

(Print or Type)

**COUNTY OF PLUMAS**

(Attach pages if needed)

**APPEAL TO BOARD OF SUPERVISORS**

(Per Article 10 of Title 9 of the Plumas County Code)

Any of the following may file an appeal with the Board of Supervisors requesting review of any final action taken by the Planning Director, Zoning Administrator, or Planning Commission:

- (a) The applicant;
- (b) Any owner of real property within 300 feet of the exterior boundaries of the property involved who was present at the original hearing or who presented written testimony before the Zoning Administrator or the Planning Commission, or who may be adversely affected by the decision of the Planning Director;
- (c) Such other person whom the Board determines to have been adversely affected by the decision; or
- (d) Any County department head whose department has an interest in the decision.

Such appeal shall be filed with the Clerk of the Board of Supervisors within **ten (10) calendar days** from the date of the decision, except for recommendations on general plan amendments which by State law are subject to a **five (5) calendar day** appeal period. Filing shall include all information requested herein and shall be accompanied by the appropriate filing fee. The statements (required below) must contain sufficient explanation of the reasons for and matters being appealed in order to facilitate the Board of Supervisors initial determination as to the propriety and merit of the appeal. Any appeal which fails to provide an adequate statement may be summarily denied. The filing of such an appeal within the above stated time limit shall stay the effective date of the action until the Board of Supervisors has acted upon the appeal.

I. APPEAL:

I/We, the undersigned, hereby appeal the decision/recommendation of the

\_\_\_\_\_ Planning Commission, \_\_\_\_\_ Zoning Administrator,  
\_\_\_\_\_ Planning Director, regarding:

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Name of Application

Planning File No.

Date of Decision

List all Planning Agency Action(s) Taken That Are BeingAppealed:

II. STATEMENT OF THE REASONS FOR THE APPEAL:

Such reasons shall be based upon the evidence presented to the Zoning Administrator or Planning Commission at the original hearing, or upon evidence presented to the Planning Director at the time of his/her decision, or shall be based on evidence of adverse effects on the appellant, if not the applicant, of the decision of the Planning Director. The failure of the appellant to present such reasons shall be deemed cause for the denial of the appeal.

III. STATEMENT OF THE SPECIFIC PROVISIONS WHICH ARE BEING APPEALED:

IV. STATEMENT OF THE CHANGES OR ACTION REQUESTED OF THE BOARD OF SUPERVISORS:

V. SUMMATION OF THE ARGUMENTS TO BE RAISED BY THE APPELLANT(S):

VI. IDENTIFICATION OF THE APPELLANT(S):

(Name)

(Mailing Address)

(Telephone)

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VII. NOTICE: (Multiple appellants should select one (1) representative for purposes of notice.

All notices to appellant(s) should be mailed to: (Please Print)

(Name/Representative)

(Mailing Address)

(Telephone)

Appellant:

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(Sign)

Dated: \_\_\_\_\_

(Print)

**(FOR OFFICE USE ONLY)**

Filing Fee

Date Filed

Received By

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Appeal form to be returned to: Plumas County Board of Supervisors, 520 Main Street – Room 309, Quincy, CA 95971, (530) 283-6170.