



## Plumas County Community Corrections Partnership AB109 Public Safety Re-Alignment

Chief Probation Officer – Keevin Allred  
Superior Court Judge Douglas Prouty - Designee Sue Selegean-Dostal  
District Attorney - David Hollister  
Sheriff - Todd Johns  
Public Defender – Craig Osborne  
Behavioral Health Director – Sharon Sousa

**MINUTES FOR REGULAR COMMUNITY CORRECTIONS PARTNERSHIP MEETING  
HELD ON WEDNESDAY APRIL 16, 2025, AT 2:00 P.M. IN THE BOARD OF  
SUPERVISORS ROOM 308, PLUMAS COUNTY COURTHOUSE, QUINCY, CALIFORNIA**  
[www.countyofplumas.com](http://www.countyofplumas.com)  
CONFERENCE PHONE NO. (530) 283-6585



**REASONABLE ACCOMMODATIONS:** In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting please contact the committee secretary at (530) 283-6200. Notification 72 hours prior to the meeting will enable the County to make reasonable arrangements to ensure accessibility. Auxiliary aids and services are available for people with disabilities.

### Live Stream of Meeting

Members of the public who wish to watch the meeting, are encouraged to view it live online.

### Public Comment Opportunity/Written Comment

Members of the public may submit written comments on any matter within the Committee's jurisdiction, regardless of whether the matter is on the agenda for the Committee consideration or action. Comments will be entered into the administrative record of the meeting.

Members of the public are strongly encouraged to submit their comments on agenda and non-agenda items using email address KeevinAllred@countyofplumas.com.

### 2:00 P.M. CALL TO ORDER/ROLL CALL

#### **ROLL CALL:**

**HERE:** Sue Selegean-Dostal, Keevin Allred, Sharon Sousa, Craig Osborne

**ABSENT:** David Hollister, Todd Johns.

### ADDITIONS TO OR DELETIONS FROM THE AGENDA

None.

### PUBLIC COMMENT OPPORTUNITY

Members of the public are welcome to address the CCP on items not listed on the agenda, but within the jurisdiction of the CCP. The CCP is prohibited by law from taking action on matters not on the agenda. Individuals wishing to address the CCP under Public Expression are welcome to do so via email at [keevinallred@countyofplumas.com](mailto:keevinallred@countyofplumas.com). All correspondence received by 8:00 A.M. the day of the meeting will be attached to the item.

None.

## **INFORMATIONAL ANNOUNCEMENTS BY CCP EXECUTIVE MEMBERS**

Brief announcements by, or brief reports on their activities.

None.

## **ACTION AGENDA**

### **1. EXECUTIVE COMMITTEE**

A. Approve minutes from February 19, 2025; discussion and possible action.

a. *Attachment(s): Minutes from February 12, 2025*

b. *Recommended action: Approve minutes from February 12, 2025, CCP meeting.'*

It was noted that the agenda read "Approve minutes from February 12<sup>th</sup>, 2025", the meeting was on the 19<sup>th</sup>. This has been corrected.

**MOTION:** Approve minutes from February 19, 2025.

**MOVED BY:** Craig Osborne

**SECOND BY:** Sue Selegean-Dostal

**AYES:** Sue Selegean-Dostal, Keevin Allred, Sharon Sousa, Craig Osborne.

**NOES:** None.

**ABSTAIN:** None.

**ABSENT:** David Hollister, Todd Johns.

**MOTION PASSES.**

B. Review the Quarter 2 expenditure reports; discussion and possible action.

a. *Attachment(s): Quarter 2 expenditure reports.*

b. *Recommended action: Approve Quarter 2 expenditure reports*

Discussion is held regarding the Q2 expenditure reports. A motion is made.

**MOTION:** Accept the Quarter 2 Expenditure Reports.

**MOVED BY:** Sharon Sousa

**SECOND BY:** Craig Osborne.

**AYES:** Sue Selegean-Dostal, Keevin Allred, Sharon Sousa, Craig Osborne.

**NOES:** None.

**ABSTAIN:** None.

**ABSENT:** David Hollister, Todd Johns.

**MOTION PASSES.**

C. Request for Proposal (RFP) Application and Process for FY 25-26; discussion and possible action.

a. *Attachment(s): RFP Application Template and Newspaper Advertisement*

b. *Proposed release date of April 21, 2025, with due date of May 16, 2025, EOB. Opening of applications on May 19, 2025, @ 11:00 a.m., at Probation. Reviewed by committee on May 21, 2025.*

c. *Recommended Action: Approve attached RFP Application Template, newspaper advertisement, and proposed timeline for release, submission, opening, and review.*

Discussion is held regarding the RFP application and process for the upcoming year. Chief Allred provides a timeline of events for the process:

- Run Ad in Mountain Messenger, proposed start date of April 21<sup>st</sup>, 2025.
- Post Ad and application to Board of Supervisors website, and Probation website.
- Deadline to receive RFPs is by End of Business on May 16<sup>th</sup>, 2025.

- Open applications on the following Monday, May 19<sup>th</sup>, 2025, at 11AM. All are welcome to attend.
- Take RFP applications to following CCP meeting on May 21<sup>st</sup>, 2025 at 2PM.

**MOTION:** Approve the Request for Proposal (RFP) for FY 25-26 and the timeline outlined for the submission process.

**MOVED BY:** Craig Osborne

**SECOND BY:** Sharon Sousa

**AYES:** Sue Selegean-Dostal, Keevin Allred, Sharon Sousa, Craig Osborne.

**NOES:** None.

**ABSTAIN:** None.

**ABSENT:** David Hollister, Todd Johns.

**MOTION PASSES.**

D. Development of a Proposed CCP Budget for Fiscal Year 2025-2026; discussion and possible action.

A preliminary discussion is held regarding CCP Budget for the upcoming fiscal year. The discussion was intended to prompt members to begin considering the utilization of a rollover budget as was done last year. It is agreed that without the Sheriff or District Attorney present, action could not be taken, and the discussion would be continued in a more formal manner at the next meeting when more financial information would be available.

**MEETING ADJOURNED AT 2:24 P.M. TO MAY 21, 2025, AT 2:00 P.M., IN THE BOARD OF SUPERVISORS**  
**ROOM 308, PLUMAS COUNTY COURTHOUSE, QUINCY, CA**

## Plumas County Community Corrections Partnership

End of Quarter 3 - Fiscal Year 2024/2025

Agency	Requested Budget	1st Qtr Expenses	2nd Qtr Expenses	3rd Qtr Expenses	4th Qtr Expenses	Total Expenses	Remaining Budget
District Attorney	369,000.00	40,059.74	51,465.17	50,075.69		141,600.60	227,399.40
Sheriff's Dept.	632,307.48	100,106.67	139,839.20	160,339.48		400,285.35	232,022.13
Probation Dept.	266,484.00	7,543.96	13,493.39	27,868.25		48,905.60	217,578.40
Behavioral Health	81,456.29	4,350.00	2,100.00	30,878.30		37,328.30	44,127.99
PCIRC	124,450.00	0.00	0.00	10,691.81		10,691.81	113,758.19
<b>Totals</b>	<b>1,473,697.77</b>	<b>152,060.37</b>	<b>206,897.76</b>	<b>279,853.53</b>	<b>0.00</b>	<b>638,811.66</b>	<b>834,886.11</b>

CCP QUARTERLY EXPENDITURE REPORT 2024-25

CCP QUARTERLY EXPENDITURE REPORT 2024-25	
Agency Name	District Attorney
Approved Budget Amount	\$376,753.00
Quarter	3rd
Contact Name	Stephanie Tanaka
Phone number/Email Address	530-283-6327 / stephanietanaka@countyofplumas.com
Question 1 - How many Clients were served during this quarter?	142
Question 2 - Did you meet the goals and/ or services projected in the "Problem Statement" of the application for CCP funds? If yes, give a brief description of how this was accomplished?	Yes

During this reporting period ASP served 142 individuals in custody, through the DRC and CJC tracks. During this period there were 8 new individuals that were referred to various CJC programs and 1 family housed.

Question 3 - Were there challenges you faced trying to accomplish your goals? (Yes or No) Explain	Yes
Testing information was not provided by Probation consistently or timely for CJC court or reports. Information from Behavioral Health on referrals was often late and hard to get making timely entry and evaluation for CJC programs challenging.	

## CCP Quarterly Expenditures 2024-25

Date	Payee	Explanation	Cost	Available Funds
<b>1st Quarter</b>				<b>Beginning Balance Q1</b>
	Salary		25,292.01	\$ 343,707.99
	Benefits		6,551.45	337,156.54
	CaseloadPro/Allvest	Retirement, Group Insurance, FICA and Cell Phone 3months @ \$159.00 each Allvest \$4,000 Annual	4,477.00	332,679.54
	Rent	TSLE	3,600.00	329,079.54
	PG&E	3 months	139.28	328,940.26
			<b>\$ 40,059.74</b>	<b>328,940.26</b>
<b>2nd Quarter</b>				<b>Ending Balance Q1</b>
	Salary		35,408.81	\$ 328,940.26
	Benefits		8,296.99	293,531.45
	CaseloadPro/Allvest	Retirement, Group Insurance, FICA and Cell Phone 3months @ \$159.00 each Allvest \$4,000 Annual	2,227.00	285,234.46
	Rent	TSLE \$3525.00 Storage \$80.00	3,605.00	283,007.46
	PG&E, Phone	Electric \$90.88, Propane \$482.07, Phone 43.30	616.25	279,402.46
	Office Supplies	Office supplies	5.99	278,786.21
	Travel	S Tanaka NADCP	1,305.13	277,401.08
			<b>\$ 51,465.17</b>	<b>277,475.09</b>
				<b>Ending Balance Q2</b>
<b>3rd Quarter</b>				<b>Beginning Balance Q3</b>
	Salary		30,350.40	\$ 277,475.09
	Benefits		8,752.04	247,124.69
	CaseloadPro/Smartsheet/MiNetworks	795.00 CaseloadPro/Smartsheets 900.00/MiNetworks 365.00	7,060.00	238,372.65
	Rent	3 * 1175.00 TSLE=3525.00/Storage 5*80.00=400	3,925.00	236,312.65
	PG&E, Phone	PG&E 3 mos 446.18 Phone 3 mos 214.28	660.46	232,387.65
	Propane	3 mos	723.97	231,727.19
	Client Service Expense	Amazon - Bedding /Misc for TSLE	846.10	231,003.22
	Travel	All Rise Practitioner Training S Tanaka	1,698.72	230,157.12
	Liability		1,059.00	229,304.50
			<b>\$ 50,075.69</b>	<b>227,399.40</b>
				<b>Ending Balance Q3</b>
<b>4th Quarter</b>				<b>Beginning Balance Q4</b>
			227,399.40	
			227,399.40	
			227,399.40	
			227,399.40	
			227,399.40	
			227,399.40	
			227,399.40	
			<b>\$ 227,399.40</b>	
				<b>Ending Balance Q4</b>
			\$ 227,399.40	

### CCP QUARTERLY EXPENDITURE REPORT 2024-2025

<b>Agency Name</b>	Plumas County Behavioral Health
<b>Approved Budget Amount</b>	\$81,456.29
<b>Quarter</b>	3rd Quarter
<b>Contact Name</b>	Lisa Beck
<b>Phone number/Email Address</b>	530-283-6307 / lbeck@pcbh.services

<b>Question 1 - How many Clients were served during this quarter?</b>	22
<b>Question 2 - Did you meet the goals and / or services projected in the "Problem Statement" of the application for CCP funds? If yes, give a brief description of how this was accomplished?</b>	Yes

Plumas County Behavioral Health is meeting the goals described in the "Problem Statement" by using the approved funding to pay for Tele-Health psychiatric services rendered by Dr. Buabeng for the incarcerated individuals in Plumas County Corrections Facility. The funds were also used for the PCBH staff who support Dr. Buabeng with the incarcerated individuals he treats. These individuals are the Behavioral Health Supervising Nurse, a Case Management Specialist Sr., and a Therapist II.

<b>Question 3 - Were there challenges you faced trying to accomplish your goals? (Yes or No) Explain</b>	No
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#### CCP Quarterly Expenditures 2024-2025

Date	Payee	Explanation	Cost	Available Funds
<b>1st Quarter</b>				
8/16/2024	Kwame Buabeng, M.D.	Services 7/1 - 7/31/24 PCCC 4 hours	\$ 1,200.00	\$ 80,256.29
9/11/2024	Kwame Buabeng, M.D.	Services 8/1 - 8/31/24 PCCC 10.5 hours	\$ 3,150.00	\$ 77,106.29
			<b>\$ 4,350.00</b>	<b>\$ 77,106.29</b>
			<b>Ending Balance Q1</b>	<b>\$ 77,106.29</b>
<b>2nd Quarter</b>				
10/10/2024	Kwame Buabeng, M.D.	Services 9/1 - 9/30/24 PCCC 2 hours	\$ 600.00	\$ 76,506.29
11/7/2024	Kwame Buabeng, M.D.	Services 10/1 - 10/31/24 PCCC 4.5 hours	\$ 1,350.00	\$ 75,156.29
12/4/2024	Kwame Buabeng, M.D.	Services 11/1 - 11/30/24 PCCC 0.5 hours	\$ 150.00	\$ 75,006.29
			<b>\$ 2,100.00</b>	<b>\$ 75,006.29</b>
			<b>Ending Balance Q2</b>	<b>\$ 75,006.29</b>
<b>3rd Quarter</b>				
1/8/2025	Kwame Buabeng, M.D.	Services 12/1 - 12/31/25 PCCC 2 hours	\$ 600.00	\$ 74,406.29
2/11/2025	Kwame Buabeng, M.D.	Services 1/1 - 1/31/25 PCCC 5 hours	\$ 1,500.00	\$ 72,906.29
3/5/2025	Kwame Buabeng, M.D.	Services 2/1 - 2/28/25 PCCC 6.5 hours	\$ 1,950.00	\$ 70,956.29
3/27/2025	Employee Wages	Quarter 1 - 3	\$ 26,828.30	\$ 44,127.99
			<b>\$ 30,870.30</b>	<b>\$ 44,127.99</b>
			<b>Ending Balance Q3</b>	<b>\$ 44,127.99</b>
<b>4th Quarter</b>				
			<b>Beginning Balance</b>	<b>\$ 44,127.99</b>
			<b>\$ 44,127.99</b>	<b>\$ 44,127.99</b>
			<b>Ending Balance Q4</b>	<b>\$ 44,127.99</b>

Software: Microsoft Word - 2024-2025-CCP-Quarterly-Expenditure-Report.docx  
2024-2025-CCP-Quarterly-Expenditure-Report.docx  
Version: 1.0  
Last updated: 2024-09-11 14:45:24

CCP QUARTERLY EXPENDITURE REPORT 2024-2025				
Agency Name	Plumas Crisis Intervention & Resource Center			
Approved Budget Amount	\$124,450.00			
Quarter	3rd Quarter - January-March 2025			
Contact Name	Cathy Rahmeyer, Director of Operations			
Phone number/Email Address	<a href="mailto:530-283-5515 - highsierragrants@yahoo.com">530-283-5515 - highsierragrants@yahoo.com</a>			
Question 1 - How many Clients were served during this quarter?	3			
Question 2. - Did you meet the goals and/ or services projected in the "Problem Statement" of the application for CCP funds? If yes, give a brief description of how this was accomplished?	Yes			
<p>The North Star Navigation Center provides access to emergency housing offering 24/7 security, three meals per day, and intensive case management services. Participants receive direct client assistance; participation and engagement in workshops, groups and individual trainings, peer and grief counseling sessions or other support services; increased income from multiple resources; workforce development activities; job training certifications and internships; housing navigation; permanent housing placement; and sustainability.</p>				
No				
<p><b>Question 3 - Were there challenges you faced trying to accomplish your goals? (Yes or No) Explain</b></p>				
CCP Quarterly Expenditures 2024-2025				
Date	Payee	Explanation	Cost	Available Funds
<b>1st Quarter</b>				
			\$ -	\$ 124,450.00
			\$ -	\$ 124,450.00
			Ending Balance Q1	\$ 124,450.00
<b>2nd Quarter</b>				
			Beginning Balance	\$ 124,450.00
			\$ -	\$ 124,450.00
			Ending Balance Q2	\$ 124,450.00
<b>3rd Quarter</b>				
			Beginning Balance	\$ 124,450.00
Jan-March 2025	Plumas Crisis Intervention & RC	North Star Navigation Center - 79 Nights @ \$135.00 Client Telephone Minutes	\$ 10,665.00 \$ 26.81	\$ 113,785.00 \$ 113,758.19
			\$ 10,691.81	\$ 113,758.19
			Ending Balance Q3	\$ 113,758.19
<b>4th Quarter</b>				
			Beginning Balance	\$ 113,758.19
			\$ -	\$ 113,758.19
			Ending Balance Q4	\$ 113,758.19
<small>Submit to: Miguel Herrera - miguelherrera@countyofplumas.com 270 County Hospital Rd Suite 128 Quincy, Ca 95971 *Future expenditure forms due 14 days after end of each fiscal quarter</small>				

CCP QUARTERLY EXPENDITURE REPORT 2024-2025

## CCP QUARTERLY EXPENDITURE REPORT 2024-2025

<b>Agency Name</b>	PLUMAS COUNTY SHERIFF'S OFFICE	
<b>Approved Budget Amount</b>	\$632,307.48	
<b>Quarter</b>	3rd	
<b>Contact Name</b>	Roni Towery	
<b>Phone number/Email Address</b>	<a href="tel:530-283-6396">530-283-6396</a> / <a href="mailto:ronitowery@countyofplumas.com">ronitowery@countyofplumas.com</a>	
<b>Question 1 - How many Clients were served during this quarter?</b>		The number of clients served during this quarter varies due to the multiple programs conducted at the Plumas County Correctional Facility. The average AB109 inmate population at the Jail was 29.00%. See attached additional information.
<b>Question 2 - Did you meet the goals and/ or services projected in the "Problem Statement" of the application for CCP funds? If yes, give a brief description of how this was accomplished?</b>		YES
The Correctional Facility and staff have met their goals for this quarter by being able to assist in programming. We have continued to evaluate and monitor those inmates being selected to participate in the Alternative Custody Program and feel it has been successful in reducing the Correctional Facility population while providing a safe alternative to custody. Behavioral Health services and participation at the Correctional Facility has continued during this quarter. Even though we have lost access to Assessment.com and some classes have been terminated, we still continue to show some success. One area that we are addressing in the future is updating classes or adding classes to keep inmates interested in programming. During this quarter there were 13 Probation violation arrests with 3 being felony and 10 being misdemeanor. Additionally, 2 arrests were made on PRCS violations.		YES
<b>Question 3 - Were there challenges you faced trying to accomplish your goals? (Yes or No) Explain</b>		The daily challenges we continue to face is the inability to date to keep a full staff. Staffing levels are slowly improving, however, with multiple mandatory trainings, we have been running shifts with minimal staffing. The other challenges we continue to face is not having enough room at the facility to run multiple classes and an overall poor learning environment within the facility walls. The lack of space for Behavioral Health or other counselors to conduct one on one interviews has improved since moving into the new facility. Behavioral Health has been very responsive to addressing inmates in critical distress and addressing the need for 72-hour Behavioral Health holds requiring transfers to off site facilities. Programming slowed down during the COVID pandemic, however this area is slowly increasing. As we continue transitioning into the new facility our programming will increase.

### CCP Quarterly Expenditures 2024-2025

Date	Payee	Explanation	Cost	Available Funds
<b>1st Quarter</b>				
			Beginning Balance Q1	\$ 632,307.48
	Allocated Staff	Regular Wages	53,025.16	579,282.32
	Allocated Staff	Overtime Pay	14,595.40	564,686.92
	Allocated Staff	Retirement	5,810.77	558,876.15
	Allocated Staff	Group Insurance	12,398.58	546,477.57
	Allocated Staff	FICA/Medicare/OASDI	2,348.58	544,128.99
	Allocated Staff	Cell Phone Allowance	400.00	543,728.99
	Various	Inmate Food @ AB109 %	4,107.59	539,621.40
	Various	Cleaning/Household Expenses @ AB109%	1,322.57	538,298.83
	Bob Barker Co	Inmate Clothing/Supplies	552.00	537,746.83
	Allied Universal	Electronic Monitoring	643.20	537,103.63
	Contract Pharmacy Services	AB109 inmate prescription costs	1,221.58	535,882.05
	Various	Medical & Dental costs for AB109 inmates	3,681.24	532,200.81
				532,200.81
				532,200.81
				532,200.81
				532,200.81
				532,200.81
				532,200.81
			<b>\$ 100,106.67</b>	<b>532,200.81</b>
<b>2nd Quarter</b>				
			Beginning Balance Q2	\$ 532,200.81
	Allocated Staff	Regular Wages	61,091.51	471,109.30
	Allocated Staff	Overtime Pay	16,848.32	454,260.98
	Allocated Staff	Retirement	7,746.63	446,514.35
	Allocated Staff	Group Insurance	9,067.18	437,447.17
	Allocated Staff	FICA/Medicare/OASDI	2,955.23	434,491.94
	Allocated Staff	Cell Phone Allowance	240.00	434,251.94
	Allocated Staff	Clothing Allowance	1,850.00	432,401.94



## CCP Progress Report

Quarter: 2

Reporting Period: 1/1/2025-3/31/2025

Report Prepared by: Kristen Quade

Date Submitted: 4/9/2025



Quarter	Number of Residents Referred
2	9

Client Name	Referral Date	Referring Agency	Accepted or Denial	Reason for Denial
	1/10/2025	PCBH	Denied	Client denied program
	1/13/2025	Probation	Denied	Client denied program
	1/14/2025	PCBH	Denied	Client left County
	1/22/2025	Probation	Accepted	
	2/5/2025	ASP	Denied	Client referred to rehab/detox facility
	2/27/2025	Probation	Accepted	
	2/27/2025	PCBH	Accepted	
	3/12/2025	Probation	Accepted	
	3/13/2025	Probation	Accepted	

Client Name	Service(s) Utilized	Cost per Quarter Q2
	Emergency Shelter, Case Management, Group/Classes	\$5940.00
	Case Management, Group/Classes	\$0 (entered on 4/1/25, no cost for Q2)

	Emergency Shelter, Case Management, Group/Classes	\$135.00
	Emergency Shelter, Case Management, Group/Classes, Phone minutes	\$4616.81
	Case Management	\$0 (client entry 4/4/25, no cost for Q2)

Number of Clients Successfully Transitioned to Permanent Housing in Quarter 2:

- Total: 1

Number of Clients Who Secured Employment in Quarter 2:

- Total: 2

Number of Clients Who Enrolled in Post Secondary Education, College, or Trade School in Quarter 2:

- Total: 0

Number of Clients with Unsuccessful Completions in Quarter 2:

- Total: 0

**Additional Notes/Success Stories:**

, a resident of the NorthStar Navigation Center, entered the facility on January 27, 2025. He actively collaborated with the team to develop his case plan, demonstrating a strong motivation to secure employment and achieve independence. During his time at the center, participated in all available groups and classes, as well as external support groups such as Alcoholics Anonymous. Remarkably, within less than two months, he obtained employment with Plumas County Public Works and transitioned into his own EA cabin. continues to volunteer with PCIRC and maintains regular communication with the team.