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**PLUMAS COUNTY**  
**ZONING ADMINISTRATOR**  
Minutes of the Meeting of March 13, 2019

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The Plumas County Zoning Administrator convened in a meeting on March 13, 2019, at 10:00 a.m. in the Permit Center Conference Room, Quincy. Zoning Administrator, Randy Wilson, presiding. Assistant Planner, Tim Evans, is in attendance.

**I. AGENDA**

The agenda is approved as submitted.

**II. PUBLIC COMMENT OPPORTUNITY**

No public comment presented.

**III. SPECIAL USE PERMIT: DeMARTILE, JORDAN (TIM & MARCY DeMARTILE, owners); APN 115-192-006; T.24N/R.9E/S.15; MDM**

The request for a 4-H swine project in a residentially zoned neighborhood for a limited time prior to the Plumas-Sierra County Fair in August, located at 79 Meadow Way, Quincy, is presented. Tim Evans, Assistant Planner, gives a presentation as outlined in the Staff Report. Evans notes that one comment was received from a neighbor in favor of the project. Randy Wilson, Zoning Administrator, questions how far from the fence the pen will be located. Evans replies it will be about 20 feet from the fence. Applicant, Jordan DeMartile, confirms it will be between 15 to 20 feet from the fence. Wilson questions if the applicant has read and understood the proposed conditions of approval. Jordan DeMartile replies that she has. The public hearing is opened at 10:05. There being no comments, the hearing is closed at 10:05.

**DECISION**

Randy Wilson, Zoning Administrator, determines the project exempt from the California Environmental Quality Act under CEQA Guidelines Section 15061(b)(3), making Findings A & B; and approves the special use permit subject to the conditions of approval, with Findings A through D, as follows:

**FINDINGS**

- A) That it can be seen with certainty, based upon review of the initial environmental assessment, that there is no possibility that the project may have a significant effect on the environment; and
- B) The location and custodian of the documents which constitute the record of these proceedings is the Plumas County Planning Department, 555 Main Street, Quincy, California.

**CONDITIONS**

- 1. The special use permit for the use, operation, and layout of the facility is approved in conformance with the application submitted on January 15, 2019.

2. Animal waste must be removed and disposed of in a trash container with a tightly fitted lid at least three (3) times per week, or more frequently if so ordered by the Health Officer, to prevent a private or public nuisance or health threat, such as fly breeding conditions and offensive odors per Plumas County Code Section 6-10.117 Animal Waste.
3. Animal waste must be removed from the premises at least once per week to an approved landfill or transfer site.
4. All grains or other loose feed must be stored in containers with tight fitting lids to prevent the entrance of vermin.
5. The Special Use Permit is to be signed by the property owners and applicants and returned within forty (40) days of the date of approval or the permit will be voided.

***Zoning Administrator Notation:*** Any decision made as a result of this meeting may be appealed to the Board of Supervisors within ten (10) days of the decision. If the tenth day lands on the weekend, the end of the appeal period will be the next working day. The appeal will need to be based on relevant information stated or submitted at or prior to this meeting by a commenting public member or representative, or certain County department heads as stated by County Code. There is a filing fee for the appeal. Fee information is available from Planning and Building Services.

**ADJOURN**

There being no further business, the meeting adjourns at 10:06 a.m. The next regularly scheduled Zoning Administrator meeting is set for April 10, 2019, at 10:00 a.m. at the Planning & Building Services Conference Room located at 555 Main Street in Quincy.

  
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Randy Wilson, Zoning Administrator

  
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Heidi Wightman, Department Fiscal Officer II