gov](mailto:erin.sasse@cdcr.ca.gov)

Please note “[County name]: PRCS supervising entity” in the subject line of the email.

**Application of the Brown Act to the CCP and its Executive Committee**

County counsel indicate that the Community Corrections Partnership (Penal Code Section 1230(b)(2)) and its Executive Committee (Penal Code Section 1230.1) are subject to the Brown Act. Government Code Section 54952 (a) sets forth the definition of a legislative body within the Brown Act. That definition includes "any other local body created by state or federal statute." Since the CCP and its Executive Committee are established by statute, each is considered a legislative body under the Brown Act, and the requirements of the Act are therefore applicable. We advise counties to seek guidance of counsel as the meetings of the CCP and its Executive Committee are convened.

**Requirement to establish County Local Revenue Fund 2011 (and other accounts)**

AB 118, the budget trailer bill that creates the funding framework for all aspects of 2011 Realignment, requires the county or city and county treasurer to create the **County Local Revenue Fund 2011**. (See Government Code Section 30025(f)(1)). Within the County Local Revenue Fund 2011, each county must also establish a:

- Local Community Corrections Account
- Trial Court Security Account
- District Attorney and Public Defender Account
- Juvenile Justice Account
- Health and Human Services Account,
- Supplemental Law Enforcement Account

It is imperative that the County Local Revenue Fund 2011 and specified accounts are created as quickly as possible so that counties are able to receive 2011-12 allocations.

**Other materials**

We also are including an updated summary of the key elements of AB 109; a previous version had been shared with counties in late May. The attached version attempts to capture the key changes enacted last week in AB 117 that amend various aspects of AB 109.

**Next steps**

We will continue to communicate with counties on issues associated with public safety realignment in the coming weeks and months. We recognize the breadth and complexity of the work that is ahead for all of us and want to be a resource to assist counties during this period of transition and implementation. It is anticipated that additional technical and substantive changes to the funding structure are necessary to operationalize 2011 Realignment in 2011-12, so we will keep you advised as well regarding relevant legislation.

Should you have any questions on AB 109 implementation or other matters covered in this memo, please contact Elizabeth Howard Espinosa ([eespinosa@counties.org](mailto:eespinosa@counties.org) 916/650-8131) or Rosemary McCool ([rmccool@counties.org](mailto:rmccool@counties.org) or 916/650-8116) of my staff.

cc: County Legislative Coordinators  
County Criminal Justice Analysts  
County Caucus

### 2011-12 AB 109 Allocations

	[1] 2011-12 Allocation for AB 109 PROGRAMS	[2] 2011-12 Allocation for AB 109 DA/PD Activities (revocation)	[3] 2011-12 allocation for training, retention purposes (one-time)	[4] 2011-12 allocation for Comm Corrections Partnership planning (one-time) *
ALAMEDA	\$9,221,012	\$330,530	\$650,650	\$200,000
ALPINE	\$76,883	\$2,756	\$5,425	\$100,000
AMADOR	\$543,496	\$19,482	\$38,350	\$100,000
BUTTE	\$2,735,905	\$98,069	\$193,050	\$150,000
CALAVERAS	\$350,757	\$12,573	\$24,750	\$100,000
COLUSA	\$214,352	\$7,684	\$15,125	\$100,000
CONTRA COSTA	\$4,572,950	\$163,919	\$322,675	\$200,000
DEL NORTE	\$221,438	\$7,938	\$15,625	\$100,000
EL DORADO	\$1,210,643	\$43,396	\$85,425	\$100,000
FRESNO	\$8,838,368	\$316,814	\$623,650	\$200,000
GLENN	\$331,271	\$11,875	\$23,375	\$100,000
HUMBOLDT	\$1,526,679	\$54,724	\$107,725	\$100,000
IMPERIAL	\$1,296,384	\$46,469	\$91,475	\$100,000
INYO	\$190,968	\$6,845	\$13,475	\$100,000
KERN	\$10,834,140	\$388,353	\$764,475	\$200,000
KINGS	\$2,862,035	\$102,591	\$201,950	\$100,000
LAKE	\$820,913	\$29,426	\$57,925	\$100,000
LASSEN	\$384,770	\$13,792	\$27,150	\$100,000
LOS ANGELES	\$112,558,276	\$4,034,688	\$7,942,300	\$200,000
MADERA	\$1,688,240	\$60,516	\$119,125	\$100,000
MARIN	\$1,304,178	\$46,749	\$92,025	\$150,000
MARIPOSA	\$165,458	\$5,931	\$11,675	\$100,000
MENDOCINO	\$993,812	\$35,624	\$70,125	\$100,000
MERCED	\$2,498,524	\$89,560	\$176,300	\$150,000
MODOC	\$76,883	\$2,756	\$5,425	\$100,000
MONO	\$100,267	\$3,594	\$7,075	\$100,000
MONTEREY	\$3,846,989	\$137,897	\$271,450	\$150,000
NAPA	\$1,051,917	\$37,706	\$74,225	\$100,000
NEVADA	\$515,152	\$18,466	\$36,350	\$100,000
ORANGE	\$23,078,393	\$827,253	\$1,628,450	\$200,000
PLACER	\$2,986,395	\$107,048	\$210,725	\$150,000
PLUMAS	\$153,766	\$5,512	\$10,850	\$100,000
RIVERSIDE	\$21,074,473	\$755,421	\$1,487,050	\$200,000
SACRAMENTO	\$13,140,278	\$471,018	\$927,200	\$200,000
SAN BENITO	\$547,748	\$19,634	\$38,650	\$100,000
SAN BERNARDINO	\$25,785,600	\$924,293	\$1,819,475	\$200,000
SAN DIEGO	\$25,105,698	\$899,922	\$1,771,500	\$200,000
SAN FRANCISCO	\$5,049,838	\$181,013	\$356,325	\$200,000
SAN JOAQUIN	\$6,785,908	\$243,243	\$478,825	\$150,000
SAN LUIS OBISPO	\$2,200,557	\$78,880	\$155,275	\$150,000
SAN MATEO	\$4,222,902	\$151,371	\$297,975	\$150,000
SANTA BARBARA	\$3,878,876	\$139,040	\$273,700	\$150,000
SANTA CLARA	\$12,566,312	\$450,444	\$886,700	\$200,000
SANTA CRUZ	\$1,662,730	\$59,601	\$117,325	\$150,000
SHASTA	\$2,988,875	\$107,137	\$210,900	\$100,000
SIERRA	\$76,883	\$2,756	\$5,425	\$100,000
SISKIYOU	\$445,001	\$15,951	\$31,400	\$100,000
SOLANO	\$3,807,662	\$136,487	\$268,675	\$150,000
SONOMA	\$3,240,428	\$116,154	\$228,650	\$150,000
STANISLAUS	\$6,010,700	\$215,456	\$424,125	\$150,000
SUTTER	\$1,167,419	\$41,847	\$82,375	\$100,000
TEHAMA	\$1,212,415	\$43,459	\$85,550	\$100,000
TRINITY	\$144,554	\$5,182	\$10,200	\$100,000
TULARE	\$5,657,817	\$202,806	\$399,225	\$150,000
TUOLUMNE	\$598,767	\$21,463	\$42,250	\$100,000
VENTURA	\$5,696,790	\$204,203	\$401,975	\$200,000
YOLO	\$2,974,703	\$106,629	\$209,900	\$150,000
YUBA	\$1,005,858	\$36,055	\$70,975	\$100,000
<b>TOTAL</b>	<b>\$354,300,000</b>	<b>\$12,700,000</b>	<b>\$25,000,000</b>	<b>\$7,850,000</b>

\* Allocation based on population

County population	Grant level
Up to 200,000	\$100,000
200,001 to 749,999	\$150,000
Over 750,000	\$200,000

**Brief Summary\* of Key Provisions in AB 109 & AB 117:  
2011 Public Safety Realignment  
Updated July 2011**

#### **Main components**

- Defines local custody for non-violent, non-serious, non-sex offenders
- Makes changes to state parole and creates local “post-release community supervision”

#### **Local planning process**

- Expands role and purpose of the Community Corrections Partnership (CCP), which was previously established in Penal Code §1230
- Requires CCP to develop and recommend to the board of supervisors an implementation plan for 2011 public safety realignment
- Creates an Executive Committee from the CCP members comprised of:
  - Chief probation officer (chair)
  - Chief of police
  - Sheriff
  - District Attorney
  - Public Defender
  - Presiding judge of the superior court (or his or her designee)
  - A representative from either the County Department of Social Services, Mental Health, or Alcohol and Substance Abuse Programs, as appointed by the County Board of Supervisors
- The implementation plan is deemed accepted by the County Board of Supervisors unless the Board rejects the plan by a four-fifths vote.

→ *The meetings of the CCP and its Executive Counties are subject to the Brown Act. Counties are advised to consult with counsel regarding the application of the open meeting law in this regard.*

#### **Timeline**

- All provisions are **prospective** and applied on October 1, 2011
  - AB 118 provides the statutory framework, allocation methodology and revenue to implement public safety realignment
- **No state prison inmates will be transferred to county jails.**

#### **Local custody**

- Revises the definition of felony to include specified lower-level crimes that would be punishable in jail or another local sentencing option for more than one year.
- Maintains length of sentences.
- Time served in jails instead of prisons:
  - Non-violent offenders
  - Non-serious offenders
  - Non-sex offenders
- Enhanced local custody and supervision tools
  - Alternative custody tools for county jails
  - Home detention for low-level offenders
  - Local jail credits mirror current prison credits (day-for-day)
  - Broaden maximum allowable hospital costs for jail inmates and remove sunset date.

#### **State custody**

- Convictions/priors for following offenses require state prison term:
  - Prior or current serious or violent felony as described in PC 1192.7 (c) or 667.5 (c)
  - The defendant is required to register as a sex offender pursuant to PC 290
- Other specified crimes (approximately 60 additional exclusions from “low-level” definition) will still require term in state prison

## **Contracting back**

- Counties permitted to contract back with the state to send local offenders to state prison.
- Authorize counties to contract with public community correctional facilities (CCFs).
- Contracting back **does not** extend to parole revocations.

## **Post-release (county-level) community supervision**

- Prospectively, county-level supervision for offenders upon release from prison will include:
  - Current non-violent offenders (irrespective of priors)
  - Current non-serious offenders (irrespective of priors)
  - Sex offenders
- County-level supervision **will not include**:
  - 3rd strikers
  - Individuals with a serious commitment offense
  - Individuals with a violent commitment offense
  - High risk sex offenders as defined by CDCR
- Board of Supervisors designates a county agency to be responsible for Post Release Supervision and provide that information to CDCR by August 1, 2011.
- CDCR must notify counties as to who is being released on post-release supervision at least one month prior to their release.
- CDCR has no jurisdiction over any person who is under post-release community supervision
- No person shall be returned to prison except for **persons previously sentenced to a term of life** (and only after a court order).

## **Post-release revocations**

- Revocations are capped at 180 days with day-for-day credit earning.
- Authorizes discharging individuals on post-release community supervision who have no violations for six months.

## **Ongoing state parole**

- CDCR continues to have jurisdiction over all offenders on state parole prior to July 1, 2011 implementation
- State parole will continue for the following:
  - The offender's committing offense is a serious or violent felony as described in PC §§1192.7(c) or 667.5(c);
  - The offender has been convicted of a third strike;
  - The person is classified as a high risk sex offender; or
  - The person is classified as a Mentally Disordered Offender (MDO).

## **Parole revocations**

- Prospectively, the parole revocation process continues under Board of Parole Hearings (BPH) until July 1, 2013.
- Parole revocations will be served in county jail and not to exceed 180 days.
- Contracting back to the state for revocations is not an option.
- Only persons previously sentenced to a term of life can be revoked to prison.
- For the remaining low level offenders on parole after implementation of realignment, parole has the authority to discharge after six months if no violations have occurred.

## **Juvenile Justice**

- AB 109 limited the future juvenile court commitments to state juvenile detention (Division of Juvenile Justice or DJJ); this provision was removed in AB 117. Consequently, there are no changes to the state juvenile justice system in realignment.

## 2010/2011 HR 2389 TITLE III

<u>APPL. NO.</u>	<u>APPLICANT</u>	<u>CATEGORY/PROJECT</u>	<u>AMOUNT REQUESTED</u>	<u>STATUS</u>
1	Plumas County Fire Safe Council and Plumas Corporation <b>Brian West, Fire Safe Council Chair</b>	Category I To reduce the loss of natural and manmade resources caused by wildfire through Firewise Community programs and pre-fire activities	\$ 150,000	Allocated
2	Plumas County Fire Warden/Marshal <b>Board of Supervisors (Supervisor Meacher)</b>	Category I/II/III - The Board of Supervisors will hire a County Fire/ Warden	\$ 75,000	Earmarked
3	Firewise Communities Radio Outreach <b>Bruce Livingston</b>	Category I/II/III Will use community radio to educate the public about firewise communities programs, and activities	\$ 5,000	Allocated
4	Search & Rescue Reimbursement Project <b>Plumas County Sheriff Greg Hagwood</b>	Category II Reimbursement for costs as primary responders for search and rescue missions in Plumas County, including firefighting	\$ 150,000	Allocated
5	Plumas County Planning Department <b>Randy Wilson, Director</b>	Category I/II Community Wildland Fire Protection Plan	\$ 30,000	Allocated
6	Greenhorn Creek Community Serv. District <b>Roy Carter, General Manager</b>	Category I Community Wildland Fire Protection Plan for the Greenhorn community to obtain Firewise Community certification for Greenhorn	\$ 18,125	Allocated
<b>CARRYOVER FROM 2009</b>				
<b>RECEIVED FOR 2010</b>				
<b>TOTAL ALLOCATED/EARMARKED</b>				
 <b>BALANCE</b>				
<b>RECEIVED FOR 2011</b>				
<b>TOTAL BALANCE</b>				

4F

# DEPARTMENT OF PUBLIC WORKS

1834 EAST MAIN, QUINCY CA 95971 PHONE (530) 283-6268 FAX (530) 283-6323



ROBERT A. PERREAULT Jr.  
DIRECTOR

MARTIN BYRNE  
ASST. DIRECTOR

JOE BLACKWELL  
DEPUTY DIRECTOR

## AGENDA REQUEST

July 11, 2011

From: Robert Perreault, Director of Public Works

A handwritten signature in black ink that reads "Robert Perreault".

To: Honorable Board of Supervisors

Subject: Agenda Request for the July 5, 2011 Meeting of the  
Plumas County Board of Supervisors

**Solid Waste Rate Decrease Response, submitted by Feather  
River Disposal, Inc., continued from the July 5, 2011 BOS  
Meeting; discussion, possible action and/or direction to staff**

### BACKGROUND:

For your easy reference, the following is extracted from the Agenda Request for the June 21, 2011 meeting of the Board of Supervisors:

"In response to the topic of a rate decrease, following the May 17<sup>th</sup> meeting of the Board of Supervisors, Feather River Disposal did inform Public Works that it is offering to pay the LAFCo applications costs associated with merger the solid waste functions of the QSD and the CPUD into the County system. At \$2,250 for each application, that total amount is \$5,500.

Additionally, FRD offered to conduct free bulky waste events throughout their franchise area. When queried as to what total amount would be acceptable for such bulky waste events, Public Works informed FRD that that answer could only be determined by the collective position of the 5 Supervisors.

On June 3, 2011, FRD submitted an e-mail, with attachment, with more specifics as to their bulky waste proposal. A copy of the 6-3-2011 e-mail, with attachment, is attached."

At the June 21<sup>st</sup> meeting of the Board of Supervisors, in addition to the foregoing, Mr. Greg Martinelli of FRD made a presentation to the Board of Supervisors that set forth a possible (pilot) program of enhancing the County's recycling program in the FRD franchise areas (not including the LaPorte area) to implement bi-weekly curbside, commingled recyclables pick-up.

At the July 5<sup>th</sup> meeting of the Board of Supervisors, it was reported that the scenario that includes the involvement of both franchise contractors was selected and that additional program development is continuing.

At the writing of this Agenda request, those discussions have not yet been completed and more information will be made available if it becomes available before the July 19, 2011 of the Board of Supervisors. Such information will also be submitted to the Clerk of the Board and will be available for viewing by the public upon request. All such information will be made available at the July 19<sup>th</sup> meeting of the Board of Supervisors.

**RECOMMENDATION:**

In regard to the topic of a possible rate decrease in the franchise area of Feather River Disposal, Inc., at the writing of this Agenda Request, Public Works staff has no specific recommendation to submit to the Board of Supervisors, but more information will be made available at the July 5<sup>th</sup> meeting of the Board.



Plumas County Children and Families Commission

6A

**DATE:** July 7, 2011

**TO:** Honorable Board of Supervisors

**FROM:** Ellen Vieira, Executive Director First 5 Plumas

**RE:** **July 19, 2011 Consent Agenda Item: First 5 Plumas Strategic Plan 2011-2016**

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**RECOMMENDATION:** Approve the First 5 Plumas Strategic Plan 2011-2016.

**HISTORY/DISCUSSION:** As the Board may recall, Proposition 10, the Children and Families First Act, was approved by California voters in 1998 to promote and improve the early development of children from prenatal to five years of age. Proposition 10 increases the state surtax on cigarettes by \$0.50 per pack, and on other tobacco products. Plumas County receives \$300,000/year in funding opportunities. According to Plumas County Ordinance No. 98 908, the Board of Supervisors annually approves the Commission's Strategic Plan prior to submission to First 5 California.

Preceded by a Public Comment period, on June 8, 2011, First 5 Plumas approved an updated Strategic Plan FY 2011-2016, which included public input, provider focus groups, and 9 months of Commission planning. In accordance with Plumas County Ordinance No. 98 908, the plan must be approved by the Board of Supervisors prior to the annual submission to First 5 California. The complete Strategic Plan, which includes the Commission's Five-Year Financial Plan, is on file for public review with the Clerk of the Board.

Should you have any questions, please contact me.

Thank you.



OFFICE of the DISTRICT ATTORNEY  
and PUBLIC ADMINISTRATOR  
**David Hollister, District Attorney**

520 Main Street, Room 404  
Quincy California 95971  
(530) 283-6303 • Fax (530) 283-6340

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**TO:** THE HONORABLE BOARD OF SUPERVISORS

**FROM:** DAVID HOLLISTER, DISTRICT ATTORNEY

**RE:** Grant Resolutions for 2011-12

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**DATE:** July 19, 2011

**Recommendation:**

Please approve the three attached Board Resolutions authorizing the District Attorney to execute and administer the following Grant Award Agreements for 2011-12:

1. Victim Witness (VW) Program (20420)
2. Workers Compensation Insurance Fraud (WC) Program (70305) (new)
3. Auto Insurance Fraud (AI) Program (70304) (new)

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**Background and Discussion:**

The Victim Witness Program was provisionally transferred to the District Attorney's Office from the Sheriff's Office during the Budget Hearings for 2007-08. This program has operated for many years, at one time under the Probation Department and after that under the Sheriff's Office.

In part due to the proximity of the Victim Witness Office to the District Attorney's Office on the Fourth Floor of the Courthouse and to the close working partnership between the Victim Witness Advocates and the District Attorney's Investigative Staff, the District Attorney was asked to oversee the Program. Many Victim Witness Programs in California are under the District Attorney. Over the last year, the District Attorney Fiscal Officer has taken over many administrative tasks, including Grant Compliance, freeing up the Victim Witness Staff to spend more time providing services to victims of crime.

This Program uses Federal Funds from the Victim's of Crime Act (VOCA – \$46,618) and the State Violence Against Women Act (VWA – \$62,118) administered through the California Emergency Management Agency (CalEMA). Since some of the funding comes from the Federal Government it is not subject to reductions by the State of California. The total amount of the Grant Award is \$112,515 for 2011-12. This is the same amount received last fiscal year.

There are two full-time employees of the Victim Witness Program: the Victim Witness Coordinator and the Victim Witness Advocate. They provide a number of services to victims and witnesses of crimes including comfort, transport to medical care if needed, and transport to safe housing. They accompany victims into court when needed, helping victims to be aware of their rights and responsibilities and to understand the Court processes, which in turn contributes to successful prosecutions. These services are mandated by the funding sources.

Victim Witness Staff used to provide 24-hour on-call services responding to crime scenes involving victims but in the last months of 2010-11 the payroll went up due to standard longevity increases that were inadvertently unbudgeted. In order cover the shortfall, on-call service was suspended for the last weeks of 2010-11. In the new fiscal year, only limited on-call service is budgeted due to severe budget restraints being faced by the County and State.

The General Fund contribution included in the Recommended Budget for this program is \$17,931. This is a reduction from the previous year of about \$2,000. The County General Fund contribution supports limited on-call services, some payroll costs and office expenses. When payroll costs go up due to normal longevity and merit increases or other payroll increases, and the grant covering the project remains static, adjustments have to be made.

The Resolution has been approved as to form by the County Counsel. One copy of the Grant Application is on file with the Clerk of the Board for public review.

#### **Automobile Insurance Fraud Program and Workers' Compensation Insurance Fraud Program**

These Plumas County grant programs were terminated by the California Department of Insurance in 2005. During the years they were received, there was approximately one case per year investigated for Insurance Fraud under funding of about \$5,000 each. The funding paid for some investigation, training and administration. The funding is designated by the Legislature as a part of insurance premiums and does not come from the State General Fund.

It came to the attention of this office recently that over the last three years the Department of Insurance has had seven suspected fraudulent referrals for WC Insurance and ten Automobile Insurance Fraud referrals. That represents an increase of about 500% since 1995.

The impact of unaddressed insurance fraud has the ability to hurt the local economy by drawing economic resources away from businesses, by increasing the costs of insurance for everyone and by demoralizing those people whose businesses and lives are affected. When resources available for legitimate economic activities are drawn away by fraud,

Plumas County Board of Supervisors

Page 3 of 3

July 19, 2011

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employment levels suffer and the entire economy declines. In a small close-knit community such as this, the loss of jobs is keenly felt by merchants, other businesses and schools. Government agencies providing assistance to the unemployed and underemployed have their resources spread over more people and are less able to help such populations further impacting the local economy.

It is for these reasons that the District Attorney's Office has applied for these two grants from the Department of Insurance and is making the commitment to direct investigative resources towards these critical problems. As of this writing, the grants have not been awarded.

Not all of the funds that might have been available to Plumas County were applied for. Asking for funding for a limited amount of investigative time seems prudent until we can show some results from this assistance from the Department of Insurance. Therefore only an FTE of 0.035 plus some training funds were included in the request. No administrative costs were requested. If we can uncover some criminal fraud over the next year, we can apply for additional investigative and administrative support in 2012-13.

	FTE	Payroll	Training	Total Request
Automobile Insurance Fraud	0.01	\$2,473	\$ 307	\$2,780
Workers' Compensation Fraud	0.025	\$6,185	\$1,226	\$7,411

The training for Fraud Investigation has been developed by the California District Attorney's Association in conjunction with the Department of Insurance. It is focused on Insurance Fraud but other forms of fraud are also covered, which will benefit the District Attorney's ability to uncover other fraud.

The resources for fraud investigation are being redirected from some other grant funding that has been eliminated so no supplanting of personnel is taking place.

As soon as the award is confirmed, a new budget will be submitted for approval by the Board of Supervisors during the upcoming budget hearings.

The Resolutions have been approved as to form by the County Counsel. One copy of the each of the Grant Applications is on file with the Clerk of the Board for public review.



Joe Wilson  
Director

## DEPARTMENT OF FACILITY SERVICES

198 ANDY'S WAY., QUINCY, CALIFORNIA 95971-9645  
(530) 283-6299 FAX: (530) 283-6103



6C1

DATE: July 8, 2011  
TO: Honorable Board of Supervisors  
FROM: Joe Wilson, Director of Facility Services/ Airports  
Subject: Approve Janitorial Maintenance Contract Addendums

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### Background

The Plumas County Purchasing Policy 3-1 (o) allows for renewal of contracts based on satisfactory service and reasonable prices "based on good business sense".

There are three custodial contracts that are recommended to be renewed effective July 1<sup>st</sup> 2011. The Contractor's holding the following contracts have provided acceptable services at a reasonable price. It is staff's recommendation to extend the following contracts for one more year at the existing rates.

Bob's Janitorial Service- Quincy Library & Museum \$2,085.00 Monthly

Awesome Lausen – One Stop Permit Center \$1,500.00 Monthly

Awesome Lausen- Probation, Facility Office, Farm- Fair- Ag \$1,500.00 Monthly

### Recommendation

Authorize the Director of Facility Services to execute addendums to the above listed contracts extending the terms through June 30<sup>th</sup> 2012.



## DEPARTMENT OF FACILITY SERVICES

198 ANDY'S WAY., QUINCY, CALIFORNIA 95971-9645  
(530) 283-6299 FAX: (530) 283-6103

Joe Wilson  
Director

DATE: July 11, 2011

TO: Honorable Board of Supervisors

FROM: Joe Wilson, Director of Facility Services/ Airports

Subject: Authorize advertisement for bids for Airport capital improvement projects and Authorize the Director of Airports to execute Grant agreements with FAA.

### Recommended Action

Authorize advertisement for bids for Airport capital improvement projects, and authorize the Director of Airports to execute grant agreements with FAA.

### Background

In December 2010 the Board of Supervisors authorized the submittal of the 2011 Airport Capital Improvement Plan (ACIP) to the FAA. This plan included a request for funding consideration for projects at the County's three Airports.

The FAA has informed the County that it intends on funding projects at the three airports this fiscal year. The projects intended for funding include installation of Automated Weather Observation Systems (AWOS) at Gansner and Nervino Airports, installation of a Pilot Approach Position Indicator at Gansner and crack sealing and marking at the two airports. The FAA also intends on funding replacement of taxilane pavement at Rogers Field. This funding is a 95% grant with a 5% match. The State Division of Aeronautics will cover an additional 2.5% of the match leaving the county with 2.5% to cover. The total amount of funding expected from the FAA is around \$750,000 of which the County's match will be approximately \$18,750.00. The Airports Department has the matching amount available in the Capital Improvement Account.

All of the above projects are "grants based on bids". This requirement means that the Airports Department needs to immediately go out for bid on the improvement projects. A tentative bid schedule has been set with Advertising to begin on July 27<sup>th</sup> 2011 and bids opening on August 17<sup>th</sup> 2011. The FAA will issue grants immediately thereafter. Because there are no further board meetings until September 2011 it is respectfully requested that the Board authorizes the Director of Airports to execute the grant agreements for the County.



# Plumas County Public Health Agency

270 County Hospital Road, Quincy, California 95971

6D1

Mimi Khin Hall, MPH, CHES, Director

<input type="checkbox"/> Administration & Health Education Suite 206 Quincy, CA 95971 (530) 283-6337 (530) 283-6425 Fax	<input type="checkbox"/> Clinic & Nursing Services Suite 111 Quincy, CA 95971 (530) 283-6330 (530) 283-6110 Fax	<input type="checkbox"/> Senior Nutrition & Transportation Suite 206 Quincy, CA 95971 (530) 283-3546 (530) 283-6425 Fax	<input type="checkbox"/> Environmental Health Quincy Office Suite 127 Quincy, CA 95971 (530) 283-6355 (530) 283-6241 Fax	<input type="checkbox"/> Environmental Health – Chester 222 First Avenue Post Office Box 1194 Chester, CA 96020 (530) 258-2536 (530) 258-2844
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**Date:** July 11, 2011

**To:** Honorable Board of Supervisors

**From:** Mimi Khin Hall

**Agenda:** Agenda Item for July 19, 2011

**Item Description/Recommendation:** Approve a Service Agreement with Plumas Hospital District for \$10,000.00 or over for Public Health for FY 2011-2012, and direct the Chair to sign.

**History/Background:** As the Board is aware Plumas County Public Health Agency has the fiscal and administrative responsibilities for a number of different programs with diverse funding sources from the State Department of Health Services, private foundations, local sources, realignment and other county departments. Often, in an effort to work effectively and efficiently with communities, Public Health contracts with local providers to extend programs and provide services to diverse populations throughout the county. Frequently providers exist within our community who are recognized as leaders and have been proven records of success in their areas of expertise.

The Service Agreement listed below has been reviewed and approved by County Counsel.

PARTC11-12	Plumas Hospital District	\$17,000.00
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Copies of the Agreement are on file with the Clerk of the Board for your review.



# Plumas County Public Health Agency

270 County Hospital Road, Quincy, California 95971

602

Mimi Khin Hall, MPH, CHES, Director

<input type="checkbox"/> Administration & Health Education Suite 206 Quincy, CA 95971 (530) 283-6337 (530) 283-6425 Fax	<input type="checkbox"/> Clinic & Nursing Services Suite 111 Quincy, CA 95971 (530) 283-6330 (530) 283-6110 Fax	<input type="checkbox"/> Senior Nutrition & Transportation Suite 206 Quincy, CA 95971 (530) 283-3546 (530) 283-6425 Fax	<input type="checkbox"/> Environmental Health Quincy Office Suite 127 Quincy, CA 95971 (530) 283-6355 (530) 283-6241 Fax	<input type="checkbox"/> Environmental Health – Chester 222 First Avenue Post Office Box 1194 Chester, CA 96020 (530) 258-2536 (530) 258-2844
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**Date:** July 11, 2011

**To:** Honorable Board of Supervisors

**From:** Mimi Khin Hall

**Agenda:** Agenda Item for July 19, 2011

**Item Description/Recommendation:** Approve a Service Agreement of \$10,000 in Budget Unit 70562 Plumas County Children & Families Commission (PCCFC) for activities related to Plumas County Public Health Agency's Oral Health Program.

**History/Background:** As the Board is aware Plumas County Children and Families Commission (PCCFC) provides funding for various services for families, pregnant women, and children 0-5 years. PCPHA has been awarded funding for Oral Health Program in the amount of \$10,000.00. The goals of this program are; 1) In cooperation with Plumas Hospital District provide oral health case management services to children ages 0 to 5 years that are currently on a waiting list for oral health treatment and 2) develop a written plan and case management system to determine the procedures to take when a child is identified as being in need of treatment, especially urgent treatment.

This Service Agreement has been reviewed and approved by County Counsel, a copy of which is on file with the Clerk of the Board for your review.

Please contact me should you have any questions or need additional information.

Thank you.

# DEPARTMENT OF PUBLIC WORKS

1834 EAST MAIN, QUINCY CA 95971 PHONE (530) 283-6268 FAX (530) 283-6323



ROBERT A. PERREAULT Jr.  
DIRECTOR

MARTIN BYRNE  
ASST. DIRECTOR

JOE BLACKWELL  
DEPUTY DIRECTOR

## CONSENT AGENDA REQUEST

July 11, 2011

To: Honorable Board of Supervisors  
From: Robert Perreault, Public Works Director *Robert A. Perreault*  
Subject: Consent Agenda Request for July 19, 2011 meeting of the Plumas County Board of Supervisors meeting

**Radio Hill Special Use Permits Amendment No. 1,  
To: Sierra Radio, Inc. and Western Inspirational Broadcasters.**

Recommendation:

Signature by the Chair, Plumas County Board of Supervisors.

Background:

The Department has initiated an increase in the lease cost of the Special Use Permit of all lease participants using the Radio Hill Tower Building in Quincy. Digital Path and Western Inspirational Broadcast have signed their Amendments acknowledging the modification to their Special Use Permit. The increased amount to the Leases is due to the Pacific Gas and Electric monthly utility costs at the site.

This amendment has been reviewed and approved by County Counsel.

SPECIAL USE PERMIT - LEASE  
AMENDMENT NO. 1

Effective on July 1, 2011, the anniversary date for my lease for use of the Electronic Site on Radio Hill in Quincy, California, Item 1 of the "SPECIAL USE PERMIT - LEASE" shall be modified to read:

"1. In consideration for this use, the permittee shall pay to Plumas County Department of Public Works (formerly Plumas County Road Department) the sum of \$1,000.00 (One Thousand Dollars and no cents) per annum for the period from July 1, 2011 to June 30, 2012, and thereafter due annually by August 1 of each succeeding year. The amount of this payment shall be subject to periodic adjustment by an amount not to exceed the increase in the Consumer's Price Index for all Urban Users (CPI) for the previous year."

All other conditions in the original *SPECIAL USE PERMIT - LEASE* between the two parties shall remain the same.

By my signature below, I hereby acknowledge the modification to my *SPECIAL USE PERMIT - LEASE* and agree to same.

PERMITTEE:

*ROBERT T. HESSE*

*Robert T. Hesse*

Name & Signature

*General Manager*

Title

*16 June 2011*

Date

ISSUING OFFICER:

Chair, Plumas County Board of Supervisors

Signature

Date

Approved as to form:

*R. Craig Schenkman*  
COUNTY COUNSEL 6/2/2011

SPECIAL USE PERMIT - LEASE  
AMENDMENT NO. 1

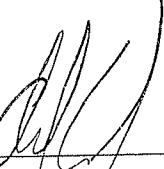
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All other conditions in the original *SPECIAL USE PERMIT - LEASE* between the two parties shall remain the same.

By my signature below, I hereby acknowledge the modification to my *SPECIAL USE PERMIT - LEASE* and agree to same.

PERMITTEE:

  
Andrew Cordin   
Name & Signature

V.P. Wireless Infrastructure  
Title

6-13-11  
Date

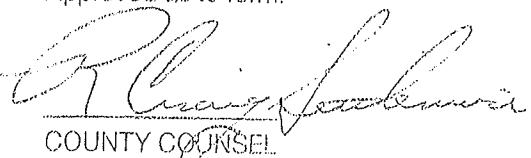
ISSUING OFFICER:

Chair, Plumas County Board of Supervisors

Signature

Date

Approved as to form:

  
Brian J. Cordin 6/12/2011  
COUNTY COUNSEL



6EJ

# DEPARTMENT OF PUBLIC WORKS

1834 EAST MAIN, QUINCY CA 95971 PHONE (530) 283-6268 FAX (530) 283-6323

ROBERT A. PERREAULT Jr.  
DIRECTOR

MARTIN BYRNE  
ASST. DIRECTOR

JOE BLACKWELL  
DEPUTY DIRECTOR

## CONSENT AGENDA REQUEST

Date: July 11, 2011

To: Honorable Board of Supervisors

From: Robert Perreault, Director of Public Works

Subject: Consent Agenda Request for the July 19, 2011 meeting of the Plumas County Board of Supervisors

### **Memorandum of Agreement (MOA) between the County of Plumas and the Greenville Rancheria**

**Request approval and adoption of the MOA to incorporate the identified county routes into the Bureau of Indian Affairs (BIA) Indian Reservation Roads (IRR) inventory system.**

#### **Background:**

Transportation planning staffs from the Greenville Rancheria and the County's Department of Public Works recognize that a cooperative effort, especially during difficult economic times, is necessary to provide adequate maintenance and improvements to County routes that benefit both the County and the Rancheria. This MOA determines the inventory of State, County and Rancheria roads eligible for future funding from the BIA IRR program. The MOA will allow the County Roads listed within the inventory to become eligible for funding for maintenance and improvements through the BIA program under future separate cooperative funding agreements.

The Indian Reservation Roads (IRR) Program addresses transportation needs of tribes by providing funds for planning, designing, construction, and maintenance activities for all public roads. The program is jointly administered by the Federal Highway Administration's Federal Lands Highway Office and the BIA, Division of Transportation, in accordance with an interagency agreement.

The Indian Reservation Roads are public roads which provide access to and within Indian reservations, Indian trust land, restricted Indian land, and Alaska native villages. Nationwide, approximately 29,000 miles are under the jurisdiction of BIA and tribes and another 73,000 miles are under State and local ownership. The IRR program funds can be used for any type Title 23

transportation project providing access to or within Federal or Indian lands and may be used for the State/local matching share for apportioned Federal-aid Highway Funds

**Recommendation:**

Public Works staff respectfully recommends that the Board of Supervisors approve the MOA between the County of Plumas and Greenville Rancheria to incorporate the County Roads listed into the BIA IRR inventory and to authorize the Chair to sign the agreement.

**Fiscal Impact:**

Currently, the Rancheria staff estimate \$100,000 in funding to be available for maintenance to routes approved to be included in the MOA under the tribe's draft 2012 Roads Work Plan. The Rancheria's Environmental Director, in consultation with the Tribal Council, has recommended that funds be made available to the County for annual maintenance and upkeep on existing County roads contained in the Rancheria's IRR inventory as allowed for under the Code of Federal Regulations, Title 25, Part 170, for the mutual benefit of the Tribe, the County and the public.

**Attachment:**

Memorandum of Agreement between the County of Plumas and the Greenville Rancheria

**MEMORANDUM OF AGREEMENT  
BETWEEN  
THE COUNTY OF PLUMAS  
AND THE  
GREENVILLE RANCHERIA**

This Memorandum of Agreement (MOA) is by and between the GREENVILLE RANCHERIA (Tribe), the COUNTY OF PLUMAS (County), to incorporate all sections of the identified county routes in this agreement, into the Bureau of Indian Affairs (BIA) Indian Reservation Roads (IRR) inventory system according to the process outlined in Code of Federal Regulations, Title 25, Part 170, for the benefit of the Tribe, the County, and the public. This MOA constitutes solely a guide to the respective intentions and policies of the parties involved. It is not intended to authorize funding by the County nor is it a legally binding contract.

The IRR program funding through the BIA, Federal Lands Highways Program assists the Tribe in the improvement of roads and bridges within and leading to their Reservations, and the inclusion of the county owned routes should cause the Tribe's annual share of the IRR funds to increase.

This MOA relates specifically to the county routes listed below that are proposed to be added to the BIA IRR inventory. The County will continue its existing ownership, jurisdiction, and maintenance responsibilities and the facilities will continue to be open to the public.. The County is not relinquishing jurisdiction nor granting jurisdiction to the Tribe or BIA for any listed routes, bridges, or associated rights of way. The Tribe has identified all sections of the public county routes as critical transportation facilities which provide access within and leading to the Tribe's Reservation and are important to the Tribe because they serve the Tribal community.

Name of Route	Post Miles	Length	Approximate Location

The routes identified in this MOA are eligible for construction or reconstruction with federal funds but the County is unable at this time to provide funding for projects. When and if adequate funding for needed improvements for these routes becomes available, and improvement has become an approved project for the Tribe or the County, a separate cooperative funding agreement will be negotiated as necessary in accordance with applicable statutes and regulations. If improvements to the routes are completed under a

separate cooperative agreement, the County will continue to be responsible for maintenance of the routes, which will remain open to the public.

This MOA is based on the intent of the parties upon the signatories hereto, not as individuals, but solely in their official capacities of their respective governments; and acknowledges proper action of the Tribe and the County to enter into the same.

This MOA will become effective as to the last date written below.

**GREENVILLE RANCHERIA**

By: \_\_\_\_\_ Date: \_\_\_\_\_

Title: Tribal Chairperson \_\_\_\_\_

**COUNTY OF PLUMAS**

By: \_\_\_\_\_ Date: \_\_\_\_\_

Title: Chair, County Board of Supervisors \_\_\_\_\_

**Attorney, COUNTY OF PLUMAS**

Approved as to Form

By: Reamy Scalesin Date: 6/29/2011

### **3.1 Condition of existing roadways**

**Figure 4. Greenville Rancheria road inventory from IRR, 2007**

Route name	Route number	Jurisdiction	Uses	Surface type	Wearing condition	Length (miles)	Average daily traffic (ADT) 2007	Average daily traffic (ADT) 2010	Average daily traffic (ADT) 2020
Bush Street	BIA #C004	Plumas County	Access to school	Paved	Fair	0.2	702	718	774
County Road 22, Arlington Road	BIA #C001	Plumas County	Economic purposes/Employment Cultural Purposes Recreation	Paved	Very good	5.4	1,511	1,545	1,665
Genessee Road	BIA #C002	Plumas County	Cultural Uses Recreation Fire egress route/Alternative access to reservation	Paved	Very good	8.2	427	437	471
Greenville Rancheria Springs Road	BIA #0001	BIA	Utilized for maintenance facilities and occasional fire fighting access only	Earth	Not stated	0.6	None (default value)	N/A	N/A
Main Street	BIA #C005	Plumas County	Provides access to Reservation Access to Essential Services Economic Purposes/Employment Medical access Access to School	Paved	Good	0.92	1,035	1,058	1,141
North Valley Road	BIA #C006	Plumas County	Provides access to Reservation Access to Essential Services Economic Purposes/Employment Cultural uses Recreation Medical access Access to School	Paved	Very Good	8.8	961	983	1,059
Rancheria Road #1	BIA #0004	BIA	On reservation Tribal housing	Paved	Good Condition	0.1	<50 (default)	<51	<55
Rancheria Road #2	BIA #0003	BIA	On reservation Tribal housing	Earth	Not stated	0.1	<50 (default)	<51	<55
Reservation Road Extension	BIA #0002	BIA	On reservation Tribal housing	Earth		0.1	None	N/A	N/A
State Route 36	BIA #S036	State of California	Provides access to Reservation Access to Essential Services Economic Purposes/Employment Cultural uses Recreation Medical access	Paved	Very good	6.3	5,850	5,983	6,447
State Route 70	BIA #S070	State of California	Provides access to Reservation Access to Essential Services Economic Purposes/Employment Cultural uses Recreation Medical access	Paved	Very good	43.1	14,300	14,624	15,759
State Route 89	BIA #S089	State of California	Provides access to Reservation Access to Essential Services Economic Purposes/Employment Cultural uses Recreation Medical access	Paved	Very good	33.7	6,400	6,545	7,053
Stampfli Lane	BIA XC003	Plumas County	Cultural uses Recreation	Paved	Very good	3.2	791	809	872

**ENGINEERING DEPARTMENT**

555 Main Street • Quincy, CA 95971 • (530) 283-6222 • Fax (530) 283-6134

*Robert A. Perreault Jr., Plumas County Engineer*



**CONSENT AGENDA REQUEST**

Date: July 11, 2011

To: Honorable Board of Supervisors

From: Robert Perreault, Plumas County Engineer

*R. Perreault*

Subject: Agenda Request for the July 19, 2011 meeting of the Plumas County Board of Supervisors

Recommendation: The Engineering Department recommends that the Plumas County Board of Supervisors approve recordation of the final map for a Reversion to Acreage for Creekside at Whitehawk Ranch.

Background: The Reversion to Acreage for Creekside at Whitehawk Ranch will create a single 31.92 acre single family lot from the existing 5 single family lots and a remainder parcel. The original 5 single family lots and the remainder were created with the recordation of Creekside at Whitehawk Ranch Unit 2 final map on October 6, 2004.

The final map for a Reversion to Acreage for Creekside at Whitehawk Ranch meets the requirements of the Subdivision Map Act and Plumas County Ordinances.

A copy of the map is available at the Board Clerks office for review by the public, upon request.

This matter has been reviewed by County Counsel.

# ENGINEERING DEPARTMENT

555 Main Street • Quincy, CA 95971 • (530) 283-6222 • Fax (530) 283-6134

*Robert A. Perreault Jr., Plumas County Engineer*



## MEMORANDUM

July 11, 2011

To: Robert A. Perreault, Plumas County Engineer/Director of Public Works

From: Mike Kroencke

Subject: Board of Supervisors agenda request to approve the final map of a Reversion to Acreage for Creekside at Whitehawk Ranch.

### Related sections of the Government code of the State of California:

#### 66499.11 Authority

Subdivided real property may be reverted to acreage pursuant to the provision of this article.

#### 66499.15 Public Hearing

A public hearing shall be held on the proposed reversion to acreage.

Engineering Department response: The Plumas County Zoning Administrator approved the tentative map of a Reversion to Acreage at a public hearing on March 16, 2011.

#### 66499.16 Findings

Subdivided real property may be reverted to acreage only if the legislative body finds that:

1. Dedications to be vacated or abandoned by the reversion to acreage are unnecessary for present or prospective public purposes.

Engineering Department response: Creekside at Whitehawk Ranch Unit 2 is the final map which created 5 single family lots. The offer of dedication of the roadway, Silver Pine Trail, for public utility purposes and for ingress and egress by public utilities and public agencies, and the 10' x 10', and the 10' x 15' public utility easements are

Reversion to Acreage for Creekside at Whitehawk Ranch, page 2

unnecessary for present or prospective public purposes because there are currently no existing nor proposed public utilities to be installed.

2. No lots shown on the final map have been sold within five years from the date such map was filed for record.

Engineering Department response: No lots have been sold.

66499.18 When effective

Reversion shall be effective upon the final map being filed for record by the county recorder, and thereupon all dedications and offers of dedication not shown thereon shall be of no further force or effect.

Engineering Department response: No dedications or offers of dedication as shown on the final map of Creekside at Whitehawk Ranch Unit 2 are shown on the Reversion to Acreage for Creekside at Whitehawk Ranch.

66499.19 When a reversion is effective, all fees and deposits shall be returned to the current owner of the property and all improvement security released.

Engineering Department response: The improvement security will be released to Sim and Katy Sheppard, as Principal, following the final map being filed for record.

66499.20 A tax bond shall not be required in reversion proceedings.

Engineering Department response: The current owner has paid the current estimated taxes.

The final map for a Reversion to Acreage for Creekside at Whitehawk Ranch meets the requirements of the Subdivision Map Act. This Reversion to Acreage is now ready for approval by the Board of Supervisors.

Sincerely,

*P. Michael Kroencke (cl)*

Michael Kroencke

**ENGINEERING DEPARTMENT**

555 Main Street • Quincy, CA 95971 • (530) 283-6222 • Fax (530) 283-6134

*Robert A. Perreault Jr., Plumas County Engineer*



**CONSENT AGENDA REQUEST**

Date: July 11, 2011

To: Honorable Board of Supervisors

From: Robert Perreault, Plumas County Engineer

A handwritten signature of Robert Perreault in black ink.

Subject: Agenda Request for the July 19, 2011 meeting of the Plumas County Board of Supervisors

**Recommendation:**

The Engineering Department recommends that the Plumas County Board of Supervisors approve the release of improvement security for Reversion to Acreage for Creekside at Whitehawk Ranch.

**Background:**

The reason for this separate consent agenda request to approve the release of security associated with this Reversion to Acreage is that the property has changed ownership. The improvement security is held in the name of the previous owner of the property and the security must be released to this previous owner.

7A

## **RESOLUTION 11 -**

### **A RESOLUTION DECLARING A COUNTY HIRING FREEZE UPON TERMS AND CONDITIONS ESTABLISHED BY THE BOARD OF SUPERVISORS**

WHEREAS, the Plumas County Board of Supervisors finds:

The recent budget process and the continuing deterioration of the State's economic situation indicate that the County must take immediate steps to reduce on-going payroll costs of the County; and

NOW, THEREFORE, BE IT RESOLVED by the Plumas County Board of Supervisor as follows:

1. Effective immediately, a hiring freeze is imposed on all vacant positions of employment in the County of Plumas,
2. Exceptions to the freeze include grant-funded positions for which there is no local match, including re-alignment money, Sheriff's Correctional Officer and Dispatch positions.
3. The County Administrative Officer may authorize the use of temporary help and Other Wages to provide for critical County services until such time as the hiring freeze is lifted.

The foregoing resolution was adopted on July 19, 2011, at a regular meeting of the Plumas County Board of Supervisors by the following vote.

AYES:

NOES:

ABSENT:

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Lori Simpson, Chair

ATTEST:

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Nancy DaForno,  
Clerk of the Board

JB

SCHEDULE FOR BUDGET DISCUSSION  
TUESDAY, JULY 19, 2011

Consideration of Budget Schedule

1. Public Hearing, proposed August 16
2. Budget Workshops, proposed week of August 15
3. Final budget adoption by September 6

Fund Balance update, Shawn Montgomery

Sales Tax and TOT tax update, Julie White

Property Tax, update, Chuck Leonhardt

Consideration of General Fund Expenditure \$22,465,893

1. Potential Layoff Procedures, Gayla Trumbo
  - Building/Planning
  - Records Management (if eliminated, what to do with their funding support)
  - Museum
  - Facilities
  - Fair
  - Senior Nutrition (.5 FTE cook)
2. Future of Fair, tourism and other community support
3. Suggestion for employees to contribute more to health insurance
4. Retirements
  - CAO Administrative Assistant
  - County Librarian
5. Combining Agriculture Commissioner with Lassen County

Consideration of Revenues

1. Use of one-time monies such as potential property sale
2. Use of General Fund reserves

Presentations/Questions

- Road Department
- Mental Health Department
- Alcohol and Drug Department