

Record of Survey **Submittal Check List**

Engineer/Surveyor: _____

Email & Phone: _____

Location: Section _____ Township _____N Range _____E

APN #: Book _____ Page _____ Parcel(s) _____

- ☐ Submit 2 Copies of Record of Survey
- ☐ Complete contact information, i.e.: phone number, mailing address
- ☐ Complete Closure Calculations (Exterior Boundary, Control, Individual Parcels)
- ☐ Copy of Current Deed for Parcel(s)
- ☐ Any Deeds used to establish the lines shown shall also be submitted
- ☐ Deed History (if Senior rights are involved)
- ☐ GLO PLAT & Field notes (Sectional work and Mineral Surveys)
- ☐ Copy of unrecorded Maps or Plats used
- ☐ Review Fee _____
- ☐ Completed Record of Survey Checklist

Engineering Department Use

Fee: _____ Receipt No.: _____

Engineering Submittal Review

- ☐ Incomplete
 - ☐ Complete
 - ☐ Surveyor Notified

