

**Plumas-Sierra Counties
CoC Advisory Board Regular Meeting
March 23, 2021
10:00AM
Draft Meeting Minutes**

1. Call to Order/Establish a Quorum/Introductions

The Chair called the meeting to order at 10:03AM.

Board Members Present: Tracey Ferguson, Aimee Heaney, Cathy Rahmeyer, and Lea Salas

Participant Members: Present: Tricia Boss, Wendi James

Other attendees: Anne Nielson, Tammy Muldoon, Christina Baggott, Elizabeth Brunton

Introductions: Ann Henning works at Plumas CDC, she is the Section 8 Supervisor; she transferred from the Humboldt County CDC.

2. Public Comments

None provided.

3. Approval of Meeting Minutes from February 23, 2021

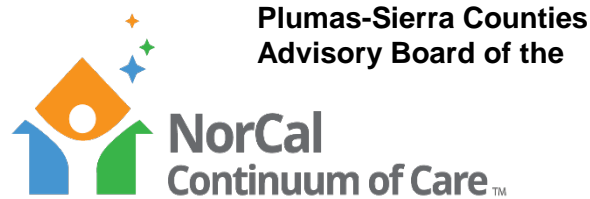
Board members reviewed the meeting minutes from February 23, 2021 for approval.

Lea Salas motioned to approve the minutes as submitted; Cathy Rahmeyer seconded. Motion was approved.

4. Discussion

A. NorCal CoC Executive Board Meeting Updates - Tracey Ferguson

- Executive Board appointments – Tracey Ferguson appointed Vice Chair.
- NorCal CoC Strategic Plan is not a HUD requirement. Lead Agency did inquire with HUD. Executive Board took action to extend Strategic Plan timeframe through January 2023. Executive Board will begin review in 2022.
- Governance Charter: The Governance Charter needed to be updated to include HMIS charter and policies/procedures document changes to be HUD compliant. Executive Board needed to take action to add these changes. A subcommittee of Lea Salas, Barbara Longo, and Tracey



Ferguson was formed to review what needs to be updated. There are many edits for Executive Board to consider. No action has been taken on totality of the subcommittee's recommended changes. Tracey Ferguson is preparing a summary for the Executive Board and Advisory Boards reference on the proposed changes. Ferguson stated that after the Governance Charter preparation in 2019, there have been actions taken by the Executive Board on recommendations to incorporate into a revised Governance Charter. Next step to be taken will be that Tracey Ferguson will distribute the summary of the proposed changes. All local Advisory Boards will then review and provide feedback to the Executive Board for future action.

B. Update on HHAP Round 2 Redirection - Sierra County

Sierra County monies were redirected to the NorCal CoC. Modoc County's also was redirected to NorCal CoC. The HHAP Round 2 monies will then be redirect back to these counties. Sierra County's allocation will be reallocated to PCIRC for homeless services. Tricia Boss, Lead Agency, adds that the agreement was amended to approve this additional funding.

C. Plumas-Sierra CoC Advisory Board - Board of Supervisors participation

Tracey Ferguson contacted District 4 Supervisor Greg Hagwood to serve informally as the Plumas supervisor to participate in Plumas-Sierra Advisory Board meetings. Supervisor Hagwood is interested in participating and will attend when possible. For Sierra County, Lea Salas will go through the Clerk of the Board to add this to the agenda for consideration of a board member to participate.

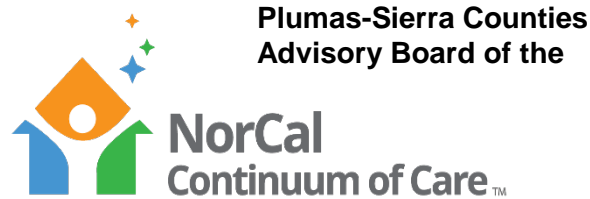
Tracey Ferguson will send the participating member application to Supervisor Hagwood.

D. Update on NPLH Project Site Control

Both Plumas and Sierra Counties' NPLH Round 4 extensions have been officially approved, with additional information provided on the progress toward site control. A member asked if the identified parcel's owner is interested in selling it. This is unknown.

E. Plumas-Sierra Counties CoC Advisory Board Acknowledgement - Plumas County Board of Supervisors and Sierra County Board of Supervisors

Tracey Ferguson talked with Supervisor Hagwood concerning the Board of Supervisors' acknowledgement of the Advisory Board and the NorCal CoC. He agreed to bring a Board resolution acknowledging the Plumas-Sierra Counties Advisory Board and the work done to address homeless and support homeless



service providers. How do we let people know we exist? This is part of that awareness. Lea Salas stated that her resolution only talks about Sierra County. Tracey Ferguson will work on preparing a resolution for Plumas.

F. Plumas-Sierra Counties CoC Advisory Board Distribution List Update

The Advisory Board is working on including more individuals on the email distribution list and recognizes the more participation the better. The distribution list will be updated each month or as needed.

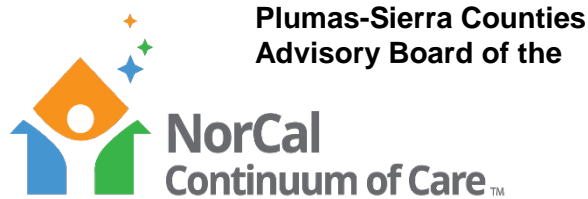
5. New Business/Action Items

A. Emergency Solutions Grant (ESG) CARES (CV 1 and CV 2) Program NorCal CoC NOFA - discussion and possible action

NorCal has a NOFA out for \$2.0 million ESG CV1 and CV2 application. There's a quick 2-week turnaround, due 3/26/2021. Public and nonprofit agencies are eligible. Eligible activities include outreach, HMIS, emergency sheltering, etc. PCIRC will be submitting an application for monies toward the PCIRC Portola Family Resource Center location to incorporate an emergency shelter (beds) for overnight stays. PCIRC intends on partnering with PCBH to have case management and other services at the same site (wrap around services) and use the term navigation center. Is there an issue with calling it a navigation center instead of an emergency shelter? Tricia Boss will reach out to HCD to get their answer. Plumas County does not currently have an emergency shelter and it would be a more efficient use of PCIRC funding long-term as a shelter option. Portola's site would benefit both City of Portola and Plumas County residents. PCIRC will also submit for funding for adding units on the lot adjacent to the Ohana House in Quincy (accessory dwelling units) to help reduce usage of funds on more expensive motel sheltering. Tracey Ferguson will do research on accessory dwelling units on the Ohana House C-1 zoned parcel (i.e., how many accessory dwelling units would be permitted)?

Tracey Ferguson, as Advisory Board Chair, will sign and certify that PCIRC has met the requirement of Plumas-Sierra Counties CoC participation. No Advisory Board action needs to be taken before the proposal is submitted.

One prerequisite for NOFA applicants is that they have been through Housing First training. The Lead Agency will be facilitating a Housing First Training coming up. An email with information went out by the Lead Agency. Home Base is the technical assistance trainer. Trisha Boss communicated that if you've previously taken a Housing First training, NOFA applicants can self-certify to meet the prerequisite threshold.



B. Approve Ann Henning as an Alternate for Roger Diefendorf, Plumas-Sierra Counties Advisory Board Voting Member

Aimee Heaney made a motion to approve Ann Henning as Roger Diefendorf's alternate on the Advisory Board. Tracey Ferguson received an e-mail from Roger Diefendorf requesting the appointment. Cathy Rahmeyer seconded. There was no opposition. The motion was unanimously approved.

Discussion: All sitting Advisory Board members' terms expire June 30, 2021, as establishing two-year terms. Ann would be an alternate through this period. Each Board member can request additional terms at the June 2021 meeting.

C. Addressing Homelessness (standing item)

- Plumas Crisis Intervention and Resource Center (PCIRC)

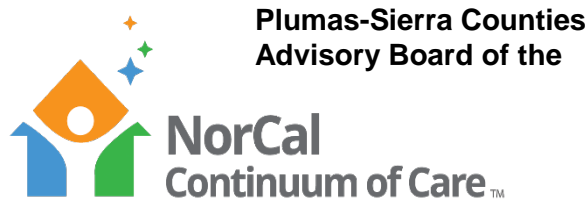
Cathy Rahmeyer: still receiving many referrals; no number since last month; with nicer weather they have increased traffic; referrals from Portola, Greenville, and Chester. The need is countywide. Just received preliminary plans for rebuilding the center on Main Street in Quincy. They are limited on space at the Ohana House address and are excited to rebuild the site.

- Plumas County Office of Education Homeless and Foster Youth Liaison

Wendi James: Not able to submit the youth grant, as there was information that she couldn't locate. Cathy Rahmeyer, PCIRC, and Wendi James are collaborating to orient her. She has mostly been working with homeless and unaccompanied youth and many are returning back to Plumas County. Others are charter school participants. For most of the students the assistance is needed to help graduate and meet higher educational goals. Wendi James has been working with Audrey Peters of Feather River College's TRIO to work with these kids to transition to college. She's received 15-20 referrals since August 2020. She is currently advocating for foster youth (around 3), establishing tutoring with Tommy Miles of Cornerstone Learning, and identifying foster youth to connect with—preschool through age 18 to 21 for funding through the McKinney-Vento Homeless Assistance Act.

- Plumas County Community Development Commission (PCCDC)

Ann Henning: PCCDC serves four counties (Plumas, Lassen, Sierra, and Tehama) with a total of 632 Housing Choice Vouchers available. 5 VASH vouchers (two of those are being used). 610 active vouchers with 17-20 vouchers waiting to be used but not currently active yet. A



challenge is finding more housing units or owners who will participate (leasing up); bad credit rating affects tenants ability to secure housing; they currently have no project-based vouchers. 175 active vouchers in Plumas, 85-90 in Lassen, and 10 in Sierra County. Tehama County's voucher program is outside of our CoC purview. For many applicants, when paperwork comes up, they miss their window of the 10-day notification and have to re-apply to the waiting list. The CDC pulls 50 per month and at one point only had 11 returned. It's a barrier, because the applicants don't update their contact information with CDC and when they change address/email, they can longer be contacted. The waiting list is open and they fill spots using preference points. Currently it takes about 6-8 months even though the wait can be up to 2 years.

- Other agencies

Anne Nielson: PCBH update – 2 units coming available for transitional housing in the next month. Currently no individuals in motel sheltering.

D. New Member Applications (standing item)

- a. Wendi James, Plumas County Office of Education Homeless and Foster Youth Liaison

Cathy Rahmeyer motioned to approve Wendi James as a new participant member to the Advisory Board. Aimee Heaney seconded. The motion was unanimously approved.

E. Requests for Letters of Support (standing item)

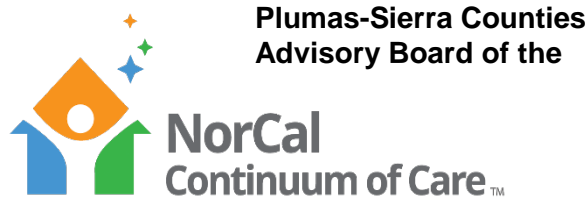
None were submitted.

6. Committee/Workgroup Updates

A. PIT Committee

- a. 2021 PIT Count Report - Cathy Rahmeyer

Cathy Rahmeyer reported that the preliminary PIT report has been received from Lead Agency. Plumas County sheltered 30 homeless individuals; 17 male; 12 female, and one not disclosed; 27 of 30 participants have felony convictions; transitioning offenders and parolees are the majority of homeless individuals served; three of those were previously in foster care; four are under age 18. This provides a snapshot of those sheltered. Erin Metcalf has left as Chief Probation Officer. Keevin Alred is the acting chief, and the County is actively recruiting. How does the county support parolees and probationers? PCIRC receives daily referrals from the Probation



Department. They have and will apply for funding from the Community Corrections Partnership (CCP). PCIRC Pathways program receives \$45,000/year in this funding to assist these individuals. Cathy Rahmeyer states they need more than 3 times this amount to meet the need. Who is responsible for this population? PCIRC helps everyone, and they are needing this funding stream to support these transitional offenders. Tracey Ferguson asks if there is an increase in parolees released due to COVID restrictions? Cathy Rahmeyer states there hasn't been a prison increase of transitioning offenders. The Ohana House in Quincy does not have any vacancies and those being transitionally housed include felons, parolees, and homeless individuals.

Sierra County's PIT sheltered count was zero (0) due to the County not having any shelters.

Anne Nielson states an emergency shelter is needed to house PCBH clients in emergency sheltering. They have the same drain on resources through motel sheltering as PCIRC.

B. HMIS/CEP Committee

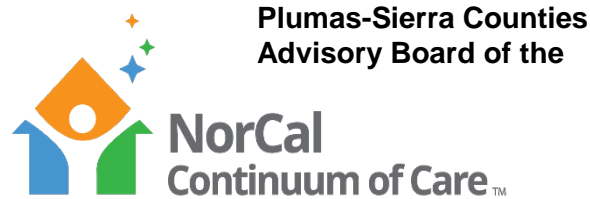
Caedy Minoletti, Lead Agency, is the interim coordinator working on HMIS and the go-to lead for the NorCal CoC PIT Committee. Anne Nielson has been getting HMIS assistance from Paul Tunison in Shasta County, as well as Caedy.

C. Plumas-Sierra Counties CoC Strategic Plan Workgroup – schedule meeting

Advisory Board Workgroup formed for the Plumas-Sierra Counties CoC Strategic Plan. Members will include Denise Pyper, Cathy Rahmeyer, Laurie Marsh, and Anne Nielson. This group will set a meeting and begin working on updating priorities/report card formatting for updating the Strategic Plan. Elizabeth Brunton is the new MHSA coordinator for PCBH and will be a part of this working group as well. Tracey Ferguson will help coordinate their first meeting via County's Zoom account, if needed.

D. NorCal CoC Governance Charter Workgroup - revisions considered for action at the March 18, 2021, Executive Board Meeting

The NorCal CoC Executive Board approved sending to HUD the NorCal CoC Governance Charter, as amended to include the HMIS Governance Charter and the HMIS Policies and Procedures document by the end of March 2021. Larger, more substantive edits will go before the Executive Board once the



Advisory Boards have had the time to review and comment on the proposed amendments.

7. Agency Updates

None

8. County Updates

Plumas County – Quincy Downtown trailer park. HCD continues inspections for notice to abate. Utility lines from PG&E to the trailers have been turned off. Electrical panel is substandard and created a health and safety violation. No known buyers or sale yet. COVID-19 Red tier. A vaccination clinic was held in Quincy last weekend (March 20, 2021). Public Health has reached out to PCIRC to find and identify homeless and housebound clients to schedule and transport them for the next vaccination clinic.

Sierra County – Vaccinating those 18 year and older. COVID-19 Yellow tier. The County has had a few cases in the past few weeks. Lea Salas made a request to their Board of Supervisors for Homeless Mentally Ill Outpatient Treatment (HMIOT) program funding acceptance for long-term rental options for residents who are fighting the local housing market, but the Board declined a long-term housing project. She is going to request to HCD to use these funds for the NPLH project or for operating costs reserves.

9. Discussion Items for Next Meeting

- Executive Board Updates
- Resolution for Acknowledgement of Advisory Board for Plumas County Board of Supervisors agenda
- PCIRC update on the ESG grant submission
- Plumas and Sierra counties PIT Count Update
- Plumas-Sierra Counties CoC Strategic Plan workgroup update
- NorCal CoC Governance Charter Review

10. Adjournment

Lea Salas motioned to adjourn. Aimee Heaney seconded. The Chair adjourned the meeting at 11:44 AM.

Next Meeting: April 27, 2021 (10:00AM)